

**CITY OF GRAHAM
AMENDED AGENDA
TUESDAY, JULY 7, 2015
7:00 P.M.**

Meeting called to order by the Mayor
Invocation and Pledge of Allegiance

1. Consent Agenda:

- a. Approval of Minutes – June 2, 2015 Regular Session.
- b. Approval of Minutes – June 30, 2015 Special Session.
- c. Tax Collector Year End Report.
- d. 2014 Outstanding Tax Listing.
- e. Request by the City of Graham Police Department to close the 100 block of West Elm St. on August 4, 2015 from 5:00pm-10:00pm for the National Night Out.

2. Requests and Petitions of Citizens:

- a. Connect NC Bonds
- b. Public Hearing: Petition for Voluntary Contiguous Annexation on and Adjacent to 401 Longdale Drive:
 - i. Approve Resolution requesting City Clerk to Investigate the Sufficiency.
 - ii. Approve Resolution fixing date of Public Hearing on Question of Annexation.

3. Capital Project Ordinance: Boyd Creek Pump Station

4. Capital Project Ordinance: Jim Minor Road Park

5. Project Quarter:

- a. Resolution by the City Council of the City Of Graham Authorizing Application to the NCDOC Infrastructure Grants Program
- b. Capital Project Ordinance

6. Resolution by the City Council of the City of Graham Authorizing Application to the NCDOC Rural Economic Development Division Building Reuse Grant Program for Rural Health Care

7. Closed Session Pursuant to the Terms of [N.C.G.S. §. 143-318-11 \(a\) \(6\)](#): to consider the performance of the City Manager and City Attorney

8. Issues Not Included on Tonight's Agenda

**CITY OF GRAHAM
REGULAR SESSION
TUESDAY, JUNE 2, 2015
7:00 P.M.**

The City Council of the City of Graham met in regular session at 7:00 p.m. on Tuesday, June 2, 2015, in the Council Chambers of the Municipal Building located at 201 South Main Street.

Council Members Present:

Mayor Jerry Peterman
Mayor Pro Tem Jimmy Linens
Council Member Jim Albright
Council Member Chip Turner
Council Member Lee Kimrey

Also Present:

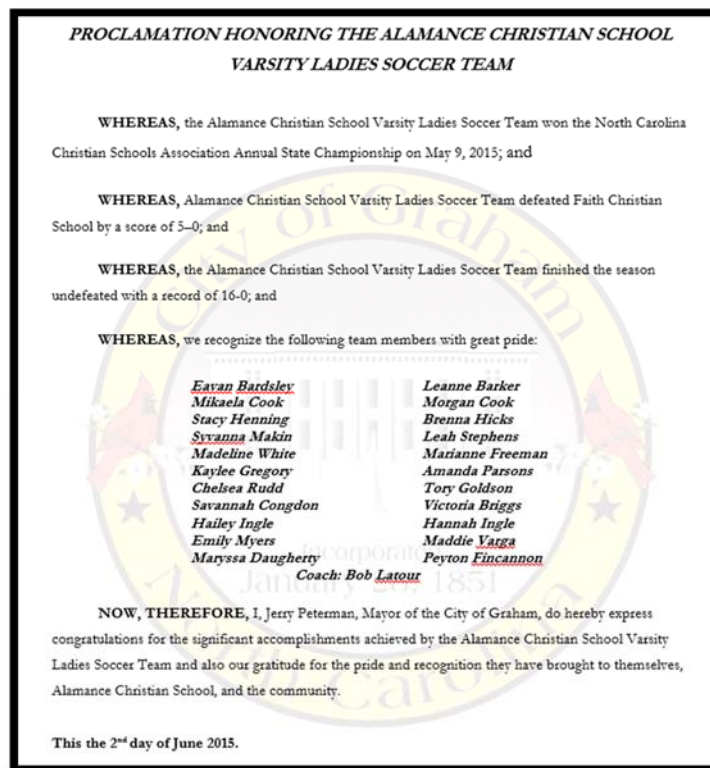
Frankie Maness, City Manager
Darcy Sperry, City Clerk
Nathan Page, City Planner
Michael Leinwand, Special Projects Coordinator
Sandra King, Finance Director
Keith Whited, City Attorney
James Lloyd, Chief Code Enforcement Officer
Melody Wiggins, Recreation and Parks Director

Mayor Jerry Peterman called the meeting to order and presided at 7:00 p.m. Mr. Bob LaTour gave the invocation and everyone stood to recite the Pledge of Allegiance.

Honorary Proclamations and Presentations:

➤ ***Alamance Christian School Varsity Ladies Soccer Team***

Mayor Peterman presented Principal Ken Delorge, Coach Bob LaTour and members of the team in attendance with the following Proclamation:



➤ **2015 Business Beautification Award**


Appearance Commission Chairman Elaine Murrin presented the 2015 Business Beautification Award to Rich and Thompson Funeral Home. Mr. Tommy Brown accepted the award on behalf of Rich and Thompson Funeral Home.

Consent Agenda:

- a. *Approval of Minutes – May 5, 2015 Regular Session.*
- b. *Approval of Minutes – May 11, 2015 Special Session.*
- c. *Approval of Minutes – May 20, 2015 Special Session.*
- d. *Tax Releases.*

CITY OF GRAHAM RELEASE ACCOUNTS						
JUNE CITY COUNCIL MEETING						
<u>ACCT #</u>	<u>YEAR</u>	<u>RECIPT</u>	<u>NAME</u>	<u>RE/PP</u>	<u>REASON FOR RELEASE</u>	<u>RELEASED</u>
23296	2009	5029	MCBROOM, JOHN HEIRS	RE	PROPERTY SOLD AT TAX AUCTION	53.24
23296	2010	5059	MCBROOM, JOHN HEIRS	RE	PROPERTY SOLD AT TAX AUCTION	137.37
23296	2011	5003	MCBROOM, JOHN HEIRS	RE	PROPERTY SOLD AT TAX AUCTION	127.37
23296	2012	5085	MCBROOM, JOHN HEIRS	RE	PROPERTY SOLD AT TAX AUCTION	118.97
23296	2013	5048	MCBROOM, JOHN HEIRS	RE	PROPERTY SOLD AT TAX AUCTION	110.57
23296	2014	5022	MCBROOM, JOHN HEIRS	RE	PROPERTY SOLD AT TAX AUCTION	105.54

e. *Boards and Commissions Appointments.*

Memorandum		
To:	Graham City Council	
cc:	Frankie Maness	
From:	Darcy Sperry	
Date:	6/2/2015	
Re:	Boards and Commissions Vacancies and Requests for Re-Appointments	
		
<u>Re-appointment Requests</u>		
<u>Board</u>	<u>Name</u>	<u>Term Expiration Date</u>
Board of Adjustment Alternate	Andy Rumley	6/30/2018
Canine Review Board	Michelle Morris, DVM	6/30/2018
Graham Historical Museum	Jan Peterman	6/30/2018
Graham Housing Authority	Suzanne Moser	6/30/2020
Planning Board	Andy Rumley	6/30/2018
<u>New Appointments</u>		
<u>Board</u>	<u>Name</u>	<u>Term Expiration Date</u>
Graham Historical Museum	Marcus Orr	6/30/2018
Graham Historical Museum	Jeanette Beaudry	6/30/2018

- f. Resolution Declaring Certain Personal Property as Surplus and Authorizing Disposal via Public Electronic Auction.*
- g. Resolution to Maintain and Support the Reauthorization of the Land Water Conservation Fund (LWCF) Equitable Treatment of the State Assistance Program.*

Mayor Peterman asked the Council Members if they would like to pull any of the items from the Consent Agenda. None were forthcoming. Mayor Peterson asked to pull item “e. Boards and Commissions Appointments.”

Council Member Chip Turner made a motion to approve items “a”, “b”, “c”, “d”, “f” and “g” on the Consent Agenda, seconded by Council Member Lee Kimrey. All voted in favor of the motion.

Mayor Peterman extended an offer to speak to Ms. Jeanette Beaudry and Mr. Marcus Orr, who were both in attendance. No comments were received.

Mayor Peterman made a motion to approve item “e” on the Consent Agenda, seconded by Council Member Jim Albright. All voted in favor of the motion.

Requests and Petitions of Citizens:

- a. Public Hearing: Petition for Voluntary Contiguous Annexation 351 Longdale Drive.*

City Planner Nathan Page explained that the Ordinance presented to the Council is the result of an application by Mr. John L. Foust to have water and sewer services extended to this parcel with the intention of building a single family dwelling on the property in the future.

Mayor Peterman opened the Public Hearing. No public comment was received and Mayor Peterman closed the Public Hearing.

Council Member Kimrey made the motion to approve the Annexation Ordinance to Extend the Corporate Limits of the City of Graham, North Carolina for property at 351 Longdale Drive, seconded by Mayor Pro Tem Jimmy Linens. All voted in favor of the motion.

ANNEXATION ORDINANCE

TO EXTEND THE CORPORATE LIMITS OF THE CITY OF GRAHAM, NORTH CAROLINA FOR PROPERTY AT 351 Longdale Drive

WHEREAS, the Graham City Council has been petitioned under G.S. 160A-31 to annex the area described below;
and

WHEREAS, the Graham City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at City Hall, 201 South Main Street, Graham at 7:00 P.M. on June 2, 2015, after due notice by publication on May 14, 2015; and

WHEREAS, the Graham City Council finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Graham, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Graham as of June 30, 2015:

A certain tract or parcel of land in Graham Township, Alamance County, North Carolina, adjoining the lands of Noah Road (S.R. 2218), Longdale Drive, City of Graham Corporate Limits, Lot Nos. 1 and 6 of Final Plat Property of J. L. Foust and others, and more particularly described as follows:

BEGINNING at an iron stake at the intersection of the right-of-way lines of Noah Road (S.R. 2218) and Longdale Drive, and corner with the City of Graham existing corporate limits line, running thence along the right-of-way line of Longdale Drive and City of Graham existing corporate limits line the following two courses and distances: (1) S11° 36' 18"E 19.32 feet to an iron stake; (2) S38° 08' 18"W 157.28 feet to an iron stake and corner between Lot Nos. 6 and 7 of the Final Plat Property of J. L. Foust, a plat of which is recorded in Plat Book 75, at Page 492, in the office of the Alamance County Register of Deeds, running thence along the line between said Lot Nos. 6 and 7 N48° 15' 00"W 156.86 feet to an iron stake corner between said Lot Nos. 6 and 7, and in the line of Lot No. 1; running thence along the line between Lot Nos. 1 and 7 N36° 03' 13"E 105.39 feet to an iron stake corner between Lot Nos. 1 and 7, and in the south 60 foot right-of-way line of Noah Road (S.R. 2218); running thence along the said south right-of-way line of Noah Road (S.R. 2218) and along a curve to the right having a chord bearing and distance of S75° 23' 56"E 155.52 feet, radius of 445.11 feet to the POINT OF BEGINNING and being all of Lot No. 7 of the Final Plat Property of J. L. Foust, containing 22,860 square feet or 0.0008 square miles, a plat of which is recorded in Plat Book 75, at Page 492, in the office of the Alamance County Register of Deeds.

Section 2. Upon and after June 30, 2015, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Graham and shall be entitled to the same privileges and benefits as other parts of the City of Graham. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the City of Graham shall cause to be recorded in the office of the Register of Deeds of Alamance County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory described in Section 1 above, together with a duly certified copy of this Ordinance. Such a map shall also be delivered to the Alamance County Board of Elections, as required by G.S. 163-288.1.


Adopted this, the 2nd day of June, 2015.


Gerald R. Peterman, Mayor

ATTEST:


Darcy L. Sperry, City Clerk

APPROVED AS TO FORM:


Keith Whited, City Attorney

Recommendations from Planning Board

Quasi-Judicial Public Hearing: Alamance Christian School (SUP1502). This is an application from an existing school who intends to achieve compliance with current regulations to allow for future expansion.

Mayor Peterman opened the Quasi-Judicial Hearing and polled the Council for any financial interests, fixed opinions or communications regarding the property. None were forthcoming.

City Clerk Darcy Sperry administered an oath to Mr. Page.

Mr. Page explained that this is an application by the school to bring their property into compliance with our current Development Ordinance. He further explained that the school wishes to add some modular classrooms that can be done with the approval of a Special Use Permit to operate as a school.

Council Members discussed with Mr. Page landscape requirements pertaining to these modular units and requirements for future additions or expansion. Mr. Page indicated that according to the Development Ordinance, projects that are ongoing at a location within a certain amount of time are considered to be the same project. He further stated landscaping requirements installed during the construction of the modular units would not have to be replaced with new landscaping at the time of a subsequent expansion.

Being no further questions, Mayor Peterman closed the Public Hearing.

Council Member Albright made the motion that the application be approved as presented and adopt the Findings of Fact and Conclusions of Law as presented in the staff report and the application is consistent with the *City of Graham Growth Management Plan 2000-2020* and this action is reasonable and in the public interest for the following reason:

- The proposed special use permit is compatible with the area and meets all six conditions required by Section 10.144 of the *Development Ordinance*.

Council Member Kimrey seconded the motion. All voted in favor of the motion.

Findings of Fact and Conclusions of Law

1. All applicable regulations of the zoning district in which the use is proposed are complied with.
 - *The property is zoned R-18, a school is permitted in this zone only with a special use permit.*
2. Conditions specific to each use, identified by the Development Ordinance, are complied with.
 - *There are no conditions specific to "school, elementary or secondary."*
3. The use will not materially endanger the public health or safety if located where proposed and developed according to the plan as submitted.
 - *The continued use of the location as a school will not materially endanger the public health or safety.*
4. The use will not substantially injure the value of adjoining property or that the use is a public necessity.
 - *The continued use of the location of a school will not substantially injure the value of adjoining property.*
5. The location and character of the use if developed according to the plan as submitted will be in harmony with the area in which it is to be located and in general conformity with the plan of development for the Graham planning area.
 - *The school is located in a neighborhood residential section of Graham, and is in general conformity with the Growth Management Plan 2000-2020*
6. Satisfactory provision has been made for the following, when applicable: vehicle circulation, parking and loading, service entrances and areas, screening, utilities, signs and lighting, and open space.
 - *Public water and sewer, parking and loading, service entrances and areas, utilities, and signs and lighting are satisfactorily provided.*
 - *Vehicle circulation is being proposed to remain as is. City Council must approve access drives.*
 - *Parking is being proposed to remain as is.*

Termination of Zachary Field Contract

Recreation and Parks Director Melody Wiggins explained that this is a request to terminate one of the three contracts the City has with the Alamance-Burlington School System at the Graham Middle School complex. Ms. Wiggins pointed out that this contract is for the baseball field called Tom Zachary Field and added that the City has had this contract for the past thirty (30) years. Under the terms of the current contract signed sixteen (16) years ago, the City and been operating and maintaining this particular baseball facility. She went on to say that the majority of the use has been to the Graham Middle and Graham High Schools. Based on declining demand for this field by the citizens of Graham, it has been determined that keeping the contract is not cost effective any longer. She stated that Staff would like to renegotiate allowing for continued use of the restroom facilities.

Council Members asked Ms. Wiggins if the use of the restrooms were the only thing we would negotiate in a new contract. Ms. Wiggins said yes. Ms. Wiggins was asked if she had any idea of the amount of money the City has invested in this field over the last thirty (30) years. Ms. Wiggins said if she had to guess it would be “hundreds of thousands of dollars”. Ms. Wiggins was asked about the school’s response to the possibility of terminating this contract. Ms. Wiggins indicated that she has had multiple meetings with Dr. Todd Thorpe of the Alamance-Burlington School System and Dr. Thorpe has been very understanding and supportive of the City’s position on this particular contract.

Mayor Peterman asked if anyone from the floor wanted to speak on this.

Mr. Mickey Cheek, 402 Ashburn St. Graham, NC, asked if the coaches at Graham Middle and Graham High Schools are aware of what the City planned to do. Ms. Wiggins advised that they were made aware that if this contract is terminated, they will have to maintain their own field. Mr. Tom Boney of the Alamance News asked what the financial impact to the City would be. Mayor Peterman said the City will save approximately forty thousand (40,000) dollars annually.

Mayor Pro Tem Linens made a motion to terminate the current Alamance-Burlington School System contract for the Graham Middle School baseball field known as Tom Zachary Field, seconded by Council Member Turner. All voted in favor of the motion.

