

Graham City Council  
Virtual Meeting Agenda  
Tuesday, July 14, 2020 @ 6:00 P.M.



Meeting called to order by the Mayor  
Invocation

**1. Consent Agenda:**

- a. Approve Minutes – June 9, 2020 Regular Session (Virtual)
- b. Approve Minutes – July 8, 2020 Special Session
- c. Approve Tax Collector's Year End Report
- d. Approve 2019 Outstanding Tax Listing
- e. Approve Resolution Authorizing Conveyance of 2005 Chevy Impala and 2008 Crown Victoria to Alamance Community College Pursuant to G.S. 160A-274

**2. Old Business:**

- a. Public Hearing: Voluntary Non-Contiguous Annexation for 77 acres located on Jim Minor Road (GPIN 8893856817 & 8893762882) (AN2002):
  - i. Approve Annexation Ordinance
- b. Public Hearing: Voluntary Contiguous Annexation for 6.37 acres located at 1455 East Harden Street (GPIN 8893072659) (AN2003):
  - i. Approve Annexation Ordinance

**3. Recommendations from Planning Board:**

- a. Public Hearing: Riley's Meadow (CR2002). Application by Tony Tate for initiation of zoning for 77 acres off Jim Minor Road (GPIN 8893762882 and 8893856817) **\*Agenda item tabled by Planning Board**
- b. S2002 Riley's Meadow. Application by Tony Tate for subdivision for 77 acres off Jim Minor Road (GPIN 8893762882 and 8893856817) **\*Agenda item tabled by Planning Board**
- c. Public Hearing: Jimmie Kerr B-2 (RZ2003). Application by Kansith Sorsengihn for rezoning from I-1 to B-2 for 7.55 (+/-) acres off Jimmie Kerr Road (GPIN 8894522701)
- d. Public Hearing: Rogers R-9 (RZ2004). Application by Scott Wallace, Keystone Group for rezoning from R-18 to R-9 for approximately 35 acres on Darrell Drive and Council Road (GPIN 8873608974)
- e. Public Hearing: Service Road Light Industrial (RZ2005). Application by Phil Martin for rezoning from I-2 to I-1 for 5.5 acres (+/-) on East Interstate Service Road (GPIN 8884402904)
- f. Public Hearing: Hanson and Palmer R-9 (RZ2006). Application by Martin Shoffner for rezoning from R-12 to R-9 of 71 acres (+/-) off Hanson and Palmer Drive (GPIN 8883100157 and 8883000530)

**4. Boards & Commissions Appointments:**

- a. **ABC Board** **1 Vacancy 3 Year Term (2023)**

Thomas Foust	*Robert Sykes
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- b. **Appearance Commission** **2 Vacancies 3 Year Term (2023)**

Sarah Kathryn Barham	Jennifer Brito
Judy Hall	Tamara Kersey
Kaitlyn Moore	Cheryl Ray
Mtende Roll	*Renee Russell
- c. **Canine Review Board** **2 Vacancies 3 Year Term**

Daphne Younger	
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- d. **Historical Museum Advisory Board** **2 Vacancies 3 Year Term (2023)**

*Elaine Murrin	
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e. **Historic Resources Commission** **2 Vacancies 3 Year Term (2024)**

*Jeanette Beaudry	Jennifer Brito
Bobby Chin	Karen Chin
Matthew Haley	Judy Hall
Kaitlyn Moore	Renee Russell
*Carla Smith	Chuck Talley
Paul Tucker	

f. **Housing Authority** **1 Vacancy 5 Year Term (2025)**

Thomas Foust	*Suzanne Moser
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g. **Planning Board/Board of Adjustment** **2 Vacancies 3 Year Term (2023)**

Tony Bailey	Jeanette Beaudry
Bobby Chin	*Eric Crissman
Bobby Minor	Mtende Roll
Beverly Scurry	Chuck Talley

h. **Recreation Commission** **3 Vacancies 3 Year Term (2023)**

*Brian Cutlip	*R. Kent Davis
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i. **Tree Board** **2 Vacancies 3 Year Term**

*Bonnie Hutchinson	
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**\*seeking reappointment**

**5. Issues Not on Tonight's Agenda (Public Comment Period)**



**CITY OF GRAHAM  
VIRTUAL SESSION  
TUESDAY, JUNE 9, 2020  
6:00 P.M.**

The City Council of the City of Graham met in virtual session at 6:00 p.m. on Tuesday, June 9, 2020, via livestreaming media.

**Council Members Present:**

Mayor Jerry Peterman  
Mayor Pro Tem Chip Turner  
Council Member Melody Wiggins  
Council Member Jennifer Talley  
Council Member Ricky Hall

**Staff Present:**

Frankie Maness, City Manager  
Aaron Holland, Assistant City Manager  
Darcy Sperry, City Clerk  
Bryan Coleman, City Attorney  
Nathan Page, Planning Director  
Mary Faucette, Downtown Development Coordinator  
Duane Flood, Police Lieutenant  
Jeff Wilson, IT Systems Manager

Mayor Jerry Peterman called the meeting to order and presided at 6:02 p.m. Mayor Peterman gave the invocation.

**Consent Agenda:**

- a. Approve Minutes – May 12, 2020 Regular Session (Virtual)*
- b. Approve Tax Release*

CITY OF GRAHAM RELEASE ACCOUNTS			
JUNE			
<u>ACCT #</u>	<u>YEAR</u>	<u>NAME</u>	<u>AMOUNT RELEASED</u>
648047	2019	SALEM LEASING CORP	231.08
		2015 INTL PROSTAR LOCATED IN DURHAM COUNTY	

- c. *Approve Resolution Authorizing the approval of a Water Service Utility Contract with the Town of Haw River*

**RESOLUTION AUTHORIZING THE APPROVAL OF A  
WATER SERVICE UTILITY CONTRACT WITH THE TOWN  
OF HAW RIVER**

**WHEREAS**, The City of Graham and the Town of Haw River have a longstanding relationship in water and sewer utilities;

**WHEREAS**, the Town of Haw River desires to supplement their water supply, particularly for system pressure and fire suppression activities, by activating an interconnection(s) with the City of Graham;

**WHEREAS**, The City of Graham has available capacity.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Graham that:

The Mayor, City Manager and City Clerk are hereby authorized to execute a contract on behalf of the City to provide a water allocation of up to 5,000,000 gallons per month.

Adopted this 9<sup>th</sup> day of June 2020.

*d. Approve FY 2019-2020 Budget Amendments*

<b>CITY OF GRAHAM</b>		
<b>BUDGET AMENDMENT ORDINANCE</b>		
<b>2019-2020</b>		
<b>BE IT ORDAINED BY THE CITY COUNCIL of the City of Graham that the 2019 - 2020 Budget Ordinance shall be and is hereby amended as follows:</b>		
<b>Section 1.</b>		
<b>GENERAL FUND</b>		
<b>DEPARTMENT</b>	<b>APPROVED</b>	<b>AMENDED</b>
City Council	55,700.00	55,700.00
Administrative	593,200.00	593,200.00
Information Technologies	348,700.00	348,700.00
Finance	407,100.00	407,100.00
Public Building & Ground	125,500.00	125,500.00
Police Department	4,148,700.00	4,148,700.00
Fire Department	1,184,800.00	1,184,800.00
Inspections	527,500.00	527,500.00
Traffic Engineering	92,500.00	92,500.00
Garage Warehouse	91,500.00	91,500.00
Street Department	1,730,600.00	1,730,600.00
Street Lights	132,000.00	132,000.00
Sanitation	832,600.00	832,600.00
Recreation	920,300.00	920,300.00
Graham Mebane Lake	187,000.00	187,000.00
Athletic Facilities	397,100.00	397,100.00
Property Maintenance	788,900.00	788,900.00
Non Departmental	995,600.00	995,600.00
	<u>13,559,300.00</u>	<u>13,559,300.00</u>
<b>Section 3.</b>		
<b>WATER &amp; WASTEWATER EXPENDITURES</b>		
	<b>APPROVED</b>	<b>AMENDED</b>
Water Billing admn	445,200.00	445,200.00
W&S Distribution	1,882,800.00	1,882,800.00
Maintenance & Lift Stations	292,100.00	292,100.00
Water Treatment Plant	1,917,200.00	1,967,200.00
Wastwater Treatment plant	1,660,800.00	1,660,800.00
Non Departmental	1,446,900.00	1,496,900.00
	<u>7,645,000.00</u>	<u>7,745,000.00</u>
<b>Section 4</b>		
<b>WATER &amp; WASTEWATER REVENUES</b>		
	<b>APPROVED</b>	<b>AMENDED</b>
Water Charges	2,875,000.00	2,925,000.00
Sewer Charges	2,735,000.00	2,785,000.00
	<u>5,610,000.00</u>	<u>5,710,000.00</u>
Fund Total	7,645,000.00	7,745,000.00
<b>Section 7</b>		
<b>CAPITAL PROJECTS AND OTHER SPECIAL FUNDS REVENUES AND EXPENDITURES</b>		
	<b>APPROVED</b>	<b>AMENDED</b>
State Drug Funds	100.00	10,100.00
Federal Drug Funds	100.00	70,100.00
	<u>200.00</u>	<u>80,200.00</u>
Adopted this 9th day of June 2020.		

***e. Approve Close Out of the Jim Minor Road Park Capital Improvement Budget***

Mayor Pro Tem Chip Turner made a motion to approve the Consent Agenda, seconded by Council Member Ricky Hall. All voted in favor of the motion.

**Old Business:**

***a. Public Hearing: Petition for Voluntary Contiguous Annexation for 13.818 acres located at 919 and 957 Woody Drive (GPIN 8884821071 & 8884825405) (AN2001):***

***i. Approve Annexation Ordinance***

Planning Director Nathan Page explained that this request seeks the Council's approval for an extension of the corporate limits to include the subject property. The area being considered for annexation is between Woody Drive and Whittemore Road, and water and sewer are both available at this location. Mr. Page added that the annexation process has multiple steps. Following a Public Hearing, approval of an Annexation Ordinance is the final step for Council in the annexation process.

Following a brief discussion between Council Members and staff regarding the cost analysis for this annexation, Mayor Peterman opened the Public Hearing. With no comments forthcoming, he closed the Public Hearing.

Council Member Melody Wiggins made a motion to approve the Annexation Ordinance to Extend the Corporate limits of the City of Graham, North Carolina, for two parcels on Woody Drive.

Before Mayor Peterman entertained a second, he re-opened the Public Hearing so the following individual could address this agenda item with Council Members via the livestream:

Royce Deuink – 961 Whittemore Rd. & 405 Cadbury Ct. Graham
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With no further questions forthcoming, Mayor Peterman closed the Public Hearing and asked for a second on the motion by Council Member Wiggins. Council Member Ricky Hall seconded the motion and all voted in favor of the motion.

## ANNEXATION ORDINANCE

### TO EXTEND THE CORPORATE LIMITS OF THE

### CITY OF GRAHAM, NORTH CAROLINA

#### FOR TWO PARCELS ON WOODY DR AND WHITTEMORE RD (AN2001)

WHEREAS, the Graham City Council has been petitioned under G.S. 160A-31 to annex the area described below; and

WHEREAS, the Graham City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at City Hall, 201 South Main Street, Graham at 6:00 P.M. on June 9, 2020, after due notice by publication on May 21, 2020; and

WHEREAS, the Graham City Council finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Graham, North Carolina that:

**Section 1.** By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Graham as of June 30, 2020:

ALL of that certain piece, parcel or tract of land lying and being in the City of Graham, Graham Township, Alamance County, North Carolina, and being more particularly described as follows:

BEGINNING at an existing iron pipe on the western right of way of Whittemore Road, said iron pipe also being the northeastern property corner of T Group Land & Development, Inc. described in Deed Book 670, Page 711 in the Alamance County Register of Deeds; thence running from the right of way of Whittemore Road and running with the northern property of T Group Land & Development, Inc.; N 47°58'27" W, 370.49 feet to a new iron rod; thence following the corporate limits line described in Deed Book 696, Page 340 in the registry the next two calls, 1) N 42°37'42" E, 360.00 feet to a new iron rod, thence 2) N 47°18'34" W, 233.89 feet to a non-monumented point on the western right of way of Woody Drive; thence following the right of way on a curve to the right having a radius of 779.83 feet with a chord bearing and distance of N 36°19'07" E, 271.39 feet to a non-monumented point, thence continuing with the right of way N 22°12'19" E, 121.05 feet to a non-monumented point; thence S 81°42'09" E, 65.76 to an existing iron rod on the eastern right of way of Woody Drive, said iron rod also being the southwestern property corner of Richard and Jeanne Neal described in Deed Book 2047, Page 638 of the Registry; thence running from the right of way of Woody Drive, S 81°42'09" E, 219.82 to an existing iron pipe, also being the southeastern property corner of Richard and Jeanne Neal described in Deed Book 2047, Page 638 of the Registry and also being the southwestern property corner of Earl Smith described in Deed Book 246, Page 107 in the Registry, thence S 81°46'51" E, 310.90 to an existing iron pipe on the western right of way of Whittemore Road; thence S 84°47'46" E, 60.00 feet to a non-monumented point on the eastern right of way of Whittemore Road; thence running with the right of way for the next six calls, 1) S 05°12'13" W, 35.16 feet to a non-monumented point; thence 2) on a curve to left having a radius of 247.06 feet with

a chord bearing and distance of S 05°42'21" E, 93.52 feet to a non-monumented point; thence 3) S 17°26'48" E, 106.48 feet to a non-monumented point; thence 4) S 14°04'27" E, 90.17 feet to a non-monumented point; thence 5) S 46°06'23" W, 17.58 feet to a non-monumented point; thence 6) S 46°31'20" W, 896.08 feet to a non-monumented point; thence N 55°21'14" W, 61.11 feet to the point and place of BEGINNING containing 13.818 acres more or less.

**Section 2.** Upon and after June 30, 2020, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Graham and shall be entitled to the same privileges and benefits as other parts of the City of Graham. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

**Section 3.** The Mayor of the City of Graham shall cause to be recorded in the office of the Register of Deeds of Alamance County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory described in Section 1 above, together with a duly certified copy of this Ordinance. Such a map shall also be delivered to the Alamance County Board of Elections, as required by G.S. 163-288.1.

Adopted this, the 9<sup>th</sup> day of June, 2020.

## **Requests & Petitions from Citizens:**

### ***a. Public Hearing: 810 South Main Street B-2 (RZ2002). Request by Paul Williams to rezone property at 810 South Main Street from Residential (High Density) R-7 to General Business B-2 (GPIN 8883199976)***

Mr. Page explained that this request is to rezone the subject property from R-7 to B-2. This lot was used as a single-family detached residence until recently. He added the stated reason for this rezoning request is “Exploring commercial options that will allow for construction of a business more in keeping with the Highway 87 corridor than the current single family home.” Mr. Page advised that the application was received in March and the 60 day window for the Planning Board to have a say in this matter has lapsed. Due to Covid-19, the Planning Board has not met and therefore has not made a recommendation on this request.

Council Members took turns asking staff about site plans, traffic congestion and cross access agreements. Council Member Jennifer Talley expressed concern with setting a precedent with bypassing the Planning Board. Council Member Wiggins noted that there are special circumstances that do legally allow Council to vote without a recommendation from the Planning Board. With no further discussion forthcoming, Mayor Peterman opened the Public Hearing.

The developer for this project, Mr. Paul Williams of 418 North Marshall Street Winston Salem, joined the livestream and fielded questions from Council Members. Council Members asked about the business Mr. Williams is proposing for this property and encouraged Mr. Williams to speak to adjoining properties about possible shared access.

Council Members discussed setting up a meeting with officials in Raleigh to ask for assistance for a road to be constructed that would connect Bruce Turney Street and East Crescent Square Drive. By consensus, it was determined that Mayor Peterman and Mayor Pro Tem Turner would reach out to the officials in Raleigh.

With no further comments forthcoming, Mayor Peterman closed the Public Hearing. Following a brief discussion between Council Members, Council Member Hall made a motion that the application be approved, the application is consistent with The Graham 2035 Comprehensive Plan and that this action is reasonable and in the public interest for the following reason: In keeping with Policy 2.2.1, and 2.2.3, as well as Strategy 1.1.5, rezoning the subject property would permit redevelopment more fitting of a Mixed Use Commercial district in a location which is increasingly less suited for single family residences. Mayor Peterman seconded the motion and all voted in favor of the motion.

### ***b. Petition for Voluntary Non-Contiguous Annexation for 77 acres located on Jim Minor Road (GPIN 8893856817 & 8893762882) (AN2002):***

- i. Approve Resolution Requesting City Clerk to Investigate Sufficiency***
- ii. Approve Resolution Fixing Date of Public Hearing on Question of Annexation***

Mr. Page explained that the area being considered for annexation is noncontiguous. While sewer is near the lot, the applicant anticipates extending municipal water service to the location. Mr. Page added that approval of these resolutions does not finalize the annexation, as Council is required to advertise and conduct a public hearing, followed by a vote on an annexation ordinance.

Mr. Page advised that the developer has also applied for conditional rezoning approval as well as subdivision approval.

Council Members and staff briefly discussed this project still having to go through the conditional rezoning process, cost analysis for annexing in this property and utility connections.

Mr. Tony Tate of 3120 A Timberlyne Drive Mebane, joined the livestream and fielded questions from Council Members. Mr. Tate advised that he is the landscape architect for this project and advised that they would be happy to make water available to the Graham Regional Park across the street if this project is approved. City Manager Frankie Maness advised that to develop at the density proposed, sewer service would have to be extended as well.

With no further comments forthcoming, Council Member Wiggins made a motion to approve the Resolution Directing the Clerk to Investigate a Petition Received Under G.S. 160A-31 for two parcels on Jim Minor Road, seconded by Mayor Pro Tem Turner. All voted in favor of the motion. Additionally, Council Member Wiggins made a motion to approve the Resolution Fixing Date of July 14, 2020, for a Public Hearing on Question of Annexation Pursuant to G.S. 160A-31 for a 77 (+/-) acre site on Jim Minor Road, seconded by Council Member Hall. All voted in favor of the motion.

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE  
A PETITION RECEIVED UNDER G.S. 160A-31  
FOR TWO PARCELS ON JIM MINOR ROAD.**

**WHEREAS**, a petition requesting annexation of an area described in said petition was received on June 2, 2020, by the Graham City Council; and

**WHEREAS**, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

**WHEREAS**, the City Council of the City of Graham deems it advisable to proceed in response to this request for annexation.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Graham:

That the City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City Council the result of her investigation.



**RESOLUTION FIXING DATE OF JULY 14, 2020 FOR A PUBLIC HEARING ON QUESTION OF ANNEXATION  
PURSUANT TO G.S. 160A-31 FOR A 77 ACRE LOT OFF JIM MINOR ROAD (AN2002)**

**WHEREAS**, a petition requesting annexation of the contiguous area described herein has been received; and

**WHEREAS**, certification by the City Clerk as to the sufficiency of the petition has been made; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Graham, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the City Hall, 201 S. Main Street, Graham, NC or by teleconference at 6:00 pm on July 14, 2020.

Section 2. The area proposed for annexation is described as follows:

A CERTAIN TRACT OF LAND SITUATED IN MELVILLE TOWNSHIP, ALAMANCE COUNTY, NORTH CAROLINA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT AN EXISTING 3/4 INCH IRON PIPE ON THE NORTHERN MARGIN OF THE MAINTENANCE RIGHT OF WAY FOR N. JIM MINOR ROAD (SR #2135) AND BEING A SOUTHEAST CORNER OF HEREIN DESCRIBED, SAID EXISTING 3/4 INCH IRON PIPE ALSO BEING A SOUTHWESTERLY CORNER OF CHRISTOPHER A. MITSCHERLICH AS DESCRIBED RECORDED IN DEED BOOK 3937 PAGE 0089, THENCE WITH THE WESTERN LINE OF SAID CHRISTOPHER A. MITSCHERLICH AS DESCRIBED RECORDED IN DEED BOOK 3937 PAGE 0089 SOUTH 03 DEG. 26 MIN. 27 SEC. WEST DISTANCE BEING 31.28 FEET TO A POINT IN THE CENTERLINE OF NORTH JIM MINOR ROAD (STATE ROAD#2135) AND THE NORTHERN LINE OF FORMERLY RALPH SCOTT PROPERTY AS SHOWN RECORDED ON PLAR BOOK 15 PAGE 68 NORTH 86 DEG. 27 MIN. 08 SEC. WEST DISTANCE BEING 175.06 FEET TO A POINT IN THE CENTER OF SAID NORTH JIM MINOR ROAD, THENCE WITH AN EASTERN LINE OF GREGORY N BARKMAN AND MARTHA BARKMAN AS DESCRIBED IN DEED BOOK 801 PAGE 646 NORTH 03 DEG. 27 MIN. 57 SEC. EAST DISTANCE BEING 30.89 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE SAME NORTH 03 DEG. 27 MIN. 57 SEC. EAST DISTANCE BEING 402.15 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH A NORTHERN LINE OF THE SAME NORTH 86 DEG. 32 MIN. 57 SEC. WEST DISTANCE BEING 325.22 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH A WESTERN LINE OF THE SAME SOUTH 03 DEG. 25 MIN. 57 SEC. WEST DISTANCE BEING 402.23 TO EXISTING 1/2 INCH IRON PIPE, ON THE AFORESAID NORTHERN MARGIN OF THE MAINTENANCE RIGHT OF WAY FOR N. JIM MINOR ROAD, THENCE WITH A WESTERN LINE OF THE SAME SOUTH 03 DEG. 25 MIN. 57 SEC. WEST DISTANCE BEING 30.25 FEET TO A POINT IN THE CENTERLINE OF NORTH JIM MINOR ROAD (STATE ROAD#2135) AND THE NORTHERN LINE OF FORMERLY RALPH SCOTT PROPERTY AS SHOWN RECORDED ON PLAR BOOK 15 PAGE 68, THENCE WITH THE NORTHERN LINE OF SAID PROPERTY FORMERLY OWNED BY RALPH SCOTT AS SHOWN RECORDED IN PLAT BOOK 15 PAGE 68 NORTH 86 DEG. 27 MIN. 08 SEC. WEST DISTANCE BEING 116.81 FEET TO A POINT IN THE CENTER OF SAID NORTH JIM MINOR ROAD, THENCE WITH THE SAME NORTH 84 DEG. 03 MIN. 37 SEC. WEST DISTANCE BEING 203.60 FEET TO A COMPUTED POINT, THENCE WITH THE SAME NORTH 82 DEG.

26 MIN. 18 SEC. WEST DISTANCE BEING 86.92 FEET TO A NAIL IN THE SOUTHERN EDGE OF PAVEMENT ON NORTH JIM MINOR ROAD, THENCE WITH A WESTERN LINE OF HEREIN DESCRIBED ALSO BEING THE WEST LINE OF MICHAEL AND CAROLYN WHITE AS DESCRIBED IN DEED BOOK 1035 PAGE 627 AND BEING THE EASTERN LINE OF ALAMANCE ACRES SUBDIVISION AS SHOWN RECORDED ON PLAT BOOK 74 PAGE 354 NORTH 13 DEG. 24 MIN. 20 SEC. EAST DISTANCE BEING 39.09 FEET TO AN EXISTING 1/2 INCH IRON PIPE ON THE NORTHERN 30 FOOT RIGHT OF WAY FOR AFORESAID NORTH JIM MINOR ROAD AS SHOWN RECORDED ON PLAT BOOK 74 PAGE 354, THENCE WITH THE SAME NORTH 13 DEG. 24 MIN. 20 SEC. EAST DISTANCE BEING 282.61 FEET TO AN EXISTING 1/2 INCH IRON PIPE BEING THE SOUTHEAST CORNER OF LOT 2 OF THE AFORESAID ALAMANCE ACRES SUBDIVISION, THENCE WITH THE SAME NORTH 13 DEG. 16 MIN. 35 SEC. EAST DISTANCE BEING 263.92 FEET TO AND EXISTING 1/2 INCH IRON PIPE BEING THE SOUTHEASTERN CORNER OF LOT 3 OF THE SAID ALAMANCE ACRES SUBDIVISION, THENCE WITH THE SAME NORTH 13 DEG. 18 MIN. 58 SEC. EAST DISTANCE BEING 309.15 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE NORTH LINE OF SAID MICHAEL AND CAROLYN WHITE AS DESCRIBED IN DEED BOOK 1035 PAGE 627 AND BEING THE SOUTHERN LINE OF LOT 4 OF THE SAID ALAMANCE ACRES SUBDIVISION SOUTH 87 DEG. 07 MIN. 14 SEC. EAST DISTANCE BEING 10.05 FEET TO AN EXISTING 1/2 INCH IRON PIPE BEING THE SOUTHWEST CORNER OF SCOTT



ASSOCIATES AS DESCRIBED IN DEED BOOK 1044 PAGE 467, THENCE WITH THE EASTERN LINE SAID ALAMANCE ACRES SUBDIVISION AND A WESTERN LINE OF SCOTT ASSOCIATES AS DESCRIBED IN DEED BOOK 1044 PAGE 467 NORTH 13 DEG. 23 MIN. 39 SEC. EAST DISTANCE BEING 41.08 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE SAME BEING A CURVE TO THE LEFT A CHORD BEARING OF NORTH 24 DEG. 19 MIN. 53 SEC. WEST CHORD DISTANCE BEING 952.95 FEET ARC-LENGTH BEING 1,025.30 FEET AND HAVING A RADIUS OF 779.37 FEET TO A NEW IRON PIPE, THENCE WITH THE SAME NORTH 61 DEG. 59 MIN. 03 SEC. WEST DISTANCE BEING 70.09 FEET TO A NEW IRON PIPE, THENCE WITH THE SAME BEING A CURVE TO THE LEFT A CHORD BEARING OF SOUTH 76 DEG. 12 MIN. 07 SEC. WEST CHORD DISTANCE BEING 606.70 FEET ARC-LENGTH BEING 664.09 FEET AND HAVING A RADIUS OF 455.00 FEET TO A NEW IRON PIPE ON THE NORTHERN TERMINUS OF ATLAS DRIVE,

THENCE WITH THE EASTERN LINE OF LOT 11 OF THE SAID ALAMANCE ACRES NORTH 32 DEG. 21 MIN. 31 SEC. WEST DISTANCE BEING 743.90 FEET TO A PINCH TOP IRON PIPE IN THE SOUTHERN LINE OF JANET L. SCOTT AND OTHERS AS RECORDED IN DEED BOOK 323 PAGE 513 TRACT 1, SAID EXISTING PINCH TOP IRON PIPE ALSO HAVING 83 NORTH CAROLINA GRID COORDINATES OF N=835,570.3559 FEET AND E=1,896,696.1015 FEET, SAID PINCH TOP IRON ALSO BEING THE NORTHWESTERN MOST CORNER OF HEREIN DESCRIBED, THENCE WITH THE SOUTHERN LINE OF SAID JANET L. SCOTT AND OTHERS AS RECORDED IN DEED BOOK 323 PAGE 513 TRACT 1 AND AS SHOWN AS LOT 1 RECORDED IN PLAT BOOK 73 PAGE 135 NORTH 72 DEG. 59 MIN. 41 SEC. EAST DISTANCE BEING 1206.16 FEET TO AN EXISTING IRON PIPE ON THE TOP OF THE BANK FOR MILL CREEK, THENCE NORTH 72 DEG. 59 MIN. 41 SEC. EAST DISTANCE BEING 24.00 FEET TO THE CENTER OF SAID MILL CREEK, THENCE WITH THE CENTER OF MILL CREEK AND THE SOUTHERN LINE OF CARL A. WESTMAN AS DESCRIBED IN DEED BOOK 2976 PAGE 166 SOUTH THE FOLLOWING 27 CALLS:

1. SOUTH 33 DEG. 53 MIN. 04 SEC. EAST DISTANCE BEING 45.11 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
2. SOUTH 55 DEG. 57 MIN. 33 SEC. EAST DISTANCE BEING 24.07 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
3. NORTH 76 DEG. 48 MIN. 13 SEC. EAST DISTANCE BEING 130.48 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
4. NORTH 66 DEG. 17 MIN. 28 SEC. EAST DISTANCE BEING 53.20 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
5. NORTH 41 DEG. 59 MIN. 56 SEC. EAST DISTANCE BEING 38.01 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
6. NORTH 59 DEG. 48 MIN. 51 SEC. EAST DISTANCE BEING 44.91 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
7. NORTH 76 DEG. 32 MIN. 19 SEC. EAST DISTANCE BEING 35.56 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
8. SOUTH 70 DEG. 10 MIN. 34 SEC. EAST DISTANCE BEING 44.07 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK

9. NORTH 85 DEG. 16 MIN. 13 SEC. EAST DISTANCE BEING 37.48 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

10. NORTH 50 DEG. 51 MIN. 30 SEC. EAST DISTANCE BEING 47.84 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

11. SOUTH 72 DEG. 12 MIN. 13 SEC. EAST DISTANCE BEING 28.85 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

12. SOUTH 28 DEG. 12 MIN. 08 SEC. EAST DISTANCE BEING 26.02 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

13. SOUTH 64 DEG. 22 MIN. 58 SEC. EAST DISTANCE BEING 29.18 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

14. SOUTH 82 DEG. 58 MIN. 28 SEC. EAST DISTANCE BEING 77.81 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

15. SOUTH 54 DEG. 00 MIN. 59 SEC. EAST DISTANCE BEING 27.61 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

16. SOUTH 31 DEG. 08 MIN. 07 SEC. WEST DISTANCE BEING 36.79 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

17. SOUTH 17 DEG. 23 MIN. 16 SEC. WEST DISTANCE BEING 24.12 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

18. SOUTH 36 DEG. 34 MIN. 02 SEC. EAST DISTANCE BEING 29.60 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

19. NORTH 72 DEG. 03 MIN. 37 SEC. EAST DISTANCE BEING 35.84 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

20. SOUTH 81 DEG. 37 MIN. 23 SEC. EAST DISTANCE BEING 57.59 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

21. SOUTH 88 DEG. 43 MIN. 16 SEC. EAST DISTANCE BEING 14.97 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

22. SOUTH 04 DEG. 53 MIN. 15 SEC. EAST DISTANCE BEING 54.10 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

23. SOUTH 33 DEG. 19 MIN. 54 SEC. EAST DISTANCE BEING 31.05 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

24. SOUTH 80 DEG. 44 MIN. 54 SEC. EAST DISTANCE BEING 23.36 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

25. SOUTH 42 DEG. 50 MIN. 06 SEC. EAST DISTANCE BEING 17.97 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

26. NORTH 87 DEG. 54 MIN. 46 SEC. EAST DISTANCE BEING 152.20 FEET,

THENCE WITH THE CENTER OF SAID MILL CREEK

27. SOUTH 85 DEG. 45 MIN. 40 SEC. EAST DISTANCE BEING 22.11 FEET,

THENCE WITH THE SOUTHERN LINE OF SAID CARL A. WESTMAN AND LEAVING THE AFORESAID MILL CREEK SOUTH 49 DEG. 54 MIN. 10 SEC. EAST DISTANCE BEING 505.10 FEET TO AN EXISTING IRON PIPE, THENCE WITH THE SAME SOUTH 49 DEG. 54 MIN. 10 SEC. EAST DISTANCE BEING 461.68 FEET TO A REBAR IN CONCRETE, THENCE WITH A NORTHER LINE OF EDWARD A. FRESHWATER AND WIFE IVA FRESHWATER AS DESCRIBED IN DEED BOOK 3563 PAGE 388 SOUTH 74 DEG. 12 MIN. 04 SEC. WEST DISTANCE BEING 50.36 FEET TO AN EXISTING IRON PIPE, THENCE WITH THE SAME SOUTH 74 DEG. 12 MIN. 04 SEC. WEST DISTANCE BEING 433.94 FEET TO AN EXISTING REBAR IN CONCRETE, THENCE WITH A WESTERN LINE OF THE SAME SOUTH 03 DEG. 27 MIN. 56 SEC. WEST DISTANCE BEING 930.51 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE SAME SOUTH 03 DEG. 26 MIN. 55 SEC. WEST DISTANCE BEING 290.49 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE WESTERN LINE OF RUTH A. FRESHWATER AS DESCRIBED IN DEED BOOK 989 PAGE 370 SOUTH 03 DEG. 26 MIN. 11 SEC. WEST DISTANCE BEING 130.12 FEET TO AN EXISTING 3/4 INCH IRON PIPE, THENCE WITH A NORTHER LINE OF CHRISTOPHER A. MITSCHERLICH AS DESCRIBED RECORDED IN DEED BOOK 3937 PAGE 0089 NORTH 86 DEG. 32 MIN. 06 SEC. WEST DISTANCE BEING 149.94 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE WESTERN LINE OF SAID CHRISTOPHER A. MITSCHERLICH SOUTH 03 DEG. 26 MIN. 27 SEC. WEST DISTANCE BEING 439.64 FEET TO THE POINT AND PLACE OF BEGINNING CONTAINING 77.25 ACRES MORE OR LESS.

Section 3. Notice of the public hearing shall be published once in The Alamance News, a newspaper having general circulation in the City of Graham, at least ten (10) days prior to the date of the public hearing.

Adopted this the 9<sup>th</sup> day of June, 2020.

- c. Petition for Voluntary Contiguous Annexation for 6.37 acres located at 1455 East Harden Street (GPIN 8893072659) (AN2003):*
- i. Approve Resolution Requesting City Clerk to Investigate Sufficiency*
  - ii. Approve Resolution Fixing Date of Public Hearing on Question of Annexation*

Mr. Page explained that the area being considered for annexation is contiguous along the South side. Water is available at this location, with the applicant to extend private lines internal to the lot. He added that approval of this resolution does not finalize the annexation, as Council is required to advertise and conduct a public hearing, followed by a vote on an annexation ordinance.

Following a brief discussion, Council Member Wiggins made a motion to approve the Resolution Directing the Clerk to Investigate a Petition Received Under G.S. 160A-31 for a parcel located at 1455 East Harden Street, seconded by Council Member Hall. All voted in favor of the motion.

Additionally, Council Member Wiggins made a motion to approve the Resolution Fixing Date of July 14, 2020, for a Public Hearing on Question of Annexation Pursuant to G.S. 160A-31 for a 6.37 acre site on East Harden Street, seconded by Council Member Hall. All voted in favor of the motion.

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE  
A PETITION RECEIVED UNDER G.S. 160A-31  
FOR PROPERTY AT 1455 E HARDEN STREET**

**WHEREAS**, a petition requesting annexation of an area described in said petition was received on June 2, 2020, by the Graham City Council; and

**WHEREAS**, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

**WHEREAS**, the City Council of the City of Graham deems it advisable to proceed in response to this request for annexation.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Graham:

That the City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City Council the result of her investigation.

**RESOLUTION FIXING DATE OF JULY 14, 2020 FOR A PUBLIC HEARING ON QUESTION OF ANNEXATION  
PURSUANT TO G.S. 160A-31 FOR A 6.37 ACRE LOT AT 1455 E HARDEN STREET (AN2003)**

**WHEREAS**, a petition requesting annexation of the contiguous area described herein has been received; and

**WHEREAS**, certification by the City Clerk as to the sufficiency of the petition has been made; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Graham, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the City Hall, 201 S. Main Street, Graham, NC or by teleconference at 6:00 pm on July 14, 2020.

Section 2. The area proposed for annexation is described as follows:

ALL of that certain piece, parcel or tract of land lying and being in the City of Graham, Graham Township, Alamance County, North Carolina, and being more particularly described as follows:

*A certain tract or parcel of land situated in Graham Township, Alamance County, North Carolina, adjoining the lands of NC Highway 54 (E. Harden Street), City of Graham and Michael P Hodges and wife Brenda B. Hodges and being more particularly described as follows:*

*Beginning at an existing iron pin in the southern margin of the 120 feet right of way of NC Highway 54 (E. Harden Street) and in the western line of the City of Graham; running thence along and continuous with the existing corporate limits line of the City of Graham S 5° 49' 00" W 178.23 feet to an existing iron pin, corner with the City of Graham; running again along and continuous with the northern corporate limits line of the City of Graham, N 88° 27' 00" W 551.88 feet to an existing iron corner pin in the property line of the City of Graham, continuing with the City of Graham N 87° 42' 00" W 401.42 feet to an existing iron pin in the property line of the City of Graham, continuing with the City of Graham N 87° 42' 00" W 223.70 feet to an existing iron pin in the property line of the City of Graham, continuing with the City of Graham and the eastern boundary of Michael P Hodges and wife Brenda B Hodges, N 67° 30' 31" E 827.12 feet to an existing iron pin, continuing again with Hodges, N 83° 53' 02" E 35.15 feet to an existing iron pin, corner of Hodges, continuing again with Hodges N 60° 22' 57" E 170.18 feet to an existing iron pin corner with Hodges in the southern margin of the 120 feet right of way of NC Highway 54(E. Harden Street); thence along the southern margin of the 120 feet right of way of NC Highway 54(E. Harden Street) S 42° 41' 58" E 12.00 feet to an existing iron pin; running thence again with the southern margin of the 120 foot right of way of NC Highway 54(E. Harden Street), S 42° 48' 33" E 351.87 feet to the point of beginning and containing 6.37 acres ± (0.0099 square miles) and being an extension of the City of Graham Corporate Limits.*

*The foregoing description was taken from a map prepared by Boswell Surveyors, Inc. dated 5/21/2020 entitled Final Plat, Voluntary Satellite Annexation Corporate Limits Extension City of Graham.*

Section 3. Notice of the public hearing shall be published once in The Alamance News, a newspaper having general circulation in the City of Graham, at least ten (10) days prior to the date of the public hearing.

Adopted this the 9<sup>th</sup> day of June, 2020.

## **Public Hearing: Adoption of Budget Ordinance for FY 2020-2021**

Mr. Maness explained that the Budget Ordinance is the financial plan for the City for the fiscal year 2020-2021. State law requires that the City adopt a balanced annual budget following a public hearing prior to July 1<sup>st</sup>. He added that the attached Budget Ordinance accounts for all anticipated revenues and expenditures for all operating funds for the upcoming fiscal year, including capital expenditures and other special funds. The proposed budget ordinance does not appropriate funds on a line by line basis (object basis), but rather on a departmental basis. Mr. Maness further explained that the Budget Ordinance captures all revenues and expenditures outlined in the City Manager's Recommended Budget. Most notably is the revenue and expenditures for added debt service for the Boyd Creek Pump Station (\$130,000) and preparation for the Waste Water Treatment Plant Improvements and Expansion Project that has an estimated debt service of \$1,250,000. Mr. Maness added that the total of all funds is \$28,035,640. The tax rate remains at \$.455 per \$100.00 of valuation and all General Fund fees remain unchanged. Water and sewer user charges are adjusted to reflect the actual costs as well as upcoming debt service requirements. Average water users will see a decrease in charges while average sewer users would realize an increase. Average users of both will see an overall increase in charges as the increase in sewer rates exceeds the reduction in water rates. A handful of customers with minimal usage may actually realize a decrease.

With no comments from City Council forthcoming, Mayor Peterman opened the Public Hearing. City Clerk Darcy Sperry read an email received through the public comments portal for this meeting from Ms. Anne Haviland of 507 North Main Street Graham. Ms. Haviland expressed concern with the amount of monies budgeted to the Police Department, specifically mentioning school resource officers. She asked Council to "have an open mind and consider who is best suited to address issues in Graham and direct funds to the most ideal solution." Mayor Peterman spoke of the value of police officers within schools. Council Member Talley stated she would like to add one fulltime police officer to the proposed budget, as officers are asked to do a lot.

Graham Police Lieutenant Duane Flood joined the livestream meeting to speak about the value of school resource officers. Mr. Nathaniel Griffin joined the livestream meeting to speak about the misunderstanding of defunding police departments. With no further comments forthcoming, Mayor Peterman closed the Public Hearing.


Council Member Talley again asked Council Members to consider funding one additional fulltime police officer. Council Members agreed that there is a need for more police officers, but funding additional personnel is not possible at this time without dismantling other City services.

Council Member Talley informed Council Members that she had issues with Mr. Maness' proposed water and sewer rates and she had met with him about this. Mr. Maness stated that while his proposal is one that he really likes, he did build a new model based on his discussions with Council Member Talley. He gave Council Members another model to consider that is an increasing block structure that encourages water conservation. He stated that the more you use the higher rate you would pay. Mr. Maness added that he would be comfortable using either rate structure.



He added that water and sewer rates are something that will need to be revisited for the next several years, as our water facilities undergo major required upgrades. Council Members agreed that they would support the proposed model that Mr. Maness and Council Member Talley developed.

Mayor Peterman made a motion to adopt the Budget Ordinance with tonight’s proposed water rate changes for Fiscal Year 2020-2021, seconded by Council Member Wiggins. Ayes: Mayor Peterman, Mayor Pro Tem Turner and Council Member Wiggins. Nays: Council Member Talley and Council Member Hall. Motion carried 3:2.



**GRAHAM**  
NORTH CAROLINA

**Budget Ordinance**  
FY 2020-2021

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**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA:**

**Section 1.** The following amounts are hereby appropriated in the General Fund for the operation of City Government; its activities and capital improvements for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021, in accordance with the Chart of Accounts heretofore established for the City:

City Council	\$44,600
Administration	\$616,500
Information Technology	\$384,000
Finance	\$394,900
Public Buildings	\$132,600
Police	\$4,385,300
Fire	\$1,553,300
Inspections	\$550,600
Traffic Engineering	\$92,000
Garage and Warehouse	\$95,300
Streets & Highways	\$1,514,300
Street Lights	\$132,000
Sanitation	\$872,400
Recreation	\$917,900
Lake	\$177,400
Athletic Facilities	\$392,300
Property Maintenance	\$758,900
Non-Departmental	\$1,053,500
<b>FUND TOTAL</b>	<b>\$14,067,800</b>

**Section 2.** It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021.

Ad Valorem Taxes	\$5,713,600
Investment Earnings	\$87,000
Miscellaneous	\$415,600
Other Taxes/Licenses	\$100
Permits/Fees	\$136,000
Restricted Intergovernmental	\$534,500
Sales/Services	\$638,300
Unrestricted Intergovernmental	\$5,049,500
Fund Balance	\$1,493,200
<b>Fund Total</b>	<b>\$14,067,800</b>

**Section 3.** The following amounts are hereby appropriated in the Water & Sewer Fund for its operations, activities and capital improvements for the Fiscal Year beginning July 1, 2020

and ending June 30, 2021, in accordance with the Chart of Accounts heretofore established for the City:

Water and Sewer Billing	\$415,500
Water and Sewer Distribution	\$1,860,300
Maintenance & Lift Station	\$221,800
Water Treatment Plant	\$2,011,100
Wastewater Treatment Plant	\$1,586,600
Non Departmental Admin	\$2,055,500
<b>FUND TOTAL</b>	<b>\$8,150,800</b>

**Section 4.** It is estimated that the following revenues will be available in the Water & Sewer Fund for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021.

Non-Operating	\$187,000
Operating	\$180,600
Other Financing Sources	\$634,200
Services	\$7,149,000
<b>FUND TOTAL</b>	<b>\$8,150,800</b>

**Section 5.** The following amounts are hereby appropriated in the Garage Fund for operations and activities for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021, in accordance with the Chart of Accounts heretofore established for the City:

Garage Fund	951,700
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**Section 6.** It is estimated that the following revenues will be available in the Garage Fund for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021 based on a labor rate of \$75 per hour.

Ala Co Fuel	189,100
City Of Graham Parts	281,600
City Of Graham Labor	218,000
City Of Graham Fuel	225,100
Graham Housing Parts	3,500
Graham Housing Labor	3,700
Graham Housing Fuel	7,600
Green Level Parts	4,500
Green Level Labor	4,700
Green Level Fuel	9,900
ABC Parts	200
ABC Fuel	3,100
Interest On Investments	600
Miscellaneous Income	100
<b>Total</b>	<b>\$951,700</b>

**Section 7.** The following amounts are hereby anticipated and appropriated for the City's Special Funds:

	Revenues	Expenditures
FEDERAL DRUG MONIES	\$100	\$100
STATE DRUG MONIES	\$100	\$100
GRAHAM MEMORIAL PARK	\$0	\$0
GRAHAM REGIONAL PARK INCLUSIVE PLAYGROUND	\$903,140	\$903,140
JIM MINOR ROAD PARK	\$0	\$0
BOYD CREEK PUMP STATION	\$3,962,000	\$3,962,000
<b>TOTALS:</b>	<b>\$4,865,340</b>	<b>\$4,865,340</b>

**Section 8.** There is hereby levied a tax at the rate of \$.455 per one hundred dollar (\$100.00) of valuation of property as listed for taxes as of January 1, 2020 for the purpose of raising the Revenue listed as "Ad Valorem Taxes" in Section 2. Such rates are based on an estimated total valuation of property for the purposes of taxation of \$1,279,000,000 (100% valuation) with an anticipated collection rate of 97%.

**Section 9.** The City of Graham Fee Schedule shall be amended as follows and effective December 31, 2020 and water and sewer under billings are limited to a 1 year look back period:

Sewer Base Rate	\$3.30
Sewer Rates per 1,000 gallons:	
0-1000	\$4.00
1,001-10,000	\$7.75
10,001-100,000	\$7.80
100,001-1,000,000	\$7.85
1,000,001-2,000,000	\$7.90
2,000,000+	\$7.95
Unmetered Sewer Charge (per month)	\$46.56
Outside User Sewer Surcharge (per month)	\$19.80
Water Base Rate	\$3.30
Water Rates per 1,000 gallons (Inside city limits)	
0-1000	\$3.15
1,001-10,000	\$3.50
10,001-100,000	\$3.55
100,001-1,000,000	\$3.60
1,000,001-2,000,000	\$3.65
2,000,000+	\$3.70
Water Rate (Outside City Limits)	Double inside rates
Water Base Rate (Outside City Limits)	\$6.60
Municipal Customers (per 1,000 gallons)	Inside rates



**Section 10.** The City of Graham Capital Improvement Plan 2020-2025 is hereby approved and amended per the appropriations for improvements contained herein. For the purpose of tracking capital items, there shall be a threshold of \$5,000.

**Section 11.** Copies of this Ordinance shall be furnished to the City Manager and the Finance Officer to be kept on file by them for their direction in the disbursement of City Funds.

Adopted this 9<sup>th</sup> day of June 2020.

### **Approve Temporary Outdoor Dining in the Central Business District (B-1) During Covid-19 Pandemic**

Downtown Development Coordinator Mary Faucette explained that we continue to be in the midst of a national and international pandemic health situation, which is having a negative impact on us all, from a health perspective, personal financial perspective, business perspective, and mental and emotional wellbeing perspective. She added that small independent businesses are a major part of our local economy. Mrs. Faucette reviewed Governor Cooper's Executive Order 118 and Executive Order 141 and spoke of how both have made it difficult for businesses to open and operate in their existing footprints without negative financial impact. She informed Council Members that a recent survey sent to Graham's B-1 business owners returned 58.3% of respondents stating a need to extend their outdoor seating space. On behalf of the downtown business community, Mrs. Faucette requested that Council approve outdoor dining in the B-1 upon sidewalks and parking spaces (where applicable), until Governor Cooper reinstates indoor dining capacity to Pre-COVID levels.

Council Members expressed concern with placing tables in parking spaces. Also discussed was liability insurance, with City Attorney Bryan Coleman advising Council that should they choose to proceed with this request, they require businesses to supply the City with a certificate of liability insurance listing the City as additional insured. Council Members also discussed table placement on the sidewalks and bringing all businesses into compliance with outdoor seating.

Mayor Peterman made a motion that the City Manager or his designee the authority to approve outdoor dining in the B-1 upon sidewalks until Governor Roy Cooper reinstates indoor dining capacity to Pre-Covid levels, and businesses provide the City with insurance listing the City as additional insured. Council Member Hall seconded the motion and all voted in favor of the motion.

### **Issues Not on Tonight's Agenda (Public Comment Period):**

Mr. Griffin once again joined the livestream and thanked the Council for making these meetings more accessible to the public. He also thanked the City of Graham and the Graham Police Department for their participation in the recent Tour of Graham and Prayer Walk events. Mayor Peterman stated he was moved by both events.

Crystal Kortiz joined the livestream and inquired about the confederate statue that sits in front of the Alamance County Historic Courthouse. She asked that Council consider removing it. Mayor Peterman advised that the statue does not belong to the City of Graham and noted that it sits on NCDOT property. He suggested she reach out to NCDOT as well as state officials in Raleigh.

Mr. Maness advised that Pursuant to N.C.G.S. 166A-19.24 (e), written comments may be submitted to [publiccomments@cityofgraham.com](mailto:publiccomments@cityofgraham.com) for a period of 24 hours following the conclusion of this meeting.

Ms. Sperry advised that the City received two emails via the public comments email provided for this meeting. She read the first email, from Mr. Rick Miller of 710 Oakgrove Drive Graham, who thanked the City for keeping Graham safe and civil during this time of unrest. The second email she read was from Retired Sergeant First Class Adam Rose of 3561 Boywood Road Graham. Mr. Rose expressed dissatisfaction with the recent curfews set by Mayor Peterman.

At 8:37 p.m., Council Member Hall left the livestream meeting.

Council Member Talley asked Mayor Peterman what goes into the decision to have a virtual meeting. Mayor Peterman advised that it is his call, much like the call for a curfew and he is abiding by the Governor's order. Council Member Talley stated she had not heard one threat about the statue, but appreciates what Mayor Peterman has done to keep businesses and residents safe with implementing curfews.

At 8:45 p.m., Council Member Wiggins made a motion to adjourn, seconded by Council Member Talley. All voted in favor of the motion.

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Darcy Sperry, City Clerk

**CITY OF GRAHAM  
SPECIAL SESSION  
WEDNESDAY, JULY 8, 2020  
9:00 A.M.**

The City Council of the City of Graham met in special session at 9:00 a.m. on Wednesday, July 8, 2020, in the Council Chambers of the Municipal Building located at 201 South Main Street.

**Council Members Present:**

Mayor Jerry Peterman  
Mayor Pro Tem Chip Turner  
Council Member Melody Wiggins  
Council Member Jennifer Talley  
Council Member Ricky Hall

**Staff Present:**

Frankie Maness, City Manager  
Aaron Holland, Assistant City Manager  
Darcy Sperry, City Clerk  
Bob Ward, City Attorney  
Bryan Coleman, City Attorney  
Kristy Cole, Assistant Police Chief

Mayor Jerry Peterman called the meeting to order and presided at 9:00 a.m.

