

Graham City Council
 Virtual Meeting Agenda
 Tuesday, November 10, 2020 @ 6:00 P.M.



Meeting called to order by the Mayor
 Invocation

1. Consent Agenda:

- a. Approve Minutes – October 13, 2020 Regular Session (Virtual)
- b. Approve Tax Releases
- c. Petition for Voluntary Non-Contiguous Annexation for 70 (+/-) acres located on Sugar Ridge Road and Jimmie Kerr Road (GPIN 8893465385, 8893762882, 8893587021, 8893682433 & 8893585808) (AN2004):
 - i. Approve Resolution Directing Clerk to Investigate Sufficiency
 - ii. Approve Resolution Fixing Date of Public Hearing on Question of Annexation
- d. Petition for Voluntary Contiguous Annexation for 41.81 acres off Moore Street and Cheeks Lane (GPIN 8883359916, 8883367159 & 8883552739) (AN2006):
 - i. Approve Resolution Directing Clerk to Investigate Sufficiency
 - ii. Approve Resolution Fixing Date of Public Hearing on Question of Annexation
- e. Award Contract to Park Construction of NC and Approve Budget Ordinance for the Old Fields Outfall Construction Project
- f. Approve Amendment to Section 5 of the Traffic Schedule prohibiting parking on both sides of McAden Street from South Main Street to South Maple Street
- g. Approve Resolution Conveying to Chief Jeff Prichard His Badge and Service Sidearm
- h. Approve Resolution Establishing a Coronavirus Relief Fund
- i. Authorize the Police Chief to close necessary City streets, unless otherwise prohibited by the current Governor’s Executive Orders, for the 60th annual Graham Christmas Parade on Saturday, December 5, 2020

2. Old Business:

- a. Public Hearing: AN2005 Council Creek. Annexation Ordinance for Voluntary Contiguous Annexation for 34.441 acres located off Darrell Drive and Council Road (GPIN 8873608974)
- b. Public Hearing: CR2003 Cherry Creek. Application by Tony Tate for rezoning and initiation of zoning for 70 (+/-) acres off Sugar Ridge Road and Jimmie Kerr Road Cherry Creek (GPIN 8893465385, 8893762882, 8893587021, 8893682433 & 8893585808)
- c. S2004 Cherry Creek. Application by Tony Tate for subdivision for 70 (+/-) acres off Sugar Ridge Road and Jimmie Kerr Road

3. Recommendations from Planning Board:

- a. S2005 Council Creek. Application by Chuck Truby for subdivision for 34.441 acres off Council Road and Darrell Drive

4. Boards & Commissions Appointments:

- a. Appearance Commission 1 Vacancy Term Expires 2022

Zipporah Clark Baldwin	Sarah Kathryn Barham
Wayne Brewer	Tamara Kersey
Kaitlyn Moore	Bonnie Whitaker
- b. Historic Resources Commission 1 Vacancy Term Expires 2024

Zipporah Clark Baldwin	Jeanette Beaudry
Wayne Brewer	Matthew Haley
Kaitlyn Moore	Bonnie Whitaker
Troy Woodard	

5. Issues Not on Tonight’s Agenda (Public Comment Period)

How to Access the November 10, 2020 Virtual Meeting:

<https://us02web.zoom.us/j/87967064474?pwd=TWN4U1R3aFBXSUF6eW05RnZQS1JXdz09>

Passcode: 484257

Or iPhone one-tap:

US: +13126266799, 87967064474# or +16465588656, 87967064474#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782

Webinar ID: 879 6706 4474

International numbers available: <https://us02web.zoom.us/j/87967064474?pwd=TWN4U1R3aFBXSUF6eW05RnZQS1JXdz09>

**CITY OF GRAHAM
VIRTUAL SESSION
TUESDAY, OCTOBER 13, 2020
6:00 P.M.**

The City Council of the City of Graham met in virtual session at 6:00 p.m. on Tuesday, October 13, 2020, via livestreaming media.

Council Members Present:

Mayor Jerry Peterman
Mayor Pro Tem Chip Turner
Council Member Melody Wiggins
Council Member Jennifer Talley
Council Member Ricky Hall

Staff Present:

Frankie Maness, City Manager
Aaron Holland, Assistant City Manager
Darcy Sperry, City Clerk
Bryan Coleman, City Attorney
Nathan Page, Planning Director
Jeff Wilson, IT Systems Manager
Mary Faucette, Downtown Development Coordinator

Mayor Jerry Peterman called the meeting to order and presided at 6:00 p.m. Everyone stood to recite the Pledge of Allegiance.

Consent Agenda:

- a. *Approve Minutes – September 8, 2020 Regular Session (Virtual)*
- b. *Approve Tax Releases*

CITY OF GRAHAM RELEASE ACCOUNTS				
OCTOBER				
<u>ACCT #</u>	<u>YEAR</u>	<u>NAME</u>	<u>REASON FOR RELEASE</u>	<u>AMOUNT RELEASED</u>
663553	2020	BURGNER, HANS NEWTON	JET SKIS & BOAT NOT IN CITY LIMITS	261.76
627803	2020	WELCH, CHAD ORIN	DID NOT OWN BOAT JAN 1	4.55
692010	2020	QUINTERO, MARIELA	MOBILE HOME DOUBLE LISTED	14.56
114344	2020	PURE FLOW INC	VEHICLE DOUBLE LISTED	\$416.84
674787	2020	OWEN, JOHNSON LIFE ESTATE	QUALIFIED FOR HOMESTEAD EXEMPTION	\$284.16
693806	2020	LANGBEEN, JOYCE M	QUALIFIED FOR HOMESTEAD EXEMPTION	\$478.99
167531	2020	LAMBERT, BRODIE LEE SR	QUALIFIED FOR HOMESTEAD EXEMPTION	\$289.54

- c. *Approve Resolution Authorizing Conveyance of Surplus Gym Equipment to Alamance-Burlington School System Pursuant to G.S. 160A-274*

**RESOLUTION AUTHORIZING CONVEYANCE OF SURPLUS GYM EQUIPMENT
TO ALAMANCE-BURLINGTON SCHOOL SYSTEM PURSUANT TO G.S. 160A-274**

WHEREAS, the City of Graham has surplus gym equipment that it desires to dispose of; and

WHEREAS, North Carolina General Statute § 160A-274 authorizes a governmental unit in this state to exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property upon such terms and conditions as the governmental unit deems wise, with or without consideration; and

WHEREAS, the City of Graham has determined that it is in the best interest of the City to convey the surplus gym equipment to Alamance-Burlington School System, and deems it wise to do so for no consideration.

THEREFORE, THE GRAHAM CITY COUNCIL RESOLVES THAT:

1. The City of Graham hereby conveys to Alamance-Burlington School System the following personal property:
 - LK 540 Recumbent Bike; and
 - Precor Decline Bench; and
 - PCL Fixed Barbell Machine
2. The property herein described shall be conveyed for no consideration and with the condition that the equipment be inspected and repaired as necessary before use.
3. The City Manager, Finance Officer and City Clerk are authorized to execute all documents necessary to convey the property in the manner authorized by this Resolution.

Adopted this 13th day of October 2020.

- d. Petition for Voluntary Contiguous Annexation for 34.441 acres located off Darrell Drive and Council Road (GPIN 8873608974) (AN2005):*
- i. Approve Resolution Requesting City Clerk to Investigate Sufficiency*
 - ii. Approve Resolution Fixing Date of Public Hearing on Questions of Annexation*

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-31
FOR PROPERTY OFF COUNCIL AND DARRELL DRIVE (AN2005)**

WHEREAS, a petition requesting annexation of an area described in said petition was received on October 1, 2020, by the Graham City Council; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Graham deems it advisable to proceed in response to this request for annexation.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Graham:

That the City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City Council the result of her investigation.

RESOLUTION FIXING DATE OF NOVEMBER 10, 2020 FOR A PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO G.S. 160A-31 FOR A 34.441 ACRE LOT OFF COUNCIL AND DARRELL DRIVE (AN2005)

WHEREAS, a petition requesting annexation of the contiguous area described herein has been received; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Graham, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the City Hall, 201 S. Main Street, Graham, NC or **by teleconference at 6:00 pm on November 10, 2020.**

Section 2. The area proposed for annexation is described as follows:

ALL of that certain piece, parcel or tract of land lying and being in the City of Graham, Graham Township, Alamance County, North Carolina, and being more particularly described as follows:

BEGINNING at an existing stone, said stone also being on the southern property line of Peggy H. Kendrick.; N 71°43'08" E, 315.40 feet to an existing iron pipe; thence N 71°33'04" E, 355.94 feet to an existing iron pipe; thence S 39°16'48" E, 612.13 feet to an existing iron pipe; thence S 83°26'03" E, 93.54 feet to an existing iron pipe; thence S 28°51'18" E, 229.17 feet to an existing iron pipe; thence N 85°27'12" E, 29.05 feet to an existing iron pipe; thence S 28°22'50" W, 31.58 feet to an existing iron pipe; thence S 29°04'23" E, 84.43 feet to an existing iron pipe; thence S 17°49'38" E, 178.04 feet to an existing iron pipe; thence S 2°41'29" W, 168.81 feet to an existing iron pipe; thence N 67°26'46" E, 66.68 feet to an existing iron pipe point; thence S 51°50'38" E, 294.29 feet to an existing iron pipe; thence S 71°14'16" E, 307.11 feet to an existing iron pipe; thence S 12°47'28" E, 181.21 feet to an existing iron pipe; thence S 46°45'39" W, 551.25 feet to an existing iron pipe; thence S 45°17'09" W, 228.12 feet to an existing iron pipe on the northeastern right of way of Council Road; thence leaving the right of way N 36°48'42" W, 1,244.35 feet to an existing iron pipe; thence N 36°04'06" W, 1,094.46 feet to the point and place of BEGINNING containing 34.441 acres more or less.

Section 3. Notice of the public hearing shall be published once in The Alamance News, a newspaper having general circulation in the City of Graham, at least ten (10) days prior to the date of the public hearing.

Adopted this **the 13th day of October, 2020.**

Council Member Ricky Hall made a motion to approve the Consent Agenda, seconded by Mayor Pro Tem Chip Turner. Mayor Peterman polled the Council Members and all voted in favor of the motion.

Old Business/Recommendations from Planning Board:

a. **Public Hearing: Cherry Creek (GPIN 8893465385, 8893762882, 8893587021, 8893682433 & 8893585808)**

i. **AN2004 Cherry Creek. Annexation Ordinance for Voluntary Non-Contiguous Annexation for (+/-) acres located on Sugar Ridge Road and Jimmie Kerr Road**

Assistant City Manager Aaron Holland explained that the 70 +/- acre area being considered for annexation is noncontiguous.

While sewer is on the lot, the applicant anticipates extending municipal water service to the location. He added the annexation process has multiple steps. Following a public hearing, approval of an Annexation Ordinance is the final step for Council in the annexation process. Mr. Holland further added that the fiscal impact of the proposed development varies greatly depending upon the potential conditions approved by City Council. If the lot sizes are required to be no smaller than 12,000 square feet, as recommended by the Planning Board, they will cost more to serve than they will return in revenue, therefore would not support urban services. He stated that if the northern part of the neighborhood is five dwellings per acre or more and the southern portion of the neighborhood has larger lots, a revenue balance is possible. Mr. Holland advised that staff is recommending denial, as a portion of the subject property is within the North Carolina Commerce Park (NCCP), where the City and its partners have made a significant investment to support large scale development.

Council Member Jennifer Talley asked staff to provide Council Members with a copy of the model they use to determine what a favorable project is for the City versus what is not. She expressed concern that staff is recommending denial for this project, yet recommended approval for a similar project last month. Mr. Holland stated that this project differs because of the land located within the NCCP. Mayor Pro Tem Turner and Mayor Peterman asked staff about streets and density required to have the City break even, respectively. With no further discussion forthcoming, Mayor Peterman opened the Public Hearing.

The following individuals addressed this agenda item with Council Members via the livestream:

Mike Owens-3545 Dixon Rd. Durham	Tony Tate-5011 S. Park Dr. Durham
Andrew Cagle-1322 N. Jim Minor Rd. Graham	Stephanie Ward-2072 Jimmie Kerr Rd. Graham
Michael White-5500 Tillery Ln. Gastonia	Angela Willis-1408 N. Jim Minor Rd. Haw River

Throughout the Public Hearing, Council Members discussed this request with staff and project developers Mr. Owens and Mr. Tate. Planning Director Nathan Page informed Council that the City has received a proposed industrial project that may be a better fit for the City. Council Member Talley stated that she likes less density, even if it costs the City more money. She also expressed concern that staff did not disclose this information from the beginning. Council Member Melody Wiggins spoke on how sales tax is distributed throughout the County, how density affects City expenses/revenues, housing developments next to industrial sites. City Manager Frankie Maness referred to the fiscal impact included on the staff report. He stated that the staff recommendation is based on proximity and not cost. Following the discussion, Mayor Peterman closed the Public Hearing.

Mayor Peterman found it troubling that the developers had done all this work and staff still recommends denial. Mayor Pro Tem Turner agreed. Mayor Peterman reopened the Public Hearing to allow Mr. Tate to address Council once again. Mr. Tate stated that they have spent a lot of time and money on this project and asked Council to consider continuing this for one month, to allow for an alternative plan that will work for all parties.

Council Member Hall made a motion to allow Mr. Tate and his group to continue this, or table this to such time they are willing to bring it back, seconded by Council Member Wiggins. Mayor Peterman polled the Council Members and all voted in favor of the motion.

- ii. **CR2003 Cherry Creek. Application by Tony Tate for rezoning and initiation of zoning for 70 (+/-) acres off Sugar Ridge Road and Jimmie Kerr Road***
- b. **S2004 Cherry Creek. Application by Tony Tate for subdivision for 70 (+/-) acres off Sugar Ridge Road and Jimmie Kerr Road***

On the advice from Mr. Page, Mayor Peterman made a motion to table item 2 (a) (ii) and (b) pursuant to the same, seconded by Mayor Pro Tem Turner. Mayor Peterman polled the Council Members and all voted in favor of the motion.

City Attorney Bryan Coleman advised that since the Public Hearing for the annexation was closed, we might have to provide public notice again.

Requests & Petitions from Citizens:

- a. **Request by Sylvester Allen to close Sesquicentennial Park from 5:30 p.m. – 8:00 p.m. on Saturday, October 24, 2020 for a demonstration honoring Wyatt Outlaw***

Mayor Peterman advised that Mr. Allen had withdrawn his request at this time.

Boards & Commissions Appointments:

- a. **Historic Resources Commission – term expires 2021***

Mayor Peterman explained that each Council Member would be asked to choose the candidate they would like to see appointed and the candidate with the most votes would be who is appointed.

The following represents the votes cast by Council Members:

Council Member	Applicant
Mayor Peterman	Stephen West
Mayor Pro Tem Turner	Matthew Haley
Council Member Wiggins	Matthew Haley
Council Member Talley	Stephen West
Council Member Hall	Stephen West

Mayor Peterman asked Council Members for a vote for Matthew Haley. Ayes: Mayor Pro Tem Turner and Council Member Wiggins. Nays: Mayor Peterman, Council Member Talley and Council Member Hall. Mayor Peterman then asked for a vote for Stephen West. Ayes: Mayor Peterman, Council Member Talley and Council Member Hall. Nays: Mayor Pro Tem Turner and Council Member Wiggins. Mayor Peterman declared that Stephen West would fulfill the term expiring in 2021.

Issues Not on Tonight's Agenda (Public Comment Period):

Reverend Greg Drumwright of 4 Oliver Court Greensboro asked for Council approval for the closure of North Main Street to convene the I Am Change March to the Polls on October 31, 2020.

Following a discussion between Council Members, Mr. Drumright and staff, Mayor Peterman directed Mr. Drumwright to reach out to our Police Chief for guidance.

Mr. Maness mentioned the recent announcement by UPS of their commitment in bringing a \$250,000,000 investment and 450+ jobs to the community. He added that this is the largest economic development investment in the history of the County. He extended his appreciation to Council for their support, to staff that participated in the recruitment process and to the City of Mebane and Alamance County.

Council Member Wiggins thanked staff for their work on the UPS project. She also announced that Passion restaurant and a new florist located behind Shamrock Nutrition are now open, as well as announced that Beer Co. has changed their name to Little Brothers.

Mayor Pro Tem Turner thanked Mr. Maness and staff for their work on the UPS project.

Council Member Hall thanked staff for the work done with UPS. He also asked if there was an update to the concern for additional stops signs on Pomeroy Street. Mr. Holland advised that he had recently spoken to the Police Department and they are still looking into it.

Council Member Talley informed everyone that there is a big push on social media to promote first responders and she hoped that the City would share posts online.

At 7:39 p.m., Mayor Pro Tem Turner made a motion to adjourn, seconded by Council Member Hall. All voted in favor of the motion.

Darcy Sperry, City Clerk

CITY OF GRAHAM

RELEASE ACCOUNTS

NOVEMBER

<u>ACCT #</u>	<u>YEAR</u>	<u>NAME</u>	<u>REASON FOR RELEASE</u>	<u>AMOUNT RELEASED</u>
492074	2020	HAIR ARTE - GINGER B. RHOADS	BPP SUPPLIES VALUED INCORRECTLY	\$2.50
692155	2020	ANDERSON, DEBBIE M.	MOBILE HOME DOUBLE LISTED	\$28.39
1100099	2020	FRC, LLC	CORPORATE EXCESS - CORRECTED VALUE BY NC DEPT. OF REVENUE	\$25.29

TOTAL RELEASES ***\$56.18***

STAFF REPORT

SUBJECT:	ANNEXATION OF FIVE LOTS ON SUGAR RIDGE AND JIMMIE KERR ROAD
PREPARED BY:	NATHAN PAGE, PLANNING DIRECTOR

REQUESTED ACTION:

Approve the Resolution Fixing Date of December 8, 2020, for a Public Hearing on Question of Annexation Pursuant to G.S. 160A-58 for five lots off Sugar Ridge and Jimmie Kerr Road.

BACKGROUND/SUMMARY:

The 70+/- acre area being considered for annexation is noncontiguous. While sewer is on the lot, the applicant anticipates extending municipal water service to the location.

Approval of these resolutions does not finalize the annexation as Council is required to advertise and conduct a public hearing, followed by a vote on an annexation ordinance.

FISCAL IMPACT:

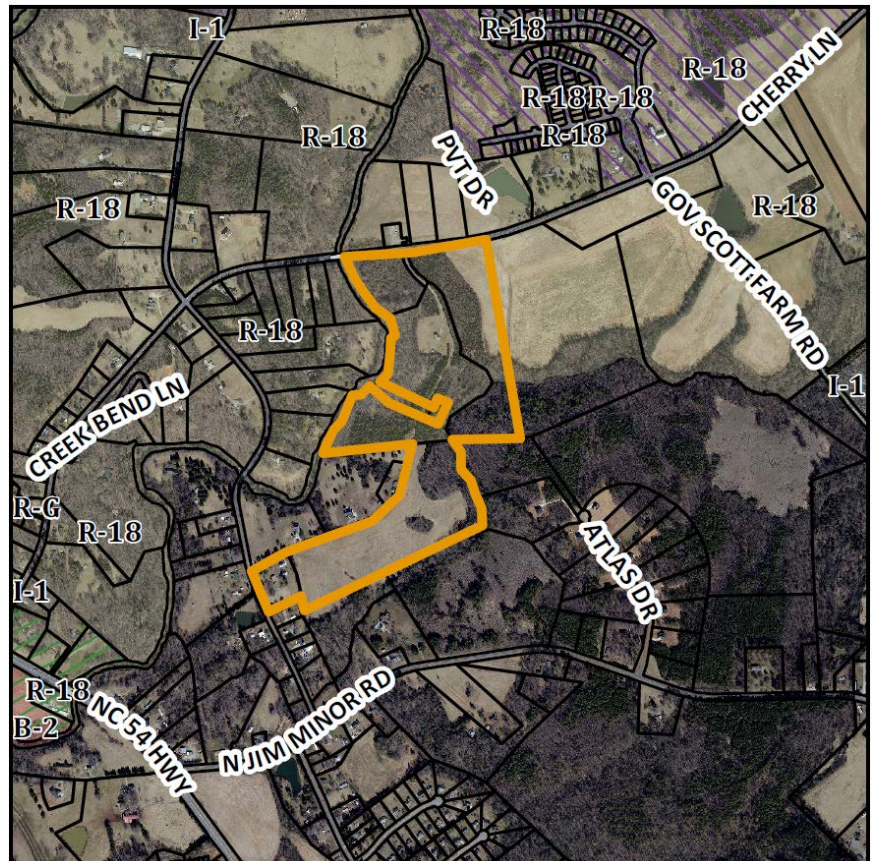
Because a portion of this lot is within the NCCP, it should be carefully considered by the City Council. Staff will develop the fiscal analysis for the public hearing.

STAFF RECOMMENDATION:

Approval.

SUGGESTED MOTION(S):

1. I move we approve the Resolution Directing the Clerk to Investigate a Petition Received Under G.S. 160A-58 for Five lots on Sugar Ridge and Jimmie Kerr Road.
2. I move we approve the Resolution Fixing Date of December 8, 2020, for a Public Hearing on Question of Annexation Pursuant to G.S. 160A-58 for a 70 (+/-) acre site on Jimmie Kerr Road and Sugar Ridge Road.



RESOLUTION FIXING DATE OF DECEMBER 8, 2020 FOR A PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO G.S. 160A-58 FOR A 70 ACRE LOT ON SUGAR RIDGE AND JIMMIE KERR ROADS (AN2004)

WHEREAS, a petition requesting annexation of the non-contiguous area described herein has been received; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Graham, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the City Hall, 201 S. Main Street, Graham, NC or by teleconference at 6:00 pm on December 8, 2020.

Section 2. The area proposed for annexation is described as follows:

Beginning at an existing railroad spike, said railroad spike having state plane coordinates (NAD 83 / NSRS 2011) of

N = 839,139.30' & E = 1,895,662.65' and being at a T-intersection on the southern right of way of Cherry Lane (S.R. 2123) and the centerline of Sugar Road; thence making the following calls:

Along the southern right of way of Cherry Lane, North 83°08'34" East, 399.98 feet to a pinched top existing iron pipe;

Thence, on a curve with a radius of 2848.41' and an arc length of 255.15 feet and having a chord bearing of North 80°42'47" East, 255.06 feet to an existing iron pipe;

Thence, leaving the southern right of way of Cherry Lane, South 9°40'08" East, 1,683.80 feet to an existing iron pipe;

Thence, South 88°51'32" West, 556.97 feet to a pinched top existing iron pipe;

Thence, South 87°25'33" West, 26.34 feet to a computed point on approximately the centerline of a creek;

Thence, following the approximate centerline of a creek and making the following calls:

-South 28°45'03" East, 134.31 feet to a computed point; thence,

-South 7°28'21" West, 108.13 feet to a computed point; thence,

-South 39°55'58" East, 230.69 feet to a computed point; thence,

-South 17°55'36" East, 87.61 feet to a computed point; thence,

-South 33°07'57" East, 81.17 feet to a computed point; thence,

-South 8°30'56" East, 130.25 feet to a computed point; thence,

-South 23°48'25" East, 84.14 feet to a computed point; thence,

-South 32°25'15" West, 97.79 feet to a computed point; thence,

-South 38°48'45" West, 55.60 feet to a computed point; thence,

-South 24°25'41" West, 130.25 feet to a computed point; thence,

-South 74°16'13" West, 99.46 feet to a computed point; thence,

-South 58°36'41" West, 53.64 feet to a computed point; thence,

-South 32°09'29" West, 37.30 feet to a computed point; thence,

-South 59°50'22" West, 66.08 feet to a computed point; thence,

-South 44°20'27" West, 48.12 feet to a computed point; thence,

-North 84°17'38" West, 44.79 feet to a computed point; thence,

-South 49°36'31" West, 53.73 feet to a computed point; thence,

-South 24°25'41" West, 130.25 feet to a computed point; thence,

Thence, leaving the approximate centerline of creek, North 32°40'57" West, 251.96 feet to an existing iron pipe;

Thence, South 60°08'43" West, 761.62 feet to an existing iron pipe;

Thence, North 8°47'07" West, 112.23 feet to an existing iron pipe;

Thence, South 67°56'49" West, 319.28 feet to a pike nail set in the centerline of Jimmie Kerr Road;

Thence, along the centerline of said road, North 23°06'44" West, 286.09 feet to a pike nail set;

Thence, North 15°52'35" West, 88.05 feet to a computed point;

Thence, leaving the centerline of Jimmie Kerr Road, North 64°18'53" East, 360.00 feet to a computed point;

Thence, North 25°39'26" West, 17.28 feet to an existing iron pipe;

Thence, North 70°52'15" East, 375.92 feet to an existing iron pipe;

Thence, North 70°52'15" East, 414.08 feet to an existing iron pipe;

Thence, North 46°02'32" East, 251.21 feet to an existing iron pipe;

Thence, North 18°44'26" East, 485.42 feet to the base of an existing iron pipe;

Thence, South 82°24'49" West, 828.00 feet to a computed point;

Thence, North 25°18'19" East, 585.00 feet to a point ;

Thence North 50°03'19" East, 185.00 feet to a point;

Thence North 65°06'41" East, 75.02 feet to a point;

Thence North 65°02'24" East, 34.98 feet to a point;

Thence North 28°20'19" East, 42.56 feet to a point;

Thence North 28°20'19" East, 64.67 feet to a point;

Thence North 28°20'19" East, 42.77 feet to a point;

Thence North 6°14'19" East, 29.06 feet to a point;

Thence North 6°14'19" East, 63.05 feet to a point;

Thence North 6°14'19" East, 109.21 feet to a point;

Thence North 6°14'19" East, 68.67 feet to a point;

Thence North 41°55'41" West, 41.32 feet to a point;

Thence North 41°55'41" West, 95.01 feet to a point;

Thence North 36°34'07" West, 154.86 feet to a point;

Thence North 35°02'59" West, 260.00 feet to a point;

Thence North 25°18'59" West, 144.29 feet to a poin;

Thence North 83°12'25" East, 49.96 feet to a point;

Thence North 83°11'08" East, 498.33 feet to the point and place of beginning containing 69.678 Acres more or less.

