



# Historic Resources Commission

## Meeting Agenda

May 8, 2018 at 6:00pm  
Council Chambers, 201 S Main St

1. Pledge of Allegiance and opening invocation
2. Approve minutes of the April 10, 2018 meeting
3. COA 1805 – Sutton’s Picnic Tables, Don Pinney
4. COA 1806 – Patterson Building, Claire Haslam
5. COA 1807 – Scott Building Mural Alley, Chelsea Dickey
6. COA 1808 – Scott Building Mural, Chelsea Dickey
7. Additional items
8. Adjourn

The next Historic Resources Commission meeting will be held on **June 12, 2018**.

A complete agenda packet is available at [www.cityofgraham.com](http://www.cityofgraham.com)



# Application for a CERTIFICATE OF APPROPRIATENESS

P.O. Drawer 357  
201 South Main Street  
Graham, NC 27253  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

The Historic Resources Commission (HRC) processes applications for Certificates of Appropriateness for (1) any changes in the external appearance of existing structures; (2) design of new structures; and (3) demolition of existing structures, within locally designated historic districts or landmarks. Regulations for Certificates of Appropriateness can be found in Article IV, Division 10, Historic Resources, of the *Development Ordinance*.

### Property

Street Address: 114 N MAIN ST  
Property Owner: CHUCK TRILLEY

### Project

General description of each modification or improvement:

If a site plan is required, has it been submitted?  Yes  No

Is there any approval pending by any other regulatory or administrative authority which may have a bearing on the proposed project?  Yes  No If yes, please specify:

**EXHIBITS:** This application **must be accompanied** by sketches, drawings, photographs, specifications, descriptions, etc. of the proposed project, which must be sufficiently detailed for the Commission to evaluate the proposal. **See the back of this application for a checklist of required exhibits.** There are 5 for signs, 6 for minor alterations, and 10 for new construction, additions or major alterations.

### Applicant

Name: DON PINNEY  
 Property Owner  Lessee Other \_\_\_\_\_  
Mailing Address: 114 N MAIN ST  
City, State, Zip: GRAHAM, NC 27253  
Phone #: 919-593-3897  
Email: SUTTONSDRUG@GMAIL.COM

I, the applicant, hereby make application for a Certificate of Appropriateness for a  Sign  Minor Alteration  
 New Construction, Addition or Major Alteration

I, the applicant, understand that this application cannot be processed unless and until it is complete, including all required exhibits, and it has been submitted at least 10 calendar days before the Commission meeting.

[Signature] 3/26/18  
Signature of Applicant Date

Signature of Owner, when applicable Date

### Representation at HRC Meeting

Who will represent the applicant at the HRC meeting?  
*Should have the authority to commit the applicant to make changes that may be suggested or required by the Commission.*

Name: DON PINNEY  
Relationship to Applicant: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_

FOR OFFICE USE ONLY	
Received by: <u>AP</u>	Remarks: <u>COA 1805</u>
Received date: <u>4/3/18</u>	
Tax Map # <u>45849</u>	
HRC date: <u>5/8/18</u>	



6 FT METAL FRAME PICNIC TABLE  
WITH PLASTIC SEATS.

THEY FOLD UP FOR EASY REMOVAL

IT'S 2 FT FROM CURB

DOES NOT BLOCK ACCESS TO SIDEWALK  
OVER 6 FT REMAINING ON SIDEWALK TO  
WALK FREELY!

SIDEWALK HAS A SLOPE OF  $2\frac{1}{4}$ " EVERY  
6 FT WHICH MAKES IT VERY DIFFICULT  
TO PUT OTHER TYPES OF TABLES





# STAFF REPORT

Prepared by Alexa Powell, Planner

## Suttons Picnic Tables (COA1805)

**Type of Request:** Certificate of Appropriateness

### Meeting Dates

Historic Resources Commission  
on May 8, 2018

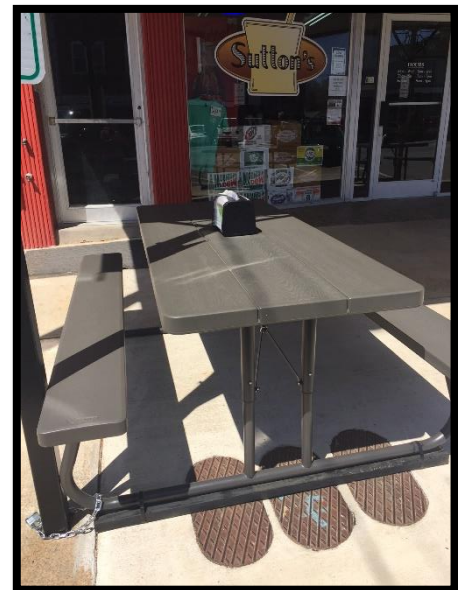
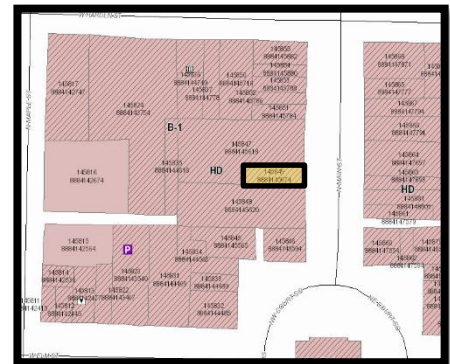
### Summary

The applicant is requesting approval of a Certificate of Appropriateness (COA) for two 6FT plastic picnic tables in front of Suttons to serve as outdoor dining. See below for a map of the proposed location and photos.

There is over six feet of unobstructed sidewalk meeting Americans with Disabilities Act (ADA) standards as well as Graham's Code of Ordinances requirements. The applicant has completed an application for a temporary encroachment and provided proof of current liability insurance as required. Approval of the Temporary Encroachment Application is pending the results of the Historic Resources Commissions determination on this COA application.

See attached for COA application.

