

# Historic District Commission Meeting Agenda

September 11, 2013 at 5:30pm Council Chambers, 201 S Main St

- 1. Approve minutes of the May 29, 2013 meeting
- 2. Consider applications for the 2013-14 Façade Grant Program *Total City funds requested: \$5,210* 
  - a. Carolina Property Holdings, LLC, for property located at 200 N Main St \$9,820, maximum City match of \$4,910
    - Approval of this project will constitute approval of a Certificate of Appropriateness
    - Install 12 bahama shutters along third floor windows to match prior renovations
  - b. Tony I. Wood, for property located at 127 W Harden St \$600, maximum City match of \$300
    - · Scrape and paint upper half of front façade and all of left (western) side
- 3. Recommend appointment of new members to fill two vacant positions

A complete agenda packet is available at www.cityofgraham.com/boards.

#### HISTORIC DISTRICT COMMISSION Wednesday, May 29, 2013

The Historic District Commission held a called meeting on Wednesday May 29, 2013 at 5:30 p.m. in the Council Chambers of the Graham Municipal Building. Commission Members present were Cary Worthy, Jimmy Linens, Brenda Sykes, Lauren Nance, Denise Baker and Steven West. Larry Brooks, Hayes Teague and Eric Crissman were absent. Staff members present were Melissa Guilbeau, City Planner, and Martha Johnson, Zoning/Inspections Technician.

Steven West called the meeting to order.

- 1. A motion was made to approve the minutes from the April 3, 2013 meeting by Cary Worthy and seconded by Lauren Nance. The motion carried unanimously.
- 2. The next item was a request by the Graham Presbyterian Memorial Garden (COA1301) committee for a Certificate of Appropriateness to construct a Memorial Garden on the grounds between the church and West Harden Street. The Memorial Garden will include a 7-1/2 foot tall brick wall, two brick and stone benches, and new landscaping all flanking a circular brick paver area and connecting path. Mr. Bill Cline of 1300 Branson Drive spoke on behalf of the committee working on this project for the church to handle members' ashes for cremation who wish to use the garden. Mr. Cline stated that the church sign has a cement cap and so will the wall. He said the brick matches the fountain but not the brick on the church. The wall is only six and half feet tall instead of seven feet because it drops below the pavers. Also the wall is fifteen feet across with two benches at the wall.

Mr. Cline stated that the cross on the wall is an open space. Cary Worthy asked if from Harden Street could you see the back and one side of the wall and Mr. Cline replied yes. Cary Worthy stated that the foliage will hide a lot of the view of the wall. Cary Worthy made a motion to approve, second by Brenda Sykes. The motion carried unanimously.

Steven West thanked Melissa Guilbeau for letting the members of the Board know about the Historic Preservation Workshop and thanked her for attending the workshop.

With no further business the meeting was adjourned.

Respectfully Submitted, Martha Johnson



### 2013-2014 Façade Grant Program 2222i2ation

Property Information	Applicant @nformation
Street Address: 200 N Main St, Third Floor	Name: Carolina Property Holdings, LLC
Tax Parcel ID®: 145857	Phone Number: (336) 263-1180
Owner's Name: Carolina Property Holdings, LLC	Email:jcox@compasshco.com
Ise of Building: Office, Storefront	Relationship to Property (check one):
Business Name (if applicable):	Property Owner Tenant®Business Owner
the proposed renolations, specifically identifying changes	ing photo of the building and 20 a draving, seletch or picture of s and paint color for each detail of the building.  to continue upgrading of exterior and matching prior
The Calist for a Tomplete Application  The California Tomplete Application  The California Tomplete Application	Ettach at least the itemized cost estimates for proposed Port.
I have read the City of Graham Façade Grant Program	
I have met with the City Building Inspector. My project	
	tandards for rehabilitation. @uilding is not older 30 years old
The owner's written and signed permission is attache	·· —
	tch and  or picture of the proposed renovation are attached.
At least two itemized project cost estimates are attac	med.
and the application must be approved by the Graham His	ram must be used in the manner described in this application, storic District Commission prior to commencement of any proved application may result in a forfeiture of all grant funds.
9 Carbo 8/28/13	
Applicant Dignature	ate







## Contractor Bid Form

Orders@scopefs.com / Phone 919-900-1000

Date:	August 27, 2013
QUOTE ID#	(VENDORS)

Total \$

11,100.00

			Approval Signature	
	E	Estimated Time to C	Complete	
	1	5 days		
Qty	Description		Unit Price	Line Total
1.00	We are pleased to provide the following quote for Shut Street, Graham: Thirteen Aluminum Bahama Shutters Dimensions: 60" Wide x 48" Roof Color = Black	ters @200 Main	\$ 11,100.00	\$ 11,100.00
This is a quotation on the good to this quote.	goods and services named, subject to the conditions noted below and any co	nditions attached	Subtotal	\$ 11,100.00

All vendor services will be managed and billed directly by Scope FSM to the client as approved.