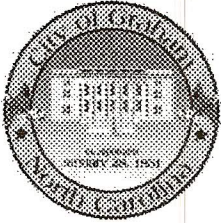
Section 3. Notice of the public hearing shall be published once in The Alamance News, a newspaper having general circulation in the City of Graham, at least ten (10) days prior to the date of the public hearing.

Adopted this the 10th day of November, 2020.

Gerald R. Peterman, Mayor

ATTEST:

Darcy L. Sperry, City Clerk



Petition for ANNEXATION

P.O. Drawer 357
 201 South Main Street
 Graham, NC 27253
 (336) 570-6705
 Fax (336) 570-6703
 www.cityofgraham.com

To the City Council of the City of Graham, NC:

1. We, the undersigned owners of real property, respectfully request that the area described in paragraph 2 below be annexed into the City of Graham.

If applicable as "income-based": We believe that this petition meets the requirements of G.S. 160A-31(b1).

If applicable as "distressed": We believe that this petition meets the requirements of G.S. 160A-31(j).

2. The area to be annexed is contiguous non-contiguous to the City of Graham and the boundaries of such territory are as follows:

General description of area to be annexed

21.619 acres between Cherry Lane and Jimmie Kerr Road

Attach the following:

Annexation Plat – 1 paper copy, 2 mylars and 1 pdf. In addition to standard plat information, also include tax map numbers of all parcels and total square miles and acreage of area to be annexed.

Metes and Bounds Description – 1 paper and 1 digital copy

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate yes below and attach proof.)

Name	Address	Vested rights?	Signature
Scott Associates-c/o Mike White	2042 Jimmie Kerr Road, Haw River, NC 27258	Yes	Scott Associates by: <i>[Signature]</i>

attach additional sheets if necessary...



Petition for ANNEXATION

P.O. Drawer 357
201 South Main Street
Graham, NC 27253
(336) 570-6705
Fax (336) 570-6703
www.cityofgraham.com

To the City Council of the City of Graham, NC:

1. We, the undersigned owners of real property, respectfully request that the area described in paragraph 2 below be annexed into the City of Graham.

If applicable as "income-based": We believe that this petition meets the requirements of G.S. 160A-31(b1).

If applicable as "distressed": We believe that this petition meets the requirements of G.S. 160A-31(j).

2. The area to be annexed is contiguous non-contiguous to the City of Graham and the boundaries of such territory are as follows:

General description of area to be annexed


3.16 acres between Cherry Lane and Jimmie Kerr Road

Attach the following:

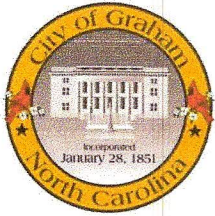
Annexation Plat – 1 paper copy, 2 mylars and 1 pdf. In addition to standard plat information, also include tax map numbers of all parcels and total square miles and acreage of area to be annexed.

Metes and Bounds Description – 1 paper and 1 digital copy

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate yes below and attach proof.)

Name	Address	Vested rights?	Signature
Robert Travis Mullen	2042 Jimmie Kerr Road, Haw River, NC 27258	Yes	

attach additional sheets if necessary...



Petition for ANNEXATION

P.O. Drawer 357
201 South Main Street
Graham, NC 27253
(336) 570-6705
Fax (336) 570-6703
www.cityofgraham.com

To the City Council of the City of Graham, NC:

1. We, the undersigned owners of real property, respectfully request that the area described in paragraph 2 below be annexed into the City of Graham.

If applicable as "income-based": We believe that this petition meets the requirements of G.S. 160A-31(b1).

If applicable as "distressed": We believe that this petition meets the requirements of G.S. 160A-31(j).

2. The area to be annexed is contiguous non-contiguous to the City of Graham and the boundaries of such territory are as follows:

General description of area to be annexed

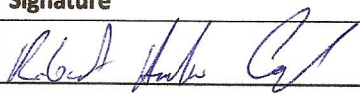
69.678 acres between Cherry Lane and Jimmie Kerr Road

Attach the following:

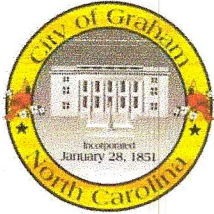
Annexation Plat – 1 paper copy, 2 mylars and 1 pdf. In addition to standard plat information, also include tax map numbers of all parcels and total square miles and acreage of area to be annexed.

Metes and Bounds Description – 1 paper and 1 digital copy

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate yes below and attach proof.)

Name	Address	Vested rights?	Signature
Robert Andrew Cagle	1322 N. Jim Manor Road Graham, NC 27258		

attach additional sheets if necessary...



Petition for ANNEXATION

P.O. Drawer 357
 201 South Main Street
 Graham, NC 27253
 (336) 570-6705
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To the City Council of the City of Graham, NC:

1. We, the undersigned owners of real property, respectfully request that the area described in paragraph 2 below be annexed into the City of Graham.

If applicable as "income-based": We believe that this petition meets the requirements of G.S. 160A-31(b1).

If applicable as "distressed": We believe that this petition meets the requirements of G.S. 160A-31(j).

2. The area to be annexed is contiguous non-contiguous to the City of Graham and the boundaries of such territory are as follows:

General description of area to be annexed

16.048 acres between Cherry Lane and Jimmie Kerr Road

Attach the following:

Annexation Plat – 1 paper copy, 2 mylars and 1 pdf. In addition to standard plat information, also include tax map numbers of all parcels and total square miles and acreage of area to be annexed.

Metes and Bounds Description – 1 paper and 1 digital copy

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate yes below and attach proof.)

Name	Address	Vested rights?	Signature
Mary Ella Scott	2680 S. Mebane St. Burlington, NC 27215		<i>Mary Ella Scott</i>
<i>yr</i>			

attach additional sheets if necessary...



Petition for ANNEXATION

P.O. Drawer 357
201 South Main Street
Graham, NC 27253
(336) 570-6705
Fax (336) 570-6703
www.cityofgraham.com

To the City Council of the City of Graham, NC:

1. We, the undersigned owners of real property, respectfully request that the area described in paragraph 2 below be annexed into the City of Graham.

- If applicable as "income-based"*: We believe that this petition meets the requirements of G.S. 160A-31(b1).
- If applicable as "distressed"*: We believe that this petition meets the requirements of G.S. 160A-31(j).

2. The area to be annexed is contiguous non-contiguous to the City of Graham and the boundaries of such territory are as follows:

General description of area to be annexed

5.233 acres between Cherry Lane and Jimmie Kerr Road

Attach the following:

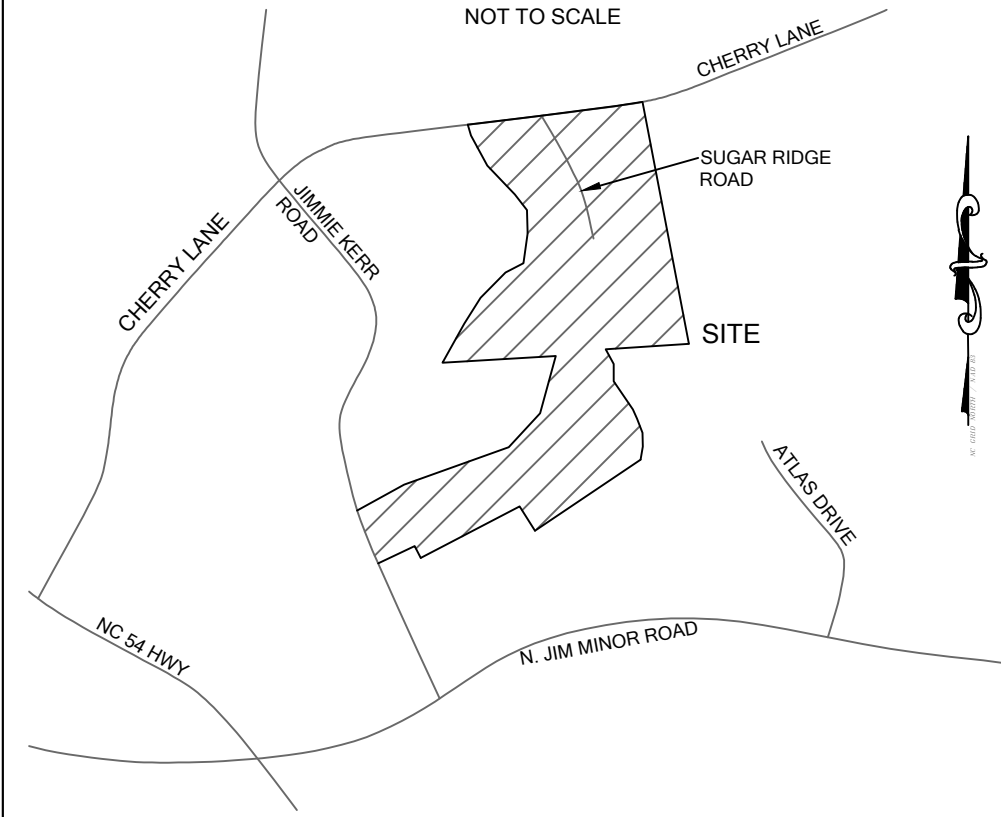
- Annexation Plat – 1 paper copy, 2 mylars and 1 pdf. In addition to standard plat information, also include tax map numbers of all parcels and total square miles and acreage of area to be annexed.
- Metes and Bounds Description – 1 paper and 1 digital copy

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate yes below and attach proof.)

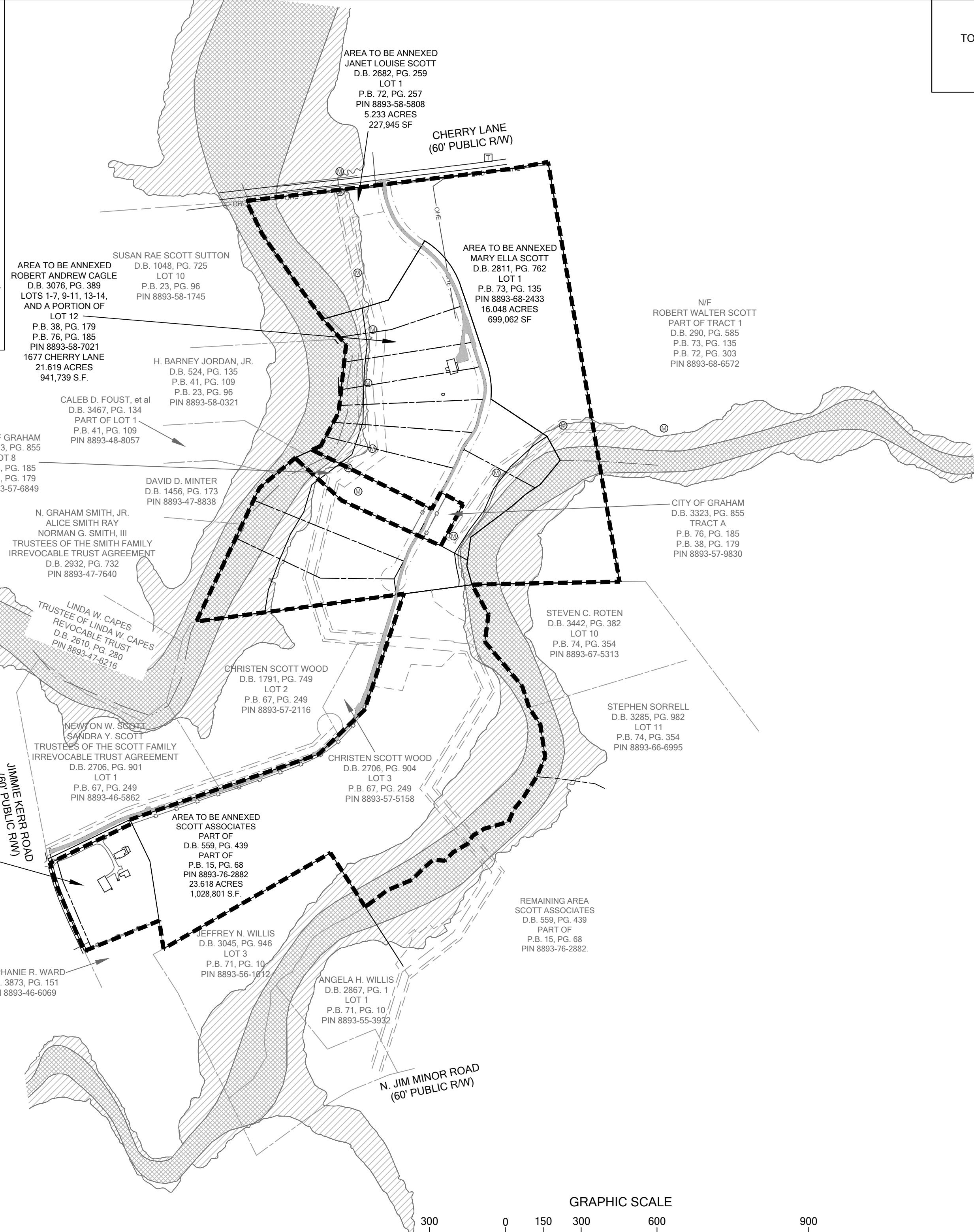
Name	Address	Vested rights?	Signature
Janet Louise Scott	2921 Lennox Road NE, Unit 205 Atlanta Georgia 30324		<i>Janet Louise Scott</i>

attach additional sheets if necessary...

VICINITY MAP
NOT TO SCALE



TOTAL AREA TO BE ANNEXED
69.678 ACRES



BATEMAN CIVIL SURVEY COMPANY
ENGINEERS • SURVEYORS • PLANNERS
2524 RELIANCE AVENUE, APEX, NC 27539
PHONE: (919) 577-1080 FAX: (919) 577-1081
INFO@BATEMANCIVILSURVEY.COM
NCBELS FIRM# C-2378



ANNEXATION PLAT

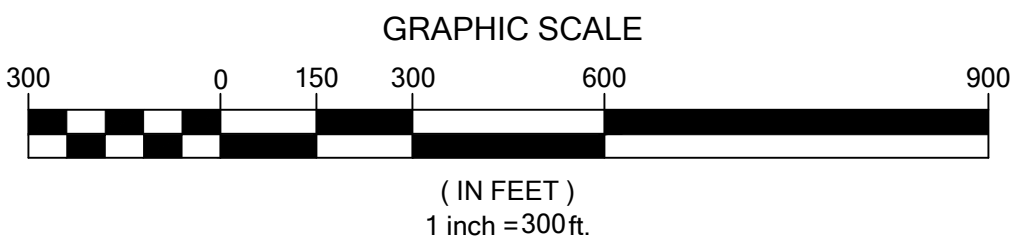
EXCLUSIVELY FOR: MERITAGE HOMES - RALEIGH
NC PIN - 8893-58-5808, 8893-68-2433, 8893-58-7021, 8893-57-6849
8893-57-9830, 8893-76-2882, 8893-46-5385
AS RECORDED IN D.B. 2682, PG. 259 - D.B. 2811, PG. 762 - D.B. 3076, PG. 389 - D.B. 3323, PG. 855 - D.B. 559, PG. 439 - D.B. 3321, PG. 257
HAW RIVER TOWNSHIP - ALAMANCE COUNTY - NORTH CAROLINA

I, STEVEN P. CARSON, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN REFERENCES SHOWN); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND AS SHOWN HERE ON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1: 10,000 + ; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS DAY OF _____, A.D., 2020.

I, FURTHER THAT IN ACCORDANCE WITH G.S. 47-30-F-11-C-1; CERTIFY THAT THE SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND OR ONE OR MORE EXISTING EASEMENTS AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET. FOR THE PURPOSES OF THIS SUBSECTION, AN "EXISTING PARCEL" OR "EXISTING EASEMENT" IS AN AREA OF LAND DESCRIBED IN A SINGLE, LEGAL DESCRIPTION OR LEGALLY RECORDED SUBDIVISION THAT HAS BEEN OR MAY BE LEGALLY CONVEYED TO A NEW OWNER BY DEED IN ITS EXISTING CONFIGURATION.

PRELIMINARY

STEVEN P. CARSON, PLS
NC LICENSE NO. 4752



REVISIONS	
1.	
2.	
3.	
4.	
5.	

DESIGNED BY:	BCSC
DRAWN BY:	SF
CHECKED BY:	SPC
SCALE:	1" = 300'
DATE:	07/24/2020
DRAWING #:	200282
SHEET 1 OF 3	

CERTIFICATE OF SUFFICIENCY
FOR 70 +/- ACRE AREA ON SUGAR RIDGE ROAD AND JIMMIE KERR ROAD
GPIN 8893465385, 8893762882, 8893587021, 8893682433 & 8893585808 (AN2004)

To the City Council of the City of Graham, North Carolina:

I, Darcy L. Sperry, City Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by an appointed representative of real property lying in the area described therein, in accordance with G.S. 160A-58.

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Graham, this the 10th day of November, 2020.



SEAL


Darcy L. Sperry, City Clerk

STAFF REPORT

SUBJECT:	ANNEXATION OF 41.81 +/- ACRES OFF MOORE STREET AND CHEEKS LANE
PREPARED BY:	NATHAN PAGE, PLANNING DIRECTOR

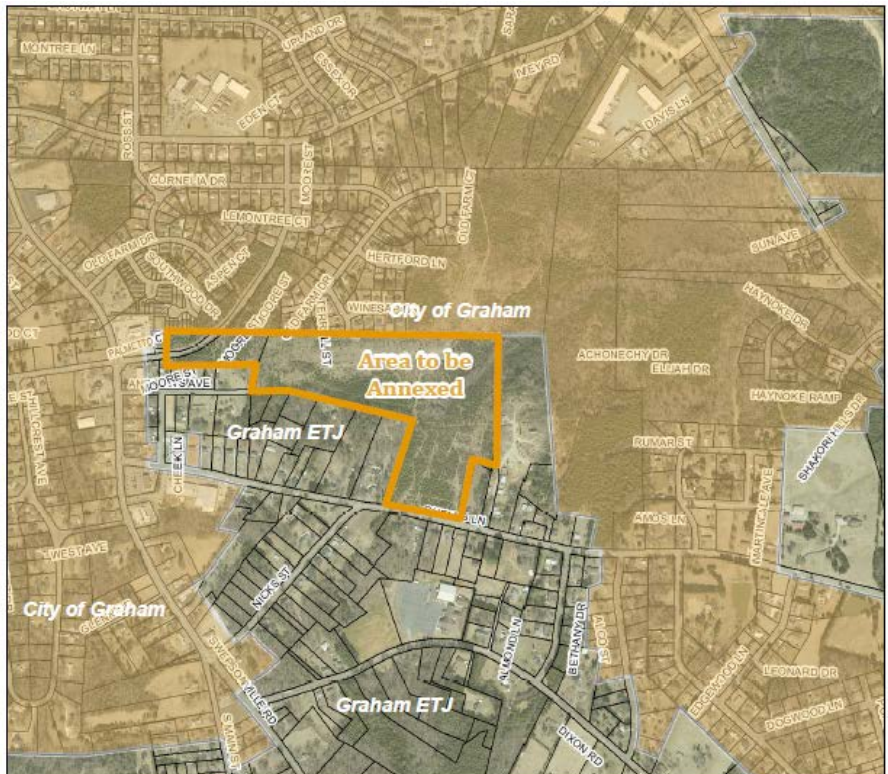
REQUESTED ACTION:

Approve the Resolution Fixing Date of **December 8, 2020**, for a Public Hearing on Question of Annexation Pursuant to G.S. 160A-31 for a 41.81 acre lot off Moore Street and Cheeks Lane.

BACKGROUND/SUMMARY:

The area being considered for annexation is contiguous along the North side. Water and Sewer lines are adjacent to this location, and the applicant wishes to tie onto the City's infrastructure.

Approval of this resolution does not finalize the annexation as Council is required to advertise and conduct a public hearing, followed by a vote on an annexation ordinance.



FISCAL IMPACT:

To be determined based upon proposed development pattern.

STAFF RECOMMENDATION:

Approval.

SUGGESTED MOTION(S):

1. I move we approve the Resolution Directing the Clerk to Investigate a Petition Received Under G.S. 160A-31 for a 41.81 acre lot off Moore Street and Cheeks Lane
2. I move we approve the Resolution Fixing Date of **December 8, 2020**, for a Public Hearing on Question of Annexation Pursuant to G.S. 160A-31 for a 41.81 acre lot off Moore Street and Cheeks Lane.

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-31
FOR PROPERTY OFF MOORE STREET AND CHEEKS LANE (AN2006)

WHEREAS, a petition requesting annexation of an area described in said petition was received on October 30, 2020, by the Graham City Council; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Graham deems it advisable to proceed in response to this request for annexation.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Graham:

That the City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City Council the result of her investigation.

Gerald R. Peterman, Mayor

ATTEST:

Darcy Sperry, City Clerk

RESOLUTION FIXING DATE OF DECEMBER 8, 2020 FOR A PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO G.S. 160A-31 FOR A 41.81 ACRE LOT OFF MOORE STREET AND CHEEKS LANE (AN2006)

WHEREAS, a petition requesting annexation of the contiguous area described herein has been received; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Graham, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the City Hall, 201 S. Main Street, Graham, NC or **by teleconference at 6:00 pm on December 8, 2020.**

Section 2. The area proposed for annexation is described as follows:

ALL of that certain piece, parcel or tract of land lying and being in the City of Graham, Graham Township, Alamance County, North Carolina, and being more particularly described as follows:

All that certain parcel of land, situated in Graham Township, Alamance County, North Carolina, being on the lands of Glenn E Patterson Trustee & Edward Jones Trust Co as described in Deed Book 398 at Page 51 and Deed Book 1869 at Page 260, Durham County Records, and being more particularly described as follows:

Beginning at an Existing Iron Pipe Found on the North Eastern Corner of PID# 144808 as shown in Plat

Created by Bateman Civil Survey Company dated 10/28/2020 Entitled " Annexation Plat for the City of Graham PID: 144337, PID: 144439, PID: 144808" having State Plane Coordinates N:836302.52, E:1885975.44; thence S00°58'18"W , 650.56' to an Iron Pipe; thence S10°39'28"W, 383.87' to a Spindle; thence N49°56'27"W, 39.13' to an Iron Pipe; thence N62°20'26"W, 112.80' to an Iron Pipe; thence S14°29'34"W, 526.50' to an Iron Pipe on the Northern Right of Way of Cheeks Lane (SR-2111); thence N76°31'05"W, 602.54' to an Iron Pipe on the Northern Right of Way of Cheeks Lane (SR-2111); thence N18°24'45"E, 720.30' to a Rock; thence N79°27'06"W, 69.72' to an Iron Pipe; thence N79°43'32"W , 168.79' to an Iron Rebar; thence N79°32'59"W, 205.65' to an Iron Pipe; thence N76°01'40"W, 291.12' to an Iron Rebar; thence N70°18'58"W, 175.08' to an Iron Pipe; thence S88°59'55"W, 354.86' to an Iron Pipe; thence S88°20'08"W, 283.88' to an Iron Pipe; thence N04°05'25"E, 199.98' to an Iron Pipe; thence N89°38'13"W, 385.66' to an Iron Pipe; thence N00°36'33"E, 56.14' to an Iron Pipe on the Southern Right of Way of E. Moore Street (SR-2433); thence N00°36'33"E, 60.63' to an Iron Pipe on the Northern Right of Way of E. Moore Street (SR-2433); thence N00°36'33"E, 148.25' to an Iron Pipe; thence S89°27'12"E, 321.13' to an Iron Pipe on the Northern Right of Way of E. Moore Street (SR-2433); thence S89°27'12"E, 96.12' to an Iron Pipe on the Southern Right of Way of E. Moore Street (SR-2433); thence S89°27'12"E, 347.97' to an Iron Pipe; thence S89°23'39"E, 1,089.13' to an Iron Pipe; thence S89°27'09"E, 737.70' to an Iron Pipe; said Iron Pipe being the Point of Beginning. Said Annexation contains 1,821,407 square feet, 41.81 Acres & 0.06 Square Miles more or less.

