

MINUTES

Graham Appearance Commission Meeting

April 4, 2022

City Hall Council Chambers

In attendance:

Cheryl Ray, Judy Hall, Carmen Larrimore, Bonnie Whitaker, and Cameron West

- **Call Meeting to Order**
 - Meeting was called to order at 6:00 PM
 - Pledge of Allegiance
 - Moment of Silence

- **Appointment of Officers**
 - West explained that since the combination of the two boards has officially occurred, the board would need to appoint a new Chair and Vice-Chair Position
 - Carmen Larrimore was selected to become the Chair and Zipporah Clark-Baldwin was selected to become the Vice-Chair
 - Hall made the motion to approve the appointments and Ray seconded the motion.

- **Approval of Minutes from March 21, 2021**
 - Larrimore makes the motion to approve, seconded by Ray

- **Items of Discussion:**
 - New Business: Meeting Date Change
 - West noted the commission tasked him to establish a new meeting time.
 - After discussion between west and the commission, the consensus was the board would meet the 1st Monday of each month at 6 PM
 - Hall made the motion to approve the date change, Ray seconded
 - New Business: Arbor Day Poster Contest
 - West noted that with the new date change, the commission would be unable to participate in the voting in a formal meeting session unless a special called meeting occurred.
 - Board came to a consensus to call a special meeting on April 18th at 6 PM.
 - New Business: Text Amendment Presentation
 - The text amendment discussion was opened back up.
 - Without the inclusion of other voices from the board, Council liaison Whittaker noted it would be best to table the item.
 - Ray motioned to table the amendment presentation, Larrimore seconded
 - New Business: Spring Clean-Up Discussion
 - Discussion was held over what time and when the Clean-Up should occur
 - The commission suggested we attempt to collaborate with the recreation departments and any others that would be interested in participating.
 - West noted he would gather some more information and bring it back.
 - New Business: Residential Appearance Award:
 - West presented updated dates for the Appearance Awards
 - The board raised questions about the business inclusion as well.

- West noted the Business Appearance Award could work in tandem with each of the Residential time frames.
 - Ray made a motion to set the alternate times for the Residential and business Appearance Awards, Hall seconded
- **City Council Updates**
 - Council Member Whitaker attended the meeting and had no updates from Council. Whittaker requested the commission to seek members of the public to fill the vacancies on the board.
- **Other items of discussion**
 - Mr. Tim Covington went into detail about the downtown planters and the issues that arise with them. With a lack of funding, Mr. Covington see's it as a maintenance concern with no one that could take care of them. Mr. Covington was in favor of the idea. But saw that the timing was not in favor this time around.
- **Meeting Adjourned. Motion made by Ray, seconded by Hall at 7:07 PM**