This bid is provided by the above vendor exclusively to Scope Field Services, and all payments and approvals are subject to all terms and conditions of our Vendor Agreement.

# Monroe Development & Construction LLC

1019 Powers Lane
Winterville, NC
28590
252-367-6625
NC General Contractor Lic.
# 62688 Unlimited I
monroeconst@suddenlink.net

August 27, 2013

We propose to provide all labor and materials, equipment to complete all work to the specifications listed below.

- 1. Fabricate and Install Twelve (12) Bahama Shutters: 52" wide x 48" height with the following.
- 2. Powder coating of Dark Bronze
- 3. Welded aluminum with Oval-Blades
- 4. To be attached with Top Hinges and 1" Square Rod Legs

In the amount of \$9819.72

Thank You

Monroe Development & Construction LLC

Total

\$



### 2013-2014 Façade Grant Program Application

RECEIVED

AUG 3 0 2013

CITY OF GRAHAM

Property Information	Applicant Information INSP. / P.Z.		
Street Address: 127 WEST HARDEN ST	ST Name: TONG I WOOD		
Tax Parcel ID#: 145904	Phone Number: 336 - 260-9919 226345		
Owner's Name: TONY I WOOD Email: TONY WOOD 1947 @ BELL SO			
Use of Building: RENTAL	Relationship to Property (check one):		
Business Name (if applicable):	Property Owner Tenant/Business Owner		
Write a succinct description below and attach 1) an existing place the proposed renovations, specifically identifying changes and 1) SCRAPE & PAINT UPPER H (2) SCRAPE * PAINT LEFT S (OLOR WILL REMAIN PICTURES ATTACIJE) WILL  Total Estimated Cost (lowest bid quote): \$ 600.00 At	ALF OF EXTERIOR BLDG.  LDE OF EXTERIOR BLDG.		
Checklist for a Complete Application			
have read the City of Graham Façade Grant Program Over	erview and fully understand the agreement.		
I have met with the City Building Inspector. My project [d	oes 🔲 / does not 🔲] require a building permit.		
☐ I have complied with the Secretary of the Interior's Stand	ards for rehabilitation. (Building is not over 30 years old )		
The owner's written and signed permission is attached, if	applicant is not owner. (Not applicable )		
An existing picture of the building and a drawing, sketch a	and/or picture of the proposed renovation are attached.		
At least two itemized project cost estimates are attached			





John Dowdy Home Repair

RECEIVED

AUG 3 0 2013

CITY OF GRAHAM INSP: / P.Z.

Estimate for the painting of building at 127 w. Harden St. in Graham N.C. at 127 w. Harden St. in Graham N.C. Scraze and paint front and left side of building exterior.

Cost estimate with materials and labor \$60000.

John Sowely

# CLIFF THOMAS PAINTING

AUG 3 0 2018 CITY OF GRAHAM

ESTIMATE FOR PAINTING @ 127 W. HARDEN ST.

- JOB DESCRIPTION -

- 1) SCRAPE + PAINT UPPER HALF OF EXTERIOR FRONT
- 2) SCRADE + PAINT LEFT SIDE OF EXTERIOR BLDG.

COSTS ESTIMATE - \$650.00 (INCLUDES LABOR & MATERIALS)

Cun Itu

# J S PRESSURE CLEANING and PAINT CO. INC.

**Rotobrush Air Duct System Cleaning** 

P.O. Box 1706 • Burlington, NC 27216-1706 (336) 229-5191 • Johnny Pruitt (919) 942-5959 • Chapel Hill jspaintc@aol.com

### **Proposal**

Proposal Submitted To	PI	none	Date	
Tony woods		260-9919	8130113	
Street		b Name		
127 Harden St.				
City, State, and Zip Code	Jo	Job Location		
araham, NC	2.31.1			
Owner	Date of Plans		Job Phone	
s hereby propose to furnish materials ar	nd labor necessary for the com	pletion of:		
Left side of build	ing-Non vin	W Side.	RECEIVED	
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Molerials + Exper	MCE 500.0			
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WE PROPOSE hereby to furnish materia	and labor - complete in acci	ordance with above specification	ns, for the sum of:	
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Payment to be made as follows:				
			2 / 1/1	
All meterial is guaranteed to be as specified substantial workmanlike manner according		Authorized Signature	77. Thutte	
standard practices. Any alteration or devi-	ation from above specifications	7/	1000	
involving extra costs will be executed only become an extra charge over and above	upon witten orders, and will the estimate All agreements	Note: The second		
contingent upon strikes, accidents or delays beyond our control.		Note: This proposal may be withe accepted within	days.	
			A. A. J.	
ACCEPTANCE OF PROPOSAL The ab				
conditions are satisfactory and are hereby as	copted. You are authorized to	Signature		
do the work as specified. Payment will be made as outlined above.		0.47 cm. F		
ALCO STATE		0.01.1		
Date of Acceptance:		Signature		