Section 3. Notice of the public hearing shall be published once in The Alamance News, a newspaper having general circulation in the City of Graham, at least ten (10) days prior to the date of the public hearing.

Adopted this **the 10th day of November**, 2020.

Gerald R. Peterman, Mayor

ATTEST:

Darcy L. Sperry, City Clerk



Petition for ANNEXATION

P.O. Drawer 357
 201 South Main Street
 Graham, NC 27253
 (336) 570-6705
 Fax (336) 570-6703
 www.cityofgraham.com

To the City Council of the City of Graham, NC:

1. We, the undersigned owners of real property, respectfully request that the area described in paragraph 2 below be annexed into the City of Graham.

If applicable as "income-based": We believe that this petition meets the requirements of G.S. 160A-31(b1).

If applicable as "distressed": We believe that this petition meets the requirements of G.S. 160A-31(j).

2. The area to be annexed is contiguous non-contiguous to the City of Graham and the boundaries of such territory are as follows:

General description of area to be annexed

41.81 acres of land adjacent to the Stillhouse Farm LLC property. PIN # 144377, 144439, 144808

Attach the following:

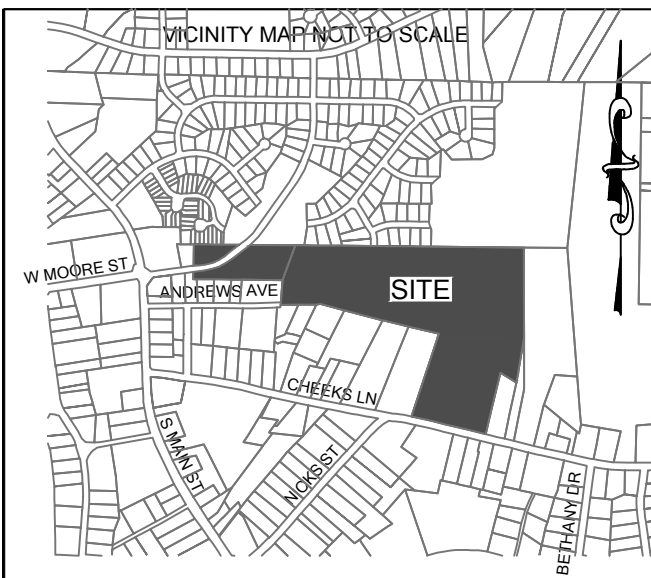
Annexation Plat – 1 paper copy, 2 mylars and 1 pdf. In addition to standard plat information, also include tax map numbers of all parcels and total square miles and acreage of area to be annexed.

Metes and Bounds Description – 1 paper and 1 digital copy

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate yes below and attach proof.)

Name	Address	Vested rights?	Signature
Glenn Patterson	1910 Maple Avenue Burlington NC 27215	yes	

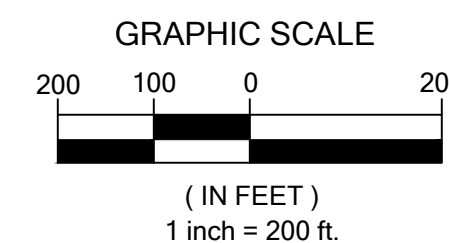
attach additional sheets if necessary...



NOTES:

1. This survey was prepared by Bateman Civil Survey Co., under the supervision of Jeffrey W. Baker, PLS.
2. This plan has been prepared for layout and permitting purposes only.
3. Property lines shown were taken from existing field evidence, existing deeds and/or plats of public record, and information supplied to the surveyor by the client.
4. All distances are horizontal ground distances and all bearings are based from NAD 83' unless otherwise shown.
5. No investigation into the existence of jurisdictional wetlands or riparian buffers performed by this firm.
6. Surveyor has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence or any other facts that an accurate and current title search may disclose.
7. No Grid Monuments found within 2000'.
8. All lots are served by Public Water and Public Sewer.

ADJOINING LOT INFORMATION				
PARCEL	OWNER	PARCEL ID#	DEED	PLAT
A	SOUTHWOOD HOMEOWNERS ASSOCIATION INC	144436	DB 2725 PG 832	PB 71 PG 81
B	WATKINS VANESSA	144430	DB 3745 PG 985	PB 71 PG 81
C	PERRY MARJORIE M	144431	DB 3930 PG 831	PB 71 PG 81
D	MCKAMEY BONNIE B	144429	DB 2537 PG 237	PB 71 PG 81
E	MOORE WILMA LEE LIFE ESTATE AKA WILMA MOORE	144421	DB 2934 PG 664	PB 71 PG 5
F	WILLIAMS KATHY L	144420	DB 2722 PG 264	PB 71 PG 5
G	ADAMS TAMARA K	144419	DB 3711 PG 153	PB 71 PG 5
H	VANDEROUDEMEULEN KRISTEN J	144406	DB 2617 PG 710	PB 71 PG 5



LEGEND

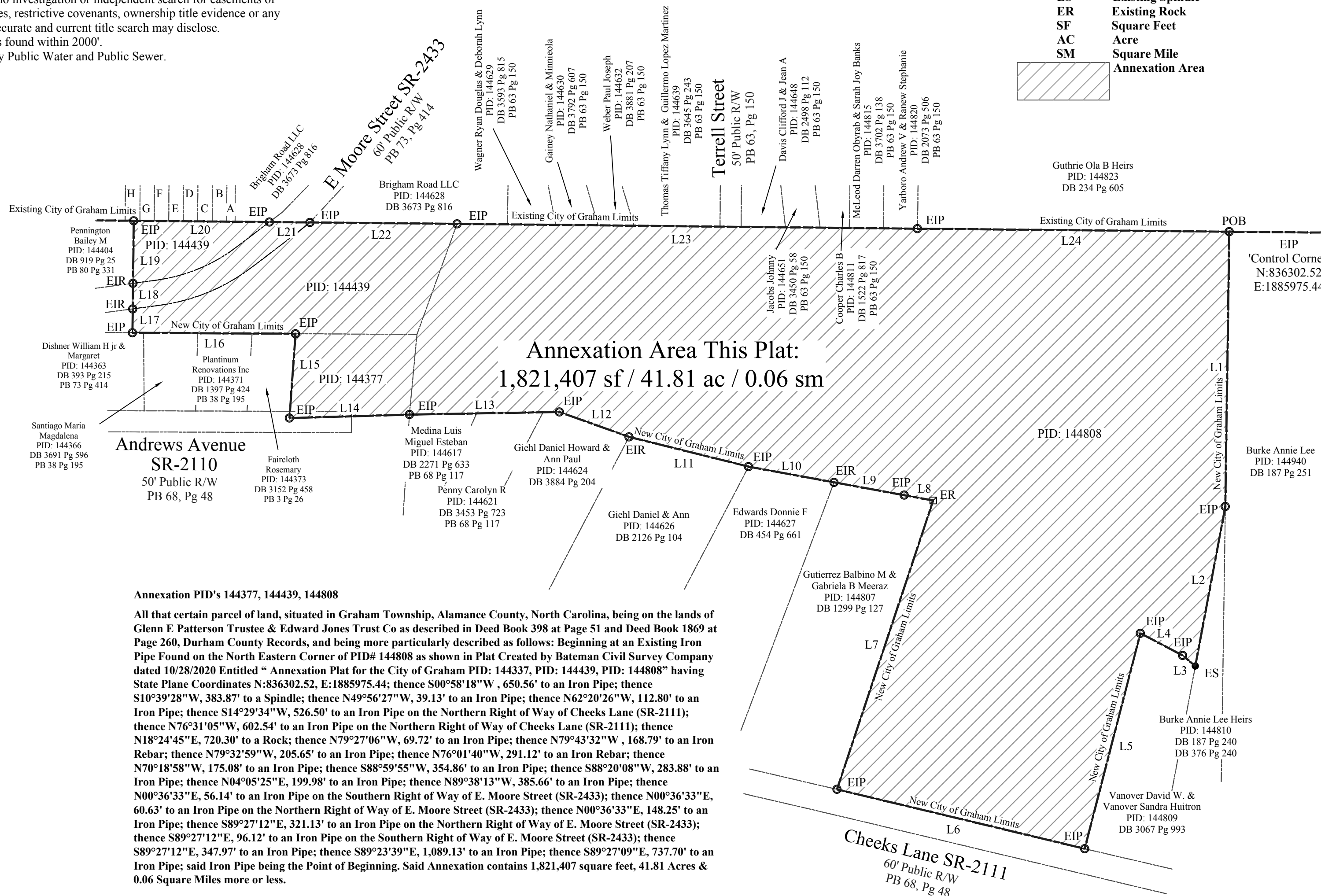
- Spindle Found
- Iron Pipe/Rebar Found
- ⊗ Iron Pipe/Rebar Set
- ⊠ Computed Point
- ⊞ Rock Found
- Boundary Line
- - - Existing Property-R/W Line
- - - Existing City Limits
- - - New City Limits
- EIP Existing Iron Pipe
- EIR Existing Iron Rebar
- ES Existing Spindle
- ER Existing Rock
- SF Square Feet
- AC Acre
- SM Square Mile
- ▨ Annexation Area

PETITIONER / OWNER
 PIN# 8883359916, PID# 144377
 Glenn E Patterson Trustee & Edward Jones Trust Co
 Deed Book 1869, Page 260
 Plat Book 68, Page 48

Class of Survey: J
 Positional Accuracy: 0.06'
 Date of Survey: August, 2020
 Datum/Epoch: NAD83/NSRS2011
 Geoid Model: 18
 Combined Grid Factors: 0.999949109
 Units: US Survey Feet

PETITIONER / OWNER
 PIN# 8883367159, PID# 144439
 Glenn E Patterson Trustee & Edward Jones Trust Co
 Deed Book 1869, Page 260
 Plat Book 68, Page 48

PETITIONER / OWNER
 PIN# 8883552739, REID# 144808
 Glenn E Patterson Trustee & Edward Jones Trust Co
 Deed Book 398, Page 51
 Plat Book 68, Page 48



Line Table		
Line #	Length	Direction
L1	650.56	S00°50'18"W
L2	383.87	S10°39'28"W
L3	39.13	N49°56'27"W
L4	112.80	N62°20'26"W
L5	526.50	S14°29'34"W
L6	602.54	N76°31'05"W
L7	720.30	N18°24'45"E
L8	69.72	N79°27'06"W
L9	168.79	N79°43'32"W
L10	205.65	N79°32'59"W
L11	291.12	N76°01'40"W
L12	175.08	N70°18'58"W

Line Table		
Line #	Length	Direction
L13	354.86	S88°59'55"W
L14	283.88	S88°20'08"W
L15	199.98	N04°05'25"E
L16	385.66	N89°38'13"W
L17	56.14	N00°36'33"E
L18	60.63	N00°36'33"E
L19	148.25	N00°36'33"E
L20	321.13	S89°27'12"E
L21	96.12	S89°27'12"E
L22	347.97	S89°27'12"E
L23	1089.13	S89°23'39"E
L24	737.70	S89°27'09"E

Annexation PID's 144377, 144439, 144808

All that certain parcel of land, situated in Graham Township, Alamance County, North Carolina, being on the lands of Glenn E Patterson Trustee & Edward Jones Trust Co as described in Deed Book 398 at Page 51 and Deed Book 1869 at Page 260, Durham County Records, and being more particularly described as follows: Beginning at an Existing Iron Pipe Found on the North Eastern Corner of PID# 144808 as shown in Plat Created by Bateman Civil Survey Company dated 10/28/2020 Entitled "Annexation Plat for the City of Graham PID: 144377, PID: 144439, PID: 144808" having State Plane Coordinates N:836302.52, E:1885975.44; thence S00°58'18"W, 650.56' to an Iron Pipe; thence S10°39'28"W, 383.87' to a Spindle; thence N49°56'27"W, 39.13' to an Iron Pipe; thence N62°20'26"W, 112.80' to an Iron Pipe; thence S14°29'34"W, 526.50' to an Iron Pipe on the Northern Right of Way of Cheeks Lane (SR-2111); thence N76°31'05"W, 602.54' to an Iron Pipe on the Northern Right of Way of Cheeks Lane (SR-2111); thence N18°24'45"E, 720.30' to a Rock; thence N79°27'06"W, 69.72' to an Iron Pipe; thence N79°43'32"W, 168.79' to an Iron Rebar; thence N79°32'59"W, 205.65' to an Iron Pipe; thence N76°01'40"W, 291.12' to an Iron Rebar; thence N70°18'58"W, 175.08' to an Iron Pipe; thence S88°59'55"W, 354.86' to an Iron Pipe; thence S88°20'08"W, 283.88' to an Iron Pipe; thence N04°05'25"E, 199.98' to an Iron Pipe; thence N89°38'13"W, 385.66' to an Iron Pipe; thence N00°36'33"E, 56.14' to an Iron Pipe on the Southern Right of Way of E. Moore Street (SR-2433); thence N00°36'33"E, 60.63' to an Iron Pipe on the Northern Right of Way of E. Moore Street (SR-2433); thence N00°36'33"E, 148.25' to an Iron Pipe; thence S89°27'12"E, 321.13' to an Iron Pipe on the Northern Right of Way of E. Moore Street (SR-2433); thence S89°27'12"E, 96.12' to an Iron Pipe on the Southern Right of Way of E. Moore Street (SR-2433); thence S89°27'12"E, 347.97' to an Iron Pipe; thence S89°23'39"E, 1,089.13' to an Iron Pipe; thence S89°27'09"E, 737.70' to an Iron Pipe; said Iron Pipe being the Point of Beginning. Said Annexation contains 1,821,407 square feet, 41.81 Acres & 0.06 Square Miles more or less.

"I, Jeffrey W. Baker, certify that this plat was drawn under my supervision from an actual survey made under my supervision (Book 12130, Page 2447, Book 12130, Page 2441, Book 9062, Page 1552, Book 14197, Page 2522, Book 17886, Pg 2614, Book 16147, Pg 705); that the boundaries not surveyed are clearly indicated as drawn from information found in Book 2020, page 848, Book 2014, Page 1477; that the ratio of precision or positional accuracy as calculated is 1:10000+; that this plat was prepared in accordance with G.S. 170-30 as amended; witness my original signature, license number and seal this 14th day of October, A.D. 2020."

PRELIMINARY
 Professional Land Surveyor
 License Number-4412

I, Jeffrey W. Baker, Professional Land Surveyor No. 4412 certify to one or more of the following as indicated:
 j. The provisions of this section shall not apply to boundary plats of State Lines, County Lines, areas Annexed by Municipalities, nor to Plats of Municipal Boundaries, whether or not required by law to be recorded.

Jeffrey W. Baker, PLS L-4412

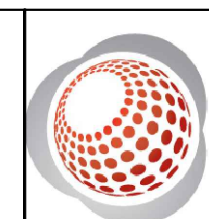
City of Graham Certification
 Approved by the Graham City Council on the _____ Day of _____ 2020.
 Provided that the Plat be Recorded within (60) Days of Final Approval.

Mayor: _____ Date: _____

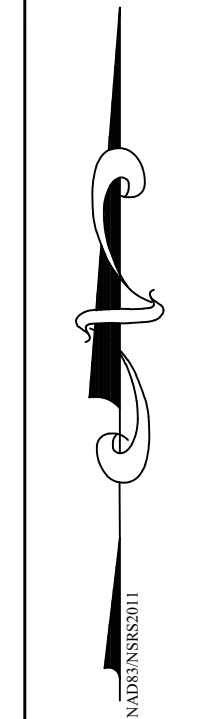
State of North Carolina
 County of Alamance

I, _____, Review Officer of Alamance County, certify that this map or plat to which this certification is affixed meets all statutory requirements for recording for which the review officer has responsibility as provided by law.

Review Officer _____ Date _____



Bateman Civil Survey Company
 Engineers • Surveyors • Planners
 2524 Reliance Ave., Apex, NC 27539
 Phone: 919.577.1080 Fax: 919.577.1081
 NCBELS FIRM NO. C-2378



FINAL PLAT for CORPORATE LIMITS EXTENSION CITY OF GRAHAM
 PID: 144377, PID: 144439, PID: 144808
 GRAHAM, NC, ALAMANCE COUNTY, GRAHAM TOWNSHIP

Designed By: N/A
 Drawn By: JCH
 Checked By: JWB
 Scale: 1"=200'
 Date: 10/28/2020
 Project #: 200398

Sheet
 1 OF 1

CERTIFICATE OF SUFFICIENCY
FOR 41.81 +/- ACRES LOCATED OFF MOORE STREET AND CHEEKS LANE
GPIN# 8883359916, 8883367159 & 8883552739 (AN2006)

To the City Council of the City of Graham, North Carolina:

I, Darcy L. Sperry, City Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by an appointed representative of real property lying in the area described therein, in accordance with G.S. 160A-31.

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Graham, this the 10th day of November, 2020.





Darcy L. Sperry, City Clerk

STAFF REPORT

SUBJECT:	AWARD CONTRACT AND APPROVE PROJECT BUDGET FOR OLD FIELDS OUTFALL
PREPARED BY:	AARON HOLLAND, ASSISTANT CITY MANAGER

REQUESTED ACTION:

Award contract for Old Fields Outfall project to Park Construction and approve a project budget ordinance to appropriate funds for the Old Fields Outfall project.

BACKGROUND/SUMMARY:

The Old Fields Subdivision along Cherry Lane has an approved development plan that includes 755 dwelling units and various pods for nonresidential uses. To date, less than 50 of the dwelling units are constructed and further development is restricted due to the lack of collection system capacity. Current development within Old Fields is served by a small lift station that was originally permitted as a temporary solution for the initial phases of development only.

The City Council approved a resolution on August 7th, 2018 authorizing the City Manager to enter into a development agreement with KG Plaza, LLC (Developer) for the construction of a portion of the Back Creek Sewer Outfall. The agreement specifies that the Developer would be responsible for \$800,000 of the Phase I costs, and the City would be responsible for the balance. The City also intends to eliminate the City's Back Creek No. 1 sanitary lift station by extending the outfall in Phase II.

The City received five (5) bids for the project ranging from \$2,487,359 to \$4,635,380 for both phases including an Alternate I bid amount. All bids complied with the bidding requirements and Park Construction of NC, Inc. submitted the lowest responsive base bid in the amount of \$2,487,359.

FISCAL IMPACT:

The total estimated cost including 12% contingencies for Phase I, II, and the Alternate I Bid amount is \$2,955,000. Considering the \$800,000 from the Developer and an additional \$800,000 from the Water and Sewer Capital Reserve Fund, the City is anticipated to expend \$1,355,000 from Fund Balance.

STAFF RECOMMENDATION:

Approval. The construction of the outfall would afford additional development east of Back Creek and would also afford other lift stations capacity relief by diverting flow to the Cherry Lane Regional Pump Station. This project is one of three approved by the City Council as part of the Water and Sewer Capital Reserve Fund.

SUGGESTED MOTION(S):

I move we approve awarding the contract to Park Construction of NC, Inc. for the Old Fields Outfall construction project and approve the project budget ordinance for the Old Fields Outfall.

CAPITAL PROJECT ORDINANCE OLD FIELDS OUTFALL

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The Project authorized is Old Fields Outfall.

Section 2. The officials of the City of Graham are hereby directed to proceed with this project within the terms of the project. Staff is authorized to execute change orders within the budget ordinance.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

Proceeds from Retained Earnings	\$1,355,000
Proceeds from KG Plaza, LLC Agreement	\$800,000
Proceeds from Water/Sewer Capital Reserve	\$800,000
TOTAL	2,955,000

Section 4. The following amounts are appropriated for this project:

Professional Services	\$150,000
Easements	20,000
Phase 1 Construction	\$1,585,000
Phase 2 Construction	\$1,200,000
TOTAL	2,955,000

Section 5. The Finance Director shall report on the financial status of this project as directed by the City Council and will inform the Council of any unusual occurrences.

Section 6. Copies of this project ordinance shall be made available to the City Manager and the Finance Director for direction in carrying out this project.

Section 7. That this project is the outfall bypass option included in the “Pump Station Upgrades” capital project found within the Resolution Establishing a Water and Sewer Capital Reserve Fund.

Section 8. This ordinance shall take effect upon passage.

This the 10th day of November, 2020.

Jerry Peterman - Mayor

ATTEST:

 Darcy Sperry, City Clerk

Contractor	Total Bid Phase I	Total Bid Phase II	Alternate I Bid Amount
North American Pipeline Inc.	\$2,038,104	\$1,686,965	\$41,400
Dellinger	\$2,061,250	\$1,411,175	\$10,000
Yates Construction	\$2,509,915.03	\$2,017,810.86	\$7,500
Park Construction of NC	\$1,415,730	\$1,061,353	\$10,276
Triangle Paving and Grading	\$2,477,690	\$2,147,690	\$10,000



STAFF REPORT

SUBJECT:	TRAFFIC SCHEDULE UPDATE
PREPARED BY:	NATHAN PAGE, PLANNING DIRECTOR

REQUESTED ACTION:

Update the Traffic Schedule, on file in the City Clerk’s office to add No Parking in front of Alamance County Rescue.

BACKGROUND/SUMMARY:

Rescue has received a larger truck with more capacity, but the occasional parking on McAden Street in front of their office has resulted in difficulty leaving their site on more than one response. The additional No Parking requirement for the South Side of W McAden Street would allow the Alamance County Rescue teams to respond more swiftly when they are called upon.

CHANGED IN SECTION 5, PARKING PROHIBITED AT ALL TIMES:
<ul style="list-style-type: none"> McAden Street, south <u>both sides</u>, from South Main Street to South Maple Street.

FISCAL IMPACT:

The City will have some expense to purchase and maintain signage. However, it is viewed as important for response times that vehicles not restrict the existing and entering of the Alamance County Rescue Unit’s primary base.

STAFF RECOMMENDATION:

Staff’s recommendation is to approve the changes as requested.

SUGGESTED MOTION(S):

I move we adopt the amended Traffic Schedule.



A Resolution Conveying to Chief Jeff Prichard His Badge and Service Sidearm

WHEREAS, Chief Jeff Prichard diligently served the City of Graham Police Department from 1995 until 2020; and

WHEREAS, Jeff is retiring from law enforcement with 30 years of creditable service in law enforcement; and

WHEREAS, his wisdom, care, and leadership has commanded the utmost respect from his colleagues and peers; and

WHEREAS, G.S. 20-187.2 provides that retiring members of municipal law enforcement agencies may receive, at the time of their retirement, the badge worn or carried by them during their service with the municipality; and

WHEREAS, G.S. 20-187.2 further provides that the governing body of the municipal law enforcement agency may, in its discretion, award to a retiring member the service sidearm of such retiring member; and

WHEREAS, it is the desire of the City Council to extend their deepest appreciation to Jeff for the excellent time and service he has afforded the citizens of Graham and his fellow employees.

NOW, THEREFORE, BE IT RESOLVED by The City Council of the City of Graham, North Carolina that: Chief Prichard Jeff be commended for his outstanding public service to the City of Graham.

BE IT FURTHER RESOLVED THAT: The City Manager or his designee is hereby authorized in accordance with the provisions of G.S. 20-187.2 to transfer to Jeff Prichard the badge worn by him during his service with the Graham Police Department and his service sidearm, a Glock .45 caliber, Model 21, Serial Number BLUW366.

