

CALL TO ORDER: Mayor Jennifer Talley

INVOCATION & PLEDGE OF ALLEGIANCE

PROCLAMATION: Fire Prevention Week

CONSENT AGENDA:

- a. To approve the August 9, 2022, City Council regular meeting minutes.
- **b.** To adopt a resolution authorizing the adoption and maintenance of portions of Palmer Drive, Alamanni Court, Loon Court, and Thompson Road located within Phases 1 and 2 of the West Hill Reserve Subdivision.
- **c.** To approve an amendment, in the amount of \$141,500, to the 2022-2023 School Resource Budget Ordinance.
- **d.** To approve closing a portion of Jimmie Kerr Road and Cherry Lane from 9:00 am to 10:00 am, on November 5, 2022, for the Alamance Community College Reinhartsen 5K Run/Walk.
- e. To approve the Veterans Day Parade on November 12, 2022, and the closure of McAden Street from 8:00 am to 1:00 pm.
- **f.** To approve an initial project budget ordinance, in the amount of \$400,000, from NCDEQ, Division of Water Infrastructure grant funds for a water line inventory and assessment project.
- g. To approve the following tax releases in the amount of \$2,921.78.

<u>ACCT # Y</u>		NAME	REASON FOR RELEASE	AMOUNT
		NAME	DEACON FOD DELEASE	
15247 2	2022		REASON FOR RELEASE	RELEASED
		STILLHOUSE FARM LLC	SHOULD NOT HAVE BEEN BILLED,	
			VALUE ON OTHER PARCEL	\$1,639.56
18850 2	2022	MILLS, RICHARD E	QUALIFIED FOR HOMESTEAD EXEMPTION	\$394.78
173720 2	2022	POPLIN, RICKY LYNN	QUALIFIED FOR HOMESTEAD EXEMPTION	\$157.77
685692 2	2022	BUNTON, RONALD	QUALIFIED FOR HOMESTEAD EXEMPTION	\$147.45
701161 2	2022	HOLLAND, LINDA STINSON	QUALIFIED FOR HOMESTEAD EXEMPTION	\$163.54
274411 2	2022	HUFFINES, STEVEN LEE	PERSONAL PROPERTY NOT LOCATED IN CITY OF GRAH	\$2.51
483904 2	2022	COELHO MARCO FILIPE SANTI	BILLED TO WRONG DISTRICT	\$35.10
483904 2	2021	COELHO MARCO FILIPE SANTI	BILLED TO WRONG DISTRICT	\$31.91
483904 2	2020	COELHO MARCO FILIPE SANTI	BILLED TO WRONG DISTRICT	\$36.01
528485 2	2022	GREENE, JOHN DANIEL	DID NOT OWN BOAT JAN 2022	\$18.54
558965 2	2022	LOWDER, MELISSA DEE	ADJUST VALUE OF BOAT	\$27.66
558965 2	2022	LOWDER, MELISSA DEE	ADJUST VALUE OF BOAT MOTOR	\$51.99
566064 2	2022	MORRISON VIDEO PRODUCTION	BUSINESS MOVED TO BURLINGTON	\$63.59
566064 2	2021	MORRISON VIDEO PRODUCTION	BUSINESS MOVED TO BURLINGTON	\$38.07
663642 2	2022	YOHO, RONALD DALE JR	DID NOT OWN BOAT/MOTOR JAN 2022	\$66.13
678036 2	2022	ORR, KEVIN MAURICE	DID NOT OWN BOAT/MOTOR JAN 2022	\$6.62
706896 2	2022	SANCHEZ, ARMANDO AJUSTIN	NEVER OWNED VEHICLE	\$40.55

- **h.** To approve staff to accept the \$10 million allocation from the State budget to be applied to the 10" water main replacement project.
- i. To approve the Graham Historical Museum Board to apply for the Traveling Archivist Program administered by the State Archives of North Carolina that will assist with policies and procedures on artifact preservation.
- j. To adopt resolutions authorizing applications for State funding assistance for the following projects:
 - Haw River Outfall Sewer Rehabilitation
 - Develop and Implement a New Stormwater Utility with Stormwater Enterprise Fund

PUBLIC HEARINGS:

1. <u>VOLUNTARY CONTIGUOUS ANNEXATION – 1.31-ACRES – CHEEKS LANE (AN2205):</u>

A public hearing has been scheduled to consider a voluntary contiguous annexation to extend the corporate limits of the City of Graham, NC, for approximately 1.31-acres located on Cheeks Lane.

2. <u>REZONING – 14.03 ACRES – 1242 HANFORD ROAD:</u>

A public hearing has been scheduled to consider a rezoning from R-12 and R-18, Medium and Low-Density Residential, to C-R, Conditional Residential, for the purpose of constructing up to 72 two-story townhomes located on 1242 Hanford Road. (Recommended by Staff and Planning Board)

3. <u>REZONING – 1.15 ACRES – 302 N. MAPLE STREET AND W. MARKET STREET</u>

A public hearing has been scheduled to consider a rezoning from R-7, High-Density Residential, to C-R, Conditional Residential for 1.15 acres of property located at 302 N. Maple Street and 203, 207, and 213 W. Market Street. (Recommended by Staff and Planning Board)

NEW BUSINESS:

4. <u>HISTORIC RESOURCES COMMISSION FACADE GRANTS</u>

City Council will consider additional funding in the amount of \$10,583.00 for the Historic Resources Commission's Façade Grant applications.

5. BOARDS AND COMMISSION APPOINTMENTS:

City Council will consider appointments and recommendations to the following boards and commissions:

- Graham Historical Museum Board 1 Appointment
- Recreation Commission 2 Appointments (*due to recent resignations*)
- Alamance County Library Committee 2 Recommendations to Alamance County Commissioners

6. <u>PROJECT ORDINANCE – ARPA PROJECTS</u>:

City Council will consider approving an amendment to the Project Ordinance adding two additional identified American Rescue Plan Act projects:

ARPA Projects				
Project	Department	Total		
10" Water Line Replacement	Utilities	\$ 3,500,000.00		
GPD Positions Equipment	PD	\$ 62,101.00		
Vehicles	PD	\$ 204,033.00		
Fuel Master System Upgrade	IT	\$ 18,000.00		
Civic Center Repairs – Floor and Roof	Rec	\$ 58,788		
Cameras at Parks - Entrances	Rec	\$ 11,128		
Subtotal		\$ 3,854,050.00		
Total ARPA Funds		\$ 4,986,340.00		
Balance Unencumbered		\$ 1,132,290.00		

7. <u>AMEND CODE OF ORDINANCES – CHAPTER 12, ARTICLE 3 – HEIGHT OF GRASS:</u>

City Council will consider amending the Code of Ordinances Chapter 12, Article 3, to reduce the height of grass, weeds, and noxious vegetation.

PUBLIC COMMENT PERIOD

CITY STAFF COMMENTS

CITY COUNCIL COMMENTS

ADJOURN

City of Graham Mayor's Office 2022 Fire Prevention Week Proclamation

WHEREAS, the City of Graham is committed to ensuring the safety and security of all those living in and visiting our city; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires caused 2,580 civilian deaths in the United States in 2020, according to the National Fire Protection Association[®] (NFPA[®]), and fire departments in the United States responded to 356,500 home fires; and

WHEREAS, smoke alarms sense smoke well before you can, alerting you to danger in the event of a fire in which you may have as little as two minutes to escape safely; and

WHEREAS, City of Graham residents should be sure everyone in the home understands the sounds of the smoke alarms and how to respond; and

WHEREAS, City of Graham residents who has planned and practiced a home fire escape plan is more prepared and will more likely survive a fire; and

WHEREAS, City of Graham Fire Department's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, the 2022 Fire Prevention Week[™] theme, "Fire Won't Wait. Plan Your Escape[™]" effectively serves to remind the City of Graham it is important to have a home fire escape plan.

THEREFORE, I, Jennifer Talley, Mayor of the City of Graham, and on behalf of the Graham City Council, do hereby proclaim October 9-15, 2022, as Fire Prevention Week throughout this City, and we urge all the people of Graham to plan and practice a home fire escape for Fire Prevention Week 2022, and to support the many public safety activities and efforts of City of Graham's Fire and Emergency Services.

On this 13th day of September 2022.



Mayor Jennifer Talley

City of Graham City Council Meeting Minutes August 9, 2022



The City Council of the City of Graham held a regularly scheduled meeting at 6:00 p.m. on August 9, 2022, in the Council Chamber, City Hall Municipal Building located at 201 South Main Street, Graham, NC.

<u>Council Members Present:</u> Mayor Jennifer Talley Mayor Pro Tem Ricky Hall Council Member Bobby Chin Council Member Joey Parsons Council Member Bonnie Whitaker

Staff Present:

Megan Garner, City Manager Aaron Holland, Assistant City Manager Bryan Coleman, City Attorney Bob Ward, City Attorney Renee Ward, City Clerk Josh Johnson, City Engineer

CALL TO ORDER:

Mayor Jennifer Talley called the meeting to order at 6:00 p.m. and presided.

INVOCATION & PLEDGE OF ALLEGIANCE

Captain Velez, Graham Police Department, gave the invocation and all stood for the Pledge of Allegiance.

CONSENT AGENDA:

- a. To approve the following City Council Meeting Minutes:
 - July 12, 2022 City Council Meeting
 - July 18 and July 22, 2022 Special Meetings
- **b.** To approve a settlement of uncollected Real and Personal Property taxes in the amount of \$85,012.04, for fiscal year 2021-2022.
- **c.** To approve a resolution directing the City Clerk to investigate the sufficiency of an annexation petition and to approve a resolution setting a date of public hearing for September 13, 2022, to consider extending the Graham corporate limits for 1.31-acres located on Cheeks Lane.

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-31 FOR PROPERTY ON CHEEKS LANE (GPIN: 8883941325) (AN2205)

WHEREAS, a petition requesting annexation of an area described in said petition was received on August 9, 2022, by the Graham City Council; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Graham deems it advisable to proceed in response to this request for annexation.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Graham:

That the City Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the City Council the result of her investigation.

RESOLUTION FIXING DATE OF SEPTEMBER 13, 2022, FOR A PUBLIC HEARING ON QUESTION OF CONTIGUOUS ANNEXATION PURSUANT TO G.S. 160A-31 FOR 1.31 +/-ACRES ON CHEEKS LANE (AN2205)

WHEREAS, a petition requesting annexation of the contiguous area described herein has been received; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Graham, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the City Hall, 201 S. Main Street, Graham, NC, at 6:00 pm on September 13, 2022.

Section 2. The area proposed for annexation is described as follows:

Legal Description GPIN#: 8883941325

BEGINNING at a point in the center of a road known and referred to as Cheek Lane and a corner with George Martin; thence from said point of beginning and with the line of George Martin, North 7 ° 30' East 165 feet to an iron stake, corner with Ben Martin, Sr., in the line of George Martin (iron stake set in this line 30 feet from center of Cheek Lane); thence with the line of Ben Martin, Sr., South 70 ° 37' East 325.65 feet to an iron stake; thence again with the said Ben Martin, Sr., South 10• 31' East 93 feet to a point in the center of said Cheek Lane (iron stake set in this line 30 feet from the corner of Cheek Lane); thence with the line 30 feet from the corner of Cheek Lane); thence with the center line of Cheek Lane, South 83 ° 35' West 50 feet to a point; thence again with the center line of Cheek Lane, North 87 ° 44' West 100 feet to a point; thence again with the center line of Cheek Lane, North 81" 38' West 100 feet to a point; thence again with the center line of Cheek Lane, North 76 ° 37' West 100 feet to the POINT OF BEGINNING, and containing 1.1 acres more or less.

BEING ALL OF LOT ONE (1), consisting of 1.31 Acres more or less, of that plat entitled "Final Plat Recombination of Property for Steven Terrell Kennedy and wife Sandra Kay Kennedy and Patricia Ann Martin Kennedy" as recorded in Plat Book 82, at Page 314 of the Alamance County Registry.

d. To approve an amendment to the Town of Haw River and City of Graham sewer agreement.

Mayor Talley asked that Item c be removed for discussion.

Mayor Talley asked if the City Manager would give an explanation on the amendment to the Town of Haw River and City of Graham sewer agreement.

City Manager Garner said she could share background information or the City Engineer could share more details about the agreement.

City Engineer Josh Johnson stated Haw River and Graham have had a sewer agreement for the past 25 + years and the agreement had not been updated during that time. He stated both Graham and Haw River had grown in the areas where service was provided and the amendment provides a consistent billing mechanism so sewer meters could be installed to measure the actual flow going to each community.

Assistant City Manager Aaron Holland stated the Town of Haw River approved the amendment at its Council meeting last week and in order for this to go into effect, Graham would need to approve the agreement as well.

Mayor Talley asked if this would make a big difference in the budget.

City Manager Garner stated the City had been substantially underpaid for the amount of sewer we were sending, and that staff was aware of this agreement before the upcoming fiscal year so the proper amount to be collected was anticipated and built into this year's utility budget.

Mayor Pro Tem Hall moved to approve consent agenda items a, b, and d, seconded by Council Member Chin. The motion passed unanimously.

Mayor Talley asked if anyone from the public was present to speak on item c.

Mayor Talley stated someone contacted her office and said they would be here tonight to speak on this item and she wanted to give them that opportunity. She stated this action was just to set a date for a public hearing and Council would have another time to consider and discuss this item.

Mayor Pro Tem Hall motioned to approve consent agenda item c, seconded by Council Member Parsons. The motion passed unanimously.

PUBLIC HEARING:

ITEM 1: VOLUNTARY CONTIGUOUS ANNEXATION – 94.47 ACRES – CHERRY LANE

A public hearing had been scheduled to consider a voluntary contiguous annexation to extend the corporate limits of the City of Graham, NC, for approximately 94.47 acres located on Cherry Lane.

Assistant City Manager Holland stated the petition was a request for Council's approval for an extension of the corporate limits. He stated the area being considered for annexation was located on Cherry Lane, which contained 94.474 (+/-) acres total. Water and sewer infrastructure are going to be extended to the site. He stated industrial property generally creates positive tax revenue for the City, and because the public services are being extended to the site, the cost to the City would be minimal.

The public hearing was opened and the following persons spoke:

Mr. Lawson Brown, Attorney, Vernon Law Firm, representing the property owners stated Kimley Horn Engineering had been engaged and he had worked closely with City Engineer Josh Johnson to make sure the sewer would flow to Graham in the westerly direction. He stated he was happy to report there had been four meetings with the adjoining property owners and an agreement had been reached that would satisfy concerns once the development moved forward. He asked that the Council annex the property into the City, which would increase the tax revenue as well as water and sewer revenue. Mr. Brown also shared that the Department of Transportation would make road improvements on Cherry Lane between Highway 54 and Trollingwood Road with an additional asphalt surface treatment, and in the segment between Governor Scott Road and Trollingwood Road a two-foot paved shoulder would be added with the pavement improvements. These improvements were contracted to be completed by June 2023.

Mr. Tom Boney, Alamance News, asked what the nature of the potential agreement was with the neighbors.

Mr. Brown stated the agreement related to additional buffering over and above what the UDO required and additional plantings and land swaps with property to the south.

Mr. Bill Aucoin, Vice President, Avison Young, is representing the Eichingers and Perduks in the sale of their properties. Mr. Aucoin read a statement on behalf of Mr. Perduk, who was asking for the annexation to be approved so he could sell the property.

Mayor Talley stated that Chad Huffine made a comment in reference to a land swap and was concerned about annexing property when boundaries could be changed.

Mr. Brown stated he had met with Mr. Huffine on four occasions and had reached an agreement in principle. He said part of the agreement would provide Mr. Huffine the ability to access the public sewer that would be installed. He stated that under the City of Graham's annexation policy, if they wish to tie into the City's water and sewer then he would have to ask to be annexed into the City.

Mayor Talley inquired about the cost to the City for streets and utilities.

City Manager Garner stated with industrial development there was very little cost to the City.

<u>Close the Public Hearing</u>:

Mayor Pro Tem Hall moved to close the public hearing, seconded by Council Member Chin. The motion passed unanimously.

Motion:

Council Member Whitaker moved to approve the annexation ordinance to extend the corporate limits of the City of Graham by 94.474 acres on Cherry Lane, seconded by Mayor Pro Tem Hall. The motion passed unanimously.

ANNEXATION ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF GRAHAM, NORTH CAROLINA FOR A 94.474-ACRE TRACT OF LAND ON CHERRY LANE (AN2204)

WHEREAS, the Graham City Council has been petitioned under G.S. 160A-31 to annex the area described below; and

WHEREAS, the Graham City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at City Hall, 201 South Main Street, Graham at 6:00 P.M. on August 9, 2022, after due notice by publication on July 28, 2022; and

WHEREAS, the Graham City Council finds that the petition meets the requirements of G.S. 160A-31.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Graham, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Graham as of August 9, 2022:

Legal Description GPIN#: 8894934551

Beginning at a iron pipe found in the southerly right of way of Interstate 40 East/Interstate 85 North, said iron pipe having North Carolina State Grid Coordinates of North 843,913.53 and East 1,900,592.41; running thence S 03°12'13" W 300.01' to a point, running thence S 31°19'20" E 716.30' to an iron pipe found; running thence S 68°26'40" W 330.67' to an iron pipe found; running thence S 68°56'49" W 60.98' to an iron pipe found, running thence N 48°49'51" W 105.43' to an iron pipe found; running thence N 78°04'29" W 530.55' to an iron pipe found; running thence N 16°04'12" W 276.91' to an iron rod found; running thence S 72°16'08" W 401.55' to an iron found; running thence S 02°18'57" W 179.28' to an iron found; running thence N 82°10'24" W 953.49' to an iron pipe found; running thence S 17°46'38" W 388.86' to an iron pipe found; running thence N 42°27'29" W 619.33' to a point; running thence N 02° 45' 41" E 46.03' to a point in the centerline of Back Creek, running thence along the centerline of Back Creek the following eleven courses and distances: N 58°32'34" E 21.10'' N 42°13'10" E 54.19', N 08°07'21" E 54.29', N 04°41'35" E 134.95', N 09°30'57" E 87.42', N 03°15'41" E 82.66', N 03°02'54" E 126.93', N 28°18'03" W 11.07', N 09°05'25" W 18.99', N 09°45'15" E 34.51', and N 01°06'26" E a distance of 100.04' to a point in the southerly right of way of Interstate 40 East/Interstate 85 North; running thence along said southerly right of way N 89°26'54" E 1631.90' to an iron pipe found, S 87°45'06" E 422.43' to an iron pipe found and S 83°32'50" E 425.99' to the point of beginning, having an area of 2,397,653 square feet or 55.043 acres.

