

**CITY OF GRAHAM  
REGULAR AGENDA  
TUESDAY, JUNE 7, 2016  
7:00 P.M.**

Meeting called to order by the Mayor  
Invocation and Pledge of Allegiance

**1. Consent Agenda:**

- a. Approval of Minutes – May 3, 2016 Regular Session
- b. Approval of Minutes – May 17, 2016 Special Session
- c. Approval of Minutes – May 24, 2016 Special Session
- d. Tax Releases

**2. Requests and Petitions of Citizens:**

- a. Public Hearing: Petition for Voluntary Contiguous Annexation on Rogers Road (AN1601):
  - i. Approve Annexation Ordinance
- b. Public Hearing: Application for Designation of Historic Landmark for Montwhite Opera House Property (HL1601):
  - i. Adoption of Historic Landmark Status

**3. Boards and Commissions Appointments:**

- a. ABC Board – 1 vacancy (Graham Appointee)
- b. Alamance County Library Committee – 2 vacancies (Graham Appointee)
- c. Appearance Commission – 2 vacancies
- d. Canine Review Board – 1 vacancy (Recommendation from the Humane Society of Alamance County)
- e. Graham Housing Authority – 1 vacancy
- f. Historic Resources Commission – 2 vacancies
- g. Planning Board/Board of Adjustment – 2 vacancies
- h. Planning Board/Board of Adjustment (ETJ) – 1 vacancy
- i. Recreation Commission – 2 vacancies
- j. Tree Board – 2 vacancies

**4. Public Hearing: Adoption of Budget Ordinance for FY 2016-2017**

**5. FY 2015-2016 Budget Amendments**

**6. Issues Not on Tonight's Agenda**

**CITY OF GRAHAM  
REGULAR SESSION  
TUESDAY, MAY 3, 2016  
7:00 P.M.**

The City Council of the City of Graham met in regular session at 7:00 p.m. on Tuesday, May 3, 2016, in the Council Chambers of the Municipal Building located at 201 South Main Street.

**Council Members Present:**

Mayor Jerry Peterman  
Mayor Pro Tem Jimmy Linens  
Council Member Griffin McClure  
Council Member Chip Turner  
Council Member Lee Kimrey

**Also Present:**

Frankie Maness, City Manager  
Aaron Holland, Assistant City Manager  
Darcy Sperry, City Clerk  
Nathan Page, City Planner  
Keith Whited, City Attorney  
Jeff Prichard, Police Chief  
Kristen Herndon, Recreation Program Supervisor

Mayor Jerry Peterman called the meeting to order and presided at 7:00 p.m. Mayor Pro Tem Jimmy Linens gave the invocation and everyone stood to recite the Pledge of Allegiance.

**Honorary Presentations and Proclamations:**

➤ ***Presentation by “B.O.K. Décor” – Graham Middle School Shark Tank Competition***

Graham Middle School Teacher, Mrs. Beth Estes, gave a brief overview of the competition held recently and stated that the competition was based on the popular television show “Shark Tank”. Winning team members Blessing Wade, Olivia Summers and Katie Gomez explained how they created a prototype of a product and service that will enhance the waiting area of the Graham Middle School. Following the presentation, Mayor Peterman advised that he and his fellow Council Members would like to make a financial donation to the B.O.K. Décor team to help make their vision a reality. Mayor Peterman presented the team with one hundred dollars (\$100) and challenged those in attendance to commit to helping as well.

➤ ***National Police Week Proclamation***

Mayor Peterman presented the National Police Week Proclamation to Graham Police Chief Jeff Prichard. Chief Prichard thanked Council and also invited everyone to attend the Fallen Heroes Memorial Service to be held on May 19, 2016 at 11:00 a.m.

## Proclamation Recognizing May 15 – May 21, 2016 as National Police Week

**WHEREAS**, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the 38 dedicated members of the Graham Police Department; and

**WHEREAS**, nearly 50,000 assaults against law enforcement officers are reported each year, resulting in approximately 15,000 injuries; and

**WHEREAS**, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

**WHEREAS**, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

**WHEREAS**, 252 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 123 officers killed in 2015 and 129 officers killed in previous years; and

**WHEREAS**, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 28<sup>th</sup> Annual Candlelight Vigil, on the evening of May 13, 2016; and

**WHEREAS**, the Candlelight Vigil is part of National Police Week, which takes place this year from May 15<sup>th</sup> to May 21<sup>st</sup>; and

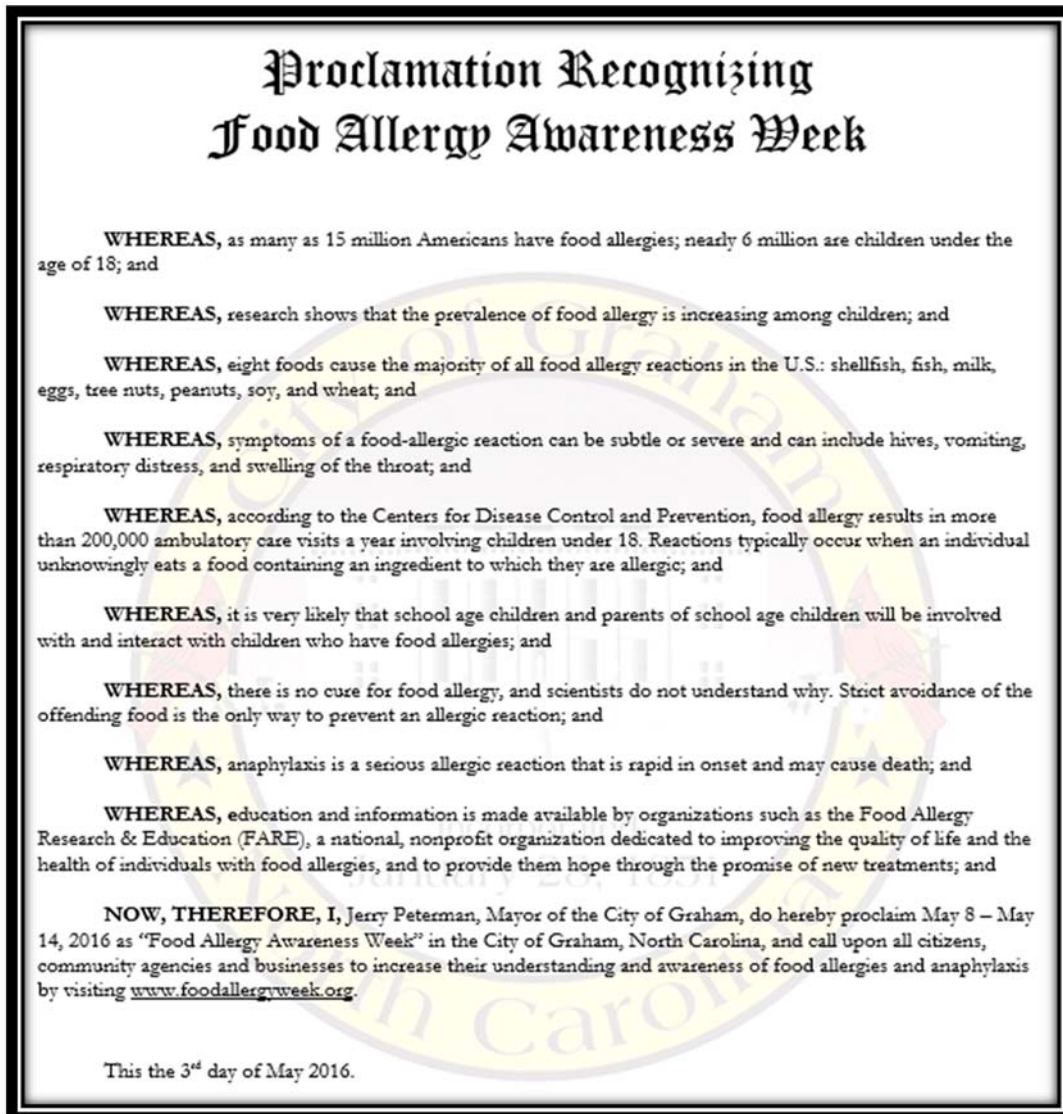
**WHEREAS**, May 15th is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

**THEREFORE**, I, Jerry Peterman, Mayor of the City of Graham, do hereby proclaim May 15 – May 21, 2016, as "National Police Week" in the City of Graham, North Carolina and publicly salute the service of law enforcement officers in our community and in communities across the nation.

This the 3<sup>rd</sup> day of May 2016.

### ➤ *2016 Food Allergy Awareness Week Proclamation*

Mayor Peterman presented the 2016 Food Allergy Awareness Week Proclamation to Mr. David Stephens and proclaimed May 8, 2016-May 14, 2016 as Food Allergy Awareness week in the City of Graham. Mr. Stephens thanked the Council and invited everyone to attend a free event to bring awareness to food allergies at the Children's Museum of Alamance County on May 14, 2016.



**Consent Agenda:**

- a. *Approval of Minutes – April 5, 2016 Regular Session*
- b. *Tax Releases*

CITY OF GRAHAM RELEASE ACCOUNTS						
MAY COUNCIL MEETING						
<u>ACCT #</u>	<u>YEAR</u>	<u>RECIPT</u>	<u>NAME</u>	<u>RE/PP</u>	<u>REASON FOR RELEASE</u>	<u>RELEASED</u>
153645	2014	4908	MARTIN, NANCY BOOKOUT	PP	SOLD BOAT 3 YRS AGO. OWNER DECEASED	5.51
153645	2014	4909	MARTIN, NANCY BOOKOUT	PP	SOLD BOAT 3 YRS AGO. OWNER DECEASED	2.55
558936	2015	1049	BUNTING, JENNIFER MITCHELL	PP	DID NOT OWN BOAT JAN 2015	13.11
644656	2015	1840	COX, JASON MONROE	PP	DID NOT OWN BOAT JAN 2015	95.35

***c. Request from the Graham Police and the Graham Parks and Recreation Departments to close North Main, South Main, East Elm and West Elm Streets in the Downtown Business District on October 28, 2016 from 5:00p.m.-10:00p.m. for a Halloween Festival***

Mayor Peterman asked that item “c. Request from the Graham Police and the Graham Parks and Recreation Departments” be pulled from the Consent Agenda.

Council Member Chip Turner made a motion to approve items “a” and “b” on the Consent Agenda, seconded by Mayor Pro Tem Jimmy Linens. All voted in favor of the motion.

Mayor Peterman asked Lieutenant Duane Flood from the Graham Police Department and Graham Recreation and Parks Program Supervisor Kristen Herndon to speak about foregoing their individual department events in favor of one large event including live music in the downtown area. Council asked if there is a rain date scheduled and Ms. Herndon advised that the rain date is currently scheduled for October 31, 2016. Mayor Peterman asked City Manager Frankie Maness if we would have get approval from NCDOT to close North and South Main Streets. Mr. Maness advised that we would need concurrence from DOT to close North and South Main Streets but that Council can approve to close East and West Elm Streets. Lieutenant Flood added that if DOT does not approve their request to close North and South Main Streets, the event would be scaled back and be held in the parking lot here at City Hall.

Mayor Pro Tem Linens made a motion to approve item “c” on the Consent Agenda, seconded by Council Member Turner. All voted in favor of the motion.

**Requests and Petitions of Citizens:**

***a. Petition for Voluntary Contiguous Annexation on Rogers Road (AN1601):***

City Planner Nathan Page explained that this is an application to annex a contiguous lot on Rogers Road into the City of Graham. Mr. Page added that this is the first step in the annexation process which would require approval of the following:

- i. Approve Resolution requesting City Clerk to Investigate the Sufficiency.
- ii. Approve Resolution fixing date of Public Hearing on Question of Annexation.

Council Member Griffin McClure made the motion to approve the Resolution Directing the Clerk to Investigate a Petition Received Under G.S. 160A-31 for Property on Rogers Road, seconded by Council Member Lee Kimrey. All voted in favor of the motion.

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE  
A PETITION RECEIVED UNDER G.S. 160A-31  
FOR PROPERTY ON ROGERS ROAD**

WHEREAS, a petition requesting annexation of an area described in said petition was received on April 27, 2016, by the Graham City Council; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Graham deems it advisable to proceed in response to this request for annexation.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Graham:

That the City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City Council the result of her investigation.

  
Gerald R. Peterman, Mayor

ATTEST:  
  
Darcy L. Sperry, City Clerk

Council Member Kimrey made the motion to approve the Resolution Fixing Date of Public Hearing on Question of Annexation Pursuant to G.S. 160A-31 for Property on Rogers Road – the date being June 7, 2016, seconded by Council Member Turner. All voted in favor of the motion.

**RESOLUTION FIXING DATE OF PUBLIC HEARING  
ON QUESTION OF ANNEXATION PURSUANT TO G.S. 160A-31  
FOR PROPERTY ON ROGERS ROAD**

WHEREAS, a petition requesting annexation of the contiguous area described herein has been received; and

WHEREAS, the City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Graham, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the City Hall, 201 S. Main Street, Graham, NC at 7:00pm on June 7, 2016

Section 2. The area proposed for annexation is described as follows:

ALL of that certain piece, parcel or tract of land lying and being in the City of Graham, Graham Township, Alamance County, North Carolina, and being more particularly described as follows:

BEGINNING at an existing 5/8" iron rod at the northeast corner of Bradley H. Qualls and Stacy H. Qualls, either now or formerly, as described in instrument recorded in Deed Book 3254, Page 130, in the Alamance County Registry (the "Qualls Property"); said point being, North 50 deg. 01 min. 56 sec. East 21.66 feet to an existing iron pipe and South 86 deg. 18 min. 22 sec. East 512.65 feet from an existing iron pipe in the eastern margin of Rogers Road, a 60' public right-of-way, said point being South 01 deg. 28 min. 55 sec. West 1281.94 feet from a published NCGS monument, "Lacy" and having NAD 83\2011 coordinates of, Northing = 829,089.634 and Easting = 1,878,148.730; and thence from the Point of Beginning and running in a northerly direction with the Qualls Property and Daniel S. Lester and Shaharazad Lester, either now or formerly, as described in instrument recorded in Deed Book 1003, Page 0343, in the Alamance County Registry ( the "Lester Property"), the following five (5) courses and distances: (i) North 86 deg. 18 min. 22 sec. West 127.05 feet to an existing iron pipe; (ii) North 67 deg. 45 min. 39 sec. West 188.56 feet to an existing iron pipe; (iii) North 03 deg. 50 min. 39 sec. East 369.75 feet to an existing iron pipe; (iv) North 67 deg. 58 min. 45 sec. West 47.89 feet to a point; (v) North 86 deg. 14 min. 03 sec. West 174.54 feet to a point on the eastern margin of Rogers Road; thence with the eastern margin of Rogers Road, North 04 deg. 00 min. 29 sec. East 509.94 feet to a new iron pipe, the southwest corner of James M. Alcon and Lisa M. Alcon, either now or formerly, as described in instrument recorded in Deed Book 1043, Page 955, in the Alamance County Registry ( the "Alcon Property"); thence leaving the eastern margin of Rogers Road and with the line of the Alcon Property, the following four (4) courses and distances: (i) South 70 deg. 41 min. 25 sec. East 228.30 feet to an existing iron pipe; (ii) North 04 deg. 01 min. 01 sec. East 196.06 feet to an existing iron pipe; (iii) along a curve to the left having a radius of 241.02 feet with an arc distance of 219.46 feet and said arc being subtended by a chord having a course and distance of North 59 deg. 48 min. 41 sec. West 211.95 feet to an existing iron pipe; (iv) North 85 deg. 48 min. 20 sec. West 29.76 feet to an existing nail in the eastern margin of Rogers Road; thence with the eastern margin of Rogers Road, North 03 deg. 39 min. 47 sec. East 50.00 feet to a point, the southwest corner of Ernest Mims, Jr. and Geraldine Mims, either now or formerly, as described in instrument recorded in Deed Book 2793, Page 461, in the Alamance County Registry ( the "Mims Property"); thence leaving the eastern margin of Rogers Road and with the line of the Mims Property, the following four (4) courses and distances: (i) South 85 deg. 48 min. 20 sec. East 30.34 feet to an existing iron pipe; (ii) along a curve to the right having a radius of 291.02 feet with an arc distance of

153.54 feet and said arc being subtended by a chord having a course and distance of South 70 deg. 40 min. 59 sec. East 151.77 feet to an existing iron pipe; (iii) North 34 deg. 27 min. 49 sec. East 46.45 feet to an existing iron pipe; (iv) North 04 deg. 10 min. 57 sec. East 169.91 feet to an existing iron pipe, the southeast corner of Cecil W. Eakes and Kristi L. Eakes, either now or formerly, as described in instrument recorded in Deed Book 2728, Page 926, in the Alamance County Registry ( the "Eakes Property"); thence with the eastern line of the Eakes Property North 04 deg. 10 min. 37 sec. East 83.38 feet to an existing iron pipe, in the southern line of Stephen M. Rogers, Nancy R. Lindsay, George C. Rogers, Jr. and Elizabeth R. Gatto, either now or formerly, as described in instrument recorded in Deed Book 550, Page 473, in the Alamance County Registry ( the "Rogers Property"); thence with the southern line of the Rogers Property the following four (4) courses and distances: (i) South 51 deg. 51 min. 52 sec. East 726.37 feet to an existing stone; (ii) South 03 deg. 19 min. 42 sec. East 1319.33 feet to an existing iron pipe; (iii) North 76 deg. 46 min. 40 sec. East 660.21 feet to an existing iron pipe; (iv) South 29 deg. 17 min. 27 sec. East 1197.90 feet, passing over an existing iron pipe at 1029.99 to a point on the northern bank of Big Alamance Creek; thence along the northern bank of Big Alamance Creek, the following four (4) courses and distances: (i) South 84 deg. 17 min. 00 sec. West 302.37 feet to a point; (ii) South 80 deg. 42 min. 07 sec. West 236.25 feet to a point; (iii) South 74 deg. 26 min. 40 sec. West 427.35 feet to a point; (iv) South 55 deg. 24 min. 02 sec. West 239.86 feet to a point in the northern line of Joseph E. Frazier and Dian R. Frazier, either now or formerly, as described in instrument recorded in Deed Book 942, Page 175, in the Alamance County Registry ( the "Frazier Property"); thence with the northern line of the Frazier Property North 43 deg. 01 min. 12 sec. West 770.00 to the southeast terminus of Cesar Court, a un-improved 60' public right-of-way; thence with the terminus, North 42 deg. 48 min. 44 sec. West 59.90 feet to the northeast corner of John M. Hall, either now or formerly, as described in instrument recorded in Deed Book 3183, Page 811, in the Alamance County Registry ( the "Hall Property"); thence with the northern line of the Hall Property the following two (2) courses and distances: (i) North 43 deg. 07 min. 17 sec. West 195.44 feet to an existing iron pipe; (ii) North 47 deg. 13 min. 29 sec. West 80.64 feet to an existing iron pipe, the southeast corner of the Qualls Property; thence with the eastern line of the Qualls Property, North 20 deg. 13 min. 37 sec. East 714.41 feet to the Point and Place of Beginning and containing 59.763 acres more or less.