This the 10th day of November 2020.

Jerry Peterman, Mayor
City of Graham



STAFF REPORT

SUBJECT:	CORONAVIRUS RELIEF FUND (CRF)
PREPARED BY:	JULIANNE CORDON, FINANCE OFFICER & FRANKIE MANESS, CITY MANAGER

REQUESTED ACTION:

Adopt the Resolution Establishing the Coronavirus Relief Fund (CRF).

BACKGROUND/SUMMARY:

Per House Bill 1043, the North Carolina Legislature created a Coronavirus Relief Fund (CRF) using Federal funds from the CARES Act and created the NC Pandemic Recovery Office (NCPRO) to provide guidance to Counties. On July 1, 2020, House Bill 1023 was enacted which allocated more Coronavirus Relief Funds to Counties and requires that 25% of all CRF funds be distributed to municipalities. Alamance County received \$6,297,789 in Coronavirus Relief Funds with a total of \$1,574,447 required to be distributed to municipalities. The chart below shows the municipal allocations:

Municipality	Original Round 1 & 2 Total	Difference	Updated Round 1 & 2 Total
BURLINGTON	\$ 835,412.65	\$ 10,041.67	\$ 845,454.32
GRAHAM	\$ 239,176.93	\$ 2,874.91	\$ 242,051.84
MEBANE	\$ 184,818.54	\$ 2,221.52	\$ 187,040.06
ELON	\$ 138,790.53	\$ 2,411.28	\$ 141,201.81
GIBSONVILLE	\$ 55,005.97	\$ 700.30	\$ 55,706.27
GREEN LEVEL	\$ 48,015.43	\$ 417.30	\$ 48,432.73
HAW RIVER	\$ 43,189.42	\$ 466.68	\$ 43,656.10
SWEPSONVILLE	\$ 13,743.89	\$ (13,743.89)	\$ -
ALAMANCE	\$ 10,687.61	\$ 216.54	\$ 10,904.15
OSSIPEE	\$ 5,606.31	\$ (5,606.31)	\$ -
	\$ 1,574,447.28	\$ 0.00	\$ 1,574,447.28

Coronavirus Relief funds should be budgeted and accounted for in a special revenue fund per NCGS 159-26(b) (2). Necessary expenditures incurred, due to the public health emergency related to the Coronavirus Disease, during the period of March 1, 2020 and December 30, 2020, with all expenditures subject to audit.

FISCAL IMPACT:

CRF revenue from the County to the City of Graham is currently set at \$242,051.84 and will serve as reimbursement for eligible expenses incurred by the City in response to the COVID-19 pandemic.

STAFF RECOMMENDATION:

Approval.

SUGGESTED MOTION(S):

I move we approve the Resolution Establishing a Coronavirus Relief Fund.

RESOLUTION ESTABLISHING THE CORONAVIRUS RELIEF FUND (CRF)

WHEREAS, House Bill 1043 created a Coronavirus Relief Fund (CRF) utilizing Federal funds from the CARES Act;

WHEREAS, On July 1, 2020, House Bill 1023 was enacted which allocated more Coronavirus Relief Funds to Counties and requires that 25% of all CRF funds be distributed to municipalities;

WHEREAS, the City of Graham is set to receive \$242,051.84;

WHEREAS, Coronavirus Relief funds should be budgeted and accounted for in a special revenue fund per NCGS 159-26(b)(2);

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAHAM THAT:

Section 1. The City Council of the City of Graham hereby creates a Coronavirus Relief Fund (CRF).

Section 2. An appropriation in the amount of \$242,052 is hereby provided in the fund for the purpose of recouping expenditures incurred, due to the public health emergency related to the Coronavirus Disease.

Section 3. This fund shall remain effective until further notice.

Section 4. This Resolution shall become effective and binding upon its adoption.

This the 10th day of November, 2020.

Mayor

ATTEST:

City Clerk



STAFF REPORT

SUBJECT:	2020 GRAHAM CHRISTMAS PARADE
PREPARED BY:	MARY FAUCETTE, DOWNTOWN DEVELOPMENT COORDINATOR

REQUESTED ACTION:

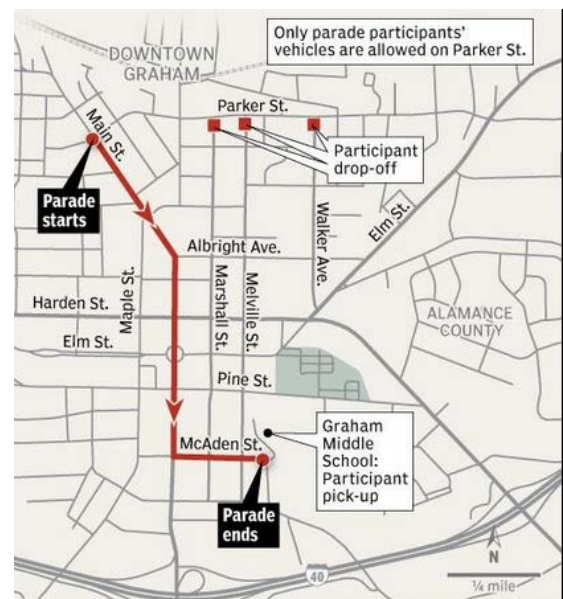
The Graham Area Business Association (GABA) is requesting permission to host the 60th annual Graham Christmas Parade on Saturday, December 5, 2020.

BACKGROUND/SUMMARY:

The Graham Area Business Association (GABA) is seeking permission to host the 60th annual Graham Christmas Parade on Saturday, December 5, 2020. Historically the Christmas Parade is a co-hosted event utilizing City resources with no additional fees. Currently, the state is under the Governor's Executive Order No. 170. Under this Executive Order, mass outdoor gathering limits remain at 50. GABA seeks approval to host this event.

Staff has informed organizers pending Council approval tonight the following is required:

- Follow the Governor's guidelines as they pertain to outdoor gatherings



FISCAL IMPACT:

Public Safety personnel of both Police & Fire will be utilized for traffic control. Public Works will provide street barricades and street sweeper.

STAFF RECOMMENDATION:

Since the onset of the COVID-19 Pandemic and the issuance of statewide executive and emergency orders, the City has not hosted or approved like events in the interest of public health.

SUGGESTED MOTION(S):

I make a motion to authorize the Police Chief to close necessary City streets, unless otherwise prohibited by the current Governor's Executive Orders, for the 60th annual Graham Christmas Parade on Saturday, December 5, 2020.

STAFF REPORT

SUBJECT:	ANNEXATION OF 34 +/- ACRES OFF DARRELL DRIVE AND COUNCIL ROAD
PREPARED BY:	NATHAN PAGE, PLANNING DIRECTOR

REQUESTED ACTION:

Approve the Annexation Ordinance to Extend the Corporate Limits of the City of Graham, North Carolina, for a lot located off Council Rd and Darrell Drive.

BACKGROUND/SUMMARY:

The attached petition seeks the Council's approval for an extension of the corporate limits to include the subject property. The area being considered for annexation is off Darrell Drive and Council Road (Approx 34.4 acres). Water and Sewer lines are adjacent to this location, and the applicant wishes to tie onto the City's infrastructure.



The annexation process has multiple steps. Following a public hearing, approval of an Annexation Ordinance is the final step for Council in the annexation process.

FISCAL IMPACT:

The proposed subdivision, with 92 dwellings on 34.4 acres is anticipated to cover costs for the first decade of life. After that time, as items in the subdivision begin to wear out, assuming the home values increase at a comparable rate to existing home valuations in the City, the neighborhood will need to be supported through other revenue sources.

STAFF RECOMMENDATION:

Approval.

SUGGESTED MOTION(S):

1. I move we approve the Annexation Ordinance to Extend the Corporate limits of the City of Graham, North Carolina, for 34.4 (+/-) acres off Darrell Drive and Council Road.

ANNEXATION ORDINANCE

TO EXTEND THE CORPORATE LIMITS OF THE

CITY OF GRAHAM, NORTH CAROLINA

FOR A LOT OFF DARRELL DRIVE AND COUNCIL ROAD (AN2005)

WHEREAS, the Graham City Council has been petitioned under G.S. 160A-31 to annex the area described below; and

WHEREAS, the Graham City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at City Hall, 201 South Main Street, Graham at 6:00 P.M. on October 13, 2020, after due notice by publication on October 22, 2020; and

WHEREAS, the Graham City Council finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Graham, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Graham as of November 30, 2020:

BEGINNING at an existing stone, said stone also being on the southern property line of Peggy H. Kendrick.; N 71°43'08" E, 315.40 feet to an existing iron pipe; thence N 71°33'04" E, 355.94 feet to an existing iron pipe; thence S 39°16'48" E, 612.13 feet to an existing iron pipe; thence S 83°26'03" E, 93.54 feet to an existing iron pipe; thence S 28°51'18" E, 229.17 feet to an existing iron pipe; thence N 85°27'12" E, 29.05 feet to an existing iron pipe; thence S 28°22'50" W, 31.58 feet to an existing iron pipe; thence S 29°04'23" E, 84.43 feet to an existing iron pipe; thence S 17°49'38" E, 178.04 feet to an existing iron pipe; thence S 2°41'29" W, 168.81 feet to an existing iron pipe; thence N 67°26'46" E, 66.68 feet to an existing iron pipe point; thence S 51°50'38" E, 294.29 feet to an existing iron pipe; thence S 71°14'16" E, 307.11 feet to an existing iron pipe; thence S 12°47'28" E, 181.21 feet to an existing iron pipe; thence S 46°45'39" W, 551.25 feet to an existing iron pipe; thence S 45°17'09" W, 228.12 feet to an existing iron pipe on the northeastern right of way of Council Road; thence leaving the right of way N 36°48'42" W, 1,244.35 feet to an existing iron pipe; thence N 36°04'06" W, 1,094.46 feet to the point and place of BEGINNING containing 34.441 acres more or less.

Section 2. Upon and after November 30, 2020, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Graham and shall be entitled to the same privileges and benefits as other parts of the City of Graham. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the City of Graham shall cause to be recorded in the office of the Register of Deeds of Alamance County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory described in Section 1 above, together with a duly certified copy of this Ordinance. Such a map shall also be delivered to the Alamance County Board of Elections, as required by G.S. 163-288.1.

Adopted this, the 10th day of November, 2020.

Gerald R. Peterman, Mayor

ATTEST:

APPROVED AS TO FORM:

Darcy L. Sperry, City Clerk

Bryan Coleman, City Attorney



STAFF REPORT

Prepared by Nathan Page, Planning Director

Cherry Creek (CR2003)

Type of Request: Conditional Rezoning

Meeting Dates

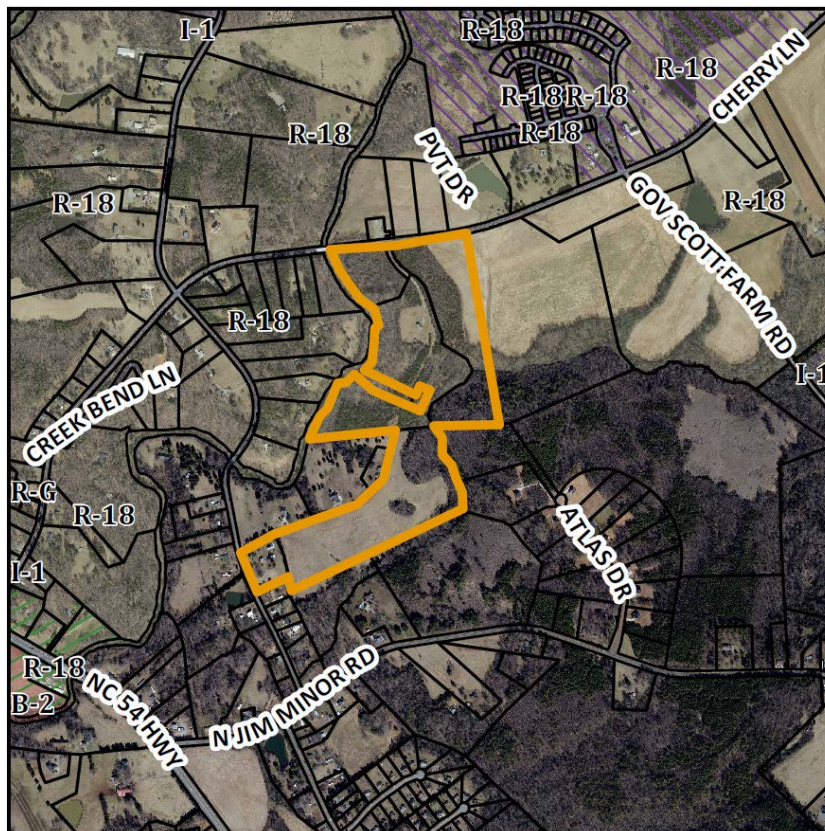
Planning Board on August 18, 2020
City Council on September 8, 2020, October 13, 2020, November 10, 2020

Contact Information

Tony Tate, TMTLA Associates
5011 Southpark Drive, Suite 200, Durham NC
27713; 919-484-8880
tony@tmtla.com

Summary

This is a request to initiate zoning, and rezone the subject property as Conditional Residential. The proposed use of the property is for 175 dwelling units, being made up of single family detached. The site is within the identified NCCP, and adjacent to one of the most valuable portions of that park.



The City of Graham, Mebane, and Alamance County have invested significant resources in extending utilities to this location. The potential for this site to be a light-industrial site which could provide employment for the residents of Alamance County. Due to this, the low-density nature of the Northern portion of the development (which is inside the NCCP), is recommended to be required to be no less than 5 dwelling units per acre.

Location

Sugar Ridge Rd Jimmie Kerr Rd

GPIN

8893465385, 8893762882,
8893587021, 8893682433,
8893585808

Current Zoning

unzoned and R-18

Proposed Zoning

Conditional Residential (CR)

Overlay District

none

Surrounding Zoning

unzoned, I-1

Surrounding Land Uses

Single Family, Under Cultivation,
Vacant

Size

Approximately 70 acres

Public Water & Sewer

To Be Extended by Developer

Floodplain

Yes

Staff Recommendation

Approval, with conditions

Open space has been provided internal to the site, as well as to protect the streams upon the site. The subdivision would include a portion of City of Graham's land, which would not be improved other than the installation of a roadway and utilities. No homes will be constructed on the City's land.

Technical Review Committee

The Technical Review Committee is reviewing the application and will provide comments to the applicant prior to the Planning Board meeting. However, comments are not available as of the publication of the packet.

Conformity to the *Graham 2035 Comprehensive Plan (GCP)* and Other Adopted Plans

Applicable Policies;

- **3.2.4 Greenway System.** Promote a greenway system that links together the City's recreational resources and provides connections to commercial, employment, and residential areas. Greenways along stream buffers should be prioritized in order to protect the stream watershed. *This neighborhood is identified in the Alamance County greenway and trail plan, and could include a connection.*
- **3.3.2 Focused Development.** In order to maintain Graham's affordability and promote growth, the city will facilitate smart growth development by promoting infill development and focused, walkable, and mixed use built environments. *The Graham 2035 Comprehensive Plan expects employment opportunities in the north east portion of this lot, which may impact potential neighborhood.*
- **5.1.1 Housing Variety.** Encourage a mix of housing types within Graham to increase choice. These can include single family dwellings units, multifamily dwelling units, small units, pre-fabricated homes, co-housing and clustered housing. *This project would construct additional single-family-detached housing.*
- **5.2.1 Diverse Neighborhoods.** Encourage a mix of housing types within Graham, including detached, duplex, multifamily, townhomes, and live-work units. *The proposed zoning would allow for single-family-detached.*

Applicable Strategies;

- **1.1.2 Design Guidelines.** Develop commercial and residential site design guidelines that enhance community character and appearance, to be used with special use permits and conditional rezoning applications. *While the City doesn't have design guidelines, they could be required as a condition of approval.*

Development Type: North

Employment District

The employment district should be studied and planned in order to accommodate a range of employers and provide office space, industrial space, commercial space, institutional space, and residential housing. This should be planned to limit environmental impacts, preserve open space and open corridors, and develop high-quality and adaptable buildings for a variety of companies.

Appropriate Density: 6 dwelling units per acre

Development Type: South

Suburban Residential

Located near a major thoroughfare

For single family residential

Characteristics include sidewalks on both sides, street trees at 30-40 feet intervals, and block lengths less than 600 feet

Density of 3 to 6 DU/acre

Infrastructure includes water, sewer, street connectivity and underground utilities

- **4.2.1 Greenways.** Continue to develop a greenway system that links together the City’s recreational resources. *This neighborhood has a portion of the Alamance County greenway trail network upon it.*
- **4.3.1 Land Use Patterns.** Promote development of efficient land use patterns to allow continued quality and efficiency of water systems. Discourage the extension of water service into areas that are not most suitable for development. *The site would connect to existing city sewer, and water with an extension of about 2000 feet.*

Staff Recommendation

Based on *The Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff recommends **approval, with conditions** of the rezoning. The following supports this recommendation:

- Rezoning the property would be in consistence with Policy 3.2.4, and Strategy 4.2.1 of *The Graham 2035 Comprehensive Plan*.



Application for REZONING or CONDITIONAL REZONING

P.O. Drawer 357
201 South Main Street
Graham, NC 27253
(336) 570-6705
Fax (336) 570-6703
www.cityofgraham.com

This application is for both general district rezonings and conditional rezonings. Applications are due on the 25th of each month. Applicants are encouraged to consult with the *City of Graham Development Ordinances* and the City Planner.

Site

Street Address: (SEE ATTACHED)

Tax Map#: _____ GPIN: _____

Current Zoning District(s): UNZONED ALAMANCE CO.

R-7 R-9 R-12 R-15 R-18

R-MF R-G C-R C-MXR

B-1 B-2 B-3 C-B C-MXC

O-I C-O-I I-1 I-2 C-I

Overlay District, if applicable:

Historic S Main St/Hwy 87 E Harden St/Hwy 54

Current Use: RESIDENTIAL & VACANT LAND

Total Site Acres: 69.678 AC.

Property Owner: SEE ATTACHED

Mailing Address: _____

City, State, Zip: _____

Applicant

Property Owner Other TONY M. TATE, PLA

Application for Conditional Rezoning may only be initiated by the owner of a legal interest in all affected property, any person having an interest in the property by reason of written contract with owner, or an agent authorized in writing to act on the owner's behalf. If the applicant for Conditional Rezoning is other than the Property Owner, documentation in compliance with the preceding statement must be provided in order for this application to be complete.

Name: TONY M. TATE - TMTLA ASSOCIATES

Mailing Address: 5011 SOUTH PARK DR. SUITE 200

City, State, Zip: DURHAM, NC 27713

Phone # (919) 484-8880

Email: TONY@TMTLA.COM

I have completed this application truthfully and to the best of my ability.

Signature of Applicant [Signature]

Date _____

Proposed Rezoning or Conditional Rezoning

Proposed Zoning District(s):

R-7 R-9 R-12 R-15 R-18

R-MF R-G C-R C-MXR

B-1 B-2 B-3 C-B C-MXC

O-I C-O-I I-1 I-2 C-I

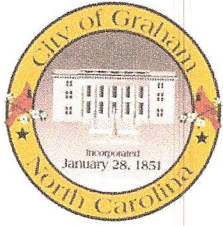
Describe the purpose of this rezoning request. *For Conditional Rezoning*s, also specify the actual use(s) intended for the property (from Sec. 10.135 Table of Permitted Uses) along with other descriptive or pertinent information, such as number of dwelling units, type of multifamily development, square footage and number of buildings:

CONSTRUCTION OF A RESIDENTIAL NEIGHBORHOOD CONSISTING OF SINGLE FAMILY DETACHED LOTS/HOMES. APPROXIMATELY 175 TOTAL UNITS

For Conditional Rezonings, this application must be accompanied by a Preliminary Site Plan and supporting information specifying the actual use(s) and any rules, regulations or conditions that, in addition to predetermined ordinance requirements, will govern the development and use of the property.

Site Plan Review Application **must be attached** to this application for Conditional Rezoning

Office Use Only. DEVID# _____



Application for SUBDIVISION

P.O. Drawer 357
201 South Main Street
Graham, NC 27253
(336) 570-6705
Fax (336) 570-6703
www.cityofgraham.com

This application is for both major and minor subdivisions, as defined in Article VIII of the *City of Graham Development Ordinances*.

Site

General description of subdivision location, using nearest streets, streams or other identifiable features:

LOCATED ON CHERRY LANE AND JIMMIE KEPP ROAD AND ALONG BACK CREEK

Tax Map#: SEE ATTACHED GPIN: _____

Current Zoning District(s): ALAMANCE COUNTY

Overlay District, if applicable:

Historic S Main St/Hwy 87 E Harden St/Hwy 54

Property Owner: (SEE ATTACHED)

Mailing Address: _____

City, State, Zip: _____

Phone # _____

Applicant and Project Contact

Name: TMTLA ASSOCIATES

Property Owner Engineer/Surveyor

Other: LANDSCAPE ARCHITECT

Mailing Address: 5011 SOUTH PARK DR. SUITE 200

City, State, Zip: DURHAM, NC 27713

Phone # (919) 484-8880

Email: TONY @ TMTLA.COM

I certify that all information furnished is true to the best of my knowledge.