Legal Description GPIN#: 9804012943, 8894912932, 8894916547, 8894921459, & 8894923597

Beginning at an iron pipe found at a corner of lands of Jeffrey A. Eichinger and Jeanne R. Eichinger and Michelle W. Perduk, said iron pipe having North Carolina State Grid Coordinates of North 842,761.95 and East 1,898,455.39; running thence N 17°46'38" E 388.86' to an iron pipe found; running thence S 82°10'24" E 953.49' to an iron found; running thence S 82°16'23" E 500.30' to an iron pipe found; running thence 23°33'09" W 401.63' to an axle found; running thence S 23°26'08" W 404.00' to an iron rod found; running thence S 59°16'21" E 553.52' to a concrete monument found; running thence N 25°59'43" E 253.48' to an iron pipe found; running thence S 29°10'05" E 226.56' to a point in the northerly right of way of Cherry Lane; running thence along the northerly right of way of Cherry Lane the following four courses and distances: S 52°37'02" W 344.16' to an iron rod found, S 52°36'46" W 142.25' to a point, S 50°17'41" W 30.65' to a point and S 47°23'07" W 462.51' to a point; running thence N 31°53'25" W 100.49' to a point; running thence N 09°59'18" W 95.24' to a point; running thence N 28°46'55" W 94.76' to a point; running thence S 88°54'25" W 101.36' to a point; running thence N 71°14'05" W 102.39' to a point; running thence N 60°02'54" W 137.63 'to a point; running thence S 78°53'42" W 30.89' to a point; running thence N 60°51'38" W 64.90' to a point; running thence N 09°59'38" W 255.36' to a point; running thence N 30°47'13" E 199.93' to a point; running thence N 59°09'33" W

191.00' to an iron pipe found; running thence N 42°49'25" W 577.14' to the point of beginning, having an area of 1,717,621 square feet or 39.431 acres.

Section 2. Upon and after August 9, 2022, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the City of Graham and shall be entitled to the same privileges and benefits as other parts of the City of Graham. Said territory shall be subject to municipal taxes according to G.S. 160A- 58.10.

Section 3. The Mayor of the City of Graham shall cause to be recorded in the office of the Register of Deeds of Alamance County and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory described in Section 1 above, together with a duly certified copy of this Ordinance. Such a map shall also be delivered to the Alamance County Board of Elections, as required by G.S. 163-288.1. Adopted this, the 9th day of August 2022.

NEW BUSINESS:

ITEM 2: PROJECT ORDINANCE – ARPA PROJECTS:

City Council considered approving the Project Ordinance for the following identified American Rescue Plan Act projects:

ARPA Projects				
Project	Department	Total		
10" Water Line Replacement (total project \$13 million; current funding gap is \$6.1 million)	Utilities	\$3,500,000		
SROs & COPS Positions Equipment	PD	\$62,101		
3 Vehicles	PD	\$204,033		
Fuel Master System Upgrade (benefits all departments and non-City agencies)	IT	\$18,000		
Civic Center Fiber Upgrade	IT	\$55,000		
Subtotal		\$3,839,134		
ARPA Funding Allocation		\$4,986,340		
Balance Unencumbered		\$1,147,206		

Mayor Talley asked for the Civic Center Fiber Upgrade be removed from the proposed projects and to be considered at a later date.

Council Member Parsons asked for a contingency on purchasing the three vehicles until the hiring of additional officers.

City Manager Garner stated it would depend on the lead time for ordering patrol cars.

Council Member Parsons corrected his statement saying the three vehicles were fine to order but if the department needed additional vehicles when officers are hired, they could potentially use ARPA money to order an additional vehicle if needed.

Mayor Talley stated the City still had an unencumbered total of \$1,147, 206, to be discussed in the future plus an additional \$55,000.

Mayor Talley motioned to approve the Project Ordinance for the above-listed ARPA projects with the exception of \$55,000 for Civic Center fiber upgrades, seconded by Council Member Chin. The motion passed unanimously.

RESOLUTION ESTABLISHING THE BUDGET FOR ARPA FUNDS GRANT ORDINANCE

WHEREAS, on March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President;

WHEREAS, Section 9901 of ARPA amended Title VI of the Social Security Act (the Act) to add section 602, which establishes the Coronavirus State Fiscal Recovery Fund, and section 603, which established the Coronavirus Local Fiscal Recovery Fund (together, the Fiscal Recovery Funds);

WHEREAS, On June 8, 2021, the City Council of the City of Graham hereby created an American Rescue Plan Act (ARPA) Local Fiscal Recovery Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Project Ordinance is hereby adopted:

- Section 1. The Project authorizes the use of ARPA Funds.
- Section 2. The officials of the City of Graham are hereby directed to proceed with this project within the terms of the project. Staff is authorized to execute change orders within the budget ordinance.
- Section 3. The following revenues are anticipated to be available to the City to complete the project:

ARPA Revenue	\$3,784,134
TOTAL	\$3,784,134

Section 4. The following amounts are appropriated for this project at this time:

10" Water Line Replacement	\$3,500,000
GPD Positions Equipment	\$62,101
Vehicles	\$204,033
Fuel Master System Upgrade	\$18,000
TOTAL	\$3,784,134

- Section 5. The Finance Director shall report on the financial status of this project as directed by the City Council and will inform the Council of any unusual occurrences.
- Section 6. Copies of this project ordinance shall be made available to the City Manager and the Finance Director for direction in carrying out this project.
- Section 7. This ordinance shall take effect upon passage.

Approved this the 9th day of August 2022.

ITEM 3: BOARDS AND COMMISSION APPOINTMENTS:

City Council considered appointments and recommendations to the following boards and commissions:

• Appearance Commission/Tree Board – 2 Appointments

Mayor Pro Tem Hall moved to appoint Noelle Purcell and Linda Con to the Appearance Commission/Tree Board, seconded by Council Member Whitaker. The motion passed unanimously.

• Graham Historical Museum Board – 1 Appointment

Mayor Pro Tem Hall moved to appoint Karen Chin to the Graham Historical Museum Board, seconded by Council Member Parsons.

Mayor Pro Tem Hall moved to allow Council Member Chin to be recused from voting on the Graham Historical Museum appointment, seconded by Council Member Whitaker. Motion passed unanimously.

Mayor Pro Tem Hall moved to appoint Karen Chin to the Graham Historical Museum Board, seconded by Council Member Whitaker. Motion passed unanimously. Council Member Chin abstained.

Mayor Pro Tem Hall moved to allow Council Member Chin back to open session, seconded by Council Member Whitaker. Motion passed unanimously.

• Historic Resources Commission – 2 Appointments

Mayor Pro Tem Hall moved to appoint Lisa Kyle and Anthony Brooks to the Historic Resources Commission, seconded by Council Member Chin. Motion passed unanimously.

• Planning Board/Board of Adjustment – Recommendation (1) as ETJ Member

Mayor Pro Tem Hall moved to recommend Mike Benesch as the ETJ member to the County Commissioners, seconded by Mayor Talley. Motion passed unanimously.

• Alamance County Library Committee – Recommendations (2)

Mayor Talley shared that the County Commissioners would not be voting on the Library committee until two months from now. Mayor Talley asked the Clerk if she had spoken with the Commissioners.

City Clerk Renee Ward stated County Clerk Tory Frink called and said that we mistakenly appointed members to the Library Commission when the Council was only to make recommendations to the Commissioners and the same with the Planning Board ETJ member.

Mayor Talley asked to advertise the vacancies on the Library Committee for two weeks and Council would consider recommendations at the next Council meeting.

PUBLIC COMMENT PERIOD:

Mr. Daniel Alvis spoke in reference to the recyclable cans not being picked up in a timely manner behind the park.

Mr. Keith Westbrook, 604 Trock Wilder Court, spoke in reference to sidewalks on Elm Street towards Graham High School.

Mr. Ken Akin, 276 Watonga Village Drive, Boone, NC, spoke in reference to Tree Preservation.

Ms. Faith Cook, 330 W. Market Street, Graham, spoke in reference to an issue with a Graham Police Department officer.

Ms. Amanda Baker, no address given, Graham, spoke in reference to an issue with a Graham Police Department officer.

<u>CITY STAFF COMMENTS:</u>

There were no staff comments.

<u>CITY COUNCIL COMMENTS:</u>

Council Member Chin shared in reference to the Economic Development Committee, that he would like to recommend that Council consider placing on this board the County's Economic Development person, representatives from Mebane and Burlington be part of Graham's Economic Development and Marketing Committee.

Mayor Talley shared the following events: 911 Commemorative 5K Balloon Festival – September 9 – Cedarock Park Movies in the Park every Saturday in September Musical Chairs Concert Series Kinfolk Concert Series – Third Saturday of the month – Colonial Hardware – 104 E Elm Street

ADJOURN

Council Member Chin motioned to adjourn, seconded by Mayor Pro Tem Hall. Motion passed unanimously. (7:22 p.m.)

<u>Renee M. Ward</u> City Clerk

> August 9, 2022 City Council Meeting



SUBJECT:	ACCEPTANCE OF PUBLIC STREETS AND RIGHTS OF WAY FOR WEST HILL RESERVE, PHASE 1 AND 2
PREPARED BY:	CAMERON WEST, PLANNER

REQUESTED ACTION:

Approve Resolution Authorizing the adoption and maintenance of the portions of Palmer Drive, Alamanni Court, Loon Court, and Thompson Road of the West Hill Reserve Subdivision

BACKGROUND/SUMMARY:

Development in Phase 1 and 2 of the West Hill Reserve subdivision has been completed, and the streets have been offered to the City of Graham for adoption. These streets have been inspected by Public Works, the City's Engineer, and the Planning Department for compliance with the proposed development pattern permitted under their approved construction drawings. All public infrastructure in these phases has been deemed complete and meets the standards for acceptance.

The portions of the streets to be dedicated are as follows: Palmer Drive (47-foot public ROW) includes approximately 0.23 miles, Alamanni Court (50-foot public ROW) is 0.18 miles, Loon Court (50-foot public ROW) includes approximately 0.08 miles, and Thompson Road (50-foot public ROW) includes approximately 0.15 miles. The total length of roadway in these sections of the West Hill Reserve neighborhood is approximately 0.64 miles. **FISCAL IMPACT**:

Low. While the anticipated revenues are not likely to cover the long-term maintenance of this street network, the City has been serving this neighborhood for trash and other services for some time. This acceptance of public improvements would increase resurfacing requirements as well as winter preparation and snow removal. Annual Powell Bill revenues are far less than what cost of upkeep and maintenance require. As such, there is a shortfall made up from the general fund each year to pay for roadway maintenance and eventual repaving.

STAFF RECOMMENDATION:

Approval.

SUGGESTED MOTION(S):

I move we approve the Resolution Adopting Ownership of the portions of Palmer Drive, Alamanni Court, Loon Court, and Thompson Road of the West Hill Reserve Subdivision.

A RESOLUTION ORDERING ADOPTION OF THE PORTIONS OF PALMER DRIVE, ALAMANNI COURT, LOON COURT, AND THOMPSON ROAD LOCATED WITHIN PHASE 1 AND 2 OF THE WEST HILL RESERVE SUBDIVISION

WHEREAS, NCGS §160D-806 and Article VIII, Section 10.339(d)(5) of the City of Graham Development Ordinance provide that City Council may, by resolution, accept offers of public dedication made to the public of lands and facilities for streets, sidewalks, open spaces and public utilities after verification from the Technical Review Committee that such properties and improvements are in a manner acceptable for acceptance; and

WHEREAS, the City of Graham has been provided with an offer of public dedication of lands and improvements of the portions of Palmer Drive, Alamanni Court, Loon Court, and Thompson Road Located Within Phase 1 and 2 of the West Hill Reserve Subdivision, which are described on legally recorded final plats in Plat Book 81, Page 73 and Plat Book 79, Page 265 of the Alamance County Registry; and

WHEREAS, the City of Graham Technical Review Committee has reviewed the land and improvements placed upon them provided as part of the offer of public dedication, and such land and improvements have been found to be in compliance with standards in place for such land and improvements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Graham, North Carolina, that the offer of public dedication be accepted for those portions of Palmer Drive (47-foot public ROW), Alamanni Court (50-foot public ROW), Loon Court (50- foot public ROW), and Thompson Road(50-foot public ROW), as offered and recorded on the Final Plat for West Hill Reserve Phase 1 in Plat Book 81, Page 73, and on the Final Plat for West Hill Reserve Phase 2 in Plat Book 79, Page 265, of the Alamance County Registry.

SECTION 1. Terms and Conditions of Acceptance:

1. The developer shall guarantee all materials and workmanship for a period of 12 months from the date of official acceptance by the City Council, as specified under Section 10.339 (5)(c) of the City of Graham Development Ordinance;

2. The acceptance by the City Council shall not be interpreted in any way to relieve any developer, contractor, subcontractor, insurance company, owner, or other person of his individual or several obligations under any ordinance, policy, or contract or to otherwise reduce or eliminate the rights of the city, its agents and employees against any other party connected with or in any way related to the development of the subdivision and facilities. The acceptance shall not be interpreted as a waiver of any defense or immunities that the city, its agencies, or employees may assert or be entitled to;

3. All rights, privileges, and warranties of whatsoever nature and kind, for equipment, supplies, materials, goods, and services shall be assigned to the city, and any and all benefits derived there from shall inure to the city, its agents, and employees. The acceptance of the lands and facilities shall be conditioned upon the owners covenanting and warranting that they are lawfully seized and possessed of all the lands and facilities dedicated to the public; that they have good and lawful authority to dedicate the same to the public for the stated purpose; that the lands and facilities are free and clear of any deed of trust, mortgage, lien or assessments and that the dedicators for their heirs, successors, executors, administrators, and assigns, a covenant that they will warrant and defend the dedication of such land and facilities against any and all claims and demands whatsoever; and

4. Acceptance of dedication of lands and facilities shall not obligate the city to construct, install, maintain, repair, replace, extend, improve, build or operate any public facilities or utilities which are not in existence as of the date of the acceptance of the lands and facilities. Such acceptance shall not obligate the city to construct any main, line, pipe, lateral, or other extension or permit connection to the city's water, sanitary sewer, storm sewer, drainage, or other public utilities systems.

SECTION 2. This Resolution shall become effective immediately upon adoption.

This the 13th day of September 2022, at 6:00 p.m.

Jennifer Talley, Mayor

Attest:

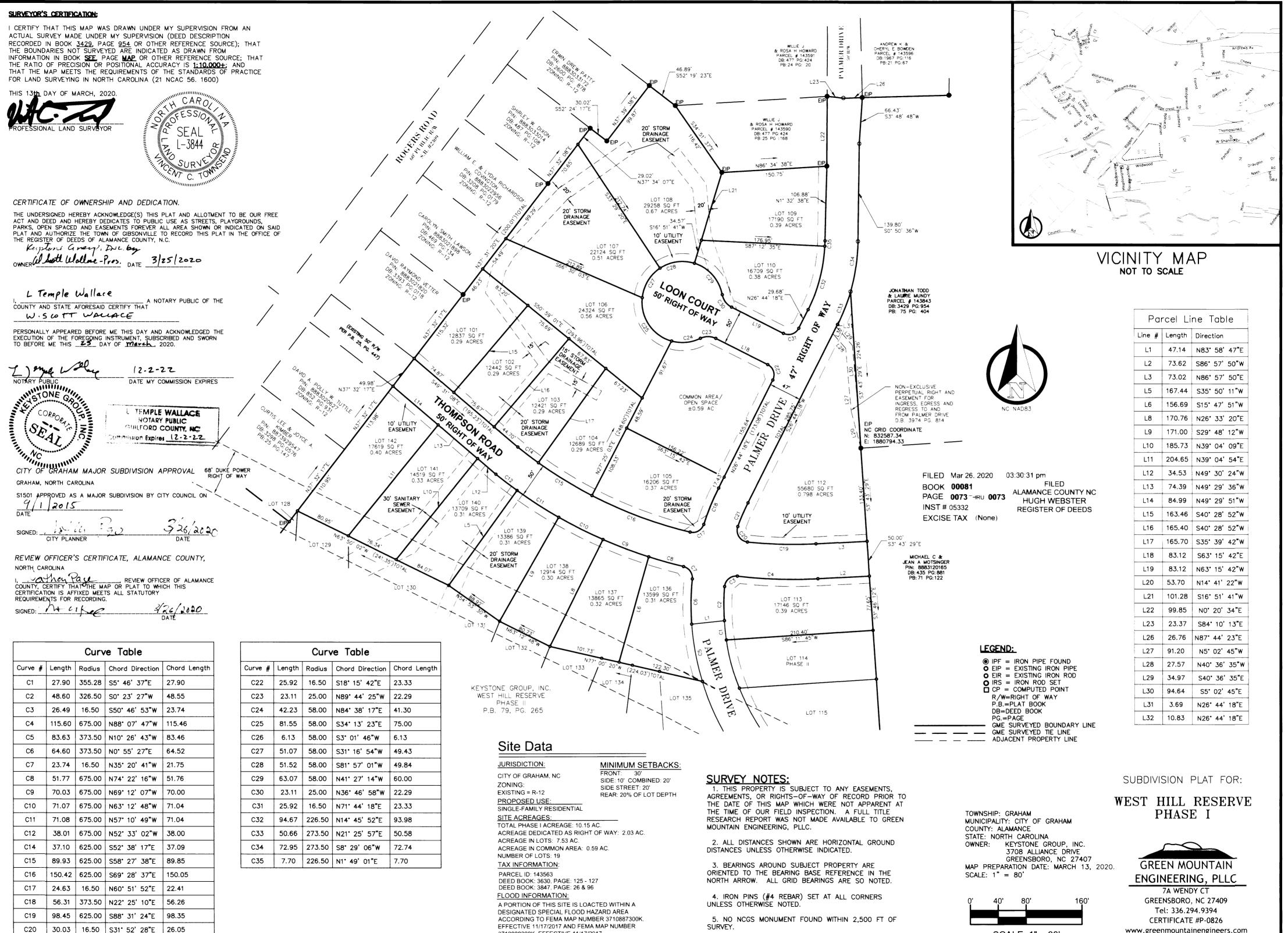
Renee Ward, City Clerk

NORTH CAROLINA ALAMANCE COUNTY

I hereby certify that the foregoing is a true and accurate copy of a resolution duly adopted by the City Council of the City of Graham, North Carolina, at a meeting held on September 13, 2022, at 6:00 p.m. at the City Hall in the City of Graham.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the official corporate seal of said City to be affixed, this the <u>13th day of September 2022</u>.

