

Welcome to Graham!

We are glad to welcome your **new business** to our community. To help you get your business started on the right foot, we have put together a list of steps with the City that will ensure your business follows all of our regulations. Please use this as a checklist of things to do, from step 1 to 4.

Name of Business

Business Street Address

1. Zoning Permit

This verifies that your business is a permitted use. If your business is a new use of the building or you are expanding or building new, you may have to meet other requirements such as parking and landscaping. If your business is not a permitted use, you may consider requesting a rezoning or a special use permit. For a Zoning Permit application, go to www.cityofgraham.com/departments/planning or at City Hall

Contact:

Nathan Page, City Planner
(336) 570-6705
npage@cityofgraham.com

You will need:

- Describe type of business
- Most recent use of the building
- No fee

This step is complete!

City Planner Signature

2. Wastewater Survey

This tells the City what types of wastewater your business will discharge. For a Wastewater Survey Short Form, go to www.cityofgraham.com/departments/utilities or at City Hall

Contact:

Shelby Smith, Pretreatment
Coordinator
(336) 570-6721
ssmith@cityofgraham.com

You will need:

- Describe business activities
- Signature of Authorized Representative
- No fee

This step is complete!

City Planner Signature

3. Building and Fire Inspection

This is a basic inspection to ensure that the building meets applicable building and fire codes. If your business is a new use of the building, it may require building modifications to meet code. To schedule an inspection, call or stop by the Inspections Dept. at (336) 570-6705 or 201 S Main St

For questions, contact:

Jimmy Lloyd, Chief Code
Enforcement Officer
(336) 570-6705
jlloyd@cityofgraham.com

You will need:

- Previous use of the building
- Proposed use of the building
- Fee \$50

This step is complete!

Building & Fire Official Signatures

Date of Satisfactory Inspection

4. Water Service

A water service application can be obtained at City Hall at 201 S Main St

Contact:

Water Billing
(336) 570-6700

You will need:

- Tax ID number
- Deposit \$100

This step is complete!

OPEN FOR BUSINESS

For additional information about starting a business, you may wish to consult the Alamance County Area Chamber of Commerce at www.alamancechamber.com or (336) 228-1338.

