

**CITY OF GRAHAM
REGULAR SESSION
TUESDAY, NOVEMBER 6, 2018
7:00 P.M.**

The City Council of the City of Graham met in regular session at 7:00 p.m. on Tuesday, November 6, 2018, in the Council Chambers of the Municipal Building located at 201 South Main Street.

Council Members Present:

Mayor Jerry Peterman
Mayor Pro Tem Lee Kimrey
Council Member Griffin McClure
Council Member Chip Turner
Council Member Melody Wiggins

Also Present:

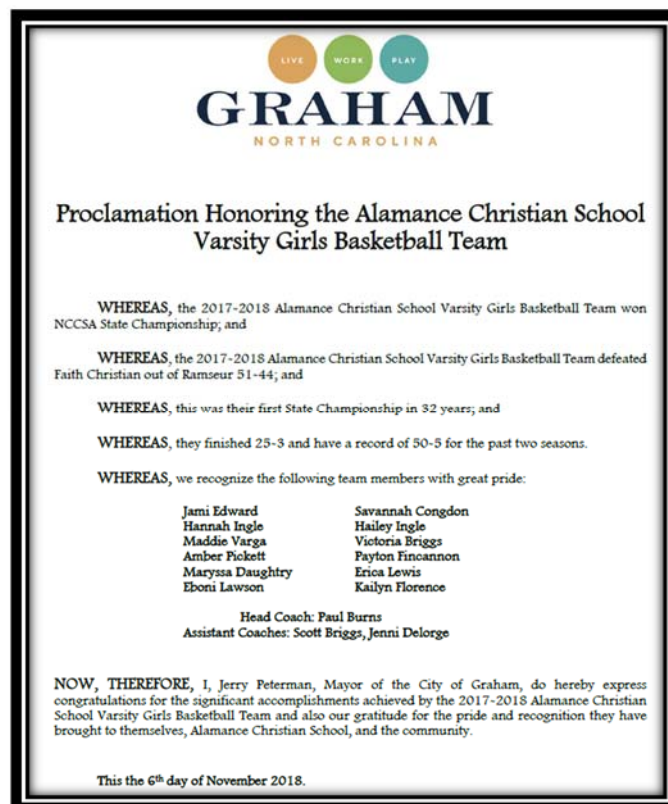
Frankie Maness, City Manager
Aaron Holland, Assistant City Manager
Darcy Sperry, City Clerk
Nathan Page, Planning Director
Mary Faucette, Downtown Development Coordinator
Duane Flood, Graham Police Lieutenant

Mayor Jerry Peterman called the meeting to order and presided at 7:00 p.m. Former City of Graham Mayor Pro Tem Jimmy Linens gave the invocation and everyone stood to recite the Pledge of Allegiance.

Honorary Proclamation and Presentation:

➤ *Alamance Christian School Varsity Girls Basketball Team*

Mayor Peterman presented an honorary proclamation to the 2017-2018 Alamance Christian School Varsity Girls Basketball Team.




➤ ***Graham Historical Museum Advisory Board Update***

Graham Historical Museum Advisory Board Chairperson Elaine Murrin stepped forward and gave an update on the redesign project members of the board have undertaken. She advised that November 30, 2018 and December 1, 2018 have been set as the launch dates for this museum project and advised that the standard hours of operation will be from 10:00 a.m. – 2:00 p.m. every Friday and Saturday.

Consent Agenda:

- a. ***Approval of Minutes – October 2, 2018 Regular Session***
- b. ***Approve Memorandum of Understanding with the City of Burlington for providing Graham with capacity for replication of critical data to a remote location thereby providing a secondary backup as well as a disaster recovery solution***
- c. ***Approve Adoption of Budget Ordinance Amendment for Fiscal Year 2018-2019 reducing the Non-Departmental Appropriations to \$971,000***



GRAHAM
NORTH CAROLINA

Budget Ordinance Amendment
FY 2018-2019

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA:

Section 1. The following amended amounts are hereby appropriated in the General Fund for the operation of the City Government; its activities and capital improvements for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019, in accordance with the Chart of Accounts heretofore established for the City:

NON-DEPARTMENTAL	971,000
FUND TOTAL	13,014,100

Adopted this 6th day of November 2018.