Prior to the closed session, City Attorney Bob Ward advised Council that appointment of outside counsel must be done in open session.

At 9:02 a.m., Mayor Peterman made a motion to go into closed session in accordance with N.C.G.S. 143-318.11 (a) (3), to discuss litigation between the NAACP vs. Jerry Peterman, et al., civil action 1:20-CV-613 in Federal Middle District Court in Greensboro. Mayor Pro Tem Chip Turner seconded the motion and all voted in favor of the motion.

At 9:05 a.m., Council Member Jennifer Talley joined the closed session and at 9:15 a.m., Assistant Police Chief Kristy Cole joined the closed session.

At 9:43 a.m., Mayor Peterman reconvened the open session and announced that Council agreed to hire outside legal counsel for the upcoming litigation.

Council Member Talley recommended Mr. Anthony Biller. Mr. Ward stated Council could also consider Mr. Robert Hagemann and Mr. Mac McCarley. Mr. Ward suggested that if Council was in agreement with Mr. Biller, Mayor Peterman and/or City Manager Frankie Maness establish contact with him to see if he will take the case.

Mayor Peterman made a motion to ask the City Manager and Council Member Talley to contact Mr. Anthony J. Biller to see if he will do litigation between the NAACP and Jerry Peterman, civil action 1:20-CV-613 in Federal Middle District Court. Council Member Ricky Hall seconded the motion.

At 9:52 a.m., Mayor Pro Tem Turner made a motion to adjourn, seconded by Council Member Hall. All voted in favor of the motion.

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Darcy Sperry, City Clerk

**City of Graham**  
P. O. Drawer 357  
201 South Main Street  
Graham, North Carolina 27253  
(336) 570-6700 / Fax: (336) 570-6703

**PRELIMINARY REPORT FOR FISCAL YEAR 2019 – 2020**

TO: Frankie Maness, City Manager  
Graham City Council

FROM: Sandy P. Callahan, Tax Collector

DATE: July 8, 2020

In accordance with N.C.G.S. 105-373(a)(1), I respectfully submit the following Report:

Attached to this Report is a combined list of the persons owning real property whose taxes for 2019 remain unpaid, and persons not owning real property whose personal property taxes for 2019 remain unpaid, along with the principal amount owed by each person.


In compliance with the N.C.G.S. 105-373(a)(3), attached hereto is a Report entitled "Settlement for Current Taxes for Fiscal Year 2019-2020" dated June 30, 2020 setting forth my full settlement for all taxes in my hands for collection for the fiscal year 2019-2020.

Further, I hereby certify that I have made diligent efforts to collect the taxes due from the persons listed in such a manner that is reasonably necessary.

Respectfully submitted,

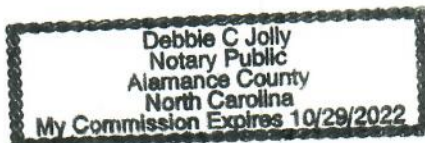
  
Sandy P. Callahan, Tax Collector

SWORN TO AND SUBSCRIBED BEFORE ME, this 8 day of July, 2020.

  
Notary Public

My Commission expires:

10/29/2022



**SETTLEMENT FOR CURRENT TAXES FOR FISCAL YEAR 2019-2020**  
**June 30, 2020**

	TOTAL PROPERTY VALUATION	RATE	AMOUNT OF LEVY
TAX LEVY-CITY WIDE	1,124,188,270	0.00	5,115,058.00
<u>DISCOVERIES:</u>			
CURRENT YEAR & PRIOR YEAR	3,543,130		16,121.23
<u>ABATEMENTS:</u>			
	(4,243,887)		(19,309.65)
<u>ANNEXATIONS</u>			
<u>UNCOLLECTED INTEREST</u>			6,757.67
<u>UNCOLLECTED ADVERTISING COST</u>			968.00
<b>TOTAL LEVY FOR YEAR</b>	<b>1,123,487,513</b>		<b>5,111,869.58</b>
LESS UNCOLLECTED TAX:			
REAL PROPERTY			75,331.46
PERSONAL PROPERTY			44,903.37
			120,234.83
<b>CURRENT YEAR TAXES COLLECTED:</b>			<b>4,991,634.75</b>
<b>PERCENT OF CURRENT YEAR COLLECTED:</b>			<b>97.65%</b>
DMV VEHICLE TAX & TAG RECEIVED (July 1, 2019 - June 30, 2020)			584,332.29
<b>TOTAL MOTOR VEHICLE COLLECTION</b>			<b>584,332.29</b>

Submitted by: Sandy P. Callahan, Tax Collector





603530 ANTUNEZ, IGNACIO								
2019 000277	17.29	1.73	19.02	1.08	20.10			
				20.10 *				
635666 ANTUNEZ, MARIBEL								
2019 000278	12.19	1.22	13.41	.77	14.18			
				14.18 *				
635706 ARANDA, MARIA								
2019 000301	18.43	1.84	20.27	1.16	21.43			
				21.43 *				
620357 ARIEL, JOSE								
2019 000315	20.48	2.05	22.53	1.30	23.83			
				23.83 *				
654341 ARROYO, JOSE FRANCISCO AVILES								
P#146626	2019 000323	220.55	12.66	4.00	237.21			
701 WHITE ST					237.21 *			
666267 ASHBY, KATRINA								
2019 000324	24.12	2.41	26.53	1.53	28.06			
				28.06 *				
354467 ASHLEY & SON PAINTING INC								
2019 000328	181.04		181.04	10.42	191.46			
				191.46 *				
679273 ASHLEY, KATIE SELENA								
2019 000331	.91	.09	1.00	.07	1.07			
				1.07 *				
453219 AUMAN, JERRY L								
P#145798	2019 000358	321.61	321.61	18.48	344.09			
104 B1 E PINE ST, B1					344.09 *			
27197 AUMAN, JERRY L								
P#145805	2019 000359	410.37	410.37	23.61	437.98			
S MAIN ST					437.98 *			
663925 AUTRY, ALONZO IV								
2019 000386	19.75	1.98	21.73	1.23	22.96			
				22.96 *				
409111 AVANT, JAMES ELLIS								
P#171146	2019 000390	1,103.46	1,103.46	63.47	1,170.93			
1414 S MAIN ST					1,170.93 *			
51618 B G, DRYWALL CONTRACTORS INC								
P#131525	2019 000468	127.96	127.96	7.36	139.32			
WOODLAND DR					139.32 *			
673316 BAHENA, LETICIA								
2019 000478	4.55	.46	5.01	.30	5.31			
				5.31 *				
673315 BAHENA, MARTINEZ GABRIELA								
2019 000479	4.55		4.55	.24	4.79			
				4.79 *				
656642 BAILEY, MARK ANDREW								
2019 000484	.96	.10	1.06	.07	1.13			

						1.13 *		
674509	BANKS JONATHAN A							
	2019 000528	13.20	1.32	14.52	.84		15.36	
	2019 000529	52.37	5.24	57.61	3.30		60.91	
						76.27 *		
575442	BARRETT, MICHAEL							
P#135221	2019 000575	45.50		45.50	2.61	4.00	52.11	
WASHINGTON ST								
						52.11 *		
666557	BARTS, BRANDY M							
	2019 000577	7.42	.74	8.16	.46		8.62	
						8.62 *		
105359	BASSI MEHANGA & GURDEV							
	2019 000592	23.80	2.38	26.18	1.52		27.70	
	2019 000593	42.49	4.25	46.74	2.68		49.42	
	2019 000595	3.82	.38	4.20	.23		4.43	
						81.55 *		
134352	BAUGHN, JERRY WADE							
P#143974	2019 000604	375.11		375.11	21.55	4.00	400.66	
102 HALL ST								
						400.66 *		
682152	BAUTISTA, JOSE							
	2019 000606	4.64	.46	5.10	.30		5.40	
						5.40 *		
100506	BAUTISTA, JOSE MAGDALENO							
	2019 000607	33.62	3.36	36.98	2.14		39.12	
						39.12 *		
589003	BAUTISTA, JOSE MARIO							
	2019 000608	23.66	2.37	26.03	1.52		27.55	
						27.55 *		
682156	BAUTISTA, NOE DELGADO							
	2019 000610	4.55	.46	5.01	.30		5.31	
						5.31 *		
648342	BAXIN, ADRIAN MIXTEGA							
	2019 000612	4.55	.46	5.01	.30		5.31	
						5.31 *		
3122	BAYLIFF, HENRY LEE FOY							
P#145553	2019 000614	4.19		4.19	.12	4.00	8.31	
223 MARKET ST								
						8.31 *		
3121	BAYLIFF, HENRY LEFOY							
P#145554	2019 000615	2.59		2.59	.08	4.00	6.67	
304 MILL ST								
						6.67 *		
502742	BEABER, VERONICA ANITA							
	2019 000629	8.40		8.40	.47		8.87	
	2019 000630	3.64		3.64	.22		3.86	
	2019 000631	3.64		3.64	.22		3.86	
	2019 000632	2.28		2.28	.15		2.43	
						19.02 *		
647453	BEASLEY, ROBERT J							
P#147115	2019 000637	278.24		278.24	16.01	4.00	298.25	
607 E ELM ST								
						298.25 *		



472325 BEAVER, CONSTRUCTION INC								
P#171340	2019 000642	62.06		62.06	3.59	4.00	69.65	
CHASE ST								
							69.65 *	
195111 BEAVER, MICHAEL BENNETT								
P#145204	2019 000646	1,273.64		1,273.64	73.22	4.00	1,350.86	
1003 HAYNOKE DR								
							1,350.86 *	
585361 BELL LINDA J								
	2019 000661	1.16	.12	1.28	.08		1.36	
	2019 000663	1.43	.14	1.57	.08		1.65	
							3.01 *	
648878 BELTON LLC								
	2019 000669	1.23		1.23	.07		1.30	
	2019 000670	3.33		3.33	.17		3.50	
							4.80 *	
661749 BELTON, LLC								
P#152660	2019 000674	74.49		74.49	4.29	4.00	82.78	
CHALLENGE DR								
							82.78 *	
640119 BERISHA, ILIR								
P#144192	2019 000689	1,048.46		1,048.46	60.27	4.00	1,112.73	
1004 S MAIN ST								
							1,112.73 *	
678021 BESHEL, TIMOTHY J								
	2019 000694	21.08	2.11	23.19	1.31		24.50	
	2019 000695	9.76	.98	10.74	.61		11.35	
							35.85 *	
538829 BIGELOW, DEXTER LAMONT								
	2019 000722	2.28	.23	2.51	.15		2.66	
							2.66 *	
200477 BIRTH, JAMES ERNEST								
	2019 000731	16.85	1.69	18.54	1.07		19.61	
	2019 000732	1.37	.14	1.51	.08		1.59	
	2019 000733	2.28	.23	2.51	.15		2.66	
							23.86 *	
106092 BLACK, SHEILA DENISE								
	2019 000772	22.20	2.22	24.42	1.39		25.81	
							25.81 *	
529377 BLACKARD PROPERTIES II LLC								
P#146087	2019 000774	1,115.77		1,115.77	64.17	4.00	1,183.94	
106 W HANOVER RD								
							1,183.94 *	
616873 BLACKMAN, SANDY DEAN								
	2019 000780	3.13	.31	3.44	.22		3.66	
	2019 000781	1.37	.14	1.51	.08		1.59	
							5.25 *	
646122 BLACKWELL, VIRGINIA L REVOC TR								
P#144244	2019 000789	475.09		475.09	27.30	4.00	506.39	
133 MONTREE LN								
							506.39 *	
112316 BLETHEN, JANICE R								
P#134908	2019 000804	181.94		181.94	10.44	4.00	196.38	
910 PATTON ST								

P#	Year	Account #	Amount	Rate	Charge	Rate	Charge	Rate	Charge
P#134972	2019	000805	186.17		186.17	10.72	4.00	200.89	202
912 PATTON ST									
397.27 *									
163050 BORIPHET, ANUCHA									
	2019	000884	2.07	.21	2.28	.15		2.43	
	2019	000885	1.55	.16	1.71	.08		1.79	
4.22 *									
434501 BORTZ, DAVID JOHN									
	2019	000888	10.35	1.04	11.39	.68		12.07	
	2019	000889	4.51	.45	4.96	.30		5.26	
17.33 *									
496764 BOWMAN, JERRY H									
P#144452	2019	000913	1.68		1.68	.08	4.00	5.76	
1001 ROSS ST									
5.76 *									
673520 BOWMAN, KACIE									
	2019	000916	7.74	.77	8.51	.47		8.98	
8.98 *									
592680 BREWER, W DENNIS									
P#147277	2019	000998	397.19		397.19	22.84	4.00	424.03	
418 DOGGETT DR									
424.03 *									
680893 BRICE, CALDWELL TURNER									
	2019	001000	5.80	.58	6.38	.38		6.76	
6.76 *									
380819 BRIGGS, WILLIS									
	2019	001008	23.66	2.37	26.03	1.52		27.55	
27.55 *									
155990 BROOKS, BENNY H									
	2019	001021	7.08	.71	7.79	.46		8.25	
	2019	001022	3.84	.38	4.22	.23		4.45	
	2019	001023	2.28	.23	2.51	.15		2.66	
	2019	001024	29.14	2.91	32.05	1.84		33.89	
	2019	001025	59.67	5.97	65.64	3.76		69.40	
118.65 *									
586042 BUCHANAN, VAN MACARTHUR II									
	2019	001152	4.55	.46	5.01	.30		5.31	
5.31 *									
558936 BUNTING, JENNIFER MITCHELL									
	2019	001190	10.15	1.02	11.17	.62		11.79	
11.79 *									
690689 BURGOS, MA GUADALUPE SOTO									
	2019	008657	13.70		13.70	.30		14.00	
14.00 *									
466447 BURKE, ANNIE ETAL									
P#144942	2019	001217	304.05		304.05	17.48	4.00	325.53	
CHEEKS LN									
P#145075	2019	001218	154.96		154.96	8.90	4.00	167.86	
GILBREATH ST									
493.39 *									
33556 BURKE, JAY L									
P#134351	2019	001219	77.81		77.81	4.46	4.00	86.27	
BOYD CREEK DR									
P#145871	2019	001220	1,124.69		1,124.69	64.69	4.00	1,193.38	

110 112 S MAIN ST								
P#170076	2019 001221	230.91		230.91	13.27	4.00	248.18	
W MOORE ST								
P#175245	2019 001222	404.59		404.59	23.24	4.00	431.83	
HANFORD RD								
							1,959.66 *	
496896 BURKE, JAY L								
P#145528	2019 001223	45.50		45.50	2.61	4.00	52.11	
211 ONEIDA ST								
							52.11 *	
443021 BURNETTE, ROSCOE F								
P#146828	2019 001255	200.31		200.31	11.51	4.00	215.82	
513 TOWN BRANCH RD								
							215.82 *	
680824 BYNUM, JOHN W HEIRS								
P#146894	2019 001276	137.03		137.03	7.89	4.00	148.92	
413 WADE ST								
							148.92 *	
5635 BYNUM, JOSEPH HEIRS								
P#146142	2019 001277	54.60		54.60	3.14	4.00	61.74	
214 ROBIN LN								
							61.74 *	
666530 CABADA, MARIA E LUGO								
	2019 001292	10.51	1.05	11.56	.68		12.24	
							12.24 *	
680989 CABRERA, ROSA MELIDA								
	2019 001299	5.44	.54	5.98	.32		6.30	
							6.30 *	
652527 CAIN, MICHAEL E ETAL								
P#146720	2019 001301	691.54		691.54	39.78	4.00	735.32	
513 JOHNSON AVE								
							735.32 *	
558454 CALDEYRO, TRAMELL D								
P#146842	2019 001304	69.00		69.00	3.98	4.00	76.98	
HUNTER ST								
							76.98 *	
507153 CALL, BILLY RICHARD								
P#146807	2019 001307	514.94		514.94	29.60	4.00	548.54	
200 OAKGROVE DR								
							548.54 *	
178134 CAMPBELL, DERRICK OWEN								
P#135321	2019 001318	199.11		199.11	11.43	4.00	214.54	
403 PROVIDENCE ST								
P#135331	2019 001319	154.99		154.99	8.90	4.00	167.89	
401 PROVIDENCE ST								
							382.43 *	
682785 CAMPOS, JUAN								
	2019 001325	4.55	.46	5.01	.30		5.31	
							5.31 *	
620721 CANDELARIO, WILFRIDO CAPILLA								
	2019 001330	4.55	.46	5.01	.30		5.31	
							5.31 *	
608231 CARBAJAL, MIGUEL SECUNDINO								
	2019 001347	6.92	.69	7.61	.45		8.06	

					8.06 *			
352573	CAROLINA FOUNDATION SOLUTIONS							
	2019 001368	60.69		60.69	3.51		64.20	
						64.20 *		
678161	CARROLL, DOUGLAS LINWOOD							
	2019 001391	1.78	.18	1.96	.09		2.05	
						2.05 *		
122983	CARROLL, DOUGLAS LYNWOOD							
	2019 001392	2.71	.27	2.98	.16		3.14	
	2019 001393	1.72	.17	1.89	.09		1.98	
						5.12 *		
635504	CARTER, BRIAN							
	2019 001398	46.09	4.61	50.70	2.91		53.61	
						53.61 *		
501667	CARTER, BRIAN L							
	2019 001400	1.34	.13	1.47	.08		1.55	
						1.55 *		
5793	CARTER, DAVID M							
P#145398	2019 001404	253.59		253.59	14.57		4.00	272.16
	308 W GILBREATH ST							
						272.16 *		
678794	CARVANA LLC							
	2019 001426	17.44		17.44	1.00		18.44	
	2019 001427	238.69		238.69	13.72		252.41	
	2019 001428	28.39		28.39	1.62		30.01	
	2019 001429	98.29		98.29	5.67		103.96	
	2019 001430	9,419.56		9,419.56	541.64		9,961.20	
	2019 001431	4,108.58		4,108.58	236.22		4,344.80	
						14,710.82 *		
588678	CASTANEDA, ISABEL/ZAMORA MARIO							
	2019 001441	4.55	.46	5.01	.30		5.31	
						5.31 *		
654546	CASTANEDA, LUZ ELENA							
P#146431	2019 001442	80.99		80.99	4.67		4.00	89.66
	1003 JEFFREYS ST							
						89.66 *		
21767	CASTANEDA, PEDRO							
	2019 001443	11.24	1.12	12.36	.70		13.06	
						13.06 *		
669922	CASTILLO, LILIAN YOLANDA							
	2019 001444	16.14	1.61	17.75	1.01		18.76	
						18.76 *		
672855	CATES, HAMLETT LYNNE LOUISE							
P#143739	2019 001453	367.38		367.38	21.15		4.00	392.53
	211 WEBSTER RD							
						392.53 *		
514448	CAULDER, LESLIE SAMUEL							
	2019 001464	4.55	.46	5.01	.30		5.31	
						5.31 *		
455784	CECILIO, BALDEMAR							
	2019 001482	23.66	2.37	26.03	1.52		27.55	
						27.55 *		
603531	CECILIO, DIANA							
	2019 001483	12.19	1.22	13.41	.77		14.18	

646669 CENTRE PERFORMING ARTS OF ALAM					14.18 *		
2019 001514	1.03	.10	1.13	.07		1.20	
					1.20 *		
659847 CHAIREZ, GUADALUPE							
2019 001516	25.71	2.57	28.28	1.62		29.90	
					29.90 *		
577158 CHAMPION, ALOMA							
2019 001528	16.97	1.70	18.67	1.07		19.74	
					19.74 *		
609847 CHAVARRIAS, VICENTA FLORES							
P#146085	2019 001571	196.46		196.46	11.28	4.00	211.74
W HANOVER RD							
							211.74 *
491677 CHAVEZ, SANDRA LILA							
2019 001574	28.48	2.85	31.33	1.78		33.11	
					33.11 *		
501859 CHEEK, THOMAS EMMETT							
2019 001589	6.12	.61	6.73	.38		7.11	
2019 001590	3.25	.33	3.58	.22		3.80	
					10.91 *		
28424 CHILDRENS, CHAPEL MARTINS CHAP							
P#135373	2019 001600	1.36		1.36	.08	4.00	5.44
N MAIN ST							
							5.44 *
667755 CHING, AI FONG AKA VIVIAN CHIN							
P#145196	2019 001609	814.36		814.36	46.84	4.00	865.20
1706 MARTINDALE DR							
							865.20 *
648273 CHURCH, ON MAIN LLC							
P#146148	2019 001615	1,100.96		1,100.96	63.32	4.00	1,168.28
209 MCADEN ST							
							1,168.28 *
8144 COBLE, JAMES MELFRED							
2019 001714	6.92	.69	7.61	.45		8.06	
2019 001715	9.10	.91	10.01	.60		10.61	
2019 001716	1.37	.14	1.51	.08		1.59	
2019 001717	2.28	.23	2.51	.15		2.66	
					22.92 *		
246708 COLE, STEVEN HOWARD							
P#135022	2019 001734	341.67		341.67	19.63	4.00	365.30
402 W GILBREATH ST							
							365.30 *
622261 COLETRANE, LELIA HEIRS							
P#146905	2019 001744	135.43		135.43	7.81	4.00	147.24
608 MORROW RD							
							147.24 *
679199 COLETRANE, WILLIAM H HEIRS							
P#147114	2019 001745	132.00		132.00	7.59	4.00	143.59
608 E ELM ST							
							143.59 *
650571 COLLINS DONALD/BITTNER WILLIAM							
2019 001747	4.81	.48	5.29	.31		5.60	

2019 001748	3.73	.37	4.10	.23	4.33	
2019 001749	3.73	.37	4.10	.23	4.33	
577173 CONTRERAS, DINORA						
2019 001822	4.55	.46	5.01	.30	5.31	
653732 CONTRERAS, MARIXA						
2019 001824	4.55	.46	5.01	.30	5.31	
632214 COOK, LESTER S JR						
P#146348	2019 001840	337.94		337.94	19.41	4.00 361.35
511 N MARSHALL ST						
P#146349	2019 001841	68.25		68.25	3.92	4.00 76.17
MARSHALL ST						
666279 COOK, SANDY M						
P#146429	2019 001847	136.41		136.41	7.83	4.00 148.24
1014 JEFFREYS ST						
674367 COOPER, JEFFREY & DANIELLE						
2019 001859	7.64	.76	8.40	.47	8.87	
611626 COPELAND, DARRELL GREY						
P#171334	2019 001862	199.62		199.62	11.49	4.00 215.11
828 BUCKNER ST						
493511 CORNERSTONE, SALES & RENTAL CO						
P#146546	2019 001873	290.57		290.57	16.71	4.00 311.28
401 ALBRIGHT AVE						
603445 CORTEZ, GONZALEZ/ROMERO ARCELI						
2019 001879	30.94	3.09	34.03	1.98	36.01	
657197 CRAWFORD, SUSAN MYATT						
P#146578	2019 001951	386.46		386.46	22.23	4.00 412.69
326 MOSER ST						
608275 CRESCO CAPITAL INC						
2019 001959	453.68	45.37	499.05	28.68	527.73	
674366 CROSS, BRADLEY ROY						
2019 001975	4.55	.46	5.01	.30	5.31	
337200 CRUTCHFIELD, JAMES ALFRED JR						
2019 001987	2.19		2.19	.14	2.33	
2019 001988	2.88		2.88	.16	3.04	
137809 CRUTCHFIELD, JEFFREY LYNN						
P#145669	2019 001990	459.01		459.01	26.38	4.00 489.39
811 N MAIN ST						
455773 CRUZ, CORNELIO/ANDREA						
2019 001992	16.15	1.62	17.77	1.01	18.78	



635506 DARK, EDDIE LEWIS								
2019 002089	46.09	4.61	50.70	2.91			53.61	
							53.61 *	
680864 DAVID, MARSHALL HAYNES								
2019 002098	13.19	1.32	14.51	.84			15.35	
							15.35 *	
207445 DAVIS, ALEX JACKSON JR								
2019 002104	7.02	.70	7.72	.45			8.17	
							8.17 *	
579745 DAVIS, CHARLES ERIC								
2019 002106	.91	.09	1.00	.07			1.07	
2019 002107	1.34	.13	1.47	.08			1.55	
							2.62 *	
649880 DAY, EDWARD E JR								
P#145685	2019 002144	68.25		68.25	3.92	4.00	76.17	
GERALD ST							76.17 *	
651663 DENNIS, FAYE								
P#146969	2019 002202	696.98		696.98	40.09	4.00	741.07	
613 JOHNSON AVE							741.07 *	
630075 DIAZ, BENITO								
2019 002217	21.75	2.18	23.93	1.38			25.31	
							25.31 *	
653332 DIAZ, JOSE ANTONIO								
2019 002220	11.24	1.12	12.36	.70			13.06	
							13.06 *	
681990 DIAZ, MANUEL								
2019 002222	4.55	.46	5.01	.30			5.31	
							5.31 *	
627168 DIEBOLD, TINA M								
P#130133	2019 002230	736.23		736.23	42.32	4.00	782.55	
2511 GREENVIEW DR							782.55 *	
607936 DIGGINS, JAMES D								
P#144675	2019 002235	1.93		1.93	.09	4.00	6.02	
IVEY RD							6.02 *	
682773 DIMAS, ERIC								
2019 002251	6.73	.67	7.40	.45			7.85	
							7.85 *	
631259 DODSON, JENNIFER LYNN								
P#145391	2019 002281	267.19		267.19	15.34	4.00	286.53	
312 W GILBREATH ST							286.53 *	
577189 DOLLAR, LISA D								
2019 002299	4.55	.46	5.01	.30			5.31	
							5.31 *	
665114 DORMAN, GEORGE P								
2019 002305	2.28		2.28	.15			2.43	
							2.43 *	
577195 DOWDY, BEVERLY								
2019 002311	6.28	.63	6.91	.39			7.30	



671484 DOYLE PETER					7.30 *		
2019 002312	173.40	17.34	190.74	10.96		201.70	
				201.70 *			
661884 DSJ, HOLDINGS LLC							
P#146513	2019 002342 420.79		420.79	24.22		4.00	449.01
314 ALBRIGHT AVE							
					449.01 *		
643235 EDWARDS, TYRON KEITH							
2019 002414	7.13	.71	7.84	.46		8.30	
				8.30 *			
667513 EDWARDS, RONALD WAYNE							
2019 002419	1.25	.13	1.38	.08		1.46	
2019 002420	1.48	.15	1.63	.08		1.71	
					3.17 *		
566069 ELITE, WAREHOUSING LLC							
P#146048	2019 002438 31.50		31.50	1.83		4.00	37.33
PARKER ST							
P#146399	2019 002439 1,386.39		1,386.39	79.73		4.00	1,470.12
300 E PARKER ST							
P#146420	2019 002440 15.22		15.22	.85		4.00	20.07
PARKER ST							
					1,527.52 *		
652094 ELLER, CHRISTY P							
P#146332	2019 002441 285.61		285.61	16.41		4.00	306.02
110 E HILL ST							
					306.02 *		
667014 ELLIS, SHIRLEY A HEIRS							
P#175244	2019 002454 113.75		113.75	6.53		4.00	124.28
RIDGECREST ST							
					124.28 *		
651010 ELLISON, JAMES LUTHER							
2019 002456	16.97	1.70	18.67	1.07		19.74	
				19.74 *			
673598 ESCOBAR, MARCONY O DIAZ ETUX							
P#147142	2019 002484 311.89		311.89	17.94		4.00	333.83
639 E ELM ST							
					333.83 *		
667064 ESTRADA, SHIRLEY PULLEN HEIRS							
P#146954	2019 002495 593.45		593.45	34.12		4.00	631.57
509 E HANOVER RD							
					631.57 *		
672710 EULISS, UFTRING NATASHA RAY							
P#146547	2019 002516 480.27		480.27	27.61		4.00	511.88
403 ALBRIGHT AVE							
					511.88 *		
642234 EVERETTE, DOROTHY LOUISE MONRO							
P#145688	2019 002528 51.19		51.19	2.92		4.00	58.11
201 GERALD ST							
					58.11 *		
683296 EXCEL FITNESS NC VI LLC							
2019 002538	32.04	32.04	1.84			33.88	
2019 002539	6.37	6.37	.38			6.75	
2019 002540	38.73	38.73	2.22			40.95	

2019 002541 9.10

9.10 .53

9.63 Page 36 of 202

91.21 \*

682754 FARRINGTON, DONALD E  
P#146238 2019 002582 428.59  
109 N MARSHALL ST

428.59 24.62 4.00 457.21

457.21 \*

662035 FIELDS, LATIEL  
P#148917 2019 002632 439.96  
614 QUINCY CT

439.96 25.30 4.00 469.26

469.26 \*

353213 FISH-TECH INC

2019 002661 2.03

.20 2.23 .14 2.37

2019 002662 2.12

.21 2.33 .15 2.48

2019 002663 5.84

.58 6.42 .38 6.80

2019 002664 23.83

2.38 26.21 1.52 27.73

39.38 \*

37093 FISHER, SHANE C  
P#144225 2019 002671 512.47  
117 MONTREE LN

512.47 29.45 4.00 545.92

545.92 \*

666595 FLORES, ERNESTO

2019 002692 4.55

.46 5.01 .30 5.31

5.31 \*

648343 FLORES, LEYBIA Y

2019 002698 4.55

4.55 .24 4.79

4.79 \*

659838 FLORES, LIVORIA

2019 002699 6.28

.63 6.91 .39 7.30

7.30 \*

462411 FLORES, MARIA

2019 002701 20.02

2.00 22.02 1.29 23.31

23.31 \*

653611 FLORES, MAXIMNO/CONCEPCION MA

2019 002703 14.38

1.44 15.82 .92 16.74

16.74 \*

682136 FLORES, RICARDO

2019 002705 30.35

3.04 33.39 1.92 35.31

35.31 \*

314772 FLUETTE, HERBIE SCOTT

2019 002714 1.62

.16 1.78 .09 1.87

2019 002715 2.09

.21 2.30 .15 2.45

4.32 \*

500308 FOX, CLIFTON GENE

2019 002770 3.70

3.70 .22 3.92

2019 002771 4.37

4.37 .24 4.61

8.53 \*

3004 FREEMAN, JOHN R  
P#171343 2019 002801 52.60  
HALSEY ST

52.60 3.00 4.00 59.60

59.60 \*

669939 FREEMAN, JOHN RANDALL

2019 002802 31.90

3.19 35.09 2.00 37.09

2019 002803 14.27

1.43 15.70 .91 16.61

671483 FRMO INC								
2019 002811	203.80	20.38	224.18	12.88			237.06	
				237.06 *				
620743 FUENTES, CARLOS								
2019 002814	4.55	.46	5.01	.30			5.31	
				5.31 *				
383833 FUENTES, IGNACIO								
2019 002816	4.55	.46	5.01	.30			5.31	
				5.31 *				
657986 FULL, GOSPEL TABERNACLE INC								
P#144033	2019 002817	147.05		147.05	8.44	4.00	159.49	
127 WEBSTER RD								
							159.49 *	
681908 FUTRELL, PEGGY REAVES HEIRS								
P#145588	2019 002830	45.50		45.50	2.61	4.00	52.11	
302 GUTHRIE ST								
							52.11 *	
668217 GARCIA, ANGEL STEVE								
P#146442	2019 002863	213.73		213.73	12.27	4.00	230.00	
222 CANNON ST								
							230.00 *	
653341 GARCIA, ESTHPANEE								
2019 002866	33.62	3.36	36.98	2.14			39.12	
				39.12 *				
672792 GARCIA, FERNANDO								
2019 002867	9.05		9.05	.53			9.58	
				9.58 *				
682638 GARCIA, ROCIO								
2019 002877	4.55	.46	5.01	.30			5.31	
				5.31 *				
669832 GARRETT, JIMMY MAC								
2019 002898	3.95	.40	4.35	.24			4.59	
2019 002899	1.45	.15	1.60	.08			1.68	
				6.27 *				
528296 GARZA, ROBERTO								
2019 002908	4.91	.49	5.40	.31			5.71	
				5.71 *				
680704 GEORGE, SETTLE WHITTEMORE								
2019 002926	26.50	2.65	29.15	1.68			30.83	
				30.83 *				
673022 GIL, DALILA MARRON								
2019 002933	21.75	2.18	23.93	1.38			25.31	
				25.31 *				
669912 GILLAND, RYAN GAGE								
2019 002936	3.23	.32	3.55	.22			3.77	
				3.77 *				
657104 GLATZ, GREGORY J								
P#143961	2019 002951	429.26		429.26	24.69	4.00	457.95	
301 MARION ST								
							457.95 *	
564010 GLOW TANNING SALON & SPA								
2019 002962	10.35	1.04	11.39	.68			12.07	

2019 002963	1.19	.12	1.31	.08	1.39
2019 008646	4.57	.46	5.03	.30	5.33
2019 008647	10.03	1.00	11.03	.62	11.65
2019 008648	4.28	.43	4.71	.29	5.00
2019 008649	.07	.01	.08		.08
2019 008651	40.95	4.10	45.05	2.60	47.65
				83.17 *	

## 675195 GOLD, EMPIRE HOLDINGS LLC

P#145929	2019 002990	1,227.17		1,227.17	70.54	4.00	1,301.71
211 N MAIN ST							

1,301.71 \*

## 54494 GOLDEN CHINA RESTAURANT INC

2019 002991	229.89		229.89	13.20	243.09
2019 002992	58.65		58.65	3.37	62.02
2019 002993	3.99		3.99	.23	4.22

309.33 \*

## 620562 GONZALEZ, ALMA Y

2019 003004	8.42	.84	9.26	.54	9.80
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9.80 \*

## 682784 GONZALEZ, JESUS MARTINEZ

2019 003007	4.55	.46	5.01	.30	5.31
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5.31 \*

## 653335 GONZALEZ, JOAQUIN

2019 003008	11.24	1.12	12.36	.70	13.06
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13.06 \*

## 670030 GONZALEZ, LUNA ERICK L

2019 003014	28.18	2.82	31.00	1.77	32.77
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32.77 \*

## 673430 GONZALEZ, PACHECO ELVA

2019 003016	33.62	3.36	36.98	2.14	39.12
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39.12 \*

## 135212 GONZALEZ, RICARDO FLORES

P#144642	2019 003018	136.50		136.50	7.83	4.00	148.33
OLD FARM RD							

148.33 \*

## 179059 GOODMAN, CRYSTAL MORRIS

2019 003022	27.94		27.94	1.61	29.55
2019 003023	26.57		26.57	1.53	28.10

57.65 \*

## 379753 GRAHAM DRIVE FAMILY CARE

2019 003046	32.39	3.24	35.63	2.06	37.69
2019 003047	1.20	.12	1.32	.08	1.40

39.09 \*

## 653709 GRANADOS, JOSE

2019 003096	4.55	.46	5.01	.30	5.31
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5.31 \*

## 663378 GRANT, DOUGLAS LEE

2019 003098	2.32	.23	2.55	.15	2.70
2019 003099	2.00	.20	2.20	.14	2.34

5.04 \*

## 15231 GRANT, STEPHEN ERIC

2019 003103	4.10	.41	4.51	.24	4.75
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4.75 \*

## 664100 GRAVES, BARBARA J

P#	Year	Parcel ID	Area	Value	Area	Value	Area	Value
P#134833	2019	003111	207.94	207.94	11.96	4.00	223.90	223.90
515 OAKLEY ST								
34818 GRAVES, HELEN LOUISE WATLINGTO								
P#145594	2019	003120	45.50	45.50	2.61	4.00	52.11	52.11
415 ONEIDA ST								
682782 GRICELDA, LOPEZ								
	2019	003165	5.05	.51	5.56	.31	5.87	5.87
257792 GROSS, NANCY JEAN								
P#144231	2019	003180	441.29	441.29	25.38	4.00	470.67	470.67
122 MONTREE LN								
673243 GROVE, MICHAEL								
P#146290	2019	003181	5.45	5.45	.20	4.00	9.65	9.65
200 ALBRIGHT AVE								
660979 GRUMBLES, JACKIE DEAN								
P#147372	2019	003186	135.16	135.16	7.75	4.00	146.91	146.91
717 E ELM ST								
682155 GUERRERO, OSCAR								
	2019	003189	4.55	.46	5.01	.30	5.31	5.31
620746 GUEVARA, JESSY/AGUILAR ANA								
	2019	003191	4.55	.46	5.01	.30	5.31	5.31
602594 GULLEDGE, JAMES EVERETT								
	2019	003196	44.80	4.48	49.28	2.84	52.12	52.12
15122 GUTHRIE, VILENA R LIFE ESTATE								
P#146360	2019	003205	247.46	247.46	14.25	4.00	265.71	265.71
214 E HILL ST								
P#146361	2019	003206	5.10	5.10	.30	4.00	9.40	9.40
MELVILLE ST								
682151 GUZMAN, AYALA								
	2019	003211	31.03	3.10	34.13	1.98	36.11	36.11
663569 HALL, DERRICK EDWARD								
	2019	003253	27.20	2.72	29.92	1.70	31.62	31.62
633580 HANEY, LENORE NEWINS								
P#131343	2019	003302	806.73	806.73	46.38	4.00	857.11	857.11
1723 DARRELL DR								
491515 HARDEN PAUL								
	2019	003309	74.54	7.45	81.99	4.69	86.68	86.68
15013 HARDEN, JAMES RANKIN								
P#147369	2019	003311	113.75	113.75	6.53	4.00	124.28	124.28
806 TROLLINGER RD								

15004 HARDEN, MICHAEL THOMAS

2019 003317 11.84 11.84 .69 12.53  
12.53 \*

137463 HARPER, WILLIAM TALMADGE

2019 003342 1.37 .14 1.51 .08 1.59  
2019 003343 9.10 .91 10.01 .60 10.61  
2019 003344 17.18 1.72 18.90 1.08 19.98  
2019 003345 23.73 2.37 26.10 1.52 27.62  
2019 003346 3.69 .37 4.06 .23 4.29  
2019 003347 38.00 3.80 41.80 2.39 44.19  
108.28 \*

662813 HARRIS, JAMES EARL

2019 003362 6.14 .61 6.75 .39 7.14  
2019 003363 91.17 9.12 100.29 5.76 106.05  
113.19 \*

206557 HARRIS, JOHN RAY

2019 003365 1.11 .11 1.22 .07 1.29  
2019 003366 1.55 .16 1.71 .08 1.79  
2019 003367 26.02 2.60 28.62 1.62 30.24  
33.32 \*

491463 HARRIS, SHAUN T

2019 003375 45.96 4.60 50.56 2.91 53.47  
53.47 \*

644700 HAYES, KEVIN GORDON

2019 003447 19.59 1.96 21.55 1.23 22.78  
22.78 \*

653999 HAYES, KEVIN GORDON

2019 003448 7.99 .80 8.79 .53 9.32  
2019 003449 11.74 1.17 12.91 .76 13.67  
22.99 \*

491784 HAYNES, DAVID MARSHALL

2019 003456 1.82 .18 2.00 .14 2.14  
2.14 \*

496275 HEADEN, MITCHELL DEWITT ETAL

P#144761 2019 003460 187.69 187.69 10.80 4.00 202.49  
559 BALDWIN RD  
202.49 \*

560559 HEADEN, WADE HEIRS

P#144762 2019 003462 297.20 297.20 17.09 4.00 318.29  
551 BALDWIN RD  
318.29 \*

598575 HENSLEY, JEAN R

P#146994 2019 003491 342.57 342.57 19.70 4.00 366.27  
309 GUNTER ST  
366.27 \*

443253 HENSLEY, SHANE EUGENE

2019 003494 14.12 1.41 15.53 .91 16.44  
16.44 \*

673321 HERNANDEZ, BETSAIDA

2019 003498 4.55 .46 5.01 .30 5.31  
5.31 \*

644465 HERNANDEZ, FRANCISCO CRUZ

P#147303 2019 003503 514.39 514.39 29.59 4.00 547.98  
321 DOGGETT DR

673425 HERNANDEZ, JUAN C					547.98 *		
2019 003510	13.47	1.35	14.82	.85		15.67	
					15.67 *		
383480 HERNANDEZ, PADILLA MARIA ELENA							
2019 003513	9.51	.95	10.46	.61		11.07	
					11.07 *		
4399 HERNANDEZ, ROGOBERTO O & ETAL							
P#147336	2019 003516	510.14		510.14	29.35	4.00	543.49
506 WEAVER WAY							543.49 *
2176 HESTER, OTHA LEE							
P#147120	2019 003544	65.33		65.33	3.76	4.00	73.09
E ELM ST							73.09 *
622338 HINSHAW, KATHLEEN							
P#147428	2019 003568	389.44		389.44	22.39	4.00	415.83
HANOVER RD							415.83 *
671481 HK CRYPTOCURRENCY MINING LLC							
2019 003575	2,314.29	231.43	2,545.72	146.36			2,692.08
							2,692.08 *
444138 HODGES, KEVIN T							
P#147265	2019 003588	486.82		486.82	27.99	4.00	518.81
800 SYCAMORE RD							518.81 *
158664 HOPE, JAISUN LERONE							
2019 003664	12.06	1.21	13.27	.77		14.04	
							14.04 *
671479 HORIZON KINETICS LLC							
2019 003673	166.12	16.61	182.73	10.50		193.23	
							193.23 *
663254 HORNER, MARK ROGERS							
2019 003684	13.72	1.37	15.09	.85		15.94	
2019 003685	7.63	.76	8.39	.47		8.86	
2019 003686	3.96	.40	4.36	.24		4.60	
							29.40 *
471571 HUERTA, DIANA							
P#171278	2019 003723	102.94		102.94	5.91	4.00	112.85
788 E HANOVER RD							112.85 *
623574 HUEY, WILLIAM I							
P#143921	2019 003733	774.85		774.85	44.55	4.00	823.40
1519 WEDGEWOOD DR							823.40 *
679434 HUEY, WILLIAM I							
P#146245	2019 003734	394.17		394.17	22.68	4.00	420.85
213 E ELM ST							420.85 *
33618 HUFFSTETLER, NANCY T & MARK A							
P#144016	2019 003743	188.59		188.59	5.64	4.00	198.23
1002 TODD ST							198.23 *
226861 HUGHES, CAROLYN FAYE							

P#	Year	ID	Value	Rate	Rate	Rate	Rate	Rate
P#147324	2019	003747	195.74			11.26	4.00	112.00
500 DOGGETT DR								
211.00 *								
682777	HUNBERTO, AGUIRRE							
	2019	003755	4.55	.46	5.01	.30	5.31	
5.31 *								
660076	HUNT, REBEKAH							
	2019	003767	21.75	2.18	23.93	1.38	25.31	
25.31 *								
19163	HURT, ARLIE							
P#134895	2019	003784	103.00			5.91	4.00	112.91
807 OAKLEY ST								
112.91 *								
619510	HUTCHERSON, STEPHANIE EDWARDS							
	2019	003788	5.31	5.31	.31		5.62	
5.62 *								
671208	INGALLINERA, JOSEPHINE							
	2019	003829	6.40	.64	7.04	.39	7.43	
7.43 *								
678559	ISLEY, JOHN MACK JR							
P#147650	2019	003873	507.81			29.21	4.00	541.02
N NC 49 HWY								
541.02 *								
667273	JAL DELIVERIES LLC							
	2019	003920	24.00	2.40	26.40	1.53	27.93	
	2019	003921	47.65	4.77	52.42	3.00	55.42	
	2019	003922	13.20	1.32	14.52	.84	15.36	
98.71 *								
657673	JAMES FOODS INC							
	2019	003923	61.43	6.14	67.57	3.90	71.47	
71.47 *								
169422	JANEY, DAVID WAYNE							
	2019	003954	1.02	.10	1.12	.07	1.19	
	2019	003955	1.87	.19	2.06	.14	2.20	
3.39 *								
589177	JDK PROPERTIES MANAGEMENT							
	2019	003971	37.95	3.80	41.75	2.39	44.14	
44.14 *								
599755	JEFFREYS, LESSIE M HEIRS							
P#171319	2019	003977	1.00		1.00	.07	4.00	5.07
1225 SMALL AVE								
5.07 *								
666259	JESURUN, XAVIER							
	2019	003999	4.55	4.55	.24		4.79	
4.79 *								
603709	JIMENEZ, AZUCENA							
	2019	004001	35.85	3.59	39.44	2.29	41.73	
41.73 *								
648450	JIMENEZ, GABRIEL							
	2019	004003	20.43	2.04	22.47	1.30	23.77	
23.77 *								
666523	JIMENEZ, SERRATO ANGELMA							
	2019	004006	30.94	3.09	34.03	1.98	36.01	
36.01 *								





552766 LAGUNAS, JOSE N								
P#145799	2019 004412	2,231.15		2,231.15	128.27	4.00	2,363.42	
S MAIN ST, B2								
P#145800	2019 004413	784.15		784.15	45.08	4.00	833.23	
116 E PINE ST, A3								
P#145801	2019 004414	673.84		673.84	38.73	4.00	716.57	
110 W PINE ST								
							3,913.22 *	
653840 LAGUNAS, JOSE NIEVES								
P#146398	2019 004416	289.66		289.66	16.64	4.00	310.30	
208 TRAVORA ST								
							310.30 *	
499619 LANGLEY, RAYMOND CHADWICK								
	2019 004440	4.50	.45	4.95	.30		5.25	
	2019 004441	2.02	.20	2.22	.14		2.36	
							7.61 *	
656386 LARA, MARIA ISABEL								
	2019 004451	1.35	.14	1.49	.08		1.57	
							1.57 *	
593922 LASALLE, BANK								
P#147127	2019 004460	68.25		68.25	3.92	4.00	76.17	
CARTER RD								
							76.17 *	
653339 LASTER, TIMOTHY								
	2019 004464	14.38	1.44	15.82	.92		16.74	
							16.74 *	
20169 LEATH, TYLER C								
P#146872	2019 004498	307.64		307.64	17.70	4.00	329.34	
504 E ELM ST								
P#146874	2019 004499	16.60		16.60	.93	4.00	21.53	
E ELM ST								
							350.87 *	
525649 LEFEVRE, MICHAEL WAYNE								
	2019 004518	1.64	.16	1.80	.09		1.89	
							1.89 *	
648152 LEON, ALFREDO JIMENEZ								
	2019 004525	25.71	2.57	28.28	1.62		29.90	
							29.90 *	
659837 LEON, LUCIO ANITA								
	2019 004526	13.70	1.37	15.07	.85		15.92	
							15.92 *	
382555 LEON, SERGIO								
	2019 004528	20.02	2.00	22.02	1.29		23.31	
							23.31 *	
659771 LEONARD ALUMINUM UTILITY BUILD								
	2019 004529	17.22		17.22	.99		18.21	
							18.21 *	
472349 LEONARD, SHUNKA L & CHRISTOPHE								
P#152578	2019 004531	841.69		841.69	48.38	4.00	894.07	
406 RAVEN CT								
							894.07 *	
645010 LESUEUR, ROBERT W JR HEIRS								
P#146801	2019 004536	95.66		95.66	5.51	4.00	105.17	
E HARDEN ST								

P#	Year	Address	Area	Value	Rate	Amount	Other	Total
P#146804	2019 004537	13.66		13.66	.77	4.00	184.35	184.35
E HARDEN ST								
123.60 *								
619077	LIMON, ELIAS CARBALLA							
	2019 004562	13.24	1.32	14.56	.84		15.40	
15.40 *								
603455	LIMON, LAURO							
	2019 004563	11.24	1.12	12.36	.70		13.06	
13.06 *								
644665	LINDLEY, WILLIAM ANTHONY							
	2019 004568	8.38		8.38	.47		8.85	
8.85 *								
651708	LISTON, BELINDA SPAINHOUR							
P#146749	2019 004582	87.03		87.03	4.99	4.00	96.02	
96.02 *								
608 PARIS ST								
57340	LIVESAY WILLIAM L PA							
	2019 004592	.91	.09	1.00	.07		1.07	
1.07 *								
666558	LONG, JESSICA							
	2019 004621	10.69	1.07	11.76	.69		12.45	
12.45 *								
656839	LONG, JUSTIN AMBROSE							
	2019 004623	201.52		201.52	11.58		213.10	
213.10 *								
192168	LONG, KEISHA LADAWN							
	2019 004624	21.75	2.18	23.93	1.38		25.31	
25.31 *								
660081	LONG, LUTHER DARRELL							
	2019 004625	24.12	2.41	26.53	1.53		28.06	
28.06 *								
645025	LONG, RANDY							
P#146693	2019 004629	362.94		362.94	20.86	4.00	387.80	
387.80 *								
407 SHOFFNER ST								
233812	LONGEST, RICHARD ARLEN JR							
	2019 004637	1.29	.13	1.42	.08		1.50	
1.50 *								
653729	LOPEZ, MARIA CRUZ							
	2019 004649	54.46	5.45	59.91	3.45		63.36	
63.36 *								
678125	LOPEZ, MARIA HORTENCIA							
	2019 004650	31.90	3.19	35.09	2.00		37.09	
37.09 *								
605377	LOVE, LONETTA M							
P#170271	2019 004667	460.36		460.36	26.46	4.00	490.82	
490.82 *								
728 BEN CT								
558965	LOWDER, MELISSA DEE							
	2019 004670	4.21	.42	4.63	.24		4.87	
	2019 004671	2.05	.21	2.26	.15		2.41	
2.41								
7.28 *								
29027	LOWERY, DENNIS C							
P#146189	2019 004681	162.72		162.72	9.35	4.00	176.07	

