



Historic District Commission

Meeting Agenda

December 4, 2013 at 5:30pm
Council Chambers, 201 S Main St

1. Approve minutes of the November 13, 2013 meeting
2. OLD BUSINESS: Consider applications for the 2013-14 Façade Grant Program (listed below in priority order as discussed at 11/13/2013 meeting)
Total City funds requested: \$15,602
Total City funds available: \$4,790 + \$5,000
 - b. Don Bulla, for property located at 129 W Harden St
\$6,105, maximum City match of \$3,052
 - Clean, repair, paint, and restore the exterior to original status. Repairs include metal work, plaster work, re-facing and sealing doors, windows, roof (where needed), and addition of gutters to stop washing and damage to building.
 - c. Viviana L. Maltby, for property located at 112 W Elm St
\$3,200, maximum City match of \$1,600
Approval of this project will constitute approval of a Certificate of Appropriateness
 - Replace existing metal canopy with new canvas awning in a style similar to Carver's on Elm; color to be determined, with deep blue or fine blue stripe as ideas
 - d. Jean S. Boney and Tom Boney, Jr, co-trustees, for property located at 114 W Elm St
\$2,700, maximum City match of \$1,350
Approval of this project will constitute approval of a Certificate of Appropriateness
 - Replace existing metal canopy with new canvas awning in a style similar to Carver's on Elm; color to be determined, with deep blue or fine blue stripe as ideas
 - g. (signage portion) Chuck Talley, for property located at 123-127 E Elm St (Farm Services building)
\$3,664, maximum City match of \$1,832
 - Fabricate and install replacement signage for Farm Services and DWI Center, and new signage for Plum Pucci Salon
 - a. Paul B. Crotts, for Graham Furniture Mart located on S Main St
\$3,750, maximum City match of \$1,875
 - Repaint La-Z Boy Comfort Studio entrance side of building facing bank and back warehouse wall in green
 - Repaint brown trim around windows
 - Pressure wash canopy and walls before painting

- g. (awning portion) Chuck Talley, for property located at 123-127 E Elm St (Farm Services building)
\$4,681, maximum City match of \$2,340
Approval of this project will constitute approval of a Certificate of Appropriateness
 - Install new fabric awnings in a color to-be-determined above the six windows on the front of the building
 - e. Chuck Talley, for property located at 22 Court Sq NE (Graham Soda Shop)
\$4,973, maximum City match of \$2,486
Approval of this project will constitute approval of a Certificate of Appropriateness
 - Install new fabric coverings on existing awning frames in a color to-be-determined
 - f. Chuck Talley, for property located at 22 Court Sq NE (Fret Sounds)
\$2,134, maximum City match of \$1,067
Approval of this project will constitute approval of a Certificate of Appropriateness
 - Install two new fabric awnings in a color to-be-determined
3. 128 W Harden St Roof-Top Railing (COA1308). Request by LM Wilson Heating and Air, a contractor, for a Certificate of Appropriateness to install a new railing along the roof-top edge of the rear porch as per code to surround the new roof-top gas pack. Color of rail is to-be-determined.
4. Recommend appointment of new member to fill one vacant position

A complete agenda packet is available at www.cityofgraham.com

HISTORIC DISTRICT COMMISSION
Wednesday, November 13, 2013

The Historic District Commission held a called meeting on Wednesday November 13, 2013 at 5:30 p.m. in the Council Chambers of the Graham Municipal Building. Commission Members present were Jimmy Linens, Steve West, Lauren Nance, Denise Baker, Helen Sharpe and Grace Baldwin. Cary Worthy, Brenda Sykes and Larry Brooks were absent. Staff members present were Melissa Guilbeau, City Planner, Martha Johnson, Zoning/Inspections Technician and Kaitland Finkle, Planning Intern and Darcy Sperry Zoning Enforcement Officer.

Invocation was given by Jimmy Linens.

Steven West called the meeting to order.

1. A motion was made to approve the minutes from the September 11, 2013 meeting by Denise Baker and seconded by Lauren Nance. The motion carried unanimously.

2. Consider additional applications for the 2013-14 Façade Grant Program
Total City funds requested: \$15,602, total City funds available: \$4,790

a. Paul B. Crofts, for Graham Furniture Mart located on S Main Street plans to repaint La-Z Boy Comfort Studio entrance side of building facing bank and back warehouse wall in green. Also they would like to repaint brown trim around windows and pressure wash canopy and walls before painting. \$3,750 is estimated cost and maximum City match of \$1,875. No one was present from Graham Furniture.

b. Don Bulla, for property located at 129 W Harden Street would like to clean, repair, paint, and restore the exterior to original status. Repairs include metal work, plaster work, re-facing and sealing doors, windows, roof (where needed), and addition of gutters to stop washing and damage to building. \$6,105 is estimated cost and maximum City match of \$3,052. No one was present for Don Bulla.

c. Viviana L. Maltby, for property located at 112 W Elm Street plans to replace existing metal canopy with new canvas awning in a style similar to Carver's on Elm; color to be determined with deep blue or fine blue stripe as ideas. \$3,200 is estimated cost and maximum City match of \$1,600. Approval of this project will constitute approval of a Certificate of Appropriateness.

d. Jean S. Boney and Tom Boney, Jr, co-trustees, for property located at 114 W Elm Street plan to replace existing metal canopy with new canvas awning in a style similar to Carver's on Elm; color to be determined with deep blue or fine blue stripe as ideas. \$2,700 is the estimated cost and maximum City match of \$1,350. Approval of this project will constitute approval of a Certificate of Appropriateness.

Tom Boney Jr. spoke representing the projects at 114 W Elm Street along with 112 W Elm Street for Viviana L. Maltby. Mr. Boney explained that the estimate for Viviana Maltby at 112 W Elm Street was a little higher than his at 114 W Elm Street because her awning was a little wider. Mr. Boney said the two awnings would adjoin at the property line and they would be similar to Carver's awning with room for the name on the front of the awning. Mr. Boney also said the current Alamance News sign would be removed upon funding of the new awning.

e. Chuck Talley, for property located at 22 Court Sq NE (Graham Soda Shop) plan to install new fabric coverings on existing awning frames in a color to-be-determined. \$4973 is the estimated cost and maximum City match of \$2486. Approval of this project will constitute approval of a Certificate of Appropriateness.

Jennifer Talley spoke representing the Graham Soda Shop application. She stated they were going to use the same color, possibly a red stripe but a higher quality fabric which would not fade like the current one.

f. Chuck Talley, for property located at 22 Court Sq NE (Fret Sounds) plan to install two new fabric awnings in a color to-be-determined. \$2134 is the estimated cost and maximum City match of \$1,067. Approval of this project will constitute approval of a Certificate of Appropriateness. Jennifer Talley spoke for the Fret Sounds stating the awning would be dark blue, the same color as the stain glass.

g. Chuck Talley, for property located at 123-127 E Elm St (Farm Services building) plan to install new fabric awnings in a color to-be-determined above the six windows on the front of the building. Also they would like to fabricate and install replacement signage for Farm Services and DWI Center and new signage for Plum Pucci Salon. \$8,345 is the estimated cost and maximum City match of \$4,172. Approval of this project will constitute approval of a Certificate of Appropriateness. Jennifer Talley said funding the signage for the businesses located in Farm Services is the most important. They are willing to postpone their other applications to ensure that the signage gets funded. The estimated cost for the signage alone for this location is \$3664 and the City match of \$1832.