- d. ***Approve request from ALCOVETS to close the city parking lot located at the corner of East Elm Street and North Marshall Street beginning at 9:00 pm on November 7, 2018 through November 10, 2018 to allow for operation rides following inspection by the state, pending the receipt of certificate of liability insurance listing the City of Graham as additional insured***
- e. ***Approve request from ALCOVETS to close the 100 and 200 blocks of East Elm Street., to include the intersection of North Marshall Street and East Elm Street., from 7:00 am until 8:00 pm on November 10, 2018, pending the receipt of certificate of liability insurance listing the City of Graham as additional insured***

Mayor Peterman asked if anyone would like to pull any items from the Consent Agenda. Mayor Pro Tem Lee Kimrey asked to pull items “b” and “d”. Council Member Melody Wiggins made a motion to approve items “a”, “c” and “e”, seconded by Council Member Chip Turner. All voted in favor of the motion.

Mayor Pro Tem Kimrey asked City Manager Frankie Maness for a brief description of item “b”. Mr. Maness advised that this is an extension of existing cooperation between the City of Burlington and Graham. Mayor Pro Tem Kimrey made a motion to approve item “b”, seconded by Council Member Griffin McClure. All voted in favor of the motion.

Mayor Pro Tem Kimrey asked Graham Police Lieutenant Duane Flood to inform everyone about the upcoming Veteran’s Day Festival sponsored by ALCOVETS included in item “d”. Lt. Flood advised that there are now going to be rides along with several types of vendors at this year’s event. Mr. Chuck Talley of 808 Sideview Street Graham stepped forward to talk about the lineup of bands scheduled for the festival. Mayor Pro Tem Kimrey made a motion to approve item “d”, seconded by Council Member Wiggins. All voted in favor of the motion.

Old Business:

a. Highway 54 Corridor Study

Planning Director Nathan Page explained that in the fall of 2017, the Durham-Chapel Hill-Carrboro Metropolitan Organization (DCHCMPO) and the City of Graham funded a study to consider the future of the Highway 54 Corridor between Graham and Carrboro. While there were many competing interests in this plan, the study authors have balanced all entries and concluded that widening to 4 lanes is needed for all of the corridor on or before 2045, with portions closest to the municipalities suggested to be in place before 2035. He further stated that this project is needed because some portions of the network are already over-leveraged, and our year 2040 projections suggest there will be in excess of 32,000 cars per day towards Interstate 40/85, as well as more than 18,000 per day East of Highway 119. There are increasing congestion concerns due to the growth being experienced in the Burlington Graham Metropolitan Organization (BGMPO) area, and congestion is further exasperated by the growth of employment opportunities in and around UNC-CH.

Following a general discussion about the study between Council Members and staff, Mayor Pro Tem Kimrey made a motion to approve the Highway 54 West Corridor Study as completed by VHB in the fall of 2018, seconded by Council Member Wiggins. All voted in favor of the motion.

Recommendations from Planning Board:

a. First Reading: Amendment to the City of Graham Code of Ordinances Chapter 2, Article II, Division 3, Boards and Commissions

Mr. Page advised that while this item does not come directly from the Planning Board, item “b” does. He explained that this part of the request is to amend the Code of Ordinances by adding enabling language for both the Appearance Commission and the Tree Board. Part “b” would remove enabling language for both boards from the Development Ordinance. Mr. Page added that City Council requested adding a residency requirement to the Appearance Commission and the Tree Board.

As these also regulate potential behavior of residents rather than Land Use, it was suggested that they be moved into the Code of Ordinances. Further, this language will reduce the Appearance Commission to seven members, which will allow for all members to be seated in the Council Chambers at the same time.

Following a brief discussion between Council Members and staff, Council Member McClure made a motion to approve the Ordinance amendment to add Chapter 2 (Administration), Article II, DIVISION 3. Boards and Commissions to the Code of Ordinances to add enabling language for the Appearance Commission and Tree Board. Council Member Wiggins seconded the motion and all voted in favor of the motion. Motion received the supermajority required to pass on the first reading.

b. Public Hearing: Text Amendment Appearance Commission and Tree Board (AM1808). Request by the City Council to remove the enabling language for the Appearance Commission and Tree Board from the City of Graham Development Ordinance

Mr. Page explained that the City Council had previously recommended changes be made to the enabling language for the Appearance Commission and the Tree Board, as well as moving the regulations for both into the Code of Ordinances.