						176.07 *		
487390	LOY, GREGORY							
	2019 004691	28.48	2.85	31.33	1.78		33.11	
						33.11 *		
669827	LOY, GREGORY DALTON							
	2019 004692	11.78	1.18	12.96	.76		13.72	
						13.72 *		
502537	LOY, MICHAEL W							
	2019 004697	1.27	.13	1.40	.08		1.48	
						1.48 *		
671202	LUIS AUTO REPAIR							
	2019 004708	1.00		1.00	.07		1.07	
						1.07 *		
644224	MAJORS, JAMES P							
	2019 004781	17.61	1.76	19.37	1.14		20.51	
						20.51 *		
680352	MAJORS, SHEILA B TRUST*							
P#131469	2019 004794	57.32		57.32	3.30	4.00	64.62	
1408	GANT RD							
P#131470	2019 004795	48.19		48.19	2.76	4.00	54.95	
1412	GANT RD							
P#131478	2019 004796	103.29		103.29	5.92	4.00	113.21	
1416	GANT RD							
P#131479	2019 004797	94.64		94.64	5.44	4.00	104.08	
1420	GANT RD							
P#131480	2019 004798	96.57		96.57	5.53	4.00	106.10	
1428	GANT RD							
P#134864	2019 004799	385.65		385.65	22.16	4.00	411.81	
608 610	BORDER ST							
							854.77 *	
613972	MANRIQUEZ, ANTONIO							
	2019 004820	24.12	2.41	26.53	1.53		28.06	
						28.06 *		
566762	MANUEL, JEFFREY MARK							
	2019 004821	2.37	.24	2.61	.15		2.76	
	2019 004822	.91	.09	1.00	.07		1.07	
	2019 004823	28.63	2.86	31.49	1.83		33.32	
	2019 004824	13.07	1.31	14.38	.84		15.22	
						52.37 *		
627428	MARTIN, JUSTIN							
P#135151	2019 004883	109.29		109.29	3.29-	4.00	110.00	
306	WASHINGTON ST							
							110.00 *	
578225	MARTIN, MARIA							
	2019 004886	18.43	1.84	20.27	1.16		21.43	
						21.43 *		
434106	MARTINES, SOCHIL PANTALEON							
	2019 004894	4.55	.46	5.01	.30		5.31	
						5.31 *		
682780	MARTINEZ, CLARIZA							
	2019 004900	4.55	.46	5.01	.30		5.31	
						5.31 *		
673433	MARTINEZ, CUETO ISELA							

2019 004902	26.21	2.62	28.83	1.68	30.51 *	30.5	
635723 MARTINEZ, JESSICA CECILIO							
2019 004906	17.56	1.76	19.32	1.09	20.41 *	20.41	
514570 MATIAS, APOLIMER CECILIO							
2019 004934	8.65	.87	9.52	.54	10.06 *	10.06	
165466 MATKINS, DENISE CREECH							
P#147082	2019 004946	426.30	24.53	4.00	454.83		
503 CAMERON RD					454.83 *		
660926 MATTHEWS TREE SERVICE							
2019 004951	9.71	.97	10.68	.61	11.29 *	11.29	
583212 MAYNARD, CARRIE R HEIRS							
P#134878	2019 004971	45.50	2.61	4.00	52.11		
605 OAKLEY ST					52.11 *		
22906 MCADAMS, PATSY E							
P#135048	2019 004989	185.09	10.65	4.00	199.74		
409 GATES AVE					199.74 *		
22912 MCADOO, PERCY N HEIRS							
P#146849	2019 004992	68.25	3.92	4.00	76.17		
TOWN BRANCH RD							
P#146854	2019 004993	158.49	9.12	4.00	171.61		
600 TOWN BRANCH RD					247.78 *		
49696 MCCANN, KENNETH JAY							
P#131156	2019 005008	139.91	8.05	4.00	151.96		
WENDY DR					151.96 *		
28776 MCCLURE, FUNERAL SERVICE INC							
P#144197	2019 005021	1,167.23	67.09	4.00	1,238.32		
1102 S MAIN ST					1,238.32 *		
682135 MCCULLOCK, MELONY							
2019 005041	10.19	1.02	11.21	.62	11.83 *	11.83	
532880 MCDONALD, AMBER							
P#131488	2019 005050	171.19	9.82	4.00	185.01		
ROGERS RD					185.01 *		
603726 MEDINA, ROSALINDA PEREZ							
2019 005149	4.55	4.55	.24	4.79	4.79 *		
662501 MEJIA, JOSEFINA MARIN							
P#135252	2019 005165	148.99	8.58	4.00	161.57		
501 BORDER ST							
P#135253	2019 005166	6.39	.38	4.00	10.77		
NORTH ST					172.34 *		
646643 MEJIA, PEDRO RAMIREZ							

P#	Year	Account #	Balance	Debit	Credit	Net	Days
P#134804	2019	005167	137.05			137.05	7.89
302 NORTH ST							
22594 MELVIN, JOHN DAVID							
P#147359	2019	005176	119.44			119.44	3.60
417 ASHBURN ST							
680652 MENDIOLA, BRENDA TREJO							
	2019	005183	20.48	2.05	22.53	1.30	23.83
596997 MERRIWEATHER, THEODORE ROOSEVE							
	2019	005199	2.28	.23	2.51	.15	2.66
	2019	005200	1.77	.18	1.95	.09	2.04
628908 MEXICAN AMERICAN CAFE LLC							
	2019	005202		3.00	3.00	.16	3.16
85792 MICHAEL A JAKIELSKI CPA PA							
	2019	005207	3.37		3.37	.22	3.59
	2019	005208	3.72		3.72	.22	3.94
	2019	005209	8.73		8.73	.52	9.25
	2019	005210	1.82		1.82	.09	1.91
676338 MILLENNIAL, PROPERTIES LLC							
P#144019	2019	005230	223.60			223.60	12.87
139 WEBSTER RD							
P#144020	2019	005231	247.72			247.72	14.25
1009 TODD ST							
153248 MOBLEY, BENJAMIN KATER JR							
	2019	005313	2.28	.23	2.51	.15	2.66
	2019	005314	2.05	.21	2.26	.15	2.41
	2019	005315	1.37	.14	1.51	.08	1.59
656159 MOIZE, TROY EUGENE							
	2019	005319	2.05	.21	2.26	.15	2.41
635707 MONDRAGON, ABIGAIL							
	2019	005321	4.55	.46	5.01	.30	5.31
673427 MONTANO, MARITZA							
	2019	005332	10.33	1.03	11.36	.68	12.04
678543 MONTERO, DANIEL							
	2019	005333	10.69	1.07	11.76	.69	12.45
664215 MOORE, DAVID VERNON							
P#145526	2019	005358	1,029.41			1,029.41	59.19
305 W HARDEN ST							
486413 MOORE, LINDA TROUTMAN							
P#135037	2019	005366	279.21			279.21	16.03
325 GILBREATH ST							

460127 MOORE-HUFFMAN, LEONA M P#130252 2019 005378 684.26 2619 PEPPERSTONE DR	684.26	39.34	4.00	727.60
				727.60 *
457474 MORA, SUSANA 2019 005380 4.55	.46	5.01	.30	5.31
				5.31 *
635720 MORALES, AURELIO 2019 005381 20.43	2.04	22.47	1.30	23.77
				23.77 *
618048 MORENO, JEANETTE MARIE 2019 005386 10.01	1.00	11.01	.62	11.63
				11.63 *
467381 MORRISON, HARRY KENDALL JR & Y P#131233 2019 005413 21.52 1729 DARRELL DR	21.52		4.00	25.52
				25.52 *
526473 MOSER, JUDY C P#131011 2019 005426 737.27 1851 MURPHY CT	737.27	42.40	4.00	783.67
				783.67 *
134663 MOSER, PATRICK DOLPH 2019 005437 1.79	.18	1.97	.09	2.06
				2.06 *
682778 MUNOZ, EFRAIN 2019 005457 4.55	.46	5.01	.30	5.31
				5.31 *
598567 MURILLO, JOSE FERNANDO P#144321 2019 005460 414.88 1515 S MAIN ST	414.88	23.85	4.00	442.73
				442.73 *
664889 MURILLO, JOSE FERNANDO P#144312 2019 005461 233.39 S MAIN ST	233.39	13.42	4.00	250.81
				250.81 *
625820 MURPHY, RONNIE P#144952 2019 005464 509.55 901 E GILBREATH ST	509.55	29.29	4.00	542.84
				542.84 *
666559 MYRICK, JAMES 2019 005499 25.71	2.57	28.28	1.62	29.90
				29.90 *
623594 NEW, MOUNT ZION CHRISTIAN CHRC P#146790 2019 005552 92.35 414 HARDEN ST	92.35	5.30	4.00	101.65
				101.65 *
458412 NEWCOMER, PALMER JR 2019 005555 12.83	1.28	14.11	.83	14.94
				14.94 *
97524 NEWLIN G VAN CPA PA 2019 005558 1.46		1.46	.08	1.54
				1.54 *
652761 NICKI M IZZO 2019 005583 9.41	.94	10.35	.61	10.96



	2019 005584	3.77	.38	4.15	.23	4.38	
	2019 005585	20.75	2.08	22.83	1.31	24.14	
	2019 005586	25.53	2.55	28.08	1.61	29.69	
					69.17 *		
673508 NICOLA, ANDRAOS N REVOCABLE TR							
P#145211	2019 005589	136.50		136.50	7.83	4.00	148.33
HAYNOKE DR							
							148.33 *
603119 NOEL, TREVA GWENDOLYN							
P#170279	2019 005608	409.39		409.39	15.35	4.00	428.74
667 BEN CT							
							428.74 *
383215 NORFOLK VILLAGE LTD							
	2019 005619	1.00		1.00	.07		1.07
							1.07 *
491803 NORTH CAROLINA FARM BUREAU							
	2019 005630	1.33		1.33	.08		1.41
	2019 005631	140.70		140.70	8.11		148.81
	2019 005632	28.68		28.68	1.67		30.35
	2019 005633	1.72		1.72	.08		1.80
							182.37 *
646843 OASIS COUNCELING CENTER							
	2019 005666	7.68	.77	8.45	.47		8.92
	2019 005668	5.98	.60	6.58	.38		6.96
							15.88 *
169679 OFFICE MACHINES & SYSTEMS INC							
	2019 005680	1.33	.13	1.46	.08		1.54
	2019 005681	1.43	.14	1.57	.08		1.65
							3.19 *
638738 OLLARI, MICHAEL W							
P#145030	2019 005699	747.01		747.01	42.94	4.00	793.95
1885 EDGEWOOD LN							
							793.95 *
579711 ORR, MARCUS SAMUEL							
	2019 005724	2.25	.23	2.48	.15		2.63
							2.63 *
654137 ORR, MARCUS SAMUEL							
	2019 005726	7.50	.75	8.25	.47		8.72
							8.72 *
219067 ORR, SAMUEL EDGAR							
	2019 005727	10.49	1.05	11.54	.68		12.22
							12.22 *
27441 OVERBEY, PAUL T							
P#145299	2019 005742	212.48		212.48		4.00	216.48
1919 COOPER RD							
							216.48 *
657896 OWENS, KELLIE CLAPP							
	2019 005761	3.64	.36	4.00	.23		4.23
							4.23 *
673432 PACHECO, FELIPE BLANCO							
	2019 005779	8.74	.87	9.61	.54		10.15
							10.15 *
483395 PACHECO, JOSE							
	2019 005780	9.05	.91	9.96	.55		10.51

						10.51 *		
527613	PACHECO, JOSE HORACIO-SANTIAGO							
	2019 005781	20.43	2.04	22.47	1.30		23.77	
						23.77 *		
596554	PACHECO, OSCAR MANUEL							
	2019 005782	3.96	.40	4.36	.24		4.60	
	2019 005783	16.11	1.61	17.72	1.00		18.72	
						23.32 *		
507806	PAHUA, ALEJANDRO							
	2019 005801	27.94	2.79	30.73	1.76		32.49	
						32.49 *		
553035	PALACIO, JULIA							
	2019 005810	20.02	2.00	22.02	1.29		23.31	
						23.31 *		
20930	PALACIOS, JOSE S							
P#134814	2019 005811	205.18		205.18	11.80		4.00	220.98
601	POPLAR ST							
								220.98 *
382961	PARKRIDGE APTS ASSOCIATES							
	2019 005840	1.80		1.80	.04		1.84	
								1.84 *
444286	PARKS, LEIBURN J							
P#146865	2019 005845	338.47		338.47	19.47		4.00	361.94
415	MOSER ST							
								361.94 *
579762	PARKS, ROBERT DAVID							
	2019 005848	4.22	.42	4.64	.24		4.88	
	2019 005849	1.63	.16	1.79	.09		1.88	
						6.76 *		
492198	PARMLEY, JERMAINE TYRONE							
	2019 005853	20.02	2.00	22.02	1.29		23.31	
						23.31 *		
462327	PARRISH, TONY							
	2019 005858	2.53		2.53	.15		2.68	
						2.68 *		
43626	PASCUAL, DAVID C							
P#146856	2019 005870	373.18		373.18	21.46		4.00	398.64
515	E ELM ST							
								398.64 *
673426	PASCUAL, MEJIA BRIANA							
	2019 005871	22.20		22.20	1.29		23.49	
						23.49 *		
673428	PASCUAL, TELLEZ ROSALBA							
	2019 005872	9.51	.95	10.46	.61		11.07	
						11.07 *		
588539	PATRICIO, MIGUEL							
	2019 005875	29.62	2.96	32.58	1.85		34.43	
						34.43 *		
598832	PATTERSON, KAREN TERESA FOUST							
P#134664	2019 005883	701.30		701.30	40.33		4.00	745.63
316	DENNY CIR							
								745.63 *
648978	PAYNE PRIDE INC							
	2019 005898	6.01	.60	6.61	.38		6.99	

132587 PEARSON, DALE LEE				6.99 *			
2019 005916	1.06	.07			1.13		
					1.13 *		
603730 PENLEY, GENE & TERESA NANCE							
2019 005929	3.36	36.98	2.14		39.12		
					39.12 *		
620573 PEREZ, RAMOS JOSE							
2019 005948	2.18	23.93	1.38		25.31		
					25.31 *		
673429 PEREZ, SOSA RAMIREZ							
2019 005949	.89	9.76	.55		10.31		
					10.31 *		
84244 PHILLIPS, GEORGE F JR							
2019 006015	.68	7.51	.45		7.96		
					7.96 *		
78185 PHILLIPS, LORETTA							
2019 006017	15.07		.85		15.92		
					15.92 *		
679083 PICHARDO, LORENA VALENCIA							
P#145614	2019 006027	165.66	9.51	4.00	179.17		
419 MILL ST							
					179.17 *		
551608 PICKENS, NADIA EULISS							
P#144034	2019 006034	47.85	2.76	4.00	54.61		
FLORENCE ST							
					54.61 *		
15211 PICKETT, JOSEPH DANIEL							
P#147289	2019 006037	485.73	27.91	4.00	517.64		
326 DOGGETT DR							
					517.64 *		
659639 PINA, GUTIERREZ ALEJANDRINIA							
2019 006047	1.03	11.36	.68		12.04		
					12.04 *		
23277 PORTER, CHRISTOPHER LYNN							
2019 006107	.64	7.06	.39		7.45		
					7.45 *		
190896 POWELL, TRINA DARLENE							
2019 006128	.25	2.77	.16		2.93		
					2.93 *		
92694 PRICE, NANCY H							
2019 006160	18.79	18.79	1.08		19.87		
					19.87 *		
564232 PRO MARINE SERVICE INC							
2019 006172	.56	6.13	.37		6.50		
2019 006173	.13	1.41	.08		1.49		
					7.99 *		
657822 PULLEN, GRACIE S HEIRS							
P#146949	2019 006202	398.08	22.91	4.00	424.99		
501 E HANOVER RD							
					424.99 *		
667630 PULLEN, GRACIE S HEIRS							
P#146952	2019 006203	272.79	15.71	4.00	292.50		
E HANOVER RD							

					292.50 *			
678058	PUTNAM, RICKY LEE							
	2019 006259	1.61	.16	1.77	.09		1.86	
	2019 006260	1.24	.12	1.36	.08		1.44	
					3.30 *			
666656	QUALLS, DANIEL B							
	2019 006275	8.74		8.74	.52		9.26	
					9.26 *			
538369	QUINTERO, MARIELA YAZMIN							
	2019 006292	15.61		15.61	.91		16.52	
					16.52 *			
682208	RAGSDALE, MELVIN C							
P#143542	2019 006310	610.51		610.51		4.00	614.51	
	712 WHISPER RIDGE DR							
					614.51 *			
666586	RAMIREZ, MARIA							
	2019 006316	10.33		10.33	.61		10.94	
					10.94 *			
657406	RAMOS, MIRIAN E ROSALES							
	2019 006322	4.55	.46	5.01	.30		5.31	
					5.31 *			
198730	RAMSEUR, DOUGLAS DONALD							
P#145027	2019 006323	492.07		492.07	14.76	4.00	510.83	
	809 MARTIN AVE							
					510.83 *			
665310	RAMSEY, NATHANIEL G							
P#135066	2019 006324	1,027.07		1,027.07	59.04	4.00	1,090.11	
	437 BANKS ST							
					1,090.11 *			
578691	REYNOLDS, AMANDA ROSE							
	2019 006388	4.12	.41	4.53	.24		4.77	
					4.77 *			
153860	REYNOLDS, JOHN ALAN							
	2019 006392	11.48		11.48	.68		12.16	
	2019 006393	8.71		8.71	.52		9.23	
					21.39 *			
52004	RICHARDSON R NELSON							
	2019 006422	8.39		8.39	.47		8.86	
					8.86 *			
491332	RIGGAN KATIE							
	2019 006434	2.50		2.50	.15		2.65	
	2019 006435	2.86		2.86	.16		3.02	
					5.67 *			
558625	RILEY, RICKY DONNELL							
	2019 006441	5.94	.59	6.53	.38		6.91	
	2019 006442	2.38	.24	2.62	.15		2.77	
					9.68 *			
29803	RITCHIE, JAMES MICHAEL							
P#145635	2019 006455	168.28		168.28	9.67	4.00	181.95	
	803 N MAIN ST							
					181.95 *			
580956	ROBERTSON, JASON REEVES							
	2019 006495	3.37	.34	3.71	.22		3.93	
					3.93 *			

435961 ROGERS, ANDY D ETAL								
P#146454	2019 006522	74.30		74.30	4.29	4.00	82.59	
1110 JEFFREYS ST								
P#146901	2019 006523	13.65		13.65	.77	4.00	18.42	
WADE ST								
							101.01 *	
436007 ROGERS, CHARLIE D								
P#145684	2019 006526	111.79		111.79	6.44	4.00	122.23	
207 GERALD ST								
							122.23 *	
669899 ROGERS, DAQUAN AMARIE								
	2019 006527	3.52	.35	3.87	.23		4.10	
							4.10 *	
597461 ROGERS, JOSHUA PRESTON								
	2019 006536	1.93	.19	2.12	.14		2.26	
							2.26 *	
667954 RUDDER, BRANDON LEE								
P#146408	2019 006602	356.94		356.94	20.54	4.00	381.48	
521 N MELVILLE ST								
							381.48 *	
123851 RUMPLE, WILLIAM TERRY								
	2019 006615	6.11	.61	6.72	.38		7.10	
							7.10 *	
663187 SALGADO, MIGUEL ANGEL								
	2019 006733	11.38	1.14	12.52	.70		13.22	
							13.22 *	
635260 SANCHEZ, ELEIVA RAMIREZ								
P#147202	2019 006737	335.12		335.12	19.25	4.00	358.37	
805 LARRY AVE								
							358.37 *	
653340 SANCHEZ, VERONICA FLORES/ANTON								
	2019 006744	30.94	3.09	34.03	1.98		36.01	
							36.01 *	
683140 SANTIAGO, JOSE CARLOS S								
P#146033	2019 006757	309.17		309.17	17.78	4.00	330.95	
600 HOLLOW ST								
							330.95 *	
678666 SANTOS SOLORZANO								
	2019 006764	8.68		8.68	.52		9.20	
	2019 006765	105.04		105.04	6.05		111.09	
	2019 006766	4.15		4.15	.23		4.38	
	2019 006767	4.55		4.55	.24		4.79	
							129.46 *	
435348 SATTERFIELD, QUEEN E HEIRS								
P#146590	2019 006775	128.92		128.92	7.43	4.00	140.35	
403 WALKER AVE								
							140.35 *	
439663 SEO AND BAEK INC								
	2019 006864	12.36		12.36	.36		12.72	
							12.72 *	
635583 SERRATO, JUANA SANTIAGO								
	2019 006869	14.38		14.38	.84		15.22	
							15.22 *	
28998 SHAW, JOSEPH								

P#	Address	Year	Assessment	Rate	Value	Rate	Value	Rate	Value
P#146104	117 ROBIN LN	2019 006896	290.05		290.05	16.70	4.00	310.75	310.75
									310.75 *
	682137 SHEFFIELD, RICKY								
	2019 006910	6.55	.66	7.21	.39		7.60		
									7.60 *
	36598 SHELLEY, VOLLIE B								
P#146095	103 W HANFORD RD	2019 006912	172.03		172.03	5.16	4.00	181.19	181.19
									181.19 *
	4980 SHELLEY, VOLLIE B								
P#146096	1206 S SELLARS MILL RD	2019 006913	522.76		522.76	30.06	4.00	556.82	556.82
									556.82 *
	181428 SHEVLIN, RICHARD								
	2019 006918	23.65	2.37	26.02	1.52		27.54		
	2019 006919	11.02	1.10	12.12	.69		12.81		
									40.35 *
	173559 SHIBATA, YOICHIRO								
	2019 006921	9.92		9.92	.55		10.47		
	2019 006922	3.14		3.14	.16		3.30		
									13.77 *
	580114 SILOS, EVANGELOS HARRY								
	2019 006984	1.06	.11	1.17	.07		1.24		
	2019 006985	1.12	.11	1.23	.07		1.30		
									2.54 *
	578365 SIMMONS, DAVID								
	2019 006991	33.62	3.36	36.98	2.14		39.12		
									39.12 *
	25145 SIMMONS, KELLY L								
P#135161	330 W MARKET ST	2019 006992	368.82		368.82	21.23	4.00	394.05	394.05
									394.05 *
	667922 SIMON, KATHRYN D								
P#135062	BANKS ST	2019 006994	117.39		117.39	6.75	4.00	128.14	128.14
P#135064	428 BANKS ST	2019 006995	478.67		478.67	27.52	4.00	510.19	510.19
									638.33 *
	80365 SIMS POTTERY INC								
	2019 007003	.91	.09	1.00	.07		1.07		
									1.07 *
	672816 SMITH CRAIG								
	2019 007053	122.85		122.85	7.06		129.91		
									129.91 *
	472920 SMITH, BRANDON C								
	2019 007062	4.55	.46	5.01	.30		5.31		
									5.31 *
	669724 SMITH, JOHN CHRISTOPHER								
	2019 007083	3.23	.32	3.55	.22		3.77		
	2019 007084	6.47	.65	7.12	.39		7.51		
									11.28 *
	489538 SOLANO, ARTURO ESTRADA								
	2019 007143	4.55	.46	5.01	.30		5.31		



					5.31 *		
663406	SOMSAVATH, LAMOU						
	2019 007151	1.23	.12	1.35	.08	1.43	
	2019 007152	1.70	.17	1.87	.09	1.96	
					3.39 *		
648295	SOSA, ALEJANDRO P						
	2019 007161	30.94	3.09	34.03	1.98	36.01	
					36.01 *		
658457	SOSA, AMELIA						
	2019 007164	9.05	.91	9.96	.55	10.51	
					10.51 *		
603735	SOSA, AURELIANO JIMENEZ						
	2019 007165	4.55	.46	5.01	.30	5.31	
					5.31 *		
553108	SOSA, CARLOS P						
	2019 007167	17.29	1.73	19.02	1.08	20.10	
					20.10 *		
673320	SOSA, EFRAIN						
	2019 007168	7.74	.77	8.51	.47	8.98	
					8.98 *		
561530	SOSA, EFRAIN C						
	2019 007169	4.55	.46	5.01	.30	5.31	
					5.31 *		
578371	SOSA, JOSE PEREZ						
	2019 007171	22.20	2.22	24.42	1.39	25.81	
					25.81 *		
647370	SOSA, LORENZO						
P#131638	2019 007172	249.03		249.03	14.33	4.00	267.36
1140	GANT RD						
					267.36 *		
589105	SOSA, PEREZ RAMIRO						
	2019 007173	8.05	.81	8.86	.53	9.39	
					9.39 *		
653333	SOSA, REYNALDO SOSA						
	2019 007174	23.66	2.37	26.03	1.52	27.55	
					27.55 *		
384598	SOSA, ROMUALDO MATIAS						
	2019 007175	20.79	2.08	22.87	1.31	24.18	
					24.18 *		
33497	SOUTH, CREEK LLC						
P#146831	2019 007185	18.20		18.20	1.06	4.00	23.26
E	ELM ST						
					23.26 *		
12429	SOUTHERN, TIER DEVELOPMENT COR						
P#143954	2019 007192	166.26		166.26	9.58	4.00	179.84
FOREST DR							
P#144088	2019 007193	133.04		133.04	7.66	4.00	144.70
FORREST DR							
P#144090	2019 007194	136.32		136.32	7.83	4.00	148.15
FOREST DR							
P#144092	2019 007195	121.12		121.12	6.97	4.00	132.09
FOREST DR							
P#144094	2019 007196	130.77		130.77	7.52	4.00	142.29
FOREST DR							

P#144095	2019 007197	126.13			126.13	7.27	4.00	137.40
FOREST DR								
P#144098	2019 007198	152.24			152.24	8.74	4.00	164.98
FOREST DR								
P#144103	2019 007199	141.78			141.78	8.14	4.00	153.92
FORREST DR								
P#144104	2019 007200	140.60			140.60	8.06	4.00	152.66
FORREST DR								
P#144105	2019 007201	143.23			143.23	8.21	4.00	155.44
FOREST DR								
P#144106	2019 007202	140.69			140.69	8.11	4.00	152.80
FOREST DR								
P#144109	2019 007203	141.60			141.60	8.13	4.00	153.73
FORREST DR								
P#144111	2019 007204	133.22			133.22	7.66	4.00	144.88
FORREST DR								
P#144132	2019 007205	139.14			139.14	7.98	4.00	151.12
FOREST DR								
					2,114.00 *			
12550 SOUTHERN, TIER RENTALS INC								
P#145955	2019 007206	170.20			170.20	9.80	4.00	184.00
602 NEW ST								
					184.00 *			
671254 SPANISH OAKS LLC								
	2019 007210	4.55	.46	5.01	.30			5.31
	2019 007211	21.20	2.12	23.32	1.32			24.64
	2019 007212	4.55	.46	5.01	.30			5.31
	2019 007213	4.55	.46	5.01	.30			5.31
	2019 007214	7.64	.76	8.40	.47			8.87
					49.44 *			
652961 SPERRY, KEVIN K								
P#143813	2019 007242	803.83			803.83	46.23	4.00	854.06
414 WILDWOOD LN								
					854.06 *			
156413 SPRAKER, DAVID CLAYTON								
	2019 007254	12.92		12.92	.76			13.68
					13.68 *			
675822 STADLER, DOROTHY WILLIS								
P#144411	2019 007263	514.29			514.29	29.59	4.00	547.88
106 SOUTHWOOD CT								
					547.88 *			
683340 STEVE LAMONT ROBINSON SR								
	2019 007331	63.70	6.37	70.07	4.05			74.12
					74.12 *			
615147 STEWART, EVELYN GRAVES								
P#147367	2019 007344	3.13		3.13	.08	4.00		7.21
720 TROLLINGER RD								
					7.21 *			
385073 STEWART, JERRY DOUGLAS								
P#146122	2019 007346	1,002.63			1,002.63	57.65	4.00	1,064.28
201 GILBREATH LN								
P#146130	2019 007347	1,002.63			1,002.63	57.65	4.00	1,064.28
205 GILBREATH ST								
					2,128.56 *			

586894 STOKES, ADDIE HEIRS							
P#146472	2019 007369	107.94		107.94	6.21	4.00	118.15
312 FIELD ST							
							118.15 *
33546 STOKES, OBIE LEE III							
P#146451	2019 007371	83.95	2.00	85.95	4.92	4.00	94.87
JEFFRIES ST							
							94.87 *
157310 STOREY CONCRETE INC							
	2019 007378	99.42	9.94	109.36	6.29		115.65
							115.65 *
669524 TAIMOOR ENTERPRISE INC							
	2019 007492	1.14	1.14	.07		1.21	
							1.21 *
673498 TALIA, MARTINA							
	2019 007497	4.55	.46	5.01	.30		5.31
							5.31 *
670434 TAM NGO							
	2019 007532	2.40	.24	2.64	.15		2.79
							2.79 *
469298 TATE, CHARLES HERMAN SR							
P#146550	2019 007547	9.02		9.02	.53	4.00	13.55
LONG AVE							
							13.55 *
664089 TAYLORS ZINN ENTERPRISES INC							
	2019 007571	197.78		197.78	11.36		209.14
	2019 007572	15.69		15.69	.91		16.60
	2019 007573	2.51		2.51	.15		2.66
							228.40 *
512942 TEIXEIRA, ROBERTO							
	2019 007596	3.16	.32	3.48	.22		3.70
							3.70 *
673497 TEJADA, ABIGAIL							
	2019 007597	4.55	.46	5.01	.30		5.31
							5.31 *
653336 TELLEZ, ALFREDO SEBASTIAN							
	2019 007599	26.21	2.62	28.83	1.68		30.51
							30.51 *
620709 TELLEZ, EDUARDO							
	2019 007602	4.55	.46	5.01	.30		5.31
							5.31 *
383225 TEODORO, LUCIO							
	2019 007607	10.33	1.03	11.36	.68		12.04
							12.04 *
660175 THATGIRL09, LLC							
P#134765	2019 007628	10.34		10.34	.32	4.00	14.66
515 GRAHAM DR							
							14.66 *
493159 THE, MEADOWS OF GRAHAM LLC							
P#145101	2019 007641	13.94		13.94	.20	4.00	18.14
928 E GILBREATH ST							
							18.14 *
644354 THERIOT, NELLY MEJIA							
P#146973	2019 007642	400.17		400.17	3.00	4.00	407.17









98832 WILLIAMSON, VONDA L 2019 008395 30.94	30.94	1.77	32.71		
			32.71 *		
381110 WILLIS, MONA LISA 2019 008401 20.43	2.04	22.47	1.30	23.77	
			23.77 *		
454245 WILSON, BRIAN DOUGLAS 2019 008410 1.26	.13	1.39	.08	1.47	
			1.47 *		
600862 WILSON, DALTON H HEIRS P#145482 2019 008412 141.06 213 WARD ST		141.06	8.12	4.00	153.18
					153.18 *
502312 WILSON, GARY D 2019 008416 1.35	.14	1.49	.08	1.57	
			1.57 *		
68283 WILSON, GARY D 2019 008417 4.55	.46	5.01	.30	5.31	
			5.31 *		
37334 WILSON, RALPH R P#135165 2019 008428 154.48 329 POPLAR ST		154.48	8.89	4.00	167.37
					167.37 *
682079 WOLFE, DAVID REVOC TRUST* P#145431 2019 008463 390.25 208 W GILBREATH ST		390.25	22.46	4.00	416.71
					416.71 *
19103 WOOD, WALLACE K JR P#145158 2019 008474 191.35 900 DOGWOOD LN		191.35		4.00	195.35
					195.35 *
382342 WOODS, RIETTA L 2019 008492 17.29	1.73	19.02	1.08	20.10	
			20.10 *		
498065 YDG LLC 2019 008544 45.42 2019 008545 1.43 2019 008547 5.00	4.54	49.96	2.85	52.81	
	.14	1.57	.08	1.65	
	.50	5.50	.31	5.81	
			60.27 *		
682779 YESSICA, HERNADEZ DEL ANGEL 2019 008548 8.74 2019 008621 27.80	.87	9.61	.54	10.15	
		27.80	1.61	29.41	
			39.56 *		
632328 YOUNG, JAMES W P#144856 2019 008556 627.89 926 ESSEX DR		627.89	36.11	4.00	668.00
					668.00 *
22364 YOUNG, JAMES W P#143882 2019 008557 689.87 1615 BROADWAY DR		689.87	39.65	4.00	733.52
					733.52 *
680077 YUEN, WINSON P#146191 2019 008578 307.37 212 S MARSHALL ST		307.37	17.70	4.00	329.07





<b>SUBJECT:</b>	DONATION OF SURPLUS POLICE CARS TO ACC
<b>PREPARED BY:</b>	FRANKIE MANESS, CITY MANAGER

**REQUESTED ACTION:**

Approve Resolution Authorizing Conveyance of 2005 Chevy Impala and 2008 Ford Crown Victoria to Alamance Community College Pursuant to G.S. 160A-274.

**BACKGROUND/SUMMARY:**

The Police Department has a 2005 Chevy Impala and 2008 Ford Crown Victoria that each are deemed surplus due to age and mechanical condition. Alamance Community College has requested that the City consider donating the vehicles so it can be used by the Basic Law Enforcement Training Academy for recruit training. The City and other local law enforcement agencies have made similar conveyances in the past.

The General Statutes ([G.S. 160A-274](#)) allow for the conveyance to another governmental agency.

**FISCAL IMPACT**

Negligible. Most likely the vehicles only have salvage value. The costs associated with efforts to sale would likely surpass any compensation received.

**STAFF RECOMMENDATION:**

Approval.

**SUGGESTED MOTION(S):**

I move we approve the Resolution Authorizing Conveyance of a 2005 Chevy Impala and 2008 Ford Crown Victoria to Alamance Community College Pursuant to G.S. 160A-274.

**RESOLUTION AUTHORIZING CONVEYANCE OF A 2005 CHEVY IMPALA AND  
2008 FORD CROWN VICTORIA TO ALAMANCE COMMUNITY COLLEGE  
PURSUANT TO G.S. 160A-274**

**WHEREAS**, the City of Graham owns a 2005 Chevy Impala, Inventory #139, VIN# 2G1WF52K95978439 and a 2008 Ford Crown Victoria, Inventory #175, VIN# 2FAFP71V58X157700; and

**WHEREAS**, North Carolina General Statute § 160A-274 authorizes a governmental unit in this state to exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property upon such terms and conditions as the governmental unit deems wise, with or without consideration; and

**WHEREAS**, the City of Graham has determined that it is in the best interest of the City to convey the 2005 Chevy Impala and 2008 Ford Crown Victoria to Alamance Community College, and deems it wise to do so for no consideration.

**THEREFORE, THE GRAHAM CITY COUNCIL RESOLVES THAT:**

1. The City of Graham hereby conveys to Alamance Community College the following property:
  - 2005 Chevy Impala, Inventory #139, VIN# 2G1WF52K95978439; and
  - 2008 Ford Crown Victoria, Inventory #175, VIN# 2FAFP71V58X157700.
2. The property herein described shall be conveyed for no consideration.
3. The City Manager, Finance Officer and City Clerk are authorized to execute all documents necessary to convey the property in the manner authorized by this Resolution.

Adopted this 14th day of July 2020.

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Mayor Jerry Peterman

Attest:

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# STAFF REPORT

SUBJECT:	ANNEXATION OF TWO LOTS OFF JIM MINOR ROAD
PREPARED BY:	NATHAN PAGE, PLANNING DIRECTOR

## REQUESTED ACTION:

Approve the Annexation Ordinance to Extend the Corporate Limits of the City of Graham, North Carolina, for two lots off Jim Minor Road.

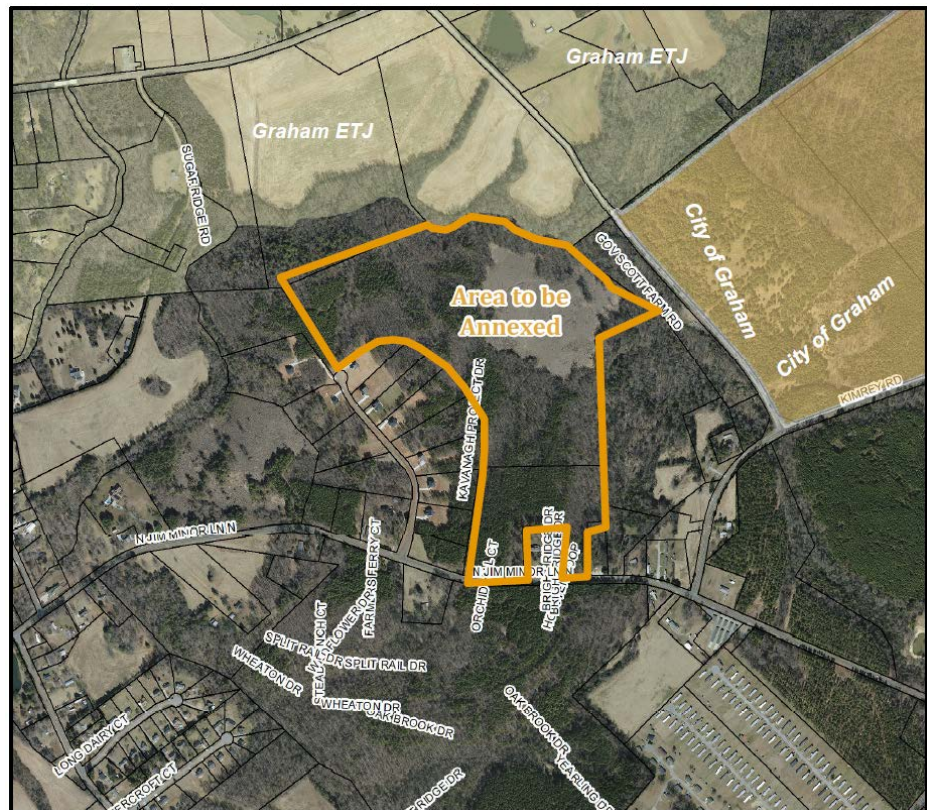
## BACKGROUND/SUMMARY:

The 77 +/- acre area being considered for annexation is noncontiguous. While sewer is near the lot, the applicant anticipates extending municipal water service to the location.

The annexation process has multiple steps. Following a public hearing, approval of an Annexation Ordinance is the final step for Council in the annexation process.

## FISCAL IMPACT:

Due to the proposed density of the development, and assuming a similar selling price to Forks of the Alamance, the neighborhood is likely to supply a positive revenue for the City of Graham. It is worth noting that a reduction in density without a corresponding reduction in road lengths would likely result in an imbalance wherein the neighborhood had costs in excess of the potential revenues.



## STAFF RECOMMENDATION:

Table and continue the public hearing until August 11th. The property is seeking a development approval simultaneously. The Planning Board tabled the matter, therefore no recommendation has been forwarded to the Council.

## SUGGESTED MOTION(S):

1. I move to table the Annexation Ordinance to Extend the Corporate limits of the City of Graham, North Carolina, for two lots, making up approximately 77 acres off Jim Minor Road and continue the public hearing until August 11<sup>th</sup>.

**ANNEXATION ORDINANCE**  
**TO EXTEND THE CORPORATE LIMITS**  
**OF THE**  
**CITY OF GRAHAM, NORTH CAROLINA**  
**FOR TWO LOTS OFF JIM MINOR ROAD (AN2002)**

**WHEREAS**, the Graham City Council has been petitioned under G.S. 160A-31 to annex the area described below; and

**WHEREAS**, the Graham City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

**WHEREAS**, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at City Hall, 201 South Main Street, Graham at 6:00 P.M. on June 14, 2020, after due notice by publication on June 25, 2020; and

**WHEREAS**, the Graham City Council finds that the petition meets the requirements of G.S. 160A-31;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Graham, North Carolina that:

**Section 1.** By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Graham as of July 31, 2020:

A CERTAIN TRACT OF LAND SITUATED IN MELVILLE TOWNSHIP, ALAMANCE COUNTY, NORTH CAROLINA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT AN EXISTING 3/4 INCH IRON PIPE ON THE NORTHERN MARGIN OF THE MAINTENANCE RIGHT OF WAY FOR N. JIM MINOR ROAD (SR #2135) AND BEING A SOUTHEAST CORNER OF HEREIN DESCRIBED, SAID EXISTING 3/4 INCH IRON PIPE ALSO BEING A SOUTHWESTERLY CORNER OF CHRISTOPHER A. MITSCHERLICH AS DESCRIBED RECORDED IN DEED BOOK 3937 PAGE 0089, THENCE WITH THE WESTERN LINE OF SAID CHRISTOPHER A. MITSCHERLICH AS DESCRIBED RECORDED IN DEED BOOK 3937 PAGE 0089 SOUTH 03 DEG. 26 MIN. 27 SEC. WEST DISTANCE BEING 31.28 FEET TO A POINT IN THE CENTERLINE OF NORTH JIM MINOR ROAD (STATE ROAD#2135) AND THE NORTHERN LINE OF FORMERLY RALPH SCOTT PROPERTY AS SHOWN RECORDED ON PLAR BOOK 15 PAGE 68 NORTH 86 DEG. 27 MIN. 08 SEC. WEST DISTANCE BEING 175.06 FEET TO A POINT IN THE CENTER OF SAID NORTH JIM MINOR ROAD, THENCE WITH AN EASTERN LINE OF GREGORY N BARKMAN AND MARTHA BARKMAN AS DESCRIBED IN DEED BOOK 801 PAGE 646 NORTH 03 DEG. 27 MIN. 57 SEC. EAST DISTANCE BEING 30.89 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE SAME NORTH 03 DEG. 27 MIN. 57 SEC. EAST DISTANCE BEING 402.15 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH A NORTHERN LINE OF THE SAME NORTH 86 DEG. 32 MIN. 57 SEC. WEST DISTANCE BEING 325.22 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH A WESTERN LINE OF THE SAME SOUTH 03 DEG. 25 MIN. 57 SEC. WEST DISTANCE BEING 402.23 TO EXISTING 1/2 INCH IRON PIPE, ON THE AFORESAID NORTHERN MARGIN OF THE MAINTENANCE RIGHT OF WAY FOR N. JIM MINOR ROAD, THENCE WITH A WESTERN LINE OF THE SAME SOUTH 03 DEG. 25 MIN. 57 SEC. WEST DISTANCE BEING 30.25 FEET TO A POINT IN THE CENTERLINE OF NORTH JIM MINOR ROAD (STATE ROAD#2135) AND THE NORTHERN LINE OF FORMERLY RALPH SCOTT PROPERTY AS SHOWN RECORDED ON PLAR BOOK 15 PAGE 68, THENCE WITH THE NORTHERN LINE OF SAID PROPERTY FORMERLY OWNED BY RALPH SCOTT AS SHOWN RECORDED IN PLAT BOOK 15 PAGE 68 NORTH 86 DEG. 27 MIN. 08 SEC. WEST DISTANCE BEING 116.81 FEET TO A POINT IN THE CENTER OF SAID NORTH JIM MINOR ROAD, THENCE WITH THE SAME NORTH 84 DEG. 03 MIN. 37 SEC. WEST DISTANCE BEING 203.60 FEET TO A COMPUTED POINT, THENCE WITH THE SAME NORTH 82 DEG.



26 MIN. 18 SEC. WEST DISTANCE BEING 86.92 FEET TO A NAIL IN THE SOUTHERN EDGE OF PAVEMENT ON NORTH JIM MINOR ROAD, THENCE WITH A WESTERN LINE OF HEREIN DESCRIBED ALSO BEING THE WEST LINE OF MICHAEL AND CAROLYN WHITE AS DESCRIBED IN DEED BOOK 1035 PAGE 627 AND BEING THE EASTERN LINE OF ALAMANCE ACRES SUBDIVISION AS SHOWN RECORDED ON PLAT BOOK 74 PAGE 354 NORTH 13 DEG. 24 MIN. 20 SEC. EAST DISTANCE BEING 39.09 FEET TO AN EXISTING 1/2 INCH IRON PIPE ON THE NORTHERN 30 FOOT RIGHT OF WAY FOR AFORESAID NORTH JIM MINOR ROAD AS SHOWN RECORDED ON PLAT BOOK 74 PAGE 354, THENCE WITH THE SAME NORTH 13 DEG. 24 MIN. 20 SEC. EAST DISTANCE BEING 282.61 FEET TO AN EXISTING 1/2 INCH IRON PIPE BEING THE SOUTHEAST CORNER OF LOT 2 OF THE AFORESAID ALAMANCE ACRES SUBDIVISION, THENCE WITH THE SAME NORTH 13 DEG. 16 MIN. 35 SEC. EAST DISTANCE BEING 263.92 FEET TO AN EXISTING 1/2 INCH IRON PIPE BEING THE SOUTHEASTERN CORNER OF LOT 3 OF THE SAID ALAMANCE ACRES SUBDIVISION, THENCE WITH THE SAME NORTH 13 DEG. 18 MIN. 58 SEC. EAST DISTANCE BEING 309.15 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE NORTH LINE OF SAID MICHAEL AND CAROLYN WHITE AS DESCRIBED IN DEED BOOK 1035 PAGE 627 AND BEING THE SOUTHERN LINE OF LOT 4 OF THE SAID ALAMANCE ACRES SUBDIVISION SOUTH 87 DEG. 07 MIN. 14 SEC. EAST DISTANCE BEING 10.05 FEET TO AN EXISTING 1/2 INCH IRON PIPE BEING THE SOUTHWEST CORNER OF SCOTT ASSOCIATES AS DESCRIBED IN DEED BOOK 1044 PAGE 467, THENCE WITH THE EASTERN LINE SAID ALAMANCE ACRES SUBDIVISION AND A WESTERN LINE OF SCOTT ASSOCIATES AS DESCRIBED IN DEED BOOK 1044 PAGE 467 NORTH 13 DEG. 23 MIN. 39 SEC. EAST DISTANCE BEING 41.08 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE SAME BEING A CURVE TO THE LEFT A CHORD BEARING OF NORTH 24 DEG. 19 MIN. 53 SEC. WEST CHORD DISTANCE BEING 952.95 FEET ARC-LENGTH BEING 1,025.30 FEET AND HAVING A RADIUS OF 779.37 FEET TO A NEW IRON PIPE, THENCE WITH THE SAME NORTH 61 DEG. 59 MIN. 03 SEC. WEST DISTANCE BEING 70.09 FEET TO A NEW IRON PIPE, THENCE WITH THE SAME BEING A CURVE TO THE LEFT A CHORD BEARING OF SOUTH 76 DEG. 12 MIN. 07 SEC. WEST CHORD DISTANCE BEING 606.70 FEET ARC-LENGTH BEING 664.09 FEET AND HAVING A RADIUS OF 455.00 FEET TO A NEW IRON PIPE ON THE NORTHERN TERMINUS OF ATLAS DRIVE,

THENCE WITH THE EASTERN LINE OF LOT 11 OF THE SAID ALAMANCE ACRES NORTH 32 DEG. 21 MIN. 31 SEC. WEST DISTANCE BEING 743.90 FEET TO A PINCH TOP IRON PIPE IN THE SOUTHERN LINE OF JANET L. SCOTT AND OTHERS AS RECORDED IN DEED BOOK 323 PAGE 513 TRACT 1, SAID EXISTING PINCH TOP IRON PIPE ALSO HAVING 83 NORTH CAROLINA GRID COORDINATES OF N=835,570.3559 FEET AND E=1,896,696.1015 FEET, SAID PINCH TOP IRON ALSO BEING THE NORTHWESTERN MOST CORNER OF HEREIN DESCRIBED, THENCE WITH THE SOUTHERN LINE OF SAID JANET L. SCOTT AND OTHERS AS RECORDED IN DEED BOOK 323 PAGE 513 TRACT 1 AND AS SHOWN AS LOT 1 RECORDED IN PLAT BOOK 73 PAGE 135 NORTH 72 DEG. 59 MIN. 41 SEC. EAST DISTANCE BEING 1206.16 FEET TO AN EXISTING IRON PIPE ON THE TOP OF THE BANK FOR MILL CREEK, THENCE NORTH 72 DEG. 59 MIN. 41 SEC. EAST DISTANCE BEING 24.00 FEET TO THE CENTER OF SAID MILL CREEK, THENCE WITH THE CENTER OF MILL CREEK AND THE SOUTHERN LINE OF CARL A. WESTMAN AS DESCRIBED IN DEED BOOK 2976 PAGE 166 SOUTH THE FOLLOWING 27 CALLS:

1. SOUTH 33 DEG. 53 MIN. 04 SEC. EAST DISTANCE BEING 45.11 FEET,  
 THENCE WITH THE CENTER OF SAID MILL CREEK
2. SOUTH 55 DEG. 57 MIN. 33 SEC. EAST DISTANCE BEING 24.07 FEET,  
 THENCE WITH THE CENTER OF SAID MILL CREEK
3. NORTH 76 DEG. 48 MIN. 13 SEC. EAST DISTANCE BEING 130.48 FEET,  
 THENCE WITH THE CENTER OF SAID MILL CREEK
4. NORTH 66 DEG. 17 MIN. 28 SEC. EAST DISTANCE BEING 53.20 FEET,  
 THENCE WITH THE CENTER OF SAID MILL CREEK
5. NORTH 41 DEG. 59 MIN. 56 SEC. EAST DISTANCE BEING 38.01 FEET,

- THENCE WITH THE CENTER OF SAID MILL CREEK
6. NORTH 59 DEG. 48 MIN. 51 SEC. EAST DISTANCE BEING 44.91 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
7. NORTH 76 DEG. 32 MIN. 19 SEC. EAST DISTANCE BEING 35.56 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
8. SOUTH 70 DEG. 10 MIN. 34 SEC. EAST DISTANCE BEING 44.07 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
9. NORTH 85 DEG. 16 MIN. 13 SEC. EAST DISTANCE BEING 37.48 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
10. NORTH 50 DEG. 51 MIN. 30 SEC. EAST DISTANCE BEING 47.84 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
11. SOUTH 72 DEG. 12 MIN. 13 SEC. EAST DISTANCE BEING 28.85 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
12. SOUTH 28 DEG. 12 MIN. 08 SEC. EAST DISTANCE BEING 26.02 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
13. SOUTH 64 DEG. 22 MIN. 58 SEC. EAST DISTANCE BEING 29.18 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
14. SOUTH 82 DEG. 58 MIN. 28 SEC. EAST DISTANCE BEING 77.81 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
15. SOUTH 54 DEG. 00 MIN. 59 SEC. EAST DISTANCE BEING 27.61 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
16. SOUTH 31 DEG. 08 MIN. 07 SEC. WEST DISTANCE BEING 36.79 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
17. SOUTH 17 DEG. 23 MIN. 16 SEC. WEST DISTANCE BEING 24.12 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
18. SOUTH 36 DEG. 34 MIN. 02 SEC. EAST DISTANCE BEING 29.60 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
19. NORTH 72 DEG. 03 MIN. 37 SEC. EAST DISTANCE BEING 35.84 FEET,

- THENCE WITH THE CENTER OF SAID MILL CREEK
20. SOUTH 81 DEG. 37 MIN. 23 SEC. EAST DISTANCE BEING 57.59 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
21. SOUTH 88 DEG. 43 MIN. 16 SEC. EAST DISTANCE BEING 14.97 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
22. SOUTH 04 DEG. 53 MIN. 15 SEC. EAST DISTANCE BEING 54.10 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
23. SOUTH 33 DEG. 19 MIN. 54 SEC. EAST DISTANCE BEING 31.05 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
24. SOUTH 80 DEG. 44 MIN. 54 SEC. EAST DISTANCE BEING 23.36 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
25. SOUTH 42 DEG. 50 MIN. 06 SEC. EAST DISTANCE BEING 17.97 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
26. NORTH 87 DEG. 54 MIN. 46 SEC. EAST DISTANCE BEING 152.20 FEET,  
THENCE WITH THE CENTER OF SAID MILL CREEK
27. SOUTH 85 DEG. 45 MIN. 40 SEC. EAST DISTANCE BEING 22.11 FEET,

THENCE WITH THE SOUTHERN LINE OF SAID CARL A. WESTMAN AND LEAVING THE AFORESAID MILL CREEK SOUTH 49 DEG. 54 MIN. 10 SEC. EAST DISTANCE BEING 505.10 FEET TO AN EXISTING IRON PIPE, THENCE WITH THE SAME SOUTH 49 DEG. 54 MIN. 10 SEC. EAST DISTANCE BEING 461.68 FEET TO A REBAR IN CONCRETE, THENCE WITH A NORTHER LINE OF EDWARD A. FRESHWATER AND WIFE IVA FRESHWATER AS DESCRIBED IN DEED BOOK 3563 PAGE 388 SOUTH 74 DEG. 12 MIN. 04 SEC. WEST DISTANCE BEING 50.36 FEET TO AN EXISTING IRON PIPE, THENCE WITH THE SAME SOUTH 74 DEG. 12 MIN. 04 SEC. WEST DISTANCE BEING 433.94 FEET TO AN EXISTING REBAR IN CONCRETE, THENCE WITH A WESTERN LINE OF THE SAME SOUTH 03 DEG. 27 MIN. 56 SEC. WEST DISTANCE BEING 930.51 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE SAME SOUTH 03 DEG. 26 MIN. 55 SEC. WEST DISTANCE BEING 290.49 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE WESTERN LINE OF RUTH A. FRESHWATER AS DESCRIBED IN DEED BOOK 989 PAGE 370 SOUTH 03 DEG. 26 MIN. 11 SEC. WEST DISTANCE BEING 130.12 FEET TO AN EXISTING 3/4 INCH IRON PIPE, THENCE WITH A NORTHER LINE OF CHRISTOPHER A. MITSCHERLICH AS DESCRIBED RECORDED IN DEED BOOK 3937 PAGE 0089 NORTH 86 DEG. 32 MIN. 06 SEC. WEST DISTANCE BEING 149.94 FEET TO AN EXISTING 1/2 INCH IRON PIPE, THENCE WITH THE WESTERN LINE OF SAID CHRISTOPHER A. MITSCHERLICH SOUTH 03 DEG. 26 MIN. 27 SEC. WEST DISTANCE BEING 439.64 FEET TO THE POINT AND PLACE OF BEGINNING CONTAINING 77.25 ACRES MORE OR LESS.

