

# MINUTES

## Graham Appearance Commission Meeting

February 18, 2019

City Hall Council Chambers

### In attendance:

**Vanessa Coble (Co-Chair), Carla Smith (Co-Chair), Renee' Russell (Secretary), Helen H. Sharpe, and Christina Taylor**

6:30 meeting called to order by Caoble

Addition to Feb minutes: Adding "unanimous vote" for Colleen Macklin to be the liaison for the "Look Up" Walking Tours

- Motion to approve by Coble - seconded by Smith

### Items of Discussion

#### **Residential Appearance Awards**

- Members chose & assigned zones to observe residents and nominate
  - Jan – upper half (Johnson Heights to Cheecks Lane) of Zone 4
  - Helen – Lower half of Zone 4
  - Christina – Zone 7 & 6
  - Vanessa – Zone 1
  - Carla – Zone 2 & upper Zone 3
  - Renee' – Lower Zone 3
  - Colleen – Zone 5
- Nominations must be submitted by May 9<sup>th</sup>.
  - Members will submit pictures and address for at least 2 per Zone.
- 1<sup>st</sup> award presented May 20.
  - If selected yard rejects – move to second in matrix score. Will NOT award 2<sup>nd</sup> place.
- Selected yard will have sign for the rest of May and all of June.
- Voting in March for press release language.

## **Business Beautification Grant**

- Option 1 approved (new voting matrix)
  - Motion by Sharpe, seconded by Russell - Unanimous vote
- Option 2 (adjusted language) rejected

## **Residential Beautification Award Sign**

- Commission approves design submitted by Renee' Russell.
- May be adopted as official "logo" for the commission
- Bids still coming in for sign production, but will use existing frames

## **Community Garden Project Update**

- Principle is hard to get in touch with, so we unsure of where to proceed with project :  
What needs to be done and how we can best help.
- This would be a project we will only launch, but the the school/students would be tasked with maintaining. Winter veggies or fruit trees are suggested, not anything that needs to be tended to during the summer.
- It's possible that there's a teacher that will be a liaison between school and commission.
- REGARDING SOLICITING DONATIONS
  - We can raise funds on behalf of school.
  - Volunteers are always welcome!
  - Donations from businesses would be ok through coordination and official commission.
- Unsure of city resources, will know more about that in time.
- Delaying this project for next year - Due to the limited time and lack of communication with school

## **Possible Upcoming Projects**

- Maintaining small planters around downtown. More information coming soon.
- Graham Rocks. Painting rocks and leaving them around town. Great activity for children to participate in & encourages getting out and seeing the town.
  - Could set up a station at Love, Graham festival.
  - Could ask businesses to donate rocks or paints.
  - Use hashtags to be used on social media site
- Arbor Day

- Tree board will contact us if they need help with anything.
  - Smith motions for there to be a liaison to communicate with Tree Board regarding arbor day. Seconded by Sharpe. Vanessa volunteers to be the liaison with tree board.
- Could we do the Graham Rocks project with Tree Board? During Arbor Day Festival?
- Adopt a plot, create pollinator gardens around Graham?
  - More information to come.

**Meeting adjourned 7:30pm**  
*Motion by Coble, seconded by Smith*  
**Next Meeting March 18, 2019 @ 6:30pm**