Section 3. Notice of the public hearing shall be published once in The Alamance News, a newspaper having general circulation in the City of Graham, at least ten (10) days prior to the date of the public hearing.

  
Gerald R. Peterman, Mayor

ATTEST:  
  
Darcy L. Sperry, City Clerk

### **Recommendations from Planning Board:**

- a. ***Public Hearing: Rogers Contractor (CR1602). This is a request from Charles Terry to rezone property at 1129 Rogers Road from R-12 to C-B***

Mr. Page explained that the applicant is proposing to use the place where he lives as his business. He reminded Council that with this application, they have the ability to place conditions on rezoning.

Council Members inquired with Mr. Page and City Attorney Keith Whited as to the definition of spot zoning. Both gentlemen stated that they felt that if this request was approved, it would fall under the category of spot zoning. With no further discussion, Mayor Peterman opened the Public Hearing.

Mr. Andy Shanklin, 1129 Rogers Road Graham, stepped forward to speak to the Council. Mr. Shanklin is the tenant at the property requesting the rezoning and is currently using the property for his home business. He told Council that he has made several improvements to the property to help with water drainage and by doing so, has improved water drainage for neighboring properties as well. He added that his customers don't actually come to the property.

Council Members expressed concern with the amount of equipment being kept on the property without being enclosed by a garage or building.

Additionally, Council Members admitted that while they believe Mr. Shanklin has good intentions with improving the property, it certainly appears that he has exceeded the accessory use for a residentially zoned property and has gone beyond what our Ordinance allows for a home occupation. Mr. Shanklin told Council that if given more time, he's planning on installing a privacy fence which will not allow for any of the equipment on the property to be seen. Mr. Maness explained to Mr. Shanklin that the Council is a Legislative body and that enforcement of the City's Ordinances is done by the Zoning Enforcement Officer. He suggested that Mr. Shanklin speak to the City's Zoning Enforcement Officer to determine how best to bring the property into compliance.

Ms. Rebecca Fecher, 207 Aloha Drive Graham, stepped forward in support of Mr. Shanklin.

With no further comments forthcoming, Mayor Peterman closed the Public Hearing.

Mayor Pro Tem Linens made a motion that the application be denied, that the application is not fully consistent with The Graham 2035 Comprehensive Plan and this action is reasonable and in the public interest because the development has grown beyond the scope of what the Development Ordinance permits as a home occupation, the business shall now move into a zone more suitable for the storage of gravel, dump trucks and bulldozers. Council Member Kimrey seconded the motion and all voted in favor of the motion.

**b. *Public Hearing: Text Amendments for the City of Graham Development Ordinances:***  
***i. Tree Cutting Permit (AM1607)***

Mr. Page explained that this request is to change Section 10.312 from what currently says "no license shall be required of any public service company or city employee" to "no license shall be required of any public service company, city employee or contractor hired by the city".

Council Members and Staff discussed City policy with regards to having a contractor's certificate of insurance on file. Mr. Maness stated that this amendment is an attempt to align our Ordinances with current practice. He added that our Finance Department receives certificates of insurance on an annual basis.

Mayor Peterman opened the Public Hearing and with no comments forthcoming, Mayor Peterman closed the Public Hearing.

Council Member McClure made a motion that the text amendment be approved and that the text amendment is consistent with The Graham 2035 Comprehensive Plan. Council Member Turner seconded the motion and all voted in favor of the motion.

**b. *Public Hearing: Text Amendments for the City of Graham Development Ordinances:***  
***ii. B-1 District Uses (AM1609)***

Mr. Page explained that this request changes the uses permitted in the Downtown Business District by removing automobile accessory and supply sales, automobile body and fender repair conducted within completely enclosed building, automobile dealers (new and used), automobile rental or leasing, automobile repair shops, not including body or fender repair, convenience store (with gasoline pumps), drive in restaurants, equipment rental and leasing (no outside storage), insurance agency (with on site claims inspections), lodges, civic and social clubs, medical or dental laboratory, motor vehicle sales (new and used), motorcycle sales, recreational vehicle sales, restaurant (with drive-thru), service station (provided not gas or oil pump or concession is located within 15 feet of a property line unless within a building, tire recapping and retreading (accessory use) and tire sales.



Mr. Page added that this request is to also align with the North Carolina General Statutes regarding the distances bars must be from churches and schools.

Both Mayor Peterman and Mayor Pro Tem Linens disclosed that they have a brother-in-law who owns a used car dealership in the Downtown Business District and asked Council if they felt that they should recuse themselves from this agenda item. Council Members determined that with there being no financial interest for either Council Member, that recusal was not necessary.

Council Members expressed concern with the removal of medical and dental laboratories and lodges, civic and social clubs. Mr. Page explained that the removal of the medical and dental laboratories was based on the frequency by which people would be entering and exiting that location. He added that a business of this type would be entirely enclosed and have little interaction with downtown visitors, contradicting the vision set forth by The Graham 2035 Comprehensive Plan for the downtown area. Mr. Page stated that currently our Ordinance requires a minimum two (2) acre parcel for a lodge, civic and social club. Council Members and Staff discussed how current businesses who may fall under the requested removals would be allowed to continue to operate and be grandfathered in as non-conforming uses.

Mayor Peterman opened the Public Hearing. With no comments forthcoming, he closed the Public Hearing.

Council Member Kimrey made a motion that the text amendment be approved and that the text amendment is consistent with The Graham 2035 Comprehensive Plan and this action is reasonable and in the public interest because as declared in the 2035 Plan, policies 2.2.1 and 2.3.1 identify the downtown as a priority to improve walkability, entertainment and infill development. This amendment furthers those goals by discouraging large-lot users with low volumes of foot traffic. Mayor Pro Tem Linens seconded the motion and all voted in favor of the motion.

**b. *Public Hearing: Text Amendments for the City of Graham Development Ordinances:***  
***iii. Decommissioning of Cell Towers (AM1610)***

Mr. Page explained that this request adds “Prior to final approval of the Electrical Permit, a Decommissioning Plan (see definitions) shall be approved by the City” to Section 10.149 Special Uses Listed, Telecommunications Towers (Cellular, PCS, Radio, TV, etc.), Cessation in Use.

Following a brief discussion of how this would not affect the existing crown on the City’s water tower or the placement of antennae on utility poles, Mayor Peterman opened the Public Hearing. With no comments forthcoming, he closed the Public Hearing.

Council Member McClure made a motion that the text amendment is consistent with The Graham 2035 Comprehensive Plan, seconded by Council Member Turner. All voted in favor of the motion.

**b. *Public Hearing: Text Amendments for the City of Graham Development Ordinances:***  
***iv. Unified Business Development (AM1611)***

Mr. Page explained that these are two (2) potential amendments with option B adding Unified Business Development (UBD) to and allowing for more than one tenant in large heavy industrial zones. Mr. Page further explained that option A adds a UBD, Light and redefines our current UBD as UBD, Heavy. He added that when the anticipated traffic load is less than two hundred and fifty (250) vehicles per day, the approval for this UBD may be treated as a UBD, Light and be considered use by right by the City Planner or referred to Council as they so choose. However, if the traffic increases beyond this amount, or is anticipated to increase beyond this amount, the applicant must

come before the City Council to be approved or the parcel must have only one use. Mr. Page added that there is also a recommendation to remove automobile repair in the B-2 and I-1 Districts.

Council Members and Staff discussed screening requirements, appeal procedures for those who wish to appeal an administrative decision, whether it be denial or sending it to Council. Council Members also inquired as to how many current UBD's in the City of Graham that generate more than two hundred and fifty (250) vehicles per day. Mr. Page said he believed that number to be four (4). Mr. Page also stated that the way this is written, if he should recommend it goes before Council for a Special Use permit, it goes before Council. If he should deny a request for a UBD, the applicant may appeal the decision to the Board of Adjustment.

Mayor Peterman opened the Public Hearing and with no comments forthcoming, he closed the Public Hearing.

Council Member Turner made a motion that the text amendment be approved and that the text amendment is consistent with The Graham 2035 Comprehensive Plan and this action is reasonable and in the public interest because the proposed amendment permits the redevelopment of old, large mills on heavy industrial properties as well as adding automobile repair shops to our Unified Business Developments. Council Member McClure seconded the motion and all voted in favor of the motion.

### **Old Business:**

#### ***a. Public Hearing: Text Amendments for the City of Graham Development Ordinance i. Narrow Residential Road (AM1602)***

Mr. Page explained that this request is to bring our current Development Ordinance in line with North Carolina Fire Code. He added that this has the recommendation from the City Fire Chief as well as the City's Street Superintendent. Mr. Page highlighted that this would change the width of a street with curb and gutter to twenty four feet (24') and the typical right of way for Narrow Residential to forty seven feet (47').

Following discussion between Council and Staff, Mayor Peterman opened the Public Hearing. With no comments forthcoming, he closed the Public Hearing.

Council Member McClure made a motion that the text amendment be approved and that the text amendment is consistent with The Graham 2035 Comprehensive Plan and this action is reasonable and in the public interest for the following reason: being in accordance with the North Carolina Fire Code. Council Member Turner seconded the motion and all voted in favor of the motion.

### **Issues Not Included on Tonight's Agenda**

Mr. Page read the letter from the Planning Board included with this month's agenda packet. In that letter, the Planning Board was requesting Council to increase the focus of City Staff and funds towards the downtown area. Mayor Peterman stated that Council would not take any action on this at this time, but asked Staff to formally prepare reports for each item in the letter and present them at next month's meeting.

Council Member McClure stated that the Graham Business Association has expressed concern about the lack of parking enforcement in the downtown area. Mr. Maness indicated that some of that is due to staffing levels.

Mr. Chuck Granger, 404 Stonehedge Drive Graham, stepped forward to express his concern over water meter reading dates, water pressure in his home, manholes on Main Street and vehicles not stopping at the stop sign located at the intersection of Castle Drive and Stonehedge Drive.

Assistant City Manager Aaron Holland advised that the Annual Stormwater Public Meeting is set for May 12, 2016 from 5:30p.m.-6:30p.m.

Mr. Maness reminded Council that the Budget Workshop will be held on May 17, 2016 at 5:00p.m.

Mayor Peterman mentioned the recent retirement of Mr. Jay Ashley of the Burlington Times News. He stated that he felt like the Council should pen a letter to Mr. Ashley and asked for a consensus to do so. Consensus was given.

Council Member Kimrey asked Mr. Maness to highlight the proposed Budget given to Council. Mr. Maness advised that the General Fund and Water Fund books look good and added that he is proposing the following:

- no tax increase
- increase in Water Department staffing levels
- increase in garbage rate from \$2.75 per month to \$3.00 per month
- Increase in stormwater rate from \$1.00 per month per household to \$2.00 per month per household

At 9:00 p.m. Council Member Turner made a motion to adjourn, seconded by Council Member McClure. All voted in favor of the motion.

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Darcy Sperry, City Clerk

**CITY OF GRAHAM  
SPECIAL SESSION  
TUESDAY, MAY 17, 2016  
5:00 P.M.**

The City Council of the City of Graham met in special session at 5:00 p.m. on Tuesday, May 17, 2016, in the Conference Room of the Municipal Building located at 201 South Main Street.

**Council Members Present:**

Mayor Jerry Peterman  
Mayor Pro Tem Jimmy Linens  
Council Member Lee Kimrey  
Council Member Chip Turner  
Council Member Griffin McClure

**Also Present:**

Frankie Maness, City Manager  
Aaron Holland, Assistant City Manager  
Erin Quigley, Administration Intern  
Sandra King, Finance Director

Mayor Jerry Peterman called the meeting to order and presided at 5:32 p.m.

City Manager Frankie Maness began the budget discussion by reviewing several handouts presented to the Council Members prior to the meeting. The first item that was discussed was a handout discussing the investments of the City. This was followed by a review of the tax rate history of the City for the past twenty (20) years. Mr. Maness also presented to Council the Position Classification and Pay Study results. Mr. Maness stated that the study evaluated the position, not the person and would have a net effect on budgeted expenditures city wide 2.2% above budgeted salaries from FY 2015-2016. He indicated that the implementation of the pay study would help push employees towards the mid-point of their pay scale and ultimately reduce compression. He also pointed out that implementing this study would make us more competitive with the market. The implementation of the pay results of the Pay Study were recommended by Mr. Maness instead of a Cost of Living Adjustment (COLA) for the proposed budget.

Mr. Maness outlined the Cemeteries Trust Fund, Garage Fund, Water & Sewer Fund and General Fund as follows:

- **Cemeteries Trust Fund:** Mr. Maness stated that in April 2015, the City Council adopted an Ordinance that established a Cemeteries Trust Fund to outline the management of more than \$2,300,000 in funds set aside for perpetual maintenance of the City's cemeteries. The Ordinance stipulates that interest earnings from the principal investments may be used towards maintenance of the grounds, walkways, etc...Mr. Maness indicated that paving improvements had been performed this past year. In FY 2016-2017, \$40,000 is being proposed to continue improvements at the City's cemeteries.
- **Garage Fund:** Mr. Maness stated that the Garage Fund overall is less than last year's budget primarily due to lower fuel costs. He stated that the Garage Fund included an increase in the labor rate to \$70 per hour to offset rising employee costs. He also noted that a part-time position had been appropriated in the budget.
- **Water & Sewer Fund:** Mr. Maness stated that the Water & Sewer Fund continues its financial comeback as the past three (3) fiscal years have seen revenues sufficient enough to cover expenses. For FY 2016-2017, Mr. Maness did not propose any increase in water/sewer rates.

Mr. Maness also made mention of a proposed fulltime position that would be in the Water/Billing Department. This position was requested in last year's budget, but was removed prior to adoption. Mr. Maness also highlighted the \$220,000 transfer that the Water & Sewer Fund will make to the General Fund. In past years, a transfer in this direction was uncommon. An overview and discussion of the various departments and capital expenditures took place.

- **General Fund:** Mr. Maness stated that, as usual, the General Fund presents the greatest challenge. Mr. Maness was optimistic that the uptick in the general economy has made a notable difference in the City's taxable base. He made mention of the increase in construction activity from projects such as Watercourse, Indolor, Lidl, and Peak Resources and that all have helped with the growth. The City is expecting an increase of 5% on the tax base for next year. An increase of this amount has not occurred since 1999-2000. Mr. Maness stated that FY 2016-2017 will mark the first year of revenue generated from NCCP. He also stated that this fiscal year will also be the first of five annual installments of \$225,000 due to Lidl as part of the incentive package agreement. Other items outlined by Mr. Maness included the Ad Valorem tax rate remaining the same, an increase to \$2 per month for the Stormwater Fee, and the residential user fees for garbage are recommended to increase to \$3.00 per month. Mr. Maness also stated that he is still negotiating Health Insurance Premiums with carriers, but is not expecting an increase for next year. Mr. Maness reviewed the summary of expenditures, capital outlay and unmet requests.