**Section 2.** Upon and after July 31, 2020, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Graham and shall be entitled to the same privileges and benefits as other parts of the City of Graham. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

**Section 3.** The Mayor of the City of Graham shall cause to be recorded in the office of the Register of Deeds of Alamance County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory described in Section 1 above, together with a duly certified copy of this Ordinance. Such a map shall also be delivered to the Alamance County Board of Elections, as required by G.S. 163-288.1.

**Adopted this, the 14<sup>th</sup> day of July, 2020.**

---

Gerald R. Peterman, Mayor

ATTEST:

APPROVED AS TO FORM:

---

Darcy L. Sperry, City Clerk

---

Bryan Coleman, City Attorney



# Petition for ANNEXATION

P.O. Drawer 357  
 201 South Main Street  
 Graham, NC 27253  
 (336) 570-6705  
 Fax (336) 570-6703  
 www.cityofgraham.com

To the City Council of the City of Graham, NC:

1. We, the undersigned owners of real property, respectfully request that the area described in paragraph 2 below be annexed into the City of Graham.

If applicable as "income-based": We believe that this petition meets the requirements of G.S. 160A-31(b1).

If applicable as "distressed": We believe that this petition meets the requirements of G.S. 160A-31(j).

2. The area to be annexed is  contiguous  non-contiguous to the City of Graham and the boundaries of such territory are as follows:

General description of area to be annexed

77.08 ACRES ON NORTH JIM MANDR ROAD BETWEEN ATLAS DRIVE & KIMREY ROAD

Attach the following:

Annexation Plat – 1 paper copy, 2 mylars and 1 pdf. In addition to standard plat information, also include tax map numbers of all parcels and total square miles and acreage of area to be annexed.

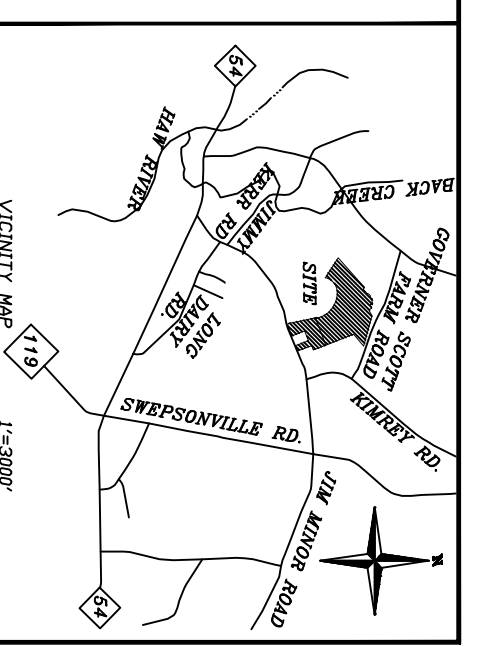
Metes and Bounds Description – 1 paper and 1 digital copy

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate yes below and attach proof.)

Name	Address	Vested rights?	Signature
MICHAEL & CAROLYN WHITE TRUSTEE	5500 TILLEY LN. GASTONIA, NC 28056		DocuSigned by: Carolyn Scott White 5/19/2020   8:24 PM CDT 3068770EAB6743B
SCOTT ASSOCIATES	5500 TILLEY LN. GASTONIA, NC 28056		DocuSigned by: Mike White 5/19/2020   8:24 PM CDT 3068770EAB6743B

attach additional sheets if necessary...





CREEK LINE TABLE

LINE	BEARING	DISTANCE
1-1	S89°32'03"E	24.07
1-2	S89°32'03"E	24.07
1-3	N41°59'56"E	38.01
1-4	N57°48'51"E	44.91
1-5	N76°32'19"E	35.56
1-6	S70°10'34"E	44.07
1-7	N85°16'13"E	37.48
1-8	N90°51'30"E	47.84
1-9	S82°58'28"E	28.95
1-10	S26°42'08"E	29.18
1-11	S64°42'58"E	27.61
1-12	S54°00'59"E	36.79
1-13	S31°08'07"W	24.12
1-14	S17°23'16"W	23.60
1-15	S36°34'02"E	23.60
1-16	N42°39'37"E	39.84
1-17	N42°39'37"E	39.84
1-18	S88°43'16"E	14.97
1-19	S04°32'15"E	54.10
1-20	S3°31'54"E	31.05
1-21	S80°44'54"E	23.36
1-22	S42°50'06"E	17.97
1-23	S85°45'40"E	22.11

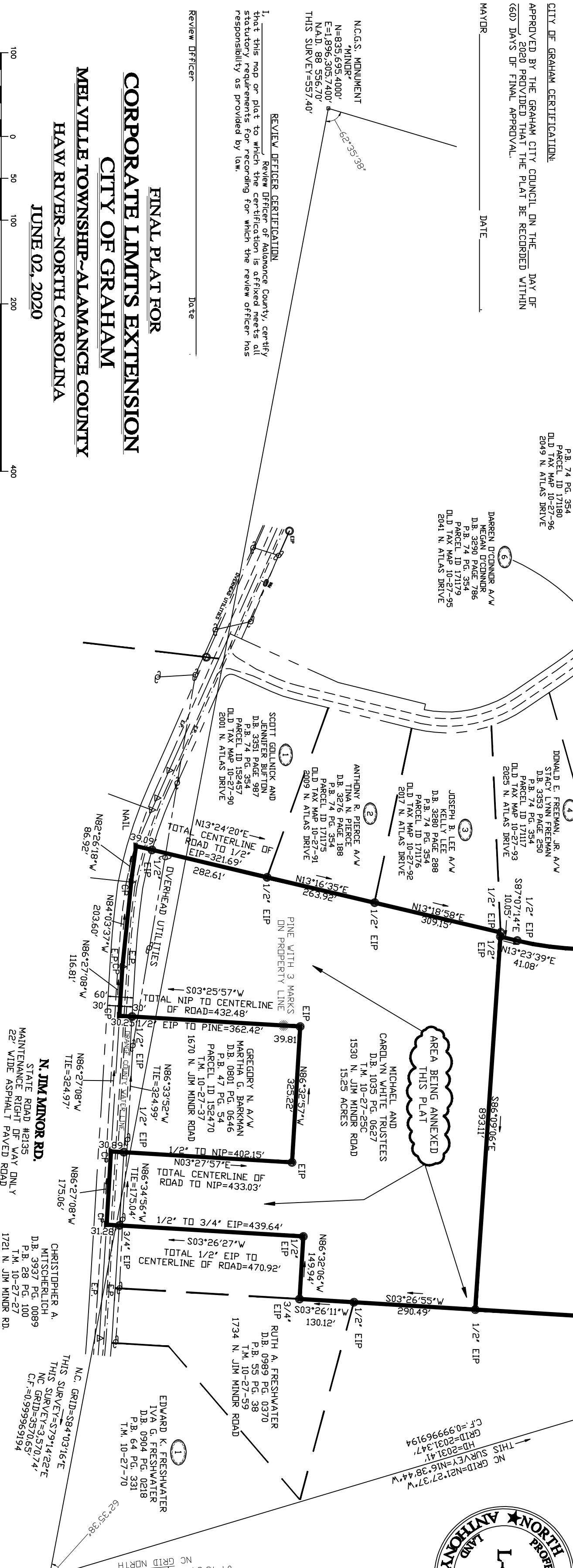
**PRELIMINARY LAND SURVEY**  
 NOT FOR RECORDATION CONVEYANCES OR SALES

ANTHONY D. LESTER  
 PLS-4537

CERTIFICATE OF SURVEY ACCURACY

I, Robert S. Dischinger, certify that this plat was drawn and prepared in accordance with the provisions of the North Carolina Surveying and Mapping Act of 1997 (Chapter 89A, N.C.S.M.A.) and that the boundaries shown hereon were surveyed and measured in accordance with the provisions of the said Act. I further certify that the ratio of precision as calculated is 1:10,000; that this plat was prepared in accordance with G.S. 47-30 and that the survey was completed on the 10th day of June, A.D. 2020.

(C) The provisions of this section shall not apply to boundary plats of State, County, or local government, whether or not required by law to be recorded.



**FINAL PLAT FOR**  
**CORPORATE LIMITS EXTENSION**  
**CITY OF GRAHAM**  
**MELVILLE TOWNSHIP-ALAMANCE COUNTY**  
**HAW RIVER-NORTH CAROLINA**  
**JUNE 02, 2020**



REVIEW OFFICER: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY THE GRAHAM CITY COUNCIL ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020 PROVIDED THAT THE PLAT BE RECORDED WITHIN 60 DAYS OF FINAL APPROVAL.

MAYOR \_\_\_\_\_ DATE: \_\_\_\_\_

EVANS ENGINEERING, INC.  
 ENGINEERS, SURVEYORS, PLANNERS  
 GREENSBORO, N.C. 27407  
 PHONE: (336) 854-8877  
 FAX: (336) 854-8876

PETITIONER/DOWNER  
 PARCEL ID 152471  
 TAX MAP 10-27-25C  
 1530 N. JIM MINDOR RD.  
 CAROLYN WHITE  
 5500 TILLEY LN.  
 GASTONIA, N.C. 28056

PETITIONER/DOWNER  
 PARCEL ID 152456  
 TAX MAP 10-27-25C  
 1530 N. JIM MINDOR RD.  
 CAROLYN WHITE  
 5500 TILLEY LN.  
 GASTONIA, N.C. 28056

LEGEND

- EXISTING LOT OF RECORD
- EXISTING RIGHT OF WAY
- PROPERTY LINE (NOT SURVEYED)
- PROPERTY LINE
- DIVERHEAD UTILITIES
- CREEK OR BRANCH
- WATERLINE (AS PAINTED)
- REBAR IN CONCRETE
- THE 1% ANNUAL CHANCE FLOOD
- FLOOD PLAIN AREA PER FEMA FLOOD MAPS

N.C.G.S. NORTH CAROLINA GEODETIC SURVEY  
 N.C.G.S. DEED BOOK  
 N.C.G.S. PLAT BOOK  
 N.C.G.S. PAGE  
 N.C.G.S. SPECIAL PURPOSE MAIL  
 N.C.G.S. NEW IRON PIPE  
 N.C.G.S. EXISTING IRON PIPE  
 N.C.G.S. GAS VALVE  
 N.C.G.S. POWER POLE  
 N.C.G.S. FIBER OPTIC SERVICE BOX

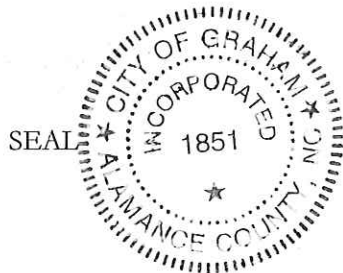
**CERTIFICATE OF SUFFICIENCY**  
**FOR A 77 ACRE AREA OFF JIM MINOR ROAD GPIN# 8893856817and 8893762882**  
**(AN2002)**

To the City Council of the City of Graham, North Carolina:

I, Darcy L. Sperry, City Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by an appointed representative of real property lying in the area described therein, in accordance with G.S. 160A-31.

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Graham, this the 12<sup>th</sup> day of June, 2020.

  
\_\_\_\_\_  
Darcy L. Sperry, City Clerk





# STAFF REPORT

SUBJECT:	ANNEXATION OF 1455 E HARDEN STREET
PREPARED BY:	NATHAN PAGE, PLANNING DIRECTOR

### REQUESTED ACTION:

Approve the Annexation Ordinance to Extend the Corporate Limits of the City of Graham, North Carolina, for a lot located at 1455 E Harden Street.

### BACKGROUND/SUMMARY:

The attached petition seeks the Council’s approval for an extension of the corporate limits to include the subject property. The area being considered for annexation is 1455 E Harden Street (Approx 6.4 acres). Water is available at this location, and the applicant wishes to tie onto the City waterlines.

The annexation process has multiple steps. Following a public hearing, approval of an Annexation Ordinance is the final step for Council in the annexation process.



### FISCAL IMPACT:

The fiscal impact to the City is expected to be negligible. There are already water and lines available at the property, and the City provides trash service in the vicinity.

### STAFF RECOMMENDATION:

Approval. The adoption of the subject property will afford the property access to City services.

### SUGGESTED MOTION(S):

1. I move we approve the Annexation Ordinance to Extend the Corporate limits of the City of Graham, North Carolina, for 1455 E Harden Street.



**ANNEXATION ORDINANCE**  
**TO EXTEND THE CORPORATE LIMITS**  
**OF THE**  
**CITY OF GRAHAM, NORTH CAROLINA**  
**FOR 1455 E HARDEN STREET (AN2003)**

**WHEREAS**, the Graham City Council has been petitioned under G.S. 160A-31 to annex the area described below; and

**WHEREAS**, the Graham City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

**WHEREAS**, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at City Hall, 201 South Main Street, Graham at 6:00 P.M. on June 14, 2020, after due notice by publication on June 25, 2020; and

**WHEREAS**, the Graham City Council finds that the petition meets the requirements of G.S. 160A-31;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Graham, North Carolina that:

**Section 1.** By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Graham as of July 31, 2020:

A certain tract or parcel of land situated in Graham Township, Alamance County, North Carolina, adjoining the lands of NC Highway 54 (E. Harden Street), City of Graham and Michael P Hodges and wife Brenda B. Hodges and being more particularly described as follows:

Beginning at an existing iron pin in the southern margin of the 120 feet right of way of NC Highway 54 (E. Harden Street) and in the western line of the City of Graham; running thence along and continuous with the existing corporate limits line of the City of Graham S 5° 49' 00" W 178.23 feet to an existing iron pin, corner with the City of Graham; running again along and continuous with the northern corporate limits line of the City of Graham, N 88° 27' 00" W 551.88 feet to an existing iron corner pin in the property line of the City of Graham, continuing with the City of Graham N 87° 42' 00" W 401.42 feet to an existing iron pin in the property line of the City of Graham, continuing with the City of Graham N 87° 42' 00" W 223.70 feet to an existing iron pin in the property line of the City of Graham, continuing with the City of Graham and the eastern boundary of Michael P Hodges and wife Brenda B Hodges, N 67° 30' 31" E 827.12 feet to an existing iron pin, continuing again with Hodges, N 83° 53' 02" E 35.15 feet to an existing iron pin, corner of Hodges, continuing again with Hodges N 60° 22' 57" E 170.18 feet to an existing iron pin corner with Hodges in the southern margin of the 120 feet right of way of NC Highway 54(E. Harden Street); thence along the southern margin of the 120 feet right of way of NC Highway 54(E. Harden Street) S 42° 41' 58" E 12.00 feet to an existing iron pin; running thence again with the southern margin of the 120 foot right of way of NC Highway 54(E. Harden Street), S 42° 48' 33" E 351.87 feet to the point of beginning and containing 6.37 acres ± (0.0099 square miles) and being an extension of the City of Graham Corporate Limits.

The foregoing description was taken from a map prepared by Boswell Surveyors, Inc. dated 5/21/2020 entitled Final Plat, Voluntary Satellite Annexation Corporate Limits Extension City of Graham.

**Section 2.** Upon and after June 30, 2020, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Graham and shall be entitled to the same privileges and benefits as other parts of the City of Graham. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

**Section 3.** The Mayor of the City of Graham shall cause to be recorded in the office of the Register of Deeds of Alamance County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory described in Section 1 above, together with a duly certified copy of this Ordinance. Such a map shall also be delivered to the Alamance County Board of Elections, as required by G.S. 163-288.1.

**Adopted this, the 14<sup>th</sup> day of July, 2020.**

---

Gerald R. Peterman, Mayor

ATTEST:

APPROVED AS TO FORM:

---

Darcy L. Sperry, City Clerk

---

Bryan Coleman, City Attorney



# Petition for ANNEXATION

**RECEIVED**  
**JUN 02 2020**  
**PLANNING DEPT.**

P.O. Drawer 357  
 201 South Main Street  
 Graham, NC 27253  
 (336) 570-6705  
 Fax (336) 570-6703  
 www.cityofgraham.com

To the City Council of the City of Graham, NC:

1. We, the undersigned owners of real property, respectfully request that the area described in paragraph 2 below be annexed into the City of Graham.

If applicable as "income-based": We believe that this petition meets the requirements of G.S. 160A-31(b1).

If applicable as "distressed": We believe that this petition meets the requirements of G.S. 160A-31(j).

2. The area to be annexed is  contiguous  non-contiguous to the City of Graham and the boundaries of such territory are as follows:

General description of area to be annexed

± 6 Acres at 1455 E Harden St.

Attach the following:

Annexation Plat – 1 paper copy, 2 mylars and 1 pdf. In addition to standard plat information, also include tax map numbers of all parcels and total square miles and acreage of area to be annexed.

Metes and Bounds Description – 1 paper and 1 digital copy

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate yes below and attach proof.)

Name	Address	Vested rights?	Signature
Kenneth [Signature]	1455 EAST HARDEN ST		Kenneth [Signature]
Anita A. Smith	1455 E HARDEN ST GRAHAM		Anita A Smith

attach additional sheets if necessary...

SURVEYOR'S CERTIFICATION

I, J. Eric Miles certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 3974, Page 567.); that the boundaries not surveyed are clearly indicated as broken or dashed lines; that the ratio of precision as calculated is 1:10,000; that this plat was prepared in accordance with G.S. 47-30 as amended; that the survey is one of an existing parcel or parcels of land and does not create a new street or change an existing street;

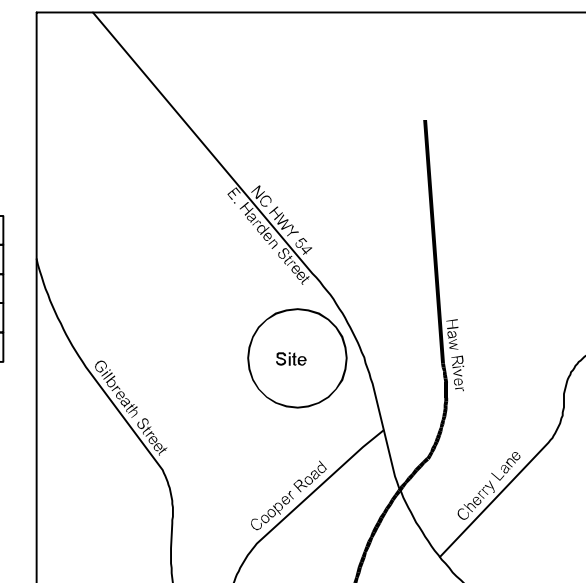
Witness my original signature, registration number and seal this 27th day of May, A.D., 2020.

Professional Land Surveyor L- 4498

P.B. 38 PG. 77

**Preliminary Plat**  
Not for Recordation, Conveyance or Sales

Vicinity Map



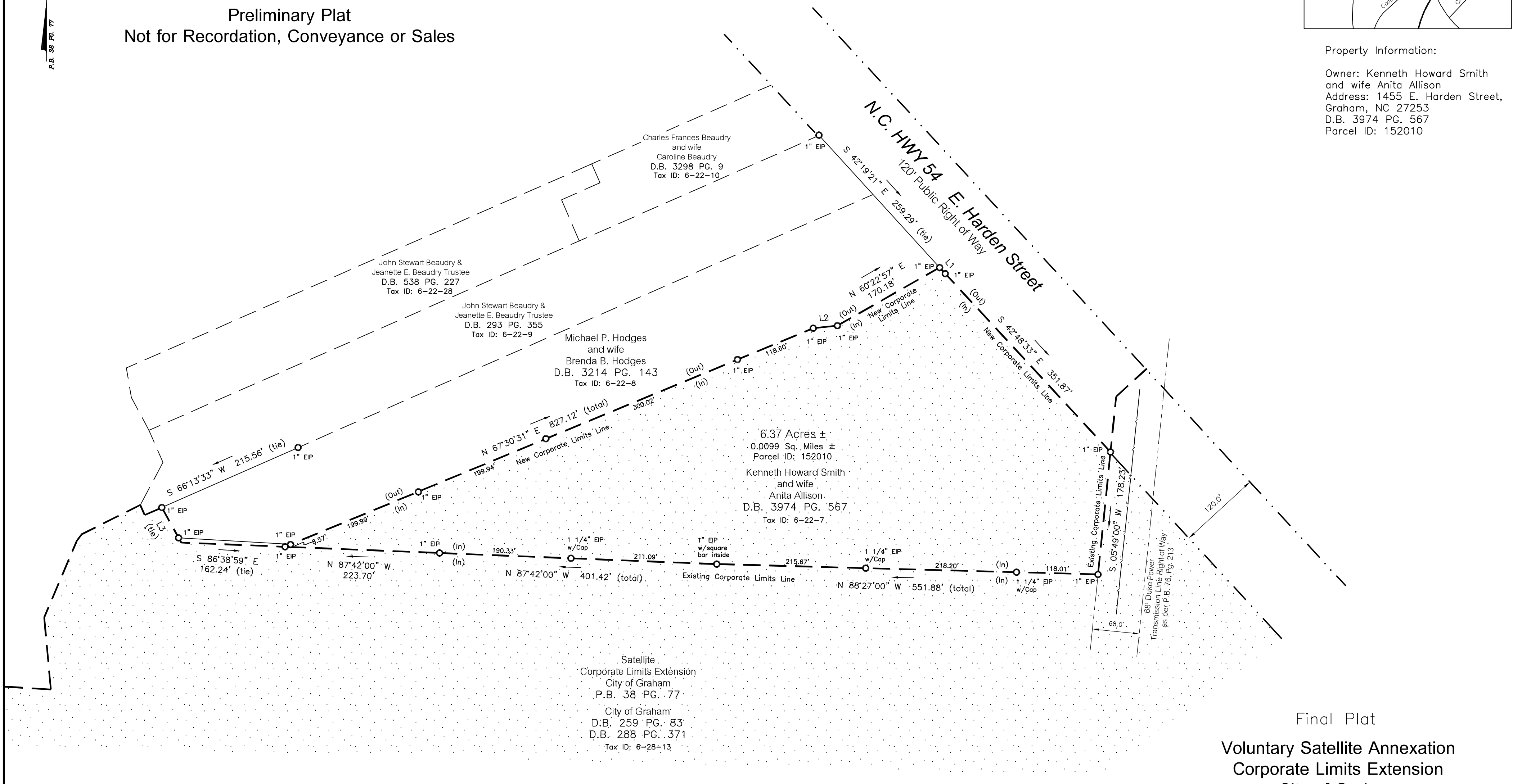
LEGEND

- Existing Iron Pipe (EIP)
- New Iron Pipe (NIP)
- Property Line
- - - Adjoiner's Property Line
- · - · - Right of Way Line
- Overhead Utility Lines

Line Table		
Line	Bearing	Distance
L1	S 42°41'58" E	12.00'
L2	N 83°53'02" E	35.15'
L3	S 28°56'44" E	50.10'

Property Information:

Owner: Kenneth Howard Smith and wife Anita Allison  
Address: 1455 E. Harden Street, Graham, NC 27253  
D.B. 3974 PG. 567  
Parcel ID: 152010



- Notes:
- 1) No title search was performed by this firm during the course of this survey.
  - 2) The property shown hereon is subject to all easements of record affecting same.
  - 3) This firm makes no guarantee as to the existence or location of any burial sites, underground improvements, or utilities across this property. Any underground utilities or improvements shown hereon have been located from visible evidence and available information.
  - 4) No internal inspection of this property was made by this firm during the course of this survey.
  - 5) Areas are calculated by coordinate geometry.
  - 6) No geodetic monuments were found within 2000' of the subject property.

Final Plat  
**Voluntary Satellite Annexation**  
**Corporate Limits Extension**  
**City of Graham**

Graham Township, Alamance County, North Carolina  
J. Eric Miles L-4498  
Firm License Number C - 664

GRAPHIC SCALE 
100
0
100
 (IN FEET)

**BOSWELL SURVEYORS, INC.** Date: 5/21/2020

505 East Davis Street  
Burlington, NC 27215  
336.227.8723 (phone)  
336.222.9917 (fax)  
surveyor@boswellsurveyors.com

Scale: 1" = 100'

Drawn By: JGW

Job No.: 20-139-200

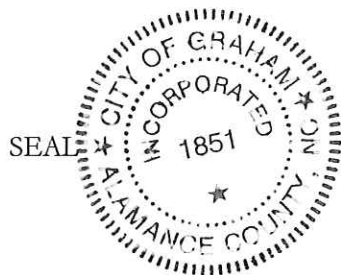
**CERTIFICATE OF SUFFICIENCY**  
**FOR A 6.37 ACRE LOT AT 1455 EAST HARDEN STREET GPIN# 8893072659 (AN2003)**

To the City Council of the City of Graham, North Carolina:

I, Darcy L. Sperry, City Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by an appointed representative of real property lying in the area described therein, in accordance with G.S. 160A-31.

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Graham, this the 12<sup>th</sup> day of June, 2020.

  
Darcy L. Sperry, City Clerk



## PLANNING ZONING BOARD

Tuesday, June 16, 2020

The Planning & Zoning Board held their regular meeting on Tuesday, June 16, 2020 as an Online Zoom Meeting at 7:00 p.m. Board members present were Dean Ward, Nate Perry, Eric Crissman, Bonnie Blalock and Justin Moody and Michael Benesch. Staff members present were Nathan Page and Debbie Jolly, Zoning and Inspection Technician. Chairman Ward called the meeting to order, gave the Overview of the Board, and general meeting rules.

1. Approval of the February 18, 2020 minutes. A motion was made to approve the minutes by Michael Benesch seconded by Nate Perry. All voted in favor.
  
2. New Business
  - a. RZ2003 Jimmy Kerr B-2. Application Kansith Sorsengihn for rezoning from I-1 to B-2 for 7.55 (+/-) acres off Jimmy Kerr Road. GPIN 8894522701  
Nathan Page presented the project to the board. Kansith Sorsengihn gave a brief overview of the project, and answered questions from the board. No public comments were received. The board had a brief discussion about the project. Nate Perry made a motion to approve as presented, and the project is consistent with the Graham 2035 Comprehensive Plan. Seconded by Michael Benesch. All voted Aye.
  
  - b. RZ2004 Rogers R-9. Application by Scott Wallace, Keystone Group for rezoning from R-18 to R-9 for approximately 35 acres on Darrel Drive and Council Road. GPIN 8873608974. Nathan Page presented the project to the Planning Board. Scott Wallace gave an overview of his project. He answered a few questions for the board. No public comments or questions. After the Planning Board discussion, Eric Crissman made a motion to approve as proposed as it is consistent with The Graham 2035 Comprehensive Plan 3.3.2 and 4.3.1. Seconded by Nate Perry. Vote was 6-1 Opposed by Bonnie Blalock.
  
  - c. RZ2005 Service Road Light Industrial. Application by Phil Martin for rezoning from I-2 to I-1 for 5.5 acres (+/-) on East Interstate Service Road. GPIN 8884402904. Mr. Ward and Mr. Moody stated they had done business with Mr. Martin and asked if they needed to be recused. The board voted against recusal. Mr. Page gave an overview of the project. Chad Huffines 505 E. Davis St spoke on behalf of Mr. Martin and answered questions from the board about the project. Michael Benesch made a motion to approve as it was in line with the 2035 Comprehensive plan. Seconded by Nate Perry. All voted Aye.
  
  - d. RZ2006 Hanson and Palmer Drive R-9. Application by Martin Shoffner for rezoning from R-12 to R-9 of 71 acres (+-) off Hanson and Palmer Drive. GPINS 8883100157, 8883000530. Nathan Page gave a summary of the request. Martin Shoffner presented the



plan to the board. The board had several question for Mr. Shoffner. The following people spoke against the project.

Larry Durham	1904 Palmer Dr.
Paul Smart	556 Little Creek
Joann Henry	504 Grandview
Jennifer Stokes	139 Collonwood Dr.
Steve Van Pelt	580 Grandview Dr.
Charlie Smith	616 Whisper Ridge Rd.
Cynthia Thompson	1904 Palmer Dr.
Angela Parson	506 Wildwood Ln.

The board had a brief discussion on the project. Mr. Crissman made a motion to approve as it is consistent with The Graham 2035 Comprehensive Plan 3.3.2, 3.2.4 and 4.3.1. seconded by Nate Perry. Vote was opposed 4-2 Dean Ward, Bonnie Blalock Michael Bensch and Justin Moody. Nathan Page asked if the Planning Board wanted to pass a different motion, but no other motion was made. The chair moved on to the next item on the agenda.

- e. CR2002 Riley’s Meadow. Application by Tony Tate for initiation of zoning for 77 acres off Jim Minor Road. GPINS 8893762882 and 8893856817. Nathan Page presented the project to the board. This is 77 acres with 398 units purposed, townhomes and single family homes. Chris Rurkowski of 5011 S. Park Dr. gave an overview of his project. The following people spoke against it.

Scott Gollnick	2001 Atlas Dr
Anthony Pierce	2009 Atlas Dr.
Brent Gonet	2033 Atlas Dr.
Tina Pierce	2009 Atlas Dr.
Nathan Woody	2065 Atlas Dr.
Lindsey Roten	2088 Atlas Dr.
Stephen Roten	2088 Atlas Dr.
Wendy McElfresh	2049 Atlas Dr.
Janelle Woody	2065 Atlas Dr.
Don Freeman	2025 Atlas. Dr.

The board members had questions for Mr. Rurkowski and then had a brief discussion between themselves. They ask Mr. Rurkowski if he would look at the density and make the lots bigger boarding Atlas Dr. property. Michael Benesch made a motion to table this item until July 21<sup>st</sup> meeting. Seconded by Eric Crissman. All voted Aye.

- f. S2002 Riley’s Meadow. Application by Tony Tate for subdivision for 77 acres off Jim Minor Road. GPINS 8893762882 and 8893856817. Dean Ward made a motion to table

this item until next month meeting. Seconded by Bonnie Blalock. All voted aye.

3. Public comment on non-agenda items. No public comments

Michael Benesch made a motion to adjourn, Dean Ward seconded. All voted Aye.

No further business the meeting was adjourned.

Respectfully Submitted,  
Debbie Jolly





# STAFF REPORT

Prepared by Nathan Page, Planning Director

## Riley's Meadow (CR2002)

**Type of Request:** Conditional Rezoning

### Meeting Dates

Planning Board on June 16, 2020

City Council on July 14, 2020

## Contact Information

Tony Tate, TMTLA Associates

5011 Southpark Drive, Suite 200, Durham NC

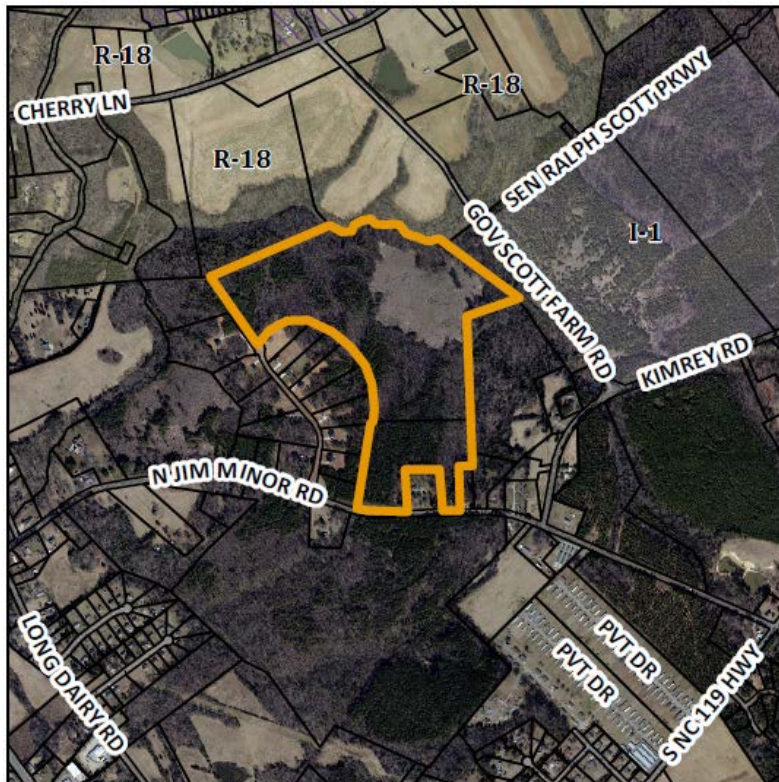
27713; 919-484-8880

tony@tmtla.com

## Summary

This is a request to initiate zoning upon the subject property as Conditional Residential. The proposed use of the property is for 393 dwelling units, with a mixture of townhomes and single family detached units. While the site is within the identified NCCP, the location of the park and the existing residential density on Atlas Drive suggest that this location may be better served by residences than an industrial complex.

Open space has been provided internal to the site, as well as to protect the wetlands and streams upon the site. This development is across the street from the Graham Regional Park, which has recently opened the second phase.



### Location

Jim Minor Road

### GPIN

8893762882, 8893856871

### Current Zoning

unzoned

### Proposed Zoning

Conditional Residential (CR)

### Overlay District

none

### Surrounding Zoning

unzoned, R-18, I-1

### Surrounding Land Uses

Single Family, Under Cultivation, Vacant, Distribution, City Park

### Size

Approximately 77 acres

### Public Water & Sewer

To Be Extended by Developer

### Floodplain

Yes

### Staff Recommendation

Approval

## Technical Review Committee

The Technical Review Committee reviewed the application and provided comments to the applicant via the Planning Director. As of the publishing of this agenda packet, the applicant had not responded to the comments. There are substantial required revisions to the plans, which may result in the loss of a few units for stormwater control, but would not require a new roadway be constructed.

## Conformity to the *Graham 2035 Comprehensive Plan (GCP)* and Other Adopted Plans

### Applicable Policies;

- **3.2.4 Greenway System.** Promote a greenway system that links together the City's recreational resources and provides connections to commercial, employment, and residential areas. Greenways along stream buffers should be prioritized in order to protect the stream watershed. *This neighborhood is across Jim Minor Road from our largest park, and could include a crosswalk to the park, if it is an amenity the City Council desires.*
- **3.3.2 Focused Development.** In order to maintain Graham's affordability and promote growth, the city will facilitate smart growth development by promoting infill development and focused, walkable, and mixed use built environments. *The Graham 2035 Comprehensive Plan expects a continuation of the Interchange Regional Node to develop within the half-mile walkable radius of this neighborhood.*
- **5.1.1 Housing Variety.** Encourage a mix of housing types within Graham to increase choice. These can include single family dwellings units, multifamily dwelling units, small units, pre-fabricated homes, co-housing and clustered housing. *This project would construct additional townhomes, as well as single-family-detached to increase housing choice in Graham.*
- **5.2.1 Diverse Neighborhoods.** Encourage a mix of housing types within Graham, including detached, duplex, multifamily, townhomes, and live-work units. *The proposed zoning would allow for both townhomes and single-family-detached in the same neighborhood.*

### Planning Type

Employment District

### Development Type

The employment district should be studied and planned in order to accommodate a range of employers, and provide office space, industrial space, commercial space, institutional space, and residential housing. This should be planned to limit environmental impacts, preserve open space and open corridors, and develop high-quality and adaptable buildings for a variety of companies.

Density of 6 DU/acre

### Applicable Strategies;

- **1.1.2 Design Guidelines.** Develop commercial and residential site design guidelines that enhance community character and appearance, to be used with special use permits and conditional rezoning applications. *While the City doesn't have design guidelines, they could be required as a condition of approval.*
- **4.2.1 Greenways.** Continue to develop a greenway system that links together the City's recreational resources. *This neighborhood has the potential to have easy access to Graham's largest park.*
- **4.3.1 Land Use Patterns.** Promote development of efficient land use patterns to allow continued quality and efficiency of water systems. Discourage the extension of water service into areas that

are not most suitable for development. *The site would connect to existing city sewer and water with only a short extension.*

---

### **Staff Recommendation**

Based on *The Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff recommends **approval** of the rezoning. The following supports this recommendation:

- Rezoning the property would be in consistence with Policy 3.2.4, 5.2.1, and Strategy 4.3.1 of *The Graham 2035 Comprehensive Plan*.





# Application for REZONING or CONDITIONAL REZONING

P.O. Drawer 357  
201 South Main Street  
Graham, NC 27255  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

This application is for both general district rezonings and conditional rezonings. Applications are due on the 25<sup>th</sup> of each month. Applicants are encouraged to consult with the *City of Graham Development Ordinances* and the City Planner.

### Site

Street Address: 1430 & 1530 N. JIM MINOR RD.  
Tax Map#: 152456 GPIN: 8893762882  
152471 8893856871  
Current Zoning District(s): ALAMANCE CO.  
 R-7  R-9  R-12  R-15  R-18  
 R-MF  R-G  C-R  C-MXR  
 B-1  B-2  B-3  C-B  C-MXC  
 O-I  C-O-I  I-1  I-2  C-I  
Overlay District, if applicable:  
 Historic  S Main St/Hwy 87  E Harden St/Hwy 44  
Current Use: VACANT  
Total Site Acres: \_\_\_\_\_  
Property Owner: MICHAEL & CARYLYN WHITE TRUSTEE  
SCOTT ASSOCIATES  
Mailing Address: 5500 TILLEY LANE  
City, State, Zip: GASTONIA, NC 28056

### Proposed Rezoning or Conditional Rezoning

Proposed Zoning District(s):  
 R-7  R-9  R-12  R-15  R-18  
 R-MF  R-G  C-R  C-MXR  
 B-1  B-2  B-3  C-B  C-MXC  
 O-I  C-O-I  I-1  I-2  C-I

Describe the purpose of this rezoning request. *For Conditional Rezoning*s, also specify the actual use(s) intended for the property (from Sec. 10.135 Table of Permitted Uses) along with other descriptive or pertinent information, such as number of dwelling units, type of multifamily development, square footage and number of buildings:

CONSTRUCTION OF A RESIDENTIAL NEIGHBORHOOD CONSISTING OF SINGLE FAMILY LOTS AND TOWNHOMES. THE NEIGHBORHOOD SHALL CONTAIN approximately 393 total units.


### Applicant

Property Owner Other LANDSCAPE ARCHITECT  
*Application for Conditional Rezoning may only be initiated by the owner of a legal interest in all affected property, any person having an interest in the property by reason of written contract with owner, or an agent authorized in writing to act on the owner's behalf. If the applicant for Conditional Rezoning is other than the Property Owner, documentation in compliance with the preceding statement must be provided in order for this application to be complete.*  
Name: TMTLA ASSOCIATES  
Mailing Address: 5011 SOUTH PARK DR. SUITE 200  
City, State, Zip: DURHAM, NC 27713  
Phone #: (919) 484-8880  
Email: Tony@TMTLA.COM

For Conditional Rezonings, this application must be accompanied by a Preliminary Site Plan and supporting information specifying the actual use(s) and any rules, regulations or conditions that, in addition to predetermined ordinance requirements, will govern the development and use of the property.

Site Plan Review Application **must be attached** to this application for Conditional Rezoning

Office Use Only. DEVID#

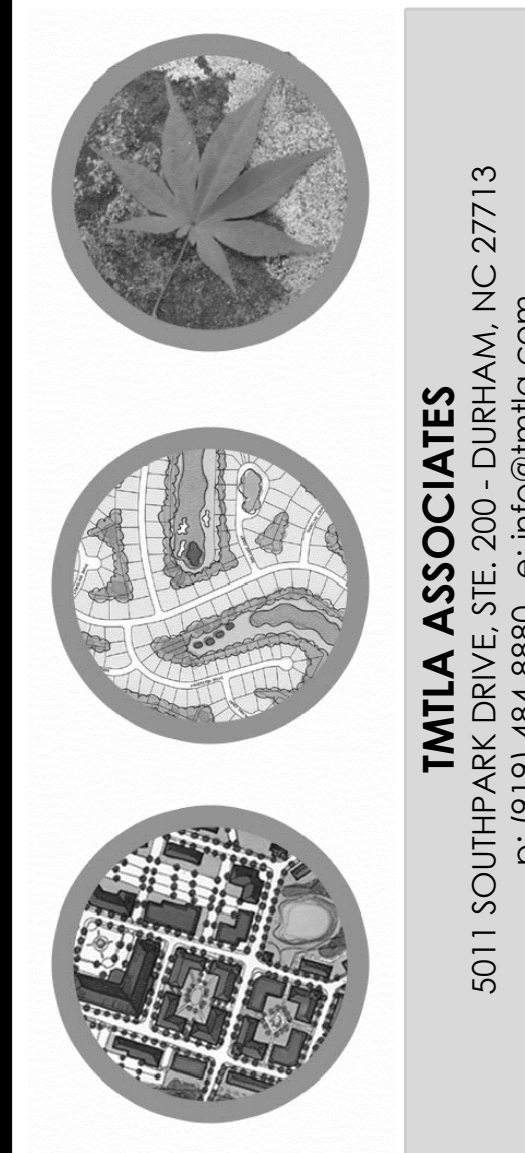
I have completed this application truthfully and to the best of my ability.  
  
Signature of Applicant \_\_\_\_\_ Date 5.20.20



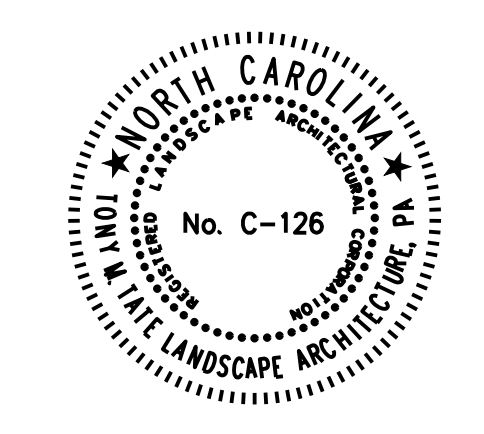
# Riley's Meadow

## PRELIMINARY SUBDIVISION PLAN

### MELVILLE TOWNSHIP, GRAHAM, NORTH CAROLINA



**TMTLA ASSOCIATES**  
 5011 SOUTH PARK DRIVE, STE. 200 - DURHAM, NC 27713  
 p: (919) 484-8880 e: info@tmtla.com



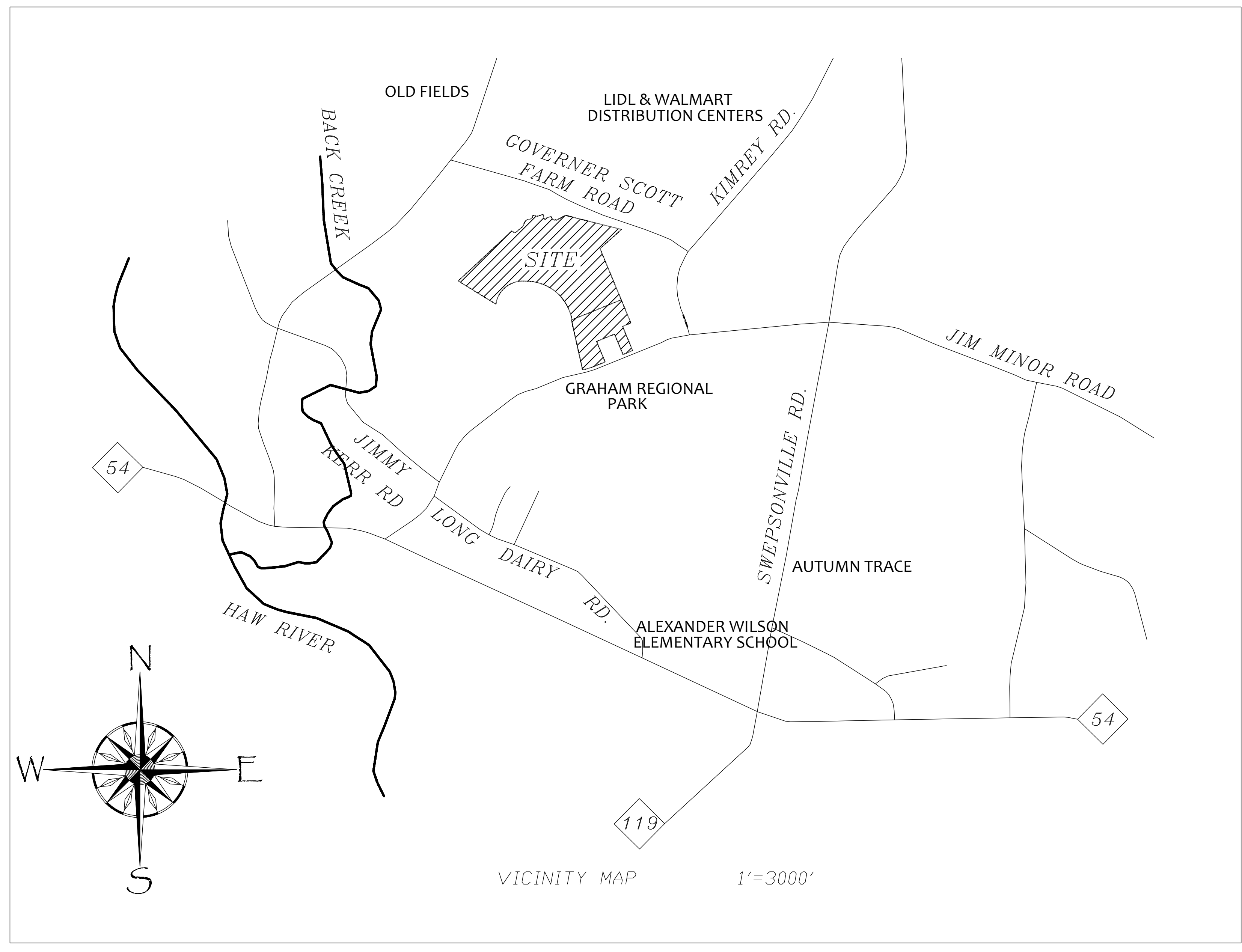
**B&F**  
**CONSULTING**  
 2805 Tobermory Lane  
 Raleigh, NC 27606  
 Phone No. (919) 618-0180  
 License No. C-2149

SUBMITTALS

FIRST SUBMITTAL \_\_\_\_\_ 5/25/2020  
 SECOND SUBMITTAL \_\_\_\_\_ 6/12/2020

INDEX

COVER SHEET \_\_\_\_\_  
 PRELIMINARY SITE PLAN \_\_\_\_\_ MP-1  
 DETAILS \_\_\_\_\_ MP-2  
 PRELIMINARY UTILITY PLAN \_\_\_\_\_ C-1  
 WATERLINE EXHIBIT \_\_\_\_\_ C-2



developer:  
 CAROLINA LAND GROUP  
 341 Kilmayne Drive, Suite 201  
 Cary, North Carolina 27511  
 (704) 608-3085

landscape architect:  
 TMTLA Associates  
 5011 Southpark Drive, Ste. 200  
 Durham, North Carolina 27713  
 (919) 484-8880

civil engineer:  
 B&F Consulting Engineering  
 2805 Tobermory Lane  
 Raleigh, NC 27606  
 919-618-0180

surveyor:  
 Evans Engineering  
 4609 Dundas Drive  
 Greensboro, NC 27407  
 (336) 854-8877

C:\Projects\Melville\_Campbell\Riley's Meadow\_Graham\_NC\Submittals\Riley's Meadow\_Sp\_7b.dwg  
 6/12/2020 2:12:38 PM, AutoCAD PDF (General Documentation).pc3

COVER  
 Riley's Meadow  
 JIM MINOR ROAD, GRAHAM, NC  
 CAROLINA LAND GROUP, CARY, NC

SCALE: 1"=100'  
 DRAWN BY: CDR  
 PROJECT # 19190  
 DATE: 6/12/2020

SHEET  
**COVER**  
 OF 5





**SITE DATA**

TOTAL AREA	77.08 AC
TOWNSHIP	MELVILLE
EXISTING ZONING	ALAMANCE RESIDENTIAL
PROPOSED ZONING	CONDITIONAL RESIDENTIAL
MINIMUM LOT SIZE	4,500 S.F.
TOTAL TOWNHOMES PROPOSED	145 UNITS
TOTAL SINGLE FAMILY PROPOSED	252 UNITS
TOTAL UNITS	398 UNITS
LINEAR FEET OF PUBLIC STREET	8,571 LF
OPEN SPACE REQUIRED 10%	7,704 AC
OPEN SPACE PROPOSED	(27%) 16.90 AC
FEMA MAP #	3720161900J dated 05/02/06

**SINGLE FAMILY LOTS**

MINIMUM LOT SIZE	4,500 SF
MINIMUM LOT WIDTH	40'
MINIMUM LOT DEPTH	115'
MINIMUM FRONT SETBACK	20'
MINIMUM SIDE SETBACK	5'
MINIMUM SIDE CORNER SETBACK	20'
MINIMUM REAR SETBACK	10'
MAXIMUM BUILDING HEIGHT	35'

**TOWNHOME LOTS**

MINIMUM LOT SIZE	2,000 SF
MINIMUM LOT WIDTH	20'
MINIMUM LOT DEPTH	100'
MINIMUM FRONT SETBACK	20'
MINIMUM SIDE SETBACK	10'
MINIMUM SIDE CORNER SETBACK	10'
MINIMUM REAR SETBACK	10'
MAXIMUM BUILDING HEIGHT	35'

**OPEN SPACE**

OPEN SPACE REQUIRED	10%	77.08 AC	=	7.70 AC
OPEN SPACE PROPOSED	27%		=	16.90 AC

**OPEN SPACE AREA**

OPEN SPACE AREA #1	49,594 S.F.	1.14 AC
OPEN SPACE AREA #2	131,912 S.F.	3.03 AC
OPEN SPACE AREA #3	540,944 S.F.	12.41 AC
OPEN SPACE AREA #4	6,078 S.F.	0.14 AC
OPEN SPACE AREA #5	7,649 S.F.	0.17 AC
<b>TOTAL</b>	<b>736,177 S.F.</b>	<b>16.90 AC</b>

**LEGEND**

- PROJECT BOUNDARY
- 50' LOTS (SEE DETAILS ON MP-2)
- 40' LOTS (SEE DETAILS ON MP-2)
- TOWNHOMES (SEE DETAILS ON MP-2)
- OPEN SPACE
- WETLANDS
- 50' JORDAN RIPARIAN BUFFER
- 50' JORDAN RIPARIAN BUFFER

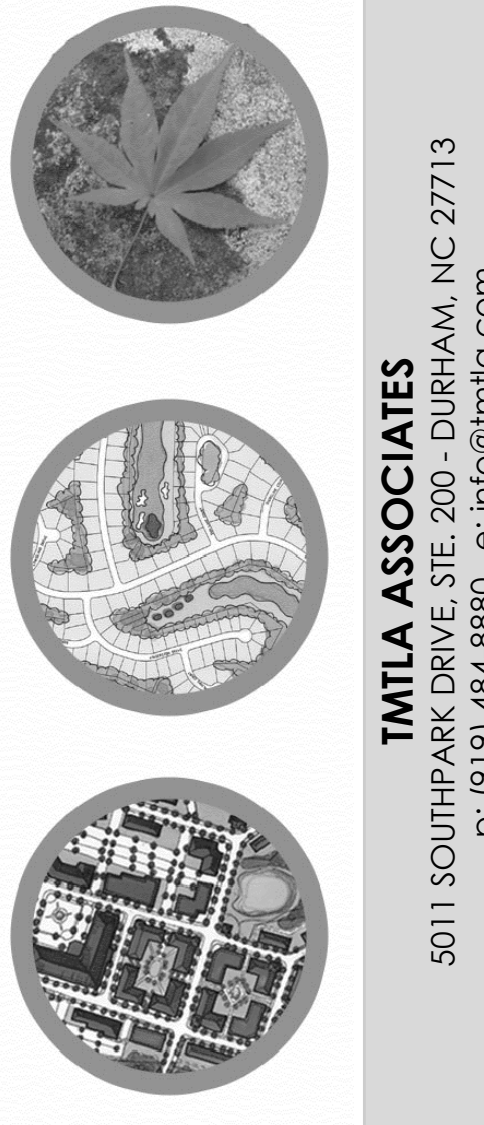
**NOTES**

- Boundary and topographic information taken from digital file by Evans Engineering, dated April 3, 2010.
- Adjoining property boundary information taken from Evans Engineering.
- The site is located within a FEMA Flood zone according to Flood Mapping 370889000J dated 10/17/2007.
- Contractor shall verify the location of all existing utilities and shall be responsible for any damage resulting from his activities. Call utility locator service at least 48 hours prior to digging.
- All construction shall conform to City of Graham, NCDOT and North Carolina standards and specifications.
- All utilities shall be located underground.
- All lots shall be served by City of Graham public water and sanitary sewer.
- All proposed streets shall be public and constructed to the City of Graham Standards.
- Street addresses shall be assigned prior to lot recordation.
- Street names shall be approved prior to plat recordation.
- Sign permits shall be required for any entrance signage. Permits will be required prior to fabrication or installation of signs. Signage will be restricted to an on-site location.
- An erosion control plan shall be approved by the City of Graham and the State prior to any grading on this site.
- The developer is responsible for construction and installation of all utilities, including street lighting.
- Wetland and Jordan Riparian buffers have been delineated by Environmental Services, Inc.
- No revisions may be made without permission from the permit issuing authority.
- Restrictive covenants shall be approved and recorded prior to recording of final plat.
- A Home Owner's Association for ownership and management of open space, buffers and restrictive covenants must be submitted for review with the final plat.
- Stormwater management shall be contained in and accessed via open space maintained and owned by the Home Owner's Association. A maintenance plan must be developed to address the stormwater ponds. All shall be designed in conformance with City of Graham and State requirements.
- All open space shall be private common open space controlled by the Homeowner's Association (HOA).
- The US Army Corps of Engineers and the NC Division of Water Quality regulate wetlands and waters of the United States through the 404 Corps Permit and 40 State Water Quality Certification process. Site designers and developers are responsible for obtaining all applicable local, state, and federal permits, certifications or approvals as necessary for proposed site development activities.
- Proposed land disturbing activities exceeding one (1) acre, an Erosion Control Permit from NCDWR Land Quality is required.
- Streams and wetland locations are not surveyed and are for reference only.
- Posted speed limits shall be 30 mph unless required and approved as otherwise by the City of Graham.
- Initial conditions for all intersections shall be as shown. To be evaluated by the City of Graham and revised as deemed necessary.

