Office Use Only.	**5:00pm**
Date_____	
Cash/Check#_____	
Amount_____	
Received by_____	

Graham-Mebane Lake
Graham Recreation and Parks Department
Shelter Rental Contract

(Top Portion to be filled out by Graham-Mebane Lake staff)

Print Name: _____ Phone: _____

School/Organization: _____ Email: _____

Rental Date: _____ _____
(Month Day, Year) (Day of Week)

Type of Activity: _____ Estimated Attendance: _____ (Maximum Capacity 35)

Time Slot: 9:00am-12:30pm 1:00pm-4:00pm All Day: 9:00am-4:00pm

Rental Fee:	**$25.00** Alamance Co. Resident	**$50.00** Non-Alamance Co. Resident	**$50.00** or **$100.00** All Day - Twice the appropriate Resident fee

Alamance County School: **Free** Out-of-County School: **$20.00**

SHELTER RULES

1. All shelter rentals must be paid in full prior to rental date.
2. Please be courteous to others and honor your rental time slot.
3. Maximum capacity is 35 persons. Parking is limited, carpooling is recommended.
4. Shelters may not be used for commercial use by any individual or organization for private gain.
5. Trash and debris must be picked up and disposed of in the waste receptacles.
6. Lake rules and regulations are posted in the Marina and must be followed.
7. No alcoholic beverages are permitted at shelter or anywhere on lake premises.
8. Refunds will **not** be issued if the shelter reservation is cancelled within seven (7) business days of rental date.
9. The Graham Recreation and Parks Department reserves the right and authority to deny or revoke any reservation upon finding a violation of any rule or regulation or upon good cause.
10. Shelters may not be used for events that use voice amplification systems.
11. Glass, ceramic, or other breakable containers may not be used.

I understand and agree to the rules and regulations concerning rental of the shelter from Graham Recreation and Parks Department at Graham-Mebane Lake, 3218 Bason Road, Mebane, NC 27302. I am fully responsible for damage to any property caused by failure to comply with the above set rules. I agree to follow all the Graham-Mebane Lake rules and regulations.

Signature: _____ Date: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone: _____

Please make checks payable to City of Graham