Public Hearing: Adoption of Budget Ordinance for FY 2015-2016

City Manager Frankie Maness presented the Budget Ordinance: The City’s financial plan for Fiscal Year 2015-2016 with the total of all operating funds being \$18,525,700. He further stated that the tax rate is unchanged at \$.455 per one hundred dollar (\$100.00) valuation and water and sewer charges reflect a 2% adjustment. Special Projects Coordinator Michael Leinwand handed out a copy of the Inspection Fee Schedule, and reviewed changes made from the copy included in the Council’s agenda packet.

Mayor Peterman opened the Public Hearing for public comment. No comments were received and the Public Hearing was closed.

Council Member Lee Kimrey made a motion to adopt the Budget Ordinance for Fiscal Year 2015-2016, including the changes submitted adding structural (total structural square feet) and changes to the plumbing schedule (for multifamily developments, each unit shall be calculated individually for plumbing permits). Council Member Jim Albright seconded the motion. All voted in favor of the motion.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016, in accordance with the Chart of Accounts heretofore established for the City:

City Council	53,200
Administration	439,300
Information Technology	276,800
Finance	392,100
Public Buildings	129,500
Police	3,336,600
Fire	818,000
Inspections	381,800
Traffic Engineering	28,100
Garage and Warehouse	82,400
Streets & Highways	1,485,800
Street Lights	116,000
Sanitation	619,900
Recreation	763,600
Lake	143,100
Athletic Facilities	181,000
Property Maintenance	669,300
Non-Departmental	790,900
	10,707,400

Section 2. It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016.

Current Year Tax	4,073,000
Prior Year Taxes	45,000
Vehicle Taxes	350,000
Prior Year Vehicle Taxes	15,000
<u>Py Vehicle Int & Coll Fees</u>	2,500
<u>Payt Lieu Taxes</u>	25,000
Storm Water Fee	60,000
Tax Cost & Interest	23,000
Development Fees	1,000
Sale Of Surplus Property	15,000

Privilege License	100
Recycling Proceeds From Surplus	100
FEMA Revenue	100
Miscellaneous Grants	100
Interest On Investments	25,000
School Resource Officer	90,000
Police Donations/Grants	100
Miscellaneous Income	40,000
Insurance Proceeds	1,000
Franchise Tax	1,000,000
Beer And Wine Tax	61,000
Powell Bill	390,000
Local Sales Tax	2,850,000
Solid Waste Disposal Tax	9,000
ABC Revenues	70,000
Bldg & Elect Permits	80,000
Recreation Donations	100
Refuse Fees	288,000
Cemetery Revenue	40,000
Concert Series Donations	1,000
Concession Income	11,500
5k Run - Donations	1,000
Christmas	15,000
Recreation Income	5,000
Recreation Day Camps	40,000
Recreation Rentals	16,000
Recreation Athletics	31,000
Graham Mebane Lake	26,000
Lake Penalties & Fines	100
Lake Shelter Rentals	100
Courts & Fines	15,000
Rent On City Property	28,000
Mebane Lake Revenue	60,000
Fund Balance	903,600
	10,707,400

Section 3. The following amounts are hereby appropriated in the Water & Sewer Fund for its operations and activities for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016, in accordance with the Chart of Accounts heretofore established for the City:

Water And Sewer Billing	654,200
Water And Sewer Distribution	989,200
Maintenance & Lift Station	291,400
Water Treatment Plant	1,786,300
Wastewater Treatment Plant	1,098,700
Non Departmental Admin	1,949,700
	6,769,500

Section 4. It is estimated that the following revenues will be available in the Water & Sewer Fund for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016.

Sale Of Surplus Property	2,000
Interest On Investments	10,000
Sewer Surcharges	18,000
Outside Sewer Surcharges	40,000
Water Acreage & Con. Fees	9,300
Sewer Acreage & Con. Fees	9,300
Water Charges	2,697,000
Sewer Charges	2,610,000
Plumbing Permits & Inspections	10,000
Water And Sewer Taps	5,000
Water & Sewer Assessments	100
Miscellaneous Income	5,000
Fund Balance	332,300
Cut Offs	80,000
Mebane Revenue	714,500
Mebane Revenue	127,000
Swordfish-Alamance County	100,000
	6,769,500

Section 5. The following amounts are hereby appropriated in the Garage Fund for operations and activities for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016, in accordance with the Chart of Accounts heretofore established for the City:

Garage Fund	895,700
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Section 6. It is estimated that the following revenues will be available in the Garage Fund for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016.

Ala Co Fuel	267,000
City Of Graham Parts	167,200
City Of Graham Labor	134,700
City Of Graham Fuel	213,300
Graham Housing Parts	1,100
Graham Housing Labor	1,800
Graham Housing Fuel	7,600
ACTA Parts	48,300
ACTA Labor	35,400
Green Level Parts	3,500
Green Level Labor	3,300
Green Level Fuel	9,200

ABC Fuel	2,900
Interest On Investments	300
Miscellaneous Income	100
	895,700

Section 7. The following amounts are hereby anticipated and appropriated for the City's Special Funds:

	Revenues	Expenditures
Cemetery Trust Fund	86,000	86,000
Federal Drug Monies	58,000	58,000
State Drug Monies	9,100	9,100

Section 8. There is hereby levied a tax at the rate of \$.455 per one hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2015 for the purpose of raising the Revenue listed as "Current Year Tax" and "Vehicle Taxes" in Section 2. Such rates are based on an estimated total valuation of property for the purposes of taxation of \$999,920,000 (100%valuation) with anticipated collection rate of 97%.

Section 9. Effective upon adoption of the Ordinance, the City of Graham Rates and Fee Schedule is hereby amended as follows:

Laboratory Testing Fees

Heterotrophic Plate Count	\$ 35.00
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Inspection Fees

Building Permit

Minimum Permit Fee	\$ 50.00
Residential (total structural square feet)	\$ 0.25 per square foot
Commercial	\$ 5.00 per \$1,000.00 of value
Building Plan Review, Commercial	\$200.00
New	
Sign	\$ 50.00

Electrical Permit

Minimum Permit Fee	\$ 50.00
Extra Trip	\$ 25.00 each trip
Mobile Home Park Spaces (1-5)	\$ 50.00
Mobile Home Park Spaces (Extra trip)	\$ 50.00
Saw Service	\$ 50.00
Temporary Service for Construction site	\$ 50.00
Temporary Power per Sec. 10.8 N.C.E.C	\$ 50.00
Residential and Commercial Service	\$ 0.10 per square foot

Low Voltage Wiring	\$ 50.00
Security System	\$ 50.00

Heating and Air Conditioning Permit

Minimum Permit Fee	\$ 50.00 plus \$5.00 per additional
Duct Test (smoke)	\$ 50.00
New Gas Line	\$ 50.00

Insulation Permit

Single Family Dwellings	\$ 50.00
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Plumbing Permit

First Fixture	\$ 50.00
Each Additional Fixture	\$ 8.00
Water Tap Non-sewer use	\$ 50.00

Mobile Homes

On-site inspection for HUD labeled homes	\$100.00 all inclusive
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Miscellaneous Building

ABC Inspection	\$ 100.00
Driveway Permit ²	\$ 50.00
On-Site Consultations (all trades)	\$ 50.00
Tanks (50-10,000 gallons)	\$ 50.00

User Fees**Refuse Fees**

* Garbage Land Fill Tipping Fee	\$ 2.75 per month
** Extra Garbage Container	\$ 2.75 per month plus one time lease at current cost of container

Sewer Rates

Monthly Rate	\$ 5.97 per thousand gallons of water used
Monthly Minimum	\$ 5.97
Residential Users without water	\$ 35.82 per month
Outside User Sewer Surcharge	\$ 22.78 per month
Delinquent Fee for sewer account without water	2% Minimum of \$5
Non-payment Fee for sewer account without water	\$ 40.00
Groundwater Remediation Discharge	\$ 5.97 per thousand gallons

Water Rates

Monthly Rate	\$ 4.81 per thousand gallons of water used
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Monthly Minimum	\$ 4.81
Monthly Rate (Outside City Limits)	\$ 9.62 per thousand gallons of water used
Monthly Minimum (Outside City Limits)	\$ 9.62
Municipal Customers	\$ 4.81 per thousand gallons of water used
Delinquent Fee	2% Minimum of \$5
Non-payment Fee	\$ 40.00
Service Initiation Fee	\$ 10.00

Water and Sewer Tap and Connection Fees

A. Applicability

This policy is effective July 13, 2004 for all new construction requiring a building permit or any water or sewer taps.

Water and Sewer Tap and Connection Fee Schedule

Water Fees

Single Family Dwelling Unit	\$150.00 Meter Fee
Sprinkler	\$150.00 Meter Fee

Section 10. For the purpose of tracking capital items, there shall be a threshold of \$5,000.

Section 11. Copies of this Ordinance shall be furnished to the City Manager and the Finance Officer to be kept on file by them for their direction in the disbursement of City Funds.

Adopted this 2nd day of June 2015.


Mayor Jerry Peterman

Attest:



FY 2014-2015 Budget Amendments

City Manager Maness explained that the Budget Amendment Ordinance for Fiscal Year 2014-2015 reflects the changes anticipated to be required in the budget to meet the City's needs for the year ending June 30, 2015. These amendments generally allocate funds to specific departments that have had unexpected expenses and many are offset by a corresponding revenue.

Council Member Kimrey recognized the anticipated surplus in the General Fund this year and asked Mr. Maness what he contributes that to. Mr. Maness credited a conservative approach with spending and an increase in sales tax revenues as factors leading to this surplus. Mr. Maness also recognized the work Human Resources Director Kim Shoffner had done pertaining to a class action lawsuit in which the City was the beneficiary of an unanticipated approximately one hundred twenty thousand dollar (\$120,000) settlement.

Council Member Albright made a motion to adopt the Budget Amendment Ordinance for Fiscal Year 2014-2015, seconded by Council Member Kimrey. All voted in favor of the motion.

Issues Not Included on Tonight's Agenda:

Mr. Robert Pugh, 605 Old Farm Drive, expressed his concern for motorcycles being worked on at a residence on Winesap Drive and those motorcycles being "test driven" in his neighborhood. He advised that he has called the Graham Police Department several times, but they have not yet witnessed any wrongdoing. Mr. Pugh asked Council about installing speed bumps and/or speed limit signs. Council said speed bumps are probably not the answer. Mr. Maness said that he would ask staff to investigate any potential zoning violations.

Mayor Pro Tem Linens reminded everyone of the City's Annual Family Fun Day this Thursday.

Mayor Peterman acknowledged the passing of former Fire Department Captain Mr. Ronnie Teague.

At 7:59 p.m. Council Member Kimrey made a motion to adjourn, seconded by Council Member Turner. All voted in favor of the motion.

Darcy Sperry, City Clerk

**CITY OF GRAHAM
SPECIAL SESSION
TUESDAY, JUNE 30, 2015
6:00 P.M.**

The City Council of the City of Graham met in special session at 6:00 p.m. on Tuesday, June 30, 2015, in the Conference Room of the Municipal Building located at 201 South Main Street.

Council Members Present:

Mayor Jerry Peterman
Mayor Pro Tem Jimmy Linens
Council Member Jim Albright
Council Member Chip Turner
Council Member Lee Kimrey

Also Present:

Frankie Maness, City Manager
Darcy Sperry, City Clerk
Nathan Page, City Planner
Michael Leinwand, Special Projects Coordinator
Tanner Cook, City of Graham Intern
Roger Walden, Clarion Associates
Tom Boney, The Alamance News
Jay Ashley, The Times News

Mayor Jerry Peterman called the meeting to order and presided at 6:00 p.m.

City Manager Frankie Maness announced that City Planner Nathan Page has been named the City's new Planner. Mr. Maness also introduced Mr. Tanner Cook and advised that Mr. Cook will be interning with the City this summer.

Mr. Maness explained that Mr. Roger Walden of Clarion Associates had presented the new Graham 2035 Comprehensive Plan at a Public Hearing in April 2015. He reminded Council that the Public Hearing is a prerequisite to the formal adoption of the Plan. He further explained that it was the consensus of the Council in April to reconvene at some point in the future to discuss the plan in greater detail.

Mr. Page stated that the Planning Board has recommended adoption of the Plan and asked that a mailing be sent out to all property owners. He explained that at the time of the request, Special Projects Coordinator Michael Leinwand comprised a list of public notifications and events that have been sent, posted and/or held over the past several years.



Growth Management Plan 2015 - 2035

Important Events and Notifications



Notifications / Social Media

City Gram Newsletter inserted in Water Bills	Fall 2013: Newsletter mailed to approximately 5,405 (5,203 inside City, 202 outside City). "Graham is updating its comprehensive plan — the City of Graham Growth Management Plan 2000-2020. The GMP guides future growth and development in the city. The city uses this comprehensive plan to help make decisions about land use, transportation, utilities, public services and more. Stay informed and involved!" Receive updates by joining the email distribution list, liking the City of Graham Facebook Page, visiting the City of Graham Website, and contacting the City Planner.
April 8, 2014 & November 17, 2014 Public Workshop Notices	Spring 2014: Newsletter mailed to approximately 5,373 (5,172 inside City, 201 outside City). Public Workshop advertised for April 8, 2014. Fall 2014: Newsletter mailed to approximately 5,444 (5,242 inside City, 202 outside City). Public Workshop advertised for November 17, 2014.
Alamance News	March 3, 2014: Press Release for April 8, 2014 Public Workshop
April 8, 2014 Public Workshop Notice	March 27, 2014: News article stating, "The City of Graham is developing a new plan for the future and is housing a public workshop as a fun and interactive way to get input on the community's future", Workshop for April 8, 2014
Alamance News	November 6, 2014: Press Release published in Alamance News for November 17, 2014 Public Workshop
November 17, 2014 Public Workshop Notice	November 13, 2014: Press Release published in Alamance News for November 17, 2014 Public Workshop
City of Graham Website	City of Graham Planning Department Website includes information about the Plan. There was a prominent button on the front page for "Help us plan our future" that provided a direct link to the MindMixer website.
City of Graham Facebook Page	1,557 Total Visitors, 7,532 Page Views
City of Graham MindMixer Page	103 Participants & over 1,000 unique visitors. With the support of the Community Transformation Grant, the City established a MindMixer site to serve as a platform for community input on the plan. Several local establishments generously donated goods to serve as rewards to encourage participation on the MindMixer site.
Alamance County Chamber of Commerce	The Plan was presented at the 2014 Leaders Retreat.
WBAG 1150 AM	The Plan was discussed during the radio show with Mayor Peterman and Planner Melissa Guilbeau.
Flyers	Flyers were continuously available and refilled in the City Hall lobby and in the Graham Library. During the Summer of 2013, flyers were distributed to all water bill customers. On April 2, 2014, flyers were emailed to every customer that received an E-Bill.
Water Department TV	The large monitor located in the Water Department where the general public pays their water bills illustrated information about the Plan.
Civic Clubs	City Planner Melissa Guilbeau spoke to the Rotary Club, Lions Club, and Women's Fire Auxiliary.
Children's Contest	Staff printed the contest flyer for each student at both South Graham Elementary School and North Graham Elementary School. It is our understanding the flyer was sent home in each child's backpack.