Mr. Maness summarized his presentation by stating that the FY 2016-2017 Budget, as proposed, reflects the commitment of the City of Graham to provide a consistent level of public service.

There being no further discussion and upon a motion by Mayor Pro Tem Jimmy Linens, seconded by Council Member Chip Turner, the Council voted unanimously to adjourn the meeting at 10:58 p.m.

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Aaron Holland, Asst. City Manager

**CITY OF GRAHAM  
SPECIAL SESSION  
TUESDAY, MAY 24, 2016  
5:00 P.M.**

The City Council of the City of Graham met in special session at 5:00 p.m. on Tuesday, May 24, 2016, in the Conference Room of the Municipal Building located at 201 South Main Street.

**Council Members Present:**

Mayor Jerry Peterman  
Mayor Pro Tem Jimmy Linens  
Council Member Lee Kimrey  
Council Member Chip Turner  
Council Member Griffin McClure

**Also Present:**

Frankie Maness, City Manager  
Aaron Holland, Assistant City Manager  
Darcy Sperry, City Clerk  
Erin Quigley, Administration Intern

Mayor Jerry Peterman called the meeting to order and presided at 5:00 p.m.

Council Members expressed concern over the allocation of \$20,000 for rebranding. Council Members, while in agreement that we need to concentrate on improving the downtown area by making it more attractive to prospective businesses, questioned whether or not rebranding is the most cost effective way to do this. Council Members discussed how The Graham 2035 Comprehensive Plan already recommends that we focus and improve the downtown area. After debating whether or not rebranding would contribute to economic growth in the City, Mayor Peterman asked City Manager Frankie Maness for his professional opinion as to where these funds might better serve the citizens of Graham. Mr. Maness identified the need for an upgrade to the City's website, upgrading the City's existing infrastructure and funding of the additional monies for the City's façade grant as possible reallocation options.

By consensus, Council chose to reallocate \$15,000 towards upgrading the City's website and \$5,000 towards the City's façade grant program.

Council requested that at some point in the future, Mr. Maness provide a cost for a small area plan for the downtown area.

Mr. Maness informed Council that the City's health insurance policy for the FY 2016-2017 will keep comparable coverages for employees while reducing the total rate by 1.8%.

There being no further discussion and upon a motion by Council Member Chip Turner, seconded by Mayor Pro Tem Jimmy Linens, the Council voted unanimously to adjourn the meeting at 6:17 p.m.

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Darcy Sperry, City Clerk

**CITY OF GRAHAM  
REFUNDS**

**JUNE COUNCIL MEETING**

<u>ACCT #</u>	<u>YEAR</u>	<u>RECEIPT</u>	<u>NAME</u>	<u>RE/PP</u>	<u>REASON FOR REFUND</u>	<u>AMOUNT REFUNDED</u>
77957	2014	7808	UNIFI MANUFACTURING INC	PP	PROPERTY LISTED IN WRONG YEAR	3,732.83
77957	2015	7523	UNIFI MANUFACTURING INC	PP	DEPRECIATION VALUES INCORRECT	4,796.75

***TOTAL REFUNDS 8,529.58***



# STAFF REPORT

<b>SUBJECT:</b>	<b>ANNEXATION OF PROPERTY ON ROGERS ROAD</b>
<b>PREPARED BY:</b>	<b>NATHAN PAGE, CITY PLANNER</b>

## REQUESTED ACTION:

Approve the Annexation Ordinance to Extend the Corporate Limits of the City of Graham, North Carolina for Property on Rogers Road.

## BACKGROUND/SUMMARY:

The attached petition seeks the Council’s approval for an extension of the corporate limits to include the subject property. The area being considered for annexation is the parcel located on Rogers Road (59.76 acres).

The annexation process has multiple steps. Following a public hearing, approval of an Annexation Ordinance is the final step for Council in the annexation process.



## FISCAL IMPACT:

The fiscal impact of this annexation to the City is negligible. The extensions for water and sewer will be handled by the developer.

## STAFF RECOMMENDATION:

Approval. Annexation of the subject property will afford the property access to City services without requiring the City to extend services.

## SUGGESTED MOTION(S):

1. I move we approve the Annexation Ordinance to Extend the Corporate Limits of the City of Graham, North Carolina, for the subject property on Rogers Road.



**ANNEXATION ORDINANCE**  
**TO EXTEND THE CORPORATE LIMITS**  
**OF THE**  
**CITY OF GRAHAM, NORTH CAROLINA**  
**FOR PROPERTY ON ROGERS ROAD**

**WHEREAS**, the Graham City Council has been petitioned under G.S. 160A-31 to annex the area described below;  
and

**WHEREAS**, the Graham City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

**WHEREAS**, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at City Hall, 201 South Main Street, Graham at 7:00 P.M. on June 7, 2016, after due notice by publication on May 26, 2016; and

**WHEREAS**, the Graham City Council finds that the petition meets the requirements of G.S. 160A-31;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Graham, North Carolina that:

**Section 1.** By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Graham as of June 30, 2016:

ALL of that certain piece, parcel or tract of land lying and being in the City of Graham, Graham Township, Alamance County, North Carolina, and being more particularly described as follows:

BEGINNING at an existing 5/8" iron rod at the northeast corner of Bradley H. Qualls and Stacy H. Qualls, either now or formerly, as described in instrument recorded in Deed Book 3254, Page 130, in the Alamance County Registry (the "Qualls Property"); said point being, North 50 deg. 01 min. 56 sec. East 21.66 feet to an existing iron pipe and South 86 deg. 18 min. 22 sec. East 512.65 feet from an existing iron pipe in the eastern margin of Rogers Road, a 60' public right-of-way, said point being South 01 deg. 28 min. 55 sec. West 1281.94 feet from a published NCGS monument, "Lacy" and having NAD 83\2011 coordinates of, Northing = 829,089.634 and Easting = 1,878,148.730; and thence from the Point of Beginning and running in a northerly direction with the Qualls Property and Daniel S. Lester and Shaharazad Lester, either now or formerly, as described in instrument recorded in Deed Book 1003, Page 0343, in the Alamance County Registry ( the "Lester Property"), the following five (5) courses and distances: (i) North 86 deg. 18 min. 22 sec. West 127.05 feet to an existing iron pipe; (ii) North 67 deg. 45 min. 39 sec. West 188.56 feet to an existing iron pipe; (iii) North 03 deg. 50 min. 39 sec. East 369.75 feet to an existing iron pipe; (iv) North 67 deg. 58 min. 45 sec. West 47.89 feet to a point; (v) North 86 deg. 14 min. 03 sec. West 174.54 feet to a point on the eastern margin of Rogers Road; thence with the eastern margin of Rogers Road, North 04 deg. 00 min. 29 sec. East 509.94 feet to a new iron pipe, the southwest corner of James M. Alcon and Lisa M. Alcon, either now or formerly, as described in instrument recorded in Deed Book 1043, Page 955, in the Alamance County Registry ( the "Alcon Property"); thence leaving the eastern margin of Rogers Road and with the line of the Alcon Property, the following four (4) courses and distances: (i) South 70 deg. 41 min. 25 sec. East 228.30 feet to an existing iron pipe; (ii) North 04 deg. 01 min. 01 sec. East 196.06 feet to an existing iron pipe; (iii) along a curve to the left having a radius of 241.02 feet with an arc distance of 219.46 feet and said arc being subtended by a chord having a course and distance of North 59 deg. 48 min. 41 sec. West 211.95 feet to an existing iron pipe; (iv) North 85 deg. 48 min. 20 sec. West 29.76 feet to an existing nail in the eastern margin of Rogers Road; thence with the eastern margin of Rogers Road, North 03 deg. 39 min. 47 sec. East 50.00 feet to a point, the southwest corner of Ernest Mims, Jr. and

Geraldine Mims, either now or formerly, as described in instrument recorded in Deed Book 2793, Page 461, in the Alamance County Registry ( the "Mims Property"); thence leaving the eastern margin of Rogers Road and with the line of the Mims Property, the following four (4) courses and distances: (i) South 85 deg. 48 min. 20 sec. East 30.34 feet to an existing iron pipe; (ii) along a curve to the right having a radius of 291.02 feet with an arc distance of 153.54 feet and said arc being subtended by a chord having a course and distance of South 70 deg. 40 min. 59 sec. East 151.77 feet to an existing iron pipe; (iii) North 34 deg. 27 min. 49 sec. East 46.45 feet to an existing iron pipe; (iv) North 04 deg. 10 min. 57 sec. East 169.91 feet to an existing iron pipe, the southeast corner of Cecil W. Eakes and Kristi L. Eakes, either now or formerly, as described in instrument recorded in Deed Book 2728, Page 926, in the Alamance County Registry ( the "Eakes Property"); thence with the eastern line of the Eakes Property North 04 deg. 10 min. 37 sec. East 83.38 feet to an existing iron pipe, in the southern line of Stephen M. Rogers, Nancy R. Lindsay, George C. Rogers, Jr. and Elizabeth R. Gatto, either now or formerly, as described in instrument recorded in Deed Book 550, Page 473, in the Alamance County Registry ( the "Rogers Property"); thence with the southern line of the Rogers Property the following four (4) courses and distances: (i) South 51 deg. 51 min. 52 sec. East 726.37 feet to an existing stone; (ii) South 03 deg. 19 min. 42 sec. East 1319.33 feet to an existing iron pipe; (iii) North 76 deg. 46 min. 40 sec. East 660.21 feet to an existing iron pipe; (iv) South 29 deg. 17 min. 27 sec. East 1197.90 feet, passing over an existing iron pipe at 1029.99 to a point on the northern bank of Big Alamance Creek; thence along the northern bank of Big Alamance Creek, the following four (4) courses and distances: (i) South 84 deg. 17 min. 00 sec. West 302.37 feet to a point; (ii) South 80 deg. 42 min. 07 sec. West 236.25 feet to a point; (iii) South 74 deg. 26 min. 40 sec. West 427.35 feet to a point; (iv) South 55 deg. 24 min. 02 sec. West 239.86 feet to a point in the northern line of Joseph E. Frazier and Dian R. Frazier, either now or formerly, as described in instrument recorded in Deed Book 942, Page 175, in the Alamance County Registry ( the "Frazier Property"); thence with the northern line of the Frazier Property North 43 deg. 01 min. 12 sec. West 770.00 to the southeast terminus of Cesar Court, a un-improved 60' public right-of-way; thence with the terminus, North 42 deg. 48 min. 44 sec. West 59.90 feet to the northeast corner of John M. Hall, either now or formerly, as described in instrument recorded in Deed Book 3183, Page 811, in the Alamance County Registry ( the "Hall Property"); thence with the northern line of the Hall Property the following two (2) courses and distances: (i) North 43 deg. 07 min. 17 sec. West 195.44 feet to an existing iron pipe; (ii) North 47 deg. 13 min. 29 sec. West 80.64 feet to an existing iron pipe, the southeast corner of the Qualls Property; thence with the eastern line of the Qualls Property, North 20 deg. 13 min. 37 sec. East 714.41 feet to the Point and Place of Beginning and containing 59.763 acres more or less.

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Gerald R. Peterman, Mayor

ATTEST:

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Darcy L. Sperry, City Clerk

SURVEYORS

I, Homer S. Wade certify that this plat was drawn under my supervision from an actual survey made under my supervision (dead description recorded in Book 243, Page 446, etc.) (other); that the boundaries not surveyed are clearly indicated as drawn from information found in Book \_\_\_\_\_, Page \_\_\_\_\_; that the ratio of precision as calculated is 1:10,000; that this plat was prepared in accordance with G.S. 41-30 as amended. BY COORD. COMPUTATION

This survey is a survey of an existing parcel or parcels of land and does not create a new street or change an existing street.

Witness my original signature, registration number and seal this 24th day of SEPTEMBER A.D. 2006.

Professional Land Surveyor L-3731 Registration Number

REVIEW OFFICER CERTIFICATION STATE OF NORTH CAROLINA ALAMANCE COUNTY

REVIEW OFFICER DATE

ANNEXATION APPROVED BY THE GRAHAM CITY COUNCIL ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016, WITH AN EFFECTIVE DATE OF \_\_\_\_\_, PROVIDED THAT THE PLAT BE RECORDED WITHIN SIXTY DAYS OF FINAL APPROVAL.

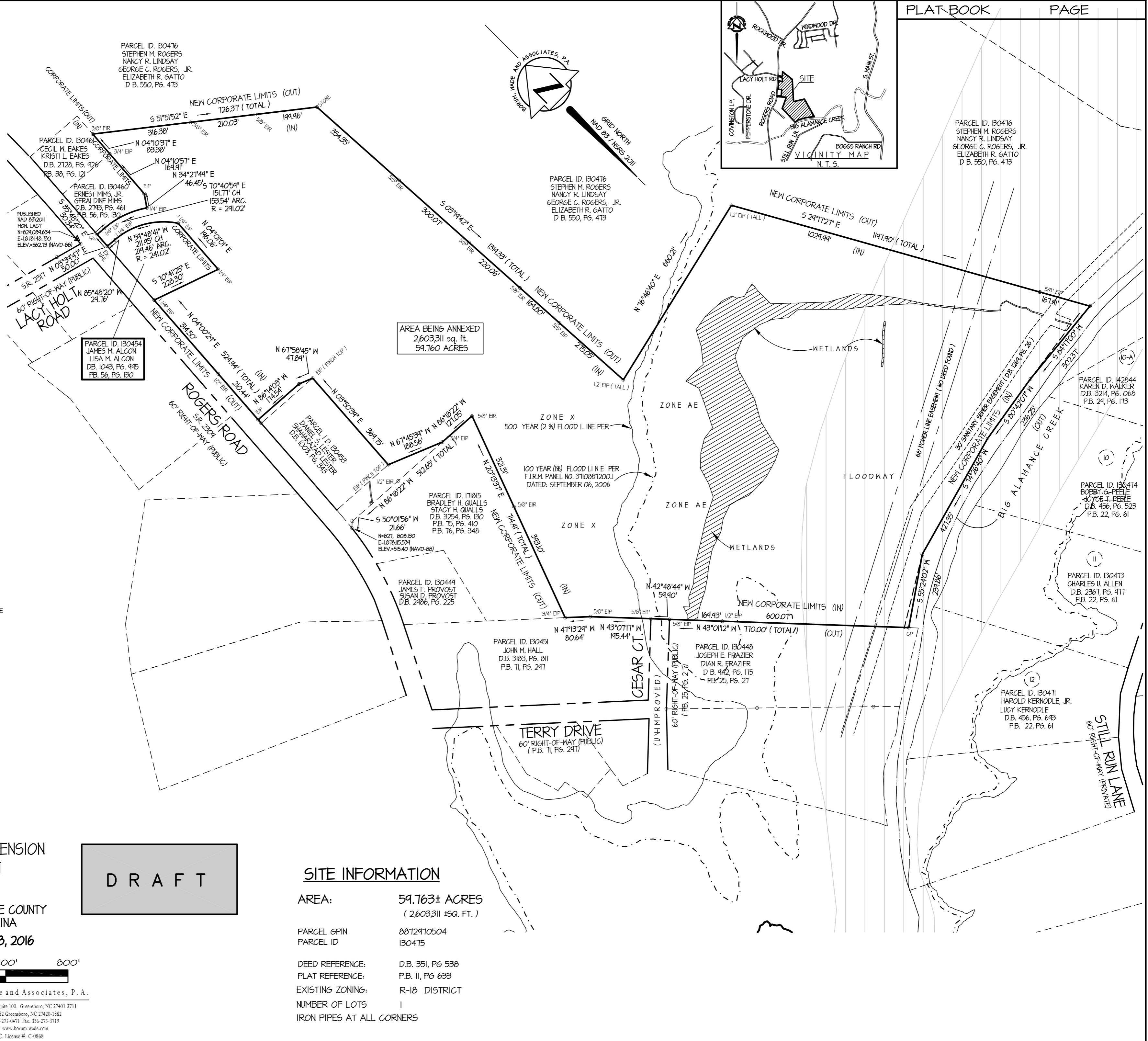
BY MAYOR DATE

ATTEST CITY CLERK DATE

- NOTES: 1) ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES IN U.S. SURVEY FEET. 2) THIS SURVEY PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO ANY FACTS AND EASEMENTS WHICH MAY BE DISCLOSED BY A COMPLETE TITLE SEARCH. 3) AREA COMPUTED BY THE COORDINATE METHOD. 4) BOUNDARY INFORMATION TAKEN FROM FIELD DATA BY BORUM, WADE & ASSOCIATES, P.A. AND RECORDED INFORMATION BASE BEARING - NAD 83 / NRS-2011 COORDINATE ROTATION. REFERENCE NC65 MON. "LACY".

SYMBOLS & LEGEND

Table with 4 columns: Symbol, Description, Unit, and Detail. Includes symbols for Deed Book, Easement, Concrete, Right of Way, Iron Pipe, North/South/East/West, Degrees/Feet/Inches, Found Monument, Recorded, and Computed Point.