Steven West asked if the Commission could ask the City for previous unused money and Melissa Guilbeau told Mr. West you can ask but in general money doesn't roll over. Mr. West also asked about the City removing the awnings in the past. He asked if that is something we can do now and Melissa Guilbeau said she would discuss this with Frankie Maness Friday when she returns to the office.

Jimmy Linens suggested getting the total amount needed to give to the City Manager to see if the budget can be amended prior to the December 3rd City Council meeting.

Denise Baker made a motion to fund 50% for all projects, not partial, and to petition the City of Graham for more money in order to do this, second was by Grace Baldwin. All voted in favor.

After much discussion the Commission decided to prioritize the projects as follows:

1. Don Bulla at 129 W Harden Street
2. Viviana Maltby at 112 W Elm Street
3. Tom Boney at 114 W Elm Street
4. Chuck Talley at 123-127 E Elm Street (Farm Services), signage only
5. Paul Crotts for Graham Furniture Mart at S Main Street
6. Chuck Talley at 123-127 E Elm Street (Farm Services), awnings
7. Chuck Talley at 22 Court Sq NE (Graham Soda Shop)
8. Chuck Talley at 22 Court Sq NE (Fret Sounds)

Denise Baker made a motion to recommend the priority listing. This list was seconded by Lauren Nance. All voted in favor.

Lauren Nance asked what happens now. Steven West said that he needs to get with City Council for the December 3rd meeting. Melissa Guilbeau stated she would discuss with Frankie Maness on Friday concerning the Commission's motion and what they would like to see happen. Melissa said we could go ahead and send an award letter to Don Bulla since we do have enough funds for his project. The Commission wanted to wait on the letter in case they didn't get the additional funds from the City. Steven West asked for a motion to table allocating any funds for the façade grant for tonight until after the City Council meeting December 3rd. Jimmy Linens said Mr. Maness might be able to solve this without having to go before the City Council. Mr. Linens asked Melissa Guilbeau if she was going to speak to Mr. Maness about this. She wasn't sure if they can do this

without doing a budget amendment and Mr. Linens said Mr. Maness might be able to find the money and not need to go before City Council. Melissa Guilbeau suggested the Commission make a motion stating if the City doesn't find the money to fund all of these projects then we meet again and issue the award letters only if the City finds the funds.

Denise Baker made a motion to not award funds if the City of Graham doesn't provide the full requested amount and meet again to discuss allocations of what funds are available. Second was by Helen Sharpe. All voted in favor.

Jimmy Linens asked if this would keep 112 & 114 W Elm Street from going ahead and doing the work and then asking for a reimbursement. Melissa Guilbeau stated that we can't reimburse if the work has already been done. Lauren Nance said we can technically approve all the projects even if we don't fund them and they can do the work with their own money. She asked isn't half of this meeting the approval of certificates of appropriateness and the other half funding, so technically all of the projects have been approved. Melissa answered yes.

Steven West thanked everyone for coming to the meeting and being patient with the Commission. With no further business the meeting was adjourned.

Respectfully Submitted,
Martha Johnson



2013-2014 Façade Grant Program Application

Property Information	Applicant Information
Street Address: 129 West Harden St	Name: Don Bulla
Tax Parcel ID#: 145818	Phone Number: (336) 693-4149
Owner's Name: Robert Donald Bulla	Email: wesbulla@comcast.net
Use of Building: Commercial	Relationship to Property (check one):
Business Name (if applicable):	Property Owner <input checked="" type="checkbox"/> Tenant/Business Owner <input type="checkbox"/>

Description of Proposed Façade Renovation

Write a succinct description below and attach 1) an existing photo of the building and 2) a drawing, sketch or picture of the proposed renovations, specifically identifying changes and paint color for each detail of the building.

Clean, repair, paint, and restore the exterior of the building to original status. Repairs include metal work, plaster work, re-facing and sealing doors, windows, roof (where needed), and addition of gutters to stop washing & damage to the building. Please see:

1. Proposed repair details annotated in attached photographs.
2. Cost estimate quotes 1 & 2 attached. Costs may be highly variable depending upon current damage and wear to the building and the methods required to restore the building as per Secretary of the Interior's Standards for rehabilitation. Low estimate = \$6,105; high estimate = \$10,900
3. Response from City Building Inspector.

Total Estimated Cost (lowest bid quote): \$ 6,105 Attach at least two itemized cost estimates for proposed work.

Checklist for a Complete Application

- I have read the City of Graham Façade Grant Program Overview and fully understand the agreement.
- I have met with the City Building Inspector. My project [does / does not - I have complied with the Secretary of the Interior's Standards for rehabilitation. (Building is not over 30 years old)
- The owner's written and signed permission is attached, if applicant is not owner. (Not applicable)
- An existing picture of the building and a drawing, sketch and/or picture of the proposed renovation are attached.
- At least two itemized project cost estimates are attached.

I understand that the City of Graham Façade Grant Program must be used in the manner described in this application, and the application must be approved by the Graham Historic District Commission prior to commencement of any project. **I understand** that failure to comply with the approved application may result in a forfeiture of all grant funds.

R Don Bulla Digitally signed by R Don Bulla
DN: cn=R Don Bulla, o=129 W Harden St, ou=Owner,
email=wesbulla@comcast.net, c=US
Date: 2013.10.30 23:00:25 -0500

10/30/13

Applicant Signature

Date

129 WEST HARDENT ST PROPOSED REPAIRS



Photo 1. SE front of the building.



Photo 2. SW front of the building.

129 WEST HARDENT ST PROPOSED REPAIRS



Photo 3. East front of canopy, light fixtures, facing, and crown molding.



Photo 4. Underside of canopy, exposed beam, failing plaster.

129 WEST HARDENT ST PROPOSED REPAIRS



Photo 5. Facing above garage doors.



Photo 6. Canopy facing and crown modling.

129 WEST HARDENT ST PROPOSED REPAIRS



Photo 7. West side crown molding.



Photo 8. West side window facing, missing glass.

129 WEST HARDENT ST PROPOSED REPAIRS



Photo 9. Rotted wood, mold on brick, water damage from roof run-off.

Quality Property Management of NC

3335 S. Church Street PO Box 1567
Burlington, NC 27215 Burlington, NC 27216
Phone: 336-228-1015 Fax: 336-570-0662

October 24, 2013

Wes Bulla
(wesbulla@concast.net)

Dear Owner;

Following estimates for property @ 129 W. Harden St., Graham, NC

Pressure washing building –low pressure water/detergent,
Hand washed as needed, cleaning of concrete drive \$1,050.00

Materials and Painting of areas noted- \$1,430.00


Metal work, beams, door & windows repair, wood &
plasterwork, service roof as needed - \$2,950.00

Note: to add commercial gutters at back of
Building to stop washing & damage to building-
(this will include if needed trench dug and
Coating of foundation) \$ 675.00

Total Estimate- \$6,105.00

Thank you in advance for letting provides these estimates to you. Any questions please
just call office @ 336-228-1015.