**Location**  
114 N. Main St.  
GPIN: 8884145674



## **Conformity to the *Historic Resources Handbook & Other Applicable Policies***

### **Historic Resources Handbook;**

- **A.1.1** New benches, trash cans, fountains, and other street furniture should be compatible with the historic character of the area in size, scale, material, and color. Existing landscape features such as parks, fountains, trees, columns, walkways, and curbs should remain and be maintained.

### **Development Ordinance;**

#### **Appendix B. Historic District Design Guidelines for Outdoor Displays, Dining and Other Temporary Encroachments – Furniture**

- All outdoor furniture, including tables, chairs, umbrella bases and poles, benches, trash receptacles and other street furniture, should be compatible with the historic character of the district in size, scale, material and color.
- All outdoor furniture must have a uniform or complimentary design, color and material. It may be colored or of a natural unpainted material (i.e. wood or metal). White plastic or any fluorescent or other strikingly bright or vivid colors are prohibited.

### **Code of Ordinances;**

#### **Article VII. – Downtown Outdoor Displays, Dining and Other Temporary Encroachments**

- **Sec. 18-192. - Permit required.** (a) Any business owner wishing to create, establish, operate, maintain or otherwise be engaged in the business of running an outdoor dining area, or place any temporary encroachments upon the sidewalk, beyond three feet from the face of the building, shall first obtain and hold a currently valid permit issued under the terms of this article. Permits shall be issued only to validly licensed businesses in the central business district (B-1).



# Application for TEMPORARY ENCROACHMENT

P.O. Drawer 357  
201 South Main Street  
Graham, NC 27253  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

Any owner of a validly licensed business in the Central Business District (B-1) wishing to create, establish, operate or maintain an outdoor dining area, or place any temporary encroachments upon the sidewalk, beyond three feet from the face of the building, shall first obtain a temporary encroachment permit. Temporary encroachments include stands, tables, umbrellas, chairs, displays, planters, objects related to the business, or other items for sale and placed on the public sidewalk.

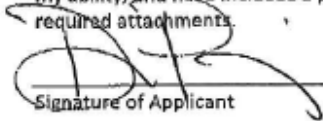
### Location

Street Address: 114 N. MAIN ST GRAHAM  
Business Name: SUTTON'S  
Type of Business: RESTAURANT  
Business Owner: DON PINNEY  
Phone # 336-350-7296

### Applicant

Name: \_\_\_\_\_  
 Business Owner  Other \_\_\_\_\_  
Mailing Address: SAME  
City, State, Zip: \_\_\_\_\_  
Phone # \_\_\_\_\_  
Email: \_\_\_\_\_

I have completed this application truthfully and to the best of my ability, and have included a plan drawing and other required attachments.

 3/18/18  
Signature of Applicant Date

### Responsible Contact if other than the applicant

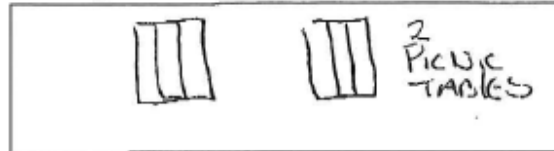
This is the person that the City may notify or contact at any time concerning the permitted temporary encroachment.

Name: \_\_\_\_\_  
 Business Owner  Other \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone # \_\_\_\_\_  
Email: \_\_\_\_\_

### Proposed Temporary Encroachment

Please consult the standards for temporary encroachments, listed on the back of this application.

Briefly describe the purpose of the temporary encroachment and the types of items that will be placed in the area:



- Attach a plan drawing showing the layout and dimensions of the proposed temporary encroachment area. If umbrellas, trees or other overhead structures are in the area, note the vertical dimensions on the plan drawing.
- Attach photographs, drawings or manufacturers' brochures sufficient to demonstrate that all temporary encroachments meet the standards.

### Other Required Attachments

- Copy of a valid business or privilege license to operate a business establishment adjacent to the public sidewalk which is the subject of the application
- Proof of current liability insurance as required for this permit (see Condition 3)
- If any are required, proof of any ABC license, health permits or other state permits for the business involved; list attached:  
\_\_\_\_\_  
\_\_\_\_\_
- If the proposed temporary encroachment will extend across adjacent businesses or properties, written consent of adjacent landowners and businesses
- If the business is located in the Courthouse Square Historic District and the proposed furnishings, fixtures and other decorative materials do not adhere to the "Design Guidelines for Temporary Encroachments, copy of an approved Certificate of Appropriateness

## Standards, Conditions & Prohibited Acts for Temporary Encroachments

Complete information on the temporary encroachment permit can be found in the *City of Graham Code of Ordinances* in Chapter 18, Article VII, Downtown Outdoor Displays, Dining and Other Temporary Encroachments.

### Standards

No permit shall be issued unless it meets all of the following standards, as applicable:

- (1) The permitted temporary encroachment area is limited to the area directly abutting the existing place of business, unless written consent of adjacent landowners and businesses is obtained and submitted with the application. The permitted area may extend to within two (2) feet of the curb.
- (2) Pedestrian travel upon the sidewalk shall be completely unobstructed a minimum of six (6) feet in width and seven (7) feet in height. No temporary encroachments shall be placed so as to block ingress or egress to or from any building, driveway, crosswalk, curb ramp, bus stop, fire hydrant, fire department connection or counter service window.
- (3) Furniture or other decorative materials shall be fire-retardant, pressure-treated or manufactured of fire resistive material, and shall not contain any commercial advertising. Additionally, all furniture, especially umbrellas, must be designed and installed to be secure in windy conditions.
- (4) Outdoor lighting of the temporary encroachment area may not be directed at or excessively illuminate any area other than the encroachment area.
- (5) Any portion of an outdoor dining area that abuts a building may be enclosed by a removable physical barrier or delineator. These shall meet any applicable building, fire or other codes or regulations and shall be at least fifty (50) percent open to maintain visibility of street-level activity. Any gate must swing into the property and remain unlocked during business hours.
- (6) Planters may not exceed a height of thirty-six (36) inches above the level of the sidewalk. Plants may not exceed a height of eight (8) feet above the level of the sidewalk.
- (7) In the Courthouse Square Historic District, all furnishings, fixtures and other decorative materials shall adhere to guidelines approved by the Historic District Commission. Alternatively, the applicant may submit an approved Certificate of Appropriateness as part of the permit application. In no event shall such Certificate of Appropriateness permit lesser standards than are required by this section.