DRAFT

AREA BEING ANNEXED 2,603,311 sq. ft. 59.760 ACRES

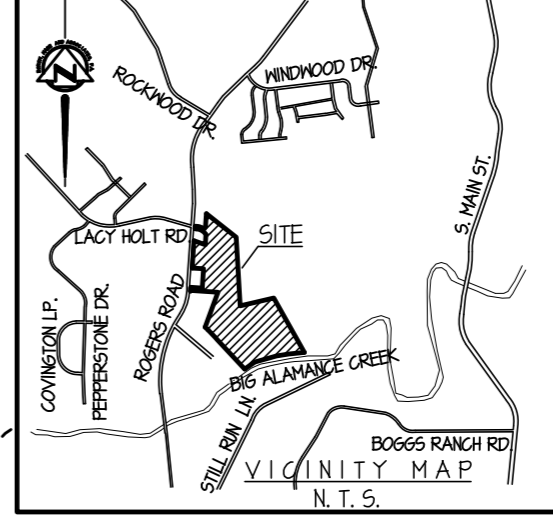
SITE INFORMATION

AREA: 59.763± ACRES (2,603,311 ± SQ. FT.) PARCEL 6PIN: 88712470504 PARCEL ID: 130475 DEED REFERENCE: D.B. 351, PG. 538 PLAT REFERENCE: P.B. II, PG. 633 EXISTING ZONING: R-10 DISTRICT NUMBER OF LOTS: 1 IRON PIPES AT ALL CORNERS

FINAL PLAT CORPORATE LIMITS EXTENSION CITY OF GRAHAM TAX PARCEL 130475 ROGERS ROAD GRAHAM TOWNSHIP ALAMANCE COUNTY GRAHAM, NORTH CAROLINA SCALE: 1"=200' APRIL 28, 2016



BWA Engineers Planners Surveyors Borum, Wade and Associates, P.A. 621 Fugate Court, Suite 100, Greensboro, NC 27401-2711



PLAT BOOK PAGE

PARCEL ID. 130416 STEPHEN M. ROGERS NANCY R. LINDSAY GEORGE C. ROGERS, JR. ELIZABETH R. GATTO D.B. 550, PG. 473

PARCEL ID. 142044 KAREN D. WALKER D.B. 324, PG. 068 P.B. 24, PG. 173

PARCEL ID. 130414 BOBBY G. FEELE BOYCE L. FEELE D.B. 456, PG. 523 P.B. 22, PG. 61

PARCEL ID. 130473 CHARLES H. ALLEN D.B. 2361, PG. 911 P.B. 22, PG. 61

PARCEL ID. 130471 HAROLD KERNODLE, JR. LUCY KERNODLE D.B. 456, PG. 643 P.B. 22, PG. 61



# Application for HISTORIC LANDMARK DESIGNATION

Received  
4/11/2016  
Page 2

P.O. Drawer 357  
201 South Main Street  
Graham, NC 27253  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

The City Council, only upon a favorable recommendation from the Historic Resources Commission, may designate a structure or site as a local historic landmark. Regulations for designation of historic landmarks can be found in Article IV, Division 10, Historic Resources, of the *Development Ordinance*.

## Property

Name: Montwhite Opera House

Street address or other description of the property's location:

200 N Main St.  
Graham, NC 27253

Tax Map#: 151-618-208 GPIN: 8884145985

Property Owner: Carolina Property Holdings of NC, LLC

Mailing Address: 200 N Main St, Third Floor

City, State, Zip: Graham, NC 27253

Phone # (336) 263-1180

## Applicant

Name: Jason Cox

Property Owner Other  Manager

Mailing Address: 200 N Main St, Third Floor

City, State, Zip: Graham NC 27253

Phone # (336) 263-1180

Email: jason@aedosgrp.com

I, the applicant, hereby request that the property described in this application and in the attached report be designated as a historic landmark by the City of Graham, North Carolina.

4/8/16

Signature of Applicant

Date

## Significance

Briefly describe the structure or site's significance:

Opened in 1907, the Opera House in the Mont-White Theatre Building served as a key cultural center for residents of Graham and the surrounding county, hosting both traveling theater companies and local amateur groups. When not used for theaters, it was opened to the community at large for civic functions, fraternal meetings and so on. Archives reflect it's shows oftentimes

The building is identified as a key historic structure in a number of publications, including it's individual mention in the Graham Historic District application as a "perfectly intact" historic building, and is referred to in another publication as being unique in it's elaborate architecture compared to other theatres of it's time in North Carolina. It's architecture is Italian Renaissance in style, setting it apart from the design of other buildings in ithe Graham Historic District and again making it a significant landmark for the downtown area.

This application **must be accompanied by a report** on the historic, architectural, prehistorical, educational or cultural significance of each building, structure, site, area or object proposed for designation. The report shall include the suggested minimum standards set forth by the State Historic Preservation Office.

### FOR OFFICE USE ONLY

DEVID# COA1503

Fee \$ N/A

## **MontWhite Opera House – Report of Historical Significance**

*This report is intended to meet the standards as established by the State Historic Preservation Office to establish that the building is both significant in terms of historical, architectural, or cultural importance and it possesses integrity of design, setting, workmanship, materials, feeling and/or association as a historic landmark.*

### **I. General Information**

1. Name of Property: Mont-White Opera House
2. Location: 200 N Main St, Graham NC 27253
3. Tax Parcel Identification Number: 151-618-208; GPIN 8884145985
4. Current Owner: Carolina Property Holdings of NC, LLC
5. Current Owner Address: 200 N Main St, Third Floor, Graham NC 27253
6. Appraised Value: \$509,334

### **II. Abstract**

1. Summary of Significance & Integrity: The Mont-White Opera House is noted as a pivotal structure in the Graham Historic District (National Register of Historic Places, AM0492) due to its unique architectural elements and design, as well as its role as the cultural center of the town for two decades after its construction. It is further noted as being unique in its “perfectly intact” integrity with full program of street level as well as upper facade treatment, with a distinct cutaway corner, polychrome brickwork of red and yellow, and numerous decorative details.
2. Portion Included: Entirety of Parcel

### **III. Historic Background**

1. Property History: Built in 1906 by Edwin Holt White & Thomas Montgomery to serve as the city’s cultural center, “The Opera House” as it was known was a fixture for cultural and civic functions for county residents. It hosted numerous professional traveling playgroups, and was considered one of the finest theatres within the state at the time. When not used for professional performances it hosted civic events, fraternal meetings, and plays performed by local amateur play groups. The Mont-White Opera house was constructed to be a striking structure within the downtown, standing out from the buildings of its time. Built in the Italian Renaissance style, the building was constructed with unique features such as a cutaway corner, polychrome brickwork with blond brick to the east and red brick to the south. Contrasting shades of brick and rusticated stone show the building’s numerous decorative features, which include round arched transoms, belt courses between floors and the elaborate corbelled cornice. Despite more than a century, these distinct original features have been maintained with perfectly intact integrity.
2. Date(s) of Original Construction: 1906
3. Date(s) of all additions and/or alterations: Circa 1992 (elevator shaft and stairwell at north alley side of original building).

#### IV. Assessment

1. Description of historical, architectural and/or cultural importance: The Mont-White Opera House was constructed as a clear sign of the emerging cultural sophistication for Graham at the beginning of the 20<sup>th</sup> century and was designed to be a landmark within the growing downtown area. Closely tied with both cultural events such as plays as well as civic functions and fraternal meetings, The Opera House provided mercantile businesses on the ground floor while the second floor served as the playhouse floor and orchestra pit, and the third floor as the balcony. The Italian Renaissance styling and details are unlike any other building in the Graham Historic District as a richly detailed three story brick building in contrasting shades of brick and rusticated stone. Numerous decorative features are noted in its construction, such as round arched transoms at the first and second stories, belt courses between the floors, and an ornate corbelled cornice.
  
2. Architectural Description Of Property:

##### *Summary & Setting:*

Located one block north of Courthouse Square in downtown Graham and inside the Graham Historic District, the structure sits on the north-east corner of Main St and Harden St, directly adjacent to city sidewalks with a small alleyway to the north which also serves as the entrance to the added stairwell & elevators serving the second and third floors.

##### *Overview:*

The Mont-White Opera House is a single three story structure of approximately 50' in height and eight by four bays in width. Built in the Italian Renaissance style and constructed of load bearing masonry and stone, the exterior features polychrome brickwork of red and yellow. The asphalt roof is hidden by a parapet wall with corbelled cornice, and windows and storefronts are wood framed. Windows replaced circa 1992 and circa 2005 with commercial double pane windows and tempered storefront glass, retaining the original form of the original windows. The sole addition is a stairwell and elevator on the north side of the building in the north alley which is complementary brick construction.

##### *Facade:*

The first floor entrance is located at street level within the cutaway corner at the south-east corner of the building. The entry to the second and third floors is located via the north alley from the new stairwell/elevator entrance. The first floor windows consist of two storefront windows along the eastern wall, and a single storefront with five arched transoms on the south wall. Second floor windows are all consistent in size and shape with arched transoms. Third floor windows are rectangular without transoms. Trim work is brick and stone used as embellishments, along with belt courses between floors. An elaborate corbelled cornice is featured along the top of the building. The sold exterior alteration to the facade is the north side stairwell and elevator, at the non-street facing north alley.

#### South Side Elevation

The south side is a street facing façade, with windows along the south side are as noted in overview. The south side features a former entrance to the Opera House floor at its far west end, noted by its separation from the remainder of the building by a blond brick column and a wide arched stone transom window.

#### East Side Elevation

Windows along the east side are as noted in overview. Along with the South Side elevation, the east side is the second street facing façade. Stone trim work runs along the top of the storefront windows, as well as below and above the second and third floor windows

#### North Side Elevation

The north side facing the alley consist of solely red brick and only 2 windows on the second floor and none of the elaborate brickwork on the street facing facades.

#### West Side Elevations

The west side façade is adjacent to other buildings along Harden Street. Like the North Side it is in only red brick, and has no windows.

3. Elements contributing to archaeological significance: None known.
4. Evaluation of integrity of design, setting, workmanship, materials, feeling and association:  
The structure is a rare example of almost perfect integrity of design. No alterations have been made on either of the street facing facades and all decorative stone and brickwork is original. The cutaway corner on the south-east features the original metal arched canopy at the main entrance. The north wall has had a 3 story brick addition built in the north alley to allow for the addition of a stairwell and elevator for handicap access to the second and third floor. The west wall is the original red brick with no alterations.

United States Department of the Interior  
National Park Service

National Register of Historic Places  
Inventory—Nomination Form

For NPS use only

received

date entered

See instructions in *How to Complete National Register Forms*  
Type all entries—complete applicable sections

1. Name

historic Graham Historic District

and/or common

2. Location

Courthouse Square, East and West Harden Streets, East and West Elm Streets, North and  
street & number South Main Streets, and W. Pine Street not for publication

city, town Graham vicinity of

state Alamance code 037 county Alamance code 001

3. Classification

Category	Ownership	Status	Present Use
<input checked="" type="checkbox"/> district	<input type="checkbox"/> public	<input checked="" type="checkbox"/> occupied	<input type="checkbox"/> agriculture
<input type="checkbox"/> building(s)	<input type="checkbox"/> private	<input checked="" type="checkbox"/> unoccupied	<input checked="" type="checkbox"/> commercial
<input type="checkbox"/> structure	<input checked="" type="checkbox"/> both	<input type="checkbox"/> work in progress	<input type="checkbox"/> educational
<input type="checkbox"/> site	<b>Public Acquisition</b>	<b>Accessible</b>	<input type="checkbox"/> entertainment
<input type="checkbox"/> object	<input type="checkbox"/> in process	<input checked="" type="checkbox"/> yes: restricted	<input checked="" type="checkbox"/> government
	<input type="checkbox"/> being considered	<input type="checkbox"/> yes: unrestricted	<input type="checkbox"/> industrial
	N/A	<input type="checkbox"/> no	<input type="checkbox"/> military
			<input type="checkbox"/> museum
			<input type="checkbox"/> park
			<input checked="" type="checkbox"/> private residence
			<input checked="" type="checkbox"/> religious
			<input type="checkbox"/> scientific
			<input type="checkbox"/> transportation
			<input type="checkbox"/> other:

4. Owner of Property

name Multiple owners

street & number

city, town vicinity of state

5. Location of Legal Description

courthouse, registry of deeds, etc. Alamance County Register of Deeds

street & number Alamance County Courthouse

city, town Graham state N. C.

6. Representation in Existing Surveys

Alamance County Architectural Heritage, Carl Lounsbury  
title has this property been determined eligible? yes  no

date 1980  federal  state  county  local

depository for survey records Alamance County Historic Properties Commission

city, town Graham state N. C.



United States Department of the Interior  
National Park ServiceNational Register of Historic Places  
Inventory—Nomination Form

For NPS use only

received

date entered

Continuation sheet

Item number 7

Page 3

bargeboards and kingpost ornament in the gables, and something of the flavor of the Queen Anne style. The contemporary Tate House (#78) built for merchant-developer A. B. Tate in 1894 is similar in scale and materials, but it has simpler wooden ornament combined with the shingled textures and cut-out corners of the Queen Anne style. There are a good number of simpler dwellings dating from this period as well. Typical is the small rental house (#77) built by Tate. It has a symmetrical plan, central front gable, and simple porch ornament. Other modest frame dwellings, ranging from utterly plain to modestly decorated, survive on axial and secondary streets, recalling the close physical relationship of residential development to commercial hub. Examples include #81-83, #84-86.

Late 19th and early 20th century Commercial Architecture

The predominant historic fabric of the Graham district, and one of its most important elements, is the fine late 19th century and early 20th century commercial architecture. The town grew rapidly in prosperity and ambitions. Like many North Carolina towns, its leaders and builders saw the permanence and quality of brick building as an important sign of urban progress. This, coupled with more money and the easier availability of brick, meant that thousands of brick commercial buildings rose throughout the towns of the urbanizing state to replace older frame buildings. In Graham, the quantity, cohesiveness, variety, and high quality of these buildings are especially outstanding.

The commercial buildings range in size from one to three stories and in extent from a single bay to the impressive 9-bay width of the Vestal Hotel (#17). Their styles encompass a wide range of possibilities characteristic of the period: the bold arches of the commercial Italianate, the simple rhythm of rectangular windows, the imposing classical motifs reflecting the influence of the 1920s courthouse, notes of Art Deco modernity in the movie theatre and a few other examples, and other examples that combine current styles with vigorous brickwork detail. These buildings date from the immediate postwar period through the Depression, with the principal concentration probably dating from the first two decades of this century. Their integrity ranges from the perfectly intact Mont-White Theatre (#60) which retains its full program of street level as well as upper facade treatment, to the more typical Wrike Drug Store (#60) where street level alterations have occurred but upper stories remain intact, to buildings such as the Green-McClure Furniture Building (#57) where original fabric survives under a later skin, or the Graham Underwriters' Agency (#8) where the condition of original fabric beneath plastic or metal front is dubious. The chief concentration of commercial architecture focuses on the square and extends for a good distance along N. Main Street, and shorter distances on W. Harden and W. Elm streets.

Notable landmarks on the square include the massive Vestal Hotel (#17) of ca. 1904 with its long facade articulated by a central pavilion, arched windows, and the strong geometry of pilasters, cornices, and belt courses of corbelled brickwork. Neighboring the hotel, and defining the northeast corner of the square, is the ca. 1900 Scott Building (#14). It repeats the belt courses, pilasters, corbeled cornices, and arched windows, but here the brickmason incorporated yellow with red brick to emphasize the bold lines and create a vivid polychromy. The southeast corner of the square is dominated by the antebellum Nicks store and also contains handsome later structures (#26-27) unified by arched

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Continuation sheet Inventory List

Item number 7

Page 7

1. Harden House  
109 E. Harden Street  
mid-nineteenth century  
C

Two-story frame mid-nineteenth century house built by merchant Peter R. Harden. Weak tradition maintains that the Ohio carpetbag judge, Albion Tourgee (1835-1905) resided here while serving as a member of the state constitution conventions of 1868 and 1875. The house has interior chimneys, symmetrical facade with long and narrow paired window openings, and simple paneled door with glass in the upper half, flanked by long, narrow sidelights. The center hall plan interior has been altered but plain Greek Revival doors and frames survive as does the early framing in the cellar.

2. Pen Point Studios  
105 E. Harden Street  
early-twentieth century  
C

One-story brick building with stepped roof once used as the office of the Gleaner. The windows on the side elevation, now bricked in, were arched with decorative brickwork above.

3. Commercial building  
205 N. Main Street  
early-twentieth century  
C

Two-story brick commercial building with modern store front on the lower story. Windows on the upper story are 4/4.

4. Commercial Building  
205 N. Main Street  
twentieth century  
F

Two-story brick commercial building with modern store front on the first floor.

5. Graham Office Building  
201-203 Main Street  
twentieth century

F

Two-story brick commercial building with large modern windows and doorways.