07.24.2020

Signature of Applicant Date

Submit SUBDIVISION MAPS with this application

Proposed Subdivision

Subdivision Name: CHERRY CREEK

Type of Application:

- Preliminary Plat, Major Subdivision
- Final Plat*, Major Subdivision
- Final Plat*, Minor Subdivision

**By signing this application, I authorize the City of Graham to record the Final Plat.*

Number of Lots: 170 Total Acreage: 69.678

Related Development (if any): PROJECT AMENITY

Subdivision Maps

This application **must be accompanied** by a subdivision map, which may include one or more sheets to provide sufficient detail for review. **See the back of this application for a checklist of items that should be shown on the subdivision map, as applicable.** The following copies of the subdivision map are required to be submitted with this application:

- For Major Subdivision Preliminary Plan, 4 paper copies and an electronic pdf
- For Major Subdivision Final Plats, an electronic pdf for preliminary review, then 2 Mylar and 2 paper copies
- For Minor Subdivision Final Plats, an electronic pdf for preliminary review, then 2 Mylar and 1 paper copy

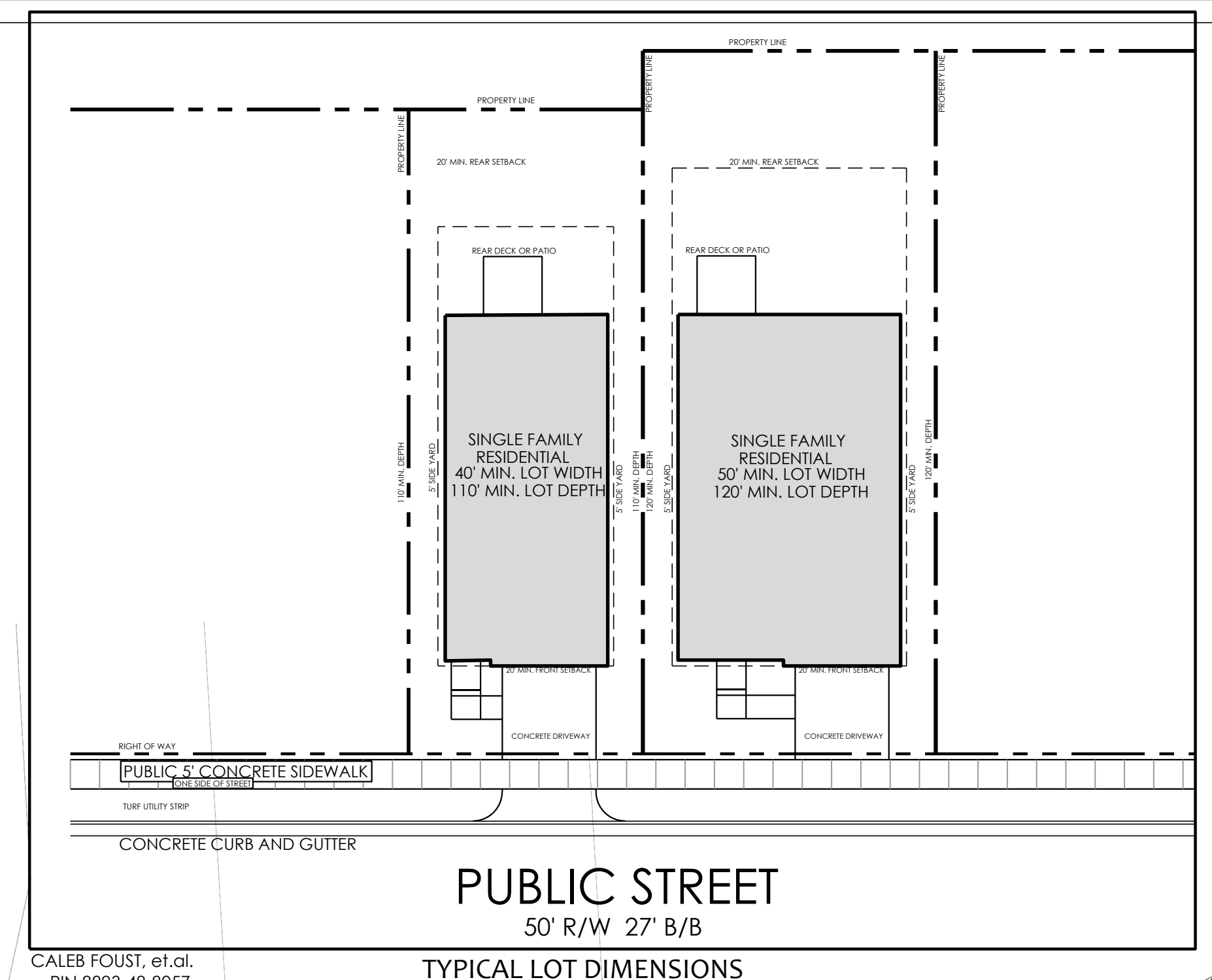
Other Requirements

- NCDOT Driveway Permit, if a new or relocated driveway is proposed on a NCDOT road, or for existing driveways if the use of the property is changing
- NCDOT 3-Party Encroachment Agreement, if things such as a sidewalk or utility connection are proposed in the right-of-way
- Flood Elevation Certificate, if there is Special Flood Hazard Area near the development
- Floodplain Development Permit, if development is proposed in a Special Flood Hazard Area
- Stormwater Permit, if one or more acres is disturbed
- Erosion Control Permit from the NC Dept. of Environment and Natural Resources if the land disturbing activity exceeds one acre

FOR OFFICE USE ONLY	
DEVID#	Fee \$

Cherry Creek Property Owners July 24, 2020

No.	Property Owner	Owners Address	Site Address	PIN	Zoning	Area	Parcel Id
1	Robert Travis Mullen	2042 Jimmy Kerr Road	Haw River, NC 27258	8893-46-5385	Alamance Co.	3.16	152270
2	Scott Associates-co/ Michael White	5500 Tilley Lane	Gastonia, NC 28056	8893-76-2882	Alamance Co.	23.618	152456
3	Robert Andrew Cagle			8893-58-7021	Alamance Co.	21.619	152386
4	Mary Ella Scott	2680 S. Mebane Street	Burlington, NC 27215	8893-68-2433	Alamance Co.	16.048	170234
5	Janet Louise Scott	2921 Lennox Road NE Unit 205	Atlanta, Georgia 30324	8893-58-5808	Alamance Co.	5.233	152385
					Total Area	69.678	



SITE DATA

TOTAL AREA	69.678 AC
TOWNSHIP	MELVILLE
EXISTING ZONING	GRAHAM R-18 & ALAMANCE COUNTY
PROPOSED ZONING	CONDITIONAL RESIDENTIAL
MINIMUM LOT SIZE	4,400 S.F.
TOTAL SINGLE FAMILY PROPOSED	185 UNITS
LINEAR FEET OF PUBLIC STREET	6,557 LF
OPEN SPACE REQUIRED 10%	6.96 AC
OPEN SPACE PROPOSED	34.52 AC
FEMA MAP #	3720161900 dated 05/02/06

OPEN SPACE

OPEN SPACE REQUIRED 10%	69.678 AC = 6.96 AC
OPEN SPACE PROPOSED 49.5%	1,505,931 = 34.52 AC
OPEN SPACE AREA #1	311,012 S.F. 7.14 AC
OPEN SPACE AREA #2	191,504 S.F. 4.40 AC
OPEN SPACE AREA #3	9,509 S.F. 0.22 AC
OPEN SPACE AREA #4	5,469 S.F. 0.13 AC
OPEN SPACE AREA #5	889,754 S.F. 20.42 AC
OPEN SPACE AREA #6	55,245 S.F. 1.27 AC
OPEN SPACE AREA #7	6,807 S.F. 0.25 AC
OPEN SPACE AREA #8	19,780 S.F. 0.45 AC
OPEN SPACE AREA #9	9,449 S.F. 0.22 AC
OPEN SPACE AREA #10	5,302 S.F. 0.12 AC
TOTAL	1,505,931 S.F. 34.52 AC

- NOTES**
- Boundary and topographic information taken from digital file by Bateman Civil Survey, dated, 1/20/20.
 - Adjoining property boundary information taken from Alamance County GIS.
 - The site is located within a FEMA Flood zone according to Flood Mapping 370883000 dated 11/27/07.
 - Contractor shall verify the location of all existing utilities and shall be responsible for any damage resulting from his activities. Call utility locator service at least 48 hours prior to digging.
 - All construction shall conform to City of Graham, NCDOT and North Carolina standards and specifications.
 - All utilities shall be located underground.
 - All lots shall be served by City of Graham public water and sanitary sewer.
 - All proposed streets shall be public and constructed to the City of Graham standards.
 - Street addresses shall be assigned prior to lot recordation.
 - Street names shall be approved prior to plat recordation.
 - Sign permits shall be required for any entrance signage. Permits will be required prior to fabrication or installation of signs. Signage will be restricted to on-site location.
 - An erosion control plan shall be approved by the City of Graham and the State prior to any grading on this site.
 - The developer is responsible for coordination and installation of all utilities, including street lighting.
 - Wetland and Jordan Riparian buffers have been delineated by Environmental Services, Inc.
 - No revisions may be made without permission from the permit issuing authority.
 - Construction drawings shall be submitted and approved by the City of Graham and NCDOT prior to construction.
 - Restrictive covenants shall be approved and recorded prior to recording of final plat.
 - A Home Owner's Association for ownership and management of open space, buffers and restrictive covenants must be submitted for review with the first final plat.
 - Stormwater management shall be contained in and accessed via open space maintained and owned by the Home Owner's Association. A maintenance plan must be developed to address the stormwater ponds. All shall be designed in conformance with City of Graham Stormwater Mgmt. and State requirements. The site shall comply with City of Graham Jordan Lake Riparian Buffer Requirements.
 - All open space shall be private common open space controlled by the Homeowner's Association (HOA).
 - The US Army Corps of Engineers and the NC Division of Water Quality regulate wetlands and waters of the United States through the 404 Corps Permit and 401 State Water Quality Certification process. Site designers and developers are responsible for obtaining all applicable local, state, and federal permits, certifications or approvals as necessary for proposed site development activities.
 - If proposed land disturbing activity exceeds one (1) acre, an Erosion Control Permit from NCDNR Land Quality is required.
 - Stream and wetland locations are not surveyed and are for reference only.
 - Posted speed limit shall be 20 mph unless requested and approved as otherwise by the City of Graham.
 - Initial conditions for all intersections shall be all-way stop. To be evaluated by the City of Graham and revised as deemed necessary.
 - Driveway permits shall be required by NCDOT for proposed connections to Cherry Lane and Jimmy Kerr Road.
 - Three Party Encroachment Agreements with City of Graham shall be required by NCDOT for utilities within right of way.

SINGLE FAMILY LOTS 50' WIDE

MINIMUM LOT SIZE	6,000 SF
MINIMUM LOT WIDTH	50'
MINIMUM LOT DEPTH	120'
MINIMUM FRONT SETBACK	20'
MINIMUM SIDE SETBACK	5'
MINIMUM SIDE CORNER SETBACK	10'
MINIMUM REAR SETBACK	20'
MAXIMUM BUILDING HEIGHT	35'

SINGLE FAMILY LOTS 40' WIDE

MINIMUM LOT SIZE	4,400 SF
MINIMUM LOT WIDTH	40'
MINIMUM LOT DEPTH	110'
MINIMUM FRONT SETBACK	20'
MINIMUM SIDE SETBACK	5'
MINIMUM SIDE CORNER SETBACK	10'
MINIMUM REAR SETBACK	20'
MAXIMUM BUILDING HEIGHT	35'

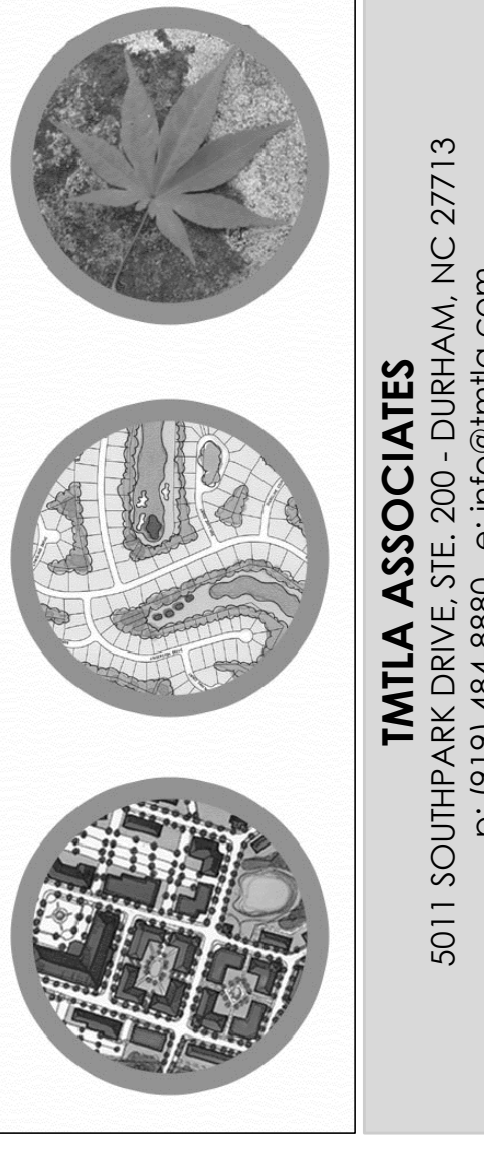
LEGEND

	40' LOTS (SEE DETAILS ON MP-2)		WETLANDS
	50' LOTS (SEE DETAILS ON MP-2)		100 YEAR FLOODPLAIN
	OPEN SPACE		100 YEAR FLOODWAY

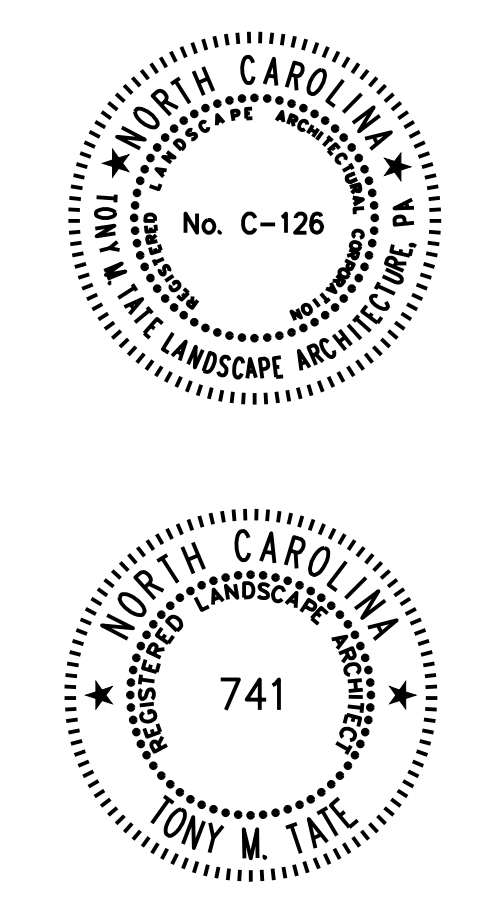
PROJECT BOUNDARY

GRAPHIC SCALE

1" = 100 FT.



TMITA ASSOCIATES
 5011 SOUTH PARK DRIVE, STE. 200 - DURHAM, NC 27713
 P: (919) 484-8880 E: info@tmita.com



Stocks Engineering
 801 E. Washington Street
 NASHVILLE, NC

REVISIONS ADDED
 09/17/20 ADDED 40' LOTS
 11/02/20 ADDED 40' BUFFER

MASTER SUBDIVISION PLAN
CHERRY CREEK
 GRAHAM, NC
 HERITAGE HOMES 3300 PARAMOUNT PKWY STE. 120 MORRISVILLE NC 27560

SCALE: 1"=100'
 DRAWN BY: TMT
 PROJECT #: 20074
 DATE: 07-24-2020
 SHEET
 OF
 MP-1



PLANNING BOARD Recommendation & Statement of Consistency

Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. The Planning Board shall advise and comment on whether the proposed amendment is consistent with "The Graham 2035 Comprehensive Plan" and any other officially adopted plan that is applicable. The Planning Board shall provide a written recommendation to the City Council that addresses plan consistency and other matters as deemed appropriate by the Planning Board, but a comment by the Planning Board that a proposed amendment is inconsistent with "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.

Cherry Creek (CR2003)

Type of Request

Conditional Rezoning

Meeting Dates

Planning Board on August 18, 2020

City Council on September 8, 2020

- I move to **recommend APPROVAL** of the application as presented.
- I move to **recommend APPROVAL with the following conditions:**
- Street stubs to the east, connecting to the NCCP be prohibited.
 - Lot sizes no less than 12,000 square feet.
 - Density of portions within the identified NCCP be no less than 5 dwelling units per acre, to protect the City's investment in water and sewer extensions to the area.
- I move to **recommend DENIAL**.

- The application is **consistent** with *The Graham 2035 Comprehensive Plan*.
- The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

The action is reasonable and in the public interest for the following reasons:

strategy 3.3.2

This report reflects the recommendation of the Planning Board, this the 18th day of August, 2020.

Attest:

Dean Ward

Dean Ward, Planning Board Chairman

Debbie Jolly

Debbie Jolly, Secretary



City Council Decision & Statement of Consistency

Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. When adopting or rejecting any zoning amendment, the City Council shall also approve a statement describing whether its action is consistent with the "The Graham 2035 Comprehensive Plan" and briefly explaining why the City Council considers the action taken to be reasonable and in the public interest. The Planning Board shall provide a written recommendation to the City Council, but a comment by the Planning Board that a proposed amendment is inconsistent with the "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council. If the City Council approves, this rezoning shall be effective upon written consent to the conditions herein described.

Cherry Creek (CR2003)

Type of Request
Conditional Rezoning

Meeting Dates
Planning Board on August 18, 2020
City Council on 9/8/20, 10/13/20,
11/10/20

Choose one...

- I move that the application be **APPROVED**.
- I move that the application be **APPROVED with the following conditions:**
- I move that the application be **DENIED**.

Choose one...

- The application is **consistent** with *The Graham 2035 Comprehensive Plan*.
- The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

State reasons...

This action is reasonable and in the public interest for the following reasons: _____

The petitioner agrees to abide by the conditions presented to the City Council this the 10th day of November, 2020.

Tony M. Tate

This report reflects the decision of the City Council, this the 10th day of November, 2020.

Attest:

Gerald R. Peterman, Mayor

Darcy L. Sperry, City Clerk



STAFF REPORT

Prepared by Nathan Page, Planning Director

Cherry Creek (S2004)

Type of Request: Major Subdivision

Meeting Dates

Planning Board on August 18, 2020
 City Council on September 8, 2020, October 13, 2020, November 10, 2020

Contact Information

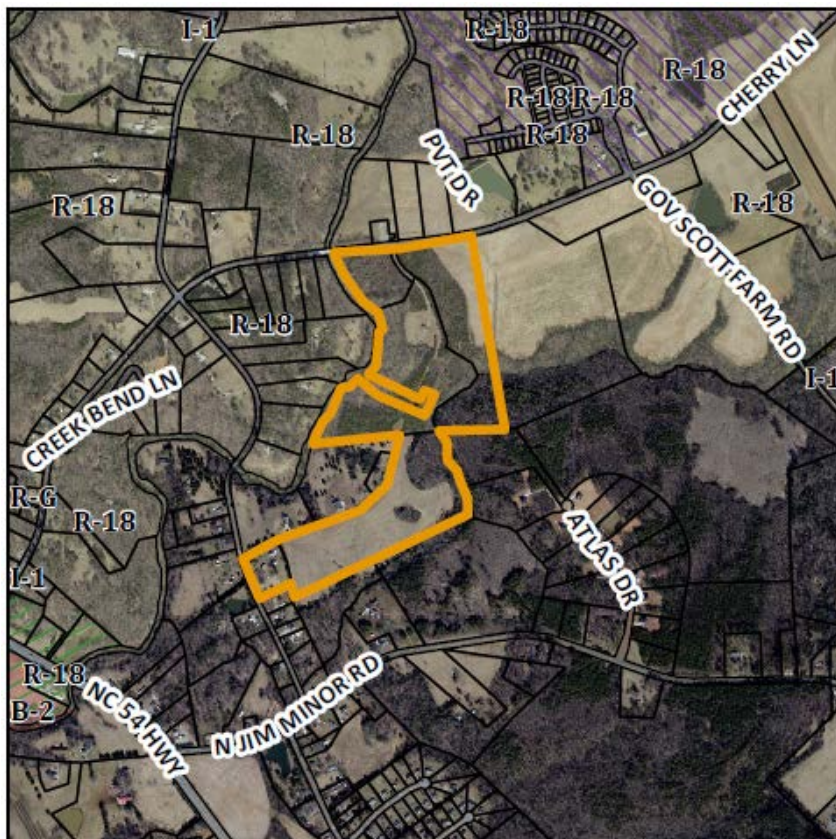
Tony Tate, TMTLA Associates
 5011 Southpark Drive, Suite 200, Durham NC
 27713; 919-484-8880
 tony@tmtla.com

Summary

This is a request to subdivide the approximately 70 acres of the subject property for up to 175 residential lots. The properties are currently vacant.

Technical Review Committee

The Technical Review Committee will review the application and provide notes prior to the Planning Board meeting, however the complete notes are not available as of the publication of this packet.



Location

Jimmie Kerr and Sugar Ridge Road

GPIN

8893465385, 8893762882,
 8893587021, 8893682433,
 8893585808

Zoning

R-18, unzoned

Overlay District

none

Surrounding Zoning

R-18, unzoned

Surrounding Land Uses

Single Family, and Vacant

Size

Approximately 70 acres

Public Water & Sewer

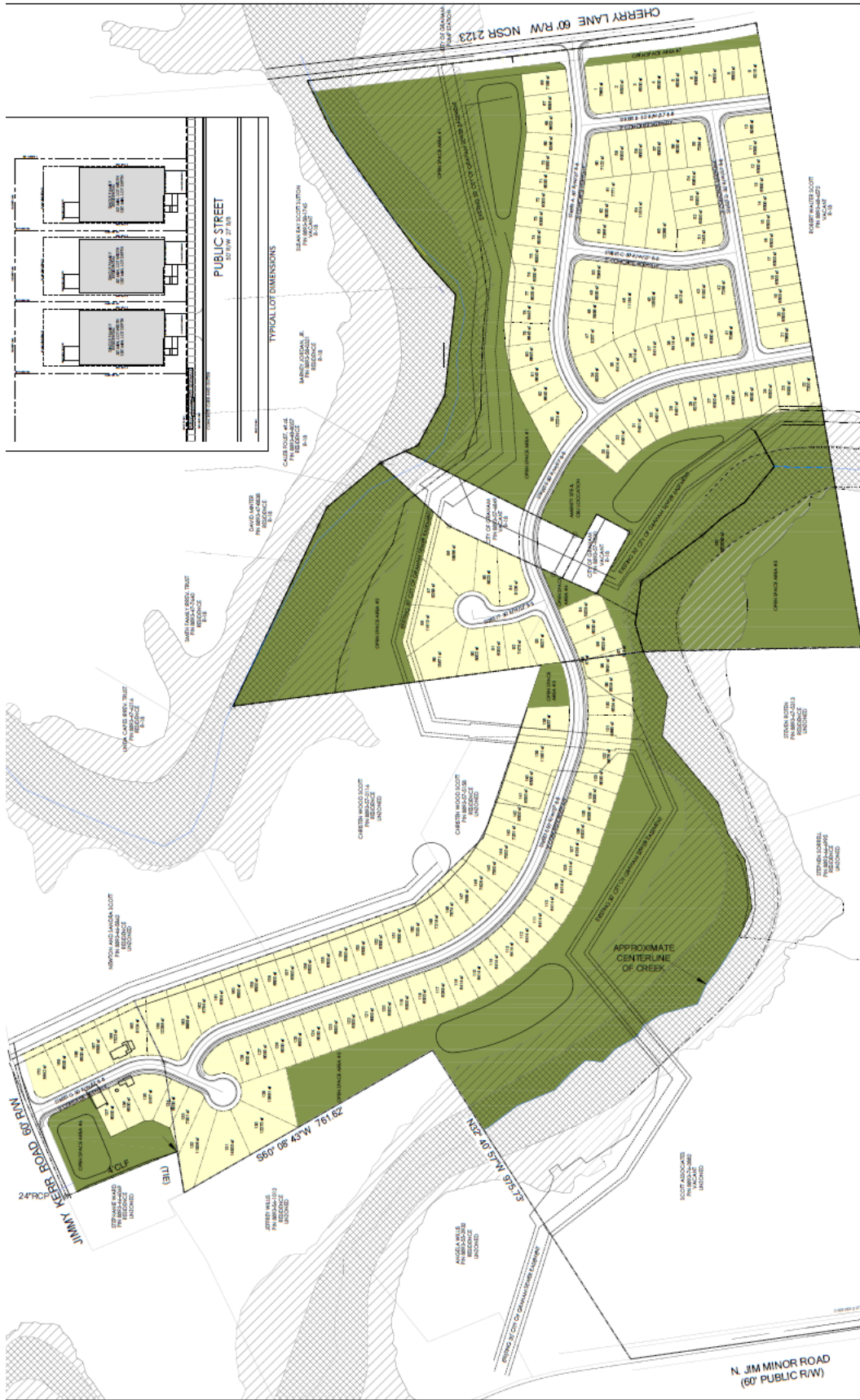
In the vicinity

Floodplain

Yes

Staff Recommendation

Approval



Conformity to *The Graham 2035 Comprehensive Plan* and Other Adopted Plans

Applicable Strategies and Policies

- **Policy 3.2.3 Fewer Dead-end Streets** Discourage or prohibit the development of cul-de-sacs and dead-end streets in new projects. *This proposal permits redundant access to all but a few lots.*
- **Policy 3.2.4 Greenway System** Promote a greenway system that links together the City's recreational resources and provides connections to commercial, employment, and residential areas. Greenways along stream buffers should be prioritized in order to protect the stream watershed. *This parcel contains land that a pedestrian easement will be required as a condition of TRC approval to connect to the Haw River Trail.*
- **Strategy 4.2.1 Greenways** Continue to develop a greenway system that links together the City's recreational resources. *Alamance County Parks and Recreation is attempting to link many of these neighborhoods with the Haw River Trail.*

Policy 4.3.1 Land Use Patterns Promote development of efficient land use patterns to allow continued quality and efficiency of water systems. Discourage the extension of water service into areas that are not most suitable for development. *This proposal keeps almost all of the development out of the floodplains, and requires no extension of City sewer services. There is approximately 2000' of water line extension required.*

Staff Recommendation

Based on *The Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff **recommends approval of the subdivision.**

The following supports this recommendation:

Allowing a subdivision in this location removes households from the potential harm from floodways (Policy 4.3.1), and protects greenspace (3.2.4) and promotes a greenway trail system (4.2.1).

Development Type: North

Employment District

The employment district should be studied and planned in order to accommodate a range of employers and provide office space, industrial space, commercial space, institutional space, and residential housing. This should be planned to limit environmental impacts, preserve open space and open corridors, and develop high-quality and adaptable buildings for a variety of companies.