### Conditions *excepted*

- (1) Each permit shall begin on July 1 of each year and shall expire on June 30 of each year... and shall be renewable upon satisfactory inspection, proof of insurance and payment of an annual fee... No fees shall be charged for temporary encroachments solely for the purpose of beautification, such as planters...
- (2) The permit shall be personal to the permittee and not transferable in any manner, and shall be specifically limited to the approved area.
- (3) The permittee shall maintain current liability insurance, issued by an insurance company licensed to do business in the state, protecting the licensee and the city from all claims for damage to property and bodily injury, including death, which may arise in connection with the temporary encroachment permit. Such insurance shall name the city as an additional insured and shall provide that the policy shall not terminate or be canceled prior to the expiration date without thirty (30) days' advance written notice to the city. The policy minimums shall be as follows: \$1 million general liability; \$1 million umbrella coverage; and, if applicable, \$1 million liquor liability.
- (6) No advertising is permitted on any stand or item, except to identify the name of the product or for the posting of prices.
- (7) No tables, chairs, fencing or any other movable items shall be attached, chained or in any manner affixed to any tree, post, curb, sidewalk, sign or other fixtures within or near the permitted area.
- (8) The serving and consumption of alcoholic beverages in outdoor dining areas is limited to enclosed areas.
- (9) Outdoor heaters may be utilized upon the review and written approval of the Graham Fire Department.

### Prohibited Acts

No merchant, vendor, business or property owner shall:

- (1) Permanently alter or damage the sidewalk or any other structures in the public right-of-way.
- (2) Store or leave any stand of items or merchandise overnight, except for outdoor dining areas, which may be kept in the permitted area at the permittee's risk.
- (3) Store, park or leave any vehicle, truck or trailer within the temporary encroachment area.





# Application for a CERTIFICATE OF APPROPRIATENESS

P.O. Drawer 357  
201 South Main Street  
Graham, NC 27253  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

The Historic Resources Commission (HRC) processes applications for Certificates of Appropriateness for (1) any changes in the external appearance of existing structures; (2) design of new structures; and (3) demolition of existing structures, within locally designated historic districts or landmarks. Regulations for Certificates of Appropriateness can be found in Article IV, Division 10, Historic Resources, of the *Development Ordinance*.

## Property

Street Address: 106 N. Main St.  
Property Owner: Jason Cox, Carolina Property Hold

## Project

General description of each modification or improvement:

1. New exterior windows on the south facade of the existing building.
2. New covered outdoor dining space located in the back of the property, which is the west side of the existing building. The structure will be clad in steel panels and have a glass roof and transparent glass windows and doors.
3. New outdoor walk-in cooler, screened with a pressure treated wood fence, stained.
4. New exterior door on west facade, near wood screen wall noted above.
5. Removal of loading dock, no longer in use.

If a site plan is required, has it been submitted?  Yes  No

Is there any approval pending by any other regulatory or administrative authority which may have a bearing on the proposed project?  Yes  No If yes, please specify:

**EXHIBITS:** This application **must be accompanied** by sketches, drawings, photographs, specifications, descriptions, etc. of the proposed project, which must be sufficiently detailed for the Commission to evaluate the proposal. **See the back of this application for a checklist of required exhibits.** There are 5 for signs, 6 for minor alterations, and 10 for new construction, additions or major alterations.

## Applicant

Name: Claire Haslam  
 Property Owner  Lessee  Other \_\_\_\_\_  
Mailing Address: po box 118  
City, State, Zip: Saxapahaw, NC 27340  
Phone # 336-260-6730  
Email: claireghaslam@gmail.com

I, the applicant, hereby make application for a Certificate of Appropriateness for a  Sign  Minor Alteration  New Construction, Addition or Major Alteration

I, the applicant, understand that this application cannot be processed unless and until it is complete, including all required exhibits, and it has been submitted at least 10 calendar days before the Commission meeting.

Claire Haslam 4/23/18  
Signature of Applicant Date

Signature of Owner, when applicable Date

## Representation at HRC Meeting

Who will represent the applicant at the HRC meeting? *Should have the authority to commit the applicant to make changes that may be suggested or required by the Commission.*