Growth Management Plan 2015 - 2035

Important Events and Notifications



Important Dates

Date	Event	Description
July 23, 2013	Steering Committee Kick-Off Meeting	A Steering Committee of 19 individuals was formed. The role of the steering committee was to serve as an ambassador of the plan, provide oversight and guidance of the planning effort, review and comment on draft products, and determine the policies and strategies to be included in the plan. The steering committee met 11 times throughout the process.
July 25, 2013	Thursday at Seven	
August 8, 2013	Rotary Club	
August 12, 2013	Ladies' Auxiliary	
Summer 2013	Water Bill Flyer	Flyer describing the upcoming Plan process is distributed to all water customers.
Fall 2013	City GRAM	The CITY GRAM is distributed to all water customers inside and outside the Graham City Limits, which includes approximately 5,405 (5,203 inside City, 202 outside City). "Graham is updating its comprehensive plan — the City of Graham Growth Management Plan 2000-2020. The GMP guides future growth and development in the city. The city uses this comprehensive plan to help make decisions about land use, transportation, utilities, public services and more. Stay informed and involved!"
September 2013	Consultant RFP	The City issued a Request for Proposals with the intent to hire a consulting firm to prepare the new comprehensive plan. Proposals were due October 4 th . The City received 10 proposals, with fees ranging from \$49,950 to \$172,188. Staff reviewed and ranked the proposals, and chose the three highest-ranked to be invited to interview with the Steering Committee.
October 17, 2013	Steering Committee Meeting	The Steering Committee met with presentations and interviews of the three top-ranked consultants. Following the presentations, the Steering Committee discussed and voted Clarion Associates as their first choice consultant, with Renaissance Planning Group as their second.
November 26, 2013	Steering Committee Meeting	Melissa Guilbeau opened the meeting and had the Steering Committee and consultant team introduce themselves. Leigh Anne King of Clarion Associates then led a presentation to the committee providing an overview of comprehensive plans - what they are, how they are used, and how they differ from zoning.
January 27, 2014	Steering Committee Meeting	Recap and discussion from recent kickoff Steering Committee meeting. Objectives since last meeting. Next steps





Growth Management Plan 2015 - 2035



Important Events and Notifications

January and February 2014	Stakeholder Interviews	Over four days, Clarion interviewed 37 stakeholders, which included the following representatives, City of Graham Staff, local school principals and school boards, neighborhood activists, business owners, environmentalists, staff from surrounding jurisdictions, economic developers, Alamance Area Chamber of Commerce, local developers, health sector, pastor of local Hispanic Church, Housing Authority, United Way, and multiple community leaders. Based on these interviews, combined with review of data and existing plans and trends, the Planning Conditions Report was prepared.
February 19, 2014	Steering Committee Meeting	Highlights from Planning Conditions Report and Public Engagement Exercise
Spring 2014	City GRAM	The CITY GRAM is distributed to all water customers inside and outside the Graham City Limits, which includes approximately 5,373 (5,172 inside City, 201 outside City). Public Workshop advertised for April 8, 2014.
September 9, 2014	Steering Committee Meeting	Policy Direction Discussion and Review Draft of Future Land Use Map
March 3, 2014	Press Release	Press Release for April 8, 2014 Public Workshop
March 27, 2014	Steering Committee Meeting	Discussion of Final Planning Conditions Report and Future Workshop to be held on April 8, 2014.
March 27, 2014	Newspaper Article	Alamance News publishes article to advertise April 8, 2014 public workshop.
April 2, 2014	Flyer	Flyers were emailed to every customer that received an E-Bill.
April 8, 2014	Public Workshop	A public workshop was held on April 8, 2014 at the Graham Recreation Center. About 40 residents attended and provided input on the plan via small group discussion, sticky notes and interactive polling.
May 21, 2014	Steering Committee Meeting	Future of Graham Public Workshops Results and Future Land Use Alternatives (Scenario Testing)
July 23, 2014	Steering Committee Meeting	Future Growth Options in Graham
Summer 2014	Scenario Planning Exercise	Staff and Clarion conducted a scenario planning exercise. That exercise forecasted future population and commercial/industrial growth then described two different development scenarios – status quo and compact, nodal development – both based on the forecasted growth. The results of this exercise were presented in a Growth Options Report.
Fall 2014	City GRAM	The CITY GRAM is distributed to all water customers inside and outside the Graham City Limits, which includes approximately 5,444 (5,242 inside City, 202 outside City). Public Workshop advertised for November 17, 2014

 <i>Growth Management Plan 2015 - 2035</i> Important Events and Notifications 		
October 28, 2014	Steering Committee Meeting	Discussion and Review of Plan, Presentation and Review of Future Land Use Map, Discussion of Priority Areas, Review of Plan for Public Forum
November 6, 2014	Press Release	Press Release published in Alamance News for November 17, 2014 Public Workshop
November 13, 2014	Press Release	Press Release published in Alamance News for November 17, 2014 Public Workshop
November 17, 2014	Public Workshop	A second and final public workshop was held at the Graham Recreation Center. About 20 residents attended and provided input on the draft comprehensive plan, again using sticky notes and interactive polling.
November, 2014	Alamance County Chamber of Commerce	2014 Community Leaders Retreat
January 26, 2015	Steering Committee Meeting	Review of Final Draft Plan.
March 17, 2015	Graham Planning Board	The Graham Planning Board recommended approving the Growth Management Plan 2015-2035 with a recommendation Graham City Council notify all property owners affected by the Plan.
March 26	Newspaper Article	News article and editorial published in the Alamance News, summarizing the Planning Board meeting from March 17, 2015.
April 14, 2014	Graham City Council	Public Hearing, Graham City Council had some questions and comments so a future workshop was recommended.
June 30	Graham City Council	Workshop

Council Members expressed concern over the notifications by mail being in the bi-annual CityGram publication. They fear that while residents do receive those with their water bill, most may not read the CityGram. Mr. Maness indicated that there are over ten thousand (10,000) parcels in the City. He stated that while the cost would be significant, the time required by staff to put together and mail such a large number of letters is something the City cannot afford at this time. He went on to say that due to various projects going on at this time, staff just doesn't have time to do a mass mailing. After further discussion, Council by consensus decided that the City would post signs throughout the City advertising a Public Workshop and Public Hearing to be held on Tuesday, August 4, 2015 at 6:00 p.m. Mayor Peterman and Council Member Lee Kimrey, along with staff and members of the Graham 2035 Comprehensive Plan Steering Committee, will be in attendance to answer questions the public may have. Following this Public Workshop will be the regularly scheduled Council Meeting, which will include a Public Hearing on the Plan. Adoption of the new Plan is currently scheduled for September 1, 2015.

Mr. Roger Walden of Clarion Associates pointed out that a Zoning Map is by definition parcel by parcel. He went on to say that a Zoning Map is regulatory which defines what you can and cannot do on property. Mr. Walden advised that a Land Use Map is not regulatory and explained that its purpose is to serve as a policy guide to be used in contemplating future changes to zoning, capital improvements programming and how we are managing the City.

Mayor Peterman expressed concern over currently using the Comprehensive Plan in our motion format, therefore making it a legal reason for decisions. Mr. Walden explained that while State Statutes require Council to adopt a Statement of Consistency, it doesn't preclude you from taking a zoning action that doesn't conform to your Comprehensive Plan. Mr. Walden went on to say that Council, as an elected body, are a legislative body who can make legislative decisions. He stated that zoning is a legislative decision. He stated that elected bodies are given great latitude in State Law to make a legislative decision about how a property should be zoned.

Mr. Tom Boney of the Alamance News asked if there has ever been a time where a decision was passed which was not consistent with the Growth Management Plan. Mr. Maness said there have been times when that has occurred.

Council Member Kimrey showed support for the Plan's call for an annual "check-up" to look at growth throughout the City so that Council on an annual basis can make changes to the Growth Management Plan as Council sees fit. Mr. Leinwand pointed out that in addition to the annual reviews, the Plan calls for review every five (5) years at which time significant updates may possibly be made.

Council Members asked for clarification from Mr. Walden as to the proposed Mixed Use Residential areas on the Draft Future Land Use Map. Mr. Walden stated that there were a couple of factors that played into certain areas being proposed as Mixed Use Residential. One factor was transportation. The areas seem to have good transportation accessibility and a walkable community that has a good mix of single family and multifamily homes. Council Member Kimrey expressed concern that the proposed Mixed Use Residential Zone would blanket the Old Fields Subdivision. Mr. Page stated that there are multiple apartment and townhome complexes listed in the current Planned Urban Development (PUD) for Old Fields as well as some commercial development along Cherry Lane.

Mr. Maness pointed out that the Riverwalk and Challenge Subdivisions are examples of what would be considered Mixed Use Residential. He stated that the golf course at the Challenge would be non-residential as well as a community clubhouse. Mr. Maness asked Council to look at how Graham has grown. He stated that Graham has grown in what could be determined as the most inefficient way. He went on to say that that works for about twenty (20) to thirty (30) years, but eventually the "rent" will come due on your sidewalks, curbs, gutters and streets. He noted that we are already starting to see that. He stated that now we have the opportunity to look at the City from a bird's eye view and make a decision on how the City will grow, in the most efficient way possible, over the next twenty (20) years. Mr. Maness pointed out that the growth Graham has seen in the last few decades has been primarily low density residential. He stated that he is pleased to see industry projects coming to and looking to come to Graham. His belief is industry and in-fill projects is how we should be growing Graham for the future.

He advised that we do not have to expand the footprint of our City for in-fill projects. Mr. Maness cautioned Council that when tailoring our Zoning and Future Land Use Maps, we don't zone out a particular use.

Council Members discussed the language used in the proposed Plan with Mr. Walden. Mr. Walden said that based on the April meeting, he changed the name of the property formerly known as the Alamance Interstate Corridor Development Zone (AICDZ) to the North Carolina Commerce Park (NCCP). He also explained that he went through the Plan and anytime there was reference to support for regional transit, he left that in the Plan. He went on to say that he removed anytime there was talk in the Plan of reconfiguring Graham's land use patterns for transit support. He also said that in the action plans, he removed reference for vigorously and aggressively pursuing trying to get fixed route transit in the City.

Mr. Walden noted that at the April meeting, the Council had expressed concern over the use of the word "require" in the Plan. He said he has not made any changes to that in the Plan. Council Member Kimrey suggested that Council could decide to use the word "encourage" in place of "required" when referenced in the Plan. In addition, Council Member Kimrey asked about the use of the word "should" throughout the Plan. Mr. Walden said that he has seen other municipality's use the word "accommodate" or "encourage" in place of "should". Council Members were in support of both suggestions.

Council also recommended changing the Draft Future Land Use Map by identifying only the area south of the Little Alamance Creek as Rural Residential. Mallard Creek Subdivision will be the only exception and will remain Suburban Residential.

Based on Council's recommendation, Mr. Walden will make the above changes in language throughout the Plan as well as redefining the Rural Residential area on the Draft Future Land Use Map. He stated that he will have a revised copy of the Plan back to Staff next week for review.

At 8:04 p.m. Council Member Chip Turner made a motion to adjourn, seconded by Council Member Jim Albright. All voted in favor of the motion.

Darcy Sperry, City Clerk

City of Graham

P. O. Drawer 357
201 South Main Street
Graham, North Carolina 27253
Tel: (336) 570-6700 / Fax: (336) 570-6703

PRELIMINARY REPORT FOR FISCAL YEAR 2014 – 2015

TO: Frankie Maness, City Manager
Graham City Council

FROM: Sandy P. Callahan, Tax Collector

DATE: July 2, 2015

In accordance with N.C.G.S. 105-373(a)(1), I respectfully submit the following Report:

Attached to this Report is a combined list of the persons owning real property whose taxes for 2014 remain unpaid, and persons not owning real property whose personal property taxes for 2014 remain unpaid, along with the principal amount owed by each person.

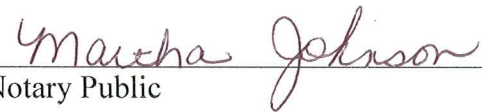
In compliance with the N.C.G.S. 105-373(a)(3), attached hereto is a Report entitled "Settlement for Current Taxes for Fiscal Year 2014-2015" dated June 30, 2015 setting forth my full settlement for all taxes in my hands for collection for the fiscal year 2014-2015.

Further, I hereby certify that I have made diligent efforts to collect the taxes due from the persons listed in such a manner that is reasonably necessary.

Respectfully submitted,

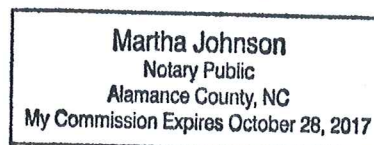

Sandy P. Callahan, Tax Collector

SWORN TO AND SUBSCRIBED BEFORE ME, this 2 day of July, 2015.


Notary Public

My Commission expires:

October 28, 2017



SETTLEMENT FOR CURRENT TAXES FOR FISCAL YEAR 2014-2015

June 30, 2015

	TOTAL PROPERTY VALUATION	RATE	AMOUNT OF LEVY
TAX LEVY-CITY WIDE	918,008,031	0.455%	4,176,938.98
<u>DISCOVERIES:</u>			
CURRENT YEAR & PRIOR YEAR	3,858,330		17,432.05
<u>ABATEMENTS:</u>	(772,140)		(3,506.39)
<u>ANNEXATIONS</u>	1,166,770		5,308.80
<u>UNCOLLECTED INTEREST</u>			4,516.75
<u>UNCOLLECTED ADVERTISING COST</u>			876.00
TOTAL LEVY FOR YEAR	922,260,991		4,196,173.44
LESS UNCOLLECTED TAX:			
REAL PROPERTY			74,844.99
PERSONAL PROPERTY			<u>10,585.28</u>
			85,430.27
CURRENT YEAR TAXES COLLECTED:			4,110,743.17
PERCENT OF CURRENT YEAR COLLECTED:			97.96%
DMV VEHICLE TAX & TAG RECEIVED (July 1, 2014 - June 30, 2015)			415,939.56
TOTAL MOTOR VEHICLE COLLECTION			415,939.56

Submitted by: Sandy P. Callahan, Tax Collector



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TAXPAYER NO	NAME	YR RECEIPT	GENERAL	DOG	CAR	LATE	PRINCIPAL	INTEREST	COST	BALANCE
635506	DARK, EDDIE LEWIS	2014 002121	63.15			6.32	69.47	3.99		73.46 73.46 *
487515	DAVID B LAWSON MORTUARY INC	2014 002131	.97			.10	1.07	.07		1.14
		2014 002132	14.73			1.47	16.20	.92		17.12
		2014 002133	11.50			1.15	12.65	.70		13.35 31.61 *
207445	DAVIS, ALEX JACKSON JR	2014 002141	6.78			.68	7.46	.45		7.91 7.91 *
579745	DAVIS, CHARLES ERIC	2014 002144	1.23			.12	1.35	.08		1.43
		2014 002145	2.28			.23	2.51	.15		2.66 4.09 *
552825	DAVIS, JAMES G & PATRICIA	2014 002161	19.52			1.95	21.47	1.23		22.70 22.70 *
P#134846	24509 DAY, SHERWIN T	2014 002183	359.51				359.51	20.69	4.00	384.20 384.20 *
507 OAK ST										
P#134651	6411 DEAL, FRED A / LAVERNE I	2014 002196	248.73				248.73		4.00	252.73 252.73 *
1025 INGOLD DR										
614337	DEAN, JOEL ALAN	2014 002205	5.14				5.14	.30		5.44
		2014 002206	2.91				2.91	.16		3.07 8.51 *
564046	DEEDEE DISTRIBUTION INC	2014 002215	2.38			.24	2.62	.15		2.77 2.77 *
P#146969	575774 DENNIS, KEITH	2014 002230	533.01				533.01	8.00	4.00	545.01 545.01 *
613 JOHNSON AVE										
630075	DIAZ, BENITO	2014 002249	29.62			2.96	32.58	1.85		34.43 34.43 *
383961	DIAZ, LUIS PEREZ	2014 002250	28.35			2.84	31.19	1.77		32.96 32.96 *
P#144675	607936 DIGGINS, JAMES D	2014 002264	2.53				2.53	.15	4.00	6.68 6.68 *
Ivey Rd										
P#145391	631259 DODSON, JENNIFER LYNN	2014 002316	289.35				289.35	16.64	4.00	309.99 309.99 *
312 W GILBREATH ST										
P#147378	560339 DOSKA LLC	2014 002338	655.61				655.61	37.71	4.00	697.32

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TAXPAYER NO	NAME	YR RECEIPT	GENERAL	DOG	CAR	LATE	PRINCIPAL	INTEREST	COST	BALANCE
		2014 003244	17.45			1.75	19.20	1.08		20.28
										20.28 *
528485	GREENE, JOHN DANIEL	2014 003264	23.82				23.82	1.38		25.20
										25.20 *
500952	GRIZZLE, RICKEY A	2014 003286	1.37			.14	1.51	.08		1.59
										1.59 *
620746	GUEVARA, JESSY/AGUILAR ANA	2014 003295	4.64			.46	5.10	.30		5.40
										5.40 *
635438	GUIDO, ELIZABETH	2014 003297	29.62			2.96	32.58	1.85		34.43
										34.43 *
P#146102 800 S MAIN ST	209545 HA, VINH X	2014 003328	30.73				30.73	.69	4.00	35.42
										35.42 *
	492074 HAIR ARTE									
		2014 003340	5.23			.52	5.75	.32		6.07
		2014 003341	4.87			.49	5.36	.31		5.67
										11.74 *
P#135259 415 COLLEGE ST	526448 HAITH, DORIS JOSEPHINE	2014 003346	363.99				363.99	20.93	4.00	388.92
										388.92 *
	198602 HALL, RICHARD LYNN	2014 003388	1.66			.17	1.83	.09		1.92
										1.92 *
	146474 HANCOCK, JOHN LAWS									
		2014 003413	9.92			.99	10.91	.62		11.53
		2014 003414	5.05			.51	5.56	.31		5.87
										17.40 *
P#146452 1112 JEFFREYS ST	629021 HANFORD, THOMAS G LIFE ESTATE	2014 003425	12.65				12.65	.45	4.00	17.10
										17.10 *
	491515 HARDEN PAUL									
		2014 003432	74.54			7.45	81.99	4.69		86.68
										86.68 *
	137463 HARPER, WILLIAM TALMADGE									
		2014 003467	1.37			.14	1.51	.08		1.59
		2014 003468	9.10			.91	10.01	.60		10.61
		2014 003469	17.18			1.72	18.90	1.08		19.98
		2014 003470	29.30			2.93	32.23	1.84		34.07
										66.25 *
	206557 HARRIS, JOHN RAY									
		2014 003485	1.57			.16	1.73	.08		1.81
		2014 003486	2.73			.27	3.00	.16		3.16
		2014 003487	38.13			3.81	41.94	2.39		44.33
										49.30 *
P#145672	600819 HARRIS, JOHNNY RAY ETAL	2014 003488	175.87				175.87	10.12	4.00	189.99

