#### **Historic Resources Commission**

#### Agenda | September 6, 2022 | 6 pm Regular Meeting



- 1. Call to order, roll call, and confirmation of a quorum
  - a. **Historic Resources Commission Charge**: The Historic Resources Commission is charged with promoting, enhancing, and preserving the character of the historic district as well as landmarks, including the Courthouse Square Historic District.
- 2. Pledge of Allegiance and moment of silence
- 3. Minutes review and approval
  - a. Regular meeting: June 7, 2022
- 4. Old Business
  - a. Elect a Chair and Vice Chair
- 5. New Business
  - a. Certificate of Appropriateness Applications
    - **i. COA2209** Applicant Page Stokes and Junior Snyder, is requesting installing signage at the property located at 16 NE Court Square.
    - **ii. COA2210** Applicant Carson Talley, is requesting installing signage at the property located at 22 SW Court Square.
    - iii. **COA2212** Applicant Thomas Boney, is requesting to install new mural on existing painted brick facade at the property located at 114 W Elm Street.
    - iv. COA2213 Applicant Katherine Baird, is requesting installing signage at the property located at 113 N Main Street.
  - b. 2022/2023 Façade Grant applications | scoring matrix | project proposal worksheet
    - i. Viviana Maltby | Minor COA 112 W Elm Street
    - ii. Page Stokes and Junior Snyder | Minor/Major COA2209 16 NE Court Square
    - iii. Carson Talley | Major COA2210 22 SW Court Square
    - iv. Cheryl Perry | Minor COA2211 130 N Main Street
    - v. Thomas Boney | Minor/Major COA2212 114 West Elm Street
    - vi. Katherine Baird | Major COA2213 113 N Main Street
- 6. Updates
  - a. Council
  - b. Staff
- 7. Adjournment

#### Minutes of the June 7<sup>th</sup> 2022 Historic Resource Commission

The meeting was called to order by Chair Worthy at 6:05 p.m.

The following Commissioners were present: Cary Worthy, Karen Chin, Zipporah Clark Baldwin, Jeanette Beaudry, Absent were Jerome Bias and Matthew Haley.

Staff: Mary Faucette Downtown Coordinator and Debbie Jolly Zoning/Inspections Technician

Chair Worthy led the Pledge of Allegiance, and a moment of silence.

Approval of the April 5, 2022 meeting minutes. Zipporah Clark Baldwin made a motion to approve as presented. Jeanette Beaudry put forth the second. All voted Aye.

#### **New Business**

#### a. No new business

#### Staff updates:

- 1. FY21/22 Façade Grant update | extension requested for June 1, 2022
  - a. Graham Furniture Mart COA2112
  - b. Green & McClure Furniture COA2110
  - c. Maricle Metals COA2114

Mary gave the update on these. Chuck Talley 808 Sideview St. stated Graham Furniture is done. Zipporah Clark Baldwin made a motion to carry over the funds for the above projects and it be Separate from the 15,000. 00 2022/2023 budget year. Seconded by Karen Chin. All voted Aye.

- 2. FY22/23 Façade Grant proposed timeline
  - a. Façade Grant announcement/marketing push out starts July 11, 2022 for six weeks (1 post each week)
  - b. Façade Grant application due Friday, August 19, 2022 to staff
  - c. Façade Grant application review Tuesday, September 6, 2022 at HRC meeting
  - Zipporah Clark Baldwin made a motion to change the facade grant start date to July 11<sup>th 2022</sup>, application due date be August 19<sup>th</sup> 2022 the commission will review on September 6<sup>th</sup> 2022.
- 3. Certificate of Appropriateness (COA) applications in progress
  - a. COA2006 | Farm Service new building
  - b. COA2016 | 127 West Harden Street garage door, patio, etc.
  - c. COA2103 | The Nick's building install balcony, windows, lighting, roll up door, stairs, canopy, new building, and fencing
  - d. COA2107 | Trollinger building raze building
  - e. COA2110 | Green & McClure Furniture remove aluminum siding (Façade Grant award) (continued) Certificate of Appropriateness (COA) application in progress
  - f. COA2112 | Graham Furniture install metal awning, clean brick, repaint sign (Façade Grant award.)
  - g. COA2113 | Graham Library install kiosk
  - h. COA2114 | Maricle Metals install garage doors (Façade Grant Award)
  - i. COA2116 | 200 North install HVAC screening
  - j. COA2202 | Things Above install sign

Mary gave the update on these.