**GRAPHIC SCALE**

( IN FEET )  
1 inch = 100 ft.

**SCALE:**  
1"=100'  
DRAWN BY:  
CDR  
PROJECT #  
19190  
DATE:  
6/12/2020  
SHEET  
MP-1  
OF 5

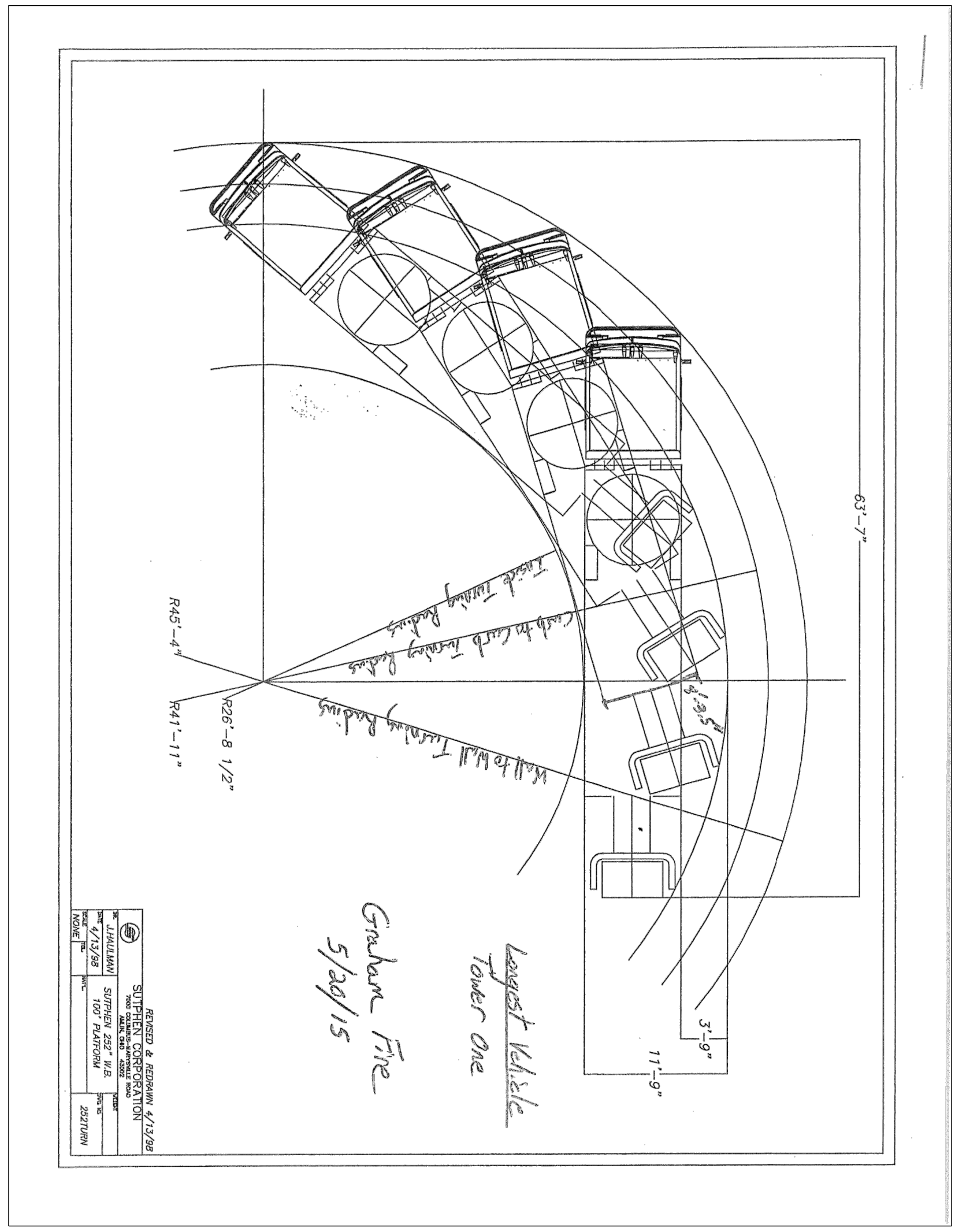
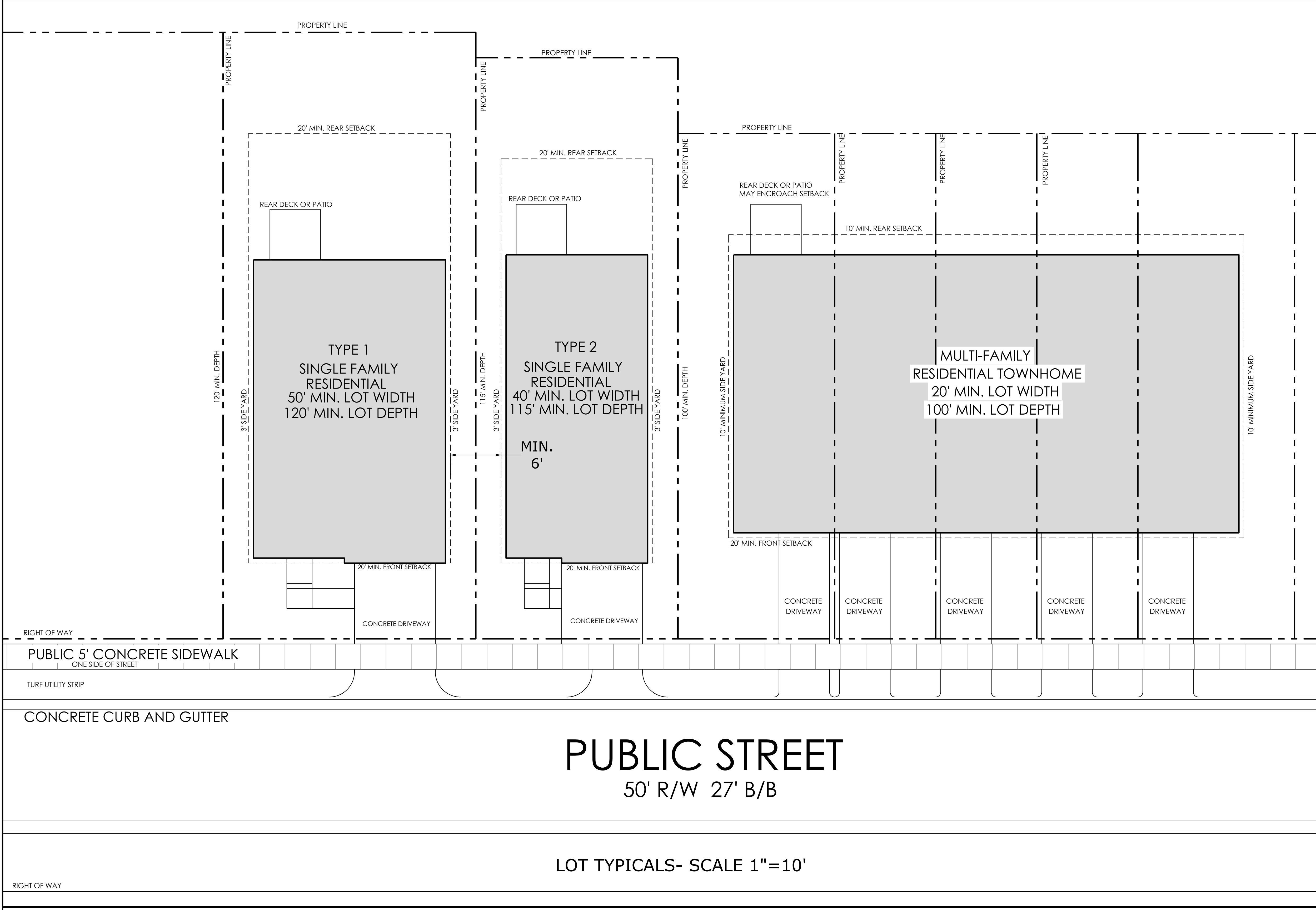


**B & F CONSULTING**  
2805 Tobermory Lane  
Raleigh, NC 27606  
Phone No. (919) 618-0180  
License No. C-2149



**PRELIMINARY/MASTER PLAN**  
**Riley's Meadow**  
JIM MINOR ROAD, GRAHAM, NC  
CAROLINA LAND GROUP, CARY, NC

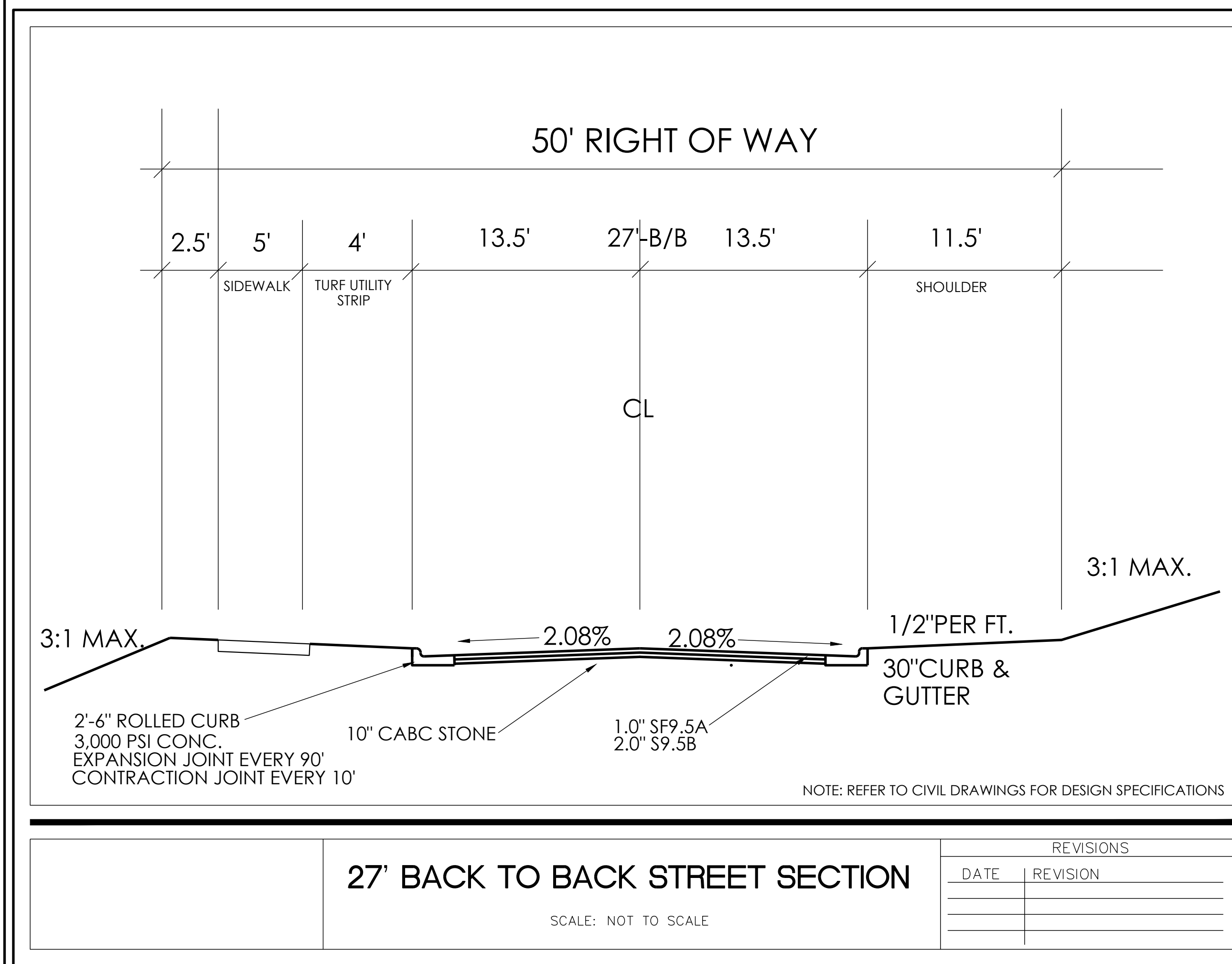




TYPICAL FIRE APPARATUS TURNING RADIUS-TO BE MET AT ALL APPLICABLE INTERSECTIONS.

**PUBLIC STREET**  
50' R/W 27' B/B

LOT TYPICALS- SCALE 1"=10'

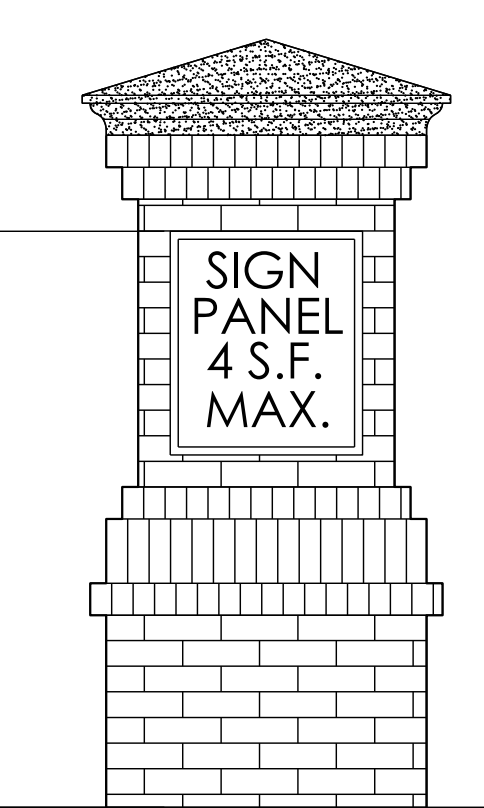


STRUCTURAL MEMBER HEIGHT  
8 FOOT MAXIMUM HEIGHT

MAXIMUM SIGN AREA DISPLAY SURFACE  
24 S.F. PER SIGN  
6' MAXIMUM HEIGHT



MAJOR ENTRANCE



MINOR ENTRANCE

STRUCTURAL MEMBER HEIGHT  
8 FOOT MAXIMUM HEIGHT

MAXIMUM SIGN AREA DISPLAY SURFACE  
4 S.F. PER SIGN  
6' MAXIMUM HEIGHT

**FREESTANDING RESIDENTIAL DEVELOPMENT IDENTIFICATION SIGNAGE**

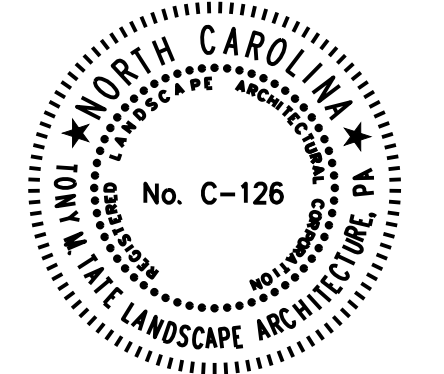
27' BACK TO BACK STREET SECTION

SCALE: NOT TO SCALE

REVISIONS	
DATE	REVISION



**TMILA ASSOCIATES**  
5011 SOUTH PARK DRIVE, STE. 200 - DURHAM, NC 27713  
p: (919) 484-8880 e: info@tmila.com



**B & F CONSULTING**  
2805 Tobermory Lane  
Raleigh, NC 27606  
Phone No. (919) 618-0180  
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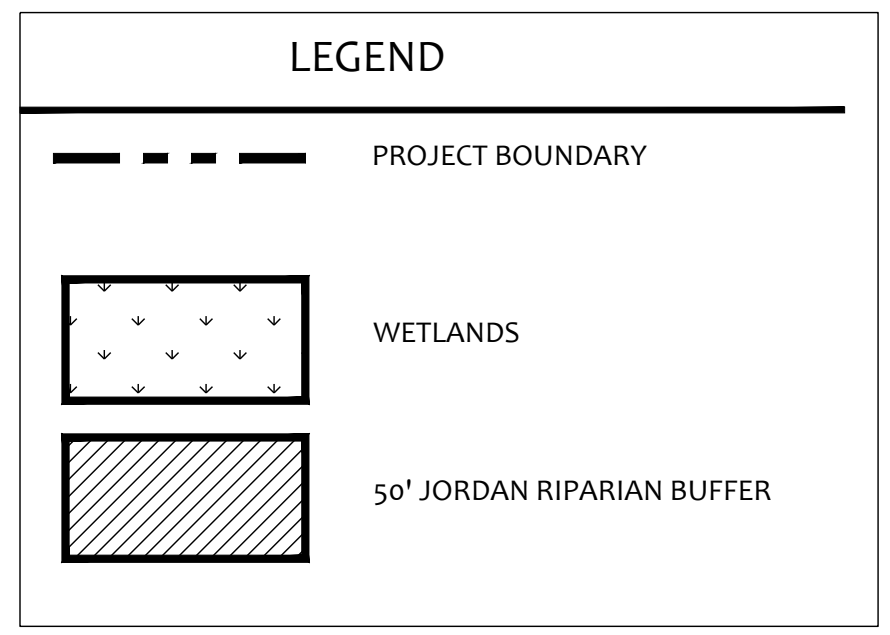
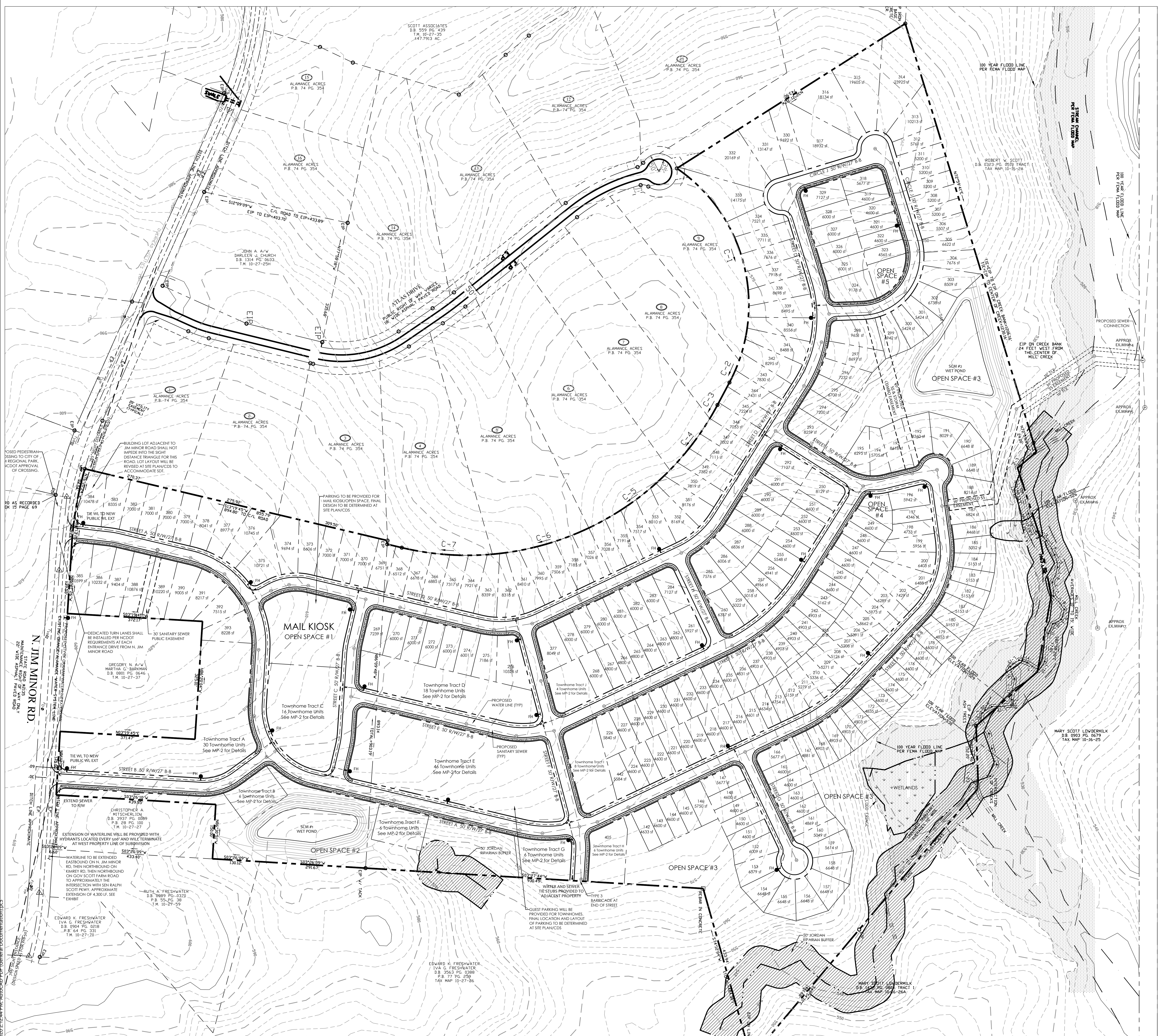
Know what's below.  
Call before you dig.

**Riley's Meadow**  
JIM MINOR ROAD, GRAHAM, NC  
CAROLINA LAND GROUP, CARY, NC

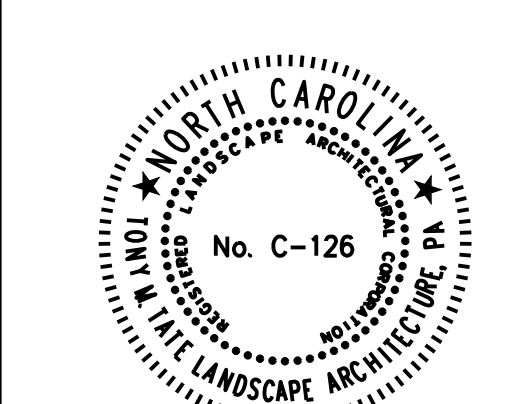
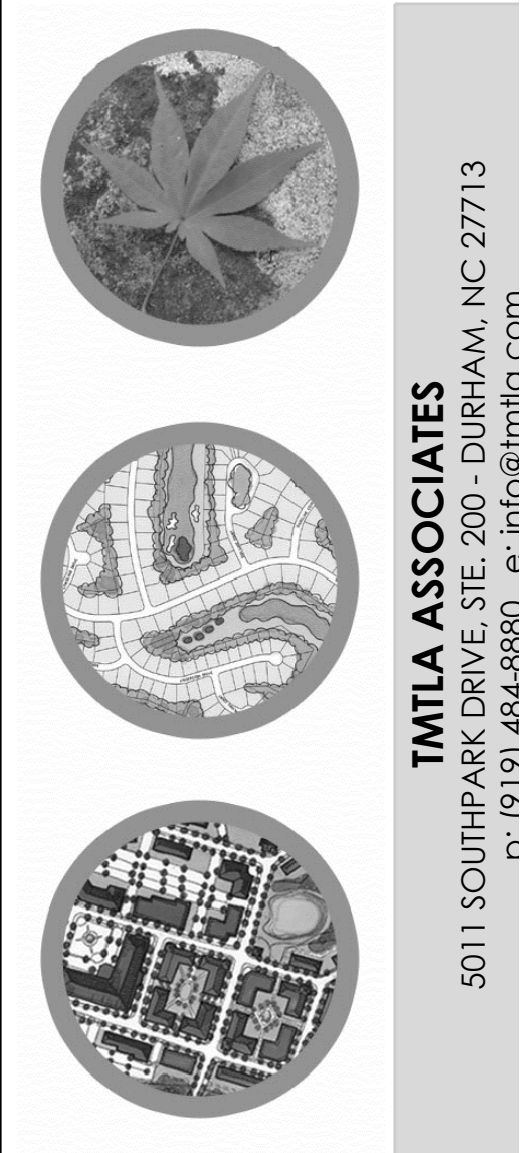
SCALE: 1"=100'  
DRAWN BY: CDR  
PROJECT #: 19190  
DATE: 6/12/2020

SHEET  
**MP-2**  
OF 5





- NOTES:**
- PROJECT WILL BE A HIGH DENSITY STORMWATER DEVELOPMENT AND WILL COMPLY WITH CITY OF GRAHAM'S STORM DRAINAGE DESIGN MANUAL.
  - PROJECT WILL REQUIRE COMPLIANCE WITH CITY OF GRAHAM ENGINEERING PLANS CHECKLIST.
  - PROJECT WILL REQUIRE COMPLIANCE WITH RIPARIAN BUFFER ORDINANCE.
  - REQUIRED FIRE FLOW WILL BE AT LEAST 1000 GPM FOR SINGLE FAMILY HOMES AND 1500 GPM FOR MULTIFAMILY AREAS.
  - WATERLINE DESIGN, HYDRANT AND VALVE SPACING WILL ADHERE TO CITY OF GRAHAM STANDARDS AND SPECIFICATIONS.
  - MANHOLE AND SEWER LINE DESIGN WILL ADHERE TO CITY OF GRAHAM STANDARDS AND SPECIFICATIONS.
  - PUBLIC WATERLINE WILL BE EXTENDED (SIZE PENDING DISCUSSION WITH THE CITY) FROM THE TERMINUS AT GOVERNOR SCOTT FARM ROAD/ SENATOR RALPH SCOTT PARKWAY AND WILL CONTINUE ALONG GOVERNOR SCOTT FARM ROAD TO JIM MINOR ROAD AND TERMINATE AT WEST PROPERTY LINE OF SUBDIVISION.
  - SEWER SERVICE WILL BE PROVIDED BY OFFSITE EASEMENT FROM THE NORTH SIDE OF THE PROJECT.
  - 100-YEAR FLOOD ELEVATION WILL BE CALCULATED ON SECONDARY STREAMS TO ENSURE THAT ALL PROPOSED FINISHED FLOORS WILL BE LOCATED A MINIMUM OF 2' ABOVE THE 100-YEAR FLOOD ELEVATION.



**B & F CONSULTING**  
 2805 Tobermory Lane  
 Raleigh, NC 27606  
 Phone No. (919) 618-0188  
 License No. C-2149

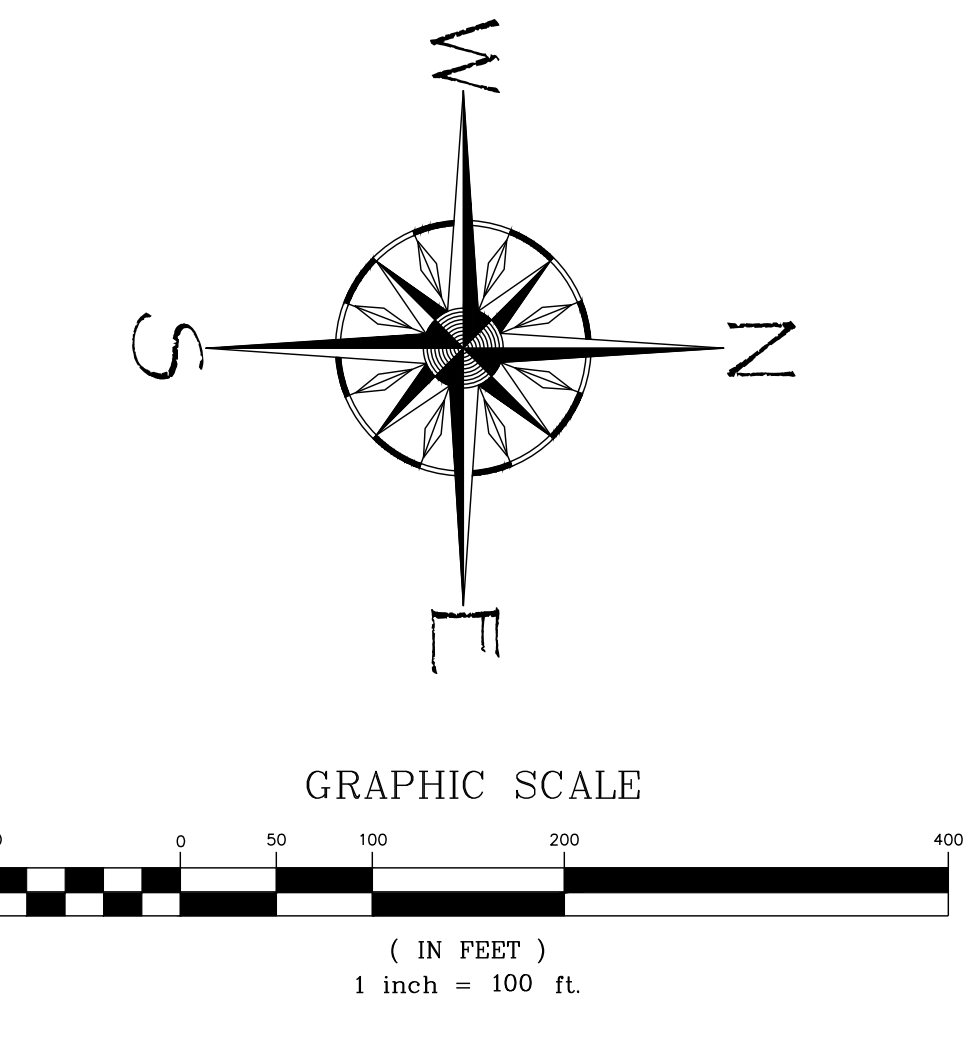


PRELIMINARY - DO NOT USE FOR CONSTRUCTION



**UTILITY PLAN**  
**Riley's Meadow**  
 JIM MINOR ROAD, GRAHAM, NC  
 CAROLINA LAND GROUP, CARY, NC

SCALE: 1"=100'  
 DRAWN BY: AF  
 PROJECT #: 19190  
 DATE: 6/12/2020  
 SHEET C-1 OF 5


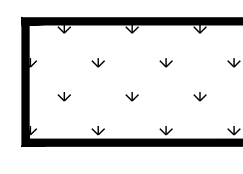
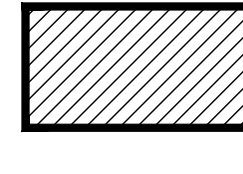


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 User: jason.campbell  
 Plot Date: 6/12/2020 2:28:11 PM  
 Plot Scale: 1/8"=1'-0"

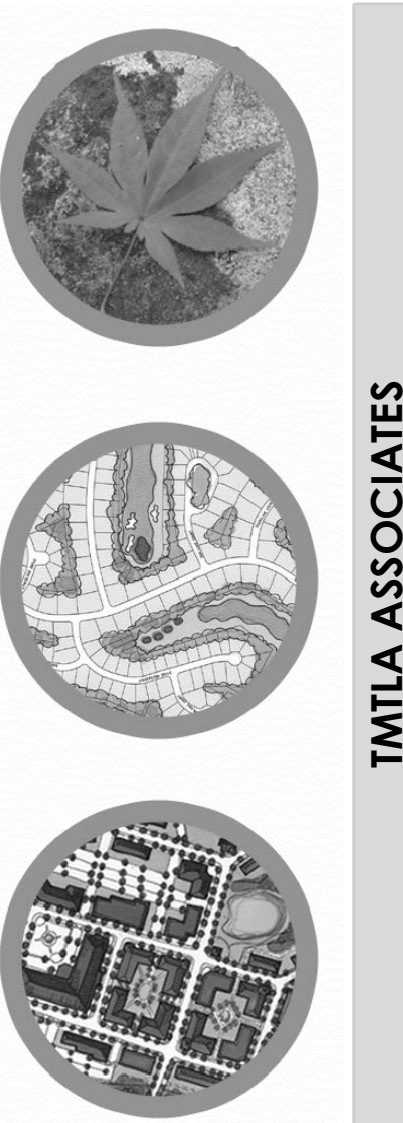
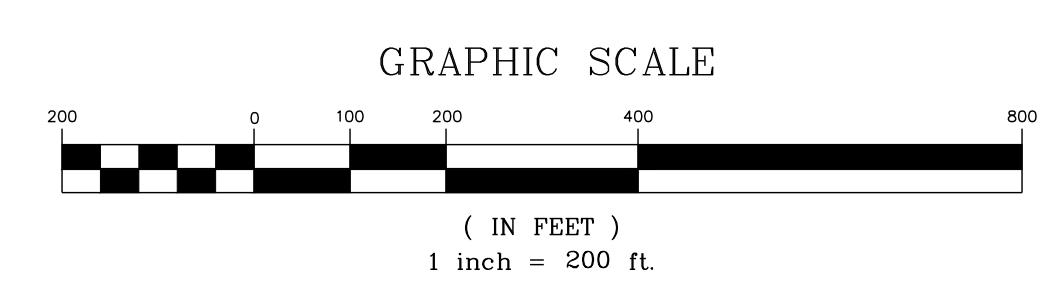
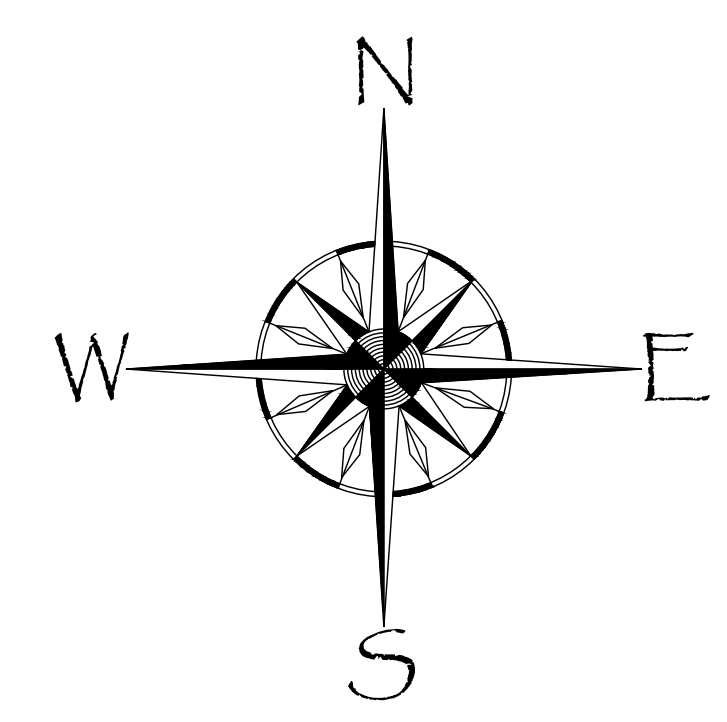




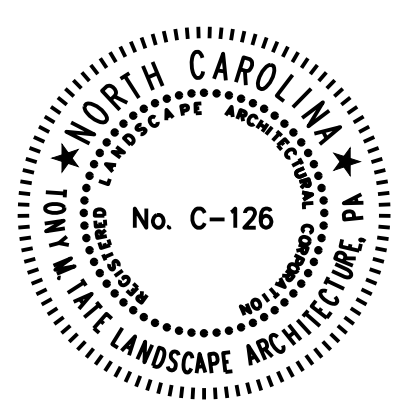
**LEGEND**

-  PROJECT BOUNDARY
-  WETLANDS
-  30' JORDAN RIPARIAN BUFFER

WATERLINE TO BE EXTENDED EASTBOUND ON N. JIM MINOR RD, THEN NORTHBOUND ON KIMREY RD, THEN NORTHBOUND ON GOV SCOTT FARM ROAD TO APPROXIMATELY THE INTERSECTION WITH SEN RALPH SCOTT PKWY. APPROXIMATELY EXTENSION OF 4,300 LF.



**TMTLA ASSOCIATES**  
 5011 SOUTH PARK DRIVE, SUITE 200, DURHAM, NC 27713  
 TEL: 919.484.8880 | www.tmtla.com



Know what's below.  
Call before you dig.

WATERLINE EXHIBIT  
**Riley's Meadow**  
 JIM MINOR ROAD, GRAHAM, NC  
 CAROLINA LAND GROUP, CARY, NC

SCALE:  
 1"=200'  
 DRAWN BY:  
 CDR  
 PROJECT #  
 19190  
 DATE:  
 6/12/2020

SHEET  
**C-2**  
 OF 5

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## City Council Decision & Statement of Consistency

*Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. When adopting or rejecting any zoning amendment, the City Council shall also approve a statement describing whether its action is consistent with the "The Graham 2035 Comprehensive Plan" and briefly explaining why the City Council considers the action taken to be reasonable and in the public interest. The Planning Board shall provide a written recommendation to the City Council, but a comment by the Planning Board that a proposed amendment is inconsistent with the "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council. If the City Council approves, this rezoning shall be effective upon written consent to the conditions herein described.*

### Riley's Meadow (CR2002)

#### Type of Request

Conditional Rezoning

#### Meeting Dates

Planning Board on June 16, 2020

City Council on July 14, 2020

*Choose one...*

- I move that the application be **APPROVED**.
- I move that the application be **APPROVED with the following conditions**.
- I move that the application be **DENIED**.

*Choose one...*

- The application is **consistent** with *The Graham 2035 Comprehensive Plan*.
- The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

*State reasons...*

This action is reasonable and in the public interest for the following reasons: Rezoning the property would be in consistence with Policy 3.2.4, 5.2.1, and Strategy 4.3.1 of *The Graham 2035 Comprehensive Plan*.

The petitioner agrees to abide by the conditions presented to the City Council this the 14<sup>th</sup> day of July, 2020.

**Scott Associates**

This report reflects the decision of the City Council, this the 14<sup>th</sup> day of July, 2020.

Attest:

\_\_\_\_\_  
Gerald R. Peterman, Mayor

\_\_\_\_\_  
Darcy L. Sperry, City Clerk



# STAFF REPORT

Prepared by Nathan Page, Planning Director

## Riley's Meadow (S2002)

**Type of Request:** Major Subdivision

### Meeting Dates

Planning Board on June 16, 2020

City Council on July 14, 2020

### Contact Information

Tony Tate, TMTLA Associates

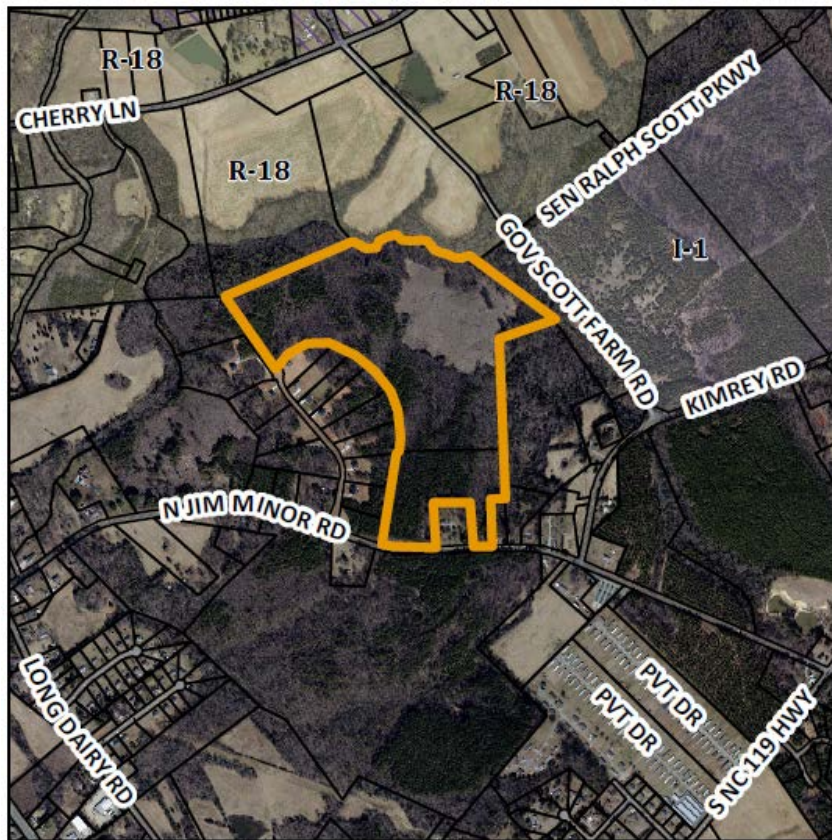
5011 Southpark Drive, Suite 200, Durham NC

27713; 919-484-8880

tony@tmtla.com

## Summary

This is a request to subdivide the approximately 77 acres of the subject property for up to 393 residential lots. The properties are currently vacant.



### Location

Wildwood Lane and Parham Drive

### GPIN

8893762882 and 8893856871

### Zoning

unzoned

### Overlay District

none

### Surrounding Zoning

R-18, unzoned

### Surrounding Land Uses

Single Family, Park, Industrial, and Vacant

### Size

Approximately 77 acres

### Public Water & Sewer

In the vicinity

### Floodplain

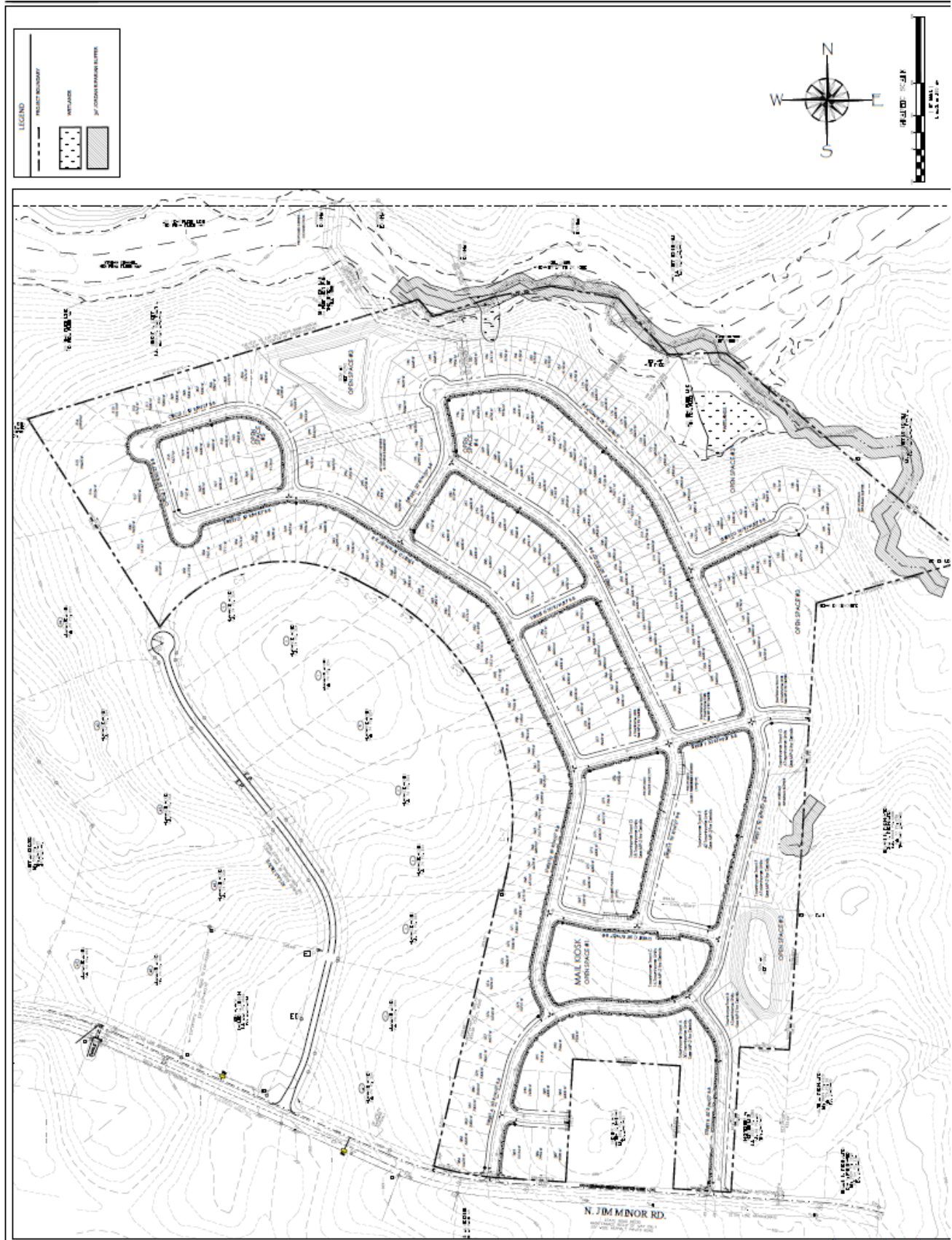
Yes

### Staff Recommendation

Approval

## Technical Review Committee

The Technical Review Committee reviewed the application and provided comments to the applicant via the Planning Director. As of the publishing of this agenda packet, the applicant had not responded to the comments. There are substantial required revisions to the plans, but they do not affect the number of proposed lots, nor the access points from Jim Minor Road.