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TAXPAYER NO	NAME	YR RECEIPT	GENERAL	DOG	CAR	LATE	PRINCIPAL	INTEREST	COST	BALANCE
		2014 005214	1.77			.18	1.95	.09		2.04 4.70 *
85792	MICHAEL A JAKIELSKI CPA PA									
		2014 005219	4.10				4.10	.23		4.33
		2014 005220	3.72				3.72	.22		3.94
		2014 005221	8.73				8.73	.52		9.25
		2014 005222	2.22				2.22	.14		2.36 19.88 *
622132	MID-ATLANTIC PIZZA RESTAURANTS									
		2014 005233	468.76			46.88	515.64	29.66		545.30
		2014 005234	9.82			.98	10.80	.62		11.42
		2014 005235	35.62			3.56	39.18	2.23		41.41
		2014 005236	184.31			18.43	202.74	11.65		214.39
		2014 005237	4.55			.46	5.01	.30		5.31 817.83 *
624706	MILLER, ROBERT									
		2014 005258	32.21			3.22	35.43	2.06		37.49 37.49 *
611858	MINOR, BETHANY LAYNE									
		2014 005269	1.82			.18	2.00	.14		2.14 2.14 *
153248	MOBLEY, BENJAMIN KATER JR									
		2014 005306	1.16			.12	1.28	.08		1.36 1.36 *
635707	MONDRAGON, ABIGAIL									
		2014 005312	4.55			.46	5.01	.30		5.31 5.31 *
648346	MONTANO, MARISA									
		2014 005330	4.55			.46	5.01	.30		5.31 5.31 *
446250	MONTES, FERNANDO ALBERTO MENDO									
		2014 005335	4.55			.46	5.01	.30		5.31 5.31 *
589078	MONTOYA, ANA DAISY HENRIQUEZ									
		2014 005339	4.55			.46	5.01	.30		5.31 5.31 *
P#135085	633487 MOORE, MYRTIS G HEIRS									
404 W PINE ST		2014 005367	495.92				495.92	28.52	4.00	528.44 528.44 *
457474	MORA, SUSANA									
		2014 005376	4.55			.46	5.01	.30		5.31 5.31 *
635434	MORENO, RAFAEL									
		2014 005380	27.85			2.79	30.64	1.76		32.40 32.40 *
P#146566	620804 MORGAN, DARLENE CAULDER									
503 WENTWORTH DR		2014 005381	494.89				494.89	28.45	4.00	527.34 527.34 *
E ELM ST	600647 MORROW, LILLIAN H LIFE ESTATE									
		2014 005412	18.20				18.20	1.06	4.00	23.26

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TAXPAYER NO	NAME	YR RECEIPT	GENERAL	DOG	CAR	LATE	PRINCIPAL	INTEREST	COST	BALANCE
578323	RAMOS, MAUNLIO BAUTISTA									312.91 *
	2014 006264		42.13			4.21	46.34	2.68		49.02
										49.02 *
P#135066 437 BANKS ST	25455 RAMSEY, NATHANIEL G & DONNA L	2014 006266	1,061.76				1,061.76	61.04	4.00	1,126.80
										1,126.80 *
P#144668 414 CORNELIA DR	35728 RATLIFF, WALTER L & ANNIE	2014 006275	588.97				588.97	33.88	4.00	626.85
										626.85 *
	96575 RAY, JAMES LINARD JR	2014 006282	5.05			.51	5.56	.31		5.87
										5.87 *
	579789 REITZEL, DOUGLAS WAYNE	2014 006338	1.21			.12	1.33	.08		1.41
										1.41 *
P#146407 608 MELVILLE ST	628991 REXTLEPI, ENVER	2014 006351	217.37				217.37	12.50	4.00	233.87
										233.87 *
	578691 REYNOLDS, AMANDA ROSE	2014 006353	3.57			.36	3.93	.23		4.16
										4.16 *
	643313 REYNOLDS, LARRY GEORGE	2014 006362	9.92				9.92	.55		10.47
		2014 006363	9.78				9.78	.55		10.33
										20.80 *
P#145617 212 GUTHRIE ST	467627 RHODES, SANDRA M	2014 006375	170.63				170.63	9.81	4.00	184.44
										184.44 *
	451860 RICH, JAMES C	2014 006387	2.28				2.28	.15		2.43
										2.43 *
	492256 RICH, LISA D	2014 006390	4.55			.46	5.01	.30		5.31
										5.31 *
	491332 RIGGAN KATIE	2014 006405	4.87			.49	5.36	.31		5.67
		2014 006406	5.04			.50	5.54	.31		5.85
										11.52 *
	352474 RILAN DISTRIBUTION CORP	2014 006411	2.05			.21	2.26	.15		2.41
		2014 006412	1.03			.10	1.13	.07		1.20
										3.61 *
	552859 RIMAS, JOSE BAUTISTA	2014 006419	4.55			.46	5.01	.30		5.31
										5.31 *
P#145635 803 N MAIN ST	29803 RITCHIE, JAMES MICHAEL	2014 006426	424.35				424.35	24.39	4.00	452.74

TAXPAYER Name RANGE:

TO zzz

TAXPAYER NO	NAME	YR RECEIPT	GENERAL	DOG	CAR	LATE	PRINCIPAL	INTEREST	COST	BALANCE
										541.79 *
28059	SCOTT MAYO PROPERTIES LLC									
P#159502		2014 008614	137.37				137.37			137.37
2180	KIMREY RD									
P#159503		2014 008615	53.63				53.63			53.63
VL	KIMREY RD									
										191.00 *
496781	SELLARS, JOHN DANIEL									
P#134668		2014 006739	113.75				113.75	6.53	4.00	124.28
306	DENNY CIR									
										124.28 *
501111	SHANNON, WILLIAM ALLEN									
		2014 006767	12.01			1.20	13.21	.76		13.97
										13.97 *
352916	SHARPE ROBERT E JR PA									
		2014 006768	3.93			.39	4.32	.24		4.56
		2014 006769	3.16			.32	3.48	.22		3.70
		2014 006770	.91			.09	1.00	.07		1.07
		2014 008604	10.11				10.11	.60		10.71
										20.04 *
8676	SHAW, MICHAEL J									
P#145393		2014 006787	2.47				2.47	.06	4.00	6.53
313	W GILBREATH ST									
										6.53 *
36598	SHELLEY, VOLLIE B									
P#146095		2014 006803	400.61				400.61	23.01	4.00	427.62
103	HANFORD RD									
										427.62 *
4980	SHELLEY, VOLLIE B									
P#146096		2014 006804	429.36				429.36	24.69	4.00	458.05
1206	S SELLARS MILL RD									
										458.05 *
379881	SHOFFNER MICHAEL C									
		2014 006822	2.03			.20	2.23	.14		2.37
		2014 006823	17.02			1.70	18.72	1.07		19.79
										22.16 *
567430	SHOFFNER, CARROLL M									
P#131265		2014 006825	34.13				34.13	1.98	4.00	40.11
ROCKWOOD	DR									
P#131371		2014 006826	710.13				710.13	40.85	4.00	754.98
DARRELL	DR									
										795.09 *
578365	SIMMONS, DAVID									
		2014 006896	45.77			4.58	50.35	2.91		53.26
										53.26 *
80365	SIMS POTTERY INC									
		2014 006906	.91			.09	1.00	.07		1.07
										1.07 *
472920	SMITH, BRANDON C									
		2014 006974	5.64				5.64	.31		5.95
										5.95 *
31940	SMITH, MARSHALL D									
P#146442		2014 006996	394.91				394.91	22.70	4.00	421.61

TAXPAYER Name RANGE:

To zzz

[illegible]

TAXPAYER Name RANGE:

TO zzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzz

[illegible]

TAXPAYER Name RANGE:

TO zzz

[illegible]

TAXPAYER Name RANGE:

TO zzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzz

TAXPAYER NO		NAME	YR RECEIPT	GENERAL	DOG	CAR	LATE	PRINCIPAL	INTEREST	COST	BALANCE
	493212	WRENN, FORREST JAMES III	IRREV								27.58 *
P#144199		2014	008447	560.17				560.17	32.20	4.00	596.37
201 IVEY RD											596.37 *
	494127	WRENN, FORREST JAMES III	IRREV								
P#145867		2014	008448	523.21				523.21	30.06	4.00	557.27
125 MAIN ST											557.27 *
	632328	YOUNG, JAMES W									
P#144856		2014	008498	634.52				634.52	36.49	4.00	675.01
926 ESSEX DR											675.01 *

TAXPAYER Name RANGE:

TO zzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzz

PERSONAL TOTALS

TAXPAYER NO	NAME	YR RECEIPT	GENERAL	DOG	CAR	LATE	PRINCIPAL	INTEREST	COST	BALANCE
	TOTAL FOR	2014	9,910.23			675.05	10,585.28	574.53		11,159.81

TAXPAYER Name RANGE:

[illegible]

REAL AND PERSONAL TOTALS

TAXPAYER NO	NAME	YR RECEIPT	GENERAL	DOG	CAR	LATE	PRINCIPAL	INTEREST	COST	BALANCE
	TOTAL FOR	2014	84,753.70			676.57	85,430.27	4,516.75	876.00	90,823.02

TO zzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzz

DISTRICT DESCRIPTION	DISTRICT NAME
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SPECIAL TAX

RECORDS PROCESSED
524



STAFF REPORT

SUBJECT:	CLOSURE OF 100 BLOCK OF WEST ELM ST. ON AUGUST 4, 2015
PREPARED BY:	J. C. PRICHARD, CHIEF OF POLICE

REQUESTED ACTION:

The Graham Police Department requests the closure of the 100 block of West Elm St. in downtown Graham on August 4, 2015 for the National Night Out.

BACKGROUND/SUMMARY:

National Night Out (NNO) is held annually on the first Tuesday in August. The NNO Campaign is comprised of citizens, law enforcement agencies, civic groups, businesses, neighborhood organizations and local officials from over 9,700 communities from all 50 states, U.S. Territories, Canadian cities and military bases worldwide.

The National Night Out (NNO) Campaign is multi-functional. It is designed to:

- Heighten crime and drug prevention awareness.
- Generate support for and participate in local anti-crime programs.
- Strengthen neighborhood spirit and police-community partnerships.
- Send a message to criminals letting them know that neighborhoods are fighting back.

Along with the traditional display of outdoor lights and front porch vigils, cities towns and neighborhoods are coming together to celebrate NNO with a variety of events and activities such as block parties, cookouts and visits from local police. NNO has proven to be an enjoyable, effective and inexpensive tool to promote a police-community partnership in our fight for a safer nation.

FISCAL IMPACT:

The Graham Business Association will cover the costs of entertainment. The Graham Police Department will provide crime prevention, presentations as part of the agency community policing philosophy. Other community nonprofit agencies will also be participating to provide information about their services.

STAFF RECOMMENDATION:

Staff recommends approving closure of the 100 block of West Elm St. on August 4, 2015 from 5pm-10pm for the National Night Out.

SUGGESTED MOTION(S):

I MAKE A MOTION TO APPROVE THE CLOSURE OF THE 100 BLOCK OF WEST ELM STREET ON AUGUST 4, 2015 FROM 5PM-10PM FOR THE NATIONAL NIGHT OUT.

RESOLUTION IN SUPPORT OF PLACING THE CONNECT NC BOND INITIATIVE ON THE NOVEMBER 2015 BALLOT

WHEREAS, enhanced mobility across North Carolina's transportation network is a major factor impacting economic growth and job creation; and

WHEREAS, addressing critical mobility and congestion issues across the state is dependent on all modes of transportation; and

WHEREAS, our state's rapidly growing population presents critical infrastructure needs, and

WHEREAS, our state has a long and successful history of judiciously using long-term financing to meet its infrastructure needs; and

WHEREAS, it has been 15 years since the last general obligation bond was authorized to improve public infrastructure, which has resulted in years of deferred investment; and

WHEREAS, no tax increases are necessary to finance bonds given the ample debt service capacity within our existing revenue profile; and

WHEREAS, interest rates are at historical lows and it has never been less expensive to make long-term investments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, that the NC General Assembly should place before the voters for their consideration on the November 2015 Ballot, the Connect NC Bond Initiative.

Adopted this 7th day of July, 2015.

Jerry Peterman, Mayor
City of Graham



STAFF REPORT

SUBJECT:	ANNEXATION OF PROPERTY ON AND ADJACENT TO 401 LONGDALE DRIVE
PREPARED BY:	NATHAN PAGE, INTERIM CITY PLANNER

REQUESTED ACTION:

Approve the following (separately):

1. Resolution Directing the Clerk to Investigate a Petition Received Under G.S. 160A-31 for Property on and adjacent to 401 Longdale Drive.
2. Resolution Fixing Date of Public Hearing on Question of Annexation Pursuant to G.S. 160A-31 for Property on and adjacent to 401 Longdale Drive.

BACKGROUND/SUMMARY:

The attached petition seeks the Council's approval for an extension of the corporate limits to include the subject property. The area being considered for annexation is the parcel located on and adjacent to 401 Longdale Drive (0.615 acres).



The annexation process has multiple steps. The preliminary steps following receipt of a petition are to adopt two resolutions that are outlined in the "Requested Action" above. Approval of these resolutions does not finalize the annexation as Council is required to advertise and conduct a public hearing, followed by a vote on an annexation ordinance.

FISCAL IMPACT:

The fiscal impact of this annexation is negligible. The area has city water and sewer available.

STAFF RECOMMENDATION:

Approval. The adoption of the requested resolutions simply moves forward the annexation process.

SUGGESTED MOTION(S):

1. I move we approve the Resolution Directing the Clerk to Investigate a Petition Received Under G.S. 160A-31 for Property on an adjacent to 401 Longdale Drive.
2. I move we approve the Resolution Fixing Date of Public Hearing on Question of Annexation Pursuant to G.S. 160A-31 for Property on and adjacent to 401 Longdale Drive.

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-31
FOR PROPERTY ON AND ADJACENT TO 401 LONGDALE DRIVE

WHEREAS, a petition requesting annexation of an area described in said petition was received on June 12, 2015, by the Graham City Council; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Graham deems it advisable to proceed in response to this request for annexation.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Graham:

That the City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City Council the result of her investigation.

Gerald R. Peterman, Mayor

ATTEST:

Darcy L. Sperry, City Clerk

RESOLUTION FIXING DATE OF PUBLIC HEARING
ON QUESTION OF ANNEXATION PURSUANT TO G.S. 160A-31
FOR PROPERTY ON AND ADJACENT TO 401 LONGDALE DRIVE

WHEREAS, a petition requesting annexation of the contiguous area described herein has been received; and

WHEREAS, the City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Graham, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the City Hall, 201 S. Main Street, Graham, NC at 7:00pm on August 4, 2015.

Section 2. The area proposed for annexation is described as follows:

A certain tract or parcel of land in Graham Township, Alamance County, North Carolina, adjoining the lands of Longdale Drive, Lot No. 4 of Property of J. L. Foust, recorded in Plat Book 69, at Page 119, Lot Nos. 1 and 7 of Property of J. L. Foust, recorded in Plat Book 75, at Page 492 and others, and more particularly described as follows:

BEGINNING at an existing iron pipe corner between Lot No. 1 of Property of J. L. Foust, recorded in Plat Book No. 75, at Page 492 and Lot No. 4 of Property of J. L. Foust, recorded in Plat Book 69, at Page 119, and the existing City of Graham corporate limits line, running thence with the southeastern line of Lot No. 1, N36° 03' 13"E 180.00 feet to an existing iron pipe in the line of said Lot No. 1 and corner with Lot No. 7 of Property of J. L. Foust, recorded in Plat Book 75, at Page 492, and corner with the existing City of Graham corporate limits line; running thence along the said Lot No. 7 and existing City of Graham corporate limits line S48° 15' 00"E 156.86 feet to an existing iron pipe in the northwestern 50 foot right-of-way line of Longdale Drive; continuing along said existing City of Graham corporate limits line and the said right-of-way line of Longdale Drive S38° 08' 18"W 170.00 feet to an existing iron pipe corner with Lot No. 4 of Property of J. L. Foust, recorded in Plat Book 69, at Page 119; continuing along said existing City of Graham corporate limits line and Lot No. 4, N51° 51' 42"W 150.00 feet to the POINT OF BEGINNING and containing 26,798 square feet.