Renee M. Ward, City Clerk



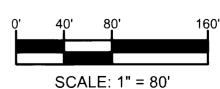
3710888300K, EFFECTIVE 11/17/2017.

C21

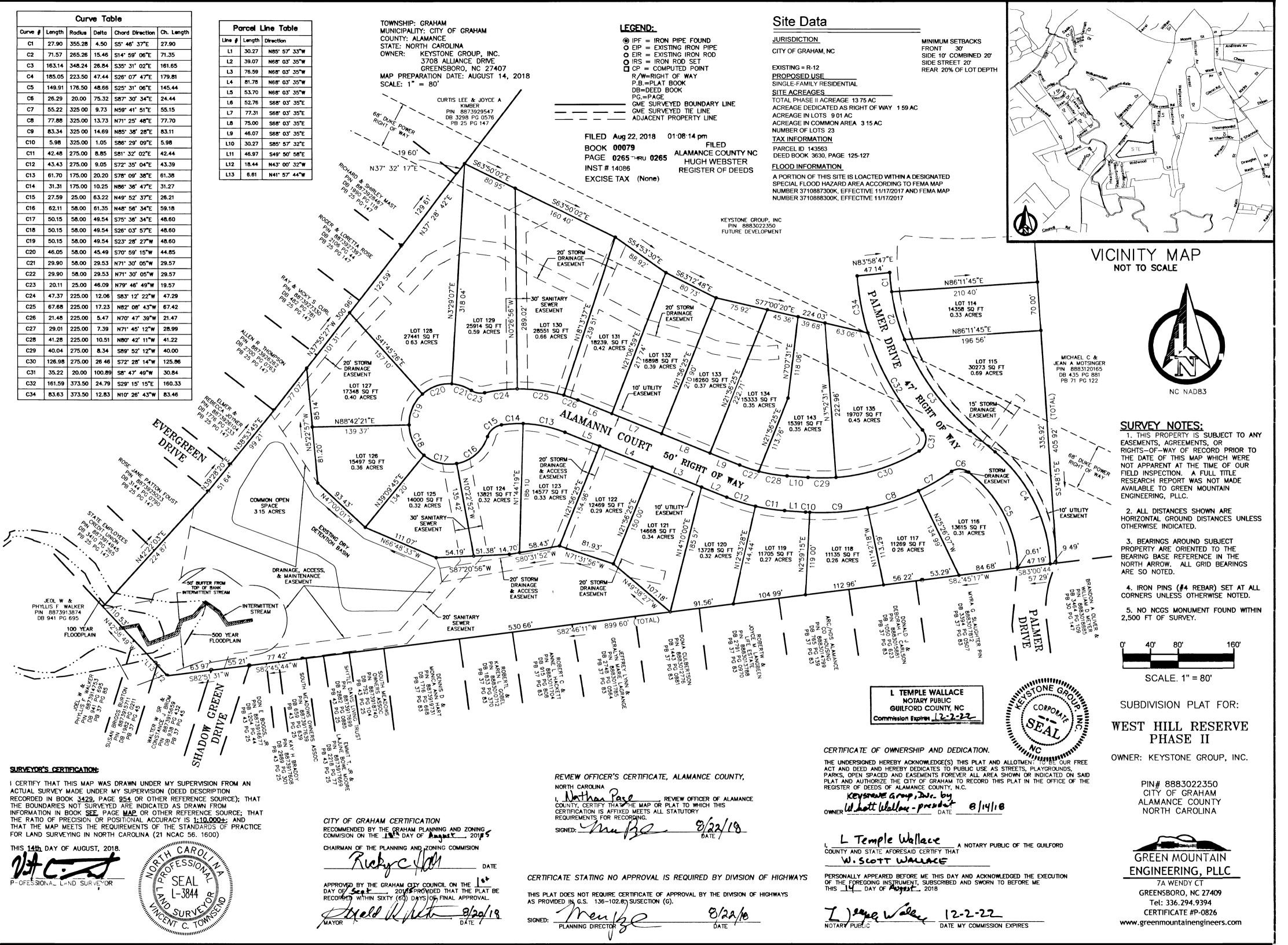
36.91

326.50 S23° 30' 00"W 36.89

SURVEY.



www.greenmountainengineers.com



79-265

CITY OF GRAHAM

BUDGET AMENDMENT ORDINANCE 2022-2023

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM THAT THE 2022 - 2023 BUDGET ORDINANCE SHALL BE AND IS HEREBY AMENDED AS FOLLOWS:

Section 1. GENERAL FUND DEPARTMENT	APPROVED	AMENDED	INCREASE	(DECREASE)	INCREASE (DECREASE)
DEPARTIVIENT	APPROVED	AIVIEINDED	INCREASE	(DECREASE)	(DECREASE)
Police Department	4,617,000.00	4,758,500.00	141,500.00		
	4,617,000.00	4,758,500.00	141,500.00	-	141,500.00
Section 2.					
GENERAL FUND					INCREASE
REVENUES	APPROVED	AMENDED	INCREASE	(DECREASE)	(DECREASE)
School Resource Officer	195,000.00	335,000.00	140,000.00		
Fund Balance	1,197,900.00	1,199,400.00	1,500.00		
	1,392,900.00	1,534,400.00	141,500.00	-	141,500.00
Adopted this 13th day of September 2022.					
Attest:	Mayor Jennifer Ta	lley			
Renee M. Ward, City Clerk					



SUBJECT:

ACC 5K RUN/WALK EVENT

PREPARED BY:

AARON HOLLAND, ASSISTANT CITY MANAGER

REQUESTED ACTION:

Approve closing a portion of Jimmie Kerr Road and Cherry Lane for the ACC Reinhartsen 5k Run/Walk event which will occur beyond campus on November 5, 2022.

BACKGROUND/SUMMARY:

Annually, ACC hosts the Reinhartsen 5K Run/Walk on campus to raise funds for student scholarships. As seen in the included route, the majority of this event takes place on campus with a portion occurring down Jimmie Kerr Rd and Cherry Lane. This event did not require City Council approval in past years as both Jimmie Kerr Rd and Cherry Lane are NCDOT roads with a majority of the route outside of the City limits. In compliance with the City Council's directive, any closure of a street within the City will require City Council approval of the event. The portion of the event occurring on Jimmie Kerr Rd and Cherry Lane is expected to be an hour. The organizers have already reached out and received approval from NCDOT.

FISCAL IMPACT:

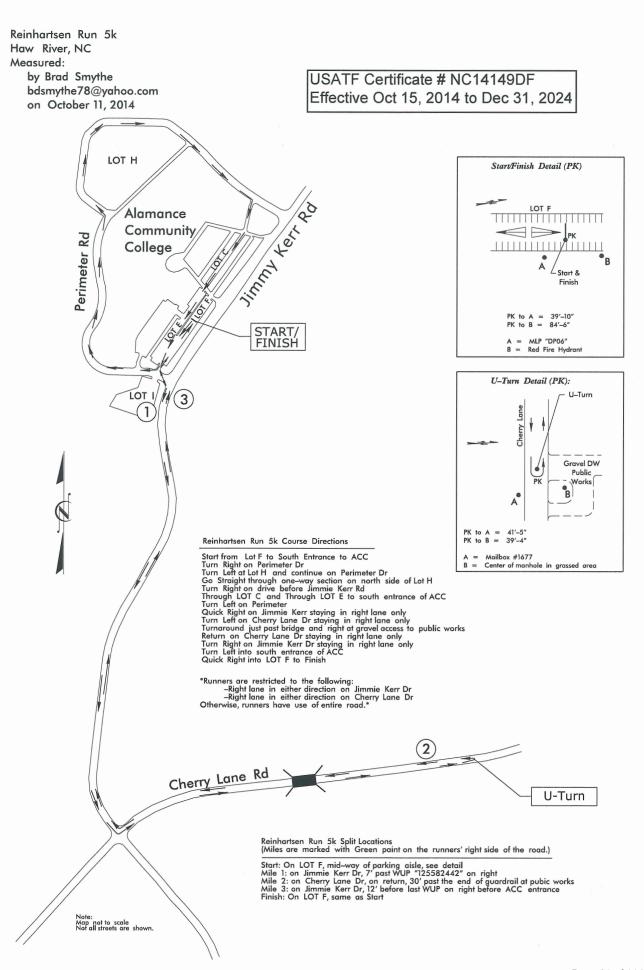
There is no fiscal impact to the City of Graham in order to close the street.

STAFF RECOMMENDATION:

Approval. The various City departments that may be involved have reviewed the request and have provided the organizer with pertinent information that will need to be satisfied.

SUGGESTED MOTION(S):

I move we approve the request to close a portion of Jimmie Kerr Road and Cherry Lane for the ACC Reinhartsen 5k Run/Walk event which will occur beyond campus on November 5, 2022, from 9 am-10 am.





CITY OF GRAHAM SPECIAL EVENT APPLICATION

Thank you for considering Graham to host your Special Event, we're glad you see our City as a great place to hang out!

All requests for parade and street events under the City of Graham's ordinance Chapter 20, Article V, Section 171 - 174 and 183 - 185 will be reviewed by the Graham Special Events Committee (SEC). Any Street closures or use of public spaces will need City Council approval.

SEC* - Public Works Director, Fire Chief, Police Captain, Recreation Director, and Assistant City Manager

Next Steps** - Depending on the location of the event and the request(s), applicants may be required to provide event insurance which names the City as an additional insured, schedule public safety through Extra Duty Solutions, provide an event map, give detail for sanitation purposes, and other similar logistical information.

Applicants are encouraged to reach out to the Assistant City Manager prior to completing this form if they have any questions pertaining to the City's requirements, event locations, event logistics, etc.

City of Graham Aaron Holland, Assistant City Manager 201 South Main Street Graham, NC 27253 336.570.6700 <u>aholland@cityofgraham.com</u>



- 1. Your email: sgarzon519@alamancecc.edu
- 2. Event name (if applicable): Reinhartsen 5k
- 3. Reason for the event (be specific): Scholarship Fundraising
- 4. Event date(s): Saturday, November 5

5. Provide your event's setup, start, end, and cleanup times. (Ex: Name of Event 6:30 a.m. - 8 a.m.

setup | 8 a.m. event start | 2 p.m. event ends | 2 p.m. - 4 p.m. cleanup):

Reinharsten 5K 07:00 am - 08:0 am setup | 9:00 am event starts | 10:00 am event ends

6. Event category: 5k run/walk

Please check all that apply appropriate category for your event.

_____ Concert/Performance

_____ Exhibit

_____ Farmer's Market

- _____ Festival/Fair
- _____ Parade/Procession
- __X__ Run/Walk

_____ Food Truck Rodeo

_____ Other: ______

7. Where are you requesting for your event to occur?

Be specific identifying street names or City facilities being requested for use? The route starts and

ends at ACC. Temporary closure of Jimmie Kerr Road from ACC to Cherry Lane & Cherry Lane (from

Jimmie Kerr Road) to Back Creek Bridge is needed.

8. Does your event include the request to close streets?

Yes _X____ No _____

9. Identify the street(s) you are requesting to have closed for your event. Jimmie Kerr Rd from ACC

to Cherry Lane & Cherry Lane to Back Creek Bridge.

10. Identify your street closure time(s) and will you anticipate when they will return to normal traffic flow.



- 11. What is your anticipated event attendance total? 150
- 12. Does your event include musical entertainment?

____Yes __**X**_ No

13. Where will your musical entertainment be located?

This will not be a musical event; however, sound station will be placed at ACC

14. Will sound amplification be used? **__X**_Yes **___**No

If yes, provide the start time and end time.

Sound amplification will be used between the hours of 8:30 am to 10:30 am

15. Will inflatables or similar devices be used at your event? **X** Yes No

If yes, please describe. *Please note, Insurance requirements must be met in order to offer this activity.

We will have a Star/Finish Line and an inflatable bouncy man

16. Does your event include the use of fireworks, rockets, lasers, or other pyrotechnics?

_____Yes ___**X**___No

If yes, please describe. ***Note: These requests will be subject to the approval of the City of Graham Police & Fire Departments in conjunction with State Laws governing this type of activity.

17. Will alcohol be served, sold or consumed at your event?

____ Yes ___**X__** No

If you answered yes to the question above, please check all that apply to your event.

____ Alcohol will be available free of charge

- ____ Alcohol will be by purchase only
- _____ Alcohol being served and or sold at my event includes

____ Beer only

- ____ Wine only
- ____ Beer & Wine



18. Describe your security plan to ensure the safe sale and or distribution of alcohol at your event.

N/A

19. Does your event include food concession and/or food preparation areas?

Yes ____ No_X_

If yes, please select the method of cooking that pertains to your event.

____ Gas

____ Electric

____ Charcoal

____ Other: ______

20. Do you plan to provide portable toilets at your event?

Yes ____ No_X_

If yes, list the total number of portable toilets: _____

21. Portable toilet company name: N/A

If no, please explain Participants may use ACC facilities

22. Explain your plan for cleanup and removal of trash, waste, and garbage during & after your event.

Since the race starts and ends at ACC, our volunteers and staff will take care of the cleanup

Does your event require additional trash receptacles?

Yes _____ No__X___

If yes, what is the requested number of additional trash receptacles?

23. Will there be any tents, canopies or temporary structures at your event?

Yes __X___ No _____

Within ACC Campus



24. Applicant name and affiliated agency if applicable

Alamance Community College- Stephanía Garzón

25. Applicant's Address

1247 Jimmie Kerr Rd, Graham, NC 27253

26. Applicant's phone number

336-506-4102

27. Applicant's email address

sgarzon519@alamancecc.edu

28. Provide the event's point of contact if different from the applicant. (First & Last name, Phone number, & Email Address)

29. How many years has this event taken place? 9 Years



SUBJECT:

STREET CLOSURE FOR VETERANS DAY FESTIVAL

PREPARED BY:

AARON HOLLAND, ASSISTANT CITY MANAGER

REQUESTED ACTION:

Approve the Veterans Day Parade request and closure of McAden Street submitted by the Alamance County Veterans Organization for November 12, 2022.

BACKGROUND/SUMMARY:

The Alamance County Veterans Organization requests the approval of the Veterans Day Parade as described in the attached application and the following parade route. The route would include the procession beginning at Parker Street and North Main Street, preceding down North Main Street to South Main Street, and ending on McAden Street at Graham Middle School's back parking lot. The requested closure of these streets would be from 8am to 1pm and would need to be approved by NCDOT as these are State roads excluding McAden Street which is a City street.



This is a County sponsored event and the County is obtaining insurance for the parade and event this year as they have over the past couple of years for the Annual Veterans Day Parade.

FISCAL IMPACT:

There is no fiscal impact to the City of Graham in order to close the street.

STAFF RECOMMENDATION:

Approval. The various City departments that may be involved have reviewed the request and have provided the organizer with pertinent information that will need to be satisfied.

SUGGESTED MOTION(S):

I move we approve the request from the Alamance County Veterans Organization for the Veterans Day Parade on November 12, 2022, which includes the closure of McAden Street pending approval from NCDOT for the closure of the State roads.

GRAHAM
1. Your email: john enclore funeral service com
2. Event name (if applicable): Alamance Co. Vetrian's Parote
3. Reason for the event (be specific): Clearak the vers of AIA. Co.
4. Event date(s): Nev - 12, 2020 - SATURDAY
 Provide your event's setup, start, end, and cleanup times. (Ex: Name of Event 6:30 a.m 8 a.m. setup 8 a.m. event start 2 p.m. event ends 2 p.m 4 p.m. cleanup):
Lineupe 9:00 An Stonte 10:00 Am Ende 11:30 Am clean-p doc by 1:00pm
6. Event category
Please check all that apply appropriate category for your event.
Please check all that apply appropriate category for your event. Concert/Performance
Concert/Performance
Concert/Performance
Concert/Performance Exhibit Farmer's Market
<pre>Concert/PerformanceExhibitFarmer's MarketFestival/Fair</pre>
Concert/Performance Exhibit Farmer's Market Festival/Fair Parade/Procession
Concert/Performance Exhibit Farmer's Market Festival/Fair Parade/Procession Run/Walk

7. Where are you requesting for your event to occur?

Be specific identifying street names or City facilities being requested for use?