## Conformity to *The Graham 2035 Comprehensive Plan* and Other Adopted Plans

### Applicable Strategies and Policies

- **Policy 3.2.3 Fewer Dead-end Streets** Discourage or prohibit the development of cul-de-sacs and dead-end streets in new projects. *This proposal permits redundant access to all but a few lots.*
- **Policy 3.2.4 Greenway System** Promote a greenway system that links together the City's recreational resources and provides connections to commercial, employment, and residential areas. Greenways along stream buffers should be prioritized in order to protect the stream watershed. *This parcel contains land that a pedestrian easement will be required as a condition of TRC approval to connect to the NCCP, and eventually the Haw River Trail.*
- **Strategy 4.2.1 Greenways** Continue to develop a greenway system that links together the City's recreational resources. *Alamance County Parks and Recreation is attempting to link many of these neighborhoods with the Haw River Trail.*

**Policy 4.3.1 Land Use Patterns** Promote development of efficient land use patterns to allow continued quality and efficiency of water systems. Discourage the extension of water service into areas that are not most suitable for development. *This proposal keeps almost all of the development out of the floodplains, and will bring water and sewer infrastructure close to the City of Graham's park.*

### Development Type

#### Employment District

The employment district should be studied and planned in order to accommodate a range of employers and provide office space, industrial space, commercial space, institutional space, and residential housing. This should be planned to limit environmental impacts, preserve open space and open corridors, and develop high-quality and adaptable buildings for a variety of companies.

Appropriate Density: 6 dwelling units per acre

---

## Staff Recommendation

Based on *The Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff **recommends approval of the subdivision.**

The following supports this recommendation:

Allowing a subdivision in this location removes households from the potential harm from floodways (Policy 4.3.1), and protects greenspace (3.2.4) and promotes a greenway trail system (4.2.1).



# Application for SUBDIVISION

**RECEIVED**  
**MAY 25 2020**  
**PLANNING DEPT.**  
P.O. Drawer 357  
201 South Main Street  
Graham, NC 27253  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

This application is for both major and minor subdivisions, as defined in Article VIII of the *City of Graham Development Ordinances*.

## Site

General description of subdivision location, using nearest streets, streams or other identifiable features:

Tax Map#: 152 456 152 471 GPIN: 8893762882 8893856871

Current Zoning District(s): KRAMANCE CO.

Overlay District, if applicable:

Historic  S Main St/Hwy 87  E Harden St/Hwy 54

Property Owner: MICHAEL & CAROLYN WHITE TRUSTEE  
SCOTT ASSOCIATES

Mailing Address: 5500 TILLEY LANE

City, State, Zip: GASTONIA, NC 28056

Phone # \_\_\_\_\_

## Applicant and Project Contact

Name: TMTLA ASSOCIATES

Property Owner  Engineer/Surveyor

Other: LANDSCAPE ARCHITECT

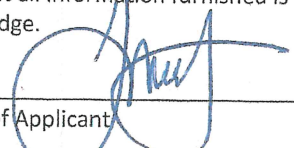
Mailing Address: 5011 SOUTH PARK DRIVE, SUITE 200

City, State, Zip: DURHAM NC 27713

Phone # (919) 484-8880

Email: Tonly@TMTLA.com

I certify that all information furnished is true to the best of my knowledge.

Signature of Applicant:  Date \_\_\_\_\_

**Submit SUBDIVISION MAPS with this application**

## Proposed Subdivision

Subdivision Name: RILEY'S MEADOW

Type of Application:  
 Preliminary Plat, Major Subdivision *\*By signing this application, I authorize the City of Graham to record the Final Plat.*  
 Final Plat\*, Major Subdivision  
 Final Plat\*, Minor Subdivision

Number of Lots: \_\_\_\_\_ Total Acreage: \_\_\_\_\_

Related Development (if any): \_\_\_\_\_

## Subdivision Maps

This application **must be accompanied** by a subdivision map, which may include one or more sheets to provide sufficient detail for review. **See the back of this application for a checklist of items that should be shown on the subdivision map, as applicable.** The following copies of the subdivision map are required to be submitted with this application:

- For Major Subdivision Preliminary Plan, 4 paper copies and an electronic pdf
- For Major Subdivision Final Plats, an electronic pdf for preliminary review, then 2 Mylar and 2 paper copies
- For Minor Subdivision Final Plats, an electronic pdf for preliminary review, then 2 Mylar and 1 paper copy

## Other Requirements

- NCDOT Driveway Permit, if a new or relocated driveway is proposed on a NCDOT road, or for existing driveways if the use of the property is changing
- NCDOT 3-Party Encroachment Agreement, if things such as a sidewalk or utility connection are proposed in the right-of-way
- Flood Elevation Certificate, if there is Special Flood Hazard Area near the development
- Floodplain Development Permit, if development is proposed in a Special Flood Hazard Area
- Stormwater Permit, if one or more acres is disturbed
- Erosion Control Permit from the NC Dept. of Environment and Natural Resources if the land disturbing activity exceeds one acre

FOR OFFICE USE ONLY	
DEVID# <u>52002</u>	Fee \$



# STAFF REPORT

Prepared by Nathan Page, Planning Director

## Jimmie Kerr Rd B-2 (RZ2003)

**Type of Request:** Rezoning

### Meeting Dates

Planning Board on June 16, 2020

City Council on July 14, 2020

### Contact Information

Kansith Sorsengihn

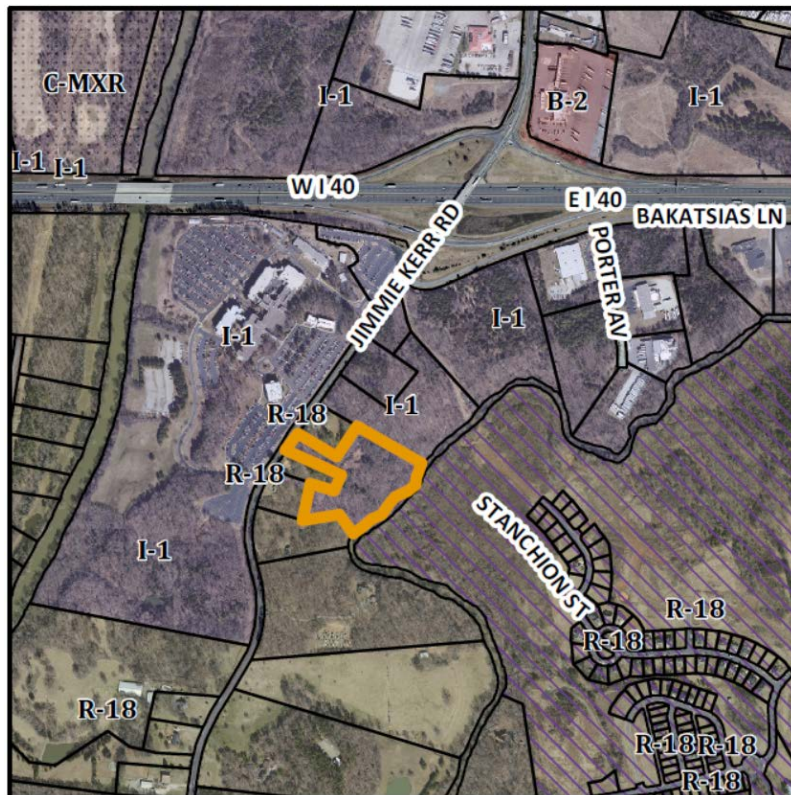
2223 Emerywood Road

Greensboro, NC 27403

919-628-2081; sorsengihk@gmail.com

## Summary

This is a request to rezone the subject property from I-1 to B-2. This lot has been vacant for some time. The rezoning request is to develop for the purpose of building a single family dwelling as a primary residence as well as a retail nursery.



### Location

Jimie Kerr Road

GPIN: 8894428272

### Current Zoning

Industrial (Light)  
(I-1)

### Proposed Zoning

General Business (B -2)

### Overlay District

Education

### Surrounding Zoning

B-2

### Surrounding Land Uses

College, Vacant, Single Family  
Homes

### Size

7.55 Acres

### Public Water & Sewer

Yes

### Floodplain

No

### Staff Recommendation

Approval



## Conformity to the *Graham 2035 Comprehensive Plan (GCP)* and Other Adopted Plans

### Applicable Policies;

- 2.2.3 Retail Centers** Because of market limitations on the amount of retail space the City can viably support, Graham promotes retail within focused centers of activity that will host a large variety of small retail spaces while generally discouraging sprawling isolated retail that does not promote a cohesive urban fabric. *This lot is adjacent to the Interchange Regional Node. While a nursery may not be highest and best for the location, it would permit future development more in keeping with the Educational District.*
- 2.2.1: Focused Development** In order to maintain Graham's affordability and promote growth, the city will facilitate smart growth development by promoting infill development and focused, walkable, and mixed use built environments. *The B-2 district allows for a variety of uses which includes a larger mix of uses than the light industrial zoning.*

### Applicable Strategies;

- 1.1.5 Discourage Strip Development** Discourage strip development along transportation arteries and proposed interstate interchanges by directing these commercial activities to proposed activity centers. *It may be beneficial for the City Council to consider a land use pattern to include shared driveways and accesses in an effort to prevent what has occurred on Highway 87.*

### Description of Development Type

Over time, the education district should be planned to include compact development patterns. Such development should consist of mixed use building that include housing for students, staff, and instructors, commercial uses for daily needs, flex space, and other space for light industry and employment. Parking structures should be placed on the periphery of the campus and behind buildings to allow for centralized green spaces. Buildings within this district should be threaded into a walkable urban fabric.

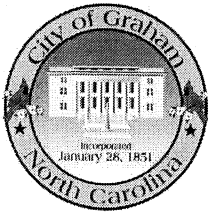
Appropriate Form 2-6 story buildings

## Staff Recommendation

Based on the *Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff recommends **approval** of the rezoning. The following supports this recommendation:

- In keeping with Policy 2.2.1, and 2.2.3, rezoning the subject property would permit development more fitting of the Educational District.





# Application for REZONING or CONDITIONAL REZONING

P.O. Drawer 357  
201 South Main Street  
Graham, NC 27253  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

This application is for both general district rezonings and conditional rezonings. Applications are due on the 25<sup>th</sup> of each month. Applicants are encouraged to consult with the *City of Graham Development Ordinances* and the City Planner.

### Site

Street Address: 1330 Jimmie Kerr Rd. Haw River, NC 27258

Tax Map#: 152811 GPIN: 8894428272

Current Zoning District(s):

- R-7  R-9  R-12  R-15  R-18
- R-MF  R-G  C-R  C-MXR
- B-1  B-2  B-3  C-B  C-MXC
- O-I  C-O-I  I-1  I-2  C-I

Overlay District, if applicable:

- Historic  S Main St/Hwy 87  E Harden St/Hwy 54

Current Use: Vacant Lot/Land

Total Site Acres: 7.55

Property Owner: Malon Roger and Jay Vance Rogers

Mailing Address: 6370 Wagner Way

City, State, Zip: Dawsonville, GA 30534

### Applicant

Property Owner Other Contract - Buyer

*Application for Conditional Rezoning may only be initiated by the owner of a legal interest in all affected property, any person having an interest in the property by reason of written contract with owner, or an agent authorized in writing to act on the owner's behalf. If the applicant for Conditional Rezoning is other than the Property Owner, documentation in compliance with the preceding statement must be provided in order for this application to be complete.*

Name: Kansith Sorsengin

Mailing Address: 2223 Emerywood Rd.

City, State, Zip: Greensboro, NC 27403

Phone # 919-628-2081

Email: sorsenginhk@gmail.com

I have completed this application truthfully and to the best of my ability.

*Kansith Sorsengin*

05/01/2020

Signature of Applicant

Date

### Proposed Rezoning or Conditional Rezoning

Proposed Zoning District(s):

- R-7  R-9  R-12  R-15  R-18
- R-MF  R-G  C-R  C-MXR
- B-1  B-2  B-3  C-B  C-MXC
- O-I  C-O-I  I-1  I-2  C-I

Describe the purpose of this rezoning request. *For Conditional Rezoning*s, also specify the actual use(s) intended for the property (from Sec. 10.135 Table of Permitted Uses) along with other descriptive or pertinent information, such as number of dwelling units, type of multifamily development, square footage and number of buildings:

Dear Planning and Board Members,

This rezoning request is initiated from an investment opportunity to acquire a dormant land that has been unusable and vacant for quite some time. The initial intended uses are to develop the raw land for the purpose of building a dwelling, single family detached, for use as a primary residence and as well as a retail nursery per Section 10.135.

Future development plans are to include mixed use buildings such as additional dwellings, located in the second story of a commercial structure that will be used to serve and support the community's needs.

I believe the approval of this rezoning request will not only contribute to the growth of this District, but also serves as the necessary kick start to attract additional investors to other properties (south of I-40), in hope of also rezoning for commercial uses. Such implementations are imperative and directly correlates with moving the community's vision forward for a "Vibrant Future," in accordance to The Graham 2035 Comprehensive Plan. I trust that the members will review my application with your utmost consideration. Thank you.

Sincerely - Kansith Sorsengin

**For Conditional Rezoning**s, this application must be accompanied by a **Preliminary Site Plan and supporting information** specifying the actual use(s) and any rules, regulations or conditions that, in addition to predetermined ordinance requirements, will govern the development and use of the property.

Site Plan Review Application **must be attached to this application for Conditional Rezoning**s

Office Use Only. DEVID#



# PLANNING BOARD Recommendation & Statement of Consistency

*Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. The Planning Board shall advise and comment on whether the proposed amendment is consistent with "The Graham 2035 Comprehensive Plan" and any other officially adopted plan that is applicable. The Planning Board shall provide a written recommendation to the City Council that addresses plan consistency and other matters as deemed appropriate by the Planning Board, but a comment by the Planning Board that a proposed amendment is inconsistent with "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.*

**Jimmie Kerr B-2 (RZ2003)**  
**Type of Request**  
Rezoning  
**Meeting Dates**  
Planning Board on June 16, 2020  
City Council on July 14, 2020

I move to **recommend APPROVAL** of the application as presented.

I move to **recommend DENIAL**.

The application is **consistent** with *The Graham 2035 Comprehensive Plan*.

The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

The action is reasonable and in the public interest for the following reasons:

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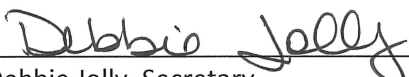
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This report reflects the recommendation of the Planning Board, this the 16<sup>th</sup> day of June, 2020.

Attest:

  
\_\_\_\_\_  
Dean Ward, Planning Board Chairman

  
\_\_\_\_\_  
Debbie Jolly, Secretary



# City Council Decision & Statement of Consistency

*Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. When adopting or rejecting any zoning amendment, the City Council shall also approve a statement describing whether its action is consistent with the "The Graham 2035 Comprehensive Plan" and briefly explaining why the City Council considers the action taken to be reasonable and in the public interest. The Planning Board shall provide a written recommendation to the City Council, but a comment by the Planning Board that a proposed amendment is inconsistent with the "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.*

**Jimmie Kerr B-2 (RZ2003)**

**Type of Request**  
Rezoning

**Meeting Dates**  
Planning Board on June 16, 2020  
City Council on July 14, 2020

*Choose one...*

- I move that the application be **APPROVED**.
- I move that the application be **DENIED**.

*Choose one...*

- The application is **consistent** with *The Graham 2035 Comprehensive Plan*.
- The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

*State reasons...*

This action is reasonable and in the public interest for the following reasons:

---



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This report reflects the decision of the City Council, this the 14<sup>th</sup> day of July, 2020.

Attest:

\_\_\_\_\_  
Gerald R. Peterman, Mayor

\_\_\_\_\_  
Darcy L. Sperry, City Clerk





# STAFF REPORT

Prepared by Nathan Page, Planning Director

### Rogers R-9 (RZ2004)

**Type of Request:** Rezoning

### Meeting Dates

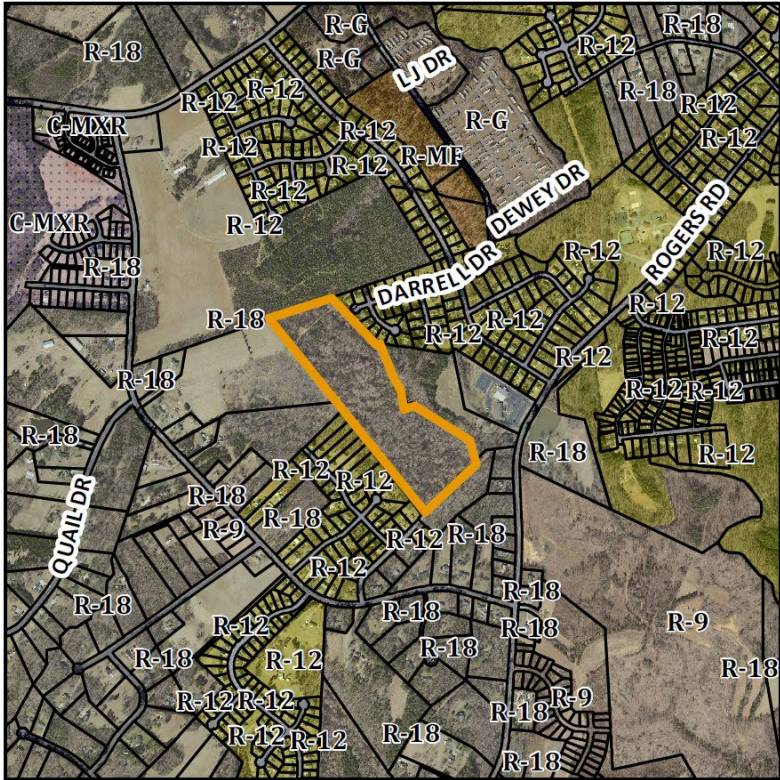
Planning Board on June 16, 2020  
City Council on July 14, 2020

### Contact Information

Scott Wallace, Keystone Group  
3708 Alliance Drive  
Greensboro NC, 27407  
336-856-0111; swallace@gokeystone.com

### Summary

This is a request to rezone the subject property from R-18 to R-9. The property is currently wooded. This property was crossed by the proposed Southern Loop, which has subsequently been removed. The stated reason for this request is to build a residential subdivision. No sketch plans have been submitted for the subdivision at this time.



**Location**  
Council Rd and Darrell Dr  
GPIN: 8873608974

**Current Zoning**  
Residential (low density) (R-18)

**Proposed Zoning**  
Residential (high density) (R-9)

**Overlay District**  
none

**Surrounding Zoning**  
R-12, R-18

**Surrounding Land Uses**  
Single Family, Religious, Under Cultivation, and Vacant

**Size**  
Approximately 35 acres

**Public Water & Sewer**  
Yes

**Floodplain**  
Yes

**Staff Recommendation**  
Approval

## Conformity to the *Graham 2035 Comprehensive Plan (GCP)* and Other Adopted Plans

### Applicable Policies;

- 3.3.2 Focused Development.** In order to maintain Graham's affordability and promote growth, the city will facilitate smart growth development by promoting infill development and focused, walkable, and mixed use built environments. *This development utilizes the land which is served by city water and sewer more efficiently than maintaining the existing R-18 zoning. Additionally, the R-9 zoning allows for the construction of more homes in suitable locations than the R-18 current zoning.*

### Applicable Strategies;

- 4.3.1 Land Use Patterns.** Promote development of efficient land use patterns to allow continued quality and efficiency of water systems. Discourage the extension of water service into areas that are not most suitable for development. *The site would connect to existing city infrastructure, with redundant access and water and sewer connections.*

---

### Staff Recommendation

Based on the *Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff recommends **approval** of the rezoning. The following supports this recommendation:

- Rezoning the property would be in consistence with the Suburban Residential type and furthers policy 3.3.2, and strategy 4.3.1, as put forth by the *Graham 2035 Comprehensive Plan*.

#### Planning Type

Neighborhood

#### Development Type

Suburban Residential

For single family residential, townhouses, duplexes, accessory dwelling units, and small scale multi-family dwelling of twelve units or less.

Buildings should be located near the front of the property line, oriented towards the street, and include front porches and other private outdoor spaces.

Recess garages behind the front of buildings to avoid streetscapes dominated by garage doors.

Density of 3 to 6 DU/acre



# Application for REZONING or CONDITIONAL REZONING

P.O. Drawer 357  
201 South Main Street  
Graham, NC 27253  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

This application is for both general district rezonings and conditional rezonings. Applications are due on the 25<sup>th</sup> of each month. Applicants are encouraged to consult with the *City of Graham Development Ordinances* and the City Planner.

## Site

Street Address: Alamance Co. Tax Parcel 131214

Tax Map#: \_\_\_\_\_ GPIN: \_\_\_\_\_

Current Zoning District(s):

- R-7  R-9  R-12  R-15  R-18
- R-MF  R-G  C-R  C-MXR
- B-1  B-2  B-3  C-B  C-MXC
- O-I  C-O-I  I-1  I-2  C-I

Overlay District, if applicable:

- Historic  S Main St/Hwy 87  E Harden St/Hwy 54

Current Use: Vacant Land

Total Site Acres: 36+/-

Property Owner: Coble Investment Limited Partnership

Mailing Address: 409 Harlequin Court

City, State, Zip: Sneads Ferry, NC 28460

## Applicant

Property Owner Other Contract Owner

*Application for Conditional Rezoning may only be initiated by the owner of a legal interest in all affected property, any person having an interest in the property by reason of written contract with owner, or an agent authorized in writing to act on the owner's behalf. If the applicant for Conditional Rezoning is other than the Property Owner, documentation in compliance with the preceding statement must be provided in order for this application to be complete.*

Name: Keystone Group, Inc.

Mailing Address: 3708 Alliance Drive

City, State, Zip: Greensboro, NC 27407

Phone # (336) 856-0111

Email: swallace@gokeystone.com

I have completed this application truthfully and to the best of my ability.

*W. Scott Wallace - president 5/1/2020*

Signature of Applicant W. SCOTT WALLACE - PRES. Date \_\_\_\_\_

## Proposed Rezoning or Conditional Rezoning

Proposed Zoning District(s):

- R-7  R-9  R-12  R-15  R-18
- R-MF  R-G  C-R  C-MXR
- B-1  B-2  B-3  C-B  C-MXC
- O-I  C-O-I  I-1  I-2  C-I

Describe the purpose of this rezoning request. *For Conditional Rezonings*, also specify the actual use(s) intended for the property (from Sec. 10.135 Table of Permitted Uses) along with other descriptive or pertinent information, such as number of dwelling units, type of multifamily development, square footage and number of buildings:

Residential Subdivision

**For Conditional Rezonings, this application must be accompanied by a Preliminary Site Plan and supporting information** specifying the actual use(s) and any rules, regulations or conditions that, in addition to predetermined ordinance requirements, will govern the development and use of the property.

Site Plan Review Application **must be attached to this application for Conditional Rezonings**

Office Use Only. DEVID#





# PLANNING BOARD Recommendation & Statement of Consistency

Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. The Planning Board shall advise and comment on whether the proposed amendment is consistent with "The Graham 2035 Comprehensive Plan" and any other officially adopted plan that is applicable. The Planning Board shall provide a written recommendation to the City Council that addresses plan consistency and other matters as deemed appropriate by the Planning Board, but a comment by the Planning Board that a proposed amendment is inconsistent with "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.

**Rogers R9 (RZ2004)**  
**Type of Request**  
Rezoning  
**Meeting Dates**  
Planning Board on June 16, 2020  
City Council on July 14, 2020

I move to **recommend APPROVAL** of the application as presented.

I move to **recommend DENIAL**.

The application is **consistent** with *The Graham 2035 Comprehensive Plan*.

The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

The action is reasonable and in the public interest for the following reasons:

the rezoning furthers policy 3.3.2, and strategy 4.3.1,  
as put forth by the Graham 2035 Comprehensive Plan.

This report reflects the recommendation of the Planning Board, this the 16<sup>th</sup> day of June, 2020.

Attest:

Dean Ward  
Dean Ward, Planning Board Chairman

Debbie Jolly  
Debbie Jolly, Secretary



# City Council Decision & Statement of Consistency

*Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. When adopting or rejecting any zoning amendment, the City Council shall also approve a statement describing whether its action is consistent with the "The Graham 2035 Comprehensive Plan" and briefly explaining why the City Council considers the action taken to be reasonable and in the public interest. The Planning Board shall provide a written recommendation to the City Council, but a comment by the Planning Board that a proposed amendment is inconsistent with the "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.*

**Rogers R9 (RZ2004)**

**Type of Request**  
Rezoning

**Meeting Dates**  
Planning Board on June 16, 2020  
City Council on July 14, 2020

*Choose one...*

- I move that the application be **APPROVED**.
- I move that the application be **DENIED**.

*Choose one...*

- The application is **consistent** with *The Graham 2035 Comprehensive Plan*.
- The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

*State reasons...*

This action is reasonable and in the public interest for the following reasons:

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This report reflects the decision of the City Council, this the 14<sup>th</sup> day of July, 2020.

Attest:

\_\_\_\_\_  
Gerald R. Peterman, Mayor

\_\_\_\_\_  
Darcy L. Sperry, City Clerk





# STAFF REPORT

Prepared by Nathan Page, Planning Director

### Service Road Light Industrial (RZ2005)

**Type of Request:** Rezoning

### Meeting Dates

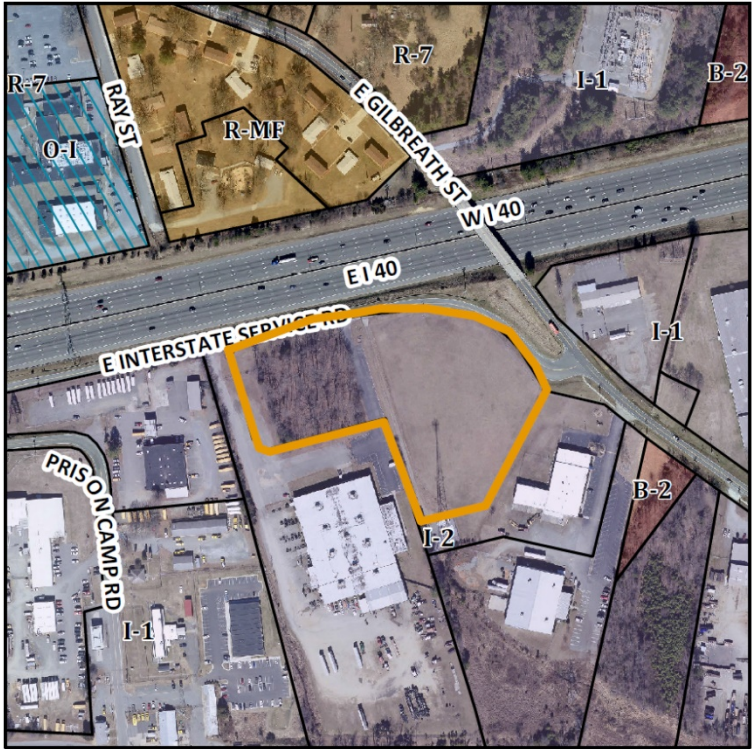
Planning Board on June 16, 2020  
City Council on July 14, 2020

### Contact Information

Phil Martin, Martin Properties  
PO Box 100  
Haw River, NC 27258  
336-395-3632; phil@martinproperties.com

### Summary

This is a request to rezone the subject property from I-2 to I-1. This lot has been vacant for some time. The rezoning request is to reduce the building setback requirements.



**Location**  
E Interstate Service Road

GPIN: 8884402904

**Current Zoning**  
Industrial (Heavy, I-2)

**Proposed Zoning**  
Industrial (Light, I-1)

**Overlay District**  
Mixed Use Commercial

**Surrounding Zoning**  
I-2

**Surrounding Land Uses**  
Industrial

**Size**  
5.5 (+/-) Acres

**Public Water & Sewer**  
Yes

**Floodplain**  
No

**Staff Recommendation**  
Approval

## Conformity to the *Graham 2035 Comprehensive Plan (GCP)* and Other Adopted Plans

### Applicable Strategies;

- **2.1.5 Reduce Barriers.** Work with local businesses and economic development partners to identify and address unnecessary barriers to local business development. *The adoption of the rezoning would permit a larger development upon this lot, while still being congruous with the adjacent properties.*
- **2.4.2 Promote Industrial Redevelopment.** Encourage reinvestment and intensification at existing industrial sites. Encourage redevelopment of existing buildings and infrastructure for industrial growth. *The reduction in required setbacks may result in additional investment in the site.*

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### Staff Recommendation

Based on the *Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff recommends **approval** of the rezoning. The following supports this recommendation:

- In keeping with Policy 2.1.5, and 2.4.2, rezoning the subject property would permit a larger building footprint upon the lot.

#### Description of Development Type

Mixed Use Commercial District

Located adjacent to the HWY 54 Overlay Corridor.

These areas provide a mix or retail, commercial, office, multifamily residential and institutional uses. Buildings are multiple stories, with architectural details, surface textures, and should be built at a human scale.

#### Appropriate Form

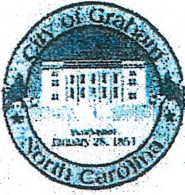
2 – 5 story buildings

#### Desired Pattern

This land use area currently includes strip and other low density commercial developments. These should be redeveloped over time into pedestrian oriented nodal centers of activity. New buildings should be located no further than 15 feet from the front lot line.

Automobile parking should be located on the street or behind buildings. Bicycle racks should be located in front of all new buildings and street development should include 8-15 foot wide sidewalks with street trees planted at 30 foot intervals.





# Application for REZONING or CONDITIONAL REZONING

RECEIVED

MAY 25 2020

PLANNING DEPT.

P.O. Drawer 357  
201 South Main Street  
Graham, NC 27253  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

This application is for both general district rezonings and conditional rezonings. Applications are due on the 25<sup>th</sup> of each month. Applicants are encouraged to consult with the City of Graham Development Ordinances and the City Planner.

Site SERVICE ROAD BOCCAL (MEM)

Street Address: East Interstate Service Road

Tax Map#: 146703 GPIN: 8884402904

Current Zoning District(s):

- R-7  R-9  R-12  R-15  R-18
- R-MF  R-G  C-R  C-MXR
- B-1  B-2  B-3  C-B  C-MXC
- O-1  C-O-1  I-1  I-2  C-I

Overlay District, if applicable:

- Historic  S Main St/Hwy 87  E Harden St/Hwy 54

Current Use: VACANT

Total Site Acres: 5.5 +/-

- Property Owner: MARTIN PROPERTIES AC/NC LLC
- Mailing Address: P.O. Box 100
- City, State, Zip: HAW RIVER N.C. 27258

### Applicant

Property Owner  Other \_\_\_\_\_

Application for Conditional Rezoning may only be initiated by the owner of a legal interest in all affected property, any person having an interest in the property by reason of written contract with owner, or an agent authorized in writing to act on the owner's behalf. If the applicant for Conditional Rezoning is other than the Property Owner, documentation in compliance with the preceding statement must be provided in order for this application to be complete.

- Name: MARTIN PROPERTIES AC/NC LLC
- Mailing Address: P.O. Box 100
- City, State, Zip: HAW RIVER N.C. 27258
- Phone #: 336-395-3632
- Email: PAUL@MARTINPROPERTIES.COM

I have completed this application truthfully and to the best of my ability.

Paul Martin 5-5-20  
Signature of Applicant Date  
MANAGER

### Proposed Rezoning or Conditional Rezoning

Proposed Zoning District(s):

- R-7  R-9  R-12  R-15  R-18
- R-MF  R-G  C-R  C-MXR
- B-1  B-2  B-3  C-B  C-MXC
- O-1  C-O-1  I-1  I-2  C-I

Describe the purpose of this rezoning request. For Conditional Rezoning, also specify the actual use(s) intended for the property (from Sec. 10.135 Table of Permitted Uses) along with other descriptive or pertinent information, such as number of dwelling units, type of multifamily development, square footage and number of buildings:

Desires to rezone to light industrial in order to reduce building setbacks. Currently zoned as I-1 from Industrial

Also, please report comments to The Loop Group for chuffine08@gmail.com Chad Huffin

For Conditional Rezoning, this application must be accompanied by a Preliminary Site Plan and supporting information specifying the actual use(s) and any rules, regulations or conditions that, in addition to predetermined ordinance requirements, will govern the development and use of the property.

Site Plan Review Application *must be attached to this application for Conditional Rezoning*

Office Use Only. DEVID#

RZ2005



# PLANNING BOARD Recommendation & Statement of Consistency

Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. The Planning Board shall advise and comment on whether the proposed amendment is consistent with "The Graham 2035 Comprehensive Plan" and any other officially adopted plan that is applicable. The Planning Board shall provide a written recommendation to the City Council that addresses plan consistency and other matters as deemed appropriate by the Planning Board, but a comment by the Planning Board that a proposed amendment is inconsistent with "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.

### Service Road Light Industrial (RZ2005)

#### Type of Request

Rezoning

#### Meeting Dates

Planning Board on June 16, 2020

City Council on July 14, 2020

I move to recommend **APPROVAL** of the application as presented.

I move to recommend **DENIAL**.

The application is **consistent** with *The Graham 2035 Comprehensive Plan*.

The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

The action is reasonable and in the public interest for the following reasons:

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This report reflects the recommendation of the Planning Board, this the 16<sup>th</sup> day of June, 2020.

Attest:

Dean Ward  
Dean Ward, Planning Board Chairman

Debbie Jolly  
Debbie Jolly, Secretary



# City Council Decision & Statement of Consistency

*Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. When adopting or rejecting any zoning amendment, the City Council shall also approve a statement describing whether its action is consistent with the "The Graham 2035 Comprehensive Plan" and briefly explaining why the City Council considers the action taken to be reasonable and in the public interest. The Planning Board shall provide a written recommendation to the City Council, but a comment by the Planning Board that a proposed amendment is inconsistent with the "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.*

**Service Road Light Industrial (RZ2005)**  
**Type of Request**  
Rezoning  
**Meeting Dates**  
Planning Board on June 16, 2020  
City Council on July 14, 2020

Choose one...

- I move that the application be **APPROVED**.
- I move that the application be **DENIED**.

Choose one...

- The application is **consistent** with *The Graham 2035 Comprehensive Plan*.
- The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

State reasons...

This action is reasonable and in the public interest for the following reasons:

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This report reflects the decision of the City Council, this the 14<sup>th</sup> day of July, 2020.

Attest:

\_\_\_\_\_  
Gerald R. Peterman, Mayor

\_\_\_\_\_  
Darcy L. Sperry, City Clerk





# STAFF REPORT

Prepared by Nathan Page, Planning Director

### Hanson Palmer R-9 (RZ2006)

**Type of Request:** Rezoning

### Meeting Dates

Planning Board on June 16, 2020  
City Council on July 14, 2020

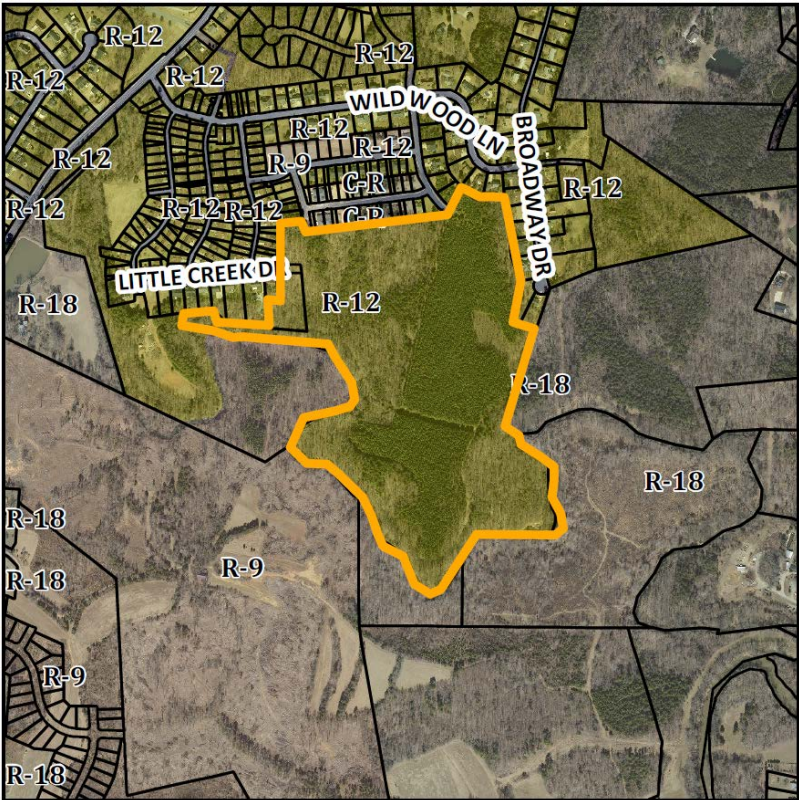
### Contact Information

Martin Shoffner  
611 Westridge Drive,  
Burlington NC, 27215  
336-264-9755; martin.shoffner@gmail.com

### Summary

**Note: While the Planning Board chose not to make a recommendation on this item, a motion to recommend approval failed by a 4 to 2 vote.**

This is a request to rezone the subject property from R-12 to R-9. The property is currently vacant, wooded, and under cultivation. The stated reason for this request is to build a subdivision of approximately a maximum of 158 single family residential lots with a density of 2.6 dwelling units per acre, with 15.1 acres of open space.



**Location**  
Palmer Dr. and Hanson Lane  
GPIN: 8883100157, 8883000530

**Current Zoning**  
Residential (medium density)  
(R-12)

**Proposed Zoning**  
Residential (high density) (R-9)

**Overlay District**  
none

**Surrounding Zoning**  
C-R, R-9, R-12, R-18

**Surrounding Land Uses**  
Single Family and Vacant

**Size**  
Approximately 61 acres

**Public Water & Sewer**  
Yes

**Floodplain**  
Yes

**Staff Recommendation**  
Approval

## Conformity to the *Graham 2035 Comprehensive Plan (GCP)* and Other Adopted Plans

### Applicable Policies;

- 3.3.2 Focused Development.** In order to maintain Graham’s affordability and promote growth, the city will facilitate smart growth development by promoting infill development and focused, walkable, and mixed use built environments. *This development utilizes the land which is served by city water and sewer more efficiently than maintaining the existing R-12 zoning. Additionally, the R-9 zoning allows for the construction of more homes in suitable locations than the R-12 current zoning.*
- 3.2.4 Greenway System.** Promote a greenway system that links together the City’s recreational resources and provides connections to commercial, employment, and residential areas. Greenways along stream buffers should be prioritized in order to protect the stream watershed. *The developer has proposed a few connections, including one to the South Graham Municipal Park.*

### Applicable Strategies;

- 3.2.4 Haw River Trail.** Coordinate with NCDOT, Alamance County Recreation and Parks Department, and other entities to build and maintain the Haw River Trail. *This property is contiguous with a property currently undergoing subdivision, and may provide a connector trail to the Haw River Trail.*
- 4.3.1 Land Use Patterns.** Promote development of efficient land use patterns to allow continued quality and efficiency of water systems. Discourage the extension of water service into areas that are not most suitable for development. *The site would connect to existing city infrastructure, with redundant access and water and sewer connections.*

#### Planning Type

Neighborhood

#### Development Type

Suburban Residential

For single family residential, townhouses, duplexes, accessory dwelling units, and small scale multi-family dwelling of twelve units or less.

Buildings should be located near the front of the property line, oriented towards the street, and include front porches and other private outdoor spaces.

Recess garages behind the front of buildings to avoid streetscapes dominated by garage doors.

Density of 3 to 6 DU/acre

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### Staff Recommendation

Based on the *Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff recommends **approval** of the rezoning. The following supports this recommendation:

- Rezoning the property would be in consistence with the Suburban Residential type and furthers policies 3.3.2 and 3.2.4, and strategies 3.2.4 and 4.3.1, as put forth by the *Graham 2035 Comprehensive Plan*.





# Application for REZONING or CONDITIONAL REZONING

RECEIVED

MAY 25 2020

PLANNING DEPT.

P.O. Drawer 357  
201 South Main Street  
Graham, NC 27253  
(336) 570-6705  
Fax (336) 570-6703  
www.cityofgraham.com

This application is for both general district rezonings and conditional rezonings. Applications are due on the 25<sup>th</sup> of each month. Applicants are encouraged to consult with the *City of Graham Development Ordinances* and the City Planner.

### Site

Street Address: Streets: Palmer Dr., Hanson Lane, & Little Creek Dr.

Tax Map#: 143795 & 143471 GPIN: 8883100057 & 88830000530

Current Zoning District(s):

- R-7  R-9  R-12  R-15  R-18
- R-MF  R-G  C-R  C-MXR
- B-1  B-2  B-3  C-B  C-MXC
- O-I  C-O-I  I-1  I-2  C-I

Overlay District, if applicable:

- Historic  S Main St/Hwy 87  E Harden St/Hwy 54

Current Use: Tree Farm & a Residential lot

Total Site Acres: 69.59ac & 1.52ac lot

Property Owner: Martin L. Shoffner & Luther Shoffner Family LLC

Mailing Address: 611 Westridge Dr

City, State, Zip: Burlington, NC 27215

### Applicant

Property Owner  Other \_\_\_\_\_

*Application for Conditional Rezoning may only be initiated by the owner of a legal interest in all affected property, any person having an interest in the property by reason of written contract with owner, or an agent authorized in writing to act on the owner's behalf. If the applicant for Conditional Rezoning is other than the Property Owner, documentation in compliance with the preceding statement must be provided in order for this application to be complete.*

Name: Martin L. Shoffner

Mailing Address: 611 Westridge Dr.

City, State, Zip: Burlington, NC 27215

Phone # (336) 264-9755

Email: martin.shoffner@gmail.com

I have completed this application truthfully and to the best of my ability.

Martin L. Shoffner 5-21-20  
Signature of Applicant Date

### Proposed Rezoning or Conditional Rezoning

Proposed Zoning District(s):

- R-7  R-9  R-12  R-15  R-18
- R-MF  R-G  C-R  C-MXR
- B-1  B-2  B-3  C-B  C-MXC
- O-I  C-O-I  I-1  I-2  C-I

Describe the purpose of this rezoning request. *For Conditional Rezoning*s, also specify the actual use(s) intended for the property (from Sec. 10.135 Table of Permitted Uses) along with other descriptive or pertinent information, such as number of dwelling units, type of multifamily development, square footage and number of buildings:

To build a subdivision of approximately a maximum of 158 single family residential lots with a density of 2.6ac/ units per acre with 15.1 ac of Open Space.

It is desired that a pathway by the Little Alamance Creek be developed and become part of the Haw River Trail system. I am in conversation about accomplishing this. Our long range goal is to connect back to the South Graham Park trail that is down by this creek on the north side of Rogers Rd. and to also connect to the neighboring property with the proposed trail system along the Little Alamance Creek.

See the accompanying "Concept Plan 1" for a detailed example of how the property could be developed. This is for example only and not to be considered as a Preliminary Site Plan.

**For Conditional Rezoning**s, this application must be accompanied by a Preliminary Site Plan and supporting information specifying the actual use(s) and any rules, regulations or conditions that, in addition to predetermined ordinance requirements, will govern the development and use of the property.

Site Plan Review Application **must be attached** to this application for Conditional Rezoning

Office Use Only. DEVID# RZ2006

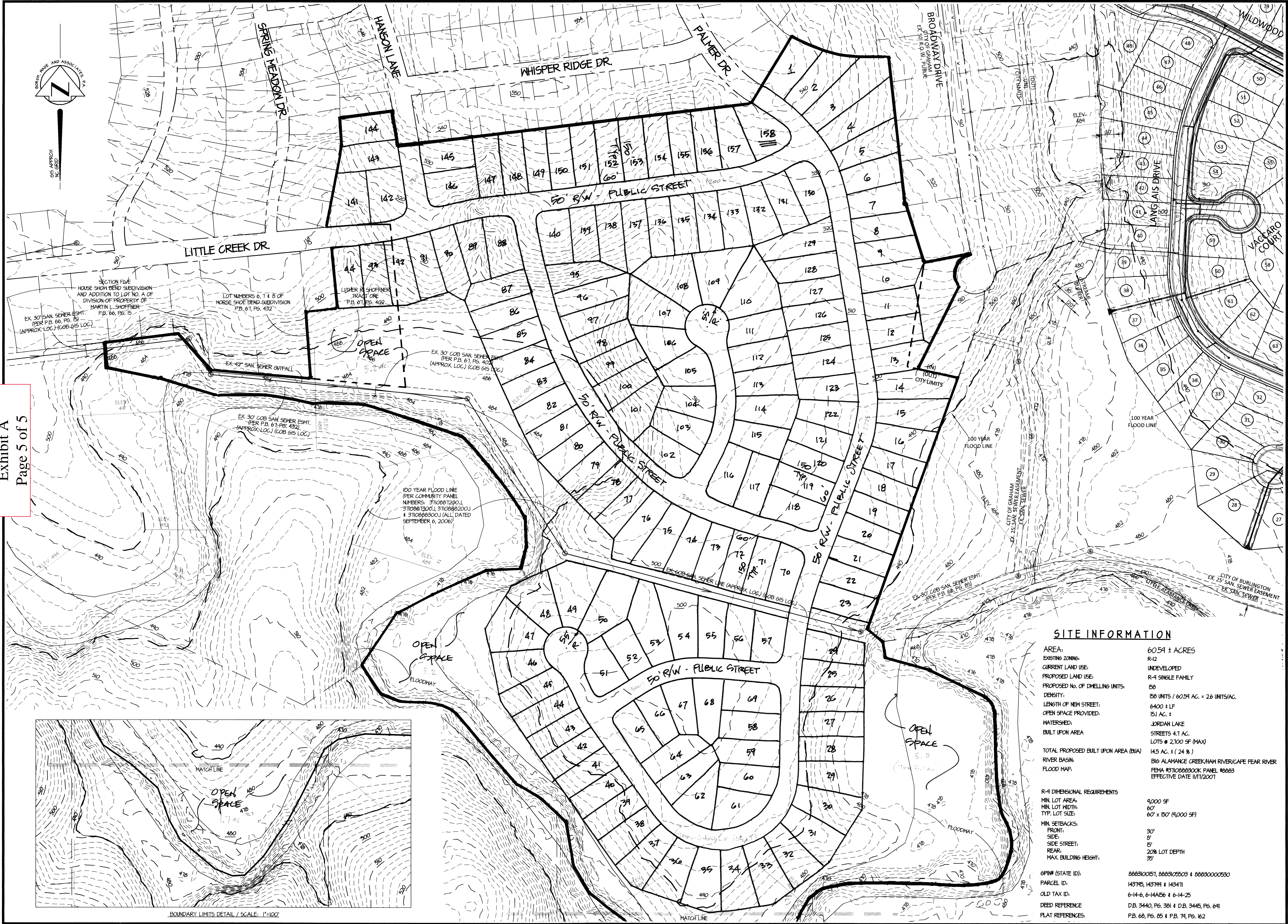


SEAL:

PROJECT:

**MARTIN L. SHOFFNER 2ND TRACT**  
PARHAM DRIVE  
GRAHAM, NORTH CAROLINA 27253  
GRAHAM TOWNSHIP, ALAMANCE COUNTY

Exhibit A  
Page 5 of 5



**SITE INFORMATION**

AREA:	60.54 ± ACRES
EXISTING ZONING:	R-12
CURRENT LAND USE:	UNDEVELOPED
PROPOSED LAND USE:	R-4 SINGLE FAMILY
PROPOSED NO. OF DWELLING UNITS:	150
DENSITY:	150 UNITS / 60.54 AC. = 2.6 UNITS/AC.
LENGTH OF NEH STREET:	6400 ± LF
OPEN SPACE PROVIDED:	15.1 AC. ±
WATERSHED:	JORDAN LAKE
BUILT UPON AREA:	STREETS 4.1 AC. LOTS @ 2,700 SF (MAX)
TOTAL PROPOSED BUILT UPON AREA (BUA)	14.5 AC. ± (24%)
RIVER BASIN:	BIG ALAMANCE CREEK/HAM RIVER/CAPE FEAR RIVER
FLOOD MAP:	FEMA #310828300K PANEL #0803 EFFECTIVE DATE 1/17/2007
<b>R-4 DIMENSIONAL REQUIREMENTS</b>	
MIN. LOT AREA:	9,000 SF
MIN. LOT WIDTH:	60'
TYP. LOT SIZE:	60' x 150' (9,000 SF)
MIN. SETBACKS:	
FRONT:	30'
SIDE:	0'
SIDE STREET:	15'
REAR:	20% LOT DEPTH
MAX. BUILDING HEIGHT:	35'
GPIN# (STATE ID):	8083000151, 8083005503 & 80830000530
PARCEL ID:	143715, 143714 & 143471
OLD TAX ID:	6-14-6, 6-14A156 & 6-14-25
DEED REFERENCE:	DB, 3440, PG. 381 & DB, 3445, PG. 641
PLAT REFERENCES:	P.B. 68, PG. 85 & P.B. 74, PG. 162

OWNER/DEVELOPER:	
DRAWN BY:	M.D.J.
DATE:	MARCH 18, 2020
REVISIONS:	
SHEET TITLE:	<b>CONCEPT PLAN 1</b>
FILE NO.:	GRAHAM1
DRAWING SCALE:	1"=100'
PLAN SHEET NO.:	1

BOUNDARY LIMITS DETAIL / SCALE: 1"=100'



The undersigned corporation hereby certifies that it is the owner of the property shown and described hereon, which was conveyed to it by deed recorded in Book \_\_\_\_\_, page \_\_\_\_\_, and that it hereby acknowledges this plat and allotment to be the act and deed of the corporation and it dedicates to public use as streets, alleys, crosswalks, easements, parks, and other spaces forever as shown or indicated. Further it certifies that the property as shown hereon is within the subdivision regulation jurisdiction of \_\_\_\_\_.

This the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

LUTHER R. SHOFFNER & SON  
(Corporate name of owner)

By Luther R. Shoffner  
President

Attest:  
Luther R. Shoffner  
Secretary

(CORPORATE SEAL)

STATE OF NORTH CAROLINA  
COUNTY OF ALAMANCE

I, Deborah S. Dalton, a Notary Public of said County, do hereby certify that Luther R. Shoffner personally came before me this day and acknowledged that (s)he is (husband/wife) secretary of Luther R. Shoffner & Son, a corporation and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its (husband) president, sealed with its corporate seal, and attested by (her)himself as its (husband) secretary. Witness my hand and official seal, this 28 day of March, 1994.

Deborah S. Dalton  
Notary Public

My Commission Expires: 12-2-97

I, WAYNE B. PERRY, REGISTERED LAND SURVEYOR NO. 2422, CERTIFY TO ONE OR MORE OF THE FOLLOWING AS INDICATED THUS, (X):

- A. THAT THIS PLAT IS OF A SURVEY THAT CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND;
- B. THAT THIS PLAT IS OF A SURVEY THAT IS LOCATED IN SUCH PORTION OF A COUNTY OR MUNICIPALITY THAT IS UNREGULATED AS TO AN ORDINANCE THAT REGULATES PARCELS OF LAND;
- C. THAT THIS PLAT IS OF A SURVEY OF AN EXISTING PARCEL OR PARCELS OF LAND;
- D. THAT THIS PLAT IS OF A SURVEY OR ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION;
- E. THAT THE INFORMATION AVAILABLE TO THIS SURVEYOR IS SUCH THAT I AM UNABLE TO MAKE A DETERMINATION TO THE BEST OF MY PROFESSIONAL ABILITY AS TO PROVISIONS CONTAINED IN (A) THROUGH (D) ABOVE.