Section 3. Notice of the public hearing shall be published once in The Alamance News, a newspaper having general circulation in the City of Graham, at least ten (10) days prior to the date of the public hearing.

Gerald R. Peterman, Mayor

ATTEST:

Darcy L. Sperry, City Clerk



Petition for ANNEXATION

P.O. Drawer 357
201 South Main Street
Graham, NC 27253
(336) 570-6705
Fax (336) 570-6703
www.cityofgraham.com/planning

RECEIVED
JAN 2 2015
CITY OF GRAHAM
INSR/PZ

To the City Council of the City of Graham, NC:

1. We, the undersigned owners of real property, respectfully request that the area described in paragraph 2 below be annexed into the City of Graham.

☐ If applicable as "income-based": We believe that this petition meets the requirements of G.S. 160A-31(b1).

☐ If applicable as "distressed": We believe that this petition meets the requirements of G.S. 160A-31(j).

2. The area to be annexed is ☒ contiguous ☐ non-contiguous to the City of Graham and the boundaries of such territory are as follows:

General description of area to be annexed

Attach the following:

☒ Annexation Plat – 1 paper copy, 2 mylars and 1 pdf. In addition to standard plat information, also include tax map numbers of all parcels and total square miles and acreage of area to be annexed.

☒ Metes and Bounds Description – 1 paper and 1 digital copy

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate yes below and attach proof.)

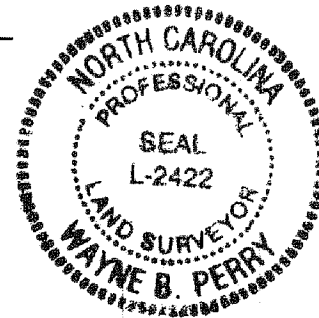
Name	Address	Vested rights?	Signature
John L Foust Sr	1019 Whittamore Rd Graham, NC 27253		John L. Foust Sr
Christian Lee Wolfe	1715 Wood Ave Burlington NC 27215		Christian Lee Wolfe

attach additional sheets if necessary...

SURVEYOR'S CERTIFICATION
STATE OF NORTH CAROLINA, COUNTY OF ALAMANCE
I, WAYNE B. PERRY, CERTIFY THAT UNDER MY DIRECTION AND SUPERVISION THIS MAP WAS DRAWN FROM AN ACTUAL FIELD SURVEY MADE BY ME. THAT THE ERROR OF CLOSURE AS CALCULATED BY LATITUDES AND DEPARTURE IS 1: 10,000; A DEED DESCRIPTION OF WHICH IS RECORDED IN DEED BOOK 312, PAGE 241; THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES; THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED; THAT THIS SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.

WITNESS MY HAND AND OFFICIAL SEAL THIS 27th DAY OF APRIL, 2015

Wayne B. Perry
PROFESSIONAL LAND SURVEYOR L-2422



STATE OF NORTH CAROLINA
COUNTY OF ALAMANCE

I, _____
REVIEW OFFICER OF ALAMANCE COUNTY, CERTIFY
THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION
IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR
RECORDING.

REVIEW OFFICER

DATE

APPROVED BY THE GRAHAM CITY COUNCIL ON THE
DAY OF _____, 20____
PROVIDED THAT THE PLAT BE RECORDED WITHIN
SIXTY (60) DAYS OF FINAL APPROVAL.

MAYOR

DATE

(60' PUBLIC R/W)
WHITTEMORE ROAD
S.R. 2107

D.B. 1592 PG. 627
CLYDE WHITTEMORE, JR.

PROPERTY OF
J. L. FOUST
P.B. 69, PG. 47

(60' PUBLIC R/W)
NOAH ROAD
S.R. 2218

PROPERTY OF
J. L. FOUST
P.B. 75, PG. 492

PROPERTY OF
J. L. FOUST
P.B. 69, PG. 119

SECTION TWO
AVALON ACRES
P.B. 67 PG. 62

LONGDALE DRIVE
CASTLE DRIVE

FINAL PLAT
CORPORATE LIMITS EXTENSION
CITY OF GRAHAM
GRAHAM TOWNSHIP, ALAMANCE COUNTY, N. C.

SCALE: 1"=60' JUNE 10, 2015



WAYNE B. PERRY
2823 CATHERINE DRIVE

PROFESSIONAL LAND SURVEYOR
BURLINGTON, N. C. 27215

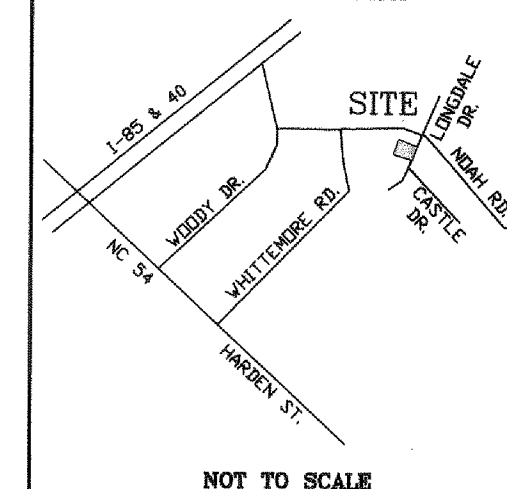
PHONE - 336-584-9827

JOB NO. 15016

LEGEND:

IRON STAKE FOUND

VICINITY MAP



P.B. 64 PG. 462



STAFF REPORT

SUBJECT:	PROJECT BUDGET FOR BOYD CREEK PUMP STATION
PREPARED BY:	FRANKIE MANESS, CITY MANAGER

REQUESTED ACTION:

Approve a project budget ordinance to appropriate funds for the Boyd Creek Pump Station project.

BACKGROUND/SUMMARY:

The Boyd Creek Pump Station Project is actually two projects in one. The first, and most significant, being the replacement of the Boyd Creek Pump Station that was originally constructed in 1959. The pump station serves a significant amount of wastewater generated by the northwest section of the City. The age of the pump station, it's susceptibility to flooding and the inability to find replacement parts serves as a great risk to the City's collection system.

The second, and smaller part of the project, is an upgrade to the Back Creek #2 pump station. It is proposed to replace the pumps, guide rails, access hatch and blower. Project also includes a standby generator, shelter, and a platform to access the station control equipment.

FISCAL IMPACT:

The total estimated cost for both projects is \$2,500,000 and has increased significantly since the projects were first introduced to Council back in March of 2013. **The project budget only seeks to appropriate funds for engineering and design services at this time, estimated to be \$175,000.** The now elevated cost for the projects makes borrowing funds the most likely course of action for funding.

STAFF RECOMMENDATION:

Approval. The projects are combined together for ease of administration.

SUGGESTED MOTION(S):

I move we approve the project budget ordinance for Boyd Creek Pump Station.

CAPITAL PROJECT ORDINANCE BOYD CREEK PUMP STATION

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

- Section 1. The Project authorized is Boyd Creek Pump Station.
- Section 2. The officials of the City of Graham are hereby directed to proceed with this program within the terms of the project. Staff is authorized to execute change orders within the budget ordinance.
- Section 3. The following revenues are anticipated to be available to the City to complete the project:

Proceeds from Water/Sewer Fund Balance	\$175,000
--	-----------

- Section 4. The following amounts are appropriated for this project:

Professional Services	\$175,000
-----------------------	-----------

- Section 5. The Finance Director shall report on the financial status of this project as directed by the City Council and will inform the Council of any unusual occurrences.
- Section 6. Copies of this project ordinance shall be made available to the City Manager and the Finance Director for direction in carrying out this project.
- Section 7. That this ordinance shall take effect upon passage.

This the 7th day of July, 2015.

Jerry Peterman - Mayor

ATTEST:

Darcy Sperry, City Clerk

Boyd Creek Pump Station Replacement Estimated Cost FY 2015-2016

Construction	Estimated Cost
New 18" Gravity Sewer and 10" Force Main	\$80,000
Mobilization, Grading , Site Work, and Access Road	\$200,000
700 GPM Pump Station (2 Pumps), piping and precast structures	\$625,000
Shelter and Electrical	\$150,000
Relocate Standby Generator	\$20,000
Select Backfill	\$80,000
Rock Excavation	\$100,000
Erosion Control, Seeding, Mulching-	\$50,000
Sub-Total	\$1,300,000
Engineering, Design, and Administration	\$220,000
Contingency	\$130,000
Sub-Total	\$350,000
Project Total	\$1,650,000
Optional Items	
Automatic Bar Screen in Precast vault and Compactor	\$200,000
New Water Line	\$75,000
Sub Total	\$275,000
Engineering, Design, and Administration	\$45,000
Contingency	\$30,000
Sub-Total	\$75,000
Optional Items Total	\$350,000
Total with optional Items Included	\$2,000,000

June 5, 2015

Back Creek #2 Station Improvements Estimated Costs FY 2015-2016

Construction	Estimated Cost
Two 200 GPM Pumps, Electrical Work and Controls	\$230,000
Blower Fan	\$10,000
Access Door/Hatch	\$20,000
Standby Generator	\$85,000
Platform and Shelter over controls	\$35,000
Sub-Total	\$380,000
Engineering, Design, and Administration	\$70,000
Contingency	\$50,000
Sub-Total	\$120,000
TOTAL	\$500,000

June 5, 2015



STAFF REPORT

SUBJECT:	PROJECT BUDGET FOR PHASE 1 OF JIM MINOR ROAD PARK
PREPARED BY:	FRANKIE MANESS, CITY MANAGER

REQUESTED ACTION:

Approve a project budget ordinance to appropriate funds for Phase 1 of the Jim Minor Road Park project.

BACKGROUND/SUMMARY:

The City acquired a 115.6 acre tract of property along Jim Minor Road in 2010 and another 3 acre tract in 2014 for the purpose of constructing a park. The City received financial assistance in the amount of \$500,000 from the North Carolina Parks and Recreation Trust Fund in July of 2011, which stipulated that the City begin development of the park by July of 2016. The grant also requires that the land be held in perpetuity as a public park. As such, the City recorded restrictive covenants in 2012 to perpetually designate the property for public recreational use.

City Staff has developed 3 options to begin development through a phased approach. Phase 1 options seek to build passive recreation facilities and basic infrastructure. Phase 1 options include: a park entrance, parking lot, natural playground, open mall area, fit zone, and shelter with restrooms.

FISCAL IMPACT:

City Staff is recommending Option B at a cost of \$850,000. These funds are proposed to come from the Fund Balance in the General Fund.

STAFF RECOMMENDATION:

Approval

SUGGESTED MOTION(S):

I move we approve the project budget ordinance for Phase 1 of the Jim Minor Road Park.

CAPITAL PROJECT ORDINANCE JIM MINOR ROAD PARK

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The Project authorized is Jim Minor Road Park.

Section 2. The officials of the City of Graham are hereby directed to proceed with this program within the terms of the project. Staff is authorized to execute change orders within the budget ordinance.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

Proceeds from Fund Balance in General Fund	\$850,000
--	-----------

Section 4. The following amounts are appropriated for this project:

Professional Services	84,000
Construction	<u>766,000</u>
	\$850,000

Section 5. The Finance Director shall report on the financial status of this project as directed by the City Council and will inform the Council of any unusual occurrences.

Section 6. Copies of this project ordinance shall be made available to the City Manager and the Finance Director for direction in carrying out this project.

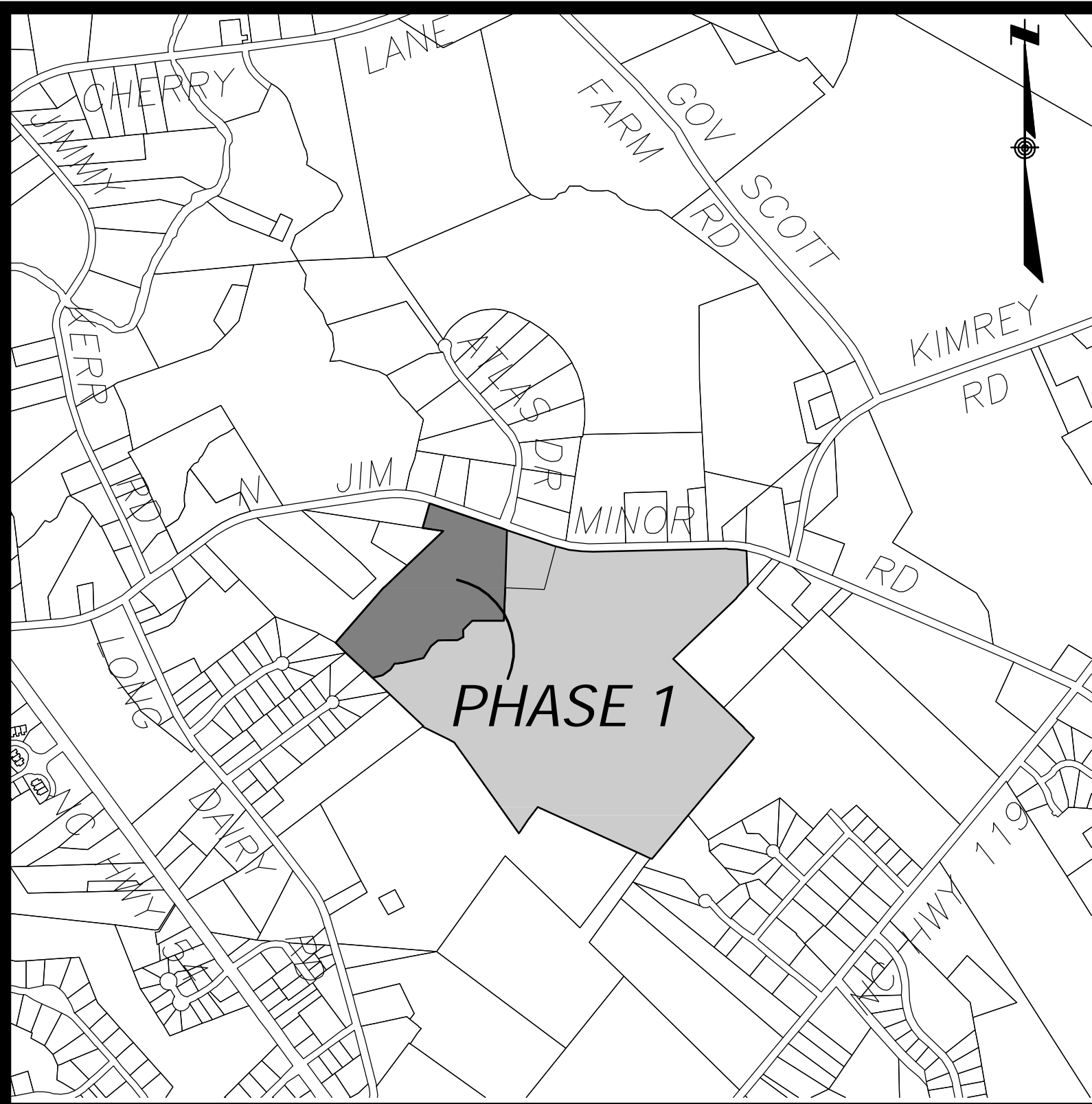
Section 7. That this ordinance shall take effect upon passage.

This the 7th day of July, 2015.