Downlaw Grehan - route same As Chr. Stmas Panale.

8. Does your event include the request to close streets?

Yes No _____

9. Identify the street(s) you are requesting to have closed for your event.

Parker, N+S Marist, Msaden to 6ms Back Lot.

10. Identify your street closure time(s) and will you anticipate when they will return to normal traffic flow.

close e 9:30 - open by 11:30 Am

CITY OF 11. What is your anticipated event attendance total? 5,000 + 12. Does your event include musical entertainment? Yes No 13. Where will your musical entertainment be located? In Parate itself 14. Will sound amplification be used? 🗶 Yes No If yes, provide the start time and end time. 10:00 - 11:30 Am 15. Will inflatables or similar devices be used at your event? ____ Yes 🛛 🗶 No If yes, please describe. *Please note, Insurance requirements must be met in order to offer this activity. 16. Does your event include the use of fireworks, rockets, lasers, or other pyrotechnics? ____Yes 🖌 No If yes, please describe. ***Note: These requests will be subject to the approval of the City of Graham Police & Fire Departments in conjunction with State Laws governing this type of activity. 17. Will alcohol be served, sold or consumed at your event? ___Yes __X_No If you answered yes to the question above, please check all that apply to your event. ____ Alcohol will be available free of charge ____ Alcohol will be by purchase only

____ Alcohol being served and or sold at my event includes

____ Beer only

____ Wine only

____ Beer & Wine

CITY OF G RA

18. Describe your security plan to ensure the safe sale and or distribution of alcohol at your event.

This being A	and su	poorted eur	H. F	III Counta
Police Agencies	ponate ti	me + officer	5 20	GIR BACK

19. Does your event include food concession and/or food preparation areas?

Yes _____ No X

If yes, please select the method of cooking that pertains to your event.

____ Gas

____ Electric í

____ Charcoal

____ Other: _____

20. Do you plan to provide portable toilets at your event?

Yes X No____

If yes, list the total number of portable toilets: $2 \cdot 3$

21. Portable toilet company name: ______

If no, please explain

22. Explain your plan for cleanup and removal of trash, waste, and garbage during & after your event.

PARATE GUENT COM. + VOLUNTARE + POLICE

Does your event require additional trash receptacles?

Yes 🖌 No____

If yes, what is the requested number of additional trash receptacles? 5-8

23. Will there be any tents, canopies or temporary structures at your event?

Yes _____ No <u>___</u>__

CITY OF GRA 24. Applicant name and affiliated agency if applicable John B. Harrington / MECLURE FUNERAL Sorvice / ALA. Co vet 25. Applicant's Address 1030 South main st. Graham, DC 26. Applicant's phone number 336. 227.2711 27. Applicant's email address john Cmcdure funer plsorvice. com 28. Provide the event's point of contact if different from the applicant. (First & Last name, Phone number, & Email Address) BRENCH PERS (EVENT CHAIR)

380-1131 / perch23etrine.rr.rom 336-

29. How many years has this event taken place? 72



SUBJECT:	APPROVE PROJECT BUDGET FOR WATER LINE INVENTORY & ASSESSMENT
PREPARED BY:	JULIANNE CORDON, FINANCE OFFICER
	Joelanne condon, finance officen

REQUESTED ACTION:

Approval of initial project budget for the water line inventory and assessment project.

BACKGROUND/SUMMARY:

Asset Inventory and Assessment grants were created in Session Law 2015-241 in the changes made to NCGS 159G, to broaden the use of grant funds to encourage water and wastewater utilities to become more viable and proactive in the management and financing of their systems. Eligible applicants include local government units and nonprofit water corporations. Eligible projects associated with the grant are asset inventory, condition assessment of critical assets, and other components of critical assets. In an effort to prepare for coming lead and copper regulations, the City of Graham applied for this grant in the May 2022 application cycle to complete a water line inventory and assessment. The City received the intent to fund this project on August 17, 2022.

FISCAL IMPACT:

NCDEQ, Division of Water Infrastructure (DWI) approved this project application for a grant amount of \$400,000. THIS BUDGET WILL NEED TO BE AMENDED AS THE PROJECT PROCEEDS PASS THE ASSESSMENT PHASE.

STAFF RECOMMENDATION:

Approval

SUGGESTED MOTION(S):

I move we approve the initial project budget for the water line inventory and assessment project.

CAPITAL PROJECT ORDINANCE WWTP UPGRADES AND EXPANSION

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH

CAROLINA, that pursuant to Section 13.2, Chapter 159, of the North Carolina General Statutes, the following Capital Project Ordinance is hereby adopted:

- Section 1. The Project authorized is the Water Line Inventory & Assessment.
- Section 2. The officials of the City of Graham are hereby directed to proceed with this project within the terms of the project. Staff is authorized to execute change orders within the budget ordinance.
- Section 3. The following revenues are anticipated to be available to the City to complete the project:

State Grant	\$400,000
TOTAL	\$400,000

Section 4. The following amounts are appropriated for this project:

Professional Services	\$400,000
TOTAL	\$400,000

- Section 5. The Finance Director shall report on the financial status of this project as directed by the City Council and will inform the Council of any unusual occurrences.
- Section 6. Copies of this project ordinance shall be made available to the City Manager and the Finance Director for direction in carrying out this project.

Section 7. This ordinance shall take effect upon passage.

This the 13th day of September 2022.

Jennifer Talley – Mayor

ATTEST:

Renee M. Ward – City Clerk

CITY OF GRAHAM RELEASE ACCOUNTS

AUGUST RELEASES

_ACCT #	YEAR	NAME	REASON FOR RELEASE	AMOUNT <u>RELEASED</u>
15247	2022	STILLHOUSE FARM LLC	SHOULD NOT HAVE BEEN BILLED,	
			VALUE ON OTHER PARCEL	\$1,639.56
18850	2022	MILLS, RICHARD E	QUALIFIED FOR HOMESTEAD EXEMPTION	\$394.78
173720	2022	POPLIN, RICKY LYNN	QUALIFIED FOR HOMESTEAD EXEMPTION	\$157.77
685692	2022	BUNTON, RONALD	QUALIFIED FOR HOMESTEAD EXEMPTION	\$147.45
701161	2022	HOLLAND, LINDA STINSON	QUALIFIED FOR HOMESTEAD EXEMPTION	\$163.54
274411	2022	HUFFINES, STEVEN LEE	PERSONAL PROPERTY NOT LOCATED IN CITY OF GRAF	£ \$2.51
483904	2022	COELHO MARCO FILIPE SANTI	BILLED TO WRONG DISTRICT	\$35.10
483904	2021	COELHO MARCO FILIPE SANTI	BILLED TO WRONG DISTRICT	\$31.91
483904	2020	COELHO MARCO FILIPE SANTI	BILLED TO WRONG DISTRICT	\$36.01
528485	2022	GREENE, JOHN DANIEL	DID NOT OWN BOAT JAN 2022	\$18.54
558965	2022	LOWDER, MELISSA DEE	ADJUST VALUE OF BOAT	\$27.66
558965	2022	LOWDER, MELISSA DEE	ADJUST VALUE OF BOAT MOTOR	\$51.99
566064	2022	MORRISON VIDEO PRODUCTION	BUSINESS MOVED TO BURLINGTON	\$63.59
566064	2021	MORRISON VIDEO PRODUCTION	BUSINESS MOVED TO BURLINGTON	\$38.07
663642	2022	YOHO, RONALD DALE JR	DID NOT OWN BOAT/MOTOR JAN 2022	\$66.13
678036	2022	ORR, KEVIN MAURICE	DID NOT OWN BOAT/MOTOR JAN 2022	\$6.62
706896	2022	SANCHEZ, ARMANDO AJUSTIN	NEVER OWNED VEHICLE	\$40.55

TOTAL RELEASES \$2,921.78



SUBJECT:	APPROVE STATE BUDGET ALLOCATION FOR WATER MAIN REPLACEMENT PROJECT
PREPARED BY:	AARON HOLLAND, ASSISTANT CITY MANAGER

REQUESTED ACTION:

Approve staff to accept the \$10 million allocation from the State budget to be applied to the 10" water main replacement project.

BACKGROUND/SUMMARY:

On July 11, 2022, Governor Roy Cooper signed the State budget into law of nearly \$28 billion which allocated \$10 million for the City of Graham for infrastructure improvements. Local representatives pushed for funding to soften the burden of the major projected upgrades and improvements of approximately \$140 million including the \$80+ million wastewater treatment plant upgrade and approximately \$15-17 million 10" water main replacement.

City staff seeks to apply the allocation towards the cost of the 10" water main replacement project which would replace the waterline from the old water plant to the city. The waterline is a 10" cast iron line with lead joints and appurtenances. The lead joints are a priority for replacement with upcoming lead and copper rule implementation in 2024. City Council has recently approved ARPA funding (\$3.5 million) towards this project and the City has secured additional funding sources (\$3.75 million) which would also be applied.

FISCAL IMPACT:

City staff anticipates enough funding to cover the water main replacement with the inclusion of the \$10 million allocation, recent designating of ARPA funding by City Council, and additional funding sources. This will allow this infrastructure project to proceed without seeking loan funding.

STAFF RECOMMENDATION:

Approval. City staff seeks to fund these major projects with the least impact to citizens.

SUGGESTED MOTION(S):

I move we approve staff to accept the \$10 million allocation from the State budget to be applied to the 10" water main replacement project with a project budget forthcoming.



SUBJECT:	CONSIDER REQUEST FROM GRAHAM HISTORICAL MUSEUM BOARD TO
	APPLY TO THE TRAVELING ARCHIVIST PROGRAM
PREPARED BY:	BRIAN FAUCETTE, DIRECTOR OF RECREATION AND PARKS

REQUESTED ACTION:

Consider the request of the Graham Historical Museum Board to apply to the Traveling Archivist Program administered by the State Archives of North Carolina.

BACKGROUND/SUMMARY:

The program's purpose is to help repositories improve preservation and access for archival collections. Applications are due Feb. 28, 2023.

FISCAL IMPACT:

There will be no fiscal impact for the Traveling Archivist's work with the Graham Historical Museum. The program is fully funded by the National Historical Publications and Records Commission.

STAFF RECOMMENDATION:

Staff recommends approving the Graham Historical Museum Board's request to make application to the Traveling Archivist Program.

SUGGESTED MOTION(S):

I MAKE A MOTION TO APPROVE THE GRAHAM HISTORICAL MUSEUM BOARD'S REQUEST TO APPLY TO THE TRAVELING ARCHIVIST PROGRAM ADMINISTERED BY THE STATE ARCHIVES OF NORTH CAROLINA.



STAFF REPORT

SUBJECT:	RESOLUTIONS AUTHORIZING APPLICATIONS FOR STATE FUNDING ASSISTANCE
PREPARED BY:	AARON HOLLAND, ASSISTANT CITY MANAGER

REQUESTED ACTION:

Approve Resolutions authorizing applications for the following projects:

- Haw River Outfall Sewer Rehabilitation
- Develop and Implement a New Stormwater Utility with Stormwater Enterprise Fund

BACKGROUND/SUMMARY:

The City of Graham is seeking to secure State funding for General Fund and Water/Sewer Fund projects that are currently available. As described in the following resolution, the City of Graham has need for and intends to construct, plan for, or conduct a study in a project described as the Haw River Outfall Sewer Rehabilitation. This project would consist of lining existing sewer mains and conducting manhole rehabilitation.

Additionally, the City of Graham has need for and intends to construct, plan for, or conduct a study for stormwater improvements in a project described as Marshall, Pomeroy and Travora Stormwater Improvements and Marshall, Pomeroy and Travora Stormwater Planning Improvements. The project would consist of installing green infrastructure and involving stream restoration along Town Branch between Pomeroy St to Marshall St which is impaired for Fecal Coliform.

FISCAL IMPACT:

Mere application for funding has a negligible fiscal impact.

STAFF RECOMMENDATION:

Approval. The City has recognized these needs through our project listings and CIP planning. In order to minimize the impact on the citizens, City staff has researched opportunities to reduce this burden.

SUGGESTED MOTION(S):

I move we approve the Resolutions Authorizing Applications for the following projects:

- Haw River Outfall Sewer Rehabilitation
- Develop and Implement a New Stormwater Utility with Stormwater Enterprise Fund

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The <u>City of Graham</u> has need for and intends to construct, plan for, or conduct a study in a project described as the Haw River Outfall Sewer Rehabilitation, consisting of lining existing sewer mains, and conducting manhole rehabilitation, and

WHEREAS, The <u>City of Graham</u> intends to request State loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAHAM:

That <u>City of Graham</u>, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the <u>City of Graham</u> to make a scheduled repayment of the loan, to withhold from the <u>City of Graham</u> any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That <u>Megan Garner, City Manager</u>, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the September 13th 2022 at the City of Graham City Hall, Graham, North Carolina.

(Signature of Chief Executive Officer)

(Title)

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting <u>City Clerk</u> of the <u>City of Graham</u> does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the <u>City of Graham</u> duly held on the 13th day of September, 2022; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this ______ day of ______, 20____.

(Signature of Recording Officer)

(Title of Recording Officer)

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The <u>City of Graham</u> has need for and intends to construct, plan for, or conduct a study for stormwater improvements in a project described as Marshall, Pomeroy and Travora Stormwater Improvements and Marshall, Pomeroy and Travora Stormwater Planning Improvements, which will install green infrastructure and involve stream restoration along Town Branch between Pomeroy St to Marshall St which is impaired for Fecal Coliform and

WHEREAS, The <u>City of Graham</u> intends to request State LASII loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAHAM:

That <u>City of Graham</u>, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the <u>City of Graham</u> to make a scheduled repayment of the loan, to withhold from the <u>City of Graham</u> any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That <u>Megan Garner, City Manager</u>, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the September 13th 2022 at the City of Graham City Hall, Graham, North Carolina.

(Signature of Chief Executive Officer)

(Title)

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting <u>City Clerk</u> of the <u>City of Graham</u> does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the <u>City of Graham</u> duly held on the 13th day of September, 2022; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this ______ day of ______, 20____.

(Signature of Recording Officer)

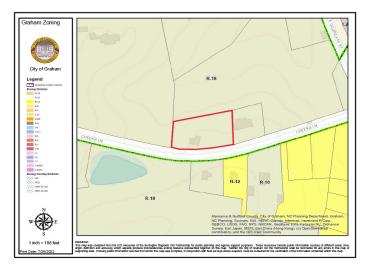
(Title of Recording Officer)



SUBJECT:	ANNEXATION OF 1.31 +/- ACRES ON CHEEKS LANE
PREPARED BY:	CAMERON WEST, PLANNER

REQUESTED ACTION:

Approve the annexation ordinance to extend the Corporate Limits of the City of Graham, North Carolina for a tract of land totaling 1.31-acres located on Cheeks Lane.



BACKGROUND/SUMMARY:

The 1.13-acre area being considered for annexation is contiguous. Home owner is planning to connect to public water and sewer to this site for their residential property.

The annexation process has multiple steps. Following a public hearing, approval of an Annexation Ordinance is the final step for Council in the annexation process.

FISCAL IMPACT:

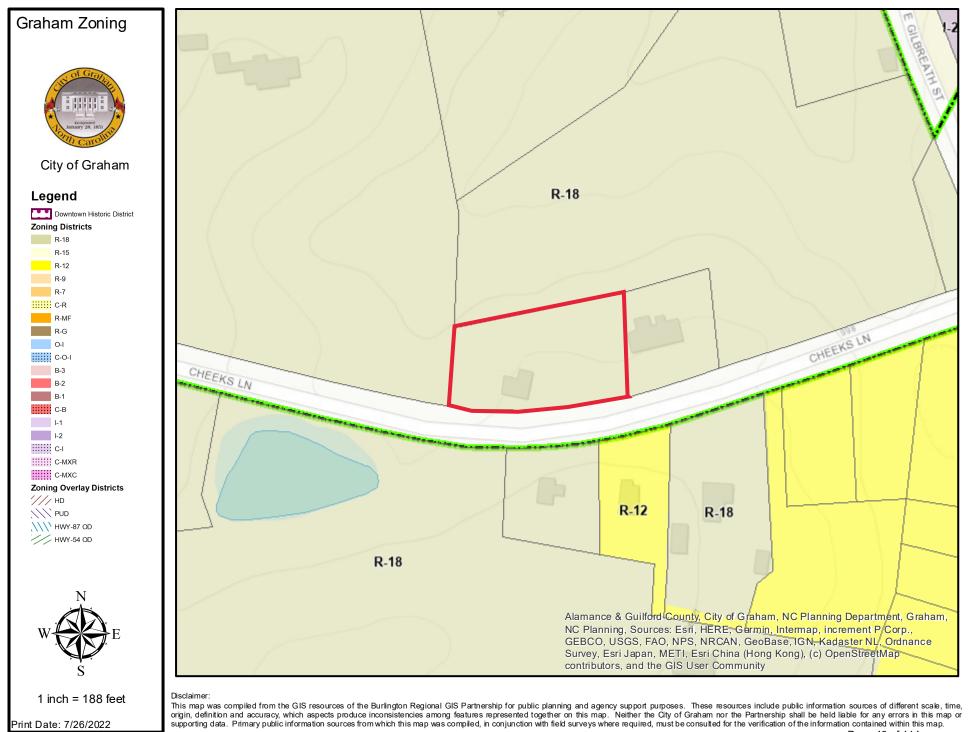
New residential property generally creates positive tax revenue for the City, and because the public services are being connected at this site, the cost to the City is minimal.