Thank you,


Ronald M. Haverland, Property Manager
Vickie Coble, Maintenance Dept

E-mail addresses:

ron@gpmnc.com

margaretqpmnc@gmail.com

maintqpmnc@gmail.com

From: Jimmy Lloyd <jlloyd@cityofgraham.com>
Subject: **Re: building permit / Facade Grant Program application**
Date: October 28, 2013 9:46:32 PM CDT
To: Wes Bulla <wesbulla@comcast.net>

A building permit will be required, the cost exceeds \$5,000.00. A sign permit will also be required.

Please email our call me with any further questions you may have.

Jimmy

James Lloyd
Chief Building Inspector/
Code Enforcement Officer
City of Graham
Phone 336/570-6705
Fax 336/570-6703

Wes Bulla <wesbulla@comcast.net> wrote:

James Lloyd
Chief Code Enforcement Officer
201 South Main Street
PO Drawer 357
Graham, NC 27253
(336) 570-6705
jlloyd@cityofgraham.com

Dear Mr. Lloyd,

We own the historic service station located at 129 W Harden St and are preparing an application for the 2013-14 Facade Grant Program. Our goal is to restore the property to its 1940's prime via cleaning, repairing, and painting the exterior of the building. Repairs include metal work, plaster work, re-facing and sealing doors, windows, roof (where needed), and addition of gutters (at the rear only) to stop washing & damage to the building. We do not intend to make any structural changes to the building.

The Facade Grant Program application requires a response to the statement, "I have met with the City Building Inspector. My project [does / does not] require a building permit." Unfortunately, we now live in Nashville TN and will not be able to travel to Graham before the deadline for submitting the application for such a meeting. I have attached photos with annotations of the intended repairs along with an itemized quote of estimated repair costs. Would you be so kind to reply as to whether or not a project of this scope requires a building permit? Or, if you are not the proper city official to respond to our inquiry, could you please inform us at to whom we should address our question?

Thank you,
Sincerely,
R. Don Bulla
c/o Wesley A. Bulla

This email has been scanned for email related threats and delivered safely by Mimecast.
For more information please visit <http://www.mimecast.com>



2013-2014 Façade Grant Program Application

Property Information	Applicant Information
Street Address: 112 West Elm Street	Name: Viviana L. Maltby
Tax Parcel ID#: 145821	Phone Number: (336) 229-6711
Owner's Name: Viviana L. Maltby	Email: vivianamaltby@bellsouth.net
Use of Building: offices	Relationship to Property (check one):
Business Name (if applicable):	Property Owner <input checked="" type="checkbox"/> Tenant/Business Owner <input type="checkbox"/>

Description of Proposed Façade Renovation

Write a succinct description below and attach 1) an existing photo of the building and 2) a drawing, sketch or picture of the proposed renovations, specifically identifying changes and paint color for each detail of the building.

We propose to take down the aluminum/metal canopy and replace it with a canvas (Sunbrella-fabric) awning. The style we have in mind is similar to Carver's on Elm, just down the street from our office. We have not finalized a color, although we have several ideas -- deep blue (such as Carver's), as well as a fine blue stripe.

RECEIVED

NOV 01 2013

CITY OF GRAHAM
INSP. / P.Z.

Total Estimated Cost (lowest bid quote): \$ 3,200 Attach at least two itemized cost estimates for proposed work.

Checklist for a Complete Application

- I have read the City of Graham Façade Grant Program Overview and fully understand the agreement.
- I have met with the City Building Inspector. My project [does / does not - I have complied with the Secretary of the Interior's Standards for rehabilitation. (Building is not over 30 years old)
- The owner's written and signed permission is attached, if applicant is not owner. (Not applicable)
- An existing picture of the building and a drawing, sketch and/or picture of the proposed renovation are attached.
- At least two itemized project cost estimates are attached.

I understand that the City of Graham Façade Grant Program must be used in the manner described in this application, and the application must be approved by the Graham Historic District Commission prior to commencement of any project. I understand that failure to comply with the approved application may result in a forfeiture of all grant funds.

11/1/13

Applicant Signature

Date

112 West Elm Street

**Burlington Awning
Graham, NC**

Demolition	\$375.00
New awning	\$2,656.25
Sales tax	<u>\$122.18</u>
	\$3,153.43

**Quality Blind & Awning
Asheboro, NC**

Demolition & new awning	\$3,900.00
Potential discount in conjunction with 114 W. Elm	<u>250.00</u>
	\$3,650.00

2421 John Thompson Rd
Graham NC 27253

Phone 336-260-6410

Estimate No: 55
Date: October 30, 2013

The Alamance News
Po Box 431 114 West Elm Street
Graham
NC 27253

	Quantity	Unit Price	Amount
Fabricate and install awning for The Alamance News Building 114 West Elm Street Aluminum welded 1" x 1" frame Fire resistant treated Sunbrella fabric Graphic on valence - The Alamance News 1ea.- 20'-3" x 5' x 5' with solid 14" valence (match awning on Carver's Restaurant)	1	\$2,275.00	\$2,275.00
Sales tax 114 west elm stree	1	\$104.70	\$104.70
Remove and dispose of existing flat deck awning on 114 West Elm Street	1	\$300.00	\$300.00
Fabricate and install awning for Watkins Law Office on 112 West Elm Street Aluminum welded 1" x 1" frame No graphic on awning Fire resistant treated Sunbrella fabric 1ea. - 25'0" x 5' x 5' awning with 14" solid valence	1	\$2,656.25	\$2,656.25
Sales tax 112 west elm street	1	\$122.18	\$122.18
Remove and dispose of existing flat deck awning on 112 West Elm Street	1	\$375.00	\$375.00

Any necessary licenses and permits not included in quote and are the responsibility of the buyer

Total

\$5,833.13

QUALITY BLIND & AWNING
1127 II S. FAYETTEVILLE ST
ASHEBORO, NC 27205
apugh@qualityblindandawning.com
PH : 36 625 3269
FAX : 36 625 2093

August 23, 2013

VIVIAN MALTBY
GRAHAM, NC

JOB : OFFICE (NEXT TO ALAMANCE NEWS)
QUOTE ON THE FOLLOWING :

TAKE DOWN EXISTING ALUMINUM CANOPY DISPOSE OF

INSTALL NEW CANVAS AWNING 25 FT WIDE

STYLE : SQUARE OR STANDARD WITH A 12 INCH RIGID VALANCE

FABRIC : FIRE RATED SUNBRELLA

ADD ON FOR LETTERING

TOTAL JOB INSTALLED TAX \$ 3900.00

REGARDS,

ALAN PUGH

QUALITY BLIND & AWNING
1127 W. S. FAYETTEVILLE ST
ASHEBORO, NC 27205
apugh @qualityblindandawning.com
PH 336 625 3269
FAX 336 625 2093

August 23, 2013

THE ALAMANCE NEWS / VIVAN MATLBY
GRAHAM, NC

WITH THE QUOTE GIVEN TO EACH OF YOU, IF I DO BOTH JOBS AT THE SAME TIME

I WILL DEDUCT \$250.00 FROM EACH JOB.