- 4. Minor Works COA applications
  - a. COA2203 Maricle Metals installation of an ESSO sign
  - b. COA2204 Huckleberry's installation of a blade sign

Mary gave the update on these. Zipporah Clark Baldwin ask about the minor and major guide line and to turn it over she has mixed feelings. She would like to she a permit card on site to know it been through the proper channels. Jeanette ask about staffing. Chuck Talley 808 Sideview St. spoke on the color pallet and signage. Zipporah Clark Baldwin made a motion for the staff to present a list of the minor COA at each meeting approved or not yet approved. Karen Chin seconded. Vote 3-1 Jeanette Beaudry opposed.

- 5. City of Graham Code Enforcement process
  - a. A complaint is received
    - i. How complaints are received by phone, in-person, from the city's website, by email, other (code enforcement officer/staff)
  - b. Compliant is verified
    - i. A violation letter is sent to the property owner. Property owner
    - is determined using Alamance County tax office information.
  - c. 10 days is stated for the violation to be corrected.
  - d. Follow up Code Enforcement Officer checks for compliance e. Noncompliance a final violation letter is sent extending for an additional 10 days to correct the violation.
  - f. Noncompliance continues penalties accessed
    - i. Code of Ordinance penalty \$50 per day
    - ii. Development Ordinance penalty \$100 per day
    - \*HRC violation would fall here

Research seeking other historic district procedural processes for noncompliance, handbook, COA application and Minor/Major works list

- a. Alex Cole Asheville/Buncombe County
  - b. Michelle Michael, Wake Forest
  - c. Kellen Long, Elizabeth City
  - d. Lindsay Laird, Davidson
  - e. Michelle McCullough, Winston-Salem/Forsyth County

I have requested Kirstie Brantley to come and speak in August if the commission would like.

- b. City Council- Joey Parsons City Council liaison- No council updates
- **8. Adjournment-** Karen Chin made a motion to adjourn. Jeanette Beaudry seconded. All voted Aye. Meeting adjourned 7:22 p.m.

Minutes respectfully submitted, Debbie Jolly

## **STAFF REPORT**

Prepared by Cameron West, Planner



#### **Certificate of Appropriateness Application**

i. COA2209 - Applicant Page Stokes and Junior Snyder | 16 NE Court Square

**Proposal:** Applicant is requesting to install a Pro ecting sign.

**Staff Report**: An existing business is increasing their visibility by making this request.

Packet materials: photos and sign dimensions

**Application Design Guidelines:** 

A. Landscape Features

• Signs



# Application for a CERTIFICATE OF APPROPRIATENESS

P.O. Drawer 357 201 South Main Street Graham, NC 27253 (336) 570-6705 Fax (336) 570-6703 www.cityofgraham.com