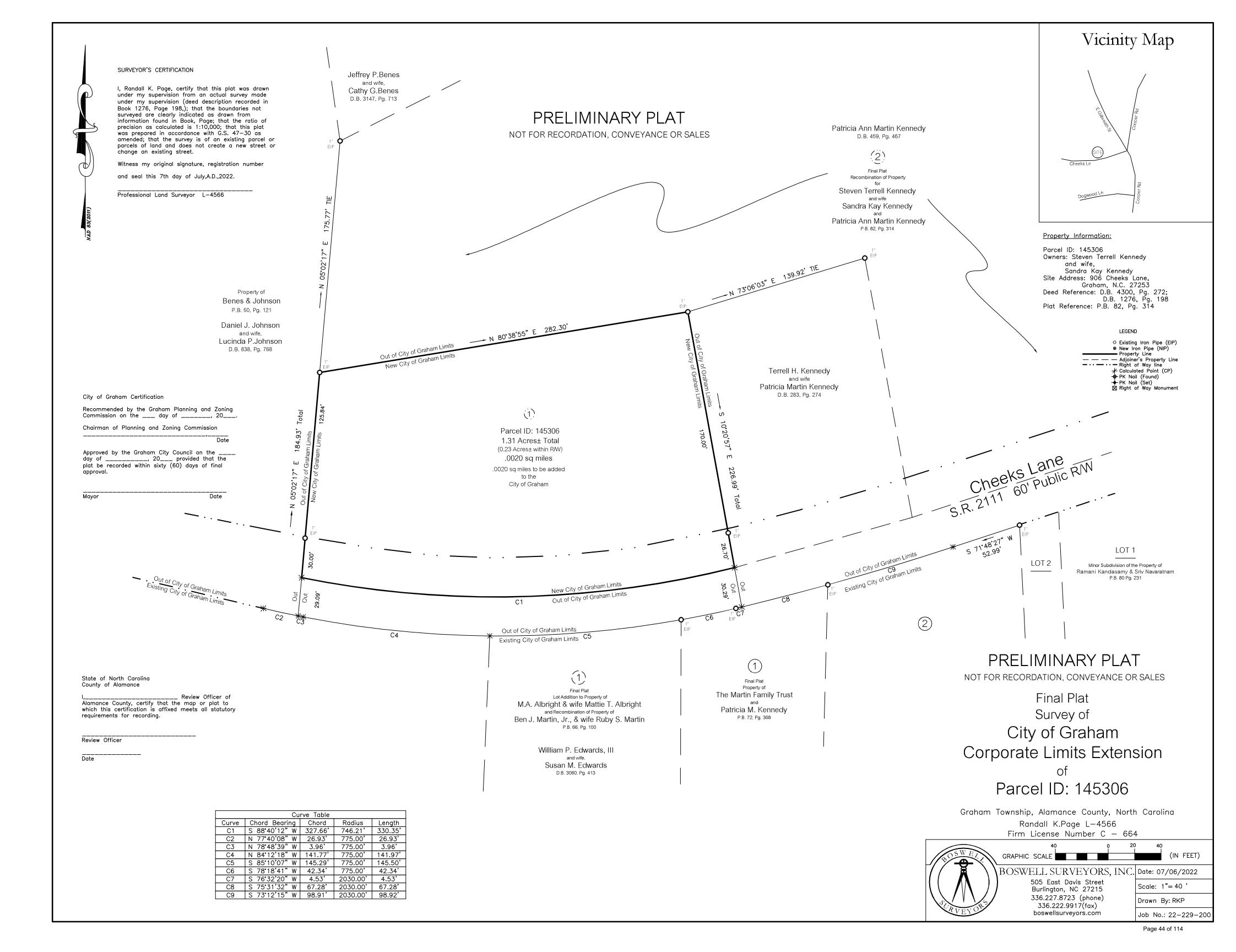
STAFF RECOMMENDATION:

Approval.

SUGGESTED MOTION(S):

1. I move we approve the annexation ordinance to extend the Corporate Limits of the City of Graham, North Carolina for a tract of land totaling 1.31-acres located on Cheeks Lane.





ANNEXATION ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF GRAHAM, NORTH CAROLINA FOR A 1.31-ACRE TRACT OF LAND ON CHEEKS LANE (AN2205)

WHEREAS, the Graham City Council has been petitioned under G.S. 160A-31 to annex the area described below; and

WHEREAS, the Graham City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at City Hall, 201 South Main Street, Graham at 6:00 P.M. on September 13, 2022, after due notice by publication on August 30, 2022; and

WHEREAS, the Graham City Council finds that the petition meets the requirements of G.S. 160A-31.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Graham, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Graham as of September 13, 2022:

Legal Description GPIN#: 8883941325

Legal Description:

BEGINNING at a point in the center of a road known and referred to as Cheeks Lane and a corner with George Martin; thence from said point of beginning and with the line of George Martin, North 7 ° 30' East 165 feet to an iron stake, corner with Ben Martin, Sr., in the line of George Martin (iron stake set in this line 30 feet from center of Cheeks Lane); thence with the line of Ben Martin, Sr., South 70 ° 37' East 325.65 feet to an iron stake; thence again with the said Ben Martin, Sr., South 10• 31' East 93 feet to a point in the center of said Cheeks Lane (iron stake set in this line 30 feet from the corner of Cheeks Lane); thence with the center line of Cheeks Lane, South 83 ° 35' West 50 feet to a point; thence again with the center line of Cheeks Lane, North 87 ° 44' West 100 feet to a point; thence again with the center line of Cheeks Lane, North 81" 38' West 100 feet to a point; thence again with the center line of Cheeks Lane, North 76 ° 37' West 100 feet to the POINT OF BEGINNING, and containing 1.1 acres more or less.

BEING ALL OF LOT ONE (1), consisting of 1.31 Acres more or less, of that plat entitled "Final Plat Recombination of Property for Steven Terrell Kennedy and wife Sandra Kay Kennedy and Patricia Ann Martin Kennedy" as recorded in Plat Book 82, at Page 314 of the Alamance County Registry.

Jennifer Talley, Mayor, City of Graham

ATTEST:

APPROVED AS TO FORM:

Renee M. Ward, City Clerk

Bryan Coleman, City Attorney



STAFF REPORT

Prepared by Cameron West, Planner

Hanford Landing Townhomes (CR2203)

Type of Request: Conditional Rezoning

Meeting Dates

Planning Board on August 16, 2022 City Council on September 13, 2022

Summary

This is a request to rezone 14.03 acres of property from R-12 and R-18 (Medium and Low-Density Residential) to C-R (Conditional Residential) for the purpose of constructing up to 72 two-story townhomes. Nearly all of the land nearby is zoned and used for single family residential, with either R-12 or R-18 zoning. The proposed density with the 72 townhomes on 14 acres of land is nearly five units per acre of the total lot area. This property is listed on the Future Land Use Map as Suburban Residential, which according to the future land use plan suggests the appropriate density of the area is between 3-6 dwelling units per acre. The future land use plan also alludes to the Suburban Residential District's principal uses are Predominantly detached singlefamily homes; new neighborhoods may include a range of duplexes, townhomes, and small scale multi-family dwellings of twelve units.

With the update to the previous Conditional Rezoning request, the applicant has decreased the density of the lot by utilizing the full area of the property past the creek location.

Contact Information

Amanda Hodierne 804 Green Valley Rd. Ste. 200 Greensboro, NC 27408 336-609-5137; <u>amanda@isaacsonsheridan.com</u>

> Location 1242 Hanford Road

> > <u>GPIN:</u> 8873868043

Current Zoning R-12 and R-18 (Single Family Residential)

Proposed Zoning C-R (Conditional Residential)

> Overlay District N/A

Surrounding Zoning R-12, R-18

Surrounding Land Uses Single Family, Vacant

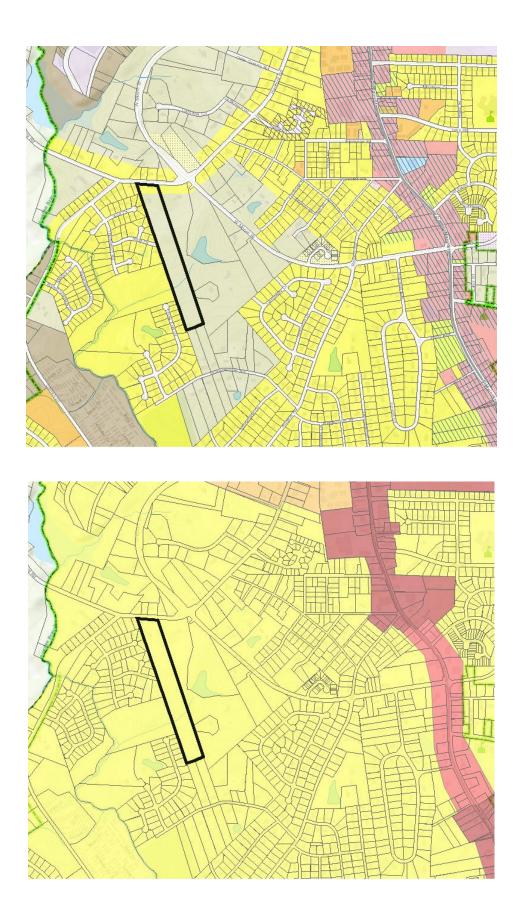
> <u>Size</u> 14.03 acres

Public Water & Sewer Yes

> Floodplain No

Staff Recommendation

Approval



Conformity to the Graham 2035 Comprehensive Plan (GCP) and Other Adopted Plans

Future Land Use Suburban Residential Principal Uses: Suburban residential neighborhoods are primarily settings for existing and future single family detached housing, but may also contain additional housing typologies and low-impact supporting uses in neighborhood activity centers. Affordable detached homes within attractive walkable neighborhoods will continue to make Graham an attractive place to live for people who work in Graham and surrounding communities.

Applicable Policies:

- **Policy 4.3.1:** Land Use Patterns. Promote development of efficient land use patterns to allow continued quality and efficiency of water systems. Discourage the extension of water service into areas that are not most suitable for development. *This amendment would allow for efficient land use and connection to existing services.*
- Policy 5.1.2: Variety of ownership opportunities. Encourage a variety of homeownership opportunities and choices by supporting the development of condominiums, cooperatives, and land trusts. This amendment will offer flexibility in home ownership by presenting options for rental and/or owned residential units.
- Policy 5.2.1: Diverse Neighborhood. Encourage a mix of housing types within Graham, including detached, duplex, multifamily, townhomes, and live-work units. *This amendment will diversify the City's residential housing stock and support the downtown landscape.*

Planning Type Neighborhoods

Development Type Suburban Residential

The term neighborhood refers to the idea of a compact, walkable, diverse, and connected community. As the building blocks of City urban fabric, neighborhoods should be organized around smallscale activity centers that provide civic and commercial functions within a five to ten-minute walk for residents to meet their daily needs.

Neighborhoods should be well connected internally and externally for bicyclists, pedestrians, and commuters. Small blocks and high connectivity ratios should be established and maintained both within and between neighborhoods.

> Appropriate Density 3-6 dwelling units per acre

Staff Recommendation

Based on the *Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff recommends **approval** of the rezoning per Applicable Policies above.

Planning Board Recommendation:

Planning Board has recommended approval for the Conditional Rezoning request at a vote of 5-1.

1242 Hanford Road

Proposed Conditions:

- 1. The maximum number of units shall be 72.
- 2. Building shall be no more than two (2) stories.
- 3. Uses shall be limited to single family attached twin homes and detached homes and associated amenities and accessory uses.



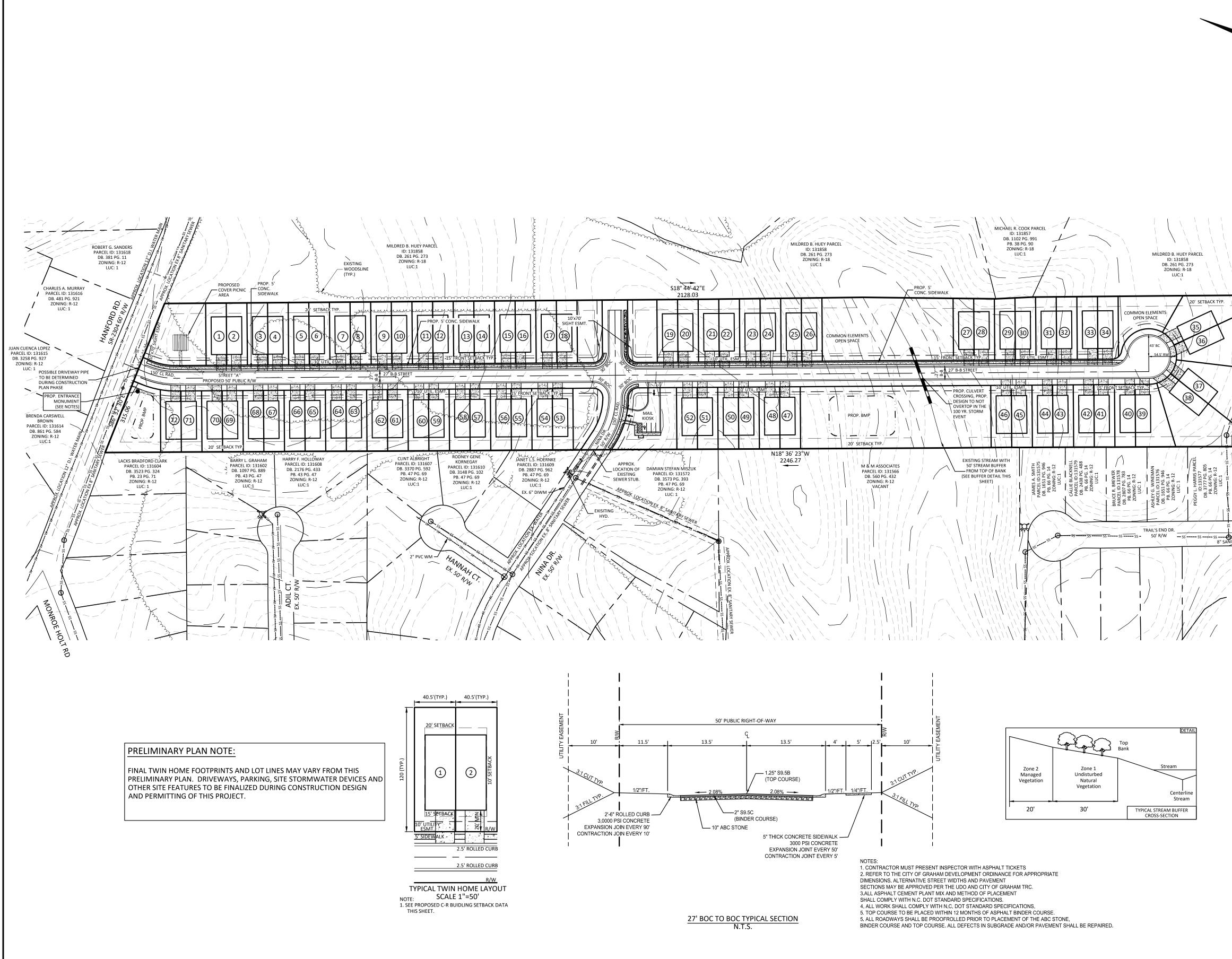


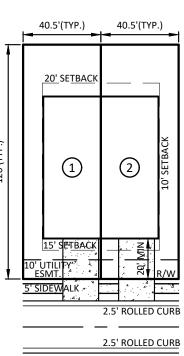


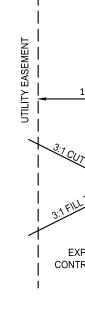






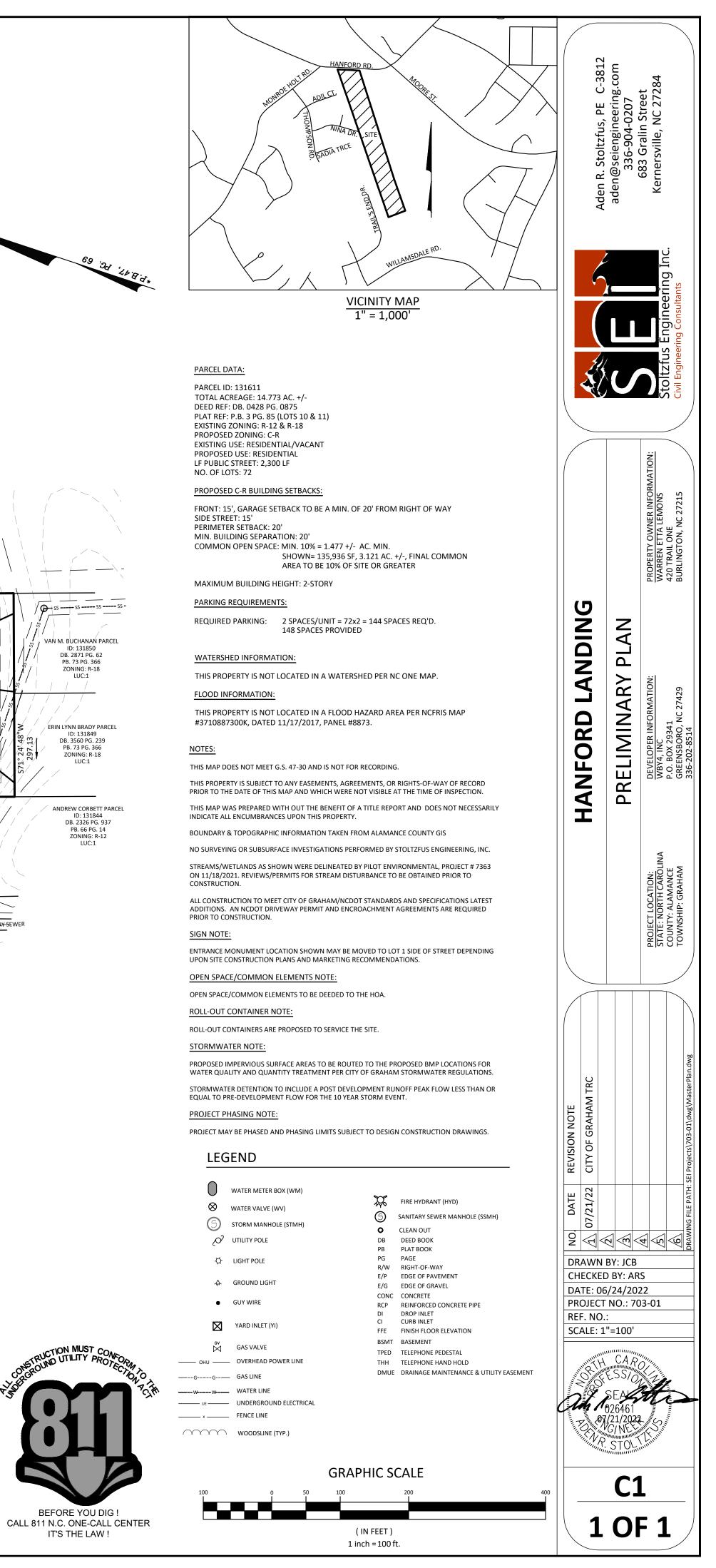






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STAFF REPORT

Prepared by Cameron West, Planner

Maple and Market C-R (CR2204)

Type of Request: Conditional Rezoning

Meeting Dates

Planning Board on August 16, 2022 City Council on September 13, 2022

Summary

This is a request to rezone approximately 1.15 acres of property at 302 N. Maple Street and 203, 207, and 213 W. Market Street from R-7 (high density residential) to C-R (Conditional Residential) (GPIN: 8884151515, 8884150571, 8884059566, and 8884058556). The general area subject to this potential rezoning is comprised of numerous older homes, mostly in poor to fair condition, as well as a mixture of vacant buildings and vacant lots. Because mixed-use residential uses are permitted in the Downtown Residential Future Land Use Plan classification, this rezoning request presents a rather intriguing redevelopment scenario to try to spur infill and redevelopment that ties to the downtown business district and the City's desire to be walkable, to have a diversity of housing types near downtown, and to have higher residential density clustered near downtown to serve downtown businesses. The biggest challenges will be to address off-street parking and to ensure that buildings proposed are compatible with the surrounding residential. The applicant appears to have mostly addressed these items in his conceptual site plan and narrative. The density would be akin to that of the multifamily zoning directly across the street, yet the urban center feel of the site will help it blend in with the surrounding neighborhood and downtown.