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Continuation sheet    Inventory List    Item number    Page 21

- 58. Commercial Block  
122-134 N. Main Street  
ca. 1914  
C

Typical row of early twentieth century one-story brick stores with simple paneled and corbelled detail above altered, plate glass storefronts. The row was built by the sons of James Sidney Scott, who operated an earlier store on the site and who founded with his sons the Sidney Cotton Mill. The Sidney Mill, founded in 1885, was Graham's second textile operation.

- 59. Graham Sporting goods  
142 N. Main Street  
1933  
C

Two-story, brick, simplified Art Deco style building with decorative concrete pilasters at corners and patterned brick pilasters and other decorative brickwork at second store. Structure erected in 1933 by the Graham Drug Company and now occupied by Graham Sporting Goods. An especially notable feature is the unaltered display window at the building's northeast corner facing W. Harden Street, which has a frosted glass transom and an apron of black enamel tiles. A broad decorative course of diagonal brickwork carries across the front and side of the building just above the storefronts. The building's Main Street storefront has been altered and is sheltered by a metal awning.

- 60. (former) Mont-White Theatre (now Kernodle Antiques)  
200 N. Main Street  
1906  
P

Richly detailed, three-story brick building erected for the Mont-White Theatre, which for two decades after its construction was the center of Graham's cultural life. The Mont-White Theatre Company built the structure in 1906 with mercantile space on the first floor, stage and orchestra pit on the second story, and a balcony on the third floor. When no professional performances were scheduled, the theatre was opened for civic functions, fraternal meetings, and plays by amateur groups. The building is one of the most striking commercial buildings in the district, with blond brick on the east (N. Main Street) elevation and on the cutaway corner facing the Main-Harden intersection, and red brick on the south (W. Harden Street) elevation. Contrasting shades of brick and rusticated stone accentuate the building's numerous decorative features, including round-arched transoms at the first and second stories, belt courses between the floors, and the elaborate corbelled cornice.

United States Department of the Interior  
National Park Service

National Register of Historic Places  
Inventory—Nomination Form

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received

date entered

Continuation sheet      Significance      Item number 8      Page 5

Although Graham's first fire-fighting company was organized in 1904, it was not until 1912 that a Firemen's House was constructed, on the lot where John Klapp's wooden hotel formerly has stood (#44). Later serving as the town hall, the structure now functions as the Arts Center.<sup>40</sup>

The first movie theater came to town in 1913 when the "Mexican" opened to patrons on the second floor of a brick structure erected on the southern part of the old J. W. Harden lot (Lot No. 52½). The first floor housed a commercial enterprise. The "Mexican" was changed to the "Alcoa" in 1919 and operated until World War II. The building, which has received extensive alterations, is currently home for the Graham Underwriters' Insurance Agency, Inc., the town's oldest insurance firm (#8).<sup>41</sup>

While the number of structures erected and the increasing specification clearly reflected the demographic and commercial growth of Graham into an urban center during this period, an emerging cultural sophistication was perhaps best illustrated by the construction of an Opera House. The Mont-White Theatre Company, Inc., built the three-story brick structure (#60) in 1906 on a lot north of the courthouse where both the Classical and Mathematical School and the J. V. Pomeroy Building had once stood. The first floor contained a mercantile establishment while the stage and orchestra pit were located on the second floor. The third floor provided a balcony for stage productions. Graham's first theater opened on October 19, 1907, and played to a packed house. When no performances were scheduled, the Opera House was opened for civic functions, fraternal meetings, and plays by amateur groups.<sup>42</sup> For nearly two decades, the Opera House held center stage in the cultural life of the town.

By 1914 Graham, despite growth and modernization, remained a quiet, essentially residential community compared to Burlington. The "city life," so to speak, belonged to Burlington, and to paraphrase one observer, "if city life is what one wants, he can step across the town lines to get it. If not, he can stay on his own front porch."<sup>43</sup> The county seat would continue to grow with twentieth century urbanization and the changes wrought by the automotive age, but the central core remained largely intact.<sup>44</sup>

Graham Since World War II

In contrast to the sprawling 20th century expansion of many North Carolina towns, Graham's growth was inhibited by its geographical location. The textile manufacturing community of Haw River lay just to the northeast; Burlington, rapidly growing from a town into a thriving city, was closing in on the northern and western boundaries of the county seat; and the vast L. Banks Holt estate covered most of the southern area of the town and extended into the county. This restrictive ring insured that the building patterns of decades past would be the course of the future. In the booming 1920s, businessmen and investors turned to Burlington where the population was growing over four times as fast as in Graham.<sup>45</sup> Ironically, the automobile that changed the urban face of Burlington produced the opposite situation for the county seat. Grahamites could enjoy the benefits of a nearby modern city without incurring many of its problems. When the Holt estate was broken up for residential development, many citizens found it convenient to work in



# STAFF REPORT

SUBJECT:	ADOPTION OF HISTORIC LANDMARK: MONTWHITE OPERA HOUSE
PREPARED BY:	NATHAN PAGE, CITY PLANNER

## REQUESTED ACTION:

Approve the Carolina Property Holdings of NC, LLC application to declare the Montwhite Opera House as a Local Historic Landmark.

## BACKGROUND/SUMMARY:

The attached petition seeks the Council's approval as a Local Historic Landmark for the Montwhite Opera House, which opened in 1907.

The Historic Landmark designation process has two steps; adoption by council following a positive recommendation from HRC is the last of these.

## FISCAL IMPACT:

The fiscal impact of this adoption is minor, but the tax revenues collected from the site may be reduced.

## STAFF RECOMMENDATION:

Approval. Adoption of the subject property will help protect one of Graham's most prominent buildings.

## SUGGESTED MOTION(S):

I move we adopt the Montwhite Opera House located at 200 N Main Street as a Local Historic Landmark.

## **AN ORDINANCE DESIGNATING THE MONTWHITE OPERA HOUSE IN THE PLANNING JURISDICTION OF THE CITY OF GRAHAM, NORTH CAROLINA, A HISTORIC LANDMARK**

**WHEREAS**, the property located at 200 North Main Street, Graham NC, is owned by Carolina Property Holdings of NC, LLC; and

**WHEREAS**, the General Assembly of the State of North Carolina authorized the creation of the Graham Historic Resourced Commission for the City of Graham and otherwise provided for the preservation of certain historic sites and buildings by the passage of Part 3C, Chapter 160A, Article 19 of the North Carolina General Statutes; and

**WHEREAS**, the Graham Historic Resources Commission has made an investigation and recommended the following property be designated a historic landmark; and

**WHEREAS**, the National Park Service has declared the Montwhite Opera House as a pivotal structure in the Court Square Historic District of the National Register; and

**WHEREAS**, on the 7<sup>th</sup> day of June, 2016 a public hearing was held in the Council Chamber of Graham City Hall, Graham, North Carolina before the City Council of the City of Graham to determine whether the hereinafter described property should be designated a historic landmark; and

**WHEREAS**, all requirements of Part 3C, Chapter 160A, Article 19 of the North Carolina General Statutes, preceding the adoption of this ordinance, have been complied with.

**NOW, THEREFORE, BE IT ORDNAED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA THAT:**

**Section 1.** The property designated as the Montwhite Opera House, in the planning jurisdiction of the City of Graham, North Carolina, be and is declared a Graham Historic Landmark. Said property being more particularly described as follows:

The property located at 200 North Main Street, Graham, North Carolina, owned by Carolina Property Holdings of NC, LLC, that property described in deed book 3027, page 341 recorded in Alamance County Registry, comprising approximately 0.178 acres.

**Section 2.** Those elements of the property that are integral to its historical, prehistorical, architectural, archeological and/or cultural significance or any combination thereof are as follows:

Located one block north of Courthouse Square in downtown Graham, North Carolina and inside the Graham Historic District, the structure sits on the north-east corner of Main Street and Harden Street, directly adjacent to city sidewalks with a small alleyway to the north which also serves as the entrance to the added stairwell & elevators serving the second and third floors.

The Montwhite Opera House is a single three story structure of approximately 50' in height and eight by four bays in width. Built in the Italian Renaissance style and constructed of load bearing masonry and stone, the exterior features polychrome brickwork of red and yellow. The asphalt roof is hidden by a parapet wall with corbelled cornice, and windows and storefronts are wood framed. Windows replaced circa 1992 and circa 2005 with commercial double pane windows and tempered storefront glass, retaining the original form of the original windows. The sole addition is a stairwell and elevator on the north side of the building in the north alley which is complementary brick construction.

The first floor entrance is located at street level within the cutaway corner at the south-east corner of the building. The entry to the second and third floors is located via the north alley from the new stairwell/elevator entrance. The

first floor windows consist of two storefront windows along the eastern wall, and a single storefront with five arched transoms on the south wall. Second floor windows are all consistent in size and shape with arched transoms. Third floor windows are rectangular without transoms. Trim work is brick and stone used as embellishments, along with belt courses between floors. An elaborate corbelled cornice is featured along the top of the building. The sold exterior alteration to the facade is the north side stairwell and elevator, at the non-street facing north alley.

**Section 3.** No portion of the exterior features of any building, site, structure, or object (including windows, walls, fences, light fixtures, steps, pavement, paths, or any other appurtenant features), trees, nor above ground utility structure located on the hereinbefore described property that is designated in the ordinance may be altered, restored, moved, remodeled, or reconstructed so that a change in design, material or outer appearance occurs unless and until a certificate of appropriateness is obtained from the Graham Historic Resources Commission or its successors; provided however that the Graham Development Ordinance allows for staff approvals.

**Section 4.** No building, site, structure, or object (including walls, fences, light fixtures, steps, pavement, paths or any other appurtenant features), trees, nor above ground utility structure located on the hereinbefore described property that is designated in this ordinance may be demolished unless and until either approval of a demolition is obtained from the Graham Historic Resources Commission or a period of three hundred sixty-five (365) days has elapsed following final review by the Commission of a request for demolition (or any longer period of time required by N.C. G.S. 160A-400.14 as it may be amended hereafter); provided however, that demolition may be denied by the Graham Historic Resources Commission in the event that the State Historic Preservation Officer determines that the building, site, or structure has statewide significance as provided by N.C. G. S. 160A-400.14.

**Section 5.** The Graham Historic Resources Commission shall have no jurisdiction over the interior features of the property.

**Section 6.** All owners and occupants of the property hereinabove described, whose identity and addresses can be ascertained by the exercise of due diligence shall be sent by certified mail a copy of this ordinance.

**Section 7.** This ordinance shall be indexed after the property owner's name in the grantor and grantee indexes in the Office of the Register o Deeds in Alamance County.

**Section 8.** In the event the Montwhite Opera House designated by this ordinance is demolished in accordance with the ordinances of the City of Graham, this ordinance shall be automatically null and void.

**Section 9.** Any violation of this ordinance shall be unlawful as by law provided.

Adopted this 7<sup>th</sup> day of June, 2016 by the City Council of the City of Graham, North Carolina.

---

Gerald R. Peterman, Mayor

ATTEST:

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Darcy Sperry, City Clerk

# Memorandum



**To:** Graham City Council  
**cc:** Frankie Maness  
**From:** Darcy Sperry  
**Date:** 6/7/2016  
**Re:** Boards and Commissions Appointments/Vacancies

## Current Members with Terms Expiring in 2016

<u>Board</u>	<u>Name</u>	<u>Term Expiration Date</u>	<u>Board</u>	<u>Name</u>	<u>Term Expiration Date</u>
ABC Board Graham Appointee	Larry Brooks	6/30/2016	Planning Board/Board of Adjustment	Ricky Hall	6/30/2016
*Alamance County Library Committee	Carolyn Allen	6/30/2016	Planning Board/Board of Adjustment	Dean Ward	6/30/2016
Appearance Commission	Judy Lindley	6/30/2016	*Planning Board/Board of Adjustment (ETJ)	Michael Benesch	6/30/2016
Canine Review Board	Coye Coleman	6/30/2016	Recreation Commission	Brian Cutlip	6/30/2016
Graham Housing Authority	Charles Jeffries	6/30/2016	Recreation Commission	Jay Cook, Jr.	6/30/2016
Historic Resources Commission	Denise Baker	6/30/2016	Tree Board	Jan Searls	6/30/2016
Historic Resources Commission	Lauren Nance	6/30/2016	Tree Board	Judy Lindley	6/30/2016

**\*Appointed by Alamance County Commissioners**

## Applications Received/On File in Clerk's Office

<u>Board</u>	<u>Name</u>	<u>Term</u>	<u>Board</u>	<u>Name</u>	<u>Term</u>
ABC Board - Graham Appointee <b>(1 Vacancy)</b>	Larry Brooks	3 Year Term	Planning Board/Board of Adjustment <b>(2 Vacancies)</b>	Ricky Hall Becky Holmes Nathan Perry	3 Year Term
Alamance County Library Committee <b>(2 Vacancies)</b>	Christine Quigley	2 Year Term		LeAndra Ratliff Dean Ward	
Appearance Commission <b>(2 Vacancies)</b>	Lynda Allred	4 Year Term	Planning Board/Board of Adjustment (ETJ) <b>(1 Vacancy)</b>	Michael Benesch Rachel McIntyre	3 Year Term
Canine Review Board <b>(1 Vacancy)</b>	Kelly Ronnow	3 Year Term	Recreation Commission <b>(2 Vacancies)</b>	Jay Cook, Jr.	3 Year Term
Graham Housing Authority <b>(1 Vacancy)</b>	Grace Baldwin Jonathan Owens	5 Year Term	Tree Board <b>(2 Vacancies)</b>	Jan Searls	3 Year Term
Historic Resources Commission <b>(2 Vacancies)</b>	Hank Dietz Vicky Roberts Guy Sinclair	4 Year Term			



MAY 11 2016



Volunteer Application
City of Graham Boards and Commissions

CITY OF GRAHAM

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253

By email: dsperry@cityofgraham.com

By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- Alcohol Beverage Control (3 years) [checked]
Board of Adjustment (3 years)
Appearance Commission (4 years)
Graham Housing Authority (5 years)
Graham Historical Museum (3 years)
Graham Sports Hall of Fame (6 years)
Canine Review Board (3 years)
Planning Board (3 years)
Recreation Commission (3 years)
Tree Board (3 years)
Historic Resources Commission (4 years)

If you are currently serving on a Board in the City of Graham, please list:

Personal Information

Name: LARRY E. BROOKS
Mailing Address: 1509 Stonegate Dr, ve GRAHAM, NC 27253
Home Address (if different)
Home Phone: 336-226-7897 Work Phone: 336 229 1151
Employer: Nelson Richardson Position: Accountant
Email Address: lbrooksrob@gmail.com

Civic Involvement (please list the names of civic organizations in which you hold current membership):

Opt. M. S.

Please list any work, volunteer, and/or educational experience that you would like us to consider

Why do you wish to serve the City in this capacity?
Prior Service



Volunteer Application
City of Graham Boards and Commissions

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MAY 26 2016

CITY OF GRAHAM

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least and are willing to volunteer your time and expertise to your community, please complete and return to:

By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253
By email: dsperry@cityofgraham.com
By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- Alamance County Library Committee (2 years) [checked]
Alcohol Beverage Control (3 years)
Appearance Commission (4 years)
Board of Adjustment (3 years)
Canine Review Board (3 years)
Graham Historical Museum (3 years)
Graham Housing Authority (5 years)
Graham Sports Hall of Fame (6 years)
Historic Resources Commission (4 years)
Planning Board (3 years)
Recreation Commission (3 years)
Tree Board (3 years)

If you are currently serving on a Board in the City of Graham, please list:

Personal Information

Name: Christine Quigley
Mailing Address: 1903 Elmwood Dr Graham NC
Home Address (if different)
Home Phone: 336-227-1021 Work Phone: 336-578-1366
Employer: ABS Position: Librarian - Alexander Wilson Elementary
Email Address: cquigley1903@gmail.com

Civic Involvement (please list the names of civic organizations in which you hold current membership):

Eastern Star

Please list any work, volunteer, and/or educational experience that you would like us to consider

BA-UNC Chapel Hill / MLIS (master library science) NCCU

Why do you wish to serve the City in this capacity?

To become more involved in my community.

# Appearance Commission



## Volunteer Application City of Graham Boards and Commissions

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JUN 06 2013  
CITY OF GRAHAM

RECEIVED  
JUN 06 2013  
CITY OF GRAHAM

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253

By email: aburgess@cityofgraham.com

By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- |   |   |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control (3 years)         | <input type="checkbox"/> Canine Review Board (3 years)          |
| <input type="checkbox"/> Board of Adjustment (3 years)              | <input checked="" type="checkbox"/> Planning Board (3 years)    |
| <input checked="" type="checkbox"/> Appearance Commission (4 years) | <input type="checkbox"/> Recreation Commission (3 years)        |
| <input type="checkbox"/> Graham Housing Authority (5 years)         | <input type="checkbox"/> Tree Board (3 years)                   |
| <input type="checkbox"/> Graham Historical Museum (3 years)         | <input type="checkbox"/> Historic District Commission (4 years) |
| <input type="checkbox"/> Graham Sports Hall of Fame (6 years)       |   |

If you are currently serving on a Board in the City of Graham, please list:

NONE

### Personal Information

Name: Lynda Allred

Mailing Address: 528 Little Creek Dr Graham NC 27253

Home Address (if different) \_\_\_\_\_

Home Phone: 336-675-4700 Work Phone: 336-675-4700

Employer: Self Position: Realtor/Broker

Email Address LHALLRED@bellsouth.net

Civic Involvement (please list the names of civic organizations in which you hold current membership):

NC REALTOR ASSOC., BURL-ALA Board of Realtors

Please list any work, volunteer, and/or educational experience that you would like us to consider

Why do you wish to serve the City in this capacity?

