

MINUTES

Graham Appearance Commission Meeting

November 19, 2018

City Hall Council Chambers

In attendance:

**Vanessa Coble (Chair), Carla Smith (Co-Chair),
Renee' Russell (Secretary), and Jan Peterman**

6:30 meeting called to order by Vanessa Coble

Previous Minutes approved as written. *6:32pm motion by Coble, 2nd by Russell*

Items of Discussion

Residential Beautification Award

- Award will be presented quarterly starting Spring 2019 (May) to City of Graham Residents only (*6:40p Motion by Coble - 2nd by Smith*)
- Only residents in city limits eligible
- Award will be given May, July, September, and December; representing the 4 seasons Spring, Summer, Fall, and Winter
- Please come to next meeting with scoring criteria suggestions

Residential Beautification Award Sign

- \$250 budget
- Yard sign will be given to winner each quarter
- 1 sign will be used all year
- Graham Historical Commission has a sign frame we can use - may need a fresh coat of paint
- No certificate will be presented
- Sign will read: "Residential Beautification Award presented by Graham Appearance Commission"

Residential Beautification Award Advertising

- Discussion on how people will know and participate.
- Residents will submit nominations to City of Graham via email or Facebook
- Award announcement will be added as a note on water bill
- Possible newspaper or City Graham (bi-annual) announcement, suggested to do next year and use photos of this year's winners to promote

Business Beautification Grant

- Motion by Smith to amend language on the Business Beautification Grant application to resolve conflict of interest quotes. Seconded by Coble.
- City will present suggested language at next meeting
- Letter for budget increase approved - in the amount of \$15,000

Future Projects for Appearance Commission

- Suggested: Painting Seats at Bill Cooke Park, Stream Clean, and Community Garden
- Community Garden has the most interest

Community Garden Project

- Overview: We would build out garden beds for the community to rent space to plant and maintain their garden.
- Possible location: Graham Middle School
 - New Principle coming in Dec 2018, so this would be a great opportunity to build a relationship with a new community member.
- Carla Smith would be the lead on this project
- Would ask for \$1 to rent a space
- Wood could probably be donated my Lowes and mulch by the city.