REGARDS,

ALAN PUGH



CHRISTOPHER WATKINS
ATTORNEY AT LAW

112



CARVER'S ON ELM





ART

PERSON TO PERSON ART



2013-2014 Façade Grant Program Application

Property Information	Applicant Information
Street Address: 114 West Elm Street	Name: Jean S. Boney & Tom Boney, Jr., co-trustees
Tax Parcel ID#: 145820	Phone Number: (336) 228-7851
Owner's Name: Thomas E. Boney Trust	Email: news@thealamancenews.com
Use of Building: Newspaper Office	Relationship to Property (check one):
Business Name (if applicable): The Alamance News	Property Owner <input checked="" type="checkbox"/> Tenant/Business Owner <input type="checkbox"/>

Description of Proposed Façade Renovation

Write a succinct description below and attach 1) an existing photo of the building and 2) a drawing, sketch or picture of the proposed renovations, specifically identifying changes and paint color for each detail of the building.

We propose to take down the aluminum/metal canopy and replace it with a canvas (Sunbrella-fabric) awning. The style we have in mind is similar to Carver's on Elm, just down the street from our office. We have not finalized a color, although we have several ideas -- deep blue (such as Carver's), as well as a fine blue stripe.

RECEIVED

NOV 01 2013


CITY OF GRAHAM
INSP. / P.Z.

Total Estimated Cost (lowest bid quote): \$ 2,700 Attach at least two itemized cost estimates for proposed work.

Checklist for a Complete Application

- I have read the City of Graham Façade Grant Program Overview and fully understand the agreement.
- I have met with the City Building Inspector. My project [does / does not - I have complied with the Secretary of the Interior's Standards for rehabilitation. (Building is not over 30 years old)
- The owner's written and signed permission is attached, if applicant is not owner. (Not applicable)
- An existing picture of the building and a drawing, sketch and/or picture of the proposed renovation are attached.
- At least two itemized project cost estimates are attached.

I understand that the City of Graham Façade Grant Program must be used in the manner described in this application, and the application must be approved by the Graham Historic District Commission prior to commencement of any project. I understand that failure to comply with the approved application may result in a forfeiture of all grant funds.

Jean S. Boney 11/1/13
 Applicant Signature Date


114 West Elm Street

Burlington Awning

Demolition	\$300.00
New awning	\$2,275.00
Sales tax	<u>\$104.70</u>
	\$2,679.70

Quality Blind & Awning

Demolition & new awning	\$3,300.00
Potential discount in conjunction with 112 W. Elm	<u>250.00</u>
	\$3,050.00

2421 John Thompson Rd
Graham NC 27253

Phone 336-260-6410

Estimate No: 55
Date: October 30, 2013

The Alamance News
Po Box 431 114 West Elm Street
Graham
NC 27253

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Total

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QUALITY BLIND & AWNING
1127 W S. FAYETTEVILLE ST
ASHEBORO, NC 27205
apugh@qualityblindandawning.com
PH :336 625 3269
FAX :336 625 2093

August 23, 2013

THE ALAMANCE NEWS
GRAHAM, NC

QUOTE ON THE FOLLOWING :

TAKE DOWN EXISTING ALUMINUM CANOPY DISPOSE OF

INSTALL NEW CANVAS AWNING 19 FT WIDE

STYLE : SQUARE OR STANDARD WITH A 12 INCH RIGID VALANCE

FABRIC : FIRE RATED SUNBRELLA

ADD ON FOR LETTERING FOR NAME APPROX \$350.

TOTAL JOB INSTALLED TAX \$ 3300.00

REGARDS,

ALAN PUGH

QUALITY BLIND & AWNING
1127 W S. FAYETTEVILLE ST
ASHEBORO, NC 27205
apugh@qualityblindandawning.com
PH : 336 625 3269
FAX : 336 625 2093

August 23, 2013

THE ALAMANCE NEWS / VIVAN MATLBY
GRAHAM, NC

WITH THE QUOTE GIVEN TO EACH OF YOU, IF I DO BOTH JOBS AT THE SAME TIME

I WILL DEDUCT \$250.00 FROM EACH JOB.

REGARDS,

ALAN PUGH

The Alamance News

The Alamance News

50¢
ADDITIONAL
50¢
50¢

CARVER'S ON ELM





ART

PERSON TO PERSON ART



2013-2014 Façade Grant Program Application

Property Information	Applicant Information
Street Address: 127 E. ELM ST, GRAHAM	Name: CHUCK TALLEY
Tax Parcel ID#: 145887	Phone Number: (336) 229-4225
Owner's Name: COURT SQUARE DEV GROUP	Email: CHUCKTALLEY21@HOTMAIL.COM
Use of Building: RETAIL/COMMERCIAL	Relationship to Property (check one):
Business Name (if applicable): FARM SERVICES, INC.	Property Owner <input type="checkbox"/> Tenant/Business Owner <input checked="" type="checkbox"/>

Description of Proposed Façade Renovation

Write a succinct description below and attach 1) an existing photo of the building and 2) a drawing, sketch or picture of the proposed renovations, specifically identifying changes and paint color for each detail of the building.

INSTALL AWNING TO FRONT OF BUILDING
INSTALL SIGNAGE TO FRONT OF BUILDING

*incomplete
- existing photos not attached*

Total Estimated Cost (lowest bid quote): \$ 4680.00 + 3604.00 Attach at least two itemized cost estimates for proposed work.
\$8345.00

Checklist for a Complete Application

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RECEIVED
10/31/13

Applicant Signature _____ Date

NOV 01 2013

CITY OF GRAHAM
INSP. / P.Z.

Castlewood Builders

17 SE Court Sq Ste 200,
Graham, NC 27253
(336) 570-1990

Date: 11/1/2013
INVOICE # 32649
Expiration Date: 11/1/2013

TO Farm Services
Farm Services
123-125 E Elm St
Graham, NC 27253
336-226-7381
Customer ID 1062

Salesperson	Job	Payment Terms	Due Date
	123-125 E Elm St, Graham NC 27253	Due on receipt	

Qty	Description	Unit Price	Line Total
1	Signage and installation per specs as provided by customer	850	850

Subtotal	\$850.00
Sales Tax	
Total	\$850.00

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below: (Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.)

To accept this quotation, sign here and return: _____

Thank you for your business!

Castlewood Builders

17 SE Court Sq Ste 200,
Graham, NC 27253
(336) 570-1990

Date: 11/1/2013
INVOICE # 32649
Expiration Date: 11/1/2013

TO Farm Services
Farm Services
123-125 E Elm St
Graham, NC 27253
336-226-7381
Customer ID 1062

Plum Pucci

Salesperson	Job	Payment Terms	Due Date
	123-125 E Elm St, Graham NC 27253	Due on receipt	

Qty	Description	Unit Price	Line Total
1	Signage and installation per specs as provided by customer	765	765

*not includes metal which is
approximately \$150-\$200*

Subtotal	\$765.00
Sales Tax	
Total	\$765.00

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below (Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.)

To accept this quotation, sign here and return: _____

Thank you for your business!