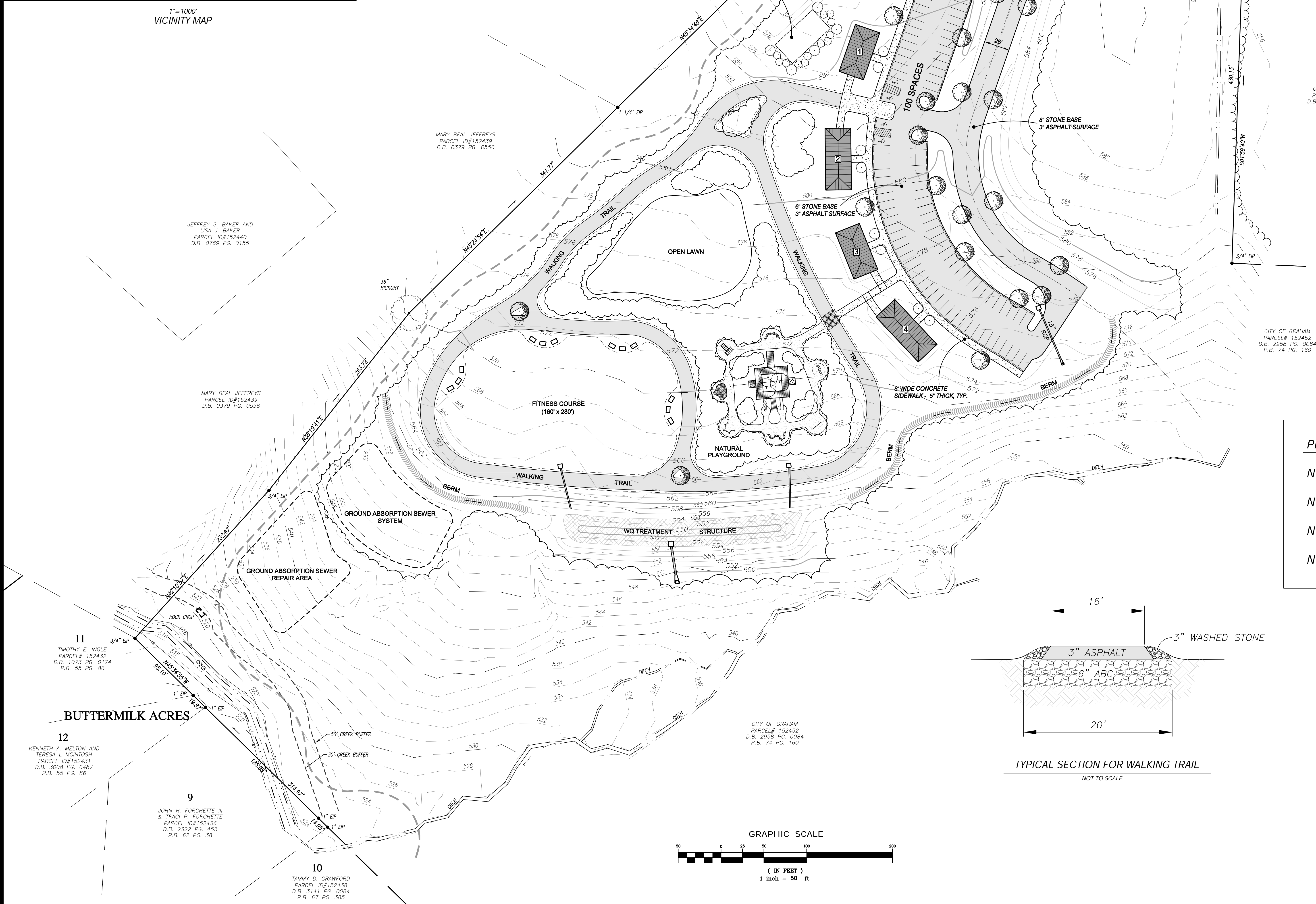
Jerry Peterman - Mayor

ATTEST:

Darcy Sperry, City Clerk



1"=1000'
VICINITY MAP



N.C. GRID NAD83 (2011)
NAD83 88 (EPOCH 2010)

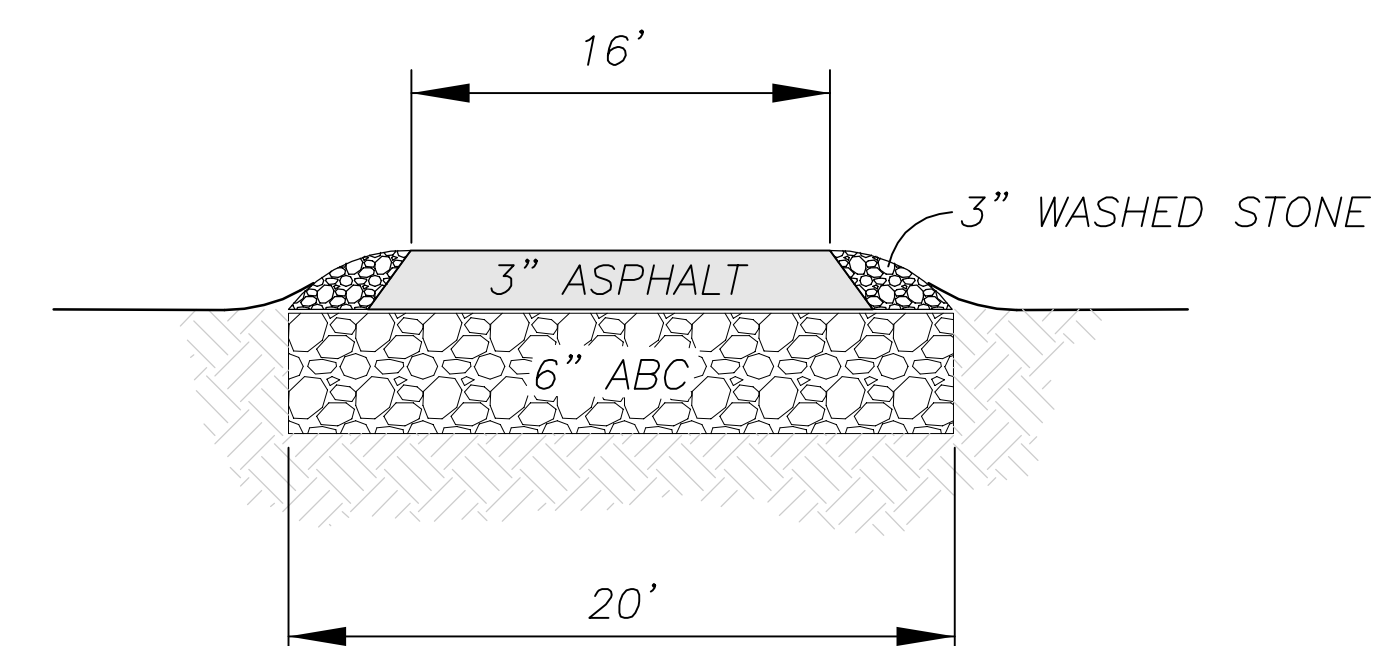
PICNIC SHELTERS :

NO. 1 : 30'X58' WITH RESTROOMS 6-8' PICNIC TABLES

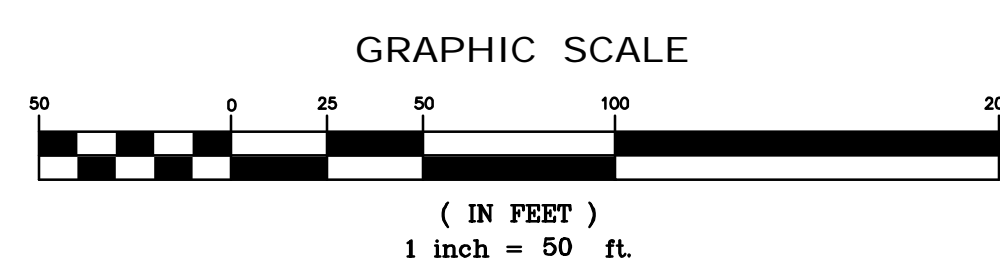
NO. 2 : 30'X72' WITH RESTROOMS 8-8' PICNIC TABLES

NO. 3 : 30'X58' WITH RESTROOMS 6-8' PICNIC TABLES

NO. 4 : 30'X72' WITH RESTROOMS 8-8' PICNIC TABLES

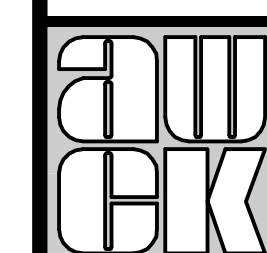


TYPICAL SECTION FOR WALKING TRAIL
NOT TO SCALE



CITY OF GRAHAM NEW PARK - PHASE 1

MELVILLE TOWNSHIP, ALAMANCE COUNTY, NC



alley, williams, carmen & king, inc.
ENGINEERS, ARCHITECTS & SURVEYORS
740 chapel hill road p.o. box 1179
burlington, n.c. 27215 336/226-5534
Firm's Engineering License No. F-0203

DATE: 3/18/2015
DRAWN BY: PLW
CHECKED BY: FKH

PREPARED FOR:
PLAN VIEW
OPTION - A

JOB NO. 15048
SHEET NO. 1
of 1



OPTION A

Preliminary Estimate of Probable Costs for

City of Graham New Park - Phase 1

Includes Picnic Shelters, Walking Trails, Lawn, Fitness, Playground and Water/Sewer System

Parking/Drive/Trail Improvements and Park Equipment - City Purchase and Forces

ITEM	DESCRIPTION	UNITS	QTY.	UNIT PRICE	TOTAL
1.	Grading	LS	1.00	\$ 20,000.00	\$ 20,000.00
2.	Erosion Control and Stormwater Treatment	LS	1.00	\$ 60,000.00	\$ 60,000.00
3.	Clearing and Grubbing	ACRE	8.00	\$ 2,500.00	\$ 20,000.00
4.	Storm Drain Piping	LF	250.00	\$ 20.00	\$ 5,000.00
5.	6" and 8" ABC	TONS	5,000.00	\$ 25.00	\$ 125,000.00
6.	3" SF9.5A Asphalt	TONS	2,000.00	\$ 65.00	\$ 130,000.00
7.	Concrete Sidewalk	SQYDS	800.00	\$ 30.00	\$ 24,000.00
8.	Gate	EA	1.00	\$ 3,000.00	\$ 3,000.00
9.	Landscaping and Signs	EA	1.00	\$ 25,000.00	\$ 25,000.00
10.	Curb Stops	EA	100.00	\$ 100.00	\$ 10,000.00
11.	Striping	LS	1.00	\$ 1,500.00	\$ 1,500.00
12.	Equipment - Playground, Fitness, Etc.	LS	1.00	\$ 110,000.00	\$ 110,000.00
13.	Contingencies @ 10%				\$ 53,400.00
TOTAL					\$ 586,900.00

Parking/Drive/Trail Improvements and Park Equipment - City Purchase and Forces

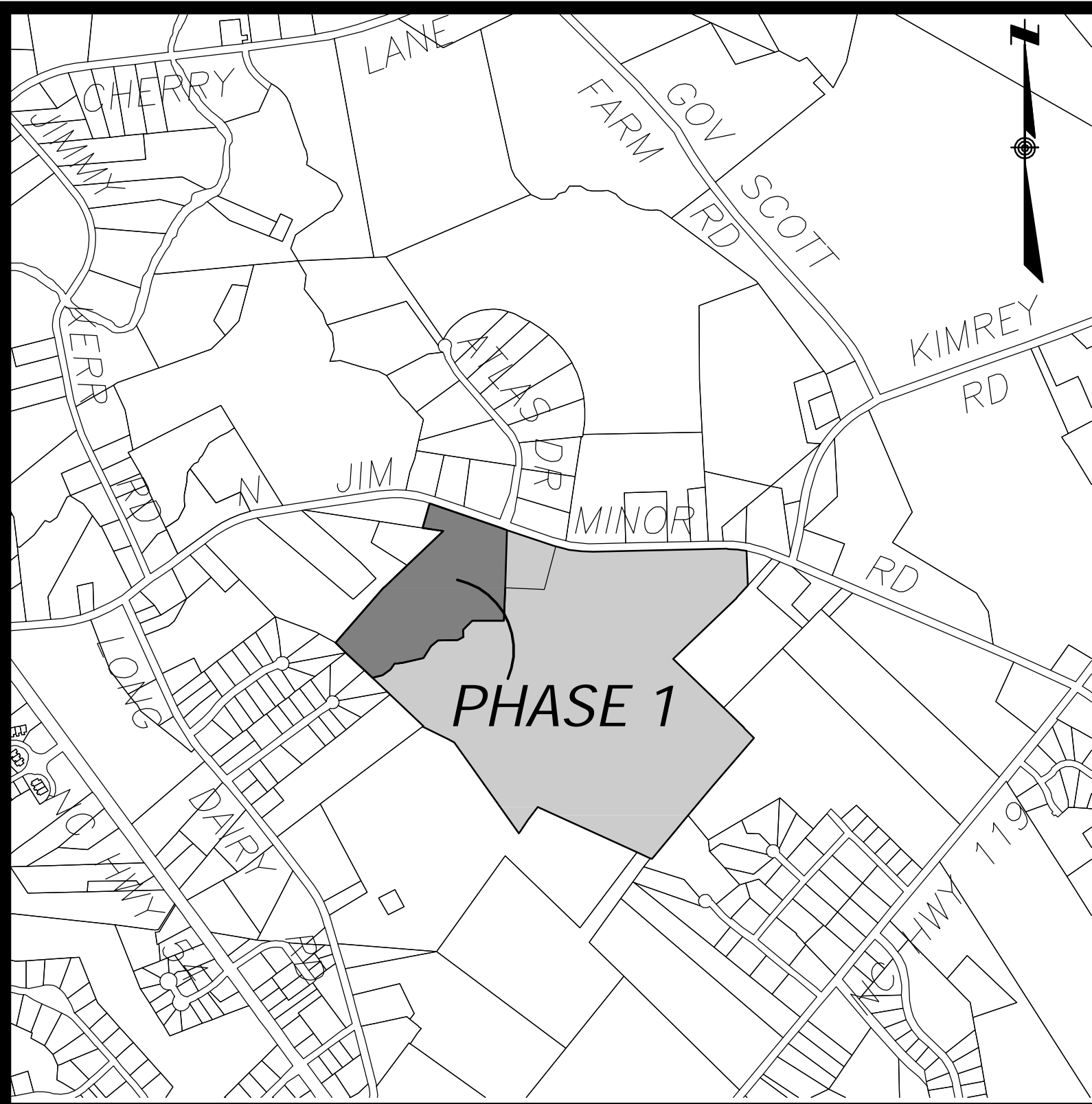
ITEM	DESCRIPTION	UNITS	QTY.	UNIT PRICE	TOTAL
1.	Picnic Shelter - Type A (Six - 8 foot tables)	EA	2.00	\$ 150,000.00	\$ 300,000.00
2.	Picnic Shelter - Type B (Eight- 8 foot tables)	EA	2.00	\$ 160,000.00	\$ 320,000.00
3.	Electrical Service and Park Lighting	LS	1.00	\$ 50,000.00	\$ 50,000.00
4.	Contingencies @ 10%				\$ 67,000.00
TOTAL					\$ 737,000.00

Water and Sewer System - Contracted

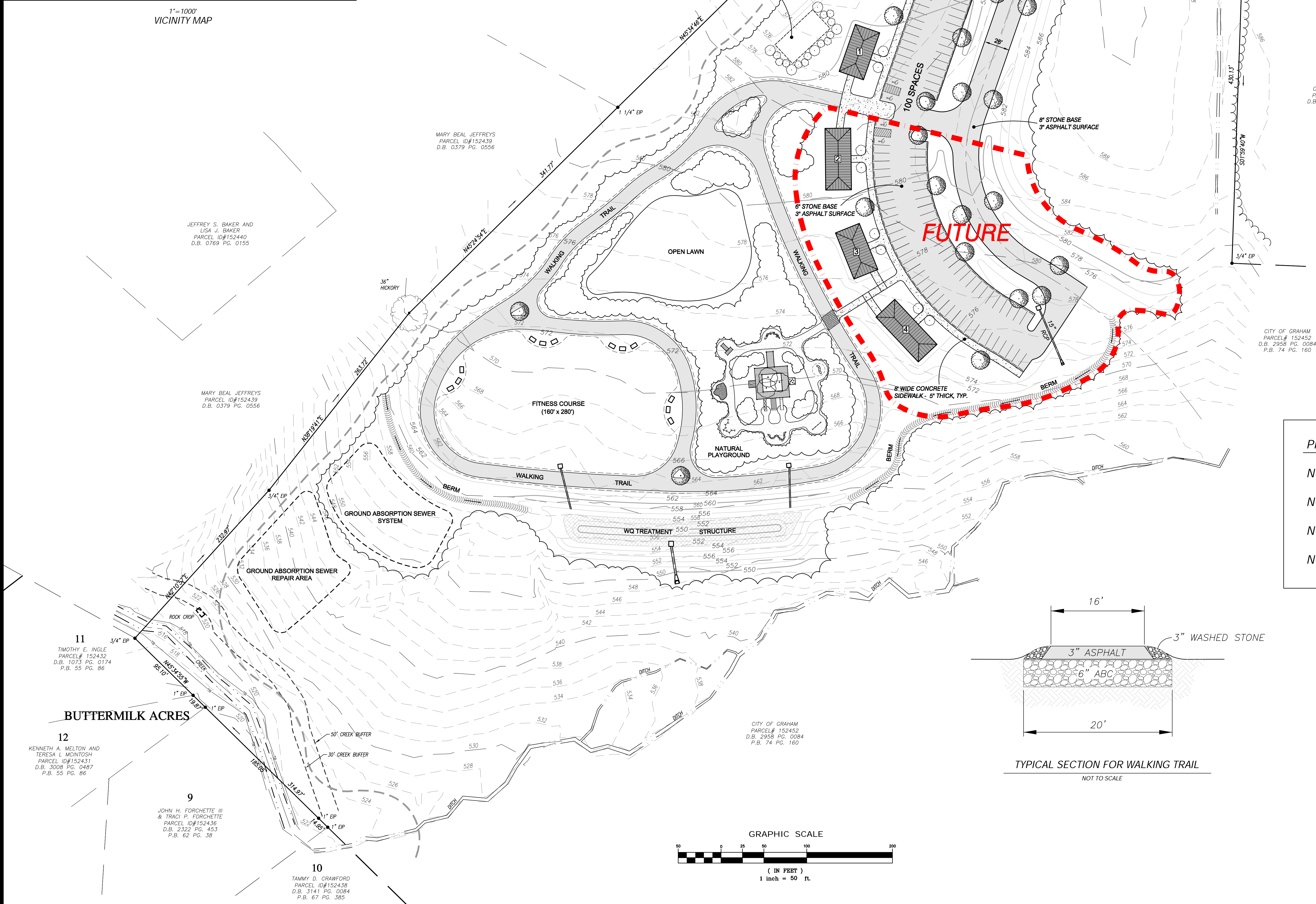
ITEM	DESCRIPTION	UNITS	QTY.	UNIT PRICE	TOTAL
1.	Sewer System -Ground Absorption	LS	1.00	\$ 100,000.00	\$ 100,000.00
2.	Water System - Extend 2 inch line from O-A	LS	1.00	\$ 45,000.00	\$ 45,000.00
3.	Contingencies @ 10%				\$ 14,500.00
TOTAL					\$ 159,500.00