Mayor Peterman opened the Public Hearing and with no comments forthcoming, he closed the Public Hearing.

Council Member Wiggins made a motion that the text amendment be approved and that the text amendment is consistent with The Graham 2035 Comprehensive Plan. Council Member Turner seconded the motion and all voted in favor of the motion.

Amendments to the Traffic Schedules:

a. Approve Amendment to the City of Graham Traffic Schedules, Section 5: Parking Prohibited at All Times for 100 Block of South Main Street

Downtown Development Coordinator Mary Faucette explained that in the interest of increasing parking in Downtown, staff has identified an area for the addition of five parking spaces on South Main Street between Court Square and Pine Street. The City of Graham Traffic Schedules currently limit parking in the area closest to Pine Street, therefore an amendment to the Schedules is required to allow for lawful parking. She further stated that the addition of the parking spaces on the west side of Main Street would affect traffic circulation by causing the removal of the right turn lane (South Main Street). The removal of the right turn lane is consistent with prior Council approvals to install bike lanes on Pine Street.

Council Member Wiggins disclosed that she partially owns a business in a building that houses multiple businesses in the area affected by this amendment. Council Members discussed that with no direct financial gain to Council Member Wiggins, recusal was not necessary and a general discussion ensued.

Council Member McClure made a motion to Amend the City of Graham Traffic Schedules, Section 5: Parking Prohibited at All Times for 100 Block of South Main Street to read as follows:

- Main Street (South), east side, north from Pine Street 40 feet
- Main Street (South), west side, north from Pine Street 35 feet

Mayor Pro Tem Kimrey seconded the motion and all voted in favor of the motion.

b. Public Hearing: Approve Amendment to the City of Graham Traffic Schedules, Section 5: Parking Prohibited at All Times for Marshall Street west side from Harden Street south

Mrs. Faucette explained that Forgotten Road Ales has requested on street parking from the City of Graham on Marshall Street from the southwest corner of the intersection with East Harden Street on the west side of Marshall Street within the block between Elm Street and Harden Street. She added that this area is viewed as an opportunity for larger trucks, allowing them to avoid the Court Square area.

Council Members and staff spent time discussing this request, including whether or not the additional parking spaces should be marked. Council Member Turner expressed concern with site distance for residential driveways in this area. Staff advised that currently no parking is allowed 130 feet along Marshall Street from the intersection of East Harden Street and East Elm Street. This request is to reduce the 130 feet to 100 feet.

With no further discussion forthcoming, Mayor Peterman opened the Public Hearing. Ms. Jane Farrar, owner of Forgotten Road Ales located at 141 East Harden Street Graham stepped forward to express her opinion that marking the parking spaces would be beneficial. With no further comments forthcoming, Mayor Peterman closed the Public Hearing.

Mayor Peterman made a motion to Amend the City of Graham Traffic Schedules, Section 5: Parking Prohibited at All Times for Marshall Street west side from Harden Street south to read as follows:

- Marshall Street west side, from Harden Street south 100 feet

Mayor Pro Tem Kimrey seconded the motion. Ayes: Mayor Peterman, Mayor Pro Tem Kimrey, Council Member McClure and Council Member Wiggins. Nays: Council Member Turner. Motion carried 4:1.

Issues Not on Tonight's Agenda:

Mr. Maness recognized the unexpected passing of City of Graham employee Al Mann. Mr. Maness advised that while most employees have the opportunity to be recognized by City Council when they retire, Mr. Mann did not. Mr. Maness wanted the record to reflect Mr. Mann's service to the City of Graham.

Mayor Peterman reminded everyone about the Veteran's Day Festival on Saturday, November 10, 2018.

At 8:02 p.m. Council Member Turner made a motion to adjourn, seconded by Mayor Pro Tem Kimrey. All voted in favor of the motion.

Darcy Sperry, City Clerk