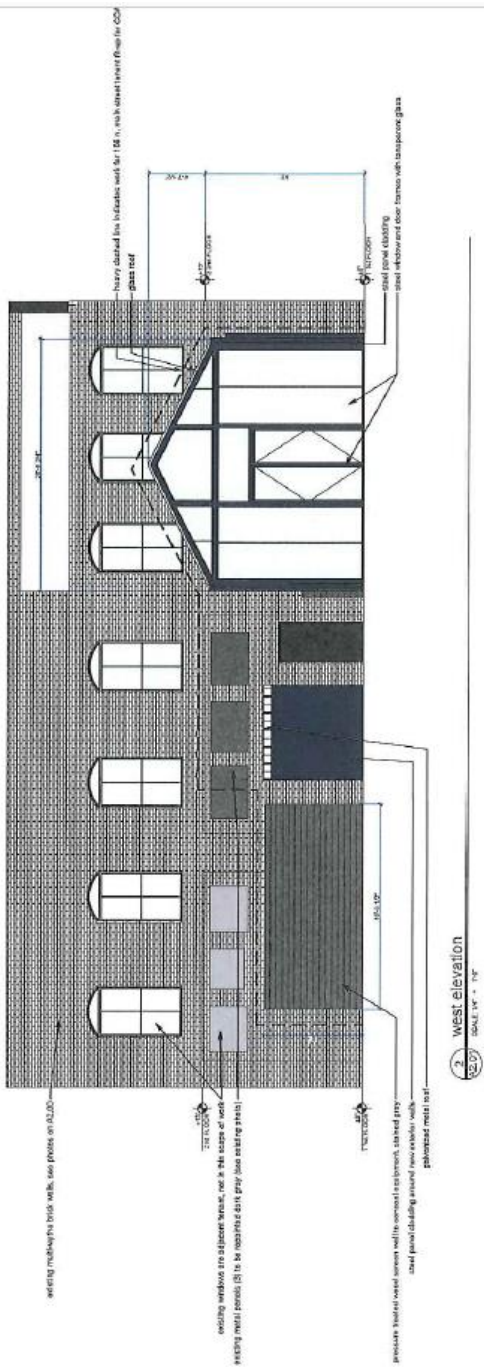
Name: Claire Haslam, see above

Relationship to Applicant: \_\_\_\_\_

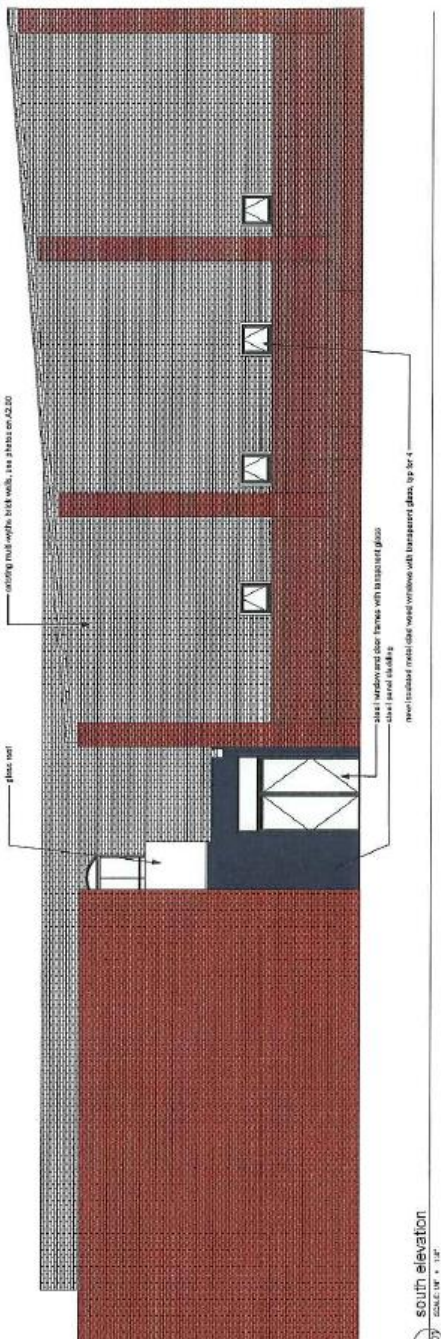
Phone # \_\_\_\_\_

Email: \_\_\_\_\_

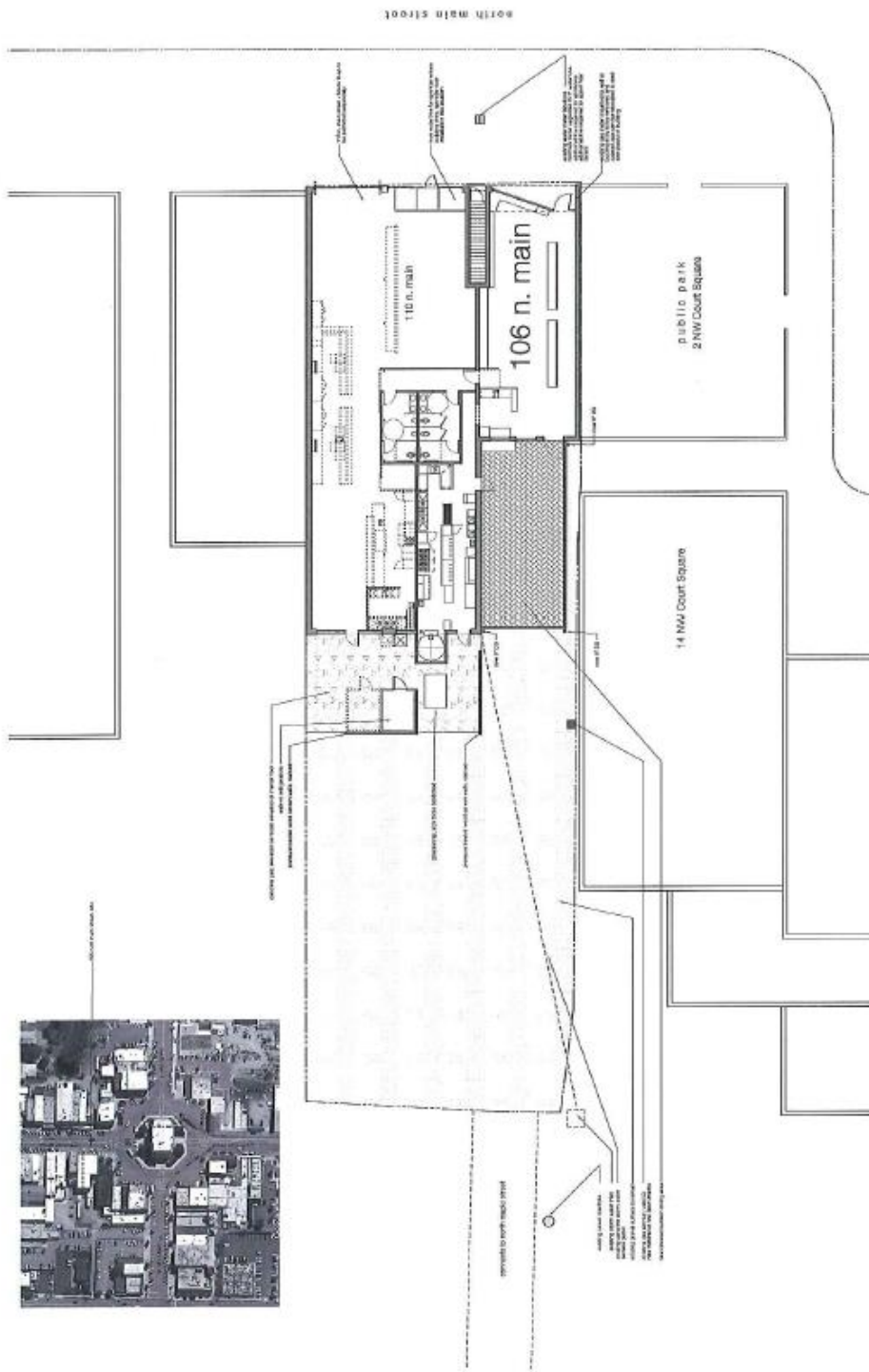
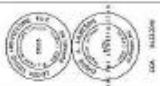
FOR OFFICE USE ONLY	
Received by: <u>AP</u>	Remarks:
Received date: <u>4/24/18</u>	<u>COA 1806</u>
Tax Map # <u>8884145594</u>	
HRC date: <u>5/8/18</u>	