Given the location and the likely development patterns in this area, high density residential would be a compatible use in staff's opinion.

Contact Information

Jason Cox 200 N. Main Street, #302 Graham, NC 27253 336-263-1180; jason@themonroecompanies.com

Location

302 N. Maple Street and 203, 207, and 213 W. Market Street

<u>GPIN:</u>

8884151515, 8884150571, 8884059566, and 8884058556

Current Zoning

R-7 (High Density Residential)

Proposed Zoning C-R (Conditional Residential)

> Overlay District N/A

Surrounding Zoning B-1, B-2, R-7, R-MF

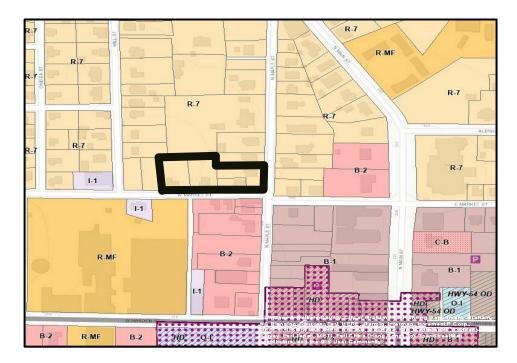
Single Family, Office, Vacant, and Business

> <u>Size</u> 1.15 acres

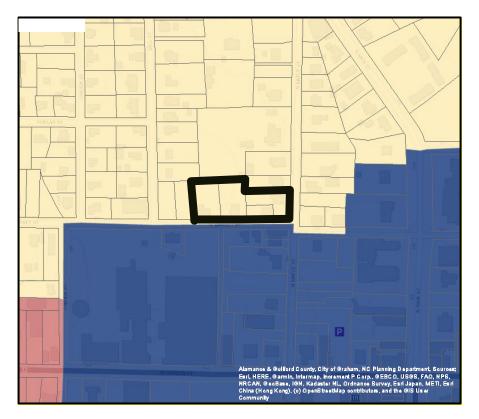
Public Water & Sewer Yes

> Floodplain No

Staff Recommendation Approval



Zoning Map



Future Land Use map

Conformity to the Graham 2035 Comprehensive Plan (GCP) and Other Adopted Plans

Applicable Policies:

- **Policy 4.3.1:** Land Use Patterns. Promote development of efficient land use patterns to allow continued quality and efficiency of water systems. Discourage the extension of water service into areas that are not most suitable for development. *This amendment would allow for efficient land use and connection to existing services.*
- Policy 5.1.2: Variety of ownership opportunities. Encourage a variety of homeownership opportunities and choices by supporting the development of condominiums, cooperatives, and land trusts. This amendment will offer flexibility in home ownership by presenting options for rental and/or owned residential units.
- Policy 5.2.1: Diverse Neighborhood. Encourage a mix of housing types within Graham, including detached, duplex, multifamily, townhomes, and live-work units. *This amendment will diversify the City's residential housing stock and support the downtown landscape*.

Staff Recommendation

Based on the *Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff recommends **approval** of the rezoning. The following supports this recommendation:

• Rezoning this property would further Policies 4.3.1, 5.1.2, and 5.2.1, creating a diverse housing stock that is connected to the

downtown area with a variety of home ownership options and an efficient land use development pattern.

Planning Board Recommendation:

The Planning Board recommended approval by a 5-1 vote with the following conditions:

1. Applicant must provide enough parking spaces to satisfy a 9/10 parking spaces per bedroom.

Planning Type Neighborhoods

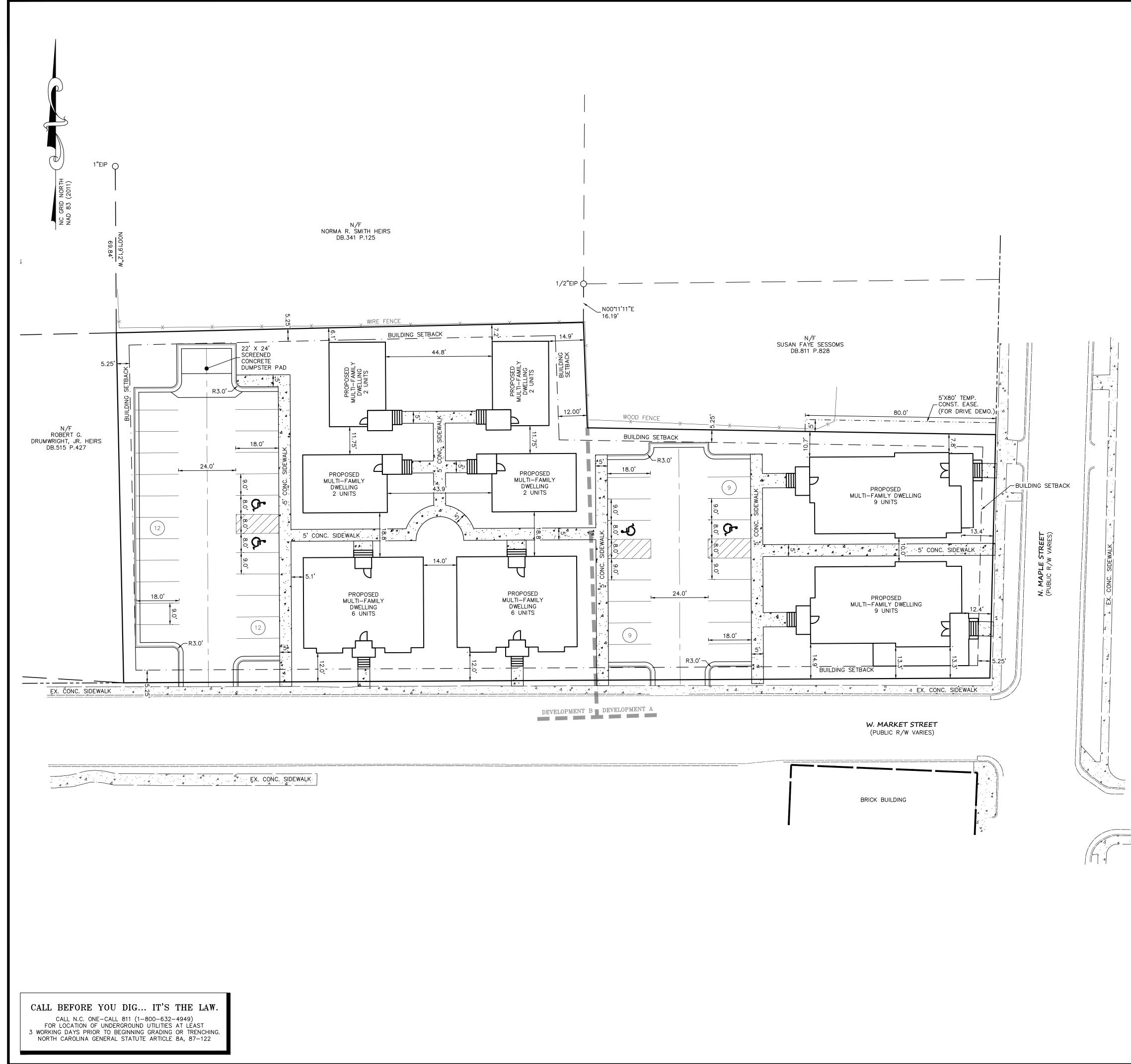
Development Type Downtown Residential

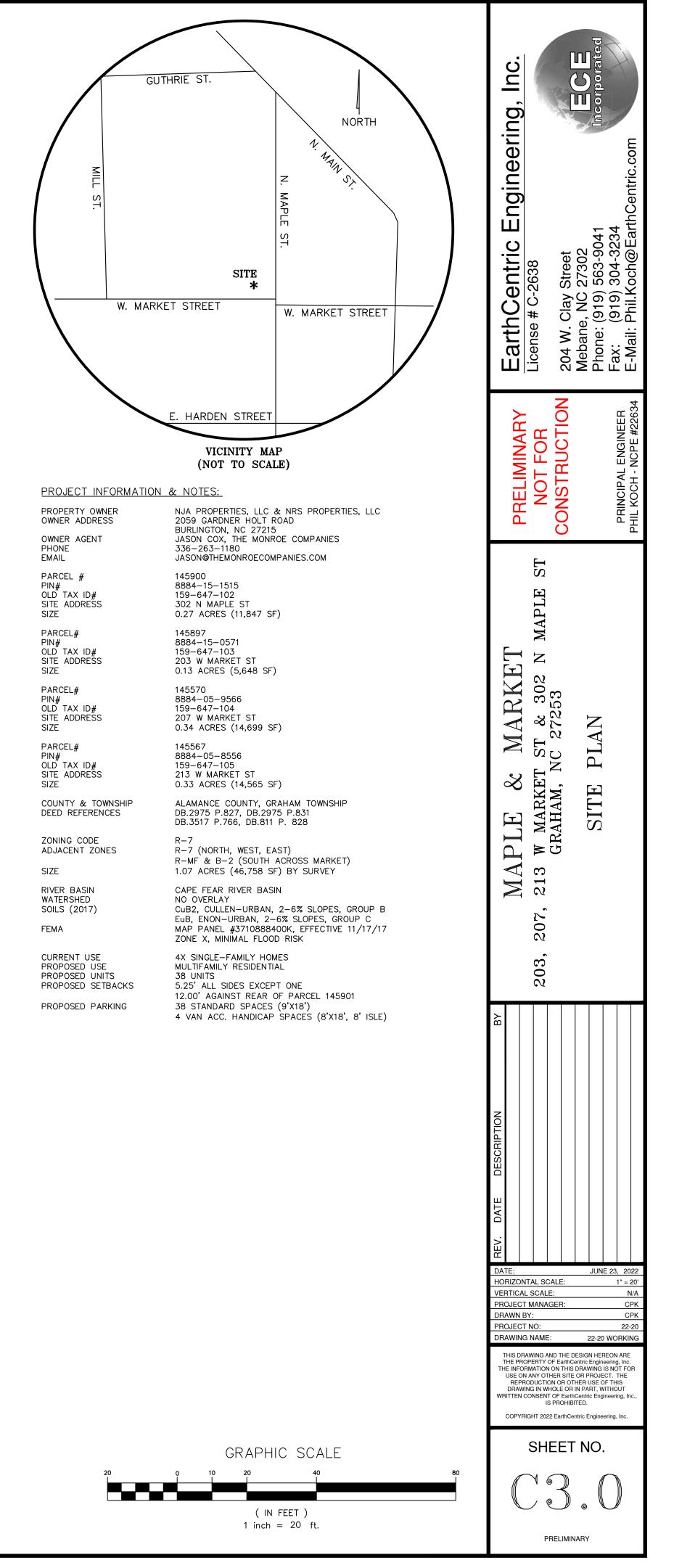
The term neighborhood refers to the idea of a compact, walkable, diverse, and connected community. As the building blocks of City urban fabric, neighborhoods should be organized around smallscale activity centers that provide civic and commercial functions within a five to ten-minute walk for residents to meet their daily needs.

Neighborhoods should be well connected internally and externally for bicyclists, pedestrians, and commuters. Small blocks and high connectivity ratios should be established and maintained both within and between neighborhoods.

Appropriate Density

3-6 dwelling units per acre





Proposed Uses

All uses permitted under R-G except any which are not residential in nature, specifically:

- Ambulance, Fire, Police, Rescue Station
- Day Care Center, Adult or Child
- Family Care Facility
- Manufactured Dwelling
- Nursing Home, Rest Home, Convalescent Home
- Roadside stands, temporary, for sale of agricultural products produced on premises, not in right-of-way

Proposed Conditions:

- Building Height: Maximum height of 45'
- Total Dwellings: No more than 40 dwelling units
- Off Street Parking: Approval to utilize the Downtown area residential parking permit process.
 - As noted in prior City Council meeting, subject property is a lesser distance from public parking than primary Main Street locations such as Graham Cinema, Green & McClure Furniture, and others.
 - BENEFITS of DECOUPLED PARKING
 - FOR CITY: 1) Increased tax value, tax base per acre by eliminating redundant parking. 2) Reduction in water runoff and stormwater management by reducing amount of impervious surfaces. 3) Meets city growth plan to foster walkability, 4) Reduces heat sink effect of added asphalt/concrete.
 - Directly supports Policy 3.1.4: Shared Automobile Parking
 - FOR PEDESTRIANS: Benefits neighbors and pedestrians alike with lesser vehicle traffic, which was a concern prior raised with increased density being requested.
 - FOR NEIGHBORS: 1) Reduces amount of vehicle traffic as noted, 2) Increases green space, and 3) Benefits neighbors with a more pleasant outcome than parking lots.
- Building Scale: Project will be spread across at least 4 separate buildings.
 - Assures multiple smaller buildings to reduce individual scale of any one building
- Building Spacing: Shared alleys, walkways, stairs or similar shall be allowed between separate buildings to allow for clustering of buildings.
 - Allowing shared pedestrian walkways, etc allows for clustering of buildings, improving both the quantity and quality of usable open space, as wall as improving walkability through and to site.
- Site Development: Site plan proposed consists of two developments as noted and defined within. Subject plan is designed to allow a reduced impact on surrounding neighbors by being developed incrementally. Parcels will be re-platted in accordance with final plan. Final site plan is subject to engineering, architectural design, and governed by TRC approval within the conditions as set forth and agreed to.

CURRENT SITE CONDITIONS

CURRENT CONDITIONS: MAPLE ST APPROACHING FROM SOUTH, WEST FACING SIDE

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RODRIGUEZ FLOOR COVERING CARPET VINIL NOODFLOOR -TIL: 335 221-0104/201-0704 SE RABLAESPANOL



CUBRENT CONDITIONS: MAPLE ST

FROM CORNER, FACING NW

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CURREN CONDITIONS:



CURRENT CONDITIONS: MARKET FACING SW





CURRENT-CONDITIONS: MARKET ST

FACING SE



CURRENT CONDITIONS SUBJECT PARCELS, NW CORD

610



WEIGH LIMI 5 TON



165 des

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CURRENT CONDITIONS: MARKET ST SUBJECT PARCELS, EASTERN PORTION

CURRENT CONDITIONS: MARKET ST SUBJECT PARCELS, WESTERN PORTION



CONCEPTUAL PLANS



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Maple and Market

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DESIGNED TO MEET CITY GROWTH PLAN

WALKABILITY PRETTIER, SAFER STREETS BENEFITS EVERYONE.

CITY GOALS

- Safe Access (3.1.2)
- Connectivity (3.2.1)
- Street Design (3.3)
- More Sidewalks (3.3.4)
- Street Trees (3.3.1)
- Increase Safety (3.3.5)

- increases property values
- furthers economic development
- improves personal health
- improv sidewa

FUTURE OPPORTUNITIES

Policy 3.3.1: Complete Streets - provide access to all users, including pedestrians, cyclists & automobiles.