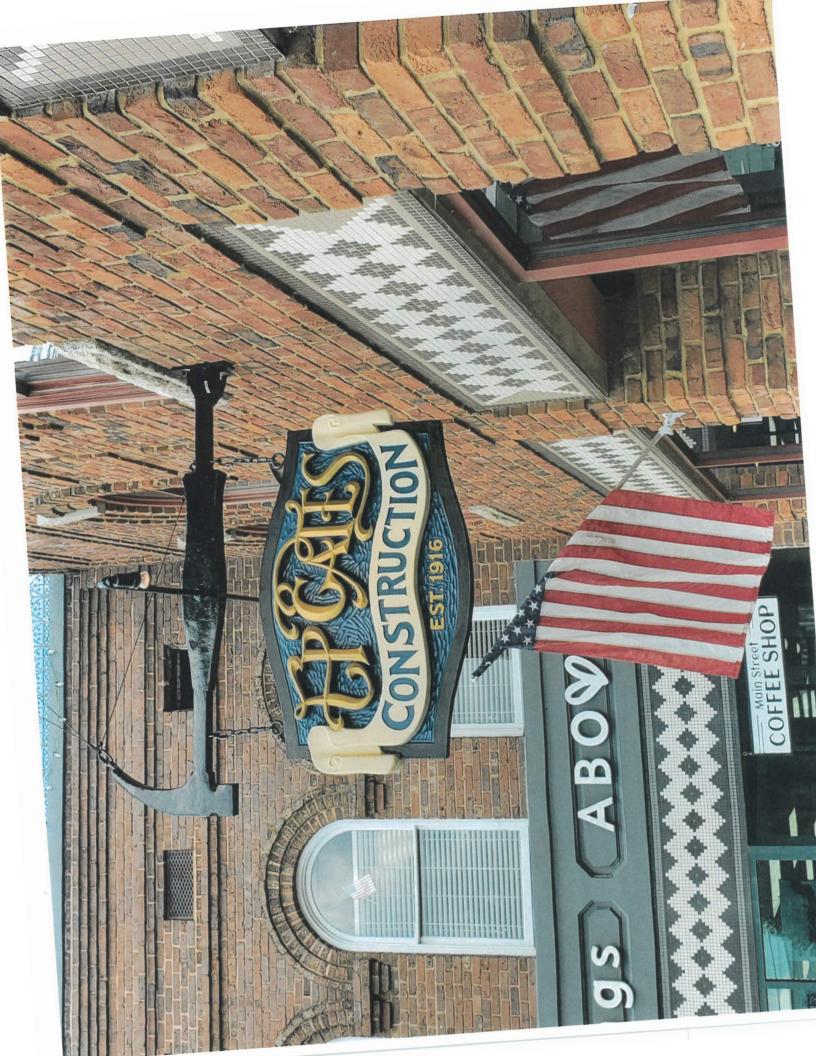
The Historic Resources Commission (HRC) processes applications for Certificates of Appropriateness for (1) any changes in the external appearance of existing structures; (2) design of new structures; and (3) demolition of existing structures, within locally designated historic districts or landmarks. Regulations for Certificates of Appropriateness can be found in Article IV, Division 10, Historic Resources, of the *Development Ordinance*.

Property	Applicant	
Street Address: 16 NF COUrt Square	Name: Page Stokes	Junior Shyder
Property Owner: COUY + Square Developmen +	0.000	Lessee Other
Project GVOLPLLC		23 Kingsbury Ct.
General description of each modification or improvement:	City, State, Zip: <u>BU</u> Phone # 336 - 69	
Install projecting sign	Email: Stokes Page:	
Install projecting sign and recover existing	Appropriateness for a	ake application for a Certificate of Sign Minor Alteration dition or Major Alteration
awnings (2)	processed unless and unti	Date Andley
	Representation at l	HRC Meeting
If a site plan is required, has it been submitted? Yes No Is there any approval pending by any other regulatory or		oplicant at the HRC meeting? commit the applicant to make changes quired by the Commission.
administrative authority which may have a bearing on the proposed project? Yes No If yes, please specify:	Relationship to Applicant:	applicant
proposed project: Tes No III yes, prease specify.	Phone # 336-6	93-3241
EXHIBITS: This application must be accompanied by sketches,	Email:	
drawings, photographs, specifications, descriptions, etc. of the proposed project, which must be sufficiently detailed for the Commission to evaluate the proposal. See the back of	FOR O	FFICE USE ONLY
	Received by:	Remarks:
this application for a checklist of required exhibits. There are	Received date:	
5 for signs, 6 for minor alterations, and 10 for new	Tax Map #	

HRC date:

Exhibits Required i	for an Application for a Certificate	of Appropriateness
1. A location or vicinity map clearly shaped to the state of the	owing the location of the project within the im	nmediate neighborhood.
2. Current color photographs of the property showing its present condition, which accurately represents the existing material, colors and textures. In addition, color photographs of all adjacent sites, buildings and other improvements clearly showing the style and character of the area. Such photographs shall accurately represent all colors and textures of the various materials of adjacent improvements. All photographs shall be labeled to indicate the direction of view.		
for Signs	for Minor* and New/Major^	for New/Major^
<ul> <li>3. Colored elevations, drawn to scale, showing the size of the