



Historic Resources Commission

Meeting Agenda

May 12, 2015 at 6:00pm
Council Chambers, 201 S Main St

1. Approve minutes of the April 14, 2015 meeting
2. Allstate Illuminated Sign (COA1501). Request by Eric Hambly for a Certificate of Appropriateness to reface existing signage on a pole sign at 128 E Elm Street, and to replace the sign on the lintel.

A complete agenda packet is available at www.cityofgraham.com

HISTORIC RESOURCES COMMISSION

Tuesday, April 14, 2015

The Historic Resources Commission held a called meeting on Tuesday April 14, 2015 at 6:00 p.m. in the Council Chambers of the Graham Municipal Building. Commission Members present were Helen Sharpe, Brenda Sykes, Grace Baldwin, Cary Worthy, Lauren Nance, and Denise Baker. Member absent was Larry Brooks. Staff members present were Nathan Page, Interim City Planner, Michael Leinwand, Special Projects Coordinator and Martha Johnson, Zoning/Inspections Technician.

Vice Chair Cary Worthy called the meeting to order and explained the function of the Commission.

1. Approve minutes of the January 14, 2015 meeting. Helen Sharpe made a motion for approval, second by Grace Baldwin. All voted aye.
2. Discuss North Main Street Historic District Resident's Meeting
Meeting was held for Tuesday, January 27th at 7pm at Providence Church fellowship hall

Nathan Page gave an overview explaining the steps involved with the potential designation of the North Main Street area as a Local Historic District. Mr. Page also discussed some of the results and comments from some of the residents from the January 27th meeting.

Cary Worthy asked for comments from the Commission members. Some of the responses were: it was a good informational meeting, possibly another meeting needs to be scheduled, more education to the residents and the Commission members also, possible phone calls, maybe a packet with information sent out and maybe even a door to door project to physically put these packets in their hands. The Commission said they need to do everything to get more participants. Mr. Page also said they could maybe invite the community to help write what the restrictions would be.

Mr. Guy Sinclair of 507 N Main Street asked if he could speak. Mr. Sinclair asked what the duties of the Commission were. Mr. Worthy did a brief overview for him. Mr. Sinclair stated he didn't want to be told what he can do or not do with his property. Mr. Sinclair asked if he as a homeowner could opt out, and Mr. Worthy said no. Mr. Sinclair said he would like to know the penalty if he didn't go along with the restrictions and Mr. Worthy explained that the Commission hasn't set anything up yet.

Barbara Sinclair of 507 N Main Street spoke next. Ms. Sinclair asked the Commission if anyone has had any discussion with the folks in Burlington from the Fountain Place area about when they went through this procedure and heard their pros and cons for their district. She requested the Commission to do so if they haven't because it might be enlightening to everyone.

Cary Worthy said as a Board, we need to decide if we are going forward making the National Historic District boundary a Local Historic District and have regulations on those houses in that area under our jurisdiction. Do we want to move forward looking at that, not stating that we are going to do that but we are just looking at that proposal. Helen Sharpe made a motion to move forward, second by Grace Baldwin. All voted aye. Mr. Worthy said the Commission will move forward on looking at the Historic District, and we will first get educational papers together to get out to the folks in that area to try to answer some of their questions. Then, next setup another public meeting for discussion with the people in the National Historic District. It was the consensus of the Commission to listen to the folks like Mr. and Mrs. Sinclair, to see if this is something they really want or possibly need. The Commission should not be doing this just to be doing it.

With no further business the meeting was adjourned.

Respectfully Submitted,
Martha Johnson

DRAFT



Application for a CERTIFICATE OF APPROPRIATENESS

P.O. Drawer 357
201 South Main Street
Graham, NC 27253
(336) 570-6705
Fax (336) 570-6703
www.cityofgraham.com

The Historic Resources Commission (HRC) processes applications for Certificates of Appropriateness for (1) any changes in the external appearance of existing structures; (2) design of new structures; and (3) demolition of existing structures, within locally designated historic districts or landmarks. Regulations for Certificates of Appropriateness can be found in Article IV, Division 10, Historic Resources, of the *Development Ordinance*.