This is just for vinyl lettering
to be cut

Price is \$221.00 for sign (installation not included)





105 E Harden Street
Graham, NC 27253

Invoice

DATE	Invoice #
11/1/2013	13-TL-011

BILL TO

Contract #	Terms	Due Date
	Due on receipt	11/1/2013

DESCRIPTION	QTY	RATE	AMOUNT
INSTALL NEW SIGNAGE FOR PLUM PUCCI	1	850.00	850.00
NOTES			Total \$850.00
			Balance Due \$850.00

\$1828 total

All signs 040 aluminum pan faces with 1.5" channel. Installation separate.

side sign 176"x30" finished size \$654.00



\$218



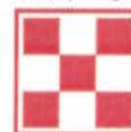
\$123 per purina sign



\$492.00



\$123 per purina sign



\$218



E P Gates Construction & Realty LLC

PO Box 872
105 E Harden St
Graham, NC 27253

DATE	ESTIMATE NO.
11/1/2013	268

NAME / ADDRESS
COURT SQUARE DEV GROUP PO BOX 872 GRAHAM, NC 27253

Phone # 336-229-4225
Fax # 336-227-9947
E-mail gatesbookkeeper@triad.rr.com

DESCRIPTION

INSTALL NEW SIGNAGE FOR FARM SERVICES
(THIS CHARGE IS IN ADDITION TO SIGN CHARGE) THIS IS FOR INSTALLATION ONLY.

Plum Pucci includes metal

Accepted by

TOTAL

\$800.00



2013-2014 Façade Grant Program Application

RECEIVED

SEP 26 2013

CITY OF GRAHAM
INSP. / P.Z.

Property Information	Applicant Information
Street Address: <u>SOUTH Main STREET</u>	Name: <u>Paul B. Crotts</u>
Tax Parcel ID#:	Phone Number: <u>336-226-6675</u>
Owner's Name: <u>Paul B. Crotts</u>	Email: <u>GrahamFurniture@BellSouth.net</u>
Use of Building: <u>RETAIL Furniture / La-z-Boy</u>	Relationship to Property (check one):
Business Name (if applicable): <u>GRAHAM FURNITURE MART</u>	Property Owner <input type="checkbox"/> Tenant/Business Owner <input checked="" type="checkbox"/>

Description of Proposed Façade Renovation

Write a succinct description below and attach 1) an existing photo of the building and 2) a drawing, sketch or picture of the proposed renovations, specifically identifying changes and paint color for each detail of the building.

Repaint La-z-Boy Comfort Studio entrance
 Side of Building facing Bank & Back Warehouse
 Wall - Green - Repaint Brown Trim around
 Windows - Pressure Wash Canopy & Walls
 Before painting - LT Bayliff (Jerry) & Company has
 always been my painter for Graham Furn. Mart

Total Estimated Cost (lowest bid quote): \$ 3750⁰⁰ Attach at least two itemized cost estimates for proposed work.

Checklist for a Complete Application

- I have read the City of Graham Façade Grant Program Overview and fully understand the agreement.
- I have met with the City Building Inspector. My project [does / does not] require a building permit.
- I have complied with the Secretary of the Interior's Standards for rehabilitation. (Building is not over 30 years old)
- The owner's written and signed permission is attached, if applicant is not owner. (Not applicable)
- An existing picture of the building and a drawing, sketch and/or picture of the proposed renovation are attached.
- At least two itemized project cost estimates are attached.

I understand that the City of Graham Façade Grant Program must be used in the manner described in this application, and the application must be approved by the Graham Historic District Commission prior to commencement of any project. I understand that failure to comply with the approved application may result in a forfeiture of all grant funds.

Paul B. Crotts 9/26/13
 Applicant Signature Date

Proposal



Mr. Jerry Bayliff
1041 Greenwood Dr
Burlington, NC 27217

RECEIVED

SEP 26 2013

CITY OF GRAHAM
INSP. / P.Z.

PROPOSAL SUBMITTED TO Graham Furniture Mart		PHONE 336-584-4182	DATE Sept. 25, 2013
STREET 22 SW Court Sq.		JOB NAME	
CITY, STATE AND ZIP CODE Graham, N.C. 27253		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

Paint Front of Bldg. Green above
Canopy & Below. Paint Wall down Side
To Next Drive, and across Back.
I Cost of GS Near to GS possible
Green. Labor & Mater:als, Pressure Wash
Canopy & Building walls - Repaint The Furniture Mart
Sign on side of Building

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Three Thousand Seven Hundred fifty & no/100 dollars (\$ 3,750.00).
Payment to be made as follows: Upon Completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

Jerry S. Bayliff

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____

JCS Erectors, Inc.
5695 Friendship Patterson Mill Rd.
Burlington, NC 27215
336-376-3847
icserectors@netzero.net

RECEIVED

SEP 27 2013

**CITY OF GRAHAM
INSP. / P.Z.**

Date: 9/26/2013

To: Graham furniture Mart

Reference: Paint exterior of building

Proposal: Paint front east side of building facing main street, masonry and metal.
Paint south side of building masonry to corner turn corner then metal siding.
Estimated 28 gal paint
Paint to be applied by roller and brush
Paint to be of similar color to existing

Total \$5,100.00

Thank You

Jeff C. Spoon
President
JCS Erectors, Inc.







2013-2014 Façade Grant Program Application

Property Information	Applicant Information
Street Address: 127 E. ELM ST, GRAHAM	Name: CHUCK TALLEY
Tax Parcel ID#: 145887	Phone Number: (336) 229-4225
Owner's Name: COURT SQUARE DEV GROUP	Email: CHUCKTALLEY21@HOTMAIL.COM
Use of Building: RETAIL/COMMERCIAL	Relationship to Property (check one):
Business Name (if applicable): FARM SERVICES, INC.	Property Owner <input type="checkbox"/> Tenant/Business Owner <input checked="" type="checkbox"/>

Description of Proposed Façade Renovation

Write a succinct description below and attach 1) an existing photo of the building and 2) a drawing, sketch or picture of the proposed renovations, specifically identifying changes and paint color for each detail of the building.

INSTALL AWNING TO FRONT OF BUILDING
INSTALL SIGNAGE TO FRONT OF BUILDING

*incomplete
- existing photos not attached*

Total Estimated Cost (lowest bid quote): \$ 4680.00
3604.00 + Attach at least two itemized cost estimates for proposed work.
\$8345.00

Checklist for a Complete Application

- I have read the City of Graham Façade Grant Program Overview and fully understand the agreement.
- I have met with the City Building Inspector. My project [does / does not - I have complied with the Secretary of the Interior's Standards for rehabilitation. (Building is not over 30 years old)
- The owner's written and signed permission is attached, if applicant is not owner. (Not applicable)
- An existing picture of the building and a drawing, sketch and/or picture of the proposed renovation are attached.
- At least two itemized project cost estimates are attached.

I understand that the City of Graham Façade Grant Program must be used in the manner described in this application, and the application must be approved by the Graham Historic District Commission prior to commencement of any project. I understand that failure to comply with the approved application may result in a forfeiture of all grant funds.