Wayne B. Perry  
WAYNE B. PERRY, REGISTERED LAND SURVEYOR NO. L-2422

I, Wayne B. Perry, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (SEE DESCRIPTION RECORDED IN BOOK \_\_\_\_\_, PAGE \_\_\_\_\_, ETC.) (OTHERS); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK \_\_\_\_\_, PAGE \_\_\_\_\_; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:\_\_\_\_; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS BY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 28 DAY OF March, A.D., 1994.

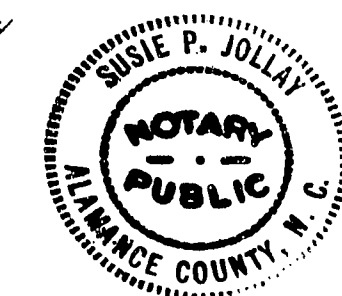
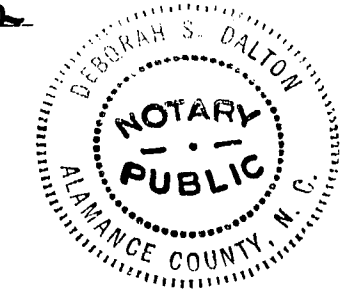
Wayne B. Perry  
REGISTERED LAND SURVEYOR L-2422

NORTH CAROLINA  
ALAMANCE COUNTY

I, A NOTARY PUBLIC OF THE COUNTY AND STATE AFORESAID, CERTIFY THAT Wayne B. Perry A REGISTERED LAND SURVEYOR, PERSONALLY APPEARED BEFORE ME THIS DAY AND ACKNOWLEDGED THE EXECUTION OF THE FOREGOING INSTRUMENT, WITNESS BY HAND AND OFFICIAL STAMP OR SEAL, THIS 28 DAY OF March, 1994.

Susie P. Jolley  
NOTARY PUBLIC

MY COMMISSION EXPIRES Nov. 19, 1995



### FINAL MAP SECTION ONE-D LITTLE CREEK SUBDIVISION

GRAHAM TOWNSHIP ALAMANCE COUNTY, N. C.

SCALE: 1"=50' \_\_\_\_\_ MARCH 28, 1994

0 1 2 3 4 5

ALLEY, WILLIAMS, CARMEN & KING, INC.  
BURLINGTON, N. C. 27215

ENGINEERS & ARCHITECTS  
JOB NO. 94049A

COMP. NO. 94049A

#### ALAMANCE COUNTY REGISTER OF DEEDS CERTIFICATION

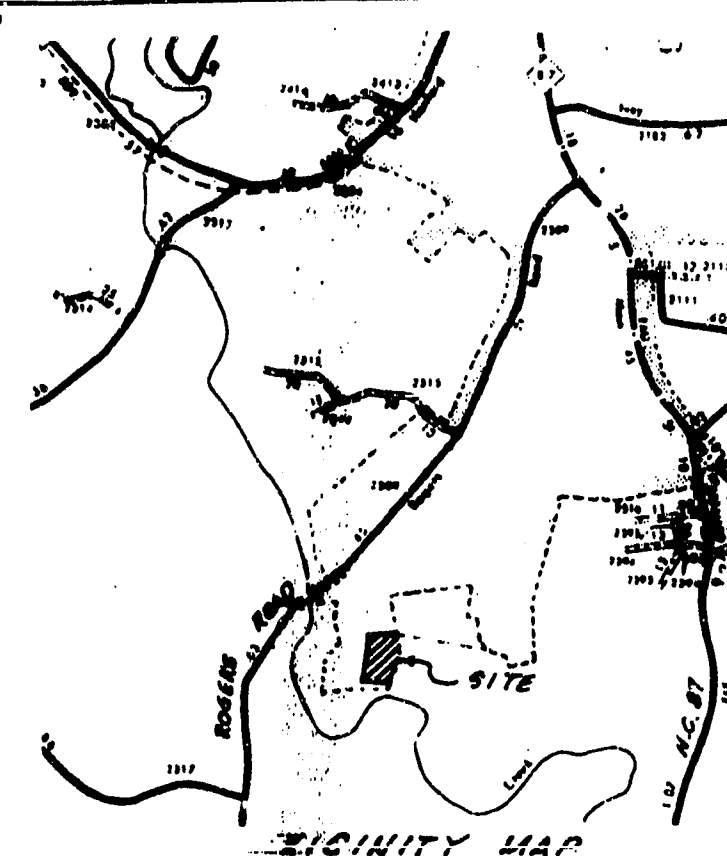
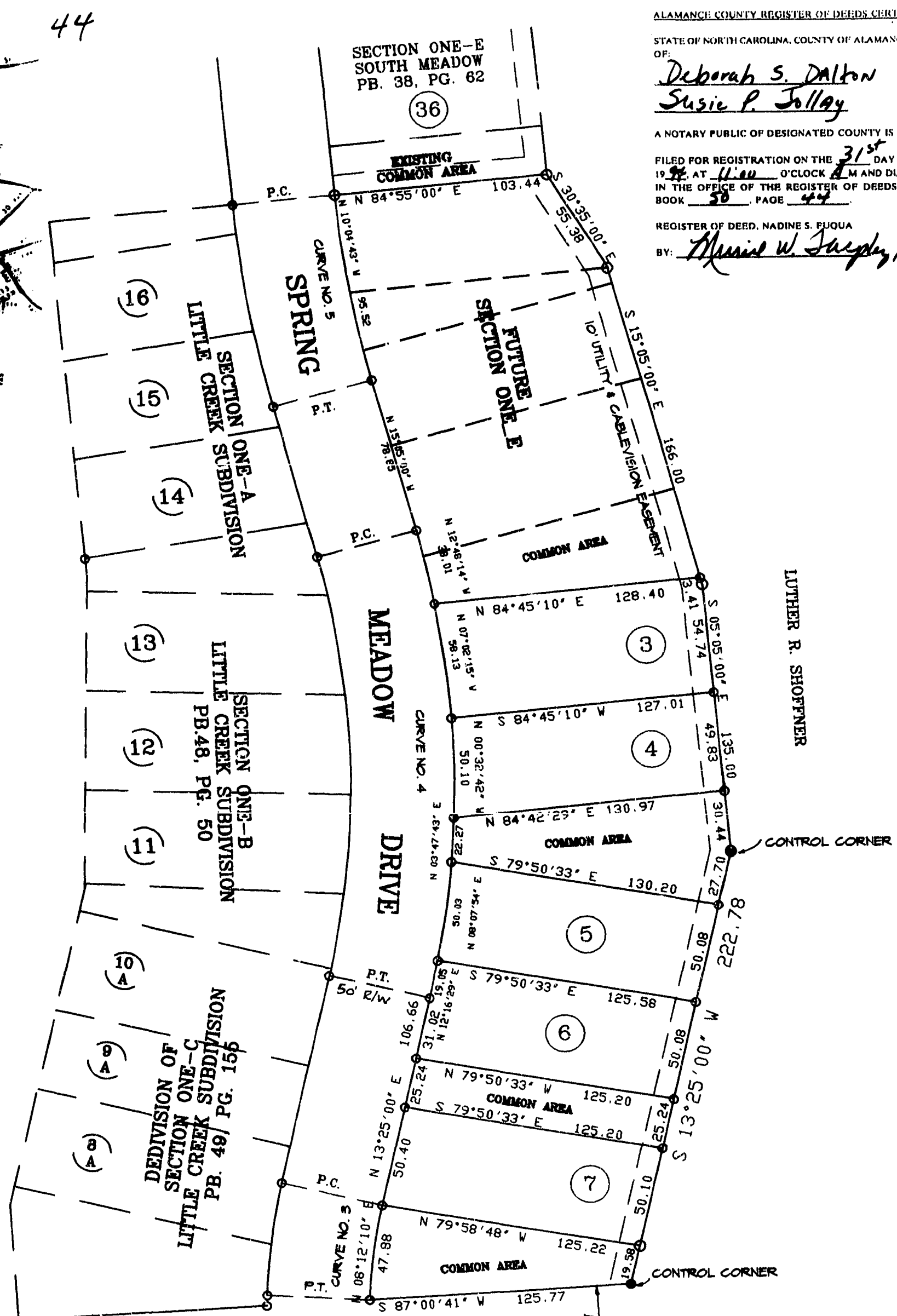
STATE OF NORTH CAROLINA, COUNTY OF ALAMANCE THE FOREGOING CERTIFICATE(S) OF:

Deborah S. Dalton  
Susie P. Jolley

A NOTARY PUBLIC OF DESIGNATED COUNTY IS (ARE) CERTIFIED TO BE CORRECT.

FILED FOR REGISTRATION ON THE 31<sup>st</sup> DAY OF March  
1994 AT 11:00 O'CLOCK A.M. AND DULY RECORDED  
IN THE OFFICE OF THE REGISTER OF DEEDS OF ALAMANCE COUNTY IN PLAT  
BOOK 58 PAGE 444

REGISTER OF DEED, NADINE S. FLOQUA  
BY: Therese W. Searcy, coat.



RELATIVE TO PB. 49, PG. 155



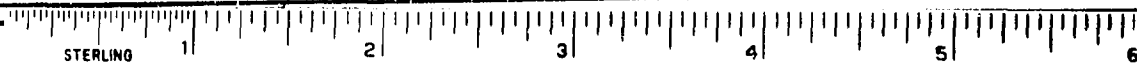
CURVE	Δ	RADIUS	TANGENT	LENGTH	DEGREE
3	10 28'41"	269.40'	24.04'	47.94'	21.79296
4	28 50'00"	477.61'	121.93'	257.67'	11.94155
5	10 00'00"	548.10'	47.93'	93.66'	10.48555

#### ZONING ENFORCEMENT OFFICER CERTIFICATION:

No approval required under Chapter 10, Article VIII, Sec. 10-312, Code of Ordinances of the City of Graham.

Doug Mitchell, Zoning Enforcement Officer

- LEGEND:
- EXISTING IRON PIPE
  - NEW IRON PIPE
  - X POINT





# City Council Decision & Statement of Consistency

*Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. When adopting or rejecting any zoning amendment, the City Council shall also approve a statement describing whether its action is consistent with the "The Graham 2035 Comprehensive Plan" and briefly explaining why the City Council considers the action taken to be reasonable and in the public interest. The Planning Board shall provide a written recommendation to the City Council, but a comment by the Planning Board that a proposed amendment is inconsistent with the "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.*

**Hanson Palmer R9 (RZ2006)**

**Type of Request**  
Rezoning

**Meeting Dates**  
Planning Board on June 16, 2020  
City Council on July 14, 2020

*Choose one...*

- I move that the application be **APPROVED**.
- I move that the application be **DENIED**.

*Choose one...*

- The application is **consistent** with *The Graham 2035 Comprehensive Plan*.
- The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

*State reasons...*

This action is reasonable and in the public interest for the following reasons:

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This report reflects the decision of the City Council, this the 14<sup>th</sup> day of July, 2020.

Attest:

\_\_\_\_\_  
Gerald R. Peterman, Mayor

\_\_\_\_\_  
Darcy L. Sperry, City Clerk



**From:** [Frankie Maness](#)  
**To:** [Darcy Sperry](#)  
**Subject:** FW: Letter for submission to July 14th City Council meeting  
**Date:** Tuesday, July 7, 2020 5:21:33 PM  
**Attachments:** [GrahamCityCouncil01edit.pdf](#)  
[GrahamCityCouncil02edit.pdf](#)  
[GrahamCityCouncil01edit.docx](#)  
[GrahamCityCouncil02edit.docx](#)

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For agenda packet

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**From:** William Buckmaster <83strings@gmail.com>  
**Sent:** Tuesday, July 7, 2020 3:09 PM  
**To:** Frankie Maness <fmaness@cityofgraham.com>  
**Subject:** Letter for submission to July 14th City Council meeting

**[NOTICE: This message originated outside of the City of Graham, NC mail system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]**

Frankie, I was given your name to contact from our West Hill Homeowners Association president Steve VanPelt. Attached is a letter which I would like you to include in the agenda for the July 14th Graham City Council meeting. The letter is concerning the RZ2006 Hanson and Palmer R-9 rezoning application. Please file the letter with this agenda. I've included both pdf files and Word documents as I have an older version of Word that might not comply with the city's software. Thank you for your assistance in this matter. William Buckmaster

July 7, 2020

To: Mayor Peterman, Mayor Pro Tem Turner,  
Council Member Wiggins, Council Member Talley,  
Council Member Hall

Graham City Council,

This letter is written in opposition to the Hanson Palmer R-9(RZ2006) rezoning request.

My wife and I have been Alamance County residents for 10 years, and have called the City of Graham home for the past 21 months. We purchased our West Hill Townhome because of its quiet neighborhood, accessibility, and Graham's unique quaintness.

Both of us are retired nurses. Much earlier in my vocational life, I built houses and worked as a survey crew member for a large land developer in Florida. So, I'm familiar with home construction and related property issues.

I am not usually legally oriented, but there seems to us some matters of importance for the City Council to consider in its deliberation of rezoning this particular tract of land.

First, compliance with NC Statue 143-214.7 has to be re-evaluated due to the proposed "high-density" rezoning. Is there currently a medium-density plan already turned into the City of Graham by Martin Shoffner to comply with NC Statue 143-214.7? Has this plan been submitted to the North Carolina Commission for review and approval? Has the Graham Planning/Zoning Board or Graham City Council received a "revised high-density" plan, and if so, where is that plan in the process of State Commission approval?

-2-

A second item we would like to bring to the Council's focus, is in the realm of compliance with Graham Development Ordinances.

I have not trekked the entire proposed property, but have walked much of it. The entire tract of land is a watershed system of rivulets and gullies feeding downhill into the Little Alamance Creek. The USGS topographical map of this parcel, bordered more than 50% by the Little Alamance Creek, tells a story of a 70 foot drop in elevation from Whisper Ridge Dr. down to the creek.

We would remind the Council of the importance of the US EPA's 2015 Category 4b Demonstration Plan for Little Alamance Creek. And, we would call attention to the language used in the City of Graham's own 2035 Comprehensive Master Plan concerning conservation of environment, watershed health, low impact development, and most importantly, improvement of stream health.

Our concern is, owing to the steepness of the land and the immediate proximity of the Little Alamance Creek surrounding much of the proposed property, how will a developer be able to comply with the stringent riparian buffer ordinances (Section 10.577)? Is there a plan already submitted by Martin Schoffner or a developer to meet these standards? If so, is the plan available for the public to view?

With these specific concerns in mind, we urge you to reject this Hanson Palmer R12 to R-9 rezoning.

Sincerely,

William Buckmaster

Charlet Buckmaster

624 Whisper Ridge Dr., Graham



**From:** [Frankie Maness](#)  
**To:** [Darcy Sperry](#)  
**Subject:** FW: Topographic map  
**Date:** Tuesday, July 7, 2020 7:45:25 PM

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**From:** William Buckmaster <83strings@gmail.com>  
**Sent:** Tuesday, July 7, 2020 6:55 PM  
**To:** Frankie Maness <fmaness@cityofgraham.com>  
**Subject:** Topographic map

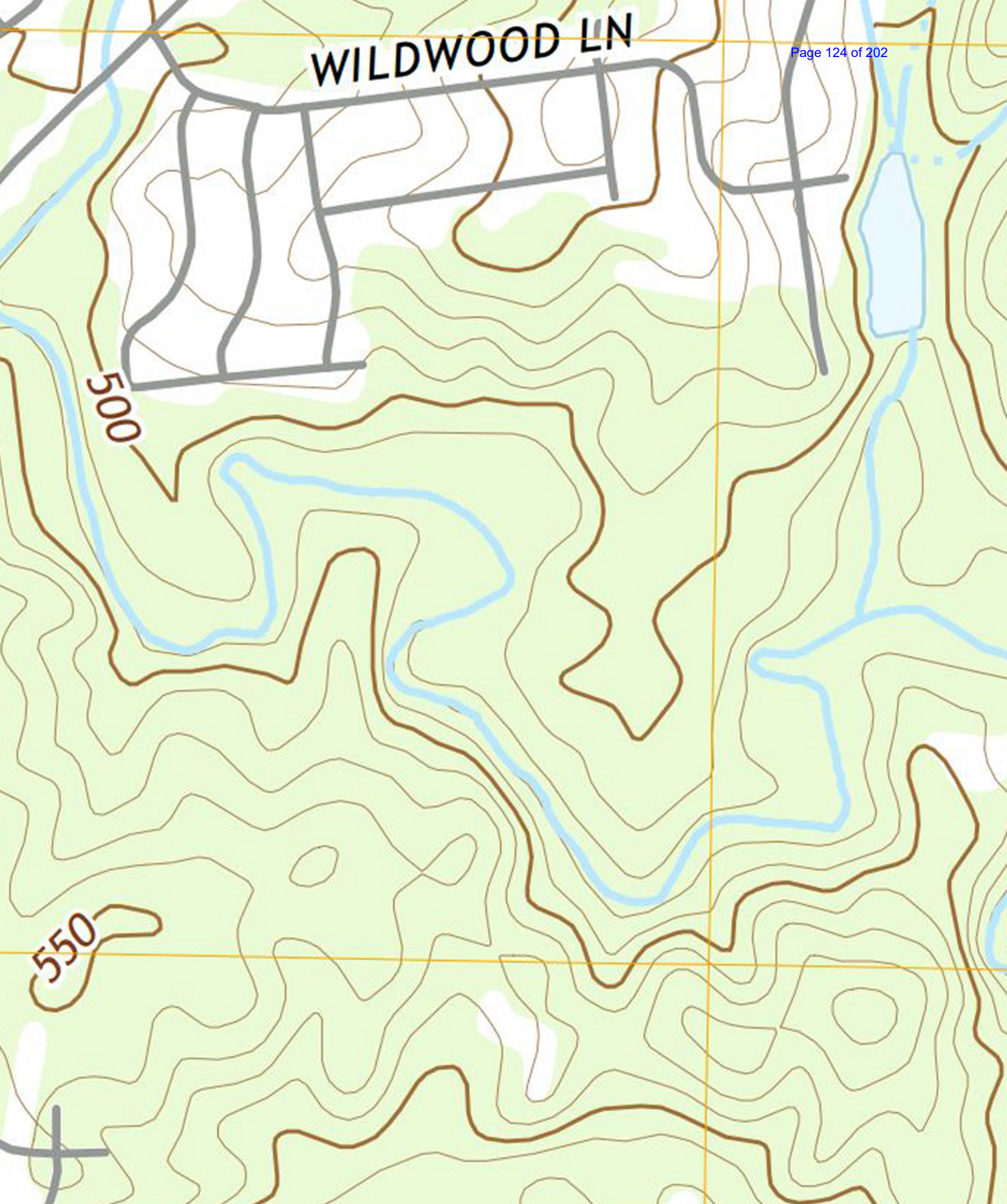
**[NOTICE: This message originated outside of the City of Graham, NC mail system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]**

Frankie, Sorry to bother you. I tried to send this USGS topographic map, but since I've been having computer server problems of late, I'm not sure if it went through to you. I meant to include the topo map with my letter for the Hanson Palmer rezoning. Would you please add the map to my letter.  
Thank you, Will

WILDWOOD LN

500

550



## Memorandum

**To:** Graham City Council  
**cc:** Frankie Maness  
**From:** Darcy Sperry  
**Date:** 7/14/2020  
**Re:** Boards and Commissions Appointments/Vacancies



### Current Members with Terms Expiring in 2019

<u>Board</u>	<u>Board</u>	<u>Term</u> <u>Expiration Date</u>	<u>Board</u>	<u>Board</u>	<u>Term</u> <u>Expiration Date</u>
ABC Board	Robert Sykes	6/30/2020	Planning Board/Board of Adjustment	Bonnie Blalock	6/30/2020
Appearance Commission	Rence Russell	6/30/2020	Planning Board/Board of Adjustment	Eric Crissman	6/30/2020
Appearance Commission	Colleen Macklin	6/30/2020	Recreation Commission	R. Kent Davis	6/30/2020
Canine Review Board	Daphne Younger	6/30/2020	Recreation Commission	Brian Cutlip	6/30/2020
Historical Museum Advisory Board	Elaine Murrin	6/30/2020	Recreation Commission	LeAndra Ratliff	6/30/2020
Historical Museum Advisory Board	Jeanette Beaudry	6/30/2020	Tree Board	Jan Searls	6/30/2020
Housing Authority	Suzanne Moser	6/30/2020			

### Applications Received/On File in Clerk's Office as of July 7, 2020

<u>Board</u>	<u>Name</u>	<u>Term</u>	<u>Board</u>	<u>Name</u>	<u>Term</u>
<b>ABC Board</b> (1 Vacancy)	Thomas Foust *Robert Sykes	3 Year Term	<b>Housing Authority</b> (1 Vacancy)	Thomas Foust *Suzanne Moser	5 Year Term
<b>Appearance Commission</b> (2 Vacancies)	Sarah Kathryn Barham Jennifer Brito Judy Hall Tamara Kersey Kaitlyn Moore Cheryl Ray Mtende Roll *Rence Russell	3 Year Term	<b>Planning Board/Board of Adjustment</b> (2 Vacancies)	Tony Bailey Jeanette Beaudry Bobby Chin *Eric Crissman Bobby Minor Mtended Roll Beverly Scurry Chuck Talley	3 Year Term
<b>Canine Review Board</b> (2 Vacancies)	Daphne Younger	3 Year Term			
<b>Historical Museum Advisory Board</b> (2 Vacancies)	*Elaine Murrin	3 Year Term	<b>Recreation Commission</b> (3 Vacancies)	*Brian Cutlip *R. Kent Davis	3 Year Term
<b>Historic Resources Commission</b> (2 Vacancies)	*Jeanette Beaudry Jennifer Brito Bobby Chin Karen Chin Matthew Haley Judy Hall Kaitlyn Moore Rence Russell *Carla Smith Chuck Talley Paul Tucker	4 Year Term	<b>Tree Board</b> (2 Vacancies)  *Seeking Reappointment	*Bonnie Hutchinson	3 Year Term

\*Seeking Reappointment



# City of Graham Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/government/boards](http://www.cityofgraham.com/government/boards)

Name Thomas Foust  
Home Address 906 Hanford Road  
City, State, Zip Graham N.C. 27253  
Home Phone 336-227-8043

Email Address tomifoust@icloud.  
Mailing Address 906 Hanford Rd  
City, State, Zip Graham N.C. 27253  
Alternate Phone 336-213-0808

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?  
 Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- Alamance County Library Committee (2 years)
- Alcohol Beverage Control (3 years)
- Appearance Commission (3 years)
- Canine Review Board (3 years)
- Historical Museum Advisory Board (3 years)
- Graham Housing Authority (5 years)
- Graham Sports Hall of Fame Committee (6 years)
- Historic Resources Commission (4 years)
- Planning Board/Board of Adjustment (3 years)
- Recreation Commission (3 years)
- Tree Board (3 years)

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

Be a part of Graham, Meet new people  
Make a positive affect on people, Learn new skills  
Tactic on challenge, Have fun

## Employment

*Retired*

Employer/Company Name

Address

City, State, Zip

Job Title and Description of Responsibilities

## Civic Involvement

Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.

*None*

Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253

Applications will be kept on file for 3 years

RECEIVED  
APR 15 2019  
CITY OF GRAHAM



# VOLUNTEER BOARD & COMMISSION APPLICATION

The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Robert F. Sykes Email Address: mimibsykes@gmail.com  
 Home Address: 1516 Stonegate DR. Mailing Address: Same  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Same  
 Home Phone: 336-228-6128 Alternate Phone: 336-263-1130 (cell)

Please list the board(s) and/or commissions on which you are currently serving:

ABC Board and Graham Housing Authority

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Alcohol Beverage Control Board | <input type="checkbox"/> Historic Resources Commission      |
| <input type="checkbox"/> Appearance Commission                     | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board                       | <input type="checkbox"/> Recreation Commission              |
| <input type="checkbox"/> Graham Housing Authority                  | <input type="checkbox"/> Tree Board                         |
| <input type="checkbox"/> Historical Museum Advisory Board          |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Retired Insurance Agent  
 Employer address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:

NA



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- History
- Architecture
- Research
- Program Development
- Historical Preservation
- Event Planning
- Landscape Design
- Gardener/Arborist
- Adaptability
- Legal
- Graphic Design
- Creativity
- Marketing/Social Media
- Economic Development
- Community Organizing
- Athletics/Sports
- Problem Solving
- Interpersonal Skills
- Critical Thinking
- Data Analysis
- Active-Listening
- Effective Communication
- Education & Outreach
- Conflict Resolution
- Time Management
- Other: have a true interest in the community in which I live.

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

Being a current active member of the ABC Board, I have worked closely with the executive director and have knowledge of the day to day operations.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes  No

Additional relevant information:

For Office Use Only  
Date Received:

RECEIVED

JUN 25 2020

CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

# City of Graham

## Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/city-hall/boards-and-commissions/](http://www.cityofgraham.com/city-hall/boards-and-commissions/)

**Name** Sarah Kathryn Barham

**Email Address** bksarah123@gmail.com

**Home Address** 112 Mallard Creek Drive

**Mailing Address** 112 Mallard Creek Drive

**City, State, Zip** Graham NC 27253

**City, State, Zip** Graham NC 27253

**Home Phone** 336.693.3168

**Alternate Phone**

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?

Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- |  |   |
|--|---|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years) |
| <input type="checkbox"/> Alcohol Beverage Control (3 years)          | <input type="checkbox"/> Historic Resources Commission (4 years)        |
| <input checked="" type="checkbox"/> Appearance Commission (3 years)  | <input type="checkbox"/> Planning Board/Board of Adjustment (3 years)   |
| <input type="checkbox"/> Canine Review Board (3 years)               | <input type="checkbox"/> Recreation Commission (3 years)                |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years)  | <input type="checkbox"/> Tree Board (3 years)                           |
| <input type="checkbox"/> Graham Housing Authority (5 years)          |   |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

I have lived in Alamance County my whole life and have lived in Graham for a little over 6 years now. I love this town. I want to get more involved in the city and do whatever I can to help improve the future of Graham and it's citizens. I went to East Carolina University where I gained a BFA in Photography and currently going after my Associates in Advertising and Graphic Design. I feel that my design abilities would be an asset to Graham and to the appearance commission.

RECEIVED

DEC 04 2019

CITY OF GRAHAM

# Employment

**Employer/Company Name** Innovative Signs and Graphics

**Address** 1145 St. Marks Church Road

**City, State, Zip** Burlington NC 27215

## Job Title and Description of Responsibilities

Graphic Designer. Develop design and production of high-quality digital print and graphic materials signage: From working with clients on the design and creative direction of their signs to printing and handling of the finished product.

# Civic Involvement

**Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.**

**Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253**

**Applications will be kept on file for 3 years**



# City of Graham

## Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/city-hall/boards-and-commissions/](http://www.cityofgraham.com/city-hall/boards-and-commissions/)

<b>Name</b>	Jennifer Brito	<b>Email Address</b>	Contactme@jennybrito.com
<b>Home Address</b>	605 N Main ST	<b>Mailing Address</b>	605 N Main St
<b>City, State, Zip</b>	Graham, NC 27253	<b>City, State, Zip</b>	Graham, NC 27253
<b>Home Phone</b>	954 - 600-4181	<b>Alternate Phone</b>	

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?

Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- |  |   |
|--|---|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years)     |
| <input type="checkbox"/> Alcohol Beverage Control (3 years)          | <input checked="" type="checkbox"/> Historic Resources Commission (4 years) |
| <input checked="" type="checkbox"/> Appearance Commission (3 years)  | <input type="checkbox"/> Planning Board/Board of Adjustment (3 years)       |
| <input type="checkbox"/> Canine Review Board (3 years)               | <input type="checkbox"/> Recreation Commission (3 years)                    |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years)  | <input type="checkbox"/> Tree Board (3 years)                               |
| <input type="checkbox"/> Graham Housing Authority (5 years)          |   |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

Please see attached page.

RECEIVED  
JUN 03 2020  
CITY OF GRAHAM

## Employment

**Employer/Company Name** Self employed

**Address**

**City, State, Zip** Graham, NC

**Job Title and Description of Responsibilities**

I'm currently administering my husband's independent consulting business.

## Civic Involvement

**Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.**

Not currently serving at the moment.  
I have previous Volunteer experience in Broward County, FL.

**Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253**

**Applications will be kept on file for 3 years**

**Jennifer Brito**  
**Volunteer Application Continuation**

**1. Appearance Commission Position:**

For the past couple of years my husband and I have been picking up trash, up and down Main ST, while we take our walks. Because of these walks I have been able to identify gaps that could be filled, that would allow us to enhance and maintain our city's beautiful aspect. I would like the opportunity to participate in this committee, to learn about our current efforts, and to bring my ideas to the table.

**2. Historic Resources Commission Position:**

I live in the N Main historical district. My great grandmother restored this home 30 years ago. It was her lifelong dream to restore a historical house. The historical value of this town has been present my whole life. When my grandparents passed, I didn't hesitate to leave Florida with my husband to purchase this home. I was clear to us how important it was for us to protect it.

I love history and I have read every book about Graham that I have come across. I would be honored to have the opportunity to serve this committee, to be able to transform my enthusiasm for historical preservation into tangible community efforts that could help grow interest in the preservation of our heritage.



# VOLUNTEER BOARD & COMMISSION APPLICATION

The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name:  Email Address:   
Home Address:  Mailing Address:   
City, State, Zip:  City, State, Zip:   
Home Phone:  Alternate Phone:

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |   |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input type="checkbox"/> 1 Historic Resources Commission    |
| <input type="checkbox"/> 2 Appearance Commission          | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board              | <input type="checkbox"/> Recreation Commission              |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board                         |
| <input type="checkbox"/> Historical Museum Advisory Board |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired:

Employer address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- History
- Architecture
- Research
- Program Development
- Historical Preservation
- Event Planning
- Landscape Design
- Gardener/Arborist
- Adaptability
- Legal
- Graphic Design
- Creativity
- Marketing/Social Media
- Economic Development
- Community Organizing
- Athletics/Sports
- Problem Solving
- Interpersonal Skills
- Critical Thinking
- Data Analysis
- Active-Listening
- Effective Communication
- Education & Outreach
- Conflict Resolution
- Time Management
- Other: \_\_\_\_\_

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

While I hold a degree in Science as a Registered Nurse, I have spent many years engaging in community outreach within my church, neighborhood, and areas of interest to me. I am presently the VP for my HOA of my community. I believe in the strong unity of the city of Graham, with it's many residents, businesses owners and stakeholders. I would like to be apart of the work for the city of Graham that will bring about a beautiful, desirable and diverse community.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes  No

Additional relevant information:

For Office Use Only  
Date Received

JUL 06 2020

CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Tamara Kersey Email Address: tamara.kersey@bcbsnc.com  
 Home Address: 1045 Camelot Lane Mailing Address: Same  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Same  
 Home Phone: 919-696-1621 Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

n/a

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board     | <input type="checkbox"/> Historic Resources Commission                   |
| <input checked="" type="checkbox"/> 1 Appearance Commission | <input checked="" type="checkbox"/> 2 Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board                | <input type="checkbox"/> Recreation Commission                           |
| <input type="checkbox"/> Graham Housing Authority           | <input type="checkbox"/> Tree Board                                      |
| <input type="checkbox"/> Historical Museum Advisory Board   |  |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Blue Cross NC

Employer address: 1965 Ivy Creek Blvd City, State, Zip: Durham, NC 27707

Job title and description of responsibilities:

Manager, Payment Integrity Office:  
 Oversee staff responsible for payment integrity and claims cost management initiatives in support of medical expense strategies. Additionally, accountable for maintaining successful vendor relationships. Manage day to day operations, financial analysis and reporting, and develop and implement solution strategies for the revenue and extended finance organization to support existing and project goals



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> History                        | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture                   | <input type="checkbox"/> Graphic Design                    | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research            | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation        | <input type="checkbox"/> Economic Development              | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning      | <input checked="" type="checkbox"/> Community Organizing   | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design               | <input type="checkbox"/> Athletics/Sports                  | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist              | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability        | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have over 15 years of leadership and administration in the non-profit, parish ministry and the corporate arena. I have served my church and community in multiple ways such as: co-founding a non-profit, supporting feeding programs, mentoring, community organizing as well as pastoring. I would like to contribute my skills and expertise in administration, strategic planning, financial management, regulatory compliance and diversity/inclusion in the place I've called "home" since 2006.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes  No

Additional relevant information:

I volunteer for the following organizations: AlamancePride - Secretary, ANAACP - Community Organizing Chair, Asst Judge - Board of Elections, Western District WNCC AME - Social Action Coordinator, ABSS Equity and Diversity Committee

For Office Use Only  
Date Received:

Received 6/24/2020

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

# VOLUNTEER BOARD & COMMISSION APPLICATION

The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Kaitlyn Moore Email Address: moorekaity@yahoo.com  
Home Address: 225 W Harden St Mailing Address: 225 W Harden St  
City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
Home Phone: (336) 380-2786 Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |   |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board     | <input checked="" type="checkbox"/> 1 Historic Resources Commission |
| <input checked="" type="checkbox"/> 2 Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Canine Review Board                | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Graham Housing Authority           | <input type="checkbox"/> Tree Board                                 |
| <input type="checkbox"/> Historical Museum Advisory Board   |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Alamance County Libraries and Burling

Employer address: 342 S Spring St/ 267 W Front St City, State, Zip: Burlington, NC 27215

Job title and description of responsibilities:

Library - Circulation Assistant: I am responsible for checking patrons in and out as well as tech assistance, shelf organization, displays, programming, and other miscellaneous tasks.  
Police - Investigative Assistant: I manage the department's website and assist in investigations.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- History
- Architecture
- Research
- Program Development
- Historical Preservation
- Event Planning
- Landscape Design
- Gardener/Arborist
- Adaptability
- Legal
- Graphic Design
- Creativity
- Marketing/Social Media
- Economic Development
- Community Organizing
- Athletics/Sports
- Problem Solving
- Interpersonal Skills
- Critical Thinking
- Data Analysis
- Active-Listening
- Effective Communication
- Education & Outreach
- Conflict Resolution
- Time Management
- Other: \_\_\_\_\_

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have lived in Alamance County my entire life, and I have been living in Graham for the last two years. I am incredibly passionate about this town, and I want to contribute to making it the best it can be. I have witnessed some of the improvements in recent years, but I think I can be asset for making it even better. I know a lot of people who live and work in the community. I am incredibly dedicated to the things I undertake. I am organized and creative and love to tackle a project.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

For Office Use Only  
Date Received:

JUL 05 2020

CITY OF GRAHAM

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# City of Graham

## Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/government/boards](http://www.cityofgraham.com/government/boards)

**Name** Cheryl Ray

**Email Address** CherylRayPhr@gmail.com

**Home Address** 1183 Jersey Street

**Mailing Address** Same

**City, State, Zip** Haw River, NC 27258

**City, State, Zip** Same

**Home Phone** 919-619-6201

**Alternate Phone**

**Do you live inside the city limits of Graham?**  Yes  No

**Are you applying for reappointment to a board of commission on which you are currently serving?**

Yes  No

**If yes, for which board or commission are applying for reappointment:**

**For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):**

- |  |   |
|--|---|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years) |
| <input type="checkbox"/> Alcohol Beverage Control (3 years)          | <input type="checkbox"/> Historic Resources Commission (4 years)        |
| <input checked="" type="checkbox"/> Appearance Commission (3 years)  | <input type="checkbox"/> Planning Board/Board of Adjustment (3 years)   |
| <input type="checkbox"/> Canine Review Board (3 years)               | <input type="checkbox"/> Recreation Commission (3 years)                |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years)  | <input type="checkbox"/> Tree Board (3 years)                           |
| <input type="checkbox"/> Graham Housing Authority (5 years)          |   |

**Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:**

I'm just becoming familiar with the Appearance Commission after receiving the November Residential Beautification Award. I'm interested in serving Graham and becoming more involved in the community in which I live and work and this role I believe would be a good role for me. Just this year I started participating in the Cooperative Extension Master Gardener program and I'm set to become an official Master Gardener in affiliation with the program in December 2019.

# Employment

**Employer/Company Name** Alamance County Government

**Address** 124 West Elm

**City, State, Zip** Graham, NC 27253

## Job Title and Description of Responsibilities

See attached  
Asst. HR Director

# Civic Involvement

**Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.**

Mebane Woman's Club Member (Past President/Current Member)  
Alamance County HR Association (Past President/Current Member)  
Mebane Business Association (Past President/Current Member)  
Cone Health Charitable Board Member  
Old Fields Home Owners Association (HOA) Board Member/President (8 years of service)  
Mebane Community Garden - Co-Chair/Gardener  
Orange County Relay for Life - Past Chair/Volunteer/Committee Leader

**Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253**

**Applications will be kept on file for 3 years**

RECEIVED  
NOV 21 2019  
CITY OF GRAHAM

## Cheryl Ray, SHRM-CP, PHR, IPMA-SCP

1183 Jersey Street ♦ Haw River, NC. 27258 ♦ (919) 619-6201 (C) ♦ [CherylRayPHR@gmail.com](mailto:CherylRayPHR@gmail.com)

### DIRECTOR OF HUMAN RESOURCES - HUMAN RESOURCE\SAFETY MANAGER

[A FOCUSED AND DRIVEN PROFESSIONAL THAT IS LINKING OPERATIONS AND HUMAN RESOURCE STRATEGIES]

*Strategic and results-oriented Human Resources professional* with a career distinguished by hard work, customer focus, commended performance, and proven results in HR and business leadership roles in service and fulfillment environments. Track record of success in collaborating with management and understanding the big picture. Recognized for being tenacious with a passion for accomplishments.

*Solid business acumen with partnership approach* to linking operation and human resource\risk strategies that foster results-driven organizational culture. Highly respected leader able to develop solid relationships within executive management and a diverse, multi-functional workforce. Excellent communication, employee engagement interpersonal, negotiation, influencing, and strategic planning skills.

#### AREAS OF EXPERTISE

- |  |                                     |                                 |
|--|-------------------------------------|---------------------------------|
| ♦ Full-Cycle Recruiting                            | ♦ Staff Recruitment & Retention     | ♦ Orientation & On-Boarding     |
| ♦ Governmental Compliance<br>[FMLA/ADA/EEO/ACA/WC] | ♦ Employee Relations                | ♦ HR Program/Project Management |
| ♦ HR Policies & Procedures                         | ♦ Benefits Administration           | ♦ Training & Development        |
| ♦ Process Improvement                              | ♦ OSHA,EPA Management               | ♦ Coaching/Leadership           |
| ♦ Contract Management                              | ♦ Workers Compensation<br>Reduction | ♦ Self-directed and Motivated   |

#### CAPABILITIES

- ♦ Design and implemented several internal programs focused on creative recruiting strategies.
- ♦ Resolve employee issues with win-win outcomes for all players.
- ♦ Conduct and see results of leadership training, employee engagement, and cost reductions.
- ♦ Straight shooter able to gain and maintain respect of individuals.
- ♦ Develop value added, sustainable, and cost saving processes in safety and workers compensation.

#### PROFESSIONAL EXPERIENCE

##### Alamance County Government, Graham, NC

April 2018 – Present

Alamance County Government serves approximately 161,000 residents within fifteen communities in diverse areas throughout the County by providing an array of services including sheriff and fire protection, solid waste management, health and social services, veteran services, and cultural and recreational activities. The County HR team serves greater than 1,200 employees located throughout the County.

##### Asst. Human Resources Director

Provide support and leadership to the HR team by way of strategic vision and

- Oversight to all human resources functions including recruitment, hiring, training, onboarding and employee relations.
- Implementing and oversight of a revised compensation structure for recruitment and retention strategy.
- Ensuring compliance of HR policy, employee benefits and employment law on state and federal levels.
- Established, developed and preserved policy and procedure guidelines, conducting full revisions of County handbook.

##### Sports Endeavors, Inc., NC

August 2006-April 2018

A Catalog and Internet retail company that specializes in a variety of sports products via multiple internet sites and numerous catalogs. Lead a human resource team of 3 and upwards of 10 in peak season with an employee base of 650 team members up to 1,200 team members. Have presence and responsibility for multi-state HR support (AL & NC).

##### Total Rewards & Benefits Manager

Administration of all employee benefits to include medical, prescription drug, dental, vision, life/AD&D, STD/LTD, FSA,HAS and HRA accounts while reducing cost to the employer and ensuring total value of offerings.

- Oversight and responsibilities for strategic evaluation of and develop of cost effective benefit programs.



- Key contact for health and benefit brokerage firms and vendors.
- Coordinator of FMLA, ADA and Leave of Absence procedures and compliance recordkeeping.
- Audit and processing of health insurance billing and reporting.
- Organized and conducted benefit open enrollment meetings across multiple shifts.
- Documented administrative processes for benefits and compensation alignment
- Administered 401K offerings and plan for auto-enrollment and enrollment meetings.
- Ensure compliance with applicable government regulations, including regulations pertaining to PPACA.
- Implemented a new cloud based enterprise HRIS system along with a new Benefits system migrating records and transitioning all team members efficiently and on schedule.

### **Human Resources Manager**

Manage all HR, EEOC, ADA, OSHA, HIPAA, benefits, HRIS System, open-enrollment, EAP, recruiting, workers compensation, leadership development, vendor management, strategic planning, process improvement, training, conflict resolution, attendance, orientation-onboarding, job descriptions, safety & process improvement committee, surveys, reporting, security and employee relations.

- Championed leadership safety team consisting of fulfillment managers and directors.
- Organized HR department: who does what, hold managers accountable for proper discipline, hold HR Coordinators accountable for their duties, and provide value added services to internal customers for a multi-shift operation.
- Influence managers and employees for compliance and process improvement using positive reinforcement and discipline. Held employee meetings and feedback sessions.
- Stress the importance of proper orientation and on-boarding of new employees to help reduce turnover and increase productivity. Managed union contracts at all sites.
- Conducted a salary analysis for all entry-level positions, gain budget approval and implemented changes.

### **Human Resources Generalist:**

Managed the HR function to include recruiting, benefits, employee relations, FMLA, EEO, payroll oversight, Workers Compensation, safety, coaching, policy development, training, leadership, and grievances.

- Developed the Wellness Program “Healthy Endeavors” for the organization in partnership with a colleague for an employee driven safety program.
- Revised full onboarding program from screening, testing, and orientation with interactive videos and branded campaign messages for all new team members.
- Implemented new programs and technologies (Kronos Absence Management software, Upgraded Card Access design and printing.)
- Revised job description templates with ADA regulations in compliance with DOL standards.

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## **Education and Certifications**

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**B.S. Marketing & Business Administration, minor in Psychology**, UNC-Greensboro, Greensboro, NC.

*Society of HR Management - Certified Professional*, Society of Human Resource Management (SHRM)

*PHR Certification*, Human Resource Certification Institute (HRIC)

**IPMA-Senior Certified Professional**, *International Public Management Association (IPMA)*

*Essentials of HR Management*, Duke University Continuing Education, Duke University, NC

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## **Of Note**

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- Graduate of Leadership Alamance and Member of Leadership Alamance Alumni Association and Steering Committee Member
- Selected among peers and leaders to participate in the inaugural limited leadership program with Sports Endeavors, Inc.
- Past President, Alamance County HR Association ♦ Current member of ACHRA Chapter ♦ Mebane Woman’s Club (Past President) & Mebane Business Association (Past President), Currently serving as a Board Member for Regional Workforce Partnership Board ♦ Past Vice-Chair, Children’s Museum of Alamance County. ♦ Past Board Member Alamance County Chamber of Commerce ♦ Cone Health Charitable Foundation Board Member
- One of the 2015 Business Journals’ 40 Under 40 Leaders recipient
- 2016 Elizabeth Clay Smith Humanitarian Award recipient
- Formed HR networking group with local HR professionals in Mebane, NC area.

# City of Graham

## Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/city-hall/boards-and-commissions/](http://www.cityofgraham.com/city-hall/boards-and-commissions/)

Name Mtende Roll Email Address rollmtende@gmail.com  
 Home Address 414 S Maple Street Mailing Address Same  
 City, State, Zip Graham NC 27253 City, State, Zip ←  
<sup>cell</sup> Home Phone 336 524 1701 Alternate Phone

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?  
 Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- |  |  |
|--|--|
| <input type="checkbox"/> Alamance County Library Committee (2 years)   | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years)          |
| <input checked="" type="checkbox"/> Alcohol Beverage Control (3 years) | <input type="checkbox"/> Historic Resources Commission (4 years)                 |
| <input checked="" type="checkbox"/> Appearance Commission (3 years)    | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment (3 years) |
| <input type="checkbox"/> Canine Review Board (3 years)                 | <input checked="" type="checkbox"/> Recreation Commission (3 years)              |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years)    | <input type="checkbox"/> Tree Board (3 years)                                    |
| <input type="checkbox"/> Graham Housing Authority (5 years)            |  |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

As a resident of Graham, I would love to see the City reach its potential and I would want to be a part of its success. I have been living in Graham for a few years and feel that it is about time I give back and serve on a larger scale

## Employment

Employer/Company Name Mathnasium  
 Address 3253 S Church Street  
 City, State, Zip Burlington NC 27215

### Job Title and Description of Responsibilities

Instructor

Individually teach students mathematical concepts for better understanding. Evaluate and document students progress.

### Civic Involvement

Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.

- Volunteer clubs at Alamance Regional Medical Center
- Saxapahaw Social Justice Exchange Leader (SSJE)
- Alamance Racial Equity Alliance Leader (AREA)

Culture Mill  
1616 Jordan Drive  
Saxapahaw NC 27340

Event Space Manager

manage the space in terms of bookings, maintenance and services.

In Charge of Culture Mills Social Media (Instagram)

Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253

Applications will be kept on file for 3 years

RECEIVED

JAN 16 2020

CITY OF GRAHAM



# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: RENEE' LEA RUSSELL Email Address: reneerusselldesign@gmail.com  
 Home Address: 218 WARD ST. Mailing Address: SAME ←  
 City, State, Zip: GRAHAM, NC 27253 City, State, Zip: RE SAME ←  
 Home Phone: 704.779.5940 Alternate Phone: X

Please list the board(s) and/or commissions on which you are currently serving:

APPEARANCE COMMISSION

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- Alcohol Beverage Control Board
- Appearance Commission
- Canine Review Board
- Graham Housing Authority
- Historical Museum Advisory Board
- Historic Resources Commission
- Planning Board/Board of Adjustment
- Recreation Commission
- Tree Board

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: SELF-EMPLOYED GRAPHIC DESIGNER.  
 Employer address: P.O. BOX 511, GRAHAM City, State, Zip: GRAHAM, NC

Job title and description of responsibilities:  
AS A SELF-EMPLOYED GRAPHIC DESIGNER I WORK WITH A VARIETY OF BUSINESSES ON A PLETHRA OF PROJECT ALL FOCUSED AROUND COMMUNICATION, AESTHETICS, AND BUDGETS. ~~MY EXPERIENCE WITH PROJECTS~~ MY WORK IMPACTS COMMUNITIES THROUGH DELIVERING CLEAR & BEAUTIFUL MESSAGING.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> History                   | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture              | <input checked="" type="checkbox"/> Graphic Design         | <input type="checkbox"/> Data Analysis                      |
| <input type="checkbox"/> Research                  | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development       | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation   | <input type="checkbox"/> Economic Development              | <input type="checkbox"/> Education & Outreach               |
| <input checked="" type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing   | <input type="checkbox"/> Conflict Resolution                |
| <input type="checkbox"/> Landscape Design          | <input checked="" type="checkbox"/> Athletics/Sports       | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist         | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability   | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

MY GREATEST SKILLS AS A DESIGNER IS SEEING THE BIG PICTURE & PROBLEM-SOLVING. THIS IS IMPORTANT, ESPECIALLY ON THE APPEARANCE COMM., TO ENSURE THAT THE VOICE OF GRAHAM IS CONSISTENT & PRESENTS A WELCOMING TONE THAT ENCOURAGES BUSINESSES TO THRIVE AND VISITORS TO COME & EXPERIENCE ALL THAT GRAHAM HAS TO OFFER. WE ARE BEAUTIFUL & DIVERSE COMMUNITY. ~~LOVE~~ ♥.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Additional relevant information:

I'VE BEEN SERVING AS THE SECRETARY FOR THE APPEARANCE COMMISSION FOR MOST OF MY APPT. I LOVE BEING A PART OF THE COMMUNITY AND HAVE BEEN AN UNIQUE VOICE ON THE BOARD.

RECEIVED

For Office Use Only  
Date Received:

JUL 02 2020

CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.