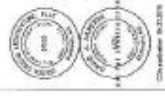


2 West elevation  
SCALE: 1/8" = 1'-0"



South elevation  
SCALE: 1/8" = 1'-0"



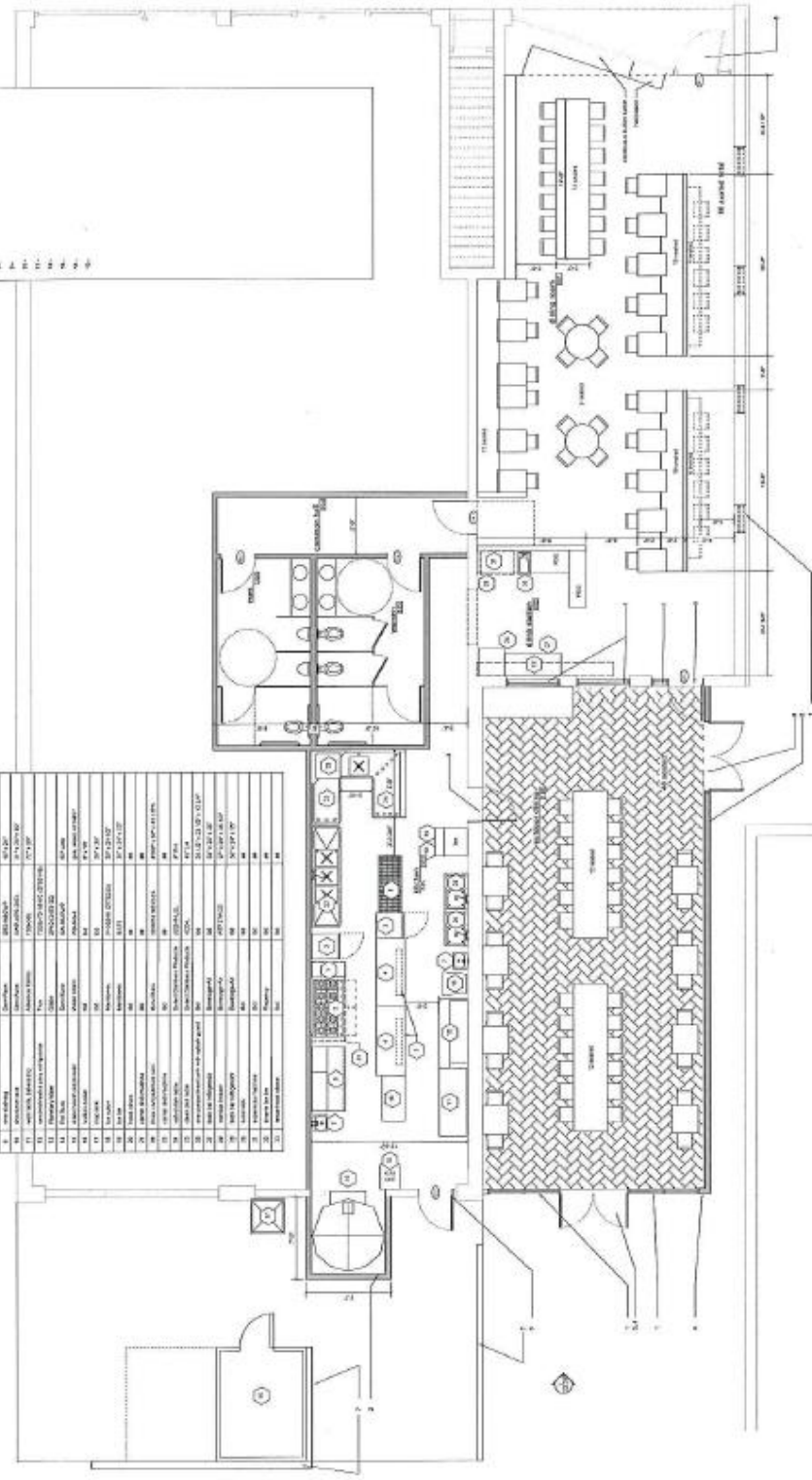


1) wall finish schedule

NO.	DESCRIPTION	FINISH	AREA
1	WALL	CONCRETE	1000
2	WALL	PAINT	1000
3	WALL	GLASS	1000
4	WALL	WOOD	1000
5	WALL	BRICK	1000
6	WALL	STONE	1000
7	WALL	CEILING	1000
8	WALL	FLOOR	1000
9	WALL	ROOF	1000
10	WALL	MECHANICAL	1000
11	WALL	ELECTRICAL	1000
12	WALL	PLUMBING	1000
13	WALL	MECHANICAL	1000
14	WALL	ELECTRICAL	1000
15	WALL	PLUMBING	1000
16	WALL	MECHANICAL	1000
17	WALL	ELECTRICAL	1000
18	WALL	PLUMBING	1000
19	WALL	MECHANICAL	1000
20	WALL	ELECTRICAL	1000
21	WALL	PLUMBING	1000
22	WALL	MECHANICAL	1000
23	WALL	ELECTRICAL	1000
24	WALL	PLUMBING	1000
25	WALL	MECHANICAL	1000
26	WALL	ELECTRICAL	1000
27	WALL	PLUMBING	1000
28	WALL	MECHANICAL	1000
29	WALL	ELECTRICAL	1000
30	WALL	PLUMBING	1000