RECEIVED
10/31/13

Applicant Signature _____ Date

NOV 01 2013

CITY OF GRAHAM
INSP. / P.Z.

Burlington Awning LLC

2421 John Thompson Rd
Graham NC 27253

Phone 336-260-6410

Estimate

Estimate No: 54
Date: October 30, 2013

For:

Chuck Talley

Description	Quantity	Rate	Amount
125 East Elm Street Farm Supply Building Downtown Graham Fabricate and install six awnings Aluminum welded 1"x1" frame No signage on awnings Flame resistant treated Sunbrella fabric 1ea.-14'4" x 3'6" x 3'6" with 8" wave scallop 1ea.-13'0" x 3'6" x 3'6" with 8" wave scallop 1ea.-19'0" x 3'6" x 3'6" with 8" wave scallop 3ea.- 3'6" x 1'6" x 1'6" with 8" wave scallop	1	\$4,475.00	\$4,475.00
Sales tax	1	\$205.85	\$205.85

Any necessary licenses and permits not included in estimate and is the buyers responsibility.

Total \$4,680.85



Proposal

Prepared by **GEOFF BRANTLEY**

geoff@dacawnings.com

919-309-4444

Dated – 10/29/2013

CLIENT : Chuck Talley
PROJECT: Farm Supply Building
PHONE : 336-516-7036
EMAIL: chucktalley21@hotmail.com

DAC AWNINGS

Please support our state & local economy...

DAC Awnings has been manufacturing and installing awnings in NC since 1942.

DAC Awnings, Inc is a licensed NC General Contractor

DAC Awnings uses No Subs and is Fully Insured

FARM SUPPLY BUILDING

Materials and labor to fabricate and install six (6) new canopies for the front windows of your new building at 125 East Elm Street in Graham.

DIMS -	Awning (1) 14'4" x 3'6" x 3'6" with an 8" Low-Wave Scallop
	Awning (2) 13'0" x 3'6" x 3'6" with an 8" Low-Wave Scallop
	Awning (3) 19'0" x 3'6" x 3'6" with an 8" Low-Wave Scallop
	Awning (4) 3'6" x 1'6" x 1'6" with an 8" Low-Wave Scallop
	Awning (5) 3'6" x 1'6" x 1'6" with an 8" Low-Wave Scallop
	Awning (6) 3'6" x 1'6" x 1'6" with an 8" Low-Wave Scallop
Frame -	Welded 1x1 Aluminum Mill Finish
Fabric -	Flame-Treated Standard Stripe Sunbrella
Stitch -	Gore-Tex
Layout -	Included
Graphics -	None

TOTAL - \$5,055.00 plus 233.80 NC Sales Tax

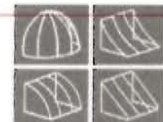
Signature

Date

TERMS & CONDITIONS

Buyer is responsible for obtaining any and all permits and/or licenses required for this installation, if necessary.

DAC Awnings Manufacturing Headquarters
6709 Mt Herman Church Rd / Durham, NC 27705
Ph. 919.309.4444 / fx. 919.309.4488





2013-2014 Façade Grant Program Application

Property Information	Applicant Information
Street Address: 22 NE CT SQ, GRAHAM	Name: CHUCK TALLEY
Tax Parcel ID#: 145887	Phone Number: (336) 229-4225
Owner's Name: COURT SQUARE DEV GROUP	Email: CHUCKTALLEY21@HOTMAIL.COM
Use of Building: RETAIL/COMMERCIAL	Relationship to Property (check one):
Business Name (if applicable): GRAHAM SODA SHOP	Property Owner <input checked="" type="checkbox"/> Tenant/Business Owner <input type="checkbox"/>

Description of Proposed Façade Renovation

Write a succinct description below and attach 1) an existing photo of the building and 2) a drawing, sketch or picture of the proposed renovations, specifically identifying changes and paint color for each detail of the building.

INSTALL AWNING TO FRONT OF BUILDING
~~INSTALL SIGNAGE TO FRONT OF BUILDING~~

no quotes attached

incomplete for awnings
- two quotes attached
but nothing else

Total Estimated Cost (lowest bid quote): \$ 4973.35 Attach at least two itemized cost estimates for proposed work.

Checklist for a Complete Application

- I have read the City of Graham Façade Grant Program Overview and fully understand the agreement.
- I have met with the City Building Inspector. My project [does / does not - I have complied with the Secretary of the Interior's Standards for rehabilitation. (Building is not over 30 years old)
- The owner's written and signed permission is attached, if applicant is not owner. (Not applicable)
- An existing picture of the building and a drawing, sketch and/or picture of the proposed renovation are attached.
- At least two itemized project cost estimates are attached.

I understand that the City of Graham Façade Grant Program must be used in the manner described in this application, and the application must be approved by the Graham Historic District Commission prior to commencement of any project. I understand that failure to comply with the approved application may result in a forfeiture of all grant funds.

RECEIVED

10/31/13

Applicant Signature

NOV 01 2013

Date

CITY OF GRAHAM
INSP. / P.Z.

Burlington Awning LLC

2421 John Thompson Rd
Graham NC 27253

Phone 336-260-6410

Estimate

Estimate No: 56
Date: October 30, 2013

For:

Chuck Talley

Description	Quantity	Rate	Amount
Graham Soda Shop Downtown Graham Fabricate and install new fabric covers for existing awning frames on soda shop Flame resistant treated Sunbrella fabric No signage on awnings 1ea. - 14'9" x 3'6" x 3'6" with 6" wave scallop 1ea. - 15'9" x 3'6" x 3'6" with 6" wave scallop 1ea.- 22'6" x 3'6" x 3'6" with 6" wave scallop 1ea. - 26'0" x 3'6" x 3'6" with 6" wave scallop 1ea. - 7'0" x 3'6" x 3'6" with 6" wave scallop	1	\$4,295.75	\$4,295.75
Sales tax	1	\$197.60	\$197.60
Custom stripes (non - Sunbrella factory pattern)	1	\$480.00	\$480.00

Any necessary licenses and permits not included in estimate and is the buyers responsibility

Total \$4,973.35



Proposal

Prepared by **GEOFF BRANTLEY**

geoff@dacawnings.com

919-309-4444

Dated – 10/29/2013

CLIENT : Chuck Talley
PROJECT: Graham Soda Shop
PHONE : 336-516-7036
EMAIL: chucktalley21@hotmail.com

DAC AWNINGS

Please support our state & local economy...

DAC Awnings has been manufacturing and installing awnings in NC since 1942.

DAC Awnings, Inc is a licensed NC General Contractor

DAC Awnings uses No Subs and is Fully Insured

SODA SHOP GRAHAM

Materials and labor to fabricate and install five (5) new fabric covers for the existing awning frames on the Soda Shop in Graham.