Policy 3.3.2: Limit Street Width - reduce roadway lane widths in order to slow down vehicular traffic in areas where bicycle and pedestrian traffic is encouraged

- improved public realm with wider
 - sidewalks, addition of street trees

RESILIENT ECONOMY FOCUSED, COMPACT DEVELOPMENT PROVIDES ECONOMIC BENEFITS

CITY GOALS

(2.2.1)

 Maximize land use efficiency avoids sprawl reduces traffic Attractive compact built form increases tax base Growing sustainably no added infrastructure increased revenue to local Create vibrant centers, especially downtown businesses Locally owned businesses (2.1.6)Focused Development

IMPROVED LAND USE REDUCES COSTS AND PROTECTS OUR NATURAL ENVIRONMENT

CITY GOALS

- Increase travel choice increased access and Compact, focused pattern of mobility for all improved public realm growth Reduce emissions reduced demand on public Making places services Low impact development more green space improved natural
 - environment

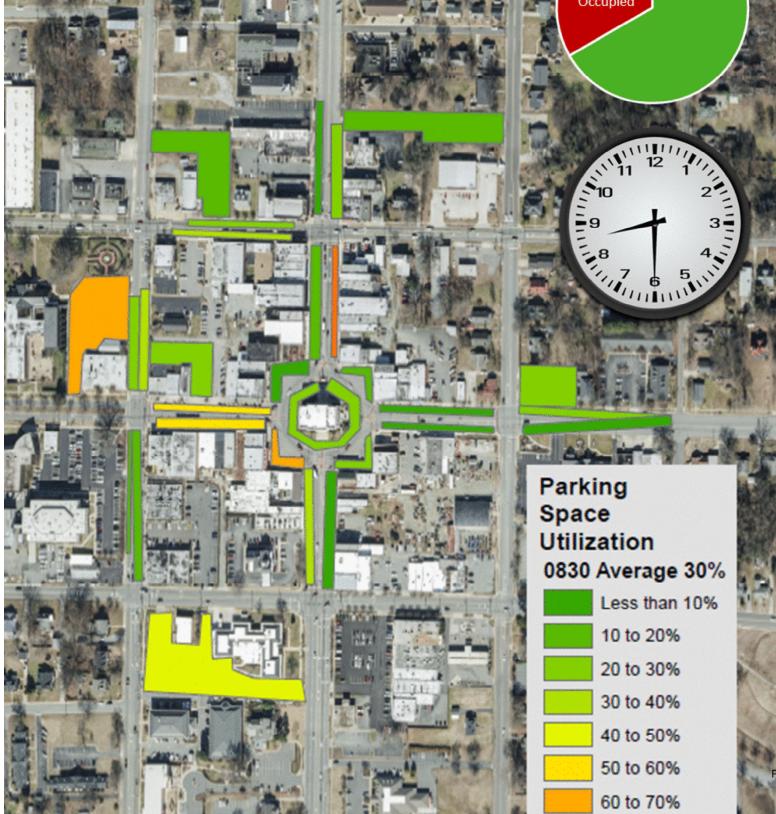
DIVERSE HOUSING, COMPLETE NEIGHBORHOODS

CITY GOALS

- Promote private investment increased housing choices • Housing Variety (5.1.1) close proximity to needed
- Diverse Neighborhoods (5.2.1)
- Multigenerational Housing (5.2.2)
 - costs

REDUCES COSTS AND PROTECTS OUR NATURAL ENVIRONMENT

- services & job centers
- reduced transportation



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COA	Location (address)	Description of Work	Project Cost Lowest Quote	Potential Award @ 25% of the Allotted Amount*	Potential Award @ 50% of the Allotted Amount*	Potential Award @ 75% of the Allotted Amount*	_	Total Grant Amount Awarded**
COA2208	112 W Elm Street	1. Replacement of awning	\$3,042.38	\$380.30	\$760.60	\$1,140.89	\$1,521.19	
COA2209	16 NE Court Square	 Replacement of awning Signage 	\$8,273.13	\$1,034.14	\$2,068.28	\$3,102.42	\$4,136.57	
COA2210	22 SW Court Square	1. Signage	\$4,950	\$618.75	\$1,237.50	\$1,856.25	\$2,475.00	
COA2211	130 N Main Street	1. Replacement of Awning	\$2,626	\$328.26	\$656.51	\$984.77	\$1,313.03	
COA2212	114 W Elm Street	1. Install mural 2. Replacement of Awning	\$6,244.88	\$780.61	\$1,561.22	\$2,341.83	\$3,122.44	
COA2213	113 N Main Street	1. Signage	\$6,028.00	\$753.50	\$1,507.00	\$2,260.50	\$3,014.00	
Total Project <u>Costs</u>				Maximum Potential	Total Funds Available for			

<u>Costs</u>

Award <u>Amount</u> <u>Awards</u> * Alloted amount is calculated by taking 50% of the project cost's lowest quote

**Total grant amount awarded may not exceed \$5,000.00 for any project

2022-2023 Boards and Commissions Terms Expiring 2022 and Current Vacancies

September 13, 2022, City Council Agenda

City Council will consider making recommendations and appointments to the following Boards and Commissions:

Graham Historical Museum Board One Vacancy Applicants: Russell Compton, Casey Wagner, Gail Walker

Recreation Commission <u>Two</u> Vacancies Applicants: Tony Bailey, Casey Johnson, Casey Wagner,

Alamance County Library Committee (To be appointed by Alamance County Commissioners) <u>Two</u> Recommendations by Graham City Council

Applicants: Anthony Brooks, Mamie Brooks, Sherea Burnette, Jordan Dawson, Kim DiMuro, Casey Johnson, Colleen Macklin, Bonnie Whitaker



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: JONY BAiley	Email Address: Horiley 580 YAItoo. Com
Name: ONY DHILLY	Email Address: TOMEY DOC YHTO, COM
Home Address: 1139 Challenge Dr.	Mailing Address: 1139 Challenge Dr.
City, State, Zip: CTVAHAM	City, State, Zip: N.C. 27253
Home Phone: NONE	Alternate Phone: (334) 558-6328

Please list the board(s) and/or commissions on which you are currently serving:

Planning Board

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

Alcohol Beverage Control Board	Historical Museum Advisory Board
Appearance/Tree Commission	Historic Resources Commission
Canine Review Board	Planning Board/Board of Adjustment
Graham Housing Authority	2 Recreation Commission
Library Committee (Alamance County	D Economic Development & Marketing Committee
Note: If you wish to change your selections for o will need to file a new application with the City Cl will be presented to City Council.	

RELEVANT EXPERIENCE	
Current employer/retired: Averit Express	
Employer address: 10314Chapel Hill Ed City, State, Zip: Morrisville, 1	10 mato
Job title and description of responsibilities:	V.C.a.OW
Transportation Specialist	
Transportation Specialist Logistics and Transportation.	
. Sales and Operations.	
	and the second second second

902- 14 14.0 MET 27 1440	nt knowledge, skills, abilities, inter s) or commission(s) to which you (est, and/or experiences are applying (select all that apply):
History	Legal	Critical Thinking
Architecture	Graphic Design	Data Analysis
Research	Creativity	Active-Listening
Program Development	Marketing/Social Media	Effective Communication
Historical Preservation	Economic Development	Education & Outreach
Event Planning	Community Organizing	Conflict Resolution
Landscape Design	Athletics/Sports	Time Management
Gardener/Arborist	Problem Solving	Other:
Adaptability	📝 Interpersonal Skills	
Why do you believe you wo commission(s) to which you	uld be an asset to the board(are applying?	s) and/or

I am Curvently serving on the And have A depth of Knowledge and un in this Area.	Planning Board nderstanding	
Have you attended a meeting of the board(s) and/or commissio you are applying?	on(s) for which	
	Yes No	
Have you met with the chairperson or Staff Liaison of the board commission(s) for which you are applying?	d(s) and/or Yes No	
Additional relevant information:	For City Clerk Use Only RECEIVED	
With regiand to the recreation Commission? I have Always had an interest in the	MAY 2 3 2022	
Thank you for your interest in the City of Graham's boards and c this application by email to: dterrell@cityofgraham.com, in person at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357	to: City Clerk's Office	
Variety of recreation activities and/or events here in Graham. I believe I could greatly contribute and support the members of this commission		
in support the members of this C	ommission	



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Anthony Brooks	Email Address: tonybee617@gmail.com
Home Address: 1072 Gant Rd	Mailing Address:
City, State, Zip: Graham NC	City, State, Zip:
Home Phone: 520-266-9640	Alternate Phone:

Please list the board(s) and/or commissions on which you are currently serving:

Library Committee

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 =first choice and 2 = second choice):

	Alcohol Beverage Control Board		Historical Museum Advisory Board
	Appearance/Tree Commission	X	Historic Resources Commission
ļ	Canine Review Board		Planning Board/Board of Adjustment
	Graham Housing Authority		Recreation Commission
	X Library Committee (Alamance County)		Economic Development & Marketing Committee

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

RELEVANT EXPERIENCE

Current employer/retired: Retired

Employer address: US ARMY

Job title and description of responsibilities:

Retired E-7 (15yrs) Logistics, Troop management, Planning, Combat operations

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all the

would you bring to the bounds	f or commission(s) to which you (are applying (select all that apply):
History	Legal	Critical Thinking
Architecture	Graphic Design	🔲 Data Analysis
Research	Creativity	Active-Listening
Program Development	🔲 Marketing/Social Media	Effective Communication
Historical Preservation	Economic Development	Education & Outreach
Event Planning	Community Organizing	Conflict Resolution
Landscape Design	Athletics/Sports	Time Management
Gardener/Arborist	Problem Solving	Other:
Adaptability	Interpersonal Skills	

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

My time in Public service was always to solving, criticial thinking are just a few of can offer to any committee.	serve. Problem my assets that I
Have you attended a meeting of the board(s) and/or commis you are applying?	ssion(s) for which
	y Yes No
Have you met with the chairperson or Staff Liaison of the ba commission(s) for which you are applying?	oard(s) and/or
	Yes n No
Additional relevant information:	For City Clerk Use Only CELVED
	JUL 28 2022
Thank you for your interest in the City of Graham's boards an this application by email to: dterrell@cityofgraham.com, in pers at 201 South Main Street, or by mail to: City Clerk P.O. Drawer	on to: City Clerk's Office



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Mamie Brooks	Email Address: mamieb85@yahoo.com	
Home Address: 1072 Gant Rd	Mailing Address: Same	
City, State, Zip: Graham, NC 27253	City, State, Zip:	
Home Phone: 520-266-9640	Alternate Phone:	

Please list the board(s) and/or commissions on which you are currently serving:

None

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

Alcohol Beve	rage Control Board	Historical Museum Advisory Board
Appearance/	Tree Commission	Historic Resources Commission
Canine Revie	ew Board	Planning Board/Board of Adjustment
Graham Hous	sing Authority	Recreation Commission
X Library Com	mittee (Alamance County)	Economic Development & Marketing Committee
lata: If you wigh to ah	and your coloctions for desire	d boord(a) and/or commission(a) you

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

RELEVANT EXPERIENCE

Current employer/retired: USCG Retired

Employer address:

Job title and description of responsibilities:

City, State, Zip:

Yeoman Second Class- Human recources, pay and personnel, hiring and firing, budgeting

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

History	Legal	Critical Thinking
Architecture	Graphic Design	🔲 Data Analysis
Research	Creativity	Active-Listening
🔲 Program Development	🔲 Marketing/Social Media	Effective Communication
Historical Preservation	Economic Development	Education & Outreach
Event Planning	Community Organizing	Conflict Resolution
Landscape Design	Athletics/Sports	🔲 Time Management
Gardener/Arborist	Problem Solving	Other:
Adaptability	× Interpersonal Skills	

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I believe I would be an asset to the Library Committee because my military background consisted of researching and drafting policies and regulations such as standard operating procedures and operations. Also, I have experience speaking to the Board of Commissioners.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes X No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Additional relevant information:	For City Clerk Use Only Date Received VED
	JUL 2.6 2022

Thank you for your interest in the City of Graham's boards and commissions. Submit AHAM this application by email to: dterrell@cityofgraham.com, in person to: City Clerk's Office AHAM at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Sherea Burnett	Email Address: sherea.burnett@gmail.com
Home Address: 318 Doggett Drive	Mailing Address: <u>318 Doggett Drive</u>
City, State, Zip: Graham, NC 27253	<i>City, State, Zip:</i> Graham, NC 27253
Home Phone: (336) 260-8726	Alternate Phone: N/A

Please list the board(s) and/or commissions on which you are currently serving:

None - N/A.

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

	Alcohol Beverage Control Board	Historical Museum Advisory Board
	Appearance/Tree Commission	Historic Resources Commission
	Canine Review Board	Planning Board/Board of Adjustment
	Graham Housing Authority	Recreation Commission
Х	Library Committee (Alamance County)	Economic Development & Marketing Committee

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

RELEVANT EXPERIENCE

Employer address: 1950 Martin Street	at a Burlington NC 27217
Job title and description of responsibilities:	City, State, Zip: Burlington, NC 27217

Homelessness Prevention. Trains & supervises staff members in the areas of housing search, housing placement, landlord recruitment, landlord error the continuum of Care Region 6 (Person County, Rockingham County, Alamance County, Caswell County, Chatham County). Manages grant funding & budgets from various funding sources for Rapid Re-Housing, Homelessness Prevention, & Short-Term Emergency Housing/domestic violence shelter services. Establishes & maintains relationships with various community agencies & community partners in North Carolina Balance of State Continuum of Care Region 6 (Person County, Rockingham County, Alamance County, Caswell County, Chatham County). Manages grant funding of Care Region 6 (Person County, Rockingham County, Alamance County, Caswell County, Chatham County) and the state of North Carolina.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):



Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I believe that I would be an asset to the Library Committee/Board because of the work that I have done and continue to do in Alamance County pertaining to improving literacy rates for adults and youth. This work has included: coordinating and hosting countless programs about literacy, assisting with school donations/reading activities for local youth, facilitating a twenty-five week Virtual Reading Series featuring some local authors, coordinating a Virtual Book Fair during the COVID pandemic, and organizing several community resource fairs for Alamance County residents. This work has provided me with the opportunity to learn more about the literacy/resource needs of many of the diverse communities in our county. I am also working alongside the Alamance County Public Libraries and several other agencies to implement a Discover Your Local Library Series in hopes of increasing interest around the work of, resources available at, and activities coordinated by our local libraries.

I first began learning about literacy and reading comprehension issues in our county while working closely with children and families in prior positions with Alamance County Child Protective Services. These concerns have also been noticeable in my current work with Family Abuse Services and in my prior volunteer work with the Alamance County Guardian ad Litem Program.

Have	you	attended	а	meeting	of	the	board(s)	and/or	commission(s)	for	which
уои а	re ap	plying?									

Х No Yes

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

> Х Yes No

Additional relevant information:

I am a 35+ year resident of Alamance County, a graduate of Graham High School, and a citizen of the Occaneechi Band of the Saponi Nation.

For City Clerk Use Only **Date Received:** RECEIVED

APR 2 7 2022

CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dterrell@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NO 27253.114



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Russell Compton	Email Address: russcom313@gmail.com
Home Address: 313 Holt Ave	Mailing Address: same
City, State, Zip: Graham, NC 27253	City, State, Zip:
Home Phone: 336-212-0616	Alternate Phone:

Please list the board(s) and/or commissions on which you are currently serving:

Graham Historical Advisory Board

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

Alcohol Beverage Control Board	1 Historical Museum Advisory Board
Appearance/Tree Commission	Historic Resources Commission
Canine Review Board	Planning Board/Board of Adjustment
Graham Housing Authority	Recreation Commission
Library Committee (Alamance County)	Economic Development & Marketing Committee

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

RELEVANT EXPERIENCE

Current	employer/retired:	Retired
---------	-------------------	---------

Employer address:

Job title and description of responsibilities:

City, State, Zip: _____

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):



Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have a deep interest in preserving, documenting, and educating the public regarding the history of the City of Graham.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

No Yes

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

	7 6	
х	Yes	No

Yes		N	0
	lane and the second		

For City Clerk Use Only

Date Received:

APR 2 7 2022

Additional relevant information:

	11 6 1 6066
	CITY OF GRAHAM
Thank you for your interest in the City of Graham's boards	and commissions. Submit
is application by email to: dterrell@citvofgraham.com. in p	erson to: City Clerk's Office

this application by email at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253.