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Name: Daphne Younger Email Address: Daphne@olmy-services.com  
 Home Address: 917 East Marden St Mailing Address: 917 East Marden St  
 City, State, Zip: Graham NC 27253 City, State, Zip: Graham NC 27253  
 Home Phone: 336-380-3667 Alternate Phone: 336-395-8717

Please list the board(s) and/or commissions on which you are currently serving:

Canine Review Board

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |   |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input type="checkbox"/> Historic Resources Commission      |
| <input type="checkbox"/> Appearance Commission            | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input checked="" type="checkbox"/> Canine Review Board   | <input type="checkbox"/> Recreation Commission              |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board                         |
| <input type="checkbox"/> Historical Museum Advisory Board |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Puppy Love N Style  
 Employer address: 917 East Marden St City, State, Zip: Graham NC 27253

Job title and description of responsibilities:

Owner - master-groomer and operate a doggy daycare



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> History                 | <input type="checkbox"/> Legal                  | <input type="checkbox"/> Critical Thinking                        |
| <input type="checkbox"/> Architecture            | <input type="checkbox"/> Graphic Design         | <input type="checkbox"/> Data Analysis                            |
| <input type="checkbox"/> Research                | <input type="checkbox"/> Creativity             | <input type="checkbox"/> Active-Listening                         |
| <input type="checkbox"/> Program Development     | <input type="checkbox"/> Marketing/Social Media | <input type="checkbox"/> Effective Communication                  |
| <input type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development   | <input type="checkbox"/> Education & Outreach                     |
| <input type="checkbox"/> Event Planning          | <input type="checkbox"/> Community Organizing   | <input type="checkbox"/> Conflict Resolution                      |
| <input type="checkbox"/> Landscape Design        | <input type="checkbox"/> Athletics/Sports       | <input type="checkbox"/> Time Management                          |
| <input type="checkbox"/> Gardener/Arborist       | <input type="checkbox"/> Problem Solving        | <input checked="" type="checkbox"/> Other: <u>Animal Behavior</u> |
| <input type="checkbox"/> Adaptability            | <input type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

*For a number of years I work daily with most breeds, I have studied breed backgrounds and behavior. I feel I can give you more of a breed standard behavior unlike a vet that brings more a clinical out look on given situations,*

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes     No

Additional relevant information:

*I have served on this board for several years and to my knowledge there has never been a meeting for this board.*

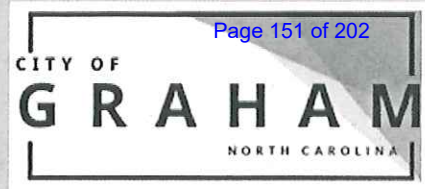
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Date Received:

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**JUL 07 2020**

**CITY OF GRAHAM**

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name:  Email Address:   
 Home Address:  Mailing Address:   
 City, State, Zip:  City, State, Zip: \_\_\_\_\_  
 Home Phone:  Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input type="checkbox"/> Alcohol Beverage Control Board              | <input type="checkbox"/> Historic Resources Commission      |
| <input type="checkbox"/> Appearance Commission                       | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board                         | <input type="checkbox"/> Recreation Commission              |
| <input type="checkbox"/> Graham Housing Authority                    | <input type="checkbox"/> Tree Board                         |
| <input checked="" type="checkbox"/> Historical Museum Advisory Board |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired:   
 Employer address:  City, State, Zip:

Job title and description of responsibilities:



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- History
- Architecture
- Research
- Program Development
- Historical Preservation
- Event Planning
- Landscape Design
- Gardener/Arborist
- Adaptability
- Legal
- Graphic Design
- Creativity
- Marketing/Social Media
- Economic Development
- Community Organizing
- Athletics/Sports
- Problem Solving
- Interpersonal Skills
- Critical Thinking
- Data Analysis
- Active-Listening
- Effective Communication
- Education & Outreach
- Conflict Resolution
- Time Management
- Other:

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

Having served one term on the Museum Advisory Board, most of which was as Board chairman, I am prepared to move the Historical Museum into the development of Phase II. This new phase is designed to expand the visibility of the Museum through innovative programs, events, marketing, and artistic expression.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes     No

Additional relevant information:

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Date Received:

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**JUN 21 2020**

**CITY OF GRAHAM**

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.



# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Jeanette E. Beaudry Email Address: jbeaudry348@yahoo.com  
 Home Address: 308 East Harden St. Mailing Address: \_\_\_\_\_  
 City, State, Zip: Graham NC 27253 City, State, Zip: \_\_\_\_\_  
 Home Phone: 336-269-2902 Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

N/A

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- Alcohol Beverage Control Board
- Historic Resources Commission** (2)
- Appearance Commission
- Planning Board/Board of Adjustment** (1)
- Canine Review Board
- Recreation Commission
- Graham Housing Authority
- Tree Board
- Historical Museum Advisory Board

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Retired/ Part-time Town of chapel Hill  
 Employer address: 190 East Rosemary City, State, Zip: Chapel Hill, NC

Job title and description of responsibilities:  
I am a Downtown Ambassador with the Town of chapel Hill Police Department since 2012.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> History                 | <input type="checkbox"/> Legal                           | <input type="checkbox"/> Critical Thinking                  |
| <input checked="" type="checkbox"/> Architecture            | <input type="checkbox"/> Graphic Design                  | <input type="checkbox"/> Data Analysis                      |
| <input type="checkbox"/> Research                           | <input type="checkbox"/> Creativity                      | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development                | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning          | <input checked="" type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design                   | <input type="checkbox"/> Athletics/Sports                | <input type="checkbox"/> Time Management                    |
| <input type="checkbox"/> Gardener/Arborist                  | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input type="checkbox"/> Adaptability                       | <input type="checkbox"/> Interpersonal Skills            |   |

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CITY OF GRAHAM

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I love Graham and the history embodied in our downtown and Court Square. The architecture is exceptional and tells a story. It should be protected as it tells this story, provides shelter for uses today and the future.  
I have served on this committee in early 2000's and for 2 years now. I have learned much through our training and education by our city planners and guest speakers.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

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I was a tour guide for the "LookUp" tours in downtown and Court Square. I have also served as a docent for Stannance Arts, Old Salem and Graham Historical Museum's Advisory Board.

Graham Historical Museum's Advisory Board.

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

# City of Graham

## Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/city-hall/boards-and-commissions/](http://www.cityofgraham.com/city-hall/boards-and-commissions/)

Name	Jennifer Brito	Email Address	Contactme@jennybrito.com
Home Address	605 N Main ST	Mailing Address	605 N Main St
City, State, Zip	Graham, NC 27253	City, State, Zip	Graham, NC 27253
Home Phone	954 - 600-4181	Alternate Phone	

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?

Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- |  |  |
|--|--|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years)            |
| <input type="checkbox"/> Alcohol Beverage Control (3 years)          | <input checked="" type="checkbox"/> <b>Historic Resources Commission (4 years)</b> |
| <input checked="" type="checkbox"/> Appearance Commission (3 years)  | <input type="checkbox"/> Planning Board/Board of Adjustment (3 years)              |
| <input type="checkbox"/> Canine Review Board (3 years)               | <input type="checkbox"/> Recreation Commission (3 years)                           |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years)  | <input type="checkbox"/> Tree Board (3 years)                                      |
| <input type="checkbox"/> Graham Housing Authority (5 years)          |  |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

Please see attached page.

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CITY OF GRAHAM



## Employment

Employer/Company Name                      Self employed

Address

City, State, Zip

Graham, NC

Job Title and Description of Responsibilities

I'm currently administering my husband's independent consulting business.

## Civic Involvement

Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.

Not currently serving at the moment.  
I have previous Volunteer experience in Broward County, FL.

**Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253**

**Applications will be kept on file for 3 years**

**Jennifer Brito**  
**Volunteer Application Continuation**

**1. Appearance Commission Position:**

For the past couple of years my husband and I have been picking up trash, up and down Main ST, while we take our walks. Because of these walks I have been able to identify gaps that could be filled, that would allow us to enhance and maintain our city's beautiful aspect. I would like the opportunity to participate in this committee, to learn about our current efforts, and to bring my ideas to the table.

**2. Historic Resources Commission Position:**

I live in the N Main historical district. My great grandmother restored this home 30 years ago. It was her lifelong dream to restore a historical house. The historical value of this town has been present my whole life. When my grandparents passed, I didn't hesitate to leave Florida with my husband to purchase this home. I was clear to us how important it was for us to protect it.

I love history and I have read every book about Graham that I have come across. I would be honored to have the opportunity to serve this committee, to be able to transform my enthusiasm for historical preservation into tangible community efforts that could help grow interest in the preservation of our heritage.

# VOLUNTEER BOARD & COMMISSION APPLICATION



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Name: Bobby Chin Email Address: b.chin.48@verizon.net  
 Home Address: 2205 Waterside Circle, Apt 101 Mailing Address: 2205 Watersdie Circle, Apt 101  
 City, State, Zip: Grahm, NC 27253 City, State, Zip: Graham, NC 27253  
 Home Phone: 240-351-9026 Alternatate Phone: 240-351-926

Please list the board(s) and/or commissions on which you are currently serving:

none

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input checked="" type="checkbox"/> <b>Historic Resources Commission</b> |
| <input type="checkbox"/> Appearance Commission            | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment   |
| <input type="checkbox"/> Canine Review Board              | <input type="checkbox"/> Recreation Commission                           |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board                                      |
| <input type="checkbox"/> Historical Museum Advisory Board |  |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Retired

Employer address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:

[Empty box for job title and description of responsibilities]



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> History                 | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking                 |
| <input type="checkbox"/> Architecture                       | <input type="checkbox"/> Graphic Design                  | <input checked="" type="checkbox"/> Data Analysis                     |
| <input checked="" type="checkbox"/> Research                | <input type="checkbox"/> Creativity                      | <input type="checkbox"/> Active-Listening                             |
| <input checked="" type="checkbox"/> Program Development     | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication           |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach                         |
| <input type="checkbox"/> Event Planning                     | <input type="checkbox"/> Community Organizing            | <input type="checkbox"/> Conflict Resolution                          |
| <input type="checkbox"/> Landscape Design                   | <input type="checkbox"/> Athletics/Sports                | <input type="checkbox"/> Time Management                              |
| <input type="checkbox"/> Gardener/Arborist                  | <input checked="" type="checkbox"/> Problem Solving      | <input checked="" type="checkbox"/> Other: <u>operations research</u> |
| <input checked="" type="checkbox"/> Adaptability            | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have over 42 years of experience in the areas of logistics, operations research, industrial engineering, cost-benefit analysis, and program development and management. I have participated in transportation operations moving personnel and equipment from overseas back to the US. I have developed the organization and staffing for a US Army Reserve logistics command. I have perform trade-off analysis for the acquisition of new equipment. I would be valuable asset on any board or commision.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

I am experienced in the use of the full suite of Microsoft Office applications.

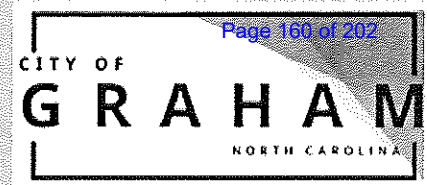
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Date Received:

**JUL 05 2020**

**CITY OF GRAHAM**

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Karen L. Chin Email Address: karenc930@gmail.com  
 Home Address: 2205 Waterside Circle, #101 Mailing Address: (same as home address)  
 City, State, Zip: Graham, NC 27253 City, State, Zip: \_\_\_\_\_  
 Home Phone: 571-235-8071 Alternate Phone: NA

Please list the board(s) and/or commissions on which you are currently serving:

(First Term as of Jan 2020) Graham Historical Museum Advisory Board Member

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |   |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input checked="" type="checkbox"/> Historic Resources Commission |
| <input type="checkbox"/> Appearance Commission            | <input type="checkbox"/> Planning Board/Board of Adjustment       |
| <input type="checkbox"/> Canine Review Board              | <input type="checkbox"/> Recreation Commission                    |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board                               |
| <input type="checkbox"/> Historical Museum Advisory Board |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Retired

Employer address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:

7 years experience working with the Lorton, VA , Workhouse Arts Museum development which has jsut opened 2020 in their permanent location on the Workhouse Campus. Museum focuso is on the women imprisoned there during the movement to gain women's Right to Vote. Museum covers history of DC Prisons development, move to Workhouse site at purchase by Fairfax County. History covers both DC prisons development and Fairfax history . Interfaced with other agencies local and historical in support .

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- History
- Architecture
- Research
- Program Development
- Historical Preservation
- Event Planning
- Landscape Design
- Gardener/Arborist
- Adaptability
- Legal
- Graphic Design
- Creativity
- Marketing/Social Media
- Economic Development
- Community Organizing
- Athletics/Sports
- Problem Solving
- Interpersonal Skills
- Critical Thinking
- Data Analysis
- Active-Listening
- Effective Communication
- Education & Outreach
- Conflict Resolution
- Time Management
- Other: \_\_\_\_\_

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have lived in two different locations in two different US States where the value of the communities lost to population crush and hurried developmental . Now in the GRAHAM location, building a new home, I would like to assist in the measured and constructive development of the GRAHAM community.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes  No

Additional relevant information:

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CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.



# City of Graham

## Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/city-hall/boards-and-commissions/](http://www.cityofgraham.com/city-hall/boards-and-commissions/)

**Name** Matthew Haley

**Email Address** matthewhaley76@gmail.com

**Home Address** 2545 Covington Loop

**Mailing Address** 2545 Covington Loop

**City, State, Zip** Graham, NC, 27253

**City, State, Zip** Graham, NC, 27253

**Home Phone** 336-437-6237

**Alternate Phone** 336-516-7512

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?

Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- |  |  |
|--|--|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years)            |
| <input type="checkbox"/> Alcohol Beverage Control (3 years)          | <input checked="" type="checkbox"/> <b>Historic Resources Commission (4 years)</b> |
| <input type="checkbox"/> Appearance Commission (3 years)             | <input type="checkbox"/> Planning Board/Board of Adjustment (3 years)              |
| <input type="checkbox"/> Canine Review Board (3 years)               | <input type="checkbox"/> Recreation Commission (3 years)                           |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years)  | <input type="checkbox"/> Tree Board (3 years)                                      |
| <input type="checkbox"/> Graham Housing Authority (5 years)          |  |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

As a resident and local business owner I am interested moving Graham forward within the mission of the Historic Resource Commission. I believe my experience as a HS principal and 19 years in education will assist me in navigating the rules and procedures that guide this committee with approving or denying projects that impact the Historic District in Graham. I have also wanted to be more involved civically with my community and this opportunity would be a good place to begin.

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JUN 17 2020

CITY OF GRAHAM

# Employment

**Employer/Company Name** Alamance Burlington School System

**Address** 1712 Vaughn Road

**City, State, Zip** Burlington, NC, 27253

## Job Title and Description of Responsibilities

Principal for the Alamance Burlington Early College at ACC

Responsible for carrying out the vision and mission for the Alamance Burlington School System as well as the vision and mission for the Alamance Burlington Early College.

# Civic Involvement

**Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.**

I am not a member of any organizations. Part of the mission for our high school includes Civic Engagement and this would be a way for me to model this for students. I am an Eagle Scout. Although I am not active in the Boy Scouts I do hold that lifetime position with The Boy Scouts of America. I have filled out form expressing interest in participating in the Downtown Associate Community Program Graham was selected to be a part.

**Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253**

**Applications will be kept on file for 3 years**

# VOLUNTEER BOARD & COMMISSION APPLICATION



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Name:  Email Address:   
 Home Address:  Mailing Address:   
 City, State, Zip:  City, State, Zip:   
 Home Phone:  Alternate Phone:

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board     | <input checked="" type="checkbox"/> 1 <b>Historic Resources Commission</b> |
| <input checked="" type="checkbox"/> 2 Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment                |
| <input type="checkbox"/> Canine Review Board                | <input type="checkbox"/> Recreation Commission                             |
| <input type="checkbox"/> Graham Housing Authority           | <input type="checkbox"/> Tree Board  |
| <input type="checkbox"/> Historical Museum Advisory Board   |  |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired:

Employer address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- History
- Architecture
- Research
- Program Development
- Historical Preservation
- Event Planning
- Landscape Design
- Gardener/Arborist
- Adaptability
- Legal
- Graphic Design
- Creativity
- Marketing/Social Media
- Economic Development
- Community Organizing
- Athletics/Sports
- Problem Solving
- Interpersonal Skills
- Critical Thinking
- Data Analysis
- Active-Listening
- Effective Communication
- Education & Outreach
- Conflict Resolution
- Time Management
- Other: \_\_\_\_\_

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

While I hold a degree in Science as a Registered Nurse, I have spent many years engaging in community outreach within my church, neighborhood, and areas of interest to me. I am presently the VP for my HOA of my community. I believe in the strong unity of the city of Graham, with it's many residents, businesses owners and stakeholders. I would like to be apart of the work for the city of Graham that will bring about a beautiful, desirable and diverse community.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes  No

Additional relevant information:

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JUL 06 2020

CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Kaitlyn Moore Email Address: moorekaity@yahoo.com  
 Home Address: 225 W Harden St Mailing Address: 225 W Harden St  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
 Home Phone: (336) 380-2786 Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board     | <input checked="" type="checkbox"/> 1 <b>Historic Resources Commission</b> |
| <input checked="" type="checkbox"/> 2 Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment                |
| <input type="checkbox"/> Canine Review Board                | <input type="checkbox"/> Recreation Commission                             |
| <input type="checkbox"/> Graham Housing Authority           | <input type="checkbox"/> Tree Board  |
| <input type="checkbox"/> Historical Museum Advisory Board   |  |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Alamance County Libraries and Burlington

Employer address: 342 S Spring St/ 267 W Front St City, State, Zip: Burlington, NC 27215

Job title and description of responsibilities:

Library - Circulation Assistant: I am responsible for checking patrons in and out as well as tech assistance, shelf organization, displays, programming, and other miscellaneous tasks.  
 Police - Investigative Assistant: I manage the department's website and assist in investigations.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> History             | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture                   | <input checked="" type="checkbox"/> Graphic Design         | <input type="checkbox"/> Data Analysis                      |
| <input checked="" type="checkbox"/> Research            | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation        | <input type="checkbox"/> Economic Development              | <input type="checkbox"/> Education & Outreach               |
| <input checked="" type="checkbox"/> Event Planning      | <input type="checkbox"/> Community Organizing              | <input type="checkbox"/> Conflict Resolution                |
| <input checked="" type="checkbox"/> Landscape Design    | <input type="checkbox"/> Athletics/Sports                  | <input checked="" type="checkbox"/> Time Management         |
| <input checked="" type="checkbox"/> Gardener/Arborist   | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability        | <input type="checkbox"/> Interpersonal Skills              |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have lived in Alamance County my entire life, and I have been living in Graham for the last two years. I am incredibly passionate about this town, and I want to contribute to making it the best it can be. I have witnessed some of the improvements in recent years, but I think I can be asset for making it even better. I know a lot of people who live and work in the community. I am incredibly dedicated to the things I undertake. I am organized and creative and love to tackle a project.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

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Date Received:

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**JUL 05 2020**

**CITY OF GRAHAM**

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.



# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: RENEE' LEA RUSSELL Email Address: reneerusselldesign@gmail.com  
 Home Address: 218 WARD ST. Mailing Address: SAME ←  
 City, State, Zip: GRAHAM, NC 27253 City, State, Zip: RE SAME ←  
 Home Phone: 704.779.5940 Alternate Phone: X

Please list the board(s) and/or commissions on which you are currently serving:

APPEARANCE COMMISSION

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |   |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board     | <input checked="" type="checkbox"/> 2 Historic Resources Commission |
| <input checked="" type="checkbox"/> 1 Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Canine Review Board                | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Graham Housing Authority           | <input type="checkbox"/> Tree Board                                 |
| <input type="checkbox"/> Historical Museum Advisory Board   |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: SELF-EMPLOYED GRAPHIC DESIGNER.  
 Employer address: P.O. BOX 511, GRAHAM City, State, Zip: GRAHAM, NC

Job title and description of responsibilities:  
AS A SELF-EMPLOYED GRAPHIC DESIGNER I WORK WITH A VARIETY OF BUSINESSES ON A PLETHRA OF PROJECT ALL FOCUSED AROUND COMMUNICATION, AESTHETICS, AND BUDGETS. ~~MY EXPERIENCE WITH PROJECTS~~ MY WORK IMPACTS COMMUNITIES THROUGH DELIVERING CLEAR & BEAUTIFUL MESSAGING.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> History                   | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture              | <input checked="" type="checkbox"/> Graphic Design         | <input type="checkbox"/> Data Analysis                      |
| <input type="checkbox"/> Research                  | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development       | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation   | <input type="checkbox"/> Economic Development              | <input type="checkbox"/> Education & Outreach               |
| <input checked="" type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing   | <input type="checkbox"/> Conflict Resolution                |
| <input type="checkbox"/> Landscape Design          | <input checked="" type="checkbox"/> Athletics/Sports       | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist         | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability   | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

MY GREATEST SKILLS AS A DESIGNER IS SEEING THE BIG PICTURE & PROBLEM-SOLVING. THIS IS IMPORTANT, ESPECIALLY ON THE APPEARANCE COMM., TO ENSURE THAT THE VOICE OF GRAHAM IS CONSISTENT & PRESENTS A WELCOMING TONE THAT ENCOURAGES BUSINESSES TO THRIVE AND VISITORS TO COME & EXPERIENCE ALL THAT GRAHAM HAS TO OFFER. WE ARE BEAUTIFUL & DIVERSE COMMUNITY. ~~LOVE~~ ♥.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Additional relevant information:

I'VE BEEN SERVING AS THE SECRETARY FOR THE APPEARANCE COMMISSION FOR MOST OF MY APPT. I LOVE BEING A PART OF THE COMMUNITY AND HAVE BEEN AN UNIQUE VOICE ON THE BOARD.

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Date Received:  
**JUL 02 2020**

**CITY OF GRAHAM**

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name:  Email Address:   
 Home Address:  Mailing Address:   
 City, State, Zip:  City, State, Zip: \_\_\_\_\_  
 Home Phone:  Alternate Phone:

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |   |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input checked="" type="checkbox"/> Historic Resources Commission |
| <input type="checkbox"/> Appearance Commission            | <input type="checkbox"/> Planning Board/Board of Adjustment       |
| <input type="checkbox"/> Canine Review Board              | <input type="checkbox"/> Recreation Commission                    |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board                               |
| <input type="checkbox"/> Historical Museum Advisory Board |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired:   
 Employer address:  City, State, Zip:

Job title and description of responsibilities:



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- History
- Architecture
- Research
- Program Development
- Historical Preservation
- Event Planning
- Landscape Design
- Gardener/Arborist
- Adaptability
- Legal
- Graphic Design
- Creativity
- Marketing/Social Media
- Economic Development
- Community Organizing
- Athletics/Sports
- Problem Solving
- Interpersonal Skills
- Critical Thinking
- Data Analysis
- Active-Listening
- Effective Communication
- Education & Outreach
- Conflict Resolution
- Time Management
- Other: Knowledge of the local real

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes
- No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes
- No

Additional relevant information:

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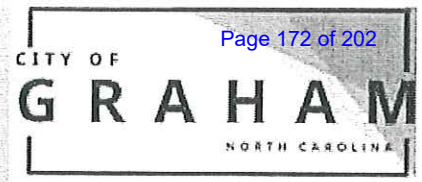
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JUN 23 2020

CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Chuck Talley Email Address: chucktalley21@hotmail.com  
Home Address: 808 Sideview St Mailing Address: PO Box 872  
City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
Home Phone: 336-516-7036 Alternate Phone: 336-229-4225

Please list the board(s) and/or commissions on which you are currently serving:

none

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input checked="" type="checkbox"/> 2 <b>Historic Resources Commission</b> |
| <input type="checkbox"/> Appearance Commission            | <input checked="" type="checkbox"/> 1 Planning Board/Board of Adjustment   |
| <input type="checkbox"/> Canine Review Board              | <input type="checkbox"/> Recreation Commission                             |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board  |
| <input type="checkbox"/> Historical Museum Advisory Board |  |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Owner of EP Gates Construction & Real Estate  
Employer address: PO Box 872 City, State, Zip: Graham, NC 27253

Job title and description of responsibilities:

General Contractor, 4th generation builder, company was formed in 1916 and we specialize in historic renovation. We are licensed plumbers, utility contractors and are very experienced in developing and subdividing property. I feel I could bring a level of expertise in my field to the board. I am very knowledgeable in land use and it is my understanding that most decisions on the board involve zoning. I love my community and want to serve for that reason.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> History                 | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking                             |
| <input type="checkbox"/> Architecture                       | <input type="checkbox"/> Graphic Design                  | <input type="checkbox"/> Data Analysis  |
| <input type="checkbox"/> Research                           | <input type="checkbox"/> Creativity                      | <input type="checkbox"/> Active-Listening   |
| <input type="checkbox"/> Program Development                | <input type="checkbox"/> Marketing/Social Media          | <input type="checkbox"/> Effective Communication                                  |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach                                     |
| <input type="checkbox"/> Event Planning                     | <input type="checkbox"/> Community Organizing            | <input type="checkbox"/> Conflict Resolution                                      |
| <input type="checkbox"/> Landscape Design                   | <input type="checkbox"/> Athletics/Sports                | <input type="checkbox"/> Time Management  |
| <input type="checkbox"/> Gardener/Arborist                  | <input checked="" type="checkbox"/> Problem Solving      | <input checked="" type="checkbox"/> Other: <u>building &amp; development exp.</u> |
| <input checked="" type="checkbox"/> Adaptability            | <input type="checkbox"/> Interpersonal Skills            |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I am very familiar with Graham and the zoning. I understand development and land use issues. I am a licensed general contractor and have worked for over 25 years renovating historic buildings in the downtown. Our company has renovated more than 30 spaces in the downtown and continue to do our best to make positive improvements. I have also recruited a number of businesses also to the downtown and local city limits. I have been in the industry for over 30 years.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

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JUL 07 2020

CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.



# City of Graham

## Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/city-hall/boards-and-commissions/](http://www.cityofgraham.com/city-hall/boards-and-commissions/)

Name **Paul Tucker** Email Address **scrad750@triad.rr.com**  
Home Address **301 E Harden St** Mailing Address **same**  
City, State, Zip **Graham NC 27253** City, State, Zip  
Home Phone **336-213-7404** Alternate Phone

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?

Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- |  |  |
|--|--|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years)            |
| <input type="checkbox"/> Alcohol Beverage Control (3 years)          | <input checked="" type="checkbox"/> <b>Historic Resources Commission (4 years)</b> |
| <input checked="" type="checkbox"/> Appearance Commission (3 years)  | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment (3 years)   |
| <input type="checkbox"/> Canine Review Board (3 years)               | <input type="checkbox"/> Recreation Commission (3 years)                           |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years)  | <input type="checkbox"/> Tree Board (3 years)                                      |
| <input type="checkbox"/> Graham Housing Authority (5 years)          |  |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

**lived in Alamance county 42 years  
own a historical home in Graham  
have done many renovations to old properties.  
I want to see Graham continue to grow.  
I live within 3 blocks of the court house and  
want to see improvements continue.  
I am very mechanically inclined**

# Employment

Employer/Company Name **Acucote**

Address **910 E Elm St.**

City, State, Zip **Graham, NC 27253**

## Job Title and Description of Responsibilities

**Coordinator - supervise technicians operate machinery that produces adhesive packaging. 23 years**

## Civic Involvement

Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.

**Never had the opportunity but would love to be a part of what is happening in Graham.**

Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253

Applications will be kept on file for 3 years

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MAY 28 2019  
CITY OF GRAHAM

4-15-19

# City of Graham Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/government/boards](http://www.cityofgraham.com/government/boards)

Name Thomas Foust  
Home Address 906 Hawford Road  
City, State, Zip Graham N.C. 27253  
Home Phone 336-227-8043

Email Address tomifoust@icloud.com  
Mailing Address 906 Hawford Rd  
City, State, Zip Graham N.C. 27253  
Alternate Phone 336-213-0808

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?  
 Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- Alamance County Library Committee (2 years)
- Alcohol Beverage Control (3 years)
- Appearance Commission (3 years)
- Canine Review Board (3 years)
- Historical Museum Advisory Board (3 years)
- Graham Housing Authority (5 years)
- Graham Sports Hall of Fame Committee (6 years)
- Historic Resources Commission (4 years)
- Planning Board/Board of Adjustment (3 years)
- Recreation Commission (3 years)
- Tree Board (3 years)

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

Be a part of Graham, Meet new people  
Make a positive affect on people, Learn new things  
Take on challenges, Have fun



## Employment

*Retired*

Employer/Company Name

Address

City, State, Zip

Job Title and Description of Responsibilities

## Civic Involvement

Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.

*None*

Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253

Applications will be kept on file for 3 years

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APR 15 2019  
CITY OF GRAHAM

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Symone Y. Moser Email Address: symoser@aol.com  
 Home Address: 408 Jones St. Mailing Address: 408 Jones St.  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
 Home Phone: 336-227-5001 Alternate Phone: 336-214-7357 mobile

Please list the board(s) and/or commissions on which you are currently serving:

Graham Housing Authority

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input type="checkbox"/> Alcohol Beverage Control Board      | <input type="checkbox"/> Historic Resources Commission      |
| <input type="checkbox"/> Appearance Commission               | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board                 | <input type="checkbox"/> Recreation Commission              |
| <input checked="" type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board                         |
| <input type="checkbox"/> Historical Museum Advisory Board    |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Self employed Independent Contractor  
 Employer address: Home address City, State, Zip: Graham, NC 27253

Job title and description of responsibilities:

Real Estate



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> History                 | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture                       | <input type="checkbox"/> Graphic Design                    | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research                | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development     | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development   | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning          | <input checked="" type="checkbox"/> Community Organizing   | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design                   | <input type="checkbox"/> Athletics/Sports                  | <input type="checkbox"/> Time Management                    |
| <input type="checkbox"/> Gardener/Arborist                  | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability            | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

*It is an honor to be a Commissioner on the Graham Housing Authority. Our Public Housing & Section 8 Housing Vouchers, and Disabled & Elderly Housing is second to none. Tom Rloyd & his staff always makes the Commissioners proud! Affordable housing is provided to so many in Alamance County through Graham Housing Authority.*

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Additional relevant information:

*Current Commissioner, Graham Housing Authority.*

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**JUN 26 2020**

**CITY OF GRAHAM**

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.



# City of Graham Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/city-hall/boards-and-commissions/](http://www.cityofgraham.com/city-hall/boards-and-commissions/)

Name Tony Bailey Email Address \_\_\_\_\_  
Home Address 1139 Challenge Drive Mailing Address SAME  
City, State, Zip Graham, NC 27253 City, State, Zip SAME  
Home Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?  
 Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- |  |  |
|--|--|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years)          |
| <input type="checkbox"/> Alcohol Beverage Control (3 years)          | <input type="checkbox"/> Historic Resources Commission (4 years)                 |
| <input type="checkbox"/> Appearance Commission (3 years)             | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment (3 years) |
| <input type="checkbox"/> Canine Review Board (3 years)               | <input type="checkbox"/> Recreation Commission (3 years)                         |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years)  | <input type="checkbox"/> Tree Board (3 years)                                    |
| <input type="checkbox"/> Graham Housing Authority (5 years)          |  |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

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JUN 01 2020  
CITY OF GRAHAM

## Employment

Employer/Company Name *AVERITT EXPRESS*

Address *10314 Chapel Hill Rd.*

City, State, Zip *Morrisville, N.C. 27560*

Job Title and Description of Responsibilities *Transportation Specialist*

## Civic Involvement

Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.

Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253

Applications will be kept on file for 3 years

Why do I wish to serve; to include my Civic Involvement.

I would be honored to serve on the Planning Board / Board of Adjustment. I would keep that which is working the same and aid in implementing some much needed adjustments in other areas.

I have served for over 35 years in managerial and leadership positions throughout my employment. As a Transportation Specialist, I have been responsible for leading community projects, to include fund raisers, as well as solely organizing baseball, basketball and golfing events. I strive to always stay ahead of what the customer wants and aim to efficiently provide.

I have donated blood to the American Red Cross for over 40 years. I am skillful in establishing corporate level sporting events with successful outcomes. I have proudly served on the Board of Cumberland County Boys and Girls Club.

**AVERITT**

**Tony Bailey**

Transportation Specialist

1.800.AVERITT • [averittexpress.com](http://averittexpress.com)

p 800.283.7488 f 919.460.6933

e [tbailey@averittexpress.com](mailto:tbailey@averittexpress.com)

Raleigh Service Center

10314 Chapel Hill Road, Morrisville, NC 27560





# VOLUNTEER BOARD & COMMISSION APPLICATION

The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Jeanette E. Beaudry Email Address: jbeaudry348@yahoo.com  
 Home Address: 308 East Harden St. Mailing Address: \_\_\_\_\_  
 City, State, Zip: Graham NC 27253 City, State, Zip: \_\_\_\_\_  
 Home Phone: 336-269-2902 Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

N/A

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |   |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input checked="" type="checkbox"/> Historic Resources Commission (2)             |
| <input type="checkbox"/> Appearance Commission            | <input checked="" type="checkbox"/> <b>Planning Board/Board of Adjustment (1)</b> |
| <input type="checkbox"/> Canine Review Board              | <input type="checkbox"/> Recreation Commission                                    |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board   |
| <input type="checkbox"/> Historical Museum Advisory Board |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Retired/ Part-time Town of Chapel Hill  
 Employer address: 100 East Rosemary City, State, Zip: Chapel Hill, NC

Job title and description of responsibilities:  

I am a Downtown Ambassador with the Town of Chapel Hill Police Department since 2012.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> History                 | <input type="checkbox"/> Legal                           | <input type="checkbox"/> Critical Thinking                  |
| <input checked="" type="checkbox"/> Architecture            | <input type="checkbox"/> Graphic Design                  | <input type="checkbox"/> Data Analysis                      |
| <input type="checkbox"/> Research                           | <input type="checkbox"/> Creativity                      | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development                | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning          | <input checked="" type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design                   | <input type="checkbox"/> Athletics/Sports                | <input type="checkbox"/> Time Management                    |
| <input type="checkbox"/> Gardener/Arborist                  | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input type="checkbox"/> Adaptability                       | <input type="checkbox"/> Interpersonal Skills            |   |

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JUL 07 2020

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

CITY OF GRAHAM

I love Graham and the history embodied in our downtown and Court Square. The architecture is exceptional and tells a story. It should be protected as it tells this story, provides shelter for uses today and the future.  
I have served on this committee in early 2000's and for 2 years now. I have learned much through our training and education by our city planners and guest speakers.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying? *speakers.*

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

For Office Use Only  
Date Received:

I was a tour guide for the "Lookups" tours in downtown and Court Square. I have also served as a director for Alamance Arts, Old Salem and the Graham Historical Museum's Advisory Board.

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

# City of Graham

## Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/city-hall/boards-and-commissions/](http://www.cityofgraham.com/city-hall/boards-and-commissions/)

**Name** Bobby Chin

**Email Address** b.chin.48@verizon.net

**Home Address** 2205 Waterside Circle, Apt 101

**Mailing Address** 2205 Waterside Circle, Apt 101

**City, State, Zip** Graham, NC 27253

**City, State, Zip** Graham, NC 27253

**Home Phone** 240-351-9026

**Alternate Phone**

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board or commission on which you are currently serving?

Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- |  |  |
|--|--|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years)          |
| <input type="checkbox"/> Alcohol Beverage Control (3 years)          | <input type="checkbox"/> Historic Resources Commission (4 years)                 |
| <input type="checkbox"/> Appearance Commission (3 years)             | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment (3 years) |
| <input type="checkbox"/> Canine Review Board (3 years)               | <input type="checkbox"/> Recreation Commission (3 years)                         |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years)  | <input type="checkbox"/> Tree Board (3 years)                                    |
| <input type="checkbox"/> Graham Housing Authority (5 years)          |  |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

I believe the future of Graham includes maintaining its history and character. During my Army and professional career, I have conducted cost benefit analyses, performed logistics studies, and executed transportation operations.

RECEIVED

MAY 26 2020

CITY OF GRAHAM



## **Employment**

**Employment/Company Name: Battelle Memorial Institute (1991-2014)**

**Address: 505 King Avenue**

**City, State, Zip: Columbus, OH 43201**

### **Job Title and Description of Responsibilities**

Senior Research Scientist/Senior Logistician - Served as an analyst on a variety of US Army program, such as developing a logistics forecast model that projected repair parts requirements for a deploying military unit; testing off-the-shelf technologies for logistics applications; performing cost analysis of logistics programs. Served as the project manager for a program to demonstrate to the Republic of China Air Force how to employ computer-aided-logistics in its aviation maintenance facility.

## **Civic Involvement**

**Please list the names of civic and voluntary organizations in which you currently hold membership and your position with that organization.**

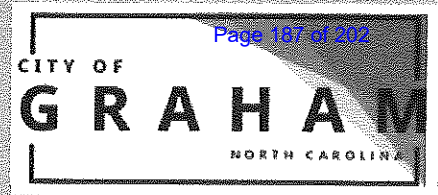
Alamance County Veterans (ALCOVETS) – member of the Board of Directors

First United Methodist Church – choir member

**Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 Main Street, or by mail to: ATTN: City Clerk P.O. Box 357, Graham, NC 27253.**

**Application will be kept on file for 3 years**

# VOLUNTEER BOARD & COMMISSION APPLICATION



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Name: Eric J Crissman Email Address: ejcrissman@gmail.com  
 Home Address: 208 Albright Avenue Mailing Address: 208 Albright Avenue  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
 Home Phone: 336-684-1324 Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Planning Board / Board of Adjustment

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input type="checkbox"/> Historic Resources Commission                   |
| <input type="checkbox"/> Appearance Commission            | <input checked="" type="checkbox"/> 1 Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board              | <input type="checkbox"/> Recreation Commission                           |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board                                      |
| <input type="checkbox"/> Historical Museum Advisory Board |  |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Retired  
 Employer address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:

Distribution Center Manager

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> History                 | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking                          |
| <input type="checkbox"/> Architecture                       | <input type="checkbox"/> Graphic Design                  | <input checked="" type="checkbox"/> Data Analysis                              |
| <input checked="" type="checkbox"/> Research                | <input checked="" type="checkbox"/> Creativity           | <input checked="" type="checkbox"/> Active-Listening                           |
| <input type="checkbox"/> Program Development                | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication                    |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach                                  |
| <input type="checkbox"/> Event Planning                     | <input type="checkbox"/> Community Organizing            | <input checked="" type="checkbox"/> Conflict Resolution                        |
| <input type="checkbox"/> Landscape Design                   | <input type="checkbox"/> Athletics/Sports                | <input type="checkbox"/> Time Management                                       |
| <input type="checkbox"/> Gardener/Arborist                  | <input checked="" type="checkbox"/> Problem Solving      | <input checked="" type="checkbox"/> Other: <u>Ethical &amp; Moral Aptitude</u> |
| <input checked="" type="checkbox"/> Adaptability            | <input checked="" type="checkbox"/> Interpersonal Skills |  |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I am currently serving on the Planning Board/B of A. In that position I actively engage in discussion with the applicants, concerned citizens and other board members. It is important for the board to remember that our decisions are about the future growth and livability of our city. We have to protect the current residents and their property while being progressive in allowing Graham to grow. Property owners also need protection to allow controlled development of vacant spaces.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

As a lifelong resident I have enjoyed watching and helping Graham continue to grow. I appreciate your consideration to reappoint me to this position on the Planning Board.  
Thank You,  
Eric Crissman

For Office Use Only  
Date Received:

RECEIVED  
JUL 07 2020  
CITY OF GRAHAM

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# City of Graham Volunteer Board and Commission Application



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**Name** Bobby Minor

**Email Address** minorbobby1@gmail.com

**Home Address** 315 Old Farm Drive

**Mailing Address** same

**City, State, Zip** Graham, NC 27253

**City, State, Zip**

**Home Phone** 336-675-8758

**Alternate Phone**

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?

Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- |  |  |
|--|--|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years)          |
| <input type="checkbox"/> Alcohol Beverage Control (3 years)          | <input type="checkbox"/> Historic Resources Commission (4 years)                 |
| <input type="checkbox"/> Appearance Commission (3 years)             | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment (3 years) |
| <input type="checkbox"/> Canine Review Board (3 years)               | <input type="checkbox"/> Recreation Commission (3 years)                         |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years)  | <input type="checkbox"/> Tree Board (3 years)                                    |
| <input type="checkbox"/> Graham Housing Authority (5 years)          |  |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

I have been a citizen of Graham for over 20 years, I have been involved in the cities' planning process and city council meetings as a resident a few times. I have always been intregued with governments and learning of the laws, ordinances, and processes.

My background is in quality management and learning the policies and procedures of operations.

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MAR 13 2020

CITY OF GRAHAM

# Employment

**Employer/Company Name** Carolina Biological Supply Company

**Address** 2700 York Road

**City, State, Zip** Burlington, NC 27215

## Job Title and Description of Responsibilities

Quality Assurance Manager-Logistics

Works in compliance with company safety policies, Monitors quality and service levels , Inspects and test components, Assist CPMI and Distance Learning Product Managers for approval porocess.

# Civic Involvement

**Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.**

N/A

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**Applications will be kept on file for 3 years**

# City of Graham Volunteer Board and Commission Application



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Name Mtende Roll Email Address rollmtende@gmail.com  
 Home Address 414 S Maple Street Mailing Address Same  
 City, State, Zip Graham NC 27253 City, State, Zip ←  
<sup>cell</sup> Home Phone 336 524 1701 Alternate Phone

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?  
 Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- Alamance County Library Committee (2 years)
- Alcohol Beverage Control (3 years)
- Appearance Commission (3 years)
- Canine Review Board (3 years)
- Historical Museum Advisory Board (3 years)
- Graham Housing Authority (5 years)
- Graham Sports Hall of Fame Committee (6 years)
- Historic Resources Commission (4 years)
- Planning Board/Board of Adjustment (3 years)
- Recreation Commission (3 years)
- Tree Board (3 years)

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

As a resident of Graham, I would love to see the City reach its potential and I would want to be a part of its success. I have been living in Graham for a few years and feel that it is about time I give back and serve on a larger scale



## Employment

Employer/Company Name Mathnasium  
 Address 3253 S Church Street  
 City, State, Zip Burlington NC 27215

### Job Title and Description of Responsibilities

Instructor  
 Individually teach students mathematical concepts for better understanding.  
 Evaluate and document students progress.

### Civic Involvement

Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.

- Volunteer clubs at Alamance Regional Medical Center
- Saxapahaw Social Justice Exchange Leader (SSJE)
- Alamance Racial Equity Alliance Leader (AREAA)

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Culture Mill  
1616 Jordan Drive  
Saxapahaw NC 27340

Event Space Manager  
 manage the space in terms of bookings, maintenance and services.  
 In Charge of Culture Mills Social Media (Instagram)

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JAN 16 2020

CITY OF GRAHAM

# City of Graham

## Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit [www.cityofgraham.com/government/boards](http://www.cityofgraham.com/government/boards)

**Name** Beverly Scurry

**Email Address** bns1029@gmail.com

**Home Address** 2040 Watercourse Circle Apt. 204

**Mailing Address** Same

**City, State, Zip** Graham, NC 27253

**City, State, Zip** Same

**Home Phone** 336-437-7006

**Alternate Phone** 919-245-2405

Do you live inside the city limits of Graham?  Yes  No

Are you applying for reappointment to a board of commission on which you are currently serving?

Yes  No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- |  |  |
|--|--|
| <input type="checkbox"/> Alamance County Library Committee (2 years)           | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years)          |
| <input type="checkbox"/> Alcohol Beverage Control (3 years)                    | <input type="checkbox"/> Historic Resources Commission (4 years)                 |
| <input checked="" type="checkbox"/> Appearance Commission (3 years)            | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment (3 years) |
| <input type="checkbox"/> Canine Review Board (3 years)                         | <input type="checkbox"/> Recreation Commission (3 years)                         |
| <input checked="" type="checkbox"/> Historical Museum Advisory Board (3 years) | <input checked="" type="checkbox"/> Tree Board (3 years)                         |
| <input checked="" type="checkbox"/> Graham Housing Authority (5 years)         |  |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

I was born and raised in Alamance County and returned in 2017. Upon returning, Now that I'm been back a while I want to get involved with community organizations and Board work. There are several community issues that need to be solved by diverse community members. I've worked in public health (local government) for many years and I understand how Boards operate. I have a history of participating on community councils and coalitions in my 10 years of public health work.

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JAN 30 2020

# Employment

**Employer/Company Name** Orange County Health Department

**Address** 300 W Tryon St.

**City, State, Zip** Hillsborough, NC 27278

## Job Title and Description of Responsibilities

As the Board of Health Strategic Plan Manager I'm responsible for leading the development of the BOH Strategic Plan; coordinating BOH subcommittees; implementing BOH Action Plans; coordinating educational session speakers for each BOH meeting; etc.

## Civic Involvement

**Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.**

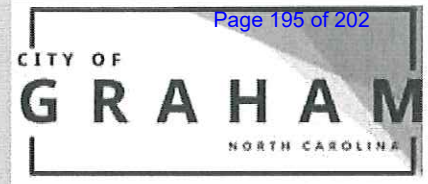
Alamance Racial Equity Alliance - Bylaws and Finance Committees member

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**Applications will be kept on file for 3 years**



# VOLUNTEER BOARD & COMMISSION APPLICATION



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Name: Chuck Talley Email Address: chucktalley21@hotmail.com  
 Home Address: 808 Sideview St Mailing Address: PO Box 872  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
 Home Phone: 336-516-7036 Alternate Phone: 336-229-4225

Please list the board(s) and/or commissions on which you are currently serving:

none

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input type="checkbox"/> 2 Historic Resources Commission                 |
| <input type="checkbox"/> Appearance Commission            | <input checked="" type="checkbox"/> 1 Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board              | <input type="checkbox"/> Recreation Commission                           |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board                                      |
| <input type="checkbox"/> Historical Museum Advisory Board |  |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Owner of EP Gates Construction & Realty  
 Employer address: PO Box 872 City, State, Zip: Graham, NC 27253

Job title and description of responsibilities:

General Contractor, 4th generation builder, company was formed in 1916 and we specialize in historic renovation. We are licensed plumbers, utility contractors and are very experienced in developing and subdividing property. I feel I could bring a level of expertise in my field to the board. I am very knowledgeable in land use and it is my understanding that most decisions on the board involve zoning. I love my community and want to serve for that reason.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- History
- Architecture
- Research
- Program Development
- Historical Preservation
- Event Planning
- Landscape Design
- Gardener/Arborist
- Adaptability
- Legal
- Graphic Design
- Creativity
- Marketing/Social Media
- Economic Development
- Community Organizing
- Athletics/Sports
- Problem Solving
- Interpersonal Skills
- Critical Thinking
- Data Analysis
- Active-Listening
- Effective Communication
- Education & Outreach
- Conflict Resolution
- Time Management
- Other: building & development exper

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I am very familiar with Graham and the zoning. I understand development and land use issues. I am a licensed general contractor and have worked for over 25 years renovating historic buildings in the downtown. Our company has renovated more than 30 spaces in the downtown and continue to do our best to make positive improvements. I have also recruited a number of businesses also to the downtown and local city limits. I have been in the industry for over 30 years.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes  No

Additional relevant information:

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CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.



CITY OF GRAHAM

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Brian Cutlip Email Address: wbcutlip@yahoo.com  
 Home Address: 1904 Broadway Dr Mailing Address: 1904 Broadway Dr  
 City, State, Zip: Graham NC 27253 City, State, Zip: Graham NC 27253  
 Home Phone: 336-226-7816 Alternate Phone: 336-260-1261

Please list the board(s) and/or commissions on which you are currently serving:

Recreation Commission

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |   |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input type="checkbox"/> Historic Resources Commission      |
| <input type="checkbox"/> Appearance Commission            | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board              | <input checked="" type="checkbox"/> Recreation Commission   |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board                         |
| <input type="checkbox"/> Historical Museum Advisory Board |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Diesel Equipment Co.

Employer address: 212-214 Atwell Ave City, State, Zip: Greensboro NC 27406

Job title and description of responsibilities:

Purchasing Mgr.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> History                        | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture                   | <input type="checkbox"/> Graphic Design                    | <input type="checkbox"/> Data Analysis                      |
| <input type="checkbox"/> Research                       | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation        | <input checked="" type="checkbox"/> Economic Development   | <input type="checkbox"/> Education & Outreach               |
| <input checked="" type="checkbox"/> Event Planning      | <input checked="" type="checkbox"/> Community Organizing   | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design               | <input checked="" type="checkbox"/> Athletics/Sports       | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist              | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability        | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Additional relevant information:

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# VOLUNTEER BOARD & COMMISSION APPLICATION



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Name: R Kent Davis Email Address: KEHTDAVIS2349@Gmail.com  
 Home Address: 1585 Riverview Dr Mailing Address: SAME  
 City, State, Zip: Graham NC 27253 City, State, Zip: \_\_\_\_\_  
 Home Phone: 336 260-3892 Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Rec.

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |   |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input type="checkbox"/> Historic Resources Commission      |
| <input type="checkbox"/> Appearance Commission            | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board              | <input checked="" type="checkbox"/> Recreation Commission   |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board                         |
| <input type="checkbox"/> Historical Museum Advisory Board |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: \_\_\_\_\_

Employer address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:

[Empty box for job title and description of responsibilities]



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- History
- Architecture
- Research
- Program Development
- Historical Preservation
- Event Planning
- Landscape Design
- Gardener/Arborist
- Adaptability
- Legal
- Graphic Design
- Creativity
- Marketing/Social Media
- Economic Development
- Community Organizing
- Athletics/Sports
- Problem Solving
- Interpersonal Skills
- Critical Thinking
- Data Analysis
- Active-Listening
- Effective Communication
- Education & Outreach
- Conflict Resolution
- Time Management
- Other: \_\_\_\_\_

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

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Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes
- No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes
- No

Additional relevant information:

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# VOLUNTEER BOARD & COMMISSION APPLICATION



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Name: Bonnie L. Hutchinson Email Address: livingspace@mac.com  
 Home Address: 213 N. Melville St. Mailing Address: same  
 City, State, Zip: Graham, NC 27253 City, State, Zip: \_\_\_\_\_  
 Home Phone: 336-260-6863 Alternate Phone: none

Please list the board(s) and/or commissions on which you are currently serving:

Tree Board

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |   |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input type="checkbox"/> Historic Resources Commission      |
| <input type="checkbox"/> Appearance Commission            | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board              | <input type="checkbox"/> Recreation Commission              |
| <input type="checkbox"/> Graham Housing Authority         | <input checked="" type="checkbox"/> 1 Tree Board            |
| <input type="checkbox"/> Historical Museum Advisory Board |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Self-employed landscape designer

Employer address: (see above) City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:

My work consists of a wide variety of individual and commercial landscapes. From 2011 to 2019 I worked part time with the City of Burlington designing their Downtown Planters which consisted of 100 street-side urban containers. In the last few years I have focused on native plant landscapes and wildlife-friendly landscapes. Care and knowledge of trees is integral to my work as a designer and gardener.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- History
- Architecture
- Research
- Program Development
- Historical Preservation
- Event Planning
- Landscape Design
- Gardener/Arborist
- Adaptability
- Legal
- Graphic Design
- Creativity
- Marketing/Social Media
- Economic Development
- Community Organizing
- Athletics/Sports
- Problem Solving
- Interpersonal Skills
- Critical Thinking
- Data Analysis
- Active-Listening
- Effective Communication
- Education & Outreach
- Conflict Resolution
- Time Management
- Other: \_\_\_\_\_

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

My knowledge and passion for trees, plants and landscape design will be an asset to the Tree Board in evaluating existing trees, providing design recommendations, or engaging in outreach and education to residents.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes  No

Additional relevant information:

I am a firm believer in the ability of trees to transform our individual and public landscapes in positive ways. Trees provide beauty, health, and economic benefits to our homes and businesses, especially when we make well-informed decisions about their selection and location. I would be honored to share my knowledge and time as a member of the Graham Tree Board.

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