DIMS - Awning (1) 14'9" x 3'6" x 3'6" with an 6" Low-Wave Scallop
Awning (2) 15'9" x 3'6" x 3'6" with an 6" Low-Wave Scallop
Awning (3) 22'6" x 3'6" x 3'6" with an 6" Low-Wave Scallop
Awning (4) 26'0" x 3'6" x 3'6" with an 6" Low-Wave Scallop
Awning (5) 7'0" x 3'6" x 3'6" with an 6" Low-Wave Scallop

Frame - Use Existing Frames

Fabric - Flame-Treated Standard Stripe Sunbrella

Stitch - Gore-Tex

Layout - Included

Graphics - None

TOTAL - \$4,855.00 plus 224.00 NC Sales Tax
(Add \$540.00 for Custom Stripe)

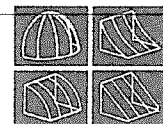
Signature

Date

TERMS & CONDITIONS

Buyer is responsible for obtaining any and all permits and/or licenses required for this installation, if necessary.

DAC Awnings Manufacturing Headquarters
6709 Mt Herman Church Rd / Durham, NC 27705
Ph. 919.309.4444 / fx. 919.309.4488





2013-2014 Façade Grant Program Application

Property Information	Applicant Information
Street Address: 22 NE CT SQ, GRAHAM	Name: CHUCK TALLEY
Tax Parcel ID#: 145876	Phone Number: (336) 229-4225
Owner's Name: COURT SQUARE DEV GROUP	Email: CHUCKTALLEY21@HOTMAIL.COM
Use of Building: RETAIL/COMMERCIAL	Relationship to Property (check one):
Business Name (if applicable): FRET SOUNDS	Property Owner <input checked="" type="checkbox"/> Tenant/Business Owner <input type="checkbox"/>

Description of Proposed Façade Renovation

Write a succinct description below and attach 1) an existing photo of the building and 2) a drawing, sketch or picture of the proposed renovations, specifically identifying changes and paint color for each detail of the building.

INSTALL AWNING TO FRONT OF BUILDING

*incomplete
-two quotes attached
but nothing else*

Total Estimated Cost (lowest bid quote): \$ 2133.84 Attach at least two itemized cost estimates for proposed work.

Checklist for a Complete Application

- I have read the City of Graham Façade Grant Program Overview and fully understand the agreement.
- I have met with the City Building Inspector. My project [does / does not - I have complied with the Secretary of the Interior's Standards for rehabilitation. (Building is not over 30 years old)
- The owner's written and signed permission is attached, if applicant is not owner. (Not applicable)
- An existing picture of the building and a drawing, sketch and/or picture of the proposed renovation are attached.
- At least two itemized project cost estimates are attached.

I understand that the City of Graham Façade Grant Program must be used in the manner described in this application, and the application must be approved by the Graham Historic District Commission prior to commencement of any project. I understand that failure to comply with the approved application may result in a forfeiture of all grant funds.

RECEIVED

NOV 01 2013

10/31/13

Applicant Signature

Date

CITY OF GRAHAM
INSP. / P.Z.

Burlington Awning LLC

2421 John Thompson Rd
Graham NC 27253

Phone 336-260-6410

Estimate

Estimate No: 58
Date: October 30, 2013

For: [Redacted]

Chuck Talley

Description	Quantity	Rate	Amount
Fret Sounds Guitar Shop downtown Graham Fabricate and install two awnings Aluminum welded 1" x 1" frame No signage on awning Flame resistant treated Sunbrella fabric 1 ea. - 15'5" x 3'6" x 3'6" with 6" wave scallop 1 ea. - 16'3" x 3'6" x 3'6" with 6" wave scallop	1	\$2,040.00	\$2,040.00
Sales tax	1	\$93.84	\$93.84

Any necessary licenses and permits not included in estimate and is the buyers responsibility

Total **\$2,133.84**



Proposal

Prepared by **GEOFF BRANTLEY**

geoff@dacawnings.com

919-309-4444

Dated – 10/29/2013

CLIENT : Chuck Talley
PROJECT: Fret Sounds
PHONE : 336-516-7036
EMAIL: chucktalley21@hotmail.com

DAC AWNINGS

Please support our state & local economy...

DAC Awnings has been manufacturing and installing awnings in NC since 1942.

DAC Awnings, Inc is a licensed NC General Contractor

DAC Awnings uses No Subs and is Fully Insured

FRET SOUNDS GUITAR SHOP

Materials and labor to fabricate and install two (2) new awnings for Fret Sounds located in downtown Graham.

<i>DIMS -</i>	<i>Awning (1) 15'5" x 3'6" x 3'6" with an 6" Low-Wave Scallop</i>
	<i>Awning (2) 16'3" x 3'6" x 3'6" with an 6" Low-Wave Scallop</i>
<i>Frame -</i>	<i>New Welded Aluminum Mill Finish</i>
<i>Fabric -</i>	<i>Flame-Treated Standard Stripe Sunbrella</i>
<i>Stitch -</i>	<i>Gore-Tex</i>
<i>Layout -</i>	<i>Included</i>
<i>Graphics -</i>	<i>None</i>
TOTAL -	\$2,305.00 plus 106.40 NC Sales Tax

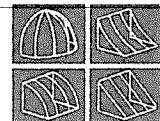
Signature

Date

TERMS & CONDITIONS

Buyer is responsible for obtaining any and all permits and/or licenses required for this installation, if necessary.

DAC Awnings Manufacturing Headquarters
6709 Mt Herman Church Rd / Durham, NC 27705
Ph. 919.309.4444 / fx. 919.309.4488





Application for a CERTIFICATE OF APPROPRIATENESS

P.O. Drawer 357
201 South Main Street
Graham, NC 27253
(336) 570-6705
Fax (336) 570-6703
www.cityofgraham.com/planning

The Historic District Commission (HDC) processes applications for Certificates of Appropriateness within the Courthouse Square Historic District for (1) any changes in the external appearance of existing structures; (2) design of new structures; and (3) demolition of existing structures. Regulations for Certificates of Appropriateness can be found in Article IV, Division 10, Historic District Commission, of the Development Ordinances.

Property

Street Address: 128 W. Harden St
Property Owner: Alamance Farmers Mutual

Project

General description of each modification or improvement:

Placemet of Rail Around Back
Porch where gas pack is located
as per code. Pictures attached
Color of Rail is optional.

If a site plan is required, has it been submitted? Yes No N/A

Is there any approval pending by any other regulatory or administrative authority which may have a bearing on the proposed project? Yes No If yes, please specify:

EXHIBITS: This application **must be accompanied** by sketches, drawings, photographs, specifications, descriptions, etc. of the proposed project, which must be sufficiently detailed for the Commission to evaluate the proposal against the criteria established in Sec. 10.211 of the Development Ordinances. **See the back of this application for a checklist of required exhibits.** There are 5 for signs, 6 for minor alterations, and 10 for new construction, additions or major alterations.

Applicant

Name: L M Wilson Heating & Air
 Property Owner Lessee Other contractor
Mailing Address: 1753 E. Webb Ave
City, State, Zip: Burlington, NC
Phone #: 336-226-2685
Email: larry@lmwilson.com

I, the applicant, hereby make application for a Certificate of Appropriateness for a Sign Minor Alteration New Construction, Addition or Major Alteration

I, the applicant, understand that this application cannot be processed unless and until it is complete, including all required exhibits, and it has been submitted at least 10 calendar days before the Commission meeting.

