

**CITY OF GRAHAM
SPECIAL SESSION
WEDNESDAY, DECEMBER 12, 2018
10:00 A.M.**

The City Council of the City of Graham met in special session at 10:00 a.m. on Wednesday, December 12, 2018, in the Council Chambers of the Municipal Building located at 201 South Main Street.

Council Members Present:

Mayor Jerry Peterman
Mayor Pro Tem Lee Kimrey
Council Member Griffin McClure
Council Member Chip Turner
Council Member Melody Wiggins

Also Present:

Frankie Maness, City Manager
Aaron Holland, Assistant City Manager
Darcy Sperry, City Clerk
Keith Whited, City Attorney

Mayor Jerry Peterman called the meeting to order and presided at 10:00 a.m.

City Attorney Succession Plan:

Mayor Peterman informed those in attendance that this meeting was to discuss the parameters of the search for a new City Attorney. He asked City Manager Frankie Maness for a brief background of the state statute pertaining to City Attorney's. Mr. Maness read the state statute as well as the language included in the City's charter.

Council and staff spent time discussing the current needs of the City while being mindful of future needs. Consideration was given to keeping the same arrangement as the City has now, increasing the number of hours included in the arrangement or contracting legal services. Mr. Maness advised that the City is prepared to do whatever the Council wishes, but stated that he would prefer a fixed cost arrangement.

By consensus, Council agreed the best way to proceed would be via a Request for Proposals and Qualifications from firms or individuals. Mayor Peterman recessed the meeting at 10:41 a.m. so that Mr. Maness could draft a proposal that could be voted on at this meeting. At 11:02 a.m., Mayor Peterman reconvened the meeting.

Council Members read, briefly discussed and made changes to the proposed draft. The proposal includes a minimum of 16 hours of legal services based at City Hall per week and a fixed annual contract price. Council Member Melody Wiggins made a motion to accept this terminology as our advertisement for the City Attorney, seconded by Council Member Griffin McClure. All voted in favor of the motion.

At 11:08 a.m. Council Member Chip Turner made a motion to adjourn, seconded by Mayor Pro Tem Lee Kimrey. All voted in favor of the motion.