Property

Street Address: 128 E ELM ST

Property Owner: Michael Holt

Project

General description of each modification or improvement:

Remove existing letters on front of building and replace with Allstate raceway.
Remove and replace sign faces for pole sign.

If a site plan is required, has it been submitted? ☒ Yes ☐ No

Is there any approval pending by any other regulatory or administrative authority which may have a bearing on the proposed project? ☐ Yes ☒ No If yes, please specify:

EXHIBITS: This application must be accompanied by sketches, drawings, photographs, specifications, descriptions, etc. of the proposed project, which must be sufficiently detailed for the Commission to evaluate the proposal. See the back of this application for a checklist of required exhibits. There are 5 for signs, 6 for minor alterations, and 10 for new construction, additions or major alterations.

Applicant

Name: Caso Signs Inc

☐ Property Owner ☐ Lessee Other Contractor

Mailing Address: PO Box 1349

City, State, Zip: Concord, NC 28026

Phone # 704-788-9055

Email: chambly@casosigns.com

I, the applicant, hereby make application for a Certificate of Appropriateness for a ☒ Sign ☐ Minor Alteration
☐ New Construction, Addition or Major Alteration

I, the applicant, understand that this application cannot be processed unless and until it is complete, including all required exhibits, and it has been submitted at least 10 calendar days before the Commission meeting.

Chris Hambly 4-27-15
Signature of Applicant Date

Signature of Owner, when applicable Date

Representation at HRC Meeting

Who will represent the applicant at the HRC meeting?
Should have the authority to commit the applicant to make changes that may be suggested or required by the Commission.

Name: _____

Relationship to Applicant: _____

Phone # _____

Email: _____

FOR OFFICE USE ONLY	
Received by:	Remarks:
Received date:	
Tax Map #	
HRC date:	

SIGN#	SIGN TYPE	SIGN DESCRIPTION	ACTION
E01	ALST.CUST.RFC	(2) Faces Required - Acrylic Reface of Existing Double Faced Illuminated Monument Sign	Reface Sign

PROPOSED SIGNAGE PHOTO



EXISTING SIGNAGE PHOTO



Existing Sign Dimensions:

4' 4"h x 6' 9"w

Notes:

- Pole to be painted blue (must be approved by ABL).
- Dimensions to be verified in the field.

***NOTE:**

Your approval of the Brandbook indicates your acceptance that the signage, provided to you and owned by Allstate, will be manufactured and installed as shown, pending landlord and/or municipality approval. Once accepted, signage may not be declined at time of installation for any reason other than a manufacturing defect.



707 West Spring Garden Street
Palmyra, NJ 08065-1798

CLIENT: ALLSTATE - SE

LOCATION: NC006
Holt Agency
128 E Elm St
Graham, NC

DATE: 1/7/2015

SHEET: P01

DWG BY: JS

REVISION: 04.17.15 JC Revised E01
01/28/2015 TP Rev E01

DRAWING NUMBER: **A21064**

THIS IS AN ORIGINAL UNPUBLISHED DRAWING CREATED BY PHILADELPHIA SIGN IT IS SUBMITTED FOR YOUR PERSONAL USE IN CONJUNCTION WITH A PROJECT BEING PLANNED FOR YOU BY PHILADELPHIA SIGN IT

SIGN#	SIGN TYPE	SIGN DESCRIPTION	ACTION
E02	ALST.PL.W_15	15'h Non-Illuminated White Aluminum Plate Letters 2' 1-7/8"oah x 8' 10"oal (19 SF)	Remove & Replace Sign

PROPOSED SIGNAGE PHOTO



EXISTING SIGNAGE PHOTO



Existing Sign Dimensions:

1' 0"h x 15' 0"w

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