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Kimberly-DiMuro	_Email Address: Kimmiegraham 10 @gmail. Com
Home Address: 729 Banks St.	_Mailing Address: 729 Banks St.
City, State, Zip: Graham, NC 27253	_ City, State, Zip: Graham; NC 27253
Home Phone: <u>336-263-4403</u>	_ Alternate Phone:

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

Alcohol Beverage Control Board	Historical Museum Advisory Board
Appearance/Tree Commission	Historic Resources Commission
Canine Review Board	Planning Board/Board of Adjustment
Graham Housing Authority	Recreation Commission
Library Committee (Alamance County)	Economic Development & Marketing Committee

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

RELEVANT EXPERIENCE

Current employer/retired: Real Estate	Semi-Retived
Employer address: 729 Banks St	City, State, Zip: Graham, NC, 27353

Job title and description of responsibilities:

Real Estate Agent, Licensed locun officer & Notany Public.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):



Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have grandchildren in public Schools, so Curriculum is of upmost importance.	ine reacting.
Have you attended a meeting of the board(s) and/or commis you are applying? Have you met with the chairperson or Staff Liaison of the bo commission(s) for which you are applying?	Yes 📝 No
Additional relevant information: I have the time to declicate to this Committee.	For City Clerk Use Only Date Received:

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at <u>nward@cityofgraham.com</u> or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC, 27253

VOLUNTEER BOARD	G R	AH	AM
& COMMISSION APPLICATION	L	na ana ana amin'ny salatana amin'ny salatana amin'ny salatana amin'ny salatana amin'ny salatana amin'ny salata	H CAROLINA

The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

	Cars J2412 O gmil. com
	Email Address:
Home Address: 514 Storegate Dr.	Mailing Address: 1514 stonegate by
	City, State, Zip: (Indian , M, 27253
Home Phone: 336-213-1358	Alternate Phone: 3 4 - 213 - 1358

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

	Alcohol Beverage Control Board		Historical Museum Advisory Board
	Appearance/Tree Commission		Historic Resources Commission
	Canine Review Board		Planning Board/Board of Adjustment
	Graham Housing Authority	1	Recreation Commission
2	Llbrary Committee (Alamance County)		Economic Development & Marketing Committee

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

RELEVANT EXPERIENCE
Current employer/retired: forbis and Dick Funerial Service
Employer address: 118 N-Film St- City, State, Zip: Greensborn, NC, 27401
Job title and description of responsibilities:
Accounting Assistant - Day to Day antrice and Kespansibilities. Accounts Payable specialist - Handle A/P and raiew GL
Account, Payable specialis F - Handle A/P and raiew GL

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):



Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I believe a younger verson like myself (24 years 012) would be a big benefit to any commission. I can bring insight and I leav from a younger generation that will be a big benefit.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes X No

X NO

Yes

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Additional relevant information:

I am intersted in getting into the political	Date Received:
serve one day and I believe this would be	RECEIVED
a great opportunity for me if selected.	AUG 2 9 2022

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at <u>rward@cityofgraham.com</u> or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC, 27253



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Colleen Macklin	Email Address: cmcmacklin@gmail.com
Home Address: 113 Haley Court	Mailing Address:
City, State, Zip: Graham, NC 27253	City, State, Zip:
	Alternate Phone: <u>336-266-7128</u>

Please list the board(s) and/or commissions on which you are currently serving:

Library Committee

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

Alcohol Beverage Control Board		Historical Museum Advisory Board
Appearance/Tree Commission		Historic Resources Commission
Canine Review Board	2	Planning Board/Board of Adjustment
Graham Housing Authority		Recreation Commission
1 Library Committee (Alamance County)		Economic Development & Marketing Committee

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

RELEVANT EXPERIENCE

Current employer/retired: Alamance Community College

Employer address: 1247 Jimmie Kerr Road

City, State, Zip: Graham, NC 27253

Job title and description of responsibilities:

Librarian: assist students, aid in collection development, teach research skills, other general/clerical tasks.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):



Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

As a librarian/teacher for the past 50 years, I bring an wealth of knowledge and experience to any of the Alamance/Burlington boards, but especially to the Library Committee.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

	1	and
x	Yes	No
0	and here	

Yes

No

Additional relevant information:	For City Clerk Use Only Date Received:
	APR 13 2022
n an the first field of the second	CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dterrell@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253. Page 102 of 114



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

_{Name:} Casey Wagner	Email Address: caseywagner2021@gmail.com
Home Address: 221 Graham Rd	Mailing Address: 221 Graham Rd
	City, State, Zip: Graham, NC 27253
Home Phone: 336.301.2863	Alternate Phone:

Please list the board(s) and/or commissions on which you are currently serving:

Non city related: Alamance Community School PTO President

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

Alcohol Beverage Control Board	X	Historical Museum Advisory Board
Appearance/Tree Commission	· /	Historic Resources Commission
Canine Review Board	/	Planning Board/Board of Adjustment
Graham Housing Authority	X	Recreation Commission
Library Committee (Alamance County)		Economic Development & Marketing Committee

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

RELEVANT EXPERIENCE

Current employer/r	retired: Linical Amercias	 _	
Employer address:	789 SW Federal Highway Ste 212	 	Stuart El

City, State, Zip: Stuart, FL 34994

Job title and description of responsibilities:

Clinical Research Associate and Project Manager. A CRA is a health-care professional who performs many activities related to medical research, particularly clinical trials. As a PM I have created, designed, and implemented a successful Training Academy to assist physicians start and conduct clinical research within their practices.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):



Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I believe that I would bring a fresh propsective to any board or commission. I am somewhat new to Graham, just living here for 1 year and 5 months but have been excited to get to know others and help our community. I am very goal oriented and have a strong work ethic. I enjoy learning, creating, and bringing people together. My hope is to bring value to any area I work in.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

-		****	Ŧ
	Yes	х	No

No

Yes

Additional relevant information:	For City Clerk Use Only Date Received:
	APR 12 2022
	CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dterrell@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NCP2929890114



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Gail Walker	Email Address: gwalker1358@gmail.com
Home Address: 213 N. Marshall St.	Mailing Address: Graham
City, State, Zip: Graham, NC 27253	City, State, Zip:
Home Phone: <u>336-376-0327</u>	Alternate Phone:

Please list the board(s) and/or commissions on which you are currently serving:

N/A			

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 =first choice and 2 =second choice):

Alcohol Beverage Control Board	X Historical Museum Advisory Board
Appearance/Tree Commission	Historic Resources Commission
Canine Review Board	Planning Board/Board of Adjustment
Graham Housing Authority	Recreation Commission
Library Committee (Alamance County)	Economic Development & Marketing Committee

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

RELEVANT EXPERIENCE

Current employer/retired: retired	
Employer address:	
Job title and description of responsibilities:	City, State, Zip:

Page 105 of 114

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):



Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I am currently a student in the Masters of Library and Information Science and UNCG and am interested in helping to catalogue and research the museum collection. I attended a meeting on 6/27/22.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

X Yes No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

	7 F	
х	Yes	No
0.0		14

For City Clerk Use Only

Date Received:

Additional relevant information:

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: dterrell@cityofgraham.com, in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC=27259.114



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit cityofgraham.com/boards-commissions

Name: Bonnie L Whitaker	<i>Email Address:</i> blwboo@gmail.com
Home Address: 2456 Greenview Dr	Mailing Address: 2456 Greenview Dr
City, State, Zip: Graham, N.C. 27253	City, State, Zip: Graham, N.C. 27253
Home Phone: 2108840602	Alternate Phone: 2103966997

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

Alcohol Beverage Control Board	Historical Museum Advisory Board
Appearance/Tree Commission	Historic Resources Commission
Canine Review Board	Planning Board/Board of Adjustment
Graham Housing Authority	Recreation Commission
Library Committee (Alamance County)	Economic Development & Marketing Committee

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

RELEVANT EXPERIENCE

Current employer/retired: Dep	artment of Defense	_	
Employer address: 1500 Pinec		zip: Greensboro,	N.C. 27407

Job title and description of responsibilities:

Serve as a Quality Assurance Specialist for Electronics and mechanical contracts for the U.S. Governement. Inspect parts and ensure that they are built to specifications on the blueprints and schematics. Accept/Reject parts for the U.S. Military.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):



Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I belieive that I could contribute ideas to assist in the updating of our library systems that will help keep them accessible and easy to use for all those in Alamance County who wish to do so. I would like to see more development of programs for the sight impaired within our community that would make it easier for them to use the available library programs.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

		-
Yes	X	No

Yes

Additional relevant information:

I also serve on the Graham City Council and as laisions for the Graham City Appearance Commission and the Graham City Parks and Recreation Board.

For City Clerk Use Only Date Received:

X No

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at rward@cityofgraham.com or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, N@a@7050114

GRAHAM RECREATION AND PARKS COMMISSION AUGUST 10, 2022 GRAHAM-MEBANE LAKE

MINUTES

PRESENT: Chair Jay Cook, Brian Cutlip, Laurie Pickard, Nicki Smith, Tim Beshel STAFF: Brian Faucette, Lake Warden Steve Hadden, Attendant Keith Jones, Attendant Jack Greene

Chair Cook called the meeting to order at 5:55 with a welcome.

MINUTES

Mr. Beshel made a motion to approve the minutes of the May 11, 2022 meeting. The motion was seconded by Mr. Cutlip and unanimously approved.

CHAIR'S REPORT

Chair Cook asked about options to renovate or remove the cabin at Cooke Park. Chair Cook and Mrs. Pickard commented the cabin is a potential liability and suggested it be considered for removal. Mr. Cutlip advocated for exploring options to repair the cabin because it is a historic building in the County. The Commission ultimately asked Mr. Faucette to explore how it could possibly be renovated and to install a fence to secure the site.

Chair Cook asked how the pile of mulch at Zachary Field was to be used. Mr. Faucette reported to the Commission the GRPD no longer maintains Zachary Field but he would explore the possible uses of the mulch.

DIRECTOR'S REPORT

Mr. Faucette did not offer a Director's Report at this meeting in order to allow time for a possible tour of the Lake for the Commission.

OLD BUSINESS

Mr. Faucette asked the Commission to consider taking official action on the verbal resignations from Kent Davis and Pat Moser relayed to Chair Cook. Mrs. Pickard made a motion to accept the verbal resignation of both members effective August 10, 2022. The motion was seconded by Mrs. Smith and unanimously approved.

Chair Cook opened discussion for officer nominations for the '22-'23 year. After a brief discussion, Chair Cook made a motion to maintain the current officers for the '22-'23 year. The motion was seconded by Mrs. Pickard and unanimously approved.

Recess - Before new business was considered, Lake Warden Steve Hadden informed the Commission a break in the weather was around the lake and offered the lake tour during that weather break. At 6:05pm, Mr. Beshel made a motion to recess the meeting. The motion was seconded by Mr. Cutlip and unanimously approved. The Commission then toured Graham-Mebane Lake on the pontoon boat with Mr. Hadden and Mr. Faucette highlighting points of interest ranging from the water intake and solar mixer operations at the Water Plant to clearing violations committed by surrounding property owners. At 7:05, Mr. Cutlip made a motion to bring the Commission out of recess and back into session. The motion was seconded by Mrs. Pickard and unanimously approved.

NEW BUSINESS

Chair Cook reported the Friends of Graham approved using \$35,000 of designated funds for the resurfacing of the small gym at the Graham Recreation Center.

Mr. Faucette updated the Commission on several facility updates and repairs. 1) The painting of the Recreation Center should begin in mid-September. 2) The resurfacing of the Recreation Center floor should begin in late September and is expected to be complete by the start of basketball season, early November. Both projects are subject to contractor schedules but are currently penciled in on their calendars. 3) The roof at the Graham Civic Center is in need of repairs. Quotes have been received and a company will be contacted within the week to begin the process of the repairs. All activities have been relocated until repairs are complete. 4) A HVAC unit at the Rec. Center will be replaced in the next few weeks.

ACTIVITY REPORTS

Marketing: N/A Parks: N/A Athletics: N/A Centers: N/A Programs: N/A Sports Hall of Fame: N/A Friends Group: N/A

OTHER BUSINESS

Mr. Hadden reported he received a donation offer from a local family foundation to make repairs to the seats and flooring of the pontoon boat. The caller had attended one of the first pontoon boat cruises, loved the experience and wanted to enhance the experience for others in the community. Mr. Faucette asked Chair Cook if the donation could be made to the Friends of Graham group and designated for use on the pontoon boat. Chair Cook will poll the Friends members and report back.

Mr. Cutlip mentioned the great articles in the NCRPA magazines featuring projects completed by GRPD staff.

With all business concluded, Mr. Beshel made a motion to adjourn at 7:12pm, seconded by Mrs. Smith and unanimously approved.

Respectfully submitted, Brian Faucette

Jay Cook, Chair

Date



SUBJECT:	AMERICAN RESCUE PLAN ACT PROJECTS
PREPARED BY:	JULIANNE CORDON, FINANCE DIRECTOR

REQUESTED ACTION:

Approve the Project Ordinance for the identified American Rescue Plan Act projects.

BACKGROUND/SUMMARY:

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law. This bill includes direct financial assistance to local governments that have faced revenue losses and added safety expenses in dealing with the COVID-19 pandemic as well as making investments in water, sewer, and broadband infrastructure. The bill includes over \$1.3 billion for cities and towns in North Carolina. On June 8th, 2021, the Graham City Council approved a resolution to create an ARPA Local Fiscal Recovery Fund to receive the allocation of approximately \$4.9 million. The Graham City Council met on August 6, 2022, and approved projects totaling \$3,784,134.00.

ARPA Projects			
Project	Department	Total	
10" Water Line Replacement	Utilities	\$ 3,500,000.00	
SROs & COPS Position Equipment	PD	\$ 62,101.00	
3 Vehicles	PD	\$ 204,033.00	
Fuel Master System Upgrade	IT	\$ 18,000.00	
Civic Center Repairs - Roof & Floor	REC	\$ 58,788.00	
Cameras at Parks - Entrances	п	\$ 11,128.00	
Subtotal		\$ 3,854,050.00	
ARPA Funding Allocation	ARPA Funding Allocation \$4,986,340.		
Balance Unencumbered		\$ 1,132,290.00	

Additional projects being considered for the unencumbered balance during the September 13, 2022, meeting include: Civic Center Roof and Floor Replacement for \$58,788 (the building is currently usable due to storm damage) and Cameras for City of Graham park entrances at \$11,128.

FISCAL IMPACT:

The City of Graham received a total of \$4,986,340 in ARPA funds. Approval of the newly identified projects would leave an unencumbered balance of \$1,132,290. This budget ordinance will be amended as additional projects are identified for the unencumbered amount.

STAFF RECOMMENDATION:

Approval.

SUGGESTED MOTION(S):

I move we update the Project Ordinance for the additional identified American Rescue Plan Act projects.

RESOLUTION ESTABLISHING THE BUDGET FOR ARPA FUNDS GRANT ORDINANCE

WHEREAS, On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President;

WHEREAS, Section 9901 of ARPA amended Title VI of the Social Security Act (the Act) to add section 602, which establishes the Coronavirus State Fiscal Recovery Fund, and section 603, which established the Coronavirus Local Fiscal Recovery Fund;);

WHEREAS, On June 8, 2021, the City Council of the City of Graham hereby created an American Rescue Plan Act (ARPA) Local Fiscal Recovery Fund.

WHEREAS, On August 9, 2022, the City Council of the City of Graham approved \$3,784,134 in projects for the ARPA Local Fiscal Recovery Fund leaving an unencumbered balance of \$1,202,206.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM,

NORTH CAROLINA, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Project Ordinance is hereby revised to include additional projects:

- Section 1. The Project authorizes the use of ARPA Funds.
- Section 2. The officials of the City of Graham are hereby directed to proceed with this project within the terms of the project. Staff is authorized to execute change orders within the budget ordinance.
- Section 3. The following revenues are anticipated to be available to the City to complete the project:

ARPA Revenue		\$3,854,050
	TOTAL	\$3,854,050

Section 4. The following amounts are appropriated for this project at this time:

10" Water Line Replacement		\$3,500,000
GPD Positions Equipment		\$62,101
Vehicles		\$204,033
Fuel Master System Upgrade		\$18,000
Civic Center Repairs – Roof & Floor		\$58,788
Camera at Parks - Entrances		\$11,128
	TOTAL	\$3,854,050

- Section 5. The Finance Director shall report on the financial status of this project as directed by the City Council and will inform the Council of any unusual occurrences.
- Section 6. Copies of this project ordinance shall be made available to the City Manager and the Finance Director for direction in carrying out this project.
- Section 7. This ordinance shall take effect upon passage.

This the 13th day of September 2022.

Jennifer Talley – Mayor

ATTEST:



SUBJECT:	AMENDMENT REQUEST FOR GRASS, WEEDS, AND NOXIOUS VEGETATION HEIGHT
PREPARED BY:	AARON HOLLAND, ASSISTANT CITY MANAGER

REQUESTED ACTION:

Consider application to amend the Code of Ordinances Chapter 12, Article 3 to reduce height of grass, weeds, and noxious vegetation.

BACKGROUND/SUMMARY:

The City of Graham has received an application from Mayor Pro Tem Ricky Hall to amend the Code of Ordinances that establishes the threshold of enforcement for dense growth of grass, weed, or other noxious vegetation. The current threshold is 18 inches and Mayor Pro Tem Hall is requesting that the height be reduced to 12 inches. The current height thresholds of neighboring municipalities are:

Graham	18 inches
Mebane	18 inches
Burlington	12 inches
Elon	8 inches
Gibsonville	12 inches

FISCAL IMPACT:

N/A

STAFF RECOMMENDATION:

N/A

SUGGESTED MOTION(S):

Consensus by City Council is needed to prepare the amendment for Council vote at the October City Council meeting.



APPLICATION FOR ORDINANCE TEXT AMENDMENT

This application shall be submitted for all City of Graham Code of Ordinances text amendments. Incomplete applications or inaccurate information will delay or prevent processing and review. The application must be submitted in accordance with the adopted submittal schedule.

Petitioner Name: Ricky Hall				
Address: 2501 Pepperstone Drive				
City: 2501 Pepperstone Drive	State:	North Carolina	_Zip: _	27253
Email Address: <u>rhall@cityofgraham.com</u>		Phone: 336 516 038	7	

Section Number of City Code of Ordinances to be Amended: <u>12-70 (6)</u>

Ordinance Change Requested, Including Exact Language Proposed:

Sec. 12-70. - Conditions declared a nuisance.

(6) A place of dense growth of grass, weeds or other noxious vegetation in excess of 12 inches high which threatens to cause a breeding ground for mice, snakes, rats, vermin of any kind or which is detrimental to the public health, except this shall not apply to planted or cultivated flowers, shrubbery, vegetables or crops.

Please provide a statement regarding the changing conditions in the area or City generally, if any, that make the proposed amendment reasonably necessary to promote the public health, safety and general

welfare. Provide any additional justification necessary to warrant the ordinance text amendment:

The current height of 18' allows yards to become a nuisance and an opportunity for rodents and pests to infest yards. Once the city has taken action to inspect the property and it has reached a height of 18", a letter of notification for correction to comply with the current ordinance is sent, the grass has increased in height many more inches. The grass height can reach several feet in height before any mowing is accomplished. This allows the nuisance to be ongoing for weeks.

Petitioner Signature:	Ricky C Hall	8/24/2022
reulionel olynalule.	-)	Date.