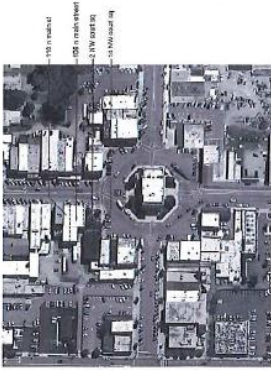
2) door plan key notes

- 1. All doors shall be 2'-0" wide unless otherwise noted.
- 2. All doors shall be 8'-0" high unless otherwise noted.
- 3. All doors shall be 1-1/2" thick unless otherwise noted.
- 4. All doors shall be 1-1/2" thick unless otherwise noted.
- 5. All doors shall be 1-1/2" thick unless otherwise noted.
- 6. All doors shall be 1-1/2" thick unless otherwise noted.
- 7. All doors shall be 1-1/2" thick unless otherwise noted.
- 8. All doors shall be 1-1/2" thick unless otherwise noted.
- 9. All doors shall be 1-1/2" thick unless otherwise noted.
- 10. All doors shall be 1-1/2" thick unless otherwise noted.
- 11. All doors shall be 1-1/2" thick unless otherwise noted.
- 12. All doors shall be 1-1/2" thick unless otherwise noted.
- 13. All doors shall be 1-1/2" thick unless otherwise noted.
- 14. All doors shall be 1-1/2" thick unless otherwise noted.
- 15. All doors shall be 1-1/2" thick unless otherwise noted.
- 16. All doors shall be 1-1/2" thick unless otherwise noted.
- 17. All doors shall be 1-1/2" thick unless otherwise noted.
- 18. All doors shall be 1-1/2" thick unless otherwise noted.
- 19. All doors shall be 1-1/2" thick unless otherwise noted.
- 20. All doors shall be 1-1/2" thick unless otherwise noted.
- 21. All doors shall be 1-1/2" thick unless otherwise noted.
- 22. All doors shall be 1-1/2" thick unless otherwise noted.
- 23. All doors shall be 1-1/2" thick unless otherwise noted.
- 24. All doors shall be 1-1/2" thick unless otherwise noted.
- 25. All doors shall be 1-1/2" thick unless otherwise noted.
- 26. All doors shall be 1-1/2" thick unless otherwise noted.
- 27. All doors shall be 1-1/2" thick unless otherwise noted.
- 28. All doors shall be 1-1/2" thick unless otherwise noted.
- 29. All doors shall be 1-1/2" thick unless otherwise noted.
- 30. All doors shall be 1-1/2" thick unless otherwise noted.



3) first floor plan 1/8"=1'-0"





VICINITY MAP



**EXISTING SOUTH ELEVATION + ADJACENT SITES**

EXISTING SOUTH ELEVATION OF 106 N. MAIN ST. SEE WEST ELEVATION ADJACENT SITES  
 BETWEEN 14th AND 15th ST. SQUARE IS THE PART OF 106 N. MAIN STREET



**EXISTING WEST ELEVATION + ADJACENT SITES**

EXISTING WEST ELEVATION OF 106 N. MAIN ST. SEE SOUTH ELEVATION ADJACENT SITES  
 BETWEEN 14th AND 15th ST. SQUARE IS THE PART OF 106 N. MAIN STREET

**TUBE ARCHITECTURAL DS-WS08**  
LED Wall Mounts

**WAC LIGHTING**  
Responsible Lighting®



**PRODUCT DESCRIPTION**

The latest energy efficient LED technology in an appealing cylindrical profile delivers accent and wall wash lighting. Comes in various light distribution and beam angle options.

Fixture Type:

Catalog Number:

Project:

Location:

**FEATURES**

- High performance exterior rated LED wall mount light
- Fixture can install upside down to alter light distribution
- Solid aluminum construction
- 5 year warranty

**SPECIFICATIONS**

**Input:** Universal voltage 120V - 277VAC, 50/60Hz  
**Dimming:** Electronic low voltage (ELV): 100% - 10% (120V only)  
 0-10V: 100% - 5% (120-277V)  
**Light Source:** High output 3 Step Mac Adam Ellipse COB  
 Rated life of 65,000 hours at L70  
**Finish:** Electrostatically powder coated, white, black, bronze and **graphite**  
**Standards:** IP65 rated, ETL & cETL wet location listed, Energy Star 2.0 (offerings marked with an asterisk)

**ORDERING NUMBER**

Diameter	Watt	Color Temp	CRI	Lumen	CBCP	Efficacy (lm/w)	Light Distribution	Finish
<p><b>DS-WS08 8" 48W</b></p>	<b>S9275</b>	2700K	90	3075	16382	64	Straight up or down 18°	<b>BK</b> Black <b>WT</b> White <b>BZ</b> Bronze <b>GH</b> Graphite
	<b>S275</b>	2700K	85	3540	18856	74		
	<b>S9305</b>	3000K	90	2975	15847	62		
	<b>S305</b>	3000K	85	3615	19254	75		
	<b>S355</b>	3500K	85	3855	20525	80		
	<b>S405</b>	4000K	85	3915	20847	82		
	<b>N9275</b>	2700K	90	3075	11830	64	Straight up or down 21°	
	<b>N275</b>	2700K	85	3540	13616	74		
	<b>N9305</b>	3000K	90	2975	11443	62		
	<b>N305</b>	3000K	85	3615	13903	75		
	<b>N355</b>	3500K	85	3850	14821	80		
	<b>N405</b>	4000K	85	3910	15053	82		
<b>F9275</b>	2700K	90	3035	6200	64	Straight up or down 35°		
<b>F275</b>	2700K	85	3495	7136	73			
<b>F9305</b>	3000K	90	2935	5997	50			
<b>F305</b>	3000K	85	3565	7287	74			
<b>F355</b>	3500K	85	3805	7768	79			
<b>F405</b>	4000K	85	3806	7889	80			
<b>F927A</b>	2700K	90	2870	n/a	60	Away from the wall		
<b>F27A</b>	2700K	85	3305	n/a	69			
<b>F930A</b>	3000K	90	2775	n/a	58			
<b>F30A</b>	3000K	85	3375	n/a	70			
<b>F35A</b>	3500K	85	3595	n/a	75			
<b>F40A</b>	4000K	85	3655	n/a	76			
<b>F927B</b>	2700K	90	2870	n/a	60	Towards the wall		
<b>F27B</b>	2700K	85	3305	n/a	69			
<b>F930B</b>	3000K	90	2775	n/a	58			
<b>F30B</b>	3000K	85	3375	n/a	70			
<b>F35B</b>	3500K	85	3595	n/a	75			
<b>F40B</b>	4000K	85	3655	n/a	76			

