

MINUTES

Graham Appearance Commission Meeting

October 18, 2021

City Hall Council Chambers

In attendance:

Bonnie Whitaker (Chair), Zipporah Clark-Baldwin, Cheryl Ray, Judy Hall, Carmen Larrimore, Mary Faucette, and Cameron West

- **Call Meeting to Order**
 - Pledge of Allegiance

- **Approval of Minutes from February 17, 2020**
 - Clark-Baldwin makes the motion to approve, seconded by Whitaker

- **Items of Discussion New Business:**
 - Elect a Chair and Vice Chair
 - Motion to appoint Whitaker as chair was made by Hall, seconded by Clark-Baldwin
 - Motion to appoint Clark-Baldwin as Vice Chair was made by Ray, seconded by Whitaker
 - DAC Main Street Update
 - Downtown Development Coordinator Mary Faucette provides the commission an update
 - Business Beautification Grant
 - Each applicant was given an opportunity to explain their project. The commission asked the applicant questions. The commission took a brief recess after all presentations to score individual projects. Clark-Baldwin made the motion to recess, Hall seconded. After all applicants had been heard the commission prioritized each project score from highest to lowest priority and submitted their scores to staff for final prioritized list.
 - Listed below are the applications which were presented before the commission:
 - 303 W. Harden, Jensen Roll
 - 604 Washington St, Janet Ecklebarger
 - 615 W. Harden St, Trialhead Church
 - 30 SW Court Square, Graham Furniture Mart
 - The commission determined the top 2 priority projects were 303 W. Harden and 604 Washington St.
 - 303 W Harden was awarded the full grant amount requested of \$4,904. Motion for approval made by Clark-Baldwin, seconded by Ray.
 - 604 Washington St. was awarded the full grant amount requested of \$3,8950.50. Motion for approval made by Ray, seconded by Clark-Baldwin.

- 615 W Harden was not awarded any funds through the grant. Motion made by Clark-Baldwin, seconded by Hall.
 - 30 SW Court Square was tabled until the next AC meeting. Conflicts between Business Beautification Grant and Façade grant. Motion made by Whitaker, seconded by Clark-Baldwin.
 - The commission decided to extend the Business Beautification Grant until the month of December. New application deadline is December 3rd, 2021.
- **City Council Updates**
 - Mayor Peterman was not in attendance to make any comments.
 - **Other items of discussion**
 - West will provide applications and handouts for those wishing to advertise the extended grant deadline.
 - **Meeting Adjourned. Motion made by Whitaker, seconded by Hall. 7:12 PM**

Next Meeting November 15th, 2021