### Volunteer Application City of Graham Boards and Commissions

If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years old, and are willing to volunteer your time and expertise to your community, please complete and return to:

City of Graham Attn: City Clerk PO Drawer 357 Phone (336)570-6700

OCT 2 2011
CITY OF GRAHAM

Please check all Boards and Commissions on which you would be willing to serve:  Extra-territorial residents can only serve on the Board of Adjustments or the Planning & Zoning Board  Alcohol Beverage Control (3 years) Board of Adjustments (3 years) Board of Adjustments (3 years) Appearance Commission (4 years) Appea	PO Drawer 357 Graham, NC 27253	Fax (336)57	0-6703 .		NAMANA PEZ PEZ
Alcohol Beverage Control (3 years) Bogard of Adjustments (3 years) Alcohol Beverage Control (3 years) Bogard of Adjustments (3 years) Appearance Commission (4 years) Alcohol Beverage Control (3 years) Appearance Commission (4 years) Alcohol Beverage Control (3 years) Appearance Commission (4 years) Alcohol Beverage Control (5 years) Alcohol Beverage Control (3 years) Appearance Commission (4 years) Alcohol Beverage Control (3 years) Appearance Commission (4 years)  If you are currently serving on a Board in the City of Graham please list:  Personal Information (please print)  Name:  Address:  Alcohol Beverage Control (5 years)  Please list and provide printing the City of Graham please list:  Personal Information (please print)  Phome Address:  Alcohol Beverage Control (5 years)  Please list and provide printing the position:  Chica Chica Chair Blanch of Control Please Isst the names of civic organizations in which you hold current membership):  Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application:  Chair Aurs singly tome Advisory Commistee  Nice Chair Blanch Inform Planch Committee  Why to you wish to serve the City in this capacity?  And County and County and City of Alcohol County and City of Alcohol County and County and County and City of Alcohol County and County and City of Alcohol County and County					
Bogged of Adjustments (3 years)  Appearance Commission (4 years)  Derham Housing Authority (5 years)  If you are currently serving on a Board in the City of Graham please list:  Personal Information (please print)  Name:  Derace  Dakarove Dr. Graham  Mailing Address:  Home Address (if different):  Benefit of District Commission (4 years)  More Phone:  304  Dakarove Dr. Graham  Home Address (if different):  Benefit of District Commission (4 years)  Work Phone:  Child Care  Civic Involvement (please list the names of civic organizations in which you hold current membership):  Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application:  Chair Runs and Committee  Wice Chair Run home Advisery Committee  Wire Chair Run home Advisery Committee  Wire Chair Run home Committee  Wire Committee  Wire Committee  Why do you wish to serve the City in this capacity?  The County of the Committee Community and City of Markety Head County and City of Markety And County and City of Markety Head County and City of Markety And County And County and City of Markety And County And	Extra-territorial residents can only s	erve on the Board of Adjust	tments or the Planning & Zor	ing Board	
Personal Information (please print)  Name: Srace Baldwin  Mailing Address: 304 Oakarove Dr. Graham please list:  Mailing Address: 304 Oakarove Dr. Graham Alaram  Home Address: (if different): 304 Oakarove Dr. Graham Alaram  Home Phone: 336 2297003 Work Phone: Cell 2694788  Employer: Position: Child Care  Civic Involvement (please list the names of civic organizations in which you hold current membership):  Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application:  Char Rar Indoor Planning Committee  Why ob you wish to serve the City in this capacity?  The Our Youth and County and City Whiteship and County and Count	Alcohol Beverage Control (	3 years)		• •	,
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Personal Information (please print)  Name: Grace Balwin  Mailling Address: 304 Oakarove Dr. Graham  Home Address (if different): 304 Oakarove Dr. Graham 377353  Home Phone: 336 2297003 Work Phone: Cell 2694788  Employer: Self Position: Child Care  Civic Involvement (please list the names of civic organizations in which you hold current membership):  Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application:  Their - Nursing Home Advisory Committee  Nice Chair Rackington Planning Committee  With organist to serve the fifty in this papacity?  To Keep In County of the Advisory Information Infancement  ADD Our Youth and County and City Applications  ADD Our Youth and County and City Applications  ADD Our Youth Contractor for and City Applications  ADD Our Youth Contractor for and City Applications  ADD Our Youth Contractor for and Commit Task force  ADD Our Youth Contractor for and Commit Task force  PRISALC Roll T.  EQuilibrate Ministry  PRISALC Roll T.  PRISALC Additional Contractor for and Commit Task force  PRISALC Roll T.  PRISALC Additional Contractor for and Commit Task force  PRISALC Roll T.  PRISALC Additional Contractor for and Con				ion (4 voors)	
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If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253 By email: aburgess@cityofgraham.com By Fax: (336)570-6703 For questions, call: (336)570-6700 Please check all Boards and Commissions on which you would be willing to serve: Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board Alcohol Beverage Control (3 years) Canine Review Board (3 years) Planning Board (3 years) Board of Adjustment (3 years) Appearance Commission (4 years) Recreation Commission (3 years) Tree Board (3 years) Graham Housing Authority (5 years) ✓ Historic District Commission (4 years) Graham Historical Museum (3 years) Graham Sports Hall of Fame (6 years) If you are currently serving on a Board in the City of Graham, please list: N/A Personal Information Hank Dietz Name: 312 West Elm Street, Graham, NC 27253-2806 Mailing Address: Home Address (if different) \_ 336-420-6297 336-229-0939 Work Phone: Home Phone: CIO Dietz & Associates, LLC Position: Employer: dietz1980@triad.rr.com Email Address \_ Civic Involvement (please list the names of civic organizations in which you hold current membership): N/A Please list any work, volunteer, and/or educational experience that you would like us to consider N/A Why do you wish to serve the City in this capacity? To preserve the history of Graham and insure its availability to future generations.