I live and work here and love Graham and would love to be involved. I just moved my office in downtown Graham and would like to become involved. I worked in the Planning Dept of Alamance County for 15 yrs.

Darcy Sperry

From: Kelly Ronnow <kellyr.hsac@gmail.com>  
Sent: Wednesday, June 01, 2016 4:27 PM  
To: Darcy Sperry  
Subject: RE: City of Graham Canine Review Board

Darcy,  
As the executive director I would like to volunteer to be a member of this board. I currently serve on the Board of Commissioners for Alamance County Recreation and Parks. I have been vetted, so to speak. Forgive the pun! Please let me know if you would like me to come down for an interview or to fill out any paperwork needed to apply. Thanks again for contacting The Humane Society of Alamance Co.

*Kelly Ronnow*  
Executive Director  
Humane Society Of Alamance County  
336-438-2023 office  
336-263-6772 cell  
336-438-2029 fax

HSAC  
P.O. Box 5117  
BURLINGTON, NC 27216

Please get your pets spayed or neutered and help us control pet overpopulation. Check out HSAC's low cost spay/neuter programs at [www.hsaconline.org/spayneuter](http://www.hsaconline.org/spayneuter)

From: Darcy Sperry [mailto:[dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com)]  
Sent: Wednesday, June 1, 2016 4:19 PM  
To: [kellyr.hsac@gmail.com](mailto:kellyr.hsac@gmail.com)  
Subject: City of Graham Canine Review Board

Kelly,

Thank you for taking the time to speak to me about having someone from the Humane Society of Alamance County be appointed to our Canine Review Board. As I mentioned, our Canine Review Board consists of 3 members and meets when an appeal of staff decision occurs. The term we are looking to fill is for 3 years and will run from July 1, 2016 – June 30, 2019. I look forward to hearing from you. Thank you for your time and have a great evening! ☺

Darcy Sperry  
City Clerk  
City of Graham  
PO Drawer 357  
Graham, NC 27253  
Office: (336)570-6700 ext. 134  
Fax: (336)570-6703  
Email: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com)



Volunteer Application
City of Graham Boards and Commissions

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APR 07 2016

CITY OF GRAHAM

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253

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By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- Alamance County Library Committee (2 years)
Alcohol Beverage Control (3 years)
Appearance Commission (4 years)
Board of Adjustment (3 years)
Canine Review Board (3 years)
Graham Historical Museum (3 years)
Graham Housing Authority (5 years)
Graham Sports Hall of Fame (6 years)
Historic Resources Commission (4 years)
Planning Board (3 years)
Recreation Commission (3 years)
Tree Board (3 years)

If you are currently serving on a Board in the City of Graham, please list:

Personal Information

Name: Grace Baldwin
Mailing Address: East Handover Rd Apt. 900C Graham NC 27253
Home Address (if different)
Home Phone: 336 269 4788 Work Phone: 336 269 4788
Employer: None Position: Retired
Email Address: grace.made.history@aol.com

Civic Involvement (please list the names of civic organizations in which you hold current membership):

In Active Member of Ala. Civic Affairs.

Please list any work, volunteer, and/or educational experience that you would like us to consider

AARP Chapter President, Alamance County Planning Committee, Pastor Victory New Testament Fellowship, For Service to the Elderly, Education for Citizens in Graham Housing, Transportation services for their needs for Transportation Bus, for Citizen and Veterans Need of Housing, In Graham Housing, Seek Information building New...

RECEIVED

MAR 15 2016



Volunteer Application
City of Graham Boards and Commissions

CITY OF GRAHAM

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

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By Fax: (336)570-6703

For questions, call: (336)570-6700

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Graham Historical Museum (3 years)
Graham Housing Authority (5 years)
Graham Sports Hall of Fame (6 years)
Historic Resources Commission (4 years)
Planning Board (3 years)
Recreation Commission (3 years)
Tree Board (3 years)

If you are currently serving on a Board in the City of Graham, please list:

N/A

Personal Information

Name: Jonathan Owens

Mailing Address: 1134 Sersley St. Haw River, NC 27258

Home Address (if different)

Home Phone: 919-536-2598 Work Phone: 919-536-2598

Employer: Frontier Communications Position: Commercial Account Executive

Email Address: jonathan.owens@ftr.com

Civic Involvement (please list the names of civic organizations in which you hold current membership):

President - Old Fields HOA

Please list any work, volunteer, and/or educational experience that you would like us to consider

N/A

Why do you wish to serve the City in this capacity?

My goal is to become more involved with my community.



## Volunteer Application City of Graham Boards and Commissions

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JUN 07 2013  
CITY OF  
GRAHAM

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253

By email: [aburgess@cityofgraham.com](mailto:aburgess@cityofgraham.com)

By Fax: (336)570-6703

For questions, call: (336)570-6700

### Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control (3 years)   | <input type="checkbox"/> Canine Review Board (3 years)                     |
| <input type="checkbox"/> Board of Adjustment (3 years)        | <input type="checkbox"/> Planning Board (3 years)                          |
| <input type="checkbox"/> Appearance Commission (4 years)      | <input type="checkbox"/> Recreation Commission (3 years)                   |
| <input type="checkbox"/> Graham Housing Authority (5 years)   | <input type="checkbox"/> Tree Board (3 years)                              |
| <input type="checkbox"/> Graham Historical Museum (3 years)   | <input checked="" type="checkbox"/> Historic District Commission (4 years) |
| <input type="checkbox"/> Graham Sports Hall of Fame (6 years) |  |

If you are currently serving on a Board in the City of Graham, please list:

N/A

### Personal Information

Name: Hank Dietz

Mailing Address: 312 West Elm Street, Graham, NC 27253-2806

Home Address (if different) \_\_\_\_\_

Home Phone: 336-229-0939 Work Phone: 336-420-6297

Employer: Dietz & Associates, LLC Position: CIO

Email Address: dietz1980@triad.rr.com

**Civic Involvement (please list the names of civic organizations in which you hold current membership):**

N/A

Please list any work, volunteer, and/or educational experience that you would like us to consider

N/A

**Why do you wish to serve the City in this capacity?**

To preserve the history of Graham and insure its availability to future generations.

**RECEIVED**  
JUN 20 2013  
CITY OF  
GRAHAM



## Volunteer Application City of Graham Boards and Commissions

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253

By email: [aburgess@cityofgraham.com](mailto:aburgess@cityofgraham.com)

By Fax: (336)570-6703

For questions, call: (336)570-6700

**Please check all Boards and Commissions on which you would be willing to serve:**

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control (3 years)         | <input type="checkbox"/> Canine Review Board (3 years)                     |
| <input type="checkbox"/> Board of Adjustment (3 years)              | <input type="checkbox"/> Planning Board (3 years)                          |
| <input checked="" type="checkbox"/> Appearance Commission (4 years) | <input type="checkbox"/> Recreation Commission (3 years)                   |
| <input type="checkbox"/> Graham Housing Authority (5 years)         | <input type="checkbox"/> Tree Board (3 years)                              |
| <input type="checkbox"/> Graham Historical Museum (3 years)         | <input checked="" type="checkbox"/> Historic District Commission (4 years) |
| <input type="checkbox"/> Graham Sports Hall of Fame (6 years)       |  |

If you are currently serving on a Board in the City of Graham, please list:

\_\_\_\_\_

### Personal Information

Name: Vicky Roberts

Mailing Address: 1311 Achonechy Dr., Graham, NC

Home Address (if different) \_\_\_\_\_

Home Phone: 336-227-0717 Work Phone: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Email Address \_\_\_\_\_

**Civic Involvement (please list the names of civic organizations in which you hold current membership):**

\_\_\_\_\_

Please list any work, volunteer, and/or educational experience that you would like us to consider

Former President "Alamance Republican Women" - no longer associated

Why do you wish to serve the City in this capacity?

I think we should take pride in where we live





Volunteer Application
City of Graham Boards and Commissions

RECEIVED

SEP 02 2015

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By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253

By email: dsperry@cityofgraham.com

By Fax: (336)570-6703

For questions, call: (336)570-6700

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Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- Alamance County Library Committee (2 years)
Alcohol Beverage Control (3 years)
Appearance Commission (4 years)
Board of Adjustment (3 years)
Canine Review Board (3 years)
Graham Historical Museum (3 years)
Graham Housing Authority (5 years)
Graham Sports Hall of Fame (6 years)
Historic Resources Commission (4 years)
Planning Board (3 years)
Recreation Commission (3 years)
Tree Board (3 years)

If you are currently serving on a Board in the City of Graham, please list:

Personal Information

Name:

ROBERT GUY SINCLAIR

Mailing Address:

507 N. MAIN ST. GRAHAM

Home Address (if different)

X

Home Phone:

336 222 1306

Work Phone:

X

Employer:

RETIRED

Position:

X

Email Address

RSINCLAIR@TRIAD.RR.COM

Civic Involvement (please list the names of civic organizations in which you hold current membership):

NONE

Please list any work, volunteer, and/or educational experience that you would like us to consider

BACHELOR OF SCIENCE, GUILFORD COLLEGE, 1985

Why do you wish to serve the City in this capacity?

GRAHAM IS AN IDEAL PLACE TO LIVE, BUT BELIEVING THERE IS ALWAYS ROOM FOR IMPROVEMENT, I HOPE TO FOSTER THAT IMPROVEMENT. I APPRECIATE YOUR CONSIDERATION.

# Planning Board/Board of Adjustment

RECEIVED

MAY 05 2016

CITY OF  
GRAHAM



## Volunteer Application City of Graham Boards and Commissions

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

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By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control (3 years)       | <input type="checkbox"/> Canine Review Board (3 years)           |
| <input checked="" type="checkbox"/> Board of Adjustment (3 years) | <input checked="" type="checkbox"/> Planning Board (3 years)     |
| <input type="checkbox"/> Appearance Commission (4 years)          | <input type="checkbox"/> Recreation Commission (3 years)         |
| <input type="checkbox"/> Graham Housing Authority (5 years)       | <input type="checkbox"/> Tree Board (3 years)                    |
| <input type="checkbox"/> Graham Historical Museum (3 years)       | <input type="checkbox"/> Historic Resources Commission (4 years) |
| <input type="checkbox"/> Graham Sports Hall of Fame (6 years)     |  |

If you are currently serving on a Board in the City of Graham, please list:

Planning Board and Board of Adjustment

### Personal Information

Name: Ricky C Hall

Mailing Address: 2501 Pepperstone Drive

Home Address (if different) \_\_\_\_\_

Home Phone: 336 516 0387 Work Phone: 336-271-3617

Employer: Piedmont Natural Gas Position: GIS Tech

Email Address ricky.hall@Piedmontng.com

Civic Involvement (please list the names of civic organizations in which you hold current membership):

Helping Hands Ministry

Please list any work, volunteer, and/or educational experience that you would like us to consider

I'm the current Chairman of the Board of Adjustment  
I'm the current Vice Chairman of the Planning Board

Why do you wish to serve the City in this capacity?

See Attachment



Volunteer Application
City of Graham Boards and Commissions

RECEIVED

SEP 21 2015

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253
By email: dsperry@cityofgraham.com
By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- Alcohol Beverage Control (3 years)
Board of Adjustment (3 years)
Appearance Commission (4 years)
Graham Housing Authority (5 years)
Graham Historical Museum (3 years)
Graham Sports Hall of Fame (6 years)
Canine Review Board (3 years)
Planning Board (3 years)
Recreation Commission (3 years)
Tree Board (3 years)
Historic Resources Commission (4 years)

If you are currently serving on a Board in the City of Graham, please list:

Personal Information

Name: REBECCA (BECKY) HOLMES

Mailing Address: 211 SHEA COURT

Home Address (if different)

Home Phone: 336-253-7972 Work Phone:

Employer: RETIRED Position:

Email Address: hflyrebecca@aol.com

Civic Involvement (please list the names of civic organizations in which you hold current membership):

Please list any work, volunteer, and/or educational experience that you would like us to consider

Why do you wish to serve the City in this capacity?

Just moved to Graham less than 2 yrs ago.
Would love to contribute to the city -
Always interested in historical events



Volunteer Application  
City of Graham Boards and Commissions

RECEIVED

MAR 23 2015

CITY OF  
GRAHAM

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253

By email: dsperry@cityofgraham.com

By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:  
Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- Alcohol Beverage Control (3 years)
- Board of Adjustment (3 years)
- Appearance Commission (4 years)
- Graham Housing Authority (5 years)
- Graham Historical Museum (3 years)
- Graham Sports Hall of Fame (6 years)
- Canine Review Board (3 years)
- Planning Board (3 years)
- Recreation Commission (3 years)
- Tree Board (3 years)
- Historic District Commission (4 years)

If you are currently serving on a Board in the City of Graham, please list:

N/A

Personal Information

Name: Nathan Heath Perry

Mailing Address: 213 Guthrie St, Graham, NC 27253

Home Address (if different): \_\_\_\_\_

Home Phone: (336) 512-8762 Work Phone: (336) 525-1012

Employer: Revolution IT Resources Position: Owner

Email Address: nathanhperry@gmail.com

Civic Involvement (please list the names of civic organizations in which you hold current membership):  
\_\_\_\_\_

Please list any work, volunteer, and/or educational experience that you would like us to consider

Landlord of a rental property; resident in Graham, Tech services business owner,

Why do you wish to serve the City in this capacity? Board of Directors of Company Shops Market

Serving on the planning board will be an impactful way for me

to aid in the shaping of the future

of our community.  
It would be a great honor  
for me to  
serve!

MAY 23 2016

CITY OF GRAHAM



Volunteer Application
City of Graham Boards and Commissions

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By email: dsperry@cityofgraham.com

By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- Alamance County Library Committee (2 years)
Alcohol Beverage Control (3 years)
Appearance Commission (4 years)
Board of Adjustment (3 years)
Canine Review Board (3 years)
Graham Historical Museum (3 years)
Graham Housing Authority (5 years)
Graham Sports Hall of Fame (6 years)
Historic Resources Commission (4 years)
Planning Board (3 years)
Recreation Commission (3 years)
Tree Board (3 years)

If you are currently serving on a Board in the City of Graham, please list:

Personal Information

Name: LeAndra N. Ratliff

Mailing Address: 1217 Branson Drive Graham 27253

Home Address (if different)

Home Phone: 336 684.0403 Work Phone: 226.8421 ext. 228

Employer: Burlington Housing Auth Position: Program Services Director

Email Address: LNRATLIFF@yahoo.com

Civic Involvement (please list the names of civic organizations in which you hold current membership): Burlington Junior Woman's Club, Pi Omicron Omega Chapter of Alpha Kappa Alpha Sorority

Please list any work, volunteer, and/or educational experience that you would like us to consider: I currently serve as a United Way Board member, Board chair of the Alamance Regional Charitable Foundation, Board member of the Family Clinic Alamance, Board member for Hospice of Ala. County. member of the Alamance Wellness Collab. Why do you wish to serve the City in this capacity?

I am very much interested in the future growth + development of Graham. I would like to see Graham be positioned for new economic & community development to secure it's place for future generations.

# Planning Board/Board of Adjustment

**RECEIVED**

**MAY 23 2016**

**CITY OF  
GRAHAM**



## Volunteer Application City of Graham Boards and Commissions

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

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By email: dsperry@cityofgraham.com

By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control (3 years)       | <input type="checkbox"/> Canine Review Board (3 years)           |
| <input checked="" type="checkbox"/> Board of Adjustment (3 years) | <input checked="" type="checkbox"/> Planning Board (3 years)     |
| <input type="checkbox"/> Appearance Commission (4 years)          | <input type="checkbox"/> Recreation Commission (3 years)         |
| <input type="checkbox"/> Graham Housing Authority (5 years)       | <input type="checkbox"/> Tree Board (3 years)                    |
| <input type="checkbox"/> Graham Historical Museum (3 years)       | <input type="checkbox"/> Historic Resources Commission (4 years) |
| <input type="checkbox"/> Graham Sports Hall of Fame (6 years)     |  |

If you are currently serving on a Board in the City of Graham, please list:

Board of Adjustment      Planning Board

### Personal Information

Name: Dean Ward

Mailing Address: 1143 Challenge Dr. Graham. 27253

Home Address (if different) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: 336-516-5000

Employer: Triad Turf Mgmt. Position: owner

Email Address: jward@triadcc.com

*Civic Involvement (please list the names of civic organizations in which you hold current membership):*

\_\_\_\_\_

Please list any work, volunteer, and/or educational experience that you would like us to consider

\_\_\_\_\_

Why do you wish to serve the City in this capacity?