Appropriate Density: 6 dwelling units per acre

Development Type: South

Suburban Residential

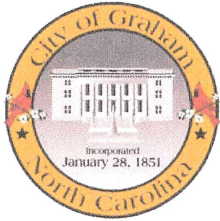
Located near a major thoroughfare

For single family residential

Characteristics include sidewalks on both sides, street trees at 30-40 feet intervals, and block lengths less than 600 feet

Density of 3 to 6 DU/acre

Infrastructure includes water, sewer, street connectivity and underground utilities



Application for SUBDIVISION

P.O. Drawer 357
201 South Main Street
Graham, NC 27253
(336) 570-6705
Fax (336) 570-6703
www.cityofgraham.com

This application is for both major and minor subdivisions, as defined in Article VIII of the *City of Graham Development Ordinances*.

Site

General description of subdivision location, using nearest streets, streams or other identifiable features:

LOCATED ON CHERRY LANE AND JIMMIE KERR ROAD AND ALONG BACK CREEK

Tax Map#: SEE ATTACHED GPIN: _____

Current Zoning District(s): ALAMANCE COUNTY

Overlay District, if applicable:

Historic S Main St/Hwy 87 E Harden St/Hwy 54

Property Owner: (SEE ATTACHED)

Mailing Address: _____

City, State, Zip: _____

Phone # _____

Applicant and Project Contact

Name: TMTLA ASSOCIATES

Property Owner Engineer/Surveyor

Other: LANDSCAPE ARCHITECT

Mailing Address: 5011 SOUTH PARK DR. SUITE 200

City, State, Zip: DURHAM, NC 27713

Phone #: (919) 484-8880

Email: TONY @ TMTLA . COM

I certify that all information furnished is true to the best of my knowledge.

[Signature] Date 07.24.2020

Submit SUBDIVISION MAPS with this application

Proposed Subdivision

Subdivision Name: CHERRY CREEK

Type of Application:

- Preliminary Plat, Major Subdivision **By signing this application, I authorize the City of Graham to record the Final Plat.*
- Final Plat*, Major Subdivision
- Final Plat*, Minor Subdivision

Number of Lots: 170 Total Acreage: 69.678

Related Development (if any): PROJECT AMENITY

Subdivision Maps

This application **must be accompanied** by a subdivision map, which may include one or more sheets to provide sufficient detail for review. **See the back of this application for a checklist of items that should be shown on the subdivision map, as applicable.** The following copies of the subdivision map are required to be submitted with this application:

- For Major Subdivision Preliminary Plan, 4 paper copies and an electronic pdf
- For Major Subdivision Final Plats, an electronic pdf for preliminary review, then 2 Mylar and 2 paper copies
- For Minor Subdivision Final Plats, an electronic pdf for preliminary review, then 2 Mylar and 1 paper copy

Other Requirements

- NCDOT Driveway Permit**, if a new or relocated driveway is proposed on a NCDOT road, or for existing driveways if the use of the property is changing
- NCDOT 3-Party Encroachment Agreement**, if things such as a sidewalk or utility connection are proposed in the right-of-way
- Flood Elevation Certificate**, if there is Special Flood Hazard Area near the development
- Floodplain Development Permit**, if development is proposed in a Special Flood Hazard Area
- Stormwater Permit**, if one or more acres is disturbed
- Erosion Control Permit** from the NC Dept. of Environment and Natural Resources if the land disturbing activity exceeds one acre

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DEVID# <u>52004</u>	Fee \$

Cherry Creek Property Owners July 24, 2020

No.	Property Owner	Owners Address	Site Address	PIN	Zoning	Area	Parcel Id
1	Robert Travis Mullen	2042 Jimmy Kerr Road	Haw River, NC 27258	8893-46-5385	Alamance Co.	3.16	152270
2	Scott Associates-co/ Michael White	5500 Tilley Lane	Gastonia, NC 28056	8893-76-2882	Alamance Co.	23.618	152456
3	Robert Andrew Cagle			8893-58-7021	Alamance Co.	21.619	152386
4	Mary Ella Scott	2680 S. Mebane Street	Burlington, NC 27215	8893-68-2433	Alamance Co.	16.048	170234
5	Janet Louise Scott	2921 Lennox Road NE Unit 205	Atlanta, Georgia 30324	8893-58-5808	Alamance Co.	5.233	152385
					Total Area	69.678	



PLANNING BOARD Recommendation & Statement of Consistency

Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. The Planning Board shall advise and comment on whether the proposed amendment is consistent with "The Graham 2035 Comprehensive Plan" and any other officially adopted plan that is applicable. The Planning Board shall provide a written recommendation to the City Council that addresses plan consistency and other matters as deemed appropriate by the Planning Board, but a comment by the Planning Board that a proposed amendment is inconsistent with "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.

**Cherry Creek
(S2004)**
Type of Request
Major Subdivision
Meeting Dates
Planning Board on 8/18/20
City Council on 9/8/20

- I move to **recommend APPROVAL** of the application as presented.
- I move to **recommend APPROVAL** with the following condition(s);
 - [Insert additional comments]
- I move to **recommend DENIAL**.

- The application is **consistent** with *The Graham 2035 Comprehensive Plan*.
- The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

The action is reasonable and in the public interest for the following reasons:

increase available housing

This report reflects the recommendation of the Planning Board, this the 18th day of August 2020.

Attest:

Dean Ward
Dean Ward, Planning Board Chairman

Debbie Jolly
Debbie Jolly, Secretary



City Council Decision & Statement of Consistency

Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. When adopting or rejecting any zoning amendment, the City Council shall also approve a statement describing whether its action is consistent with the "The Graham 2035 Comprehensive Plan" and briefly explaining why the City Council considers the action taken to be reasonable and in the public interest. The Planning Board shall provide a written recommendation to the City Council, but a comment by the Planning Board that a proposed amendment is inconsistent with the "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.

Cherry Creek (S2004)

Type of Request
Major Subdivision

Meeting Dates
Planning Board on 8/18/20
City Council on 9/8/20, 10/13/20,
11/10/20

Choose one...

- I move that the application be **APPROVED**.
- I move to **recommend APPROVAL** with the following condition(s);
- [Insert additional conditions]
- I move that the application be **DENIED**.

Choose one...

- The application is **consistent** with *The Graham 2035 Comprehensive Plan*.
- The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

State reasons...

This action is reasonable and in the public interest for the following reasons:

This report reflects the decision of the City Council, this the 10th day of November, 2020.

Attest:

Gerald R. Peterman, Mayor

Darcy L. Sperry, City Clerk



STAFF REPORT

Prepared by Nathan Page, Planning Director

Council Creek (S2005)

Type of Request: Major Subdivision

Meeting Dates

Planning Board on October 20, 2020

City Council on November 10, 2020

Contact Information

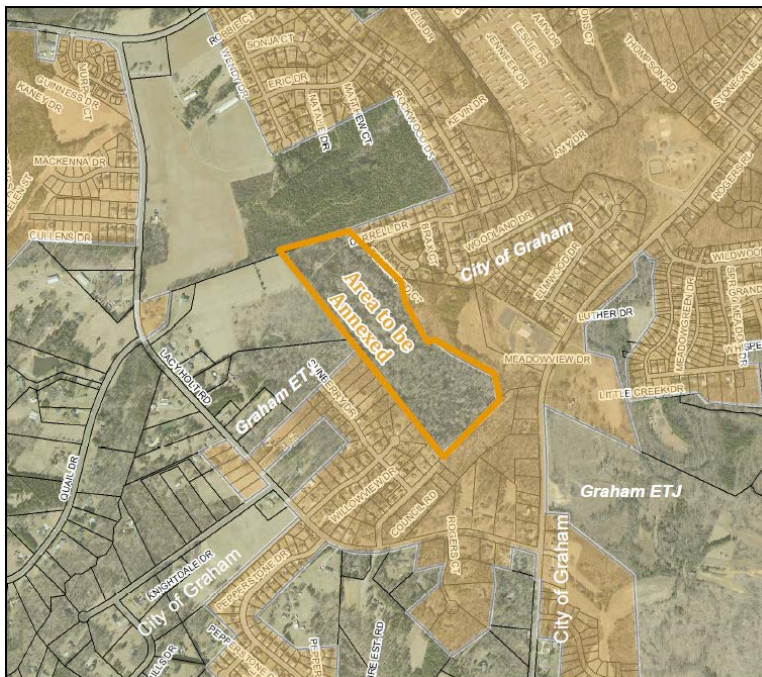
Chuck Truby, CPT Engineering

440 Tying St, High Point NC 27265

(336) 812-8800, chuckt@cptengineering.com

Summary

This is a request to subdivide the approximately 34 acres of the subject property for up to 92 residential lots. The properties are currently vacant. The lots on the end of Darrell Drive have a cul-de-sac that the City of Graham can require the developer remove, or leave, as the City Council desires.



Location

Council Road and Darrell Drive

GPIN

8873608974

Zoning

R-12

Overlay District

none

Surrounding Zoning

R-12, R-18

Surrounding Land Uses

Single Family, and Vacant

Size

Approximately 34 acres

Public Water & Sewer

In the vicinity

Floodplain

Yes

Staff Recommendation

Approval, with condition

Technical Review Committee

The Technical Review Committee has reviewed the application prior to the Planning Board meeting. All items were satisfactorily addressed for a sketch review. After Council's approval, the applicant will provide more detailed construction drawings for TRC.

Conformity to *The Graham 2035 Comprehensive Plan* and Other Adopted Plans

Applicable Strategies and Policies

- **Policy 3.2.3 Fewer Dead-end Streets** Discourage or prohibit the development of cul-de-sacs and dead-end streets in new projects. *This proposal permits redundant access to all but a few lots.*

Policy 4.3.1 Land Use Patterns Promote development of efficient land use patterns to allow continued quality and efficiency of water systems. Discourage the extension of water service into areas that are not most suitable for development. *This proposal loops existing water line stubs, and will connect to existing sewer lines.*

Staff Recommendation

Based on *The Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff **recommends approval of the subdivision.**

The following supports this recommendation:

Allowing a subdivision in this location allows for improved water quality (Policy 4.3.1) and provides additional neighborhood connections (Policy 3.2.3).

Development Type: North

Employment District

The employment district should be studied and planned in order to accommodate a range of employers and provide office space, industrial space, commercial space, institutional space, and residential housing. This should be planned to limit environmental impacts, preserve open space and open corridors, and develop high-quality and adaptable buildings for a variety of companies.

Appropriate Density: 6 dwelling units per acre

Development Type: South

Suburban Residential

Located near a major thoroughfare

For single family residential

Characteristics include sidewalks on both sides, street trees at 30-40 feet intervals, and block lengths less than 600 feet

Density of 3 to 6 DU/acre

Infrastructure includes water, sewer, street connectivity and underground utilities



Application for SUBDIVISION

P.O. Drawer 357
201 South Main Street
Graham, NC 27253
(336) 570-6705
Fax (336) 570-6703
www.cityofgraham.com

This application is for both major and minor subdivisions, as defined in Article VIII of the *City of Graham Development Ordinances*.

Site

General description of subdivision location, using nearest streets, streams or other identifiable features:

92 lot subdivision that connects to Council Rd and Darrell Dr

Tax Map#: _____ GPIN: 131214

Current Zoning District(s): R12

Overlay District, if applicable:

Historic S Main St/Hwy 87 E Harden St/Hwy 54

Property Owner: Keystone Group, Inc

Mailing Address: 3708 Alliance Dr

City, State, Zip: Greensboro NC 27407

Phone # (336) 369-1336

Applicant and Project Contact

Name: Chuck Truby-CPT Engineering

Property Owner Engineer/Surveyor

Other _____

Mailing Address: 4400 Tynning St

City, State, Zip: High Point, NC 27265

Phone # (336) 812-8800

Email: chuckt@cptengineering.com

I certify that all information furnished is true to the best of my knowledge.

Signature of Applicant _____ Date _____

Submit SUBDIVISION MAPS with this application

Proposed Subdivision

Subdivision Name: Council Creek

Type of Application:

- Preliminary Plat, Major Subdivision **By signing this application, I authorize the City of Graham to record the Final Plat.*
- Final Plat*, Major Subdivision
- Final Plat*, Minor Subdivision

Number of Lots: 92 Total Acreage: 34.441

Related Development (if any): _____

Subdivision Maps

This application **must be accompanied** by a subdivision map, which may include one or more sheets to provide sufficient detail for review. **See the back of this application for a checklist of items that should be shown on the subdivision map, as applicable.** The following copies of the subdivision map are required to be submitted with this application:

- For Major Subdivision Preliminary Plan, 4 paper copies and an electronic pdf
- For Major Subdivision Final Plats, an electronic pdf for preliminary review, then 2 Mylar and 2 paper copies
- For Minor Subdivision Final Plats, an electronic pdf for preliminary review, then 2 Mylar and 1 paper copy

Other Requirements

- NCDOT Driveway Permit**, if a new or relocated driveway is proposed on a NCDOT road, or for existing driveways if the use of the property is changing
- NCDOT 3-Party Encroachment Agreement**, if things such as a sidewalk or utility connection are proposed in the right-of-way
- Flood Elevation Certificate**, if there is Special Flood Hazard Area near the development
- Floodplain Development Permit**, if development is proposed in a Special Flood Hazard Area
- Stormwater Permit**, if one or more acres is disturbed
- Erosion Control Permit** from the NC Dept. of Environment and Natural Resources if the land disturbing activity exceeds one acre

FOR OFFICE USE ONLY

DEVID#	Fee \$
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Subdivision Map Checklist

Title Block and Data

- Plat title
- Owner's name with address and daytime phone number
- Developer's name, address and daytime phone number, if different from owner
- Surveyor's name and address
- Location (township, county, state)
- Name, address and telephone number of map preparer
- Dates map prepared or revised
- Scale of drawing in feet per inch and bar scale
- North arrow and orientation (north arrow shall not be oriented towards the bottom of the map)
- Zoning and overlay districts in the area
- Proposed land use on the property and existing land use on adjacent properties
- Plat book references
- Tax map, block and lot numbers
- Acreage of all proposed lots and of total tract
- Total number of lots proposed
- Subdivision location shown on small-scale vicinity map
- Surveyor's Certificate
- Statement of Land Use Regulation
- Statement of Planning Agency Approval
- Statement of Review Officer Approval
- An index sheet, if more than two sheets

Planimetric

- City limits and other jurisdiction lines
- Boundaries of the tract, with bearings, distances and control corners
- Existing property lines on the tract to be subdivided; show any property lines to be changed as dashed lines
- Proposed lot lines and dimensions
- Addresses of all lots
- Proposed minimum building setback lines
- Label all existing and proposed structures
- Railroad lines and rights-of-way
- Locations designated as common areas or open space
- Existing and proposed topography of the tract and beyond showing contour intervals of no greater than 5ft (2ft preferred) and labeling at least two contours per map
- Location, dimension and type of any easements, existing or proposed
- Proposed phasing, if any

Utilities

- Preliminary water and sanitary sewer layouts (final to be provided with Utility Construction Plans)

Landscaping

- Location, dimensions and type of required planting yards and opaque screens/buffers
- Location of proposed plantings with a description of the species to be used
- Approximate height, species and method of tree protection where existing vegetation is to be preserved
- 10'x70' site triangle at all street and driveway intersections

Transportation and Parking

- Existing and proposed right-of-way lines
- Existing and proposed streets showing pavement or curb lines, width, and existing and proposed street names
- Profile of any proposed new street
- Width of driveways and internal circulation roadways
- Driveways adjacent to or across the street from the site and the distance between driveways
- Existing and proposed sidewalks and handicap ramps, including dimensions
- Dimensions and location of all parking, queuing and loading areas, including spaces and maneuvering areas
- Calculation of minimum required off-street parking spaces and total spaces provided

Stormwater Control, Stream Buffers and Floodplains

- Location and type of existing and proposed stormwater controls, including location of inlets
- Layout of stormwater control, grading and significant components
- Location of all streams and drainageways
- Location of stream buffers on all USGS and NRCS Soil Survey mapped streams
- Indicate that all buffers are to remain in an undisturbed state
- Location of jurisdictional waters and wetlands (Note 1)
- Location of proposed stream crossings showing the proposed grading and overall stream impact, including culvert and outlet protection length
- Identify any FEMA regulated floodway or floodplain on the property and locate and label the 100-year Base Flood Elevation
- Extent and size (in acres) of area to be disturbed (Note 2)
- Location and type of proposed erosion control devices

Note 1. The US Army Corps of Engineers and the NC Division of Water Quality regulate wetlands and waters of the United States through the 404 Corps Permit and 401 State Water Quality Certification process. Site designers and developers are responsible for obtaining all applicable local, state and federal permits, certifications or approvals as necessary for proposed site development activities.

Note 2. If the proposed land disturbing activity exceeds one (1) acre, an Erosion Control Permit from NCDENR Land Quality is required.

REVISIONS

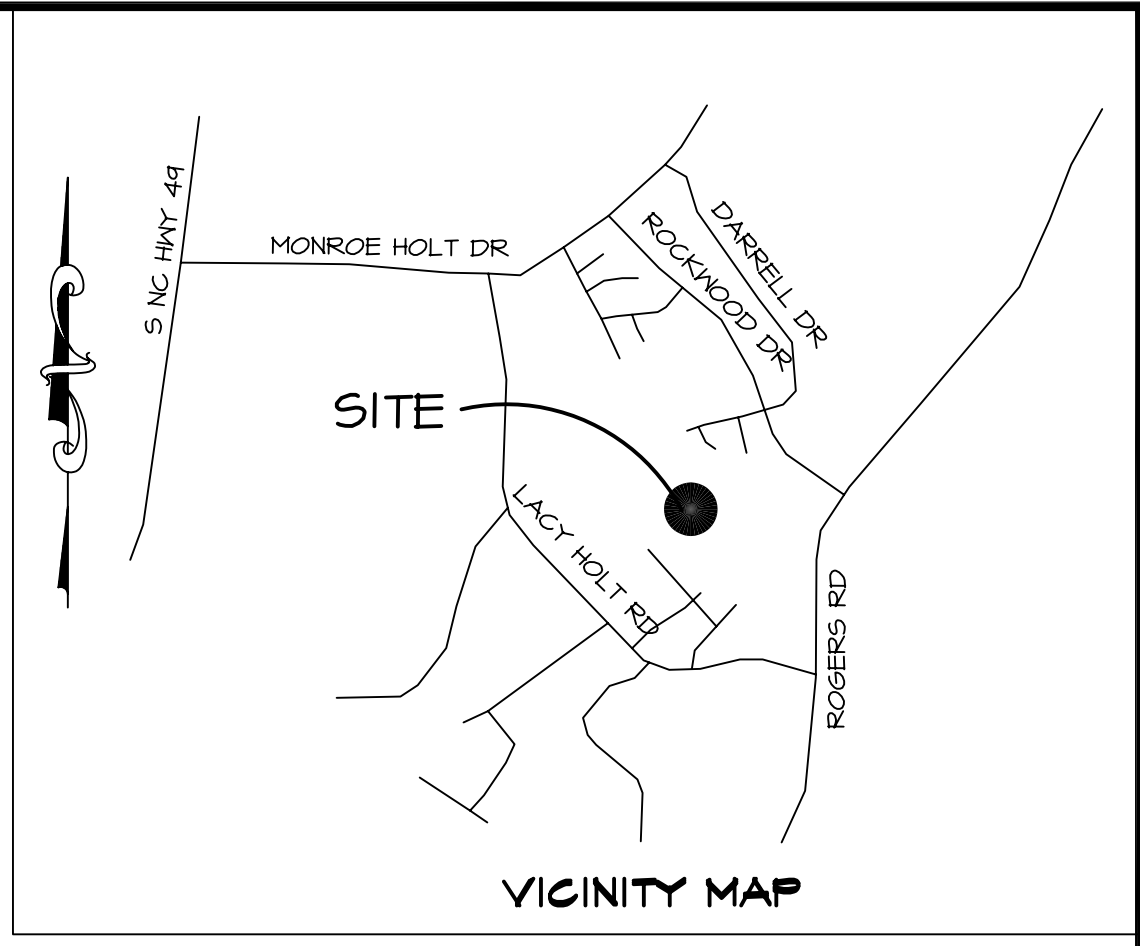
Table with 2 columns: Description, Date. Contains 10 empty rows for revisions.

ENGINEERING AND SURVEYING, INC. logo and contact information including address, phone, and fax.



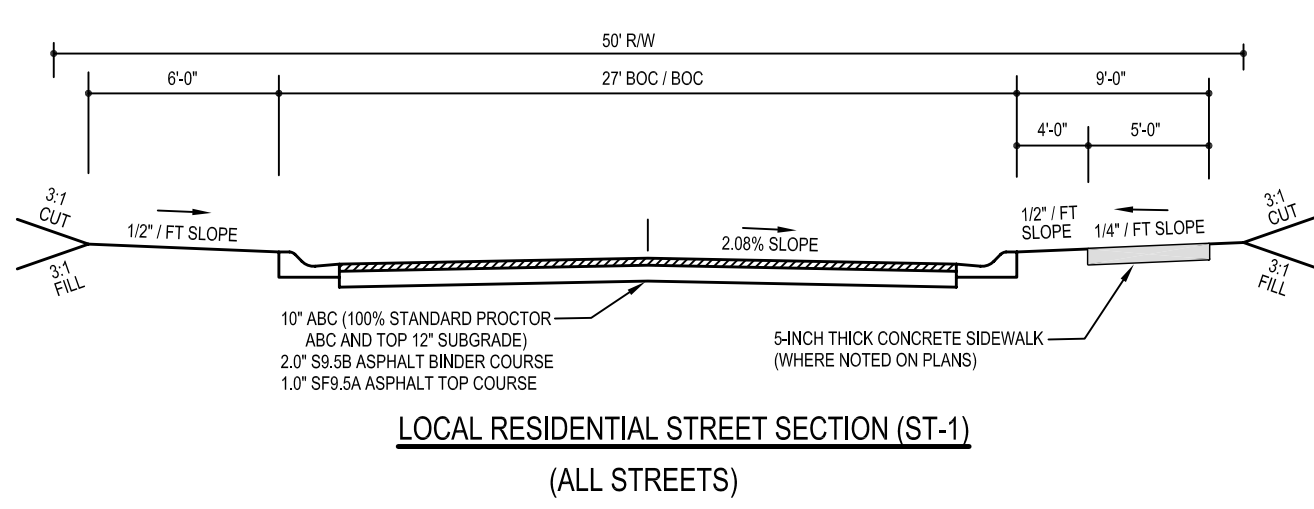
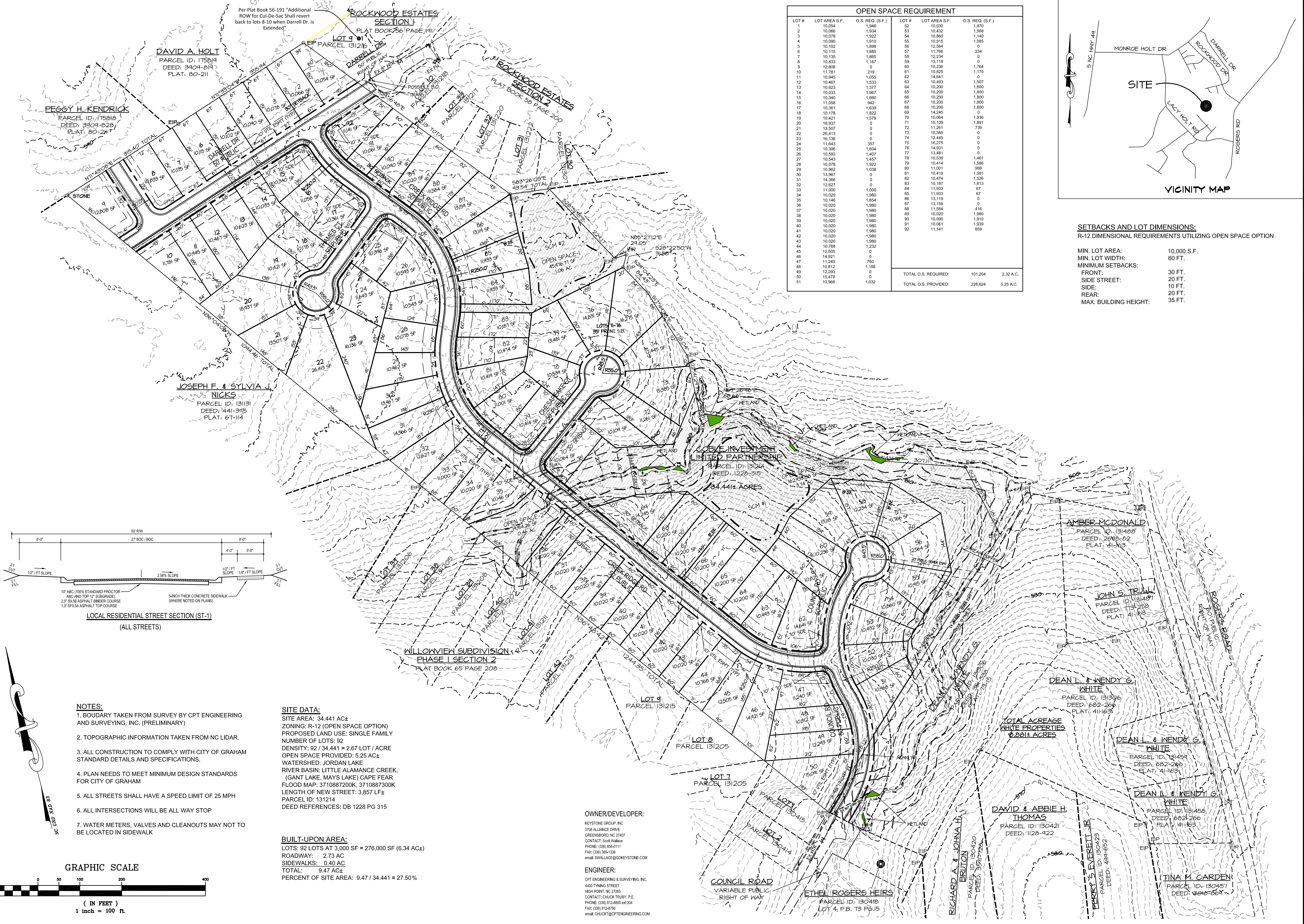
PRELIMINARY PLAN COUNCIL CREEK CITY OF GRAHAM NORTH CAROLINA

Table with 4 rows: SCALE (1" = 100'), DATE (9/24/20), PROJECT (1661-20), DRAWN BY (TGL), SHEET (C).