#### Volunteer Application City of Graham Boards and Commissions



If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

By mail: City of Graham, Attn: City Clerk, PO Drawer 357, Graham, NC 27253 By email: aburgess@cityofgraham.com For questions, call: (336)570-6700 By Fax: (336)570-6703 Please check all Boards and Commissions on which you would be willing to serve: Extra-territorial residents can only serve on the Board of Adjustment or the Planning Board Alcohol Beverage Control (3 years) Canine Review Board (3 years) Planning Board (3 years) Board of Adjustment (3 years) Recreation Commission (3 years) √ Appearance Commission (4 years) Graham Housing Authority (5 years) √ Tree Board (3 years) Historic District Commission (4 years) Graham Historical Museum (3 years) Graham Sports Hall of Fame (6 years) If you are currently serving on a Board in the City of Graham, please list: Personal Information Helen H. Sharpe Name: 522 N Main Street, Graham, NC 27253 Mailing Address: Home Address (if different) \_ 336-226-1323 336-538-8728 Home Phone: Work Phone: Reimbursement Coordinator Alamance Regional Med Cntr Position: Employer: whsharpe@triad.rr.com Email Address Civic Involvement (please list the names of civic organizations in which you hold current membership): Beta Sigma Phi Please list any work, volunteer, and/or educational experience that you would like us to consider Girls Scouts of America Why do you wish to serve the City in this capacity? I have lived in Graham since 1968. Graham is unique, beautiful and a great place to live.

#### RECEIVED

JUL 25 2013



#### Volunteer Application City of Graham Boards and Commissions

CITY OF GRAHAM



If you are a City of Graham resident or reside in the extra-territorial jurisdiction (ETJ), at least 18 years, and are willing to volunteer your time and expertise to your community, please complete and return to:

	Graham, Attn: City Clerk, PO l ess@cityofgraham.com	Drawer 357, Graham, NC 27253
By Fax: (336)57		For questions, call: (336)570-6700
		n which you would be willing to serve: he Board of Adjustment or the Planning Board
Board of Adj Appearance Graham Hou Graham Hist Graham Spo	erage Control (3 years) justment (3 years) Commission (4 years) using Authority (5 years) torical Museum (3 years) orts Hall of Fame (6 years)  ntly serving on a Board in the	Canine Review Board (3 years)  Planning Board (3 years)  Recreation Commission (3 years)  Tree Board (3 years)  Historic District Commission (4 years)  City of Graham, please list:
Personal Inform	nation Jeffrey LaGrange	
	513 Wildwood Ln Graham N	NC 27253
Home Phone:	336.558.2423	Work Phone:
Employer:	Retired	Position:
Email Address _	egrange1@triad.rr.com	
Civic Involveme Burlington Amer	44 807 86	ivic organizations in which you hold current membership):
100 (100 A 100 A 1		rational experience that you would like us to consider r 15 years, 5 1/2 years as finance officer at the Legion.
Why do you wis	sh to serve the City in this ca	pacity?
I believe I have	the ability to help make a diffe	erence and give back to my community.