ENGINEERING AND ARCHITECTURAL SERVICES \$ 161,600.00

TOTAL \$ 1,645,000.00



1"=1000'
VICINITY MAP



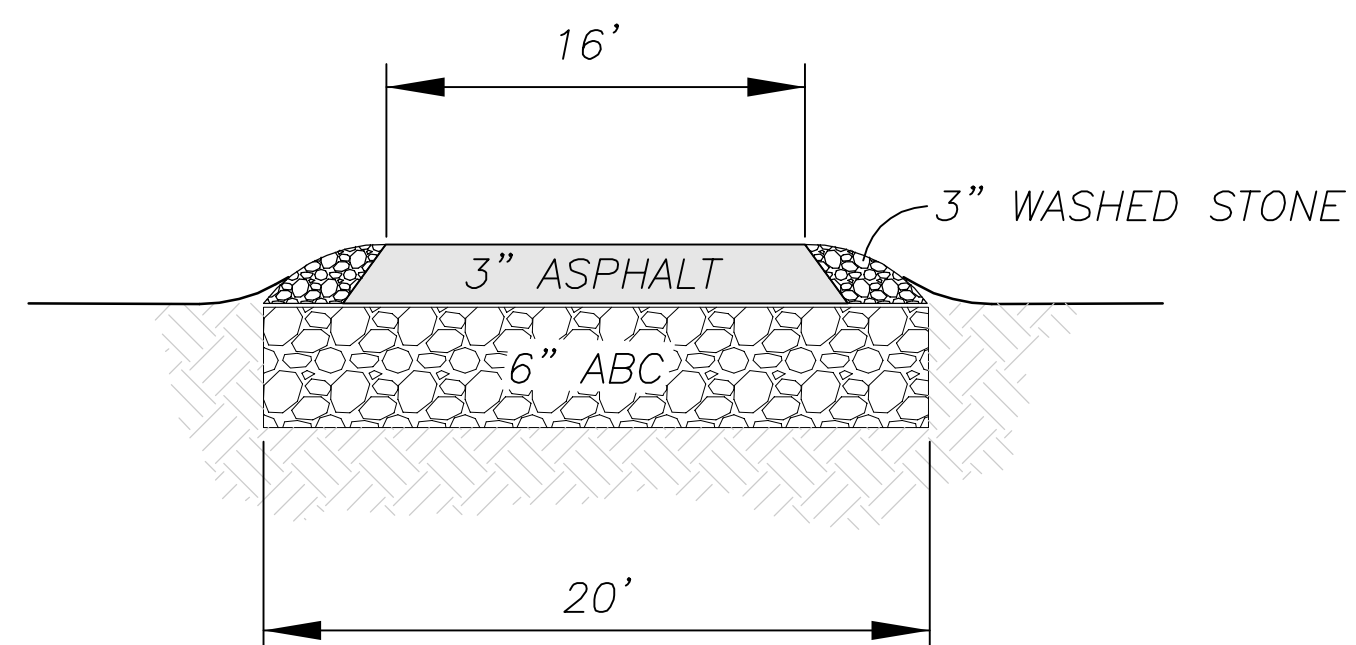
PICNIC SHELTERS :

NO. 1 : 30'x58' WITH RESTROOMS 6-8' PICNIC TABLES

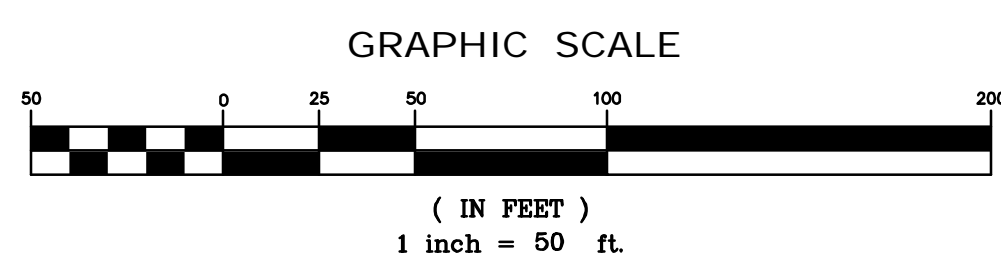
NO. 2 : 30'x72' WITH RESTROOMS 8-8' PICNIC TABLES

NO. 3 : 30'x58' WITH RESTROOMS 6-8' PICNIC TABLES

NO. 4 : 30'x72' WITH RESTROOMS 8-8' PICNIC TABLES

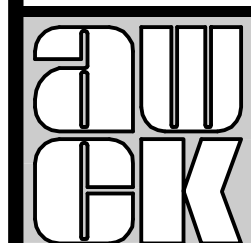


TYPICAL SECTION FOR WALKING TRAIL
NOT TO SCALE



CITY OF GRAHAM
NEW PARK - PHASE 1

MELVILLE TOWNSHIP, ALAMANCE COUNTY, NC



alley, williams, carmen & king, inc.
ENGINEERS, ARCHITECTS & SURVEYORS
740 chapel hill road p.o. box 1179
burlington, n.c. 27215 336/226-5534
Firm's Engineering License No. F-0203

DATE: 3/18/2015
DRAWN BY: PLW
CHECKED BY: FKH

PREPARED FOR: CITY OF GRAHAM
JOB NO. 15048
SHEET NO. 1
PLAN VIEW
OPTION - B

1
OF 1



OPTION B

Preliminary Estimate of Probable Costs for

City of Graham New Park - Phase 1

Includes Picnic Shelter, Walking Trails, Lawn, Fitness, Playground, and Water/Sewer System

Parking/Drive/Trail Improvements and Park Equipment - City Purchase and Forces

ITEM	DESCRIPTION	UNITS	QTY.	UNIT PRICE	TOTAL
1.	Grading	LS	1.00	\$ 17,500.00	\$ 17,500.00
2.	Erosion Control and Stormwater Treatment	LS	1.00	\$ 60,000.00	\$ 60,000.00
3.	Clearing and Grubbing	ACRE	6.00	\$ 2,500.00	\$ 15,000.00
4.	Storm Drain Piping	LF	200.00	\$ 20.00	\$ 4,000.00
5.	6" and 8" ABC	TONS	2,000.00	\$ 25.00	\$ 50,000.00
6.	1.5" and 3" SF9.5A Asphalt	TONS	865.00	\$ 65.00	\$ 56,225.00
7.	Concrete Sidewalk	SQYDS	350.00	\$ 30.00	\$ 10,500.00
8.	Gate	EA	1.00	\$ 3,000.00	\$ 3,000.00
9.	Landscaping and Signs	EA	1.00	\$ 25,000.00	\$ 25,000.00
10.	Curb Stops	EA	35.00	\$ 100.00	\$ 3,500.00
11.	Striping	LS	1.00	\$ 800.00	\$ 800.00
12.	Equipment - Playground, Fitness, Etc.	LS	1.00	\$ 110,000.00	\$ 110,000.00
13.	Contingencies @ 10%				\$ 35,600.00
				TOTAL	\$ 391,125.00

Picnic Shelter- Contracted

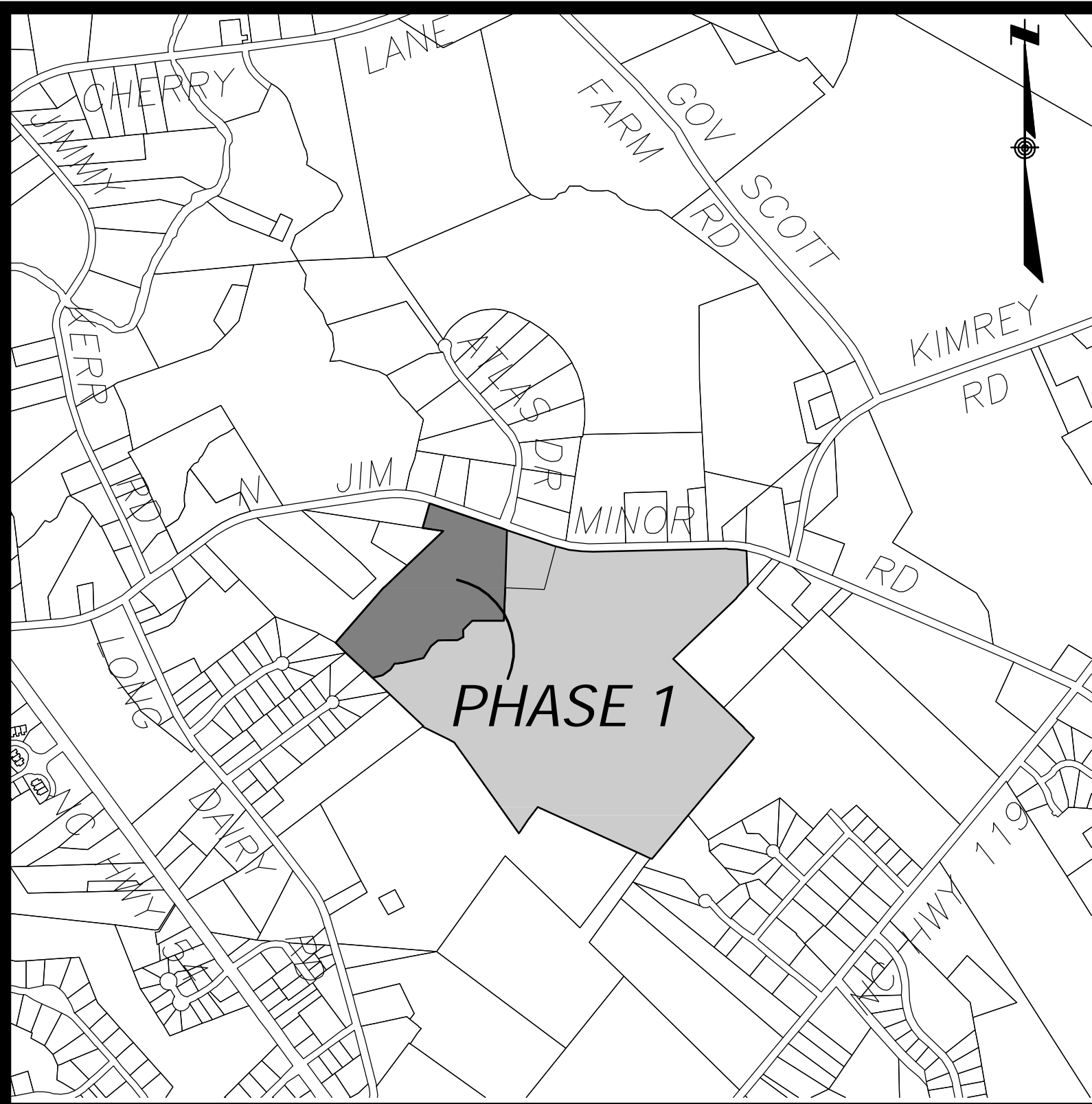
ITEM	DESCRIPTION	UNITS	QTY.	UNIT PRICE	TOTAL
1.	Picnic Shelter - (Six - 8 foot tables)	EA	1.00	\$ 150,000.00	\$ 150,000.00
2.	Electrical Service and Park Lighting	LS	1.00	\$ 45,000.00	\$ 45,000.00
3.	Contingencies @ 10%				\$ 19,500.00
				TOTAL	\$ 214,500.00

Water and Sewer System - Contracted

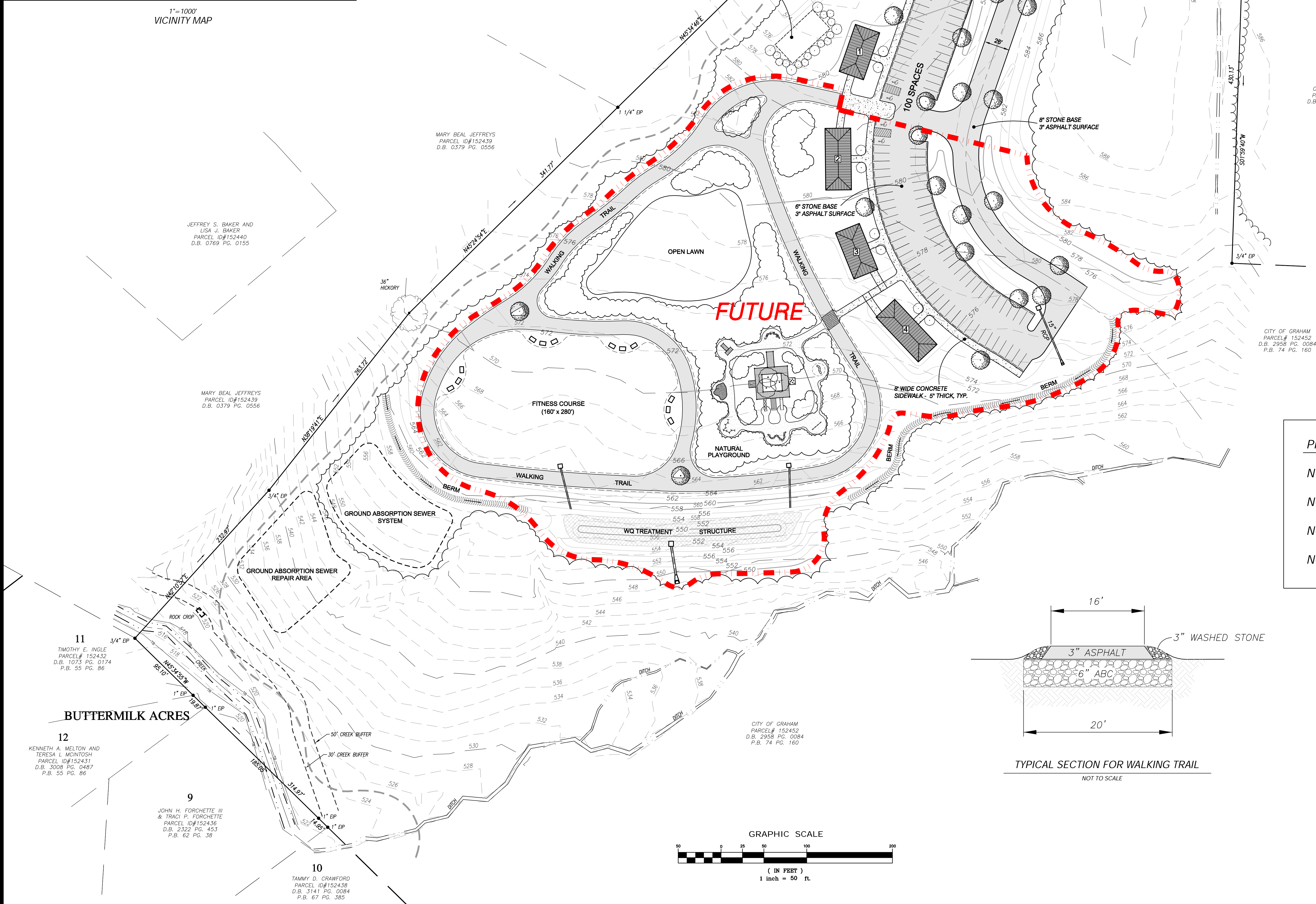
ITEM	DESCRIPTION	UNITS	QTY.	UNIT PRICE	TOTAL
1.	Sewer System -Ground Absorption	LS	1.00	\$ 100,000.00	\$ 100,000.00
2.	Water System - Extend 2 inch line from O-A	LS	1.00	\$ 45,000.00	\$ 45,000.00
3.	Contingencies @ 10%				\$ 14,500.00
				TOTAL	\$ 159,500.00