\_\_\_\_\_



Volunteer Application
City of Graham Boards and Commissions

MAY 23 2016

CITY OF GRAHAM

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

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By email: dsperry@cityofgraham.com
By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- Alcohol Beverage Control (3 years)
Board of Adjustment (3 years)
Appearance Commission (4 years)
Graham Housing Authority (5 years)
Graham Historical Museum (3 years)
Graham Sports Hall of Fame (6 years)
Canine Review Board (3 years)
Planning Board (3 years)
Recreation Commission (3 years)
Tree Board (3 years)
Historic Resources Commission (4 years)

If you are currently serving on a Board in the City of Graham, please list:

PLANNING BOARD & BOARD of Adjustment

Personal Information

Name: Michael T. Benesch
Mailing Address: 1230 CHERRY LANE, GRAHAM, NC, 27253
Home Address (if different)
Home Phone: 336 578 4011 Work Phone: 336 228 6833
Employer: AIM Exhaust Systems Position: Owner/President
Email Address: muf2286833@aol.com

Civic Involvement (please list the names of civic organizations in which you hold current membership):

Please list any work, volunteer, and/or educational experience that you would like us to consider

Why do you wish to serve the City in this capacity?

Currently serving on both boards, and with my professional & business background, my experience in serving the City of Graham on these boards, has given me the tools that are needed to best serve the citizens of Graham.

# Planning Board/Board of Adjustment (ETJ)

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Page 48 of 67

JUN 02 2016



## Volunteer Application City of Graham Boards and Commissions

CITY OF  
GRAHAM

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

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By email: dsperry@cityofgraham.com

By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- |  |  |
|--|--|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Housing Authority (5 years)      |
| <input type="checkbox"/> Alcohol Beverage Control (3 years)          | <input type="checkbox"/> Graham Sports Hall of Fame (6 years)    |
| <input type="checkbox"/> Appearance Commission (4 years)             | <input type="checkbox"/> Historic Resources Commission (4 years) |
| <input checked="" type="checkbox"/> Board of Adjustment (3 years)    | <input checked="" type="checkbox"/> Planning Board (3 years)     |
| <input type="checkbox"/> Canine Review Board (3 years)               | <input type="checkbox"/> Recreation Commission (3 years)         |
| <input type="checkbox"/> Graham Historical Museum (3 years)          | <input type="checkbox"/> Tree Board (3 years)                    |

If you are currently serving on a Board in the City of Graham, please list:

N/A

### Personal Information

Name: Rachel McIntyre

Mailing Address: 304 Cheeks Lane, Graham, NC 27253

Home Address (if different) Same as above

Home Phone: 336-684-2043 Work Phone: \_\_\_\_\_

Employer: River Mill Academy Position: Social Studies Teacher (High School)

Email Address christian.rachel.mcintyre@gmail.com

Civic Involvement (please list the names of civic organizations in which you hold current membership):

None yet

Please list any work, volunteer, and/or educational experience that you would like us to consider

I went to Appalachian State University + now enjoy teaching social studies in Graham. I am passionate about teaching civics + participating in the community.  
Why do you wish to serve the City in this capacity?

I am a permanent resident of Graham's ETJ and I want to be a part of planning the future of Graham + its surrounding area.



# Recreation Commission

**RECEIVED**

MAY 09 2016

**CITY OF  
GRAHAM**



## Volunteer Application City of Graham Boards and Commissions

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By email: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com)

By Fax: (336)570-6703

For questions, call: (336)570-6700

Please check all Boards and Commissions on which you would be willing to serve:

Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

- |  |   |
|--|---|
| <input type="checkbox"/> Alcohol Beverage Control (3 years)              | <input type="checkbox"/> Canine Review Board (3 years)              |
| <input type="checkbox"/> Board of Adjustment (3 years)                   | <input type="checkbox"/> Planning Board (3 years)                   |
| <input type="checkbox"/> Appearance Commission (4 years)                 | <input checked="" type="checkbox"/> Recreation Commission (3 years) |
| <input type="checkbox"/> Graham Housing Authority (5 years)              | <input type="checkbox"/> Tree Board (3 years)                       |
| <input type="checkbox"/> Graham Historical Museum (3 years)              | <input type="checkbox"/> Historic Resources Commission (4 years)    |
| <input checked="" type="checkbox"/> Graham Sports Hall of Fame (6 years) |   |

If you are currently serving on a Board in the City of Graham, please list:

### Personal Information

Name: Walter J. Cook Jr.

Mailing Address: 926 Hanford Road, Graham, NC 27253

Home Address (if different) \_\_\_\_\_

Home Phone: 336-228-8018 Work Phone: 336-260-7280

Employer: Carolina Farm Credit Position: Executive V-P

Email Address: jcook@carolinafarmcredit.com

*Civic Involvement (please list the names of civic organizations in which you hold current membership):*

Graham Optimist Club

Please list any work, volunteer, and/or educational experience that you would like us to consider

Why do you wish to serve the City in this capacity?

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AUG 21 2015



Volunteer Application
City of Graham Boards and Commissions

CITY OF GRAHAM

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By email: aburgess@cityofgraham.com

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For questions, call: (336)570-6700

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Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board

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Board of Adjustment (3 years)
Appearance Commission (4 years)
Graham Housing Authority (5 years)
Graham Historical Museum (3 years)
Graham Sports Hall of Fame (6 years)
Canine Review Board (3 years)
Planning Board (3 years)
Recreation Commission (3 years)
Tree Board (3 years)
Historic District Commission (4 years)

If you are currently serving on a Board in the City of Graham, please list:

Personal Information

Name: Jan Searls

Mailing Address: 526 E. Pine St

Home Address (if different)

Home Phone: Work Phone: cell 336 263-2216

Employer: retired USN Position:

Email Address: jan@searls.com

Civic Involvement (please list the names of civic organizations in which you hold current membership):

Previous Member

Please list any work, volunteer, and/or educational experience that you would like us to consider

Previous member & Chairman of Master Gardeners completed 2015

Why do you wish to serve the City in this capacity?

The goals of the GAC are one of the primary ways I can contribute to my home town.



# STAFF REPORT

SUBJECT:	BUDGET ORDINANCE
PREPARED BY:	FRANKIE MANESS, CITY MANAGER

## REQUESTED ACTION:

Adopt Budget Ordinance for Fiscal Year 2016-2017

## BACKGROUND/SUMMARY:

The Budget Ordinance is the financial plan for the City for the fiscal year 2016-2017. State law requires that the City adopt a balanced annual budget following a public hearing prior to July 1<sup>st</sup>. The attached budget ordinance accounts for all anticipated revenues and expenditures for all operating funds for the upcoming fiscal year. The proposed budget ordinance does not appropriate funds on a line by line basis (object basis), but rather on a departmental basis.

## FISCAL IMPACT:

The total of all operating funds is \$19,154,800. The tax rate is unchanged at \$.455 per one hundred dollar (\$100.00) valuation and water and sewer user charges are unchanged.

## STAFF RECOMMENDATION:

Approval.

## SUGGESTED MOTION(S):

I move we adopt the Budget Ordinance for Fiscal Year 2016-2017.



# City of Graham Budget Ordinance FY 2016-2017

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA:

**Section 1.** The following amounts are hereby appropriated in the General Fund for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, in accordance with the Chart of Accounts heretofore established for the City:

City Council	53,200
Administration	453,600
Information Technology	276,300
Finance	374,100
Public Buildings	260,200
Police	3,470,500
Fire	846,200
Inspections	413,100
Traffic Engineering	29,100
Garage and Warehouse	83,600
Streets & Highways	1,397,900
Street Lights	116,000
Sanitation	926,900
Recreation	906,400
Lake	182,100
Athletic Facilities	166,900
Property Maintenance	662,100
Non-Departmental	958,300
	<b>11,576,500</b>

**Section 2.** It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017.

Current Year Tax	4,300,000
Prior Year Taxes	45,000
Vehicle Taxes	375,000
Prior Year Vehicle Taxes	1,000
PY Vehicle Interest & Collection Fees	500
Payment in Lieu Taxes	26,000
Storm Water Fee	120,000
Tax Cost & Interest	23,000
Development Fees	1,000
Sale Of Surplus Property	20,000

Privilege License	100
Recycling Proceeds From Surplus	100
Miscellaneous Grants	100
Interest On Investments	25,000
School Resource Officer	110,000
Police Donations/Grants	100
Miscellaneous Income	45,000
Insurance Proceeds	1,000
Franchise Tax	1,000,000
Beer And Wine Tax	62,000
Powell Bill	389,000
Local Sales Tax	3,000,000
Solid Waste Disposal Tax	8,800
ABC Revenues	70,000
Building & Electrical Permits	85,000
Recreation Donations	100
Refuse Fees	304,000
Cemetery Revenue	42,000
Concert Series Donations	1,000
Concession Income	11,500
5k Run - Donations	1,000
Christmas	15,000
Recreation Income	5,000
Recreation Day Camps	40,000
Recreation Rentals	16,000
Recreation Athletics	31,000
Graham Mebane Lake	26,000
Lake Penalties & Fines	100
Lake Shelter Rentals	100
Courts & Fines	15,000
Rent On City Property	28,000
Mebane Lake Revenue	75,000
Fund Balance	892,000
Transfer From Water Fund	220,000
NCCP	146,000
	<b>11,576,500</b>

**Section 3.** The following amounts are hereby appropriated in the Water & Sewer Fund for its operations and activities for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, in accordance with the Chart of Accounts heretofore established for the City:

Water And Sewer Billing	724,900
Water And Sewer Distribution	1,189,100
Maintenance & Lift Station	299,500
Water Treatment Plant	1,728,000
Wastewater Treatment Plant	1,069,200

Non Departmental Admin	1,713,300
	<b>6,724,000</b>

**Section 4.** It is estimated that the following revenues will be available in the Water & Sewer Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017.

Sale Of Surplus Property	1,000
Interest On Investments	20,000
Sewer Surcharges	17,000
Outside Sewer Surcharges	42,000
Water Acreage & Con. Fees	11,000
Sewer Acreage & Con. Fees	11,000
Water Charges	2,740,000
Sewer Charges	2,650,000
Plumbing Permits & Inspections	12,000
Water And Sewer Taps	5,000
Water & Sewer Assessments	100
Miscellaneous Income	5,000
Fund Balance	75,000
Cut Offs	90,900
Sale/Lease Of Property	27,000
Mebane Revenue	690,000
Water Plant Equalization	127,000
Swordfish-Alamance County	100,000
NCCP	100,000
	<b>6,724,000</b>

**Section 5.** The following amounts are hereby appropriated in the Garage Fund for operations and activities for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, in accordance with the Chart of Accounts heretofore established for the City:

<b>Garage Fund</b>	<b>800,100</b>
--------------------	----------------

**Section 6.** It is estimated that the following revenues will be available in the Garage Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017.

Ala Co Fuel	213,200
City Of Graham Parts	189,400
City Of Graham Labor	147,900
City Of Graham Fuel	172,100
Graham Housing Parts	4,600
Graham Housing Labor	100
Graham Housing Fuel	4,900

ACTA Parts	24,700
ACTA Labor	28,900
Green Level Parts	1,300
Green Level Labor	2,400
Green Level Fuel	7,400
ABC Parts	100
ABC Labor	100
ABC Fuel	2,400
Interest On Investments	500
Miscellaneous Income	100
	<b>800,100</b>

**Section 7.** The following amounts are hereby anticipated and appropriated for the City's Special Funds:

	Revenues	Expenditures
Cemetery Trust Fund	54,000	54,000
Federal Drug Monies	100	100
State Drug Monies	100	100

**Section 8.** There is hereby levied a tax at the rate of \$.455 per one hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2016 for the purpose of raising the Revenue listed as "Current Year Tax" and "Vehicle Taxes" in Section 2. Such rates are based on an estimated total valuation of property for the purposes of taxation of \$1,064,000,000 (100%valuation) with anticipated collection rate of 97%.

**Section 9.** Effective upon adoption of the Ordinance, the City of Graham Rates and Fee Schedule is hereby amended as follows:

* Garbage Land Fill Tipping Fee	\$ 3.00 per month
** Extra Garbage Container	\$ 3.00 per month plus one time lease at current cost of container
Stormwater Charge	\$ 2.00 per month per utility account

**Section 10.** For the purpose of tracking capital items, there shall be a threshold of \$5,000.

**Section 11.** Copies of this Ordinance shall be furnished to the City Manager and the Finance Officer to be kept on file by them for their direction in the disbursement of City Funds.

Adopted this 7<sup>th</sup> day of June 2016.

\_\_\_\_\_  
Mayor Jerry Peterman

Attest:



# STAFF REPORT

<b>SUBJECT:</b>	<b>BUDGET AMENDMENTS</b>
<b>PREPARED BY:</b>	<b>SANDRA B KING – FINANCE DIRECTOR</b>

## REQUESTED ACTION:

Adopt Budget Amendment Ordinance for Fiscal Year 2015 - 2016

## BACKGROUND/SUMMARY:

The attached Budget Amendment Ordinance for Fiscal Year 2015 - 2016 reflects the changes anticipated to be required in the budget to meet the City's needs for the year ending June 30, 2016. These amendments generally allocate funds to specific departments that have had unexpected expenses and many are offset by a corresponding revenue. The amendments are sometimes referred to as "clean-up" amendments.

The proposed budget amendment ordinance does not appropriate funds on a line by line basis (object basis), but rather on a departmental basis. For more detail please refer to the "amendment detail" pages that follow.

## FISCAL IMPACT:

The General Fund and Project Quarter are believed to need additional appropriations to support operations and to reflect funds received in our grants and special funds accounts. These funds in the General Fund have been collected in revenue accounts over the amounts budgeted for the fiscal year ending 6/30/16, therefore expenditures have not exceeded revenues. The total change in appropriations for the General Fund is \$40,076 (0.3%).

Project Quarter (Roadway Construction) is nearing completion and expenditures are anticipated to run very, very close to appropriations. To be safe, amendments are requested in case there are any overruns. The total request is \$30,000 and will be divided between Graham, Mebane and Alamance County if ultimately required.

## STAFF RECOMMENDATION:

Approval.

## SUGGESTED MOTION(S):

I move we adopt the Budget Amendment Ordinance for Fiscal Year 2015 - 2016.



**CITY OF GRAHAM  
BUDGET AMENDMENT ORDINANCE  
2015 -2016**

**BE IT ORDAINED BY THE CITY COUNCIL of the City of Graham that  
the 2015 - 2016 Budget Ordinance shall be and is hereby amended as follows:**

**Section 1.**

<b>GENERAL FUND</b>					NET INCREASE
<b>DEPARTMENT</b>	APPROVED	AMENDED	INCREASE	( DECREASE)	( DECREASE)
City Council	53,200.00	53,200.00	-		
Administrative	439,300.00	439,300.00	-		
Information Technologies	276,800.00	276,800.00	-		
Finance	392,100.00	392,100.00	-		
Public Building & Ground	129,500.00	129,500.00	-		
Police Department	3,336,600.00	3,336,600.00	-		
Fire Department	818,000.00	818,000.00	-		
Inspections	381,800.00	381,800.00	-		
Traffic Engineering	28,100.00	30,100.00	2,000.00		
Garage Warehouse	82,400.00	93,750.00	11,350.00		
Street Department	1,650,800.00	1,666,526.00	15,726.00		
Street Lights	116,000.00	116,000.00	-		
Sanitation	619,900.00	619,900.00	-		
Recreation	763,600.00	768,600.00	5,000.00		
Graham-Mebane Lake	143,100.00	149,100.00	6,000.00		
Athletic Facilities	181,000.00	181,000.00	-		
Property Maintenance	669,300.00	669,300.00	-		
Non-Departmental	2,641,067.00	2,641,067.00	-		
	<u>12,722,567.00</u>	<u>12,762,643.00</u>	<u>40,076.00</u>	<u>-</u>	<u>40,076.00</u>

**Section 2.**

<b>GENERAL FUND</b>					NET INCREASE
<b>REVENUES</b>	APPROVED	AMENDED	INCREASE	( DECREASE)	( DECREASE)
Current Year Tax	4,073,000	4,098,126	25,126		
Powell Bill	390,000	393,950	3,950		
Recreation Donations	100	5,100	5,000		
Graham Mebane Lake	26,000	32,000	6,000		
	<u>4,489,100.00</u>	<u>4,529,176.00</u>	<u>40,076.00</u>		<u>40,076.00</u>

**Section 7**

<b>CAPITAL PROJECTS AND OTHER SPECIAL FUNDS</b>					NET INCREASE
<b>EXPENDITURES</b>	APPROVED	AMENDED	INCREASE	( DECREASE)	( DECREASE)
Project Quarter	<u>2,200,000</u>	<u>2,230,000</u>	<u>30,000</u>		<u>30,000</u>