SETBACKS AND LOT DIMENSIONS: R-12 DIMENSIONAL REQUIREMENTS UTILIZING OPEN SPACE OPTION. MIN. LOT AREA: 10,000 S.F., MIN. LOT WIDTH: 60 FT., MINIMUM SETBACKS: FRONT: 30 FT., SIDE STREET: 20 FT., SIDE: 10 FT., REAR: 20 FT., MAX. BUILDING HEIGHT: 35 FT.

Table titled 'OPEN SPACE REQUIREMENT' with columns for Lot #, Lot Area S.F., O.S. Req. (S.F.), and O.S. Req. (S.F.). It lists requirements for 92 lots and provides totals for required and provided open space.

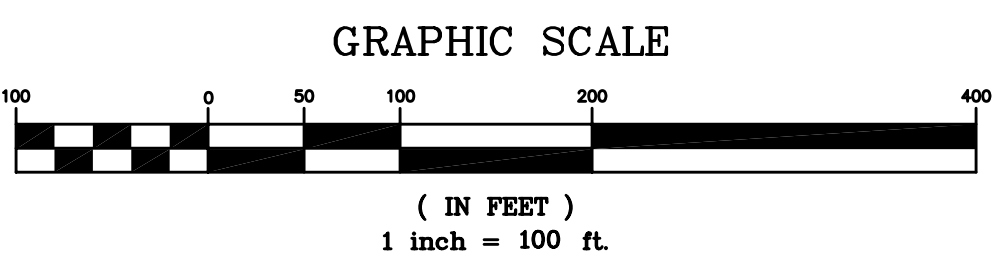


- NOTES: 1. BOUNDARY TAKEN FROM SURVEY BY CPT ENGINEERING AND SURVEYING, INC. (PRELIMINARY) 2. TOPOGRAPHIC INFORMATION TAKEN FROM NC LIDAR. 3. ALL CONSTRUCTION TO COMPLY WITH CITY OF GRAHAM STANDARD DETAILS AND SPECIFICATIONS. 4. PLAN NEEDS TO MEET MINIMUM DESIGN STANDARDS FOR CITY OF GRAHAM 5. ALL STREETS SHALL HAVE A SPEED LIMIT OF 25 MPH 6. ALL INTERSECTIONS WILL BE ALL WAY STOP 7. WATER METERS, VALVES AND CLEANOUTS MAY NOT TO BE LOCATED IN SIDEWALK

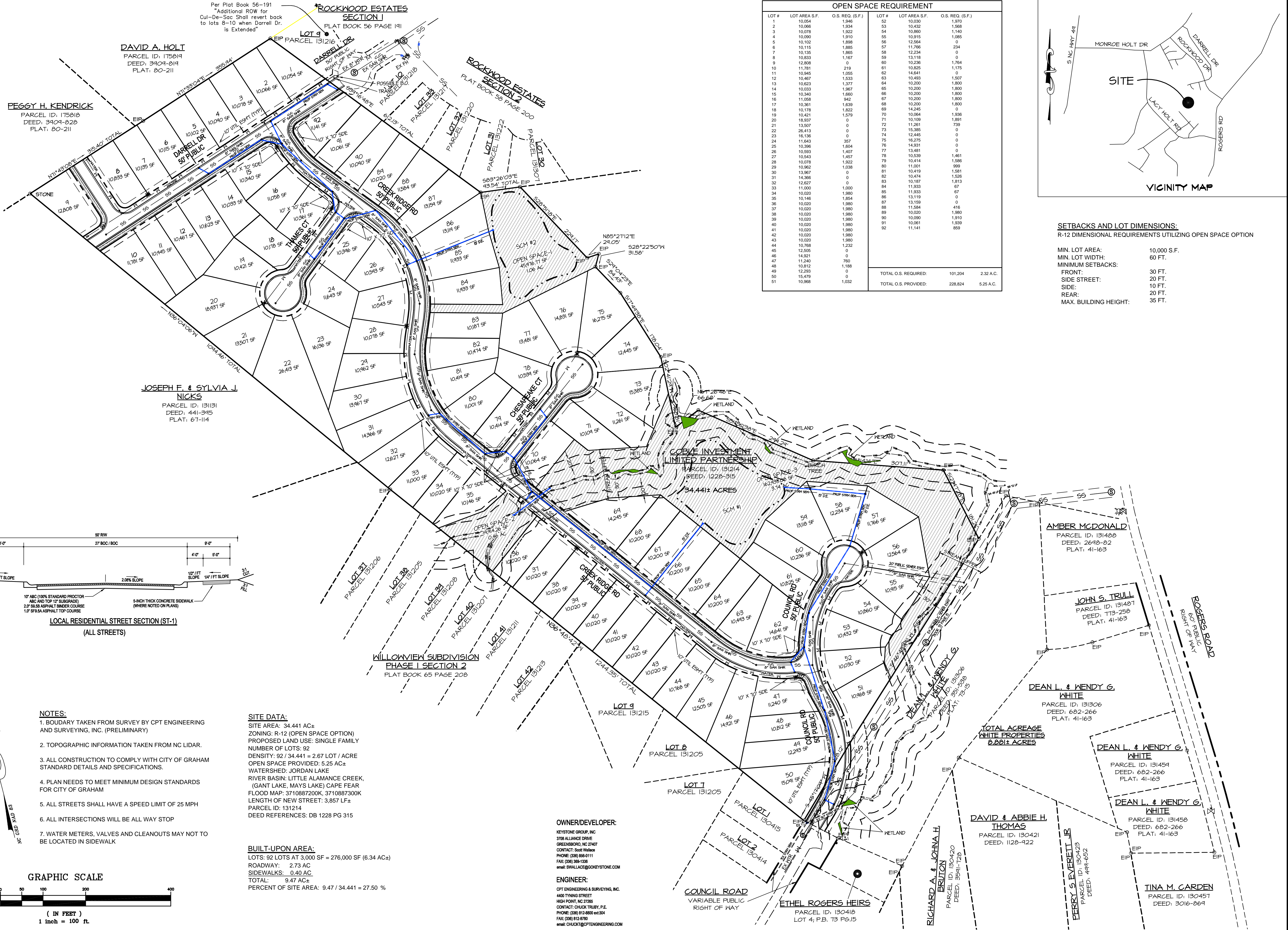
SITE DATA: SITE AREA: 34.441 AC± ZONING: R-12 (OPEN SPACE OPTION) PROPOSED LAND USE: SINGLE FAMILY NUMBER OF LOTS: 92 DENSITY: 92 / 34.441 = 2.67 LOT / ACRE OPEN SPACE PROVIDED: 5.25 AC± WATERSHED: JORDAN LAKE RIVER BASIN: LITTLE ALAMANCE CREEK (GANT LAKE, MAYS LAKE) CAPE FEAR FLOOD MAP: 3710887200K, 3710887300K LENGTH OF NEW STREET: 3,857 LF± PARCEL ID: 131214 DEED REFERENCES: DB 1228 PG 315

BUILT-UPON AREA: LOTS: 92 LOTS AT 3,000 SF = 276,000 SF (6.34 AC±) ROADWAY: 2.73 AC SIDEWALKS: 0.40 AC TOTAL: 9.47 AC± PERCENT OF SITE AREA: 9.47 / 34.441 = 27.50%

OWNER/DEVELOPER: KEYSTONE GROUP, INC 3708 ALLIANCE DRIVE GREENSBORO, NC 27407 CONTACT: Steve Walker PHONE: (336) 856-0111 FAX: (336) 368-1336 email: SWALKACE@KEYSTONE.COM ENGINEER: CPT ENGINEERING & SURVEYING, INC. 4400 TYING STREET HIGH POINT, NC 27035 CONTACT: CHUCK TRUBBY, P.E. PHONE: (336) 812-8800 ext.334 FAX: (336) 812-8780 email: CHUCKT@CPTENGINEERING.COM



THIS IS NOT A SURVEY. TOPO TAKEN FROM LIDAR DATA



OPEN SPACE REQUIREMENT					
LOT #	LOT AREA (S.F.)	O.S. REQ. (S.F.)	LOT #	LOT AREA (S.F.)	O.S. REQ. (S.F.)
1	10,054	1,946	52	10,030	1,970
2	10,096	1,934	53	10,452	1,968
3	10,078	1,922	54	10,860	1,140
4	10,090	1,910	55	10,915	1,685
5	10,102	1,898	56	12,564	0
6	10,115	1,885	57	11,766	234
7	10,126	1,865	58	12,234	0
8	10,833	1,167	59	13,118	0
9	12,808	0	60	10,236	1,764
10	11,781	219	61	10,825	1,175
11	10,945	1,055	62	14,641	0
12	10,467	1,533	63	10,493	1,507
13	10,823	1,377	64	10,200	1,800
14	10,033	1,967	65	10,200	1,800
15	10,340	1,660	66	10,200	1,800
16	11,056	942	67	10,200	1,800
17	10,361	1,639	68	10,200	1,800
18	10,178	1,822	69	14,245	0
19	10,821	1,079	70	10,064	1,936
20	18,937	0	71	10,109	1,891
21	13,507	0	72	11,261	739
22	26,413	0	73	15,385	0
23	16,136	0	74	12,445	0
24	11,643	357	75	16,275	0
25	10,396	1,604	76	14,931	0
26	10,593	1,497	77	13,481	0
27	10,543	1,457	78	10,539	1,461
28	10,078	1,922	79	10,414	1,596
29	10,962	1,038	80	11,001	999
30	13,987	0	81	10,419	1,581
31	14,366	0	82	10,474	1,526
32	12,627	0	83	10,187	1,813
33	11,903	1,000	84	11,933	67
34	10,020	1,980	85	11,933	67
35	10,146	1,854	86	13,119	0
36	10,020	1,980	87	13,159	0
37	10,020	1,980	88	11,584	416
38	10,020	1,980	89	10,020	1,980
39	10,020	1,980	90	10,090	1,910
40	10,020	1,980	91	10,061	1,939
41	10,020	1,980	92	11,141	859
42	10,020	1,980			
43	10,020	1,980			
44	10,768	1,232			
45	12,305	0			
46	14,921	0			
47	11,240	759			
48	10,812	1,188			
49	12,293	0			
50	15,478	0			
51	10,968	1,032			
TOTAL O.S. REQUIRED:		101,204	TOTAL O.S. PROVIDED:		228,824
					5.25 A.C.

SETBACKS AND LOT DIMENSIONS:
R-12 DIMENSIONAL REQUIREMENTS UTILIZING OPEN SPACE OPTION

MIN. LOT AREA: 10,000 S.F.
MIN. LOT WIDTH: 60 FT.
MINIMUM SETBACKS:
FRONT: 30 FT.
SIDE STREET: 20 FT.
SIDE: 10 FT.
REAR: 20 FT.
MAX. BUILDING HEIGHT: 35 FT.

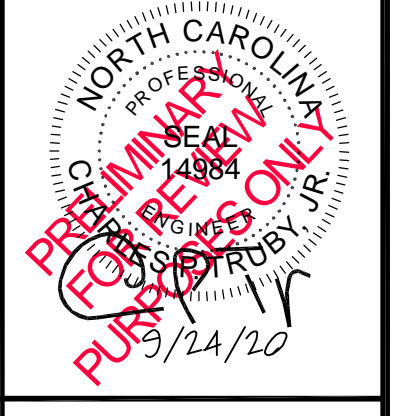
REVISIONS

NO.	DATE	DESCRIPTION

ENGINEERING AND SURVEYING, INC.
LAND DEVELOPMENT SERVICES
CORPORATE LICENSE NUMBER C-1878

GPT

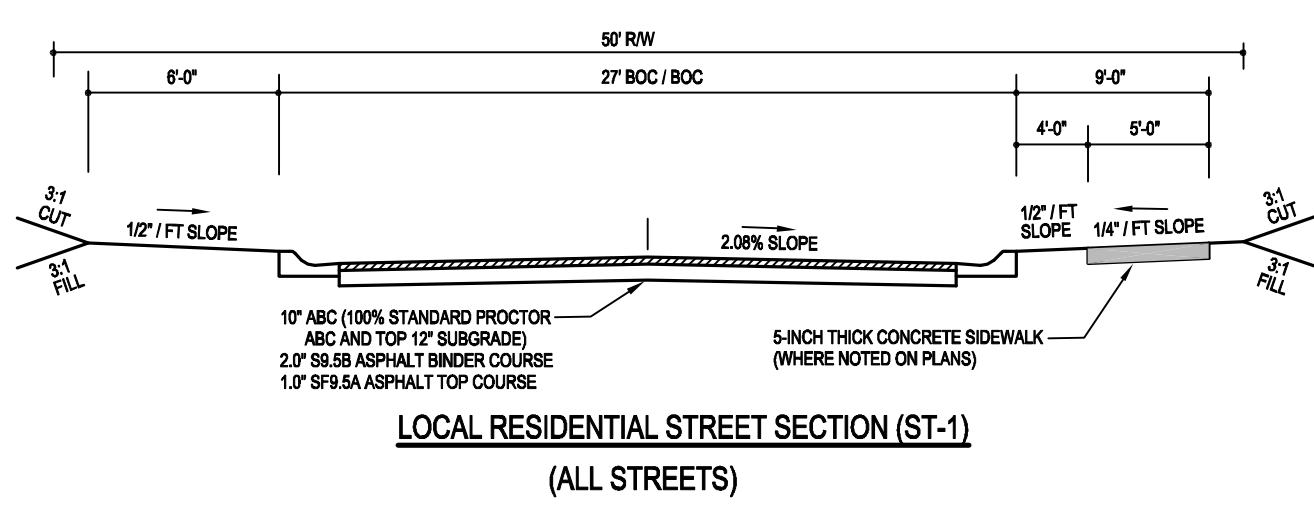
4400 TYNING STREET
HIGH POINT, NORTH CAROLINA 27265
PHONE: (856) 612-8800 ~ FAX: (856) 612-8180



UTILITY PLAN
COUNCIL CREEK
CITY OF GRAHAM
NORTH CAROLINA

SCALE: 1" = 100'
DATE: 9/24/20
PROJECT: 1661-20
DRAWN BY: TGL
SHEET: **C2**

Sep 25, 2020 F:\Projects\1661-20\Drawings\1661-20 Base\Rev-23-20.dwg Tab Name: UTILITY PLAN



NOTES:

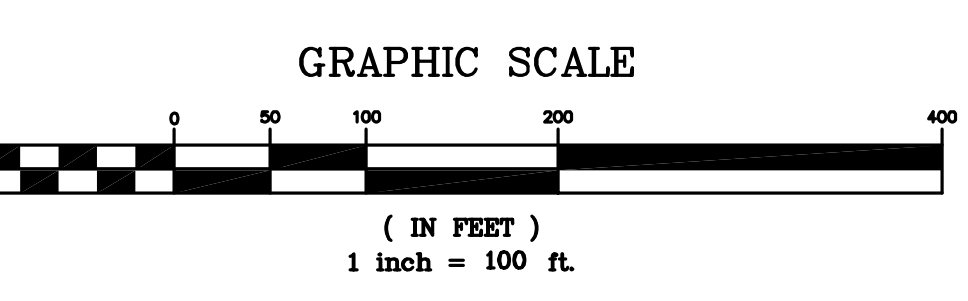
- BOUNDARY TAKEN FROM SURVEY BY CPT ENGINEERING AND SURVEYING, INC. (PRELIMINARY)
- TOPOGRAPHIC INFORMATION TAKEN FROM NC LIDAR.
- ALL CONSTRUCTION TO COMPLY WITH CITY OF GRAHAM STANDARD DETAILS AND SPECIFICATIONS.
- PLAN NEEDS TO MEET MINIMUM DESIGN STANDARDS FOR CITY OF GRAHAM
- ALL STREETS SHALL HAVE A SPEED LIMIT OF 25 MPH
- ALL INTERSECTIONS WILL BE ALL WAY STOP
- WATER METERS, VALVES AND CLEANOUTS MAY NOT TO BE LOCATED IN SIDEWALK

SITE DATA:
SITE AREA: 34.441 AC±
ZONING: R-12 (OPEN SPACE OPTION)
PROPOSED LAND USE: SINGLE FAMILY
NUMBER OF LOTS: 92
DENSITY: 92 / 34.441 = 2.67 LOT / ACRE
OPEN SPACE PROVIDED: 5.25 AC±
WATERSHED: JORDAN LAKE
RIVER BASIN: LITTLE ALAMANCE CREEK,
(GANT LAKE, MAYS LAKE) CAPE FEAR
FLOOD MAP: 3710887200K, 3710887300K
LENGTH OF NEW STREET: 3,857 LF±
PARCEL ID: 131214
DEED REFERENCES: DB 1228 PG 315

BUILT-UPON AREA:
LOTS: 92 LOTS AT 3,000 SF = 276,000 SF (6.34 AC±)
ROADWAY: 2.73 AC
SIDEWALKS: 0.40 AC
TOTAL: 9.47 AC±
PERCENT OF SITE AREA: 9.47 / 34.441 = 27.50 %

OWNER/DEVELOPER:
KEYSTONE GROUP, INC
3708 ALLIANCE DRIVE
GREENSBORO, NC 27407
CONTACT: Steve Walker
PHONE: (336) 856-0111
FAX: (336) 399-1338
email: S.WALKER@KEYSTONE.COM

ENGINEER:
CPT ENGINEERING & SURVEYING, INC.
4400 TYNING STREET
HIGH POINT, NC 27265
CONTACT: Chuck Truitt, P.E.
PHONE: (336) 812-8800 ext.304
FAX: (336) 812-8780
email: CHUCKT@CPTENGINEERING.COM



THIS IS NOT A SURVEY. TOPO TAKEN FROM LIDAR DATA



PLANNING BOARD Recommendation & Statement of Consistency

Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. The Planning Board shall advise and comment on whether the proposed amendment is consistent with "The Graham 2035 Comprehensive Plan" and any other officially adopted plan that is applicable. The Planning Board shall provide a written recommendation to the City Council that addresses plan consistency and other matters as deemed appropriate by the Planning Board, but a comment by the Planning Board that a proposed amendment is inconsistent with "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.

Council Creek (S2005)

Type of Request
Major Subdivision

Meeting Dates
Planning Board on 10/20/20
City Council on 11/10/20

- I move to **recommend APPROVAL** of the application as presented.
- I move to **recommend APPROVAL** with the following condition(s);
- The developer obtain written consent from tax ID lots 131216 and 131218 to maintain the existing cul-de-sac at Darrell Drive, or remove it when they construct that phase of the development, as the lot owners desire.
- I move to **recommend DENIAL**.

- The application is **consistent** with *The Graham 2035 Comprehensive Plan*.
- The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

The action is reasonable and in the public interest for the following reasons:

Policy 3.2.3 Fewer dead-end streets

Policy 4.3.1 Land use patterns

This report reflects the recommendation of the Planning Board, this the 20th day of October 2020.

Attest:

Dean Ward

Dean Ward, Planning Board Chairman

Laura A. Millsaps

Laura Millsaps, Secretary



City Council Decision & Statement of Consistency

Per NCGS 160A-383, zoning regulations shall be made in accordance with an adopted comprehensive plan and any other officially adopted plan that is applicable. When adopting or rejecting any zoning amendment, the City Council shall also approve a statement describing whether its action is consistent with the "The Graham 2035 Comprehensive Plan" and briefly explaining why the City Council considers the action taken to be reasonable and in the public interest. The Planning Board shall provide a written recommendation to the City Council, but a comment by the Planning Board that a proposed amendment is inconsistent with the "The Graham 2035 Comprehensive Plan" shall not preclude consideration or approval of the proposed amendment by the City Council.

Council Creek (S2005)

Type of Request
Major Subdivision

Meeting Dates
Planning Board on 10/20/20
City Council on 11/10/20

Choose one...

- I move that the application be **APPROVED**.
- I move to **recommend APPROVAL** with the following condition(s);
- The developer obtain written consent from lots 131216 and 131218 to maintain the existing cul-de-sac at Darrell Drive, or remove it when they construct that phase of the development.
- I move that the application be **DENIED**.

Choose one...

- The application is **consistent** with *The Graham 2035 Comprehensive Plan*.
- The application is **not fully consistent** with *The Graham 2035 Comprehensive Plan*.

State reasons...

This action is reasonable and in the public interest for the following reasons:

This report reflects the decision of the City Council, this the 10th day of November, 2020.

Attest:

Gerald R. Peterman, Mayor

Darcy L. Sperry, City Clerk

VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Zipporah W Clark Baldwin Email Address: queenrosez61@yahoo.com
 Home Address: 219 W Harden St Mailing Address: 219 W Harden St
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253
 Home Phone: 336-260-1577 Alternate Phone: _____

Please list the board(s) and/or commissions on which you are currently serving:

None

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- | | |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board | <input checked="" type="checkbox"/> 2 Historic Resources Commission |
| <input checked="" type="checkbox"/> 1 Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Historical Museum Advisory Board | |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

RELEVANT EXPERIENCE

Current employer/retired: retired

Employer address: _____ City, State, Zip: _____

Job title and description of responsibilities:

retired mortgage broker

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- | | | |
|---|--|---|
| <input type="checkbox"/> History | <input type="checkbox"/> Legal | <input checked="" type="checkbox"/> Critical Thinking |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Graphic Design | <input checked="" type="checkbox"/> Data Analysis |
| <input type="checkbox"/> Research | <input checked="" type="checkbox"/> Creativity | <input checked="" type="checkbox"/> Active-Listening |
| <input type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Education & Outreach |
| <input checked="" type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution |
| <input type="checkbox"/> Landscape Design | <input type="checkbox"/> Athletics/Sports | <input checked="" type="checkbox"/> Time Management |
| <input type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Adaptability | <input checked="" type="checkbox"/> Interpersonal Skills | |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I currently have served within my community for 30+ years and have strengthened home ownership within the triad as well as Orange, Wake and Durham County. I am currently serving as a missionary and work to offset conflict within my community. I work closely with misplaced children of our community. I help plan events for local churches and organizations. I live in the recently renovated Oneida Lofts where I am working to do what I can to promote a safe and enjoyable and diverse living space.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes No

Additional relevant information:

For Office Use Only
Date Received:

Received
August 6, 2020

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

City of Graham

Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit www.cityofgraham.com/city-hall/boards-and-commissions/

Name Sarah Kathryn Barham

Email Address bksarah123@gmail.com

Home Address 112 Mallard Creek Drive

Mailing Address 112 Mallard Creek Drive

City, State, Zip Graham NC 27253

City, State, Zip Graham NC 27253

Home Phone 336.693.3168

Alternate Phone

Do you live inside the city limits of Graham? Yes No

Are you applying for reappointment to a board of commission on which you are currently serving?