ENGINEERING AND ARCHITECTURAL SERVICES \$ 84,875.00

TOTAL \$ 850,000.00



1"=1000'
VICINITY MAP



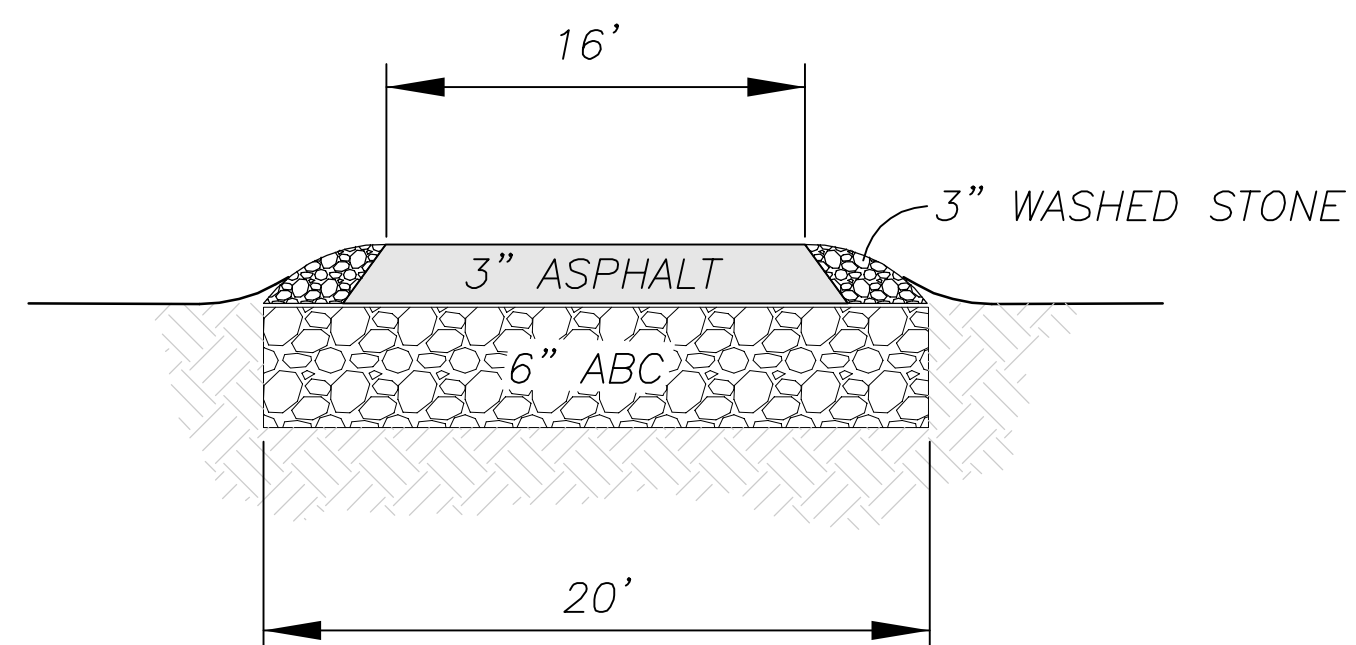
PICNIC SHELTERS :

NO. 1 : 30'X58' WITH RESTROOMS 6-8' PICNIC TABLES

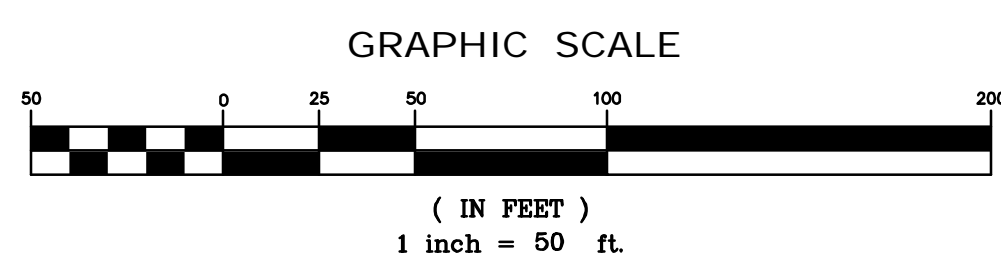
NO. 2 : 30'X72' WITH RESTROOMS 8-8' PICNIC TABLES

NO. 3 : 30'X58' WITH RESTROOMS 6-8' PICNIC TABLES

NO. 4 : 30'X72' WITH RESTROOMS 8-8' PICNIC TABLES



TYPICAL SECTION FOR WALKING TRAIL
NOT TO SCALE



CITY OF GRAHAM
NEW PARK - PHASE 1

MELVILLE TOWNSHIP, ALAMANCE COUNTY, NC



alley, williams, carmen & king, inc.
ENGINEERS, ARCHITECTS & SURVEYORS
740 chapel hill road p.o. box 1179
burlington, n.c. 27215 336/226-5534
Firm's Engineering License No. F-0203

DATE: 3/18/2015
DRAWN BY: PLW
CHECKED BY: FKH

PREPARED FOR: CITY OF GRAHAM
JOB NO. 15048
SHEET NO. 1
PLAN VIEW
OPTION - C



OPTION C

Preliminary Estimate of Probable Costs for

City of Graham New Park - Phase 1

Includes Picnic Shelter, Nature Walking Trail, and Water/Sewer System

Parking/Drive/Trail Improvements - City Purchase and Forces

ITEM	DESCRIPTION	UNITS	QTY.	UNIT PRICE	TOTAL
1.	Grading	LS	1.00	\$ 10,000.00	\$ 10,000.00
2.	Erosion Control and Water Quality	LS	1.00	\$ 20,000.00	\$ 20,000.00
3.	Clearing and Grubbing	ACRE	2.00	\$ 2,500.00	\$ 5,000.00
4.	Storm Drain Piping	LF	100.00	\$ 20.00	\$ 2,000.00
5.	6" and 8" ABC	TONS	995.00	\$ 25.00	\$ 24,875.00
6.	1.5" SF9.5A Asphalt	TONS	275.00	\$ 65.00	\$ 17,875.00
7.	Gate	EA	1.00	\$ 3,000.00	\$ 3,000.00
8.	Landscaping and Signs	EA	1.00	\$ 6,000.00	\$ 6,000.00
9.	Curb Stops	EA	35.00	\$ 100.00	\$ 3,500.00
10.	Striping	LS	1.00	\$ 800.00	\$ 800.00
11.	Contingencies @ 10%				\$ 9,400.00
				TOTAL	\$ 102,450.00

Picnic Shelter- Contracted

ITEM	DESCRIPTION	UNITS	QTY.	UNIT PRICE	TOTAL
1	Picnic Shelter - (Six - 8 foot tables)	EA	1.00	\$ 150,000.00	\$ 150,000.00
2	Electrical Service and Park Lighting	LS	1.00	\$ 25,000.00	\$ 25,000.00
3	Contingencies @ 10%				\$ 17,500.00
				TOTAL	\$ 192,500.00

Water and Sewer System- Contracted

ITEM	DESCRIPTION	UNITS	QTY.	UNIT PRICE	TOTAL
1	Sewer System -Ground Absorption	LS	1.00	\$ 100,000.00	\$ 100,000.00
2	Water System - Extend 2 inch line from O-A	LS	1.00	\$ 45,000.00	\$ 45,000.00
3	Contingencies @ 10%				\$ 14,500.00
				TOTAL	\$ 159,500.00

ENGINEERING AND ARCHITECTURAL SERVICES \$ 45,550.00

TOTAL \$ 500,000.00



STAFF REPORT

SUBJECT:	PROJECT QUARTER RESOLUTION TO AUTHORIZE GRANT APPLICATION
PREPARED BY:	FRANKIE MANESS, CITY MANAGER

REQUESTED ACTION:

Approve the Resolution by the City Council of the City Of Graham Authorizing Application to the NCDOT Infrastructure Grants Program.

BACKGROUND/SUMMARY:

Approval of the attached resolution finalizes the City's grant application and helps pave (pun intended) the way for funding to support the construction of the roadway to serve Project Quarter and other properties within the NCCP. The grant program is through the Economic Infrastructure Program of the North Carolina Department of Commerce, Rural Economic Development Division.

FISCAL IMPACT:

The grant will contribute \$500,000 towards roadway construction in the NCCP.

STAFF RECOMMENDATION:

Approval.

SUGGESTED MOTION(S):

I move we approve the Resolution by the City Council of the City Of Graham Authorizing Application to the NCDOT Infrastructure Grants Program.

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF GRAHAM
AUTHORIZING APPLICATION TO THE NCDOT ECONOMIC
INFRASTRUCTURE GRANTS PROGRAM**

WHEREAS, the North Carolina Rural Infrastructure Authority (RIA) has authorized the awarding of grants from appropriated funds to aid eligible units of government in financing the cost of infrastructure activities needed to create jobs; and

WHEREAS, the City of Graham desires assistance in financing a building project that may qualify for Rural Grants/Programs funding; and

WHEREAS, the City of Graham intends to request grant assistance for the Public Roadway Improvements Serving Project Quarter (MGP) from the Economic Infrastructure Grants Program;

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAHAM:

That the City of Graham will arrange financing for all remaining costs of the project, if approved for a grant;

That Jerry Peterman, Mayor and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Graham with the Rural Grants/Programs Section for a grant to assist in the above-named infrastructure project;

That Frankie Maness, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as Rural Grants/Programs Section may request in connection with an application or with the project proposed; to make assurances as contained in the application; and to execute such other documents as may be required in connection with the application.

That the City of Graham has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 7th day of July, 2015 at Graham, North Carolina.

Jerry Peterman, Mayor

ATTEST:

Clerk

(Seal)



STAFF REPORT

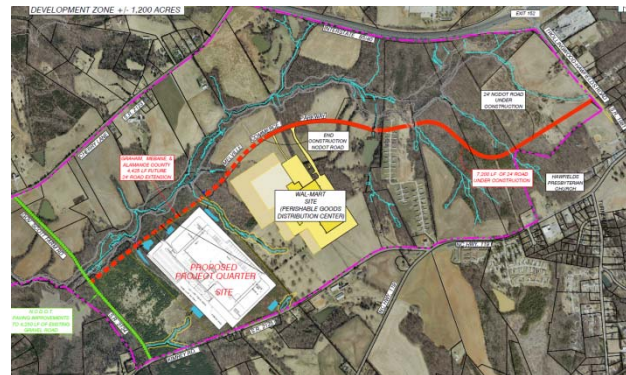
SUBJECT:	PROJECT BUDGET FOR PROJECT QUARTER
PREPARED BY:	FRANKIE MANESS, CITY MANAGER

REQUESTED ACTION:

Approve a project budget ordinance to appropriate funds for Project Quarter.

BACKGROUND/SUMMARY:

The Project Quarter incentive package calls for the North Carolina Commerce Park (NCCP) partners to construct a roadway to serve Project Quarter and other properties within the NCCP. The roadway project includes the construction of 4.425 feet of new roadway that begins at Gov. Scott Farm Rd and extends east to where it will connect with the current Melville Commerce Parkway (currently under construction by NCDOT).



The City of Graham will be the lead agency in the project, thus taking the responsibility for right of way acquisition, roadway design, bidding and construction.

FISCAL IMPACT:

The estimated cost for the roadway project is \$2,000,000. Grant funding from Golden Leaf (\$250,000) and the NC Department of Commerce, Rural Economic Development Division (\$500,000) will be used towards the project leaving the 3 local governments to share the \$1,250,000 balance (\$416,667 each).

It is proposed to use Fund Balance money to cover Graham's share.

STAFF RECOMMENDATION:

Approval

SUGGESTED MOTION(S):

I move we approve the project budget ordinance for Project Quarter.

CAPITAL PROJECT ORDINANCE PROJECT QUARTER

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The Project authorized is Project Quarter.

Section 2. The officials of the City of Graham are hereby directed to proceed with this program within the terms of the project. Staff is authorized to execute change orders within the budget ordinance.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

Proceeds from General Fund Balance	416,666
City of Mebane	416,667
Alamance County	416,667
Golden Leaf Grant	250,000
Rural Center Grant	<u>500,000</u>
	\$2,000,000

Section 4. The following amounts are appropriated for this project:

Professional Services	240,000
Construction	1,510,000
Contingencies	<u>250,000</u>
	\$2,000,000

Section 5. The Finance Director shall report on the financial status of this project as directed by the City Council and will inform the Council of any unusual occurrences.

Section 6. Copies of this project ordinance shall be made available to the City Manager and the Finance Director for direction in carrying out this project.

Section 7. That this ordinance shall take effect upon passage.

This the 7th day of July, 2015.

Jerry Peterman - Mayor

ATTEST:

Darcy Sperry, City Clerk



STAFF REPORT

SUBJECT:	PEAK RESOURCES RESOLUTION TO AUTHORIZE GRANT APPLICATION
PREPARED BY:	FRANKIE MANESS, CITY MANAGER

REQUESTED ACTION:

Approve the Resolution by the City Council of the City Of Graham Authorizing Application to the NCDOC Rural Economic Development Division Building Reuse Grant Program for Rural Health Care

BACKGROUND/SUMMARY:

The City of Graham is eligible to solicit grant funding through the Building Reuse Program under the Rural Grants/Programs Section of the North Carolina Department of Commerce to assist in the renovation, expansion or construction of health care entities that will lead to the creation of new, full-time jobs.

Peak Resources Inc. through Peak of Graham LLC has purchased a 5.97 acre tract of land at 600 North Main Street for the purpose of constructing a new 120 bed, 70,000 sq. ft. facility that will have 52 private rooms and 68 semi-private rooms. The total project cost is estimated at \$11.6 million and will create 40 new fulltime jobs with \$1.9 million in annual payroll. The project itself is a sought-after infill development and will provide improvements in the City's pedestrian and storm sewer network.

FISCAL IMPACT:

Negligible. Some staff time will be necessary to assist in administering the grant. Peak Resources has agreed to provide the required matching funds for the grant. The anticipated amount of the grant is \$400,000 or \$10,000 per job.

STAFF RECOMMENDATION:

Approval. Staff believes the City should promote cooperation with and provide assistance to local businesses where there exists the possibility of new job opportunities and expanding the tax base.

SUGGESTED MOTION(S):

I move we approve the Resolution by the City Council of the City Of Graham Authorizing Application to the NCDOC Rural Economic Development Division Building Reuse Grant Program for Rural Health Care

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF GRAHAM
AUTHORIZING APPLICATION TO THE NCDOT RURAL ECONOMIC
DEVELOPMENT DIVISION BUILDING REUSE GRANT PROGRAM FOR
RURAL HEALTH CARE**

WHEREAS, the North Carolina Rural Infrastructure Authority (RIA) has authorized the awarding of grants from appropriated funds to aid eligible units of government in financing the cost of building activities needed to create jobs; and

WHEREAS, the City of Graham desires assistance in financing a building project that may qualify for Rural Grants/Programs funding; and

WHEREAS, the City of Graham intends to request grant assistance for the new Peak of Graham, LLC nursing home facility project at 600 North Main from the Building Reuse Grant Program – Rural Health Care;

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAHAM:

That the City of Graham will provide 5% of the Building Reuse Program Grant toward project construction costs, if approved for a grant with Peak Resources Inc. providing the match.

That Jerry Peterman, Mayor and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Graham with the Rural Grants/Programs Section for a grant to assist in the above-named Building Reuse project.

That Frankie Maness, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as Rural Grants/Programs Section may request in connection with an application or with the project proposed; to make assurances as contained in the application; and to execute such other documents as may be required in connection with the application.

That the City of Graham has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 7th day of July, 2015 at Graham, North Carolina.

Jerry Peterman, Mayor

ATTEST:

Clerk

(Seal)

I make a motion to go into Closed Session to Consider the Performance of the City Manager and City Attorney Pursuant to the Terms of *N.C.G.S. §. 143-318-11 (a) (6)*.