[Signature] 11/14/13
Signature of Applicant Date

Signature of Owner, when applicable Date

Representation at HDC Meeting

Who will represent the applicant at the HDC meeting?
Should have the authority to commit the applicant to make changes that may be suggested or required by the Commission.

Name: _____

Relationship to Applicant: _____

Phone #: _____

Email: _____

FOR OFFICE USE ONLY	
Received by: <u>MAE</u>	Remarks:
Received date: <u>11-18-2013</u>	
Tax Map #: <u>154145817</u>	
HDC date: <u>12-4-2013</u>	

Exhibits Required for an Application for a Certificate of Appropriateness

- 1. A **location or vicinity map** clearly showing the location of the project within the immediate neighborhood.
- 2. **Current color photographs** of the property showing its present condition, which accurately represents the existing material, colors and textures. In addition, color photographs of all adjacent sites, buildings and other improvements clearly showing the style and character of the area. Such photographs shall accurately represent all colors and textures of the various materials of adjacent improvements. All photographs shall be labeled to indicate the direction of view.

for Signs

- 3. **Colored elevations**, drawn to scale, showing the size of the sign in relation to the building, the location of the sign, all details of construction, colors and textures; complete with dimensions showing ground clearance, length, height, width and projection.
- 4. A **large scale drawing** showing the size of the sign, details of construction, materials, colors, lighting, size-style and spacing of letters, method of support, and proposed materials and finishes, noted and keyed to the physical samples required in Exhibit 5.
- 5. **Physical samples** of all materials proposed for use on the sign, labeled and keyed to the large scale drawing required in Exhibit 4.

**Types and kinds of improvements to be considered minor:*

1. Repainting resulting in a different color.
2. Addition or deletion of awnings, shutters, canopies and similar appurtenances.
3. Application or use of exterior materials of a different kind, type, color or texture than those already in use, which will substantially cover one or more sides of the structure. This provision applies to roofing as well as siding.
4. All improvements, alterations and renovations which can be accomplished without obtaining a building permit.
5. Outside storage which does not require structure changes, such as a car sales lot.

^Types and kinds of improvements to be considered major:

1. Construction of a new building or auxiliary structure.
2. Any addition or alteration of an existing structure which increases the square footage in that structure or otherwise alters its size, height, contour or outline.
3. Change or alteration of a structure's architectural style.
4. Addition or removal of one or more stories.
5. Alteration of a roof line.
6. Landscaping.
7. All other items as defined in the ordinance.

for Minor* and New/Major^

- 3. **Colored elevations**, drawn to scale, of all sides showing complete architectural details and including all exterior equipment and appurtenances located on the roof, in the walls and on the ground. All existing and proposed materials and finishes shall be identified, noted on the elevations, and keyed to the samples required in Exhibit 4. Colored elevations shall be prepared at the largest practical scale. *For new/major*, the elevations should show accurately the placement of landscaping elements (showing their size and shape) where they are in close proximity to any structure.
- 4. **Physical samples** of all materials, items or devices to be installed, accurately showing color, texture and scale. All samples shall be identified by listing the manufacturer's name, brand name and manufacturer's color number, and keyed to the elevations required in Exhibit 3.
- 5. **Manufacturer's catalog data** (if applicable) on all mail boxes, trash receptacles or containers, signs, transformers, air conditioning equipment and other visible devices and materials showing size, form, quantity, color, type of material, height, location and method of installation.

for Minor*

- 6. A **colored site plan** of the property showing proposed storage area and proposed method of screening. If landscaped, the plan shall define size, location and species of plant material. If other screening is proposed, materials shall be identified, typical samples shall be submitted, and the plan shall show a cross-section of a typical section drawn to scale.

for New/Major^

- 6. A **site plan** of the property, identical to the site plan required by the Planning Dept.
- 7. A **colored landscaping plan** clearly showing the size, location and species of all plant material. A schedule showing the type of plant, number, size at installation (height and spread), size at maturity (height and spread) and time required to reach maturity. In addition, the plan shall show any exterior lighting, provisions for trash storage and removal, location of air conditioning equipment, transformers, signs, fences or walls, and any other equipment or construction. This plan should be similar in size and scale to the site plan in Exhibit 6.
- 8. **Manufacturer's catalog data** or other material showing each type of exterior light fixture, its size, shape, lighting characteristics, color, type of mounting, type of pole and height of pole-mounted lights.
- 9. A **colored perspective rendering** (when requested) showing the form, style and scale of the project, all rooftop equipment and screening proposed, signs, landscaping and other architectural features. Such rendering shall be accurate as to both scale and color of representation.
- 10. A **set of floor plans and details** showing the location of entrances, windows, halls, rooftop equipment, etc.



Type Railing! Can be painted any color
Preferred by the city



Railing
to
be installed
here
(the rail will
be install around
the entire roof)

Same type Railing as installed
here. Install around the outside
edge of roof to prevent someone
from falling as per code.



**Volunteer Application
City of Graham Boards and Commissions**

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253

By email: aburgess@cityofgraham.com

By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- | | |
|---------------------------------------------------------------|----------------------------------------------------------------------------|
| <input type="checkbox"/> Alcohol Beverage Control (3 years) | <input type="checkbox"/> Canine Review Board (3 years) |
| <input type="checkbox"/> Board of Adjustment (3 years) | <input type="checkbox"/> Planning Board (3 years) |
| <input type="checkbox"/> Appearance Commission (4 years) | <input type="checkbox"/> Recreation Commission (3 years) |
| <input type="checkbox"/> Graham Housing Authority (5 years) | <input type="checkbox"/> Tree Board (3 years) |
| <input type="checkbox"/> Graham Historical Museum (3 years) | <input checked="" type="checkbox"/> Historic District Commission (4 years) |
| <input type="checkbox"/> Graham Sports Hall of Fame (6 years) | |

If you are currently serving on a Board in the City of Graham, please list:

N/A

Personal Information

Name: Hank Dietz

Mailing Address: 312 West Elm Street, Graham, NC 27253-2806

Home Address (if different) _____

Home Phone: 336-229-0939 Work Phone: 336-420-6297

Employer: Dietz & Associates, LLC Position: CIO

Email Address dietz1980@triad.rr.com

Civic Involvement (please list the names of civic organizations in which you hold current membership):

N/A

Please list any work, volunteer, and/or educational experience that you would like us to consider

N/A

Why do you wish to serve the City in this capacity?

To preserve the history of Graham and insure its availability to future generations.



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| <input type="checkbox"/> Graham Historical Museum (3 years) | <input checked="" type="checkbox"/> Historic District Commission (4 years) |
| <input type="checkbox"/> Graham Sports Hall of Fame (6 years) | |

If you are currently serving on a Board in the City of Graham, please list:

Personal Information

Name: Vicky Roberts

Mailing Address: 1311 Achonechy Dr., Graham, NC

Home Address (if different) _____

Home Phone: 336-227-0717 Work Phone: _____

Employer: _____ Position: _____

Email Address _____

Civic Involvement (please list the names of civic organizations in which you hold current membership):

Please list any work, volunteer, and/or educational experience that you would like us to consider

Former President "Alamance Republican Women" - no longer associated

Why do you wish to serve the City in this capacity?

I think we should take pride in where we live