## Amendment Detail

**Section 1.**

<b>GENERAL FUND</b>						NET
<b>EXPENDITURES</b>		APPROVED	AMENDED	INCREASE	( DECREASE)	INCREASE ( DECREASE)
<u>City Council</u>						
10-4100-0400	Salaries & Wages	31,700	30,600			1,100
10-4100-1400	Travel	5,000	1,800			3,200
10-4100-5700	Miscellaneous	4,300	8,600	4,300		
		41,000	41,000	4,300	4,300	-
<u>Administrative</u>						
10-4200-0200	Salaries & Wages	310,000	288,000			22,000
10-4200-0400	Professional Services	10,000	30,000	20,000		
10-4200-1100	Telephone & Postage	4,000	5,000	1,000		
10-4200-7000	Small Equipment Purchase	500	1,500	1,000		
		324,500	324,500	22,000	22,000	-
<u>Information Technologies</u>						
10-4300-3300	Supplies & Materials	600	650	50		
10-4300-4500	Contracted Services	18,000	16,000			2,000
10-4300-7000	Small Equipment Purchase	34,000	32,250			1,750
10-4300-7400	Capital Outlay Equipment	70,000	70,200	200		
10-4300-8000	Software Maint & Changes	9,000	12,500	3,500		
		131,600	131,600	3,750	3,750	-
<u>Public Building &amp; Grounds</u>						
10-5000-0200	Salaries & Wages	12,000	9,000			3,000
10-5000-1300	Utilities	55,000	48,000			7,000
10-5000-1500	Repair & Maint Building	35,000	55,000	20,000		
10-5000-7000	Small Equipmet	500	550	50		
10-5000-7300	Capital Outlay Other Improvements	12,000	1,950			10,050
		114,500	114,500	20,050	20,050	-

<b>GENERAL FUND</b>						NET
<b>EXPENDITURES (Continued)</b>		APPROVED	AMENDED	INCREASE	( DECREASE)	INCREASE ( DECREASE)
<u>Police Department</u>						
10-5100-0200	Salaries & Wages	1,993,000	1,975,500		17,500	
10-5100-1100	Telephone & Postage	35,000	46,000	11,000		
10-5100-1400	Travel	14,000	15,000	1,000		
10-5100-1500	Repair & Maint Building	8,000	8,800	800		
10-5100-3500	K9 Expense	-	3,200	3,200		
10-5100-5700	Miscellaneous	5,000	6,500	1,500		
		<u>2,055,000</u>	<u>2,055,000</u>	<u>17,500</u>	<u>17,500</u>	<u>-</u>
<u>Fire Department</u>						
10-5300-0200	Salaries & Wages	491,000	496,000	5,000		
10-5300-0400	Professional Services	10,000	14,000	4,000		
10-5300-0500	FICA	37,600	37,950	350		
10-5300-0655	Unemployment Expense	2,200	400		1,800	
10-5300-0700	Retirement expense	30,000	32,000	2,000		
10-5300-0900	Longevity	19,900	19,300		600	
10-5300-1100	Telephone & Postage	4,500	6,400	1,900		
10-5300-1500	Capital Outlay Equipment	10,000	800		9,200	
10-5300-1700	Repair & Maint Vehicles	20,000	14,600		5,400	
10-5300-2000	Fireman's Pension	20,300	22,250	1,950		
10-5300-5700	Miscellaneous	1,000	2,000	1,000		
10-5300-7300	Capital Outlay Other Improvements	-	800	800		
		<u>155,500</u>	<u>150,500</u>	<u>17,000</u>	<u>17,000</u>	<u>-</u>
<u>Inspections</u>						
10-5400-0200	Salaries & Wages	252,000	247,600		4,400	
10-5400-1100	Telephone & Postage	4,000	6,300	2,300		
10-5400-5700	Miscellaneous	2,500	3,100	600		
10-5400-8000	Software Maint & Changes	5,000	6,500	1,500		
		<u>263,500</u>	<u>263,500</u>	<u>4,400</u>	<u>4,400</u>	<u>-</u>
<u>Traffic Engineering</u>						
10-5500-1300	Utilities	3,100	5,100	2,000		2,000

GENERAL FUND						NET
EXPENDITURES (Continued)		APPROVED	AMENDED	INCREASE	( DECREASE)	INCREASE ( DECREASE)
<u>City Garage Warehouse</u>						
10-5550-0655	Unemployment	200	100			100
10-5550-1300	Utilities	4,600	4,700	100		
10-5550-1600	Maint & Repair Equipment	-	11,350	11,350		
		4,800	16,150	11,450	100	11,350
<u>Street Department</u>						
10-5600-0200	Salaries & Wages	350,000	368,000	18,000		
10-5600-0450	Stormwater	24,000	47,591	23,591		
10-5600-0500	FICA	25,000	29,200	4,200		
10-5600-0600	Group Insurance	54,600	59,600	5,000		
10-5600-0655	Unemployment	1,800	300		1,500	
10-5600-0700	Retirement Expense	23,400	24,600	1,200		
10-5600-0900	Longevity	11,800	9,300		2,500	
10-5600-1100	Telephone & Postage	4,500	4,700	200		
10-5600-1400	Travel	2,000	1,600		400	
10-5600-1600	Maint & Repair Equipment	2,000	9,123	7,123		
10-5600-1800	Radio Maintenance	500	610	110		
10-5600-3100	Vehicle & Equipment Fuel	37,000	29,100		7,900	
10-5600-3301	Traffic Control	22,000	29,863	7,863		
10-5600-3600	Uniforms	8,500	9,000	500		
10-5600-4600	Road Repair Materials	15,000	21,751	6,751		
10-5600-4700	Sidewalk Repairs	50,000	13,892		36,108	
10-5600-4800	Snow & Ice Removal	18,000	26,836	8,836		
10-5600-4900	Storm Sewer	20,000	13,249		6,751	
10-5600-5000	Street Resurfacing	300,000	338,100	38,100		
10-5600-5200	Right of Ways	12,000	6,460		5,540	
10-5600-5300	Dues & Subscriptions	1,200	1,905	705		
10-5600-5700	Miscellaneous	3,000	3,300	300		
10-5600-7000	Small Equipment Purchases	8,000	-		8,000	
10-5600-7300	Capital Outlay Other Improvements	45,000	45,000			
10-5600-7400	Capital Outlay Equipment	300,000	270,711		29,289	
10-5600-8100	Supplemental Retirement	-	18,500	18,500		
10-5600-9900	Street Improvements	20,000	10,735		9,265	
		1,359,300	1,025,026	122,979	107,253	15,726

GENERAL FUND						NET
EXPENDITURES (Continued)		APPROVED	AMENDED	INCREASE	( DECREASE)	INCREASE ( DECREASE)
<u>Street Lights</u>						
10-5650-1300	Utilities	115,000	113,850		1,150	
10-5650-4500	Contracted Services	1,000	2,150	1,150		
		116,000	116,000	1,150	1,150	-
<u>Sanitation</u>						
10-5800-0200	Salaries & Wages	161,000	162,000	1,000		
10-5800-0500	FICA	12,300	12,400	100		
10-5800-0600	Group Insurance	30,400	41,400	11,000		
10-5800-0655	Unemployment	1,100	-		1,100	
10-5800-0700	Retirement	10,700	10,810	110		
10-5800-0900	Longevity	6,000	5,670		330	
10-5800-1400	Travel	200	-		200	
10-5800-1600	Maint & Repair Equipment	1,000	-		1,000	
10-5800-1700	Repair & Maint Vehicles	75,000	83,080	8,080		
10-5800-3100	Vehicle & Equipment Fuel	60,000	38,140		21,860	
10-5800-4500	Contracted Services	80,000	77,980		2,020	
10-5800-5700	Miscellaneous	1,700	1,820	120		
10-5800-7000	Small Equipment Purchase	1,000	-		1,000	
10-5800-7410	Rollout Refuse Containers	6,500	13,600	8,100	1,000	
		446,900	446,900	28,510	28,510	-
<u>Recreation</u>						
10-6200-0200	Salaries & Wages	361,500	356,300		5,200	
10-6200-0400	Professional Services	15,000	18,000	3,000		
10-6200-1300	Utilities	44,000	31,500		12,500	
10-6200-1600	Repair & Maint Equipment	5,000	12,000	7,000		
10-6200-1700	Repair & Maint Vehicles	4,000	4,500	500		
10-6200-3300	Supplies & Materials	8,000	12,000	4,000		
10-6200-3301	City Sidewalks Expenditures	12,000	25,700	13,700		
10-6200-3601	Uniforms & Equip from donations	1,000	6,000	5,000		
10-6200-5700	Miscellaneous	4,500	6,000	1,500		
10-6200-5800	Athletic Programs	24,500	12,500		12,000	
		479,500	484,500	34,700	29,700	5,000



Section 2

<b>GENERAL FUND REVENUES</b>		<b>APPROVED</b>	<b>AMENDED</b>	<b>INCREASE</b>	<b>( DECREASE)</b>	<b>NET INCREASE ( DECREASE)</b>
10-3010-0000	Current Year Tax	4,073,000	4,098,126	25,126		
10-3430-0000	Powell Bill	390,000	393,950	3,950		
10-3571-0000	Recreation Donations	100	5,100	5,000		
10-3660-0000	Graham Mebane Lake	26,000	32,000	6,000		
			-			
		<u>26,100</u>	<u>37,100</u>	<u>40,076</u>	<u>-</u>	<u>40,076</u>

## Section 3

<b>WATER &amp; SEWER FUND</b>						NET
<b>EXPENDITURES</b>		APPROVED	AMENDED	INCREASE	( DECREASE)	INCREASE ( DECREASE)
<u>Administration &amp; Water Billing</u>						
31-4500-0200	Salaries & Wages	105,000	110,000	5,000		
31-4500-0400	Professional Services	500	450		50	
31-4500-0500	FICA	8,000	8,450	450		
31-4500-1100	Telephone & Postage	28,500	30,000	1,500		
31-4500-1600	Repair & Maintenance Equipment	1,000	-		1,000	
31-4500-1700	Repair & Maintenance Vehicles	1,000	3,000	2,000		
31-4500-3100	Vehicle & Equipment Fuel	3,000	1,200		1,800	
31-4500-3600	Uniforms	600	-		600	
31-4500-4800	Sewer Treatment	379,000	377,500		1,500	
31-4500-7000	Small Equipment Purchases	1,500	1,500	1,000		
31-4500-7400	Capital Outlay Equipment	5,000	1,500		5,000	
			-			
		533,100	533,600	9,950	9,950	-
<u>Water &amp; Sewer Distribution</u>						
31-4600-0200	Salaries & Wages	315,000	316,000	1,000		
31-4600-0500	FICA	24,100	24,200	100		
31-4600-0655	Unemployment	2,100	400		1,700	
31-4600-1700	Repair & Maint Vehicles	15,000	16,500	1,500		
31-4600-3600	Uniforms	7,000	7,400	400		
31-4600-7400	Capital Outlay Equipment	10,000	8,700		1,300	
		373,200	373,200	3,000	3,000	-
<u>Maint &amp; Lift Station</u>						
31-4700-1600	Maint & Repair Equipment	40,000	50,000	10,000		
31-4700-4500	Contracted Services	7,000	10,000	3,000		
31-4700-7000	Small Equipment Purchases	7,000	4,000		3,000	
31-4700-7400	Capital Outlay Equipment	10,000	-		10,000	
31-4700-4500		64,000	64,000	13,000	13,000	-
<u>Water Treatment Plant</u>						
31-4800-0200	Salaries & Wages	477,000	462,000		15,000	
31-4800-1600	Maint & Repair Equipment	160,000	190,000	30,000		
31-4800-3300	Supplies & Materials	400,000	410,000	10,000		
31-4800-4500	Contracted Services	65,000	40,000		25,000	
		1,102,000	1,102,000	40,000	40,000	-



## Section 3 - Continued

<b>WATER &amp; SEWER FUND</b>						NET
<b>EXPENDITURES</b>		APPROVED	AMENDED	INCREASE	( DECREASE)	INCREASE ( DECREASE)
<u>Wastewater Treatment</u>						
31-5900-0200	Salaries & Wages	380,000	394,600	14,600		
31-5900-0500	FICA	29,000	30,200	1,200		
31-5900-0600	Group Insurance	55,000	53,800		1,200	
31-5900-0655	Unemployment	2,000	500		1,500	
31-5900-1500	Maint & Repair Building	35,000	15,400		19,600	
31-5900-1600	Maint & Repair Equipment	75,000	60,000		15,000	
31-5900-3300	Supplies & Materials	50,000	80,000	30,000		
31-5900-5300	Dues & Subscriptions	15,000	17,000	2,000		
31-5900-5700	Miscellaneous	4,000	3,500		500	
31-5900-7400	Capital Outlay Equipment	10,000	-		10,000	
			-			
		655,000	655,000	47,800	47,800	-
<u>Non Departmental</u>						
31-6600-0600	Group Insurance	40,000	47,000	7,000		
31-6600-5700	Miscellaneous	5,000	7,000	2,000		
31-6660-7200	Capital Outlay W&S	75,000	61,000		14,000	
31-6600-7400	Capital Outlay Equipment	-	5,000	5,000		
		120,000	120,000	14,000	14,000	-
						-
						-

## Section 5

<b>GARAGE FUND</b>						NET
<b>EXPENDITURES</b>		APPROVED	AMENDED	INCREASE	( DECREASE)	INCREASE ( DECREASE)
40-6650-0200	Salaries & Wages	94,300	95,300	1,000		
40-6650-0655	Unemployment	600	-		600	
40-6650-0700	Retirement Exp	5,400	6,000	600		
40-6650-1100	Telephone & Postage	1,600	2,200	600		
40-6650-6100	Inventory Fuel	500,000	495,800		4,200	
40-6650-7000	Small Equipment Purchases	7,500	9,500	2,000		
40-6650-7400	Capital Outlay Equipment	12,000	12,250	250		
40-6650-8100	Supplemental Retirement	4,000	4,350	350		
		625,400	625,400	4,800	4,800	-

**Section 7**

<b>CAPITAL PROJECTS AND OTHER SPECIAL FUNDS EXPENDITURES</b>		<b>APPROVED</b>	<b>AMENDED</b>	<b>INCREASE</b>	<b>( DECREASE)</b>	<b>NET INCREASE ( DECREASE)</b>
<u>Cemetery Trust Fund</u>						
50-6450-7300	Capital Outlay Improvements	72,000	68,000		4,000	
50-6450-7400	Capital Outlay Equipment	13,000	17,000	4,000		
		<u>85,000</u>	<u>85,000</u>	<u>4,000</u>	<u>4,000</u>	<u>-</u>
<u>Federal Drug Monies</u>						
20-5100-1000	Training	5,000	2,000		3,000	
20-5100-1600	Repair & Maint Equipment	3,000	-		3,000	
20-5100-5700	Miscellaneous		3,200	3,200		
20-5100-7000	Small Equipment Purchases		1,000	1,000		
20-5100-7400	Capital Outlay Equipment	20,000	23,500	3,500		
20-5100-8000	Software Maint & Changes	30,000	29,300		700	
		<u>1,378,500</u>	<u>1,378,500</u>	<u>23,700</u>	<u>23,700</u>	<u>-</u>
<u>State Drug Monies</u>						
21-5100-1000	Training	-	4,000	4,000		
21-5100-7000	Small Equipment Purchases	8,000	4,000		4,000	
21-5100-8000	Software Maint & Changes		-			
		<u>8,000</u>	<u>8,000</u>	<u>4,000</u>	<u>4,000</u>	<u>-</u>
<u>Project Quarter</u>						
26-5600-0400	Professional Services	240,000	260,000	20,000		
26-5600-1000	Construction	1,960,000	1,970,000	10,000		
		<u>2,200,000</u>	<u>2,230,000</u>	<u>30,000</u>	<u>-</u>	<u>30,000</u>
						<u>\$ 30,000</u>

**Section 8**

<b>CAPITAL PROJECTS AND OTHER SPECIAL FUNDS REVENUES</b>		<b>APPROVED</b>	<b>AMENDED</b>	<b>INCREASE</b>	<b>( DECREASE)</b>	<b>NET INCREASE ( DECREASE)</b>
26-3500-1000	City of Mebane	416,667	426,667	10,000		
26-3500-2000	Alamance County	416,667	426,667	10,000		
26-3900-0000	General Fund Balance	416,666	426,666	10,000		
			-			
		<u>1,250,000</u>	<u>1,280,000</u>	<u>30,000</u>	<u>-</u>	<u>\$ 30,000</u>

**Section 8****CAPITAL PROJECTS AND  
OTHER SPECIAL FUNDS**

<b>REVENUES</b>	<b>APPROVED</b>	<b>AMENDED</b>	<b>INCREASE</b>	<b>( DECREASE)</b>	<b>NET INCREASE ( DECREASE)</b>
<u>Project Quarter</u>					
City of Mebane	416,667	426,667	10,000		
Alamance County	416,667	426,667	10,000		
General Fund Balance	416,666	426,666	10,000		
	<u>1,250,000</u>	<u>1,280,000</u>	<u>30,000</u>	-	\$ 30,000

Adopted this 7th day of June 2016

Attest:

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 Mayor Jerry Peterman

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