**DS-WS08-** -

Example: **DS-WS08-F930A-WT**

wacighting.com  
 Phone (800) 526.2588  
 Fax (800) 526.2585

Headquarters/Eastern Distribution Center  
 44 Harbor Park Drive  
 Port Washington, NY 11050

Central Distribution Center  
 1600 Distribution Ct  
 Lithia Springs, GA 30122

Western Distribution Center  
 1750 Archibald Avenue  
 Ontario, CA 91760

WAC Lighting retains the right to modify the design of our products at any time as part of the company's continuous improvement program. FEB 2018



# STAFF REPORT

Prepared by Alexa Powell, Planner

## Patterson Building (COA1806)

**Type of Request:** Certificate of Appropriateness

### Meeting Dates

Historic Resources Commission  
on May 8, 2018

### Summary

The applicant is requesting approval of a Certificate of Appropriateness (COA) for the following changes to the Patterson building:

- 1) New exterior windows on the south façade of the existing building
- 2) New covered outdoor dining space located in the back of the property, which is the west side of the existing building. The structure will be clad in steel panels and have a glass roof and transparent glass windows and doors.
- 3) New outdoor walk-in cooler, screened with a pressure treated wood fence, stained.
- 4) New exterior door on west façade, near wood screen wall noted above.
- 5) Removal of loading dock, no longer in use.

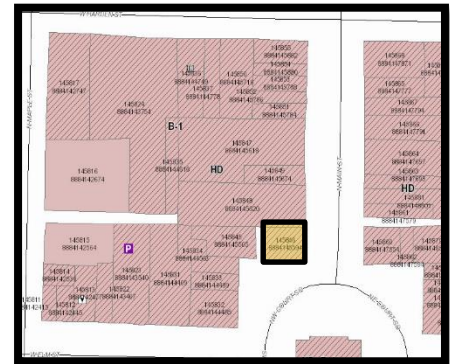
The south facing wall of the Patterson building is a contemporary structure built in the 2000's and is not historically significant.

See map of the proposed location. Attached is the COA application including a project site plan, floor plan, and design renderings.

### Major Work

- Construction of a new building or auxiliary structure
- Change, alteration or replacement of architectural details and style resulting in a change in the appearance of the structure
- Replacement or addition of windows or doors

**Location**  
106 N. Main St.  
GPIN: 8884145594



## **Conformity to the *Historic Resources Handbook & Other Applicable Policies***

### **Historic Resources Handbook;**

#### **C. Additions to Existing Buildings**

- **C.1.2** More recent alterations that are not historically significant may be removed.
- **C.1.3** Additions to existing buildings should be compatible with the size, scale, color, material, and character of the main building and its environment.
- **C.1.4** New additions or alterations to buildings should not obscure or confuse the essential form and character of the original building.





# Application for a CERTIFICATE OF APPROPRIATENESS

P.O. Drawer 357  
201 South Main Street  
Graham, NC 27253  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

The Historic Resources Commission (HRC) processes applications for Certificates of Appropriateness for (1) any changes in the external appearance of existing structures; (2) design of new structures; and (3) demolition of existing structures, within locally designated historic districts or landmarks. Regulations for Certificates of Appropriateness can be found in Article IV, Division 10, Historic Resources, of the *Development Ordinance*.

## Property

Street Address: 101 N. Main St.  
Property Owner: Jason Cox

## Project

General description of each modification or improvement:

Mural on inside (alley wall)  
of Scott building.  
12' x 16'  
Image attached  
  
Live mural will be painted  
during Love Graham Festival  
May 19th w/ Community  
Involvement

If a site plan is required, has it been submitted?  Yes  No

Is there any approval pending by any other regulatory or administrative authority which may have a bearing on the proposed project?  Yes  No If yes, please specify:

**EXHIBITS:** This application must be accompanied by sketches, drawings, photographs, specifications, descriptions, etc. of the proposed project, which must be sufficiently detailed for the Commission to evaluate the proposal. See the back of this application for a checklist of required exhibits. There are 5 for signs, 6 for minor alterations, and 10 for new construction, additions or major alterations.

## Applicant

Name: Chelsea Driley  
 Property Owner  Lessee Other NON PROFIT  
Mailing Address: 200 N. Main 2nd fl  
City, State, Zip: Graham NC 27253  
Phone # 336 260 4288  
Email: chelsca@thecooperative.co

I, the applicant, hereby make application for a Certificate of Appropriateness for a  Sign  Minor Alteration  New Construction, Addition or Major Alteration

I, the applicant, understand that this application cannot be processed unless and until it is complete, including all required exhibits, and it has been submitted at least 10 calendar days before the Commission meeting.

[Signature] 4/20/18  
Signature of Applicant Date  
[Signature] 4/20/18  
Signature of Owner, when applicable Date

## Representation at HRC Meeting

Who will represent the applicant at the HRC meeting?  
*Should have the authority to commit the applicant to make changes that may be suggested or required by the Commission.*

Name: \_\_\_\_\_  
Relationship to Applicant: \_\_\_\_\_  
Phone # \_\_\_\_\_  
Email: \_\_\_\_\_

FOR OFFICE USE ONLY	
Received by: <u>AP</u>	Remarks: <u>COA 1807</u>
Received date: <u>4/25/18</u>	
Tax Map # <u>145860</u>	
HRC date: <u>5/8/18</u>	





# STAFF REPORT

Prepared by Alexa Powell, Planner

## Scott Building Alley Mural (COA1807)

**Type of Request:** Certificate of Appropriateness

### Meeting Dates

Historic Resources Commission  
on May 8, 2018

### Summary

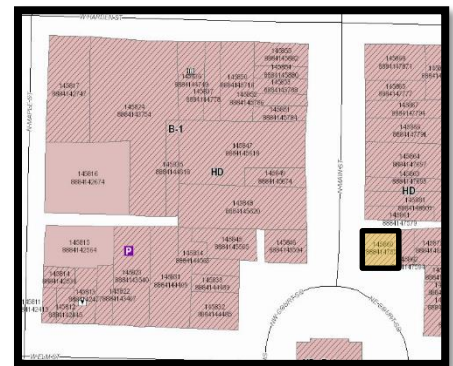
The applicant is requesting approval of a Certificate of Appropriateness (COA) for a 12x16 mural on the north facing alley wall of the Scott Building.

Live mural to be painted during the love Graham Festival May 19<sup>th</sup> with community involvement.

The brick appears to have previously been covered by stucco.

See map of the proposed location. Attached is the COA application including an image of the proposed mural and photos of the site.

**Location**  
101 N. Main St.  
GPIN: 8884147554



## Conformity to the *Historic Resources Handbook & Other Applicable Policies*

### Historic Resources Handbook;

#### 12. Exterior Colors

Historical color schemes are appropriate for the style and character of the district. Colors may be chosen based on paint chip analysis of a building's original color or based on colors used on other buildings of the period.

**B.12.1** The placement of color should be appropriate to the architectural style of the structure.





# Application for a CERTIFICATE OF APPROPRIATENESS

P.O. Drawer 357  
201 South Main Street  
Graham, NC 27253  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

The Historic Resources Commission (HRC) processes applications for Certificates of Appropriateness for (1) any changes in the external appearance of existing structures; (2) design of new structures; and (3) demolition of existing structures, within locally designated historic districts or landmarks. Regulations for Certificates of Appropriateness can be found in Article IV, Division 10, Historic Resources, of the *Development Ordinance*.

### Property

Street Address: 101 N. Main

Property Owner: Jason Cox

### Project

General description of each modification or improvement:

Mural Project

If a site plan is required, has it been submitted?  Yes  No

Is there any approval pending by any other regulatory or administrative authority which may have a bearing on the proposed project?  Yes  No If yes, please specify:

**EXHIBITS:** This application **must be accompanied** by sketches, drawings, photographs, specifications, descriptions, etc. of the proposed project, which must be sufficiently detailed for the Commission to evaluate the proposal. **See the back of this application for a checklist of required exhibits.** There are 5 for signs, 6 for minor alterations, and 10 for new construction, additions or major alterations.

### Applicant

Name: Chelsea Dilley

Property Owner  Lessee Other \_\_\_\_\_

Mailing Address: 200 N. Main, 2nd Floor

City, State, Zip: Graham NC 27253

Phone # 336 260 4288

Email: Chelsea@the.cooperative.com

I, the applicant, hereby make application for a Certificate of Appropriateness for a  Sign  Minor Alteration  New Construction, Addition or Major Alteration

I, the applicant, understand that this application cannot be processed unless and until it is complete, including all required exhibits, and it has been submitted at least 10 calendar days before the Commission meeting.

[Signature] 4/20/18  
Signature of Applicant Date

[Signature] 4/20/18  
Signature of Owner, when applicable Date

### Representation at HRC Meeting

Who will represent the applicant at the HRC meeting? *Should have the authority to commit the applicant to make changes that may be suggested or required by the Commission.*

Name: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Phone # \_\_\_\_\_

Email: \_\_\_\_\_

FOR OFFICE USE ONLY	
Received by: <u>AP</u>	Remarks: <u>COA 1808</u>
Received date: <u>4/20/18</u>	
Tax Map # <u>145860</u>	
HRC date: <u>5/8/18</u>	



# STAFF REPORT

Prepared by Alexa Powell, Planner

## Scott Building Mural (COA1808)

**Type of Request:** Certificate of Appropriateness

### Meeting Dates

Historic Resources Commission  
on May 8, 2018

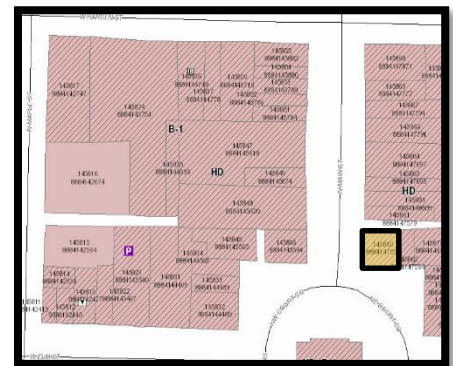
### Summary

The applicant is requesting approval of a Certificate of Appropriateness (COA) for a south facing mural on the Scott Building.

At the time of submittal, the City did not receive details about the size, colors, or design of the proposed mural. Without more information it is difficult to identify which Historic Resources Handbook policies may apply. Out of an abundance of caution policies related to painting previously unpainted brick were included in potentially applicable policies.

See map of the proposed location. Attached is the COA application and a photo of the proposed location.

**Location**  
101 N. Main St.  
GPIN: 8884147554



## Conformity to the *Historic Resources Handbook & Other Applicable Policies*

### Historic Resources Handbook;

#### B. Building Exteriors

##### 2. Masonry

- **B.2.7** Unpainted masonry should not be painted.

##### 7. Exterior Walls

- **B.7.6.** It is not appropriate to paint or coat unpainted historic exterior walls.

##### 12. Exterior Colors

- **B.12.1** The placement of color should be appropriate to the architectural style of the structure.
- **B.12.4** Materials such as brick, stone, wood shingles, and certain metals, which have historically been unpainted, should not be painted.