Yes No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- | | |
|--|---|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years) |
| <input type="checkbox"/> Alcohol Beverage Control (3 years) | <input type="checkbox"/> Historic Resources Commission (4 years) |
| <input checked="" type="checkbox"/> Appearance Commission (3 years) | <input type="checkbox"/> Planning Board/Board of Adjustment (3 years) |
| <input type="checkbox"/> Canine Review Board (3 years) | <input type="checkbox"/> Recreation Commission (3 years) |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years) | <input type="checkbox"/> Tree Board (3 years) |
| <input type="checkbox"/> Graham Housing Authority (5 years) | |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

I have lived in Alamance County my whole life and have lived in Graham for a little over 6 years now. I love this town. I want to get more involved in the city and do whatever I can to help improve the future of Graham and it's citizens. I went to East Carolina University where I gained a BFA in Photography and currently going after my Associates in Advertising and Graphic Design. I feel that my design abilities would be an asset to Graham and to the appearance commission.

RECEIVED

DEC 04 2019

CITY OF GRAHAM

Employment

Employer/Company Name Innovative Signs and Graphics

Address 1145 St. Marks Church Road

City, State, Zip Burlington NC 27215

Job Title and Description of Responsibilities

Graphic Designer. Develop design and production of high-quality digital print and graphic materials signage: From working with clients on the design and creative direction of their signs to printing and handling of the finished product.

Civic Involvement

Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.

Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253

Applications will be kept on file for 3 years

VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: WAYNE BREWER Email Address: NONE
 Home Address: 319 HOLT AVE Mailing Address: SAME
 City, State, Zip: GRAHAM, NC 27253 City, State, Zip: _____
 Home Phone: 336-539-5460 Alternate Phone: _____

Please list the board(s) and/or commissions on which you are currently serving:

NONE

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- | | |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board | <input checked="" type="checkbox"/> 1 Historic Resources Commission |
| <input checked="" type="checkbox"/> 2 Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Historical Museum Advisory Board | |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

RELEVANT EXPERIENCE

Current employer/retired: RETIRED
 Employer address: _____ City, State, Zip: _____

Job title and description of responsibilities:

RETIRED MILITARY

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> History | <input type="checkbox"/> Legal | <input type="checkbox"/> Critical Thinking |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Graphic Design | <input type="checkbox"/> Data Analysis |
| <input type="checkbox"/> Research | <input type="checkbox"/> Creativity | <input type="checkbox"/> Active-Listening |
| <input type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media | <input type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach |
| <input type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing | <input type="checkbox"/> Conflict Resolution |
| <input type="checkbox"/> Landscape Design | <input type="checkbox"/> Athletics/Sports | <input type="checkbox"/> Time Management |
| <input type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Adaptability | <input type="checkbox"/> Interpersonal Skills | |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I HAVE LIVED IN GRAHAM MY WHOLE LIFE EXCEPT WHEN I SERVED IN VIETNAM. I AM VERY DEDICATED TO MY COMMUNITY AND GRADUATED FROM GRAHAM HIGH. I DO A LOT OF VOLUNTEERING FOR LOCAL EVENTS

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes No

Additional relevant information:

For Office Use Only
Date Received:

Received
November 2, 2020

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Tamara Kersey Email Address: tamara.kersey@bcbsnc.com
 Home Address: 1045 Camelot Lane Mailing Address: Same
 City, State, Zip: Graham, NC 27253 City, State, Zip: Same
 Home Phone: 919-696-1621 Alternate Phone: _____

Please list the board(s) and/or commissions on which you are currently serving:

n/a

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- | | |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board | <input type="checkbox"/> Historic Resources Commission |
| <input checked="" type="checkbox"/> 1 Appearance Commission | <input checked="" type="checkbox"/> 2 Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Historical Museum Advisory Board | |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

RELEVANT EXPERIENCE

Current employer/retired: Blue Cross NC
 Employer address: 1965 Ivy Creek Blvd City, State, Zip: Durham, NC 27707

Job title and description of responsibilities:

Manager, Payment Integrity Office:
 Oversee staff responsible for payment integrity and claims cost management initiatives in support of medical expense strategies. Additionally, accountable for maintaining successful vendor relationships. Manage day to day operations, financial analysis and reporting, and develop and implement solution strategies for the revenue and extended finance organization to support existing and project goals

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- | | | |
|---|--|---|
| <input type="checkbox"/> History | <input type="checkbox"/> Legal | <input checked="" type="checkbox"/> Critical Thinking |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Graphic Design | <input checked="" type="checkbox"/> Data Analysis |
| <input checked="" type="checkbox"/> Research | <input checked="" type="checkbox"/> Creativity | <input checked="" type="checkbox"/> Active-Listening |
| <input checked="" type="checkbox"/> Program Development | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Education & Outreach |
| <input checked="" type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution |
| <input type="checkbox"/> Landscape Design | <input type="checkbox"/> Athletics/Sports | <input checked="" type="checkbox"/> Time Management |
| <input type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Adaptability | <input checked="" type="checkbox"/> Interpersonal Skills | |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have over 15 years of leadership and administration in the non-profit, parish ministry and the corporate arena. I have served my church and community in multiple ways such as: co-founding a non-profit, supporting feeding programs, mentoring, community organizing as well as pastoring. I would like to contribute my skills and expertise in administration, strategic planning, financial management, regulatory compliance and diversity/inclusion in the place I've called "home" since 2006.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes No

Additional relevant information:

I volunteer for the following organizations: AlamancePride - Secretary, ANAACP - Community Organizing Chair, Asst Judge - Board of Elections, Western District WNCC AME - Social Action Coordinator, ABSS Equity and Diversity Committee

For Office Use Only
Date Received:

Received 6/24/2020

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

VOLUNTEER BOARD & COMMISSION APPLICATION

The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Kaitlyn Moore Email Address: moorekaity@yahoo.com
Home Address: 225 W Harden St Mailing Address: 225 W Harden St
City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253
Home Phone: (336) 380-2786 Alternate Phone: _____

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- | | |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board | <input checked="" type="checkbox"/> 1 Historic Resources Commission |
| <input checked="" type="checkbox"/> 2 Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Historical Museum Advisory Board | |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

RELEVANT EXPERIENCE

Current employer/retired: Alamance County Libraries and Burling

Employer address: 342 S Spring St/ 267 W Front St City, State, Zip: Burlington, NC 27215

Job title and description of responsibilities:

Library - Circulation Assistant: I am responsible for checking patrons in and out as well as tech assistance, shelf organization, displays, programming, and other miscellaneous tasks.

Police - Investigative Assistant: I manage the department's website and assist in investigations.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> History | <input type="checkbox"/> Legal | <input checked="" type="checkbox"/> Critical Thinking |
| <input type="checkbox"/> Architecture | <input checked="" type="checkbox"/> Graphic Design | <input type="checkbox"/> Data Analysis |
| <input checked="" type="checkbox"/> Research | <input checked="" type="checkbox"/> Creativity | <input checked="" type="checkbox"/> Active-Listening |
| <input checked="" type="checkbox"/> Program Development | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach |
| <input checked="" type="checkbox"/> Event Planning | <input type="checkbox"/> Community Organizing | <input type="checkbox"/> Conflict Resolution |
| <input checked="" type="checkbox"/> Landscape Design | <input type="checkbox"/> Athletics/Sports | <input checked="" type="checkbox"/> Time Management |
| <input checked="" type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Adaptability | <input type="checkbox"/> Interpersonal Skills | |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have lived in Alamance County my entire life, and I have been living in Graham for the last two years. I am incredibly passionate about this town, and I want to contribute to making it the best it can be. I have witnessed some of the improvements in recent years, but I think I can be asset for making it even better. I know a lot of people who live and work in the community. I am incredibly dedicated to the things I undertake. I am organized and creative and love to tackle a project.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes No

Additional relevant information:

For Office Use Only
 RECEIVED
 Date Received:
 JUL 05 2020
 CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Bonnie L Whitaker Email Address: blwboo@gmail.com
 Home Address: 2456 Greenview Dr Mailing Address: 2456 Greenview Dr
 City, State, Zip: Graham, N.C. 27253 City, State, Zip: Graham, N.C. 27253
 Home Phone: N/A Alternate Phone: Cell 210-884-0602

Please list the board(s) and/or commissions on which you are currently serving:

N/A

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- | | |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board | <input checked="" type="checkbox"/> Historic Resources Commission |
| <input checked="" type="checkbox"/> Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Historical Museum Advisory Board | |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

RELEVANT EXPERIENCE

Current employer/retired: Retired Military; Work for DOD

Employer address: 1500 Pinecroft Rd Ste 100 City, State, Zip: Greensboro, NC 27407

Job title and description of responsibilities:

Quality Assurance Specialist on Government Contracts: Requires skill in interpreting technical data, data analysis, report writing, interpreting regulations and other guideline material and a practical understanding of the role of quality assurance in relation to the mission of the Defense Contract Management Agency. Familiarization with all applicable government regulations including Federal Acquisition Regulations (FARS) and DFARS. Develop/maintain effective risk management plans.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> History | <input type="checkbox"/> Legal | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Architecture | <input type="checkbox"/> Graphic Design | <input checked="" type="checkbox"/> Data Analysis |
| <input checked="" type="checkbox"/> Research | <input type="checkbox"/> Creativity | <input checked="" type="checkbox"/> Active-Listening |
| <input checked="" type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach |
| <input type="checkbox"/> Event Planning | <input type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution |
| <input type="checkbox"/> Landscape Design | <input type="checkbox"/> Athletics/Sports | <input checked="" type="checkbox"/> Time Management |
| <input type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Adaptability | <input checked="" type="checkbox"/> Interpersonal Skills | |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I will bring technical knowledge, contractual interpretation and the ability think critically and analyze data. I appreciate architecture and history and wish to preserve it while also allow for proper growth and expansion. I want to keep the city in which I reside beautiful and inviting. I am a good listening and possess the skills to resolve conflicts within organizations as well as individuals.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes No

Additional relevant information:

For Office Use Only
Date Received:

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OCT 18 2020

CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Zipporah W Clark Baldwin Email Address: queenrosez61@yahoo.com
 Home Address: 219 W Harden St Mailing Address: 219 W Harden St
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253
 Home Phone: 336-260-1577 Alternate Phone: _____

Please list the board(s) and/or commissions on which you are currently serving:

None

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- | | |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board | <input checked="" type="checkbox"/> 2 Historic Resources Commission |
| <input checked="" type="checkbox"/> 1 Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Historical Museum Advisory Board | |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

RELEVANT EXPERIENCE

Current employer/retired: retired
 Employer address: _____ City, State, Zip: _____

Job title and description of responsibilities:

retired mortgage broker

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- | | | |
|---|--|---|
| <input type="checkbox"/> History | <input type="checkbox"/> Legal | <input checked="" type="checkbox"/> Critical Thinking |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Graphic Design | <input checked="" type="checkbox"/> Data Analysis |
| <input type="checkbox"/> Research | <input checked="" type="checkbox"/> Creativity | <input checked="" type="checkbox"/> Active-Listening |
| <input type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Education & Outreach |
| <input checked="" type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution |
| <input type="checkbox"/> Landscape Design | <input type="checkbox"/> Athletics/Sports | <input checked="" type="checkbox"/> Time Management |
| <input type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Adaptability | <input checked="" type="checkbox"/> Interpersonal Skills | |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I currently have served within my community for 30+ years and have strengthened home ownership within the triad as well as Orange, Wake and Durham County. I am currently serving as a missionary and work to offset conflict within my community. I work closely with misplaced children of our community. I help plan events for local churches and organizations. I live in the recently renovated Oneida Lofts where I am working to do what I can to promote a safe and enjoyable and diverse living space.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes No

Additional relevant information:

For Office Use Only
Date Received:

Received
August 6, 2020

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Jeanette E. Beaudry Email Address: jbeaudry348@yahoo.com
 Home Address: 308 East Harden St. Mailing Address: _____
 City, State, Zip: Graham NC 27253 City, State, Zip: _____
 Home Phone: 336-269-2902 Alternate Phone: _____

Please list the board(s) and/or commissions on which you are currently serving:

N/A

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- | | |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board | <input checked="" type="checkbox"/> Historic Resources Commission (2) |
| <input type="checkbox"/> Appearance Commission | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment (1) |
| <input type="checkbox"/> Canine Review Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Historical Museum Advisory Board | |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

RELEVANT EXPERIENCE

Current employer/retired: Retired/ Part-time Town of Chapel Hill
 Employer address: 190 East Rosemary City, State, Zip: Chapel Hill, NC

Job title and description of responsibilities:
I am a Downtown Ambassador with the Town of Chapel Hill Police Department since 2012.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> History | <input type="checkbox"/> Legal | <input type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Architecture | <input type="checkbox"/> Graphic Design | <input type="checkbox"/> Data Analysis |
| <input type="checkbox"/> Research | <input type="checkbox"/> Creativity | <input checked="" type="checkbox"/> Active-Listening |
| <input type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Education & Outreach |
| <input checked="" type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution |
| <input type="checkbox"/> Landscape Design | <input type="checkbox"/> Athletics/Sports | <input type="checkbox"/> Time Management |
| <input type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Adaptability | <input type="checkbox"/> Interpersonal Skills | |

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JUL 07 2020

CITY OF GRAHAM

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I love Graham and the history embodied in our downtown and Court Square. The architecture is exceptional and tells a story. It should be protected as it tells this story, provides shelter for uses today and the future.
I have served on this committee in early 2000's and for 2 years now. I have learned much through our training and education by our city planners and guest speakers.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes No

Additional relevant information:

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Date Received:

I was a tour guide for the "LookUp" tours in downtown and Court Square. I have also served as a docent for Alamance Arts, Old Salem and Graham Historical Museum's Advisory Board.

Graham Historical Museum's Advisory Board.

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: WAYNE BREWER Email Address: NONE
 Home Address: 319 HOLT AVE Mailing Address: SAME
 City, State, Zip: GRAHAM, NC 27253 City, State, Zip: _____
 Home Phone: 336-539-5460 Alternate Phone: _____

Please list the board(s) and/or commissions on which you are currently serving:

NONE

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- | | |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board | <input checked="" type="checkbox"/> 1 Historic Resources Commission |
| <input checked="" type="checkbox"/> 2 Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Historical Museum Advisory Board | |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

RELEVANT EXPERIENCE

Current employer/retired: RETIRED
 Employer address: _____ City, State, Zip: _____

Job title and description of responsibilities:

RETIRED MILITARY

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> History | <input type="checkbox"/> Legal | <input type="checkbox"/> Critical Thinking |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Graphic Design | <input type="checkbox"/> Data Analysis |
| <input type="checkbox"/> Research | <input type="checkbox"/> Creativity | <input type="checkbox"/> Active-Listening |
| <input type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media | <input type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach |
| <input type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing | <input type="checkbox"/> Conflict Resolution |
| <input type="checkbox"/> Landscape Design | <input type="checkbox"/> Athletics/Sports | <input type="checkbox"/> Time Management |
| <input type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Adaptability | <input type="checkbox"/> Interpersonal Skills | |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I HAVE LIVED IN GRAHAM MY WHOLE LIFE EXCEPT WHEN I SERVED IN VIETNAM. I AM VERY DEDICATED TO MY COMMUNITY AND GRADUATED FROM GRAHAM HIGH. I DO A LOT OF VOLUNTEERING FOR LOCAL EVENTS

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes No

Additional relevant information:

For Office Use Only
Date Received:

Received
November 2, 2020

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

City of Graham

Volunteer Board and Commission Application



The following application is used by the City Council to screen individuals interested in serving on a City advisory board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, visit www.cityofgraham.com/city-hall/boards-and-commissions/

Name Matthew Haley

Email Address matthewhaley76@gmail.com

Home Address 2545 Covington Loop

Mailing Address 2545 Covington Loop

City, State, Zip Graham, NC, 27253

City, State, Zip Graham, NC, 27253

Home Phone 336-437-6237

Alternate Phone 336-516-7512

Do you live inside the city limits of Graham? Yes No

Are you applying for reappointment to a board of commission on which you are currently serving?

Yes No

If yes, for which board or commission are applying for reappointment:

For new appointments, select the board(s) and/or commission(s) for which you would like to be considered (you may select more than one):

- | | |
|--|---|
| <input type="checkbox"/> Alamance County Library Committee (2 years) | <input type="checkbox"/> Graham Sports Hall of Fame Committee (6 years) |
| <input type="checkbox"/> Alcohol Beverage Control (3 years) | <input checked="" type="checkbox"/> Historic Resources Commission (4 years) |
| <input type="checkbox"/> Appearance Commission (3 years) | <input type="checkbox"/> Planning Board/Board of Adjustment (3 years) |
| <input type="checkbox"/> Canine Review Board (3 years) | <input type="checkbox"/> Recreation Commission (3 years) |
| <input type="checkbox"/> Historical Museum Advisory Board (3 years) | <input type="checkbox"/> Tree Board (3 years) |
| <input type="checkbox"/> Graham Housing Authority (5 years) | |

Why do you wish to serve the City in this capacity? Describe the experience, skills, and abilities that you would contribute:

As a resident and local business owner I am interested moving Graham forward within the mission of the Historic Resource Commission. I believe my experience as a HS principal and 19 years in education will assist me in navigating the rules and procedures that guide this committee with approving or denying projects that impact the Historic District in Graham. I have also wanted to be more involved civically with my community and this opportunity would be a good place to begin.

RECEIVED

JUN 17 2020

CITY OF GRAHAM

Employment

Employer/Company Name Alamance Burlington School System

Address 1712 Vaughn Road

City, State, Zip Burlington, NC, 27253

Job Title and Description of Responsibilities

Principal for the Alamance Burlington Early College at ACC

Responsible for carrying out the vision and mission for the Alamance Burlington School System as well as the vision and mission for the Alamance Burlington Early College.

Civic Involvement

Please list the names of civic and volunteer organizations in which you currently hold membership and your position with that organization.

I am not a member of any organizations. Part of the mission for our high school includes Civic Engagement and this would be a way for me to model this for students. I am an Eagle Scout. Although I am not active in the Boy Scouts I do hold that lifetime position with The Boy Scouts of America. I have filled out form expressing interest in participating in the Downtown Associate Community Program Graham was selected to be a part.

Thank you for your interest in the City of Graham's advisory boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: Attn: City Clerk P.O. Drawer 357, Graham, NC 27253

Applications will be kept on file for 3 years

VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Kaitlyn Moore Email Address: moorekaity@yahoo.com
Home Address: 225 W Harden St Mailing Address: 225 W Harden St
City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253
Home Phone: (336) 380-2786 Alternate Phone: _____

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- | | |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board | <input checked="" type="checkbox"/> 1 Historic Resources Commission |
| <input checked="" type="checkbox"/> 2 Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Historical Museum Advisory Board | |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

RELEVANT EXPERIENCE

Current employer/retired: Alamance County Libraries and Burlington
Employer address: 342 S Spring St/ 267 W Front St City, State, Zip: Burlington, NC 27215

Job title and description of responsibilities:

Library - Circulation Assistant: I am responsible for checking patrons in and out as well as tech assistance, shelf organization, displays, programming, and other miscellaneous tasks.
Police - Investigative Assistant: I manage the department's website and assist in investigations.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> History | <input type="checkbox"/> Legal | <input checked="" type="checkbox"/> Critical Thinking |
| <input type="checkbox"/> Architecture | <input checked="" type="checkbox"/> Graphic Design | <input type="checkbox"/> Data Analysis |
| <input checked="" type="checkbox"/> Research | <input checked="" type="checkbox"/> Creativity | <input checked="" type="checkbox"/> Active-Listening |
| <input checked="" type="checkbox"/> Program Development | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach |
| <input checked="" type="checkbox"/> Event Planning | <input type="checkbox"/> Community Organizing | <input type="checkbox"/> Conflict Resolution |
| <input checked="" type="checkbox"/> Landscape Design | <input type="checkbox"/> Athletics/Sports | <input checked="" type="checkbox"/> Time Management |
| <input checked="" type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Adaptability | <input type="checkbox"/> Interpersonal Skills | |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have lived in Alamance County my entire life, and I have been living in Graham for the last two years. I am incredibly passionate about this town, and I want to contribute to making it the best it can be. I have witnessed some of the improvements in recent years, but I think I can be asset for making it even better. I know a lot of people who live and work in the community. I am incredibly dedicated to the things I undertake. I am organized and creative and love to tackle a project.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes No

Additional relevant information:

For Office Use Only
Date Received:

JUL 05 2020

CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.

VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Bonnie L Whitaker Email Address: blwboo@gmail.com
 Home Address: 2456 Greenview Dr Mailing Address: 2456 Greenview Dr
 City, State, Zip: Graham, N.C. 27253 City, State, Zip: Graham, N.C. 27253
 Home Phone: N/A Alternate Phone: Cell 210-884-0602

Please list the board(s) and/or commissions on which you are currently serving:

N/A

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- | | |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board | <input checked="" type="checkbox"/> Historic Resources Commission |
| <input checked="" type="checkbox"/> Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Historical Museum Advisory Board | |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

RELEVANT EXPERIENCE

Current employer/retired: Retired Military; Work for DOD

Employer address: 1500 Pinecroft Rd Ste 100 City, State, Zip: Greensboro, NC 27407

Job title and description of responsibilities:

Quality Assurance Specialist on Government Contracts: Requires skill in interpreting technical data, data analysis, report writing, interpreting regulations and other guideline material and a practical understanding of the role of quality assurance in relation to the mission of the Defense Contract Management Agency. Familiarization with all applicable government regulations including Federal Acquisition Regulations (FARS) and DFARS. Develop/maintain effective risk management plans.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> History | <input type="checkbox"/> Legal | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Architecture | <input type="checkbox"/> Graphic Design | <input checked="" type="checkbox"/> Data Analysis |
| <input checked="" type="checkbox"/> Research | <input type="checkbox"/> Creativity | <input checked="" type="checkbox"/> Active-Listening |
| <input checked="" type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach |
| <input type="checkbox"/> Event Planning | <input type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution |
| <input type="checkbox"/> Landscape Design | <input type="checkbox"/> Athletics/Sports | <input checked="" type="checkbox"/> Time Management |
| <input type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Adaptability | <input checked="" type="checkbox"/> Interpersonal Skills | |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I will bring technical knowledge, contractual interpretation and the ability think critically and analyze data. I appreciate architecture and history and wish to preserve it while also allow for proper growth and expansion. I want to keep the city in which I reside beautiful and inviting. I am a good listening and possess the skills to resolve conflicts within organizations as well as individuals.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes No

Additional relevant information:

For Office Use Only
Date Received:

RECEIVED

OCT 18 2020

CITY OF GRAHAM

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VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Troy William Woodard III Email Address: wil@graphic-edge.com
 Home Address: 528 E Pine Street Mailing Address: 528 E Pine Street
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253
 Home Phone: 336-266-7338 Alternate Phone: N/A

Please list the board(s) and/or commissions on which you are currently serving:

N/A

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- | | |
|---|---|
| <input type="checkbox"/> Alcohol Beverage Control Board | <input checked="" type="checkbox"/> 1 Historic Resources Commission |
| <input type="checkbox"/> Appearance Commission | <input type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Graham Housing Authority | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Historical Museum Advisory Board | |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

RELEVANT EXPERIENCE

Current employer/retired: Graphic Edge

Employer address: 207 W Hanover Rd City, State, Zip: Graham, NC 27253

Job title and description of responsibilities:

Owner - Graphic Edge Screen Printing & Embroidery

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- | | | |
|---|--|---|
| <input type="checkbox"/> History | <input type="checkbox"/> Legal | <input checked="" type="checkbox"/> Critical Thinking |
| <input type="checkbox"/> Architecture | <input checked="" type="checkbox"/> Graphic Design | <input checked="" type="checkbox"/> Data Analysis |
| <input type="checkbox"/> Research | <input checked="" type="checkbox"/> Creativity | <input checked="" type="checkbox"/> Active-Listening |
| <input checked="" type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach |
| <input checked="" type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution |
| <input type="checkbox"/> Landscape Design | <input type="checkbox"/> Athletics/Sports | <input checked="" type="checkbox"/> Time Management |
| <input type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Adaptability | <input checked="" type="checkbox"/> Interpersonal Skills | |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I am familiar with a majority of the buildings, businesses, and business owners in the Graham Historic area and would like to get involved and help out in the community. My neighbor, Jan Searls mentioned you guys had an opening.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes No

Additional relevant information:

For Office Use Only
Date Received:

Received
October 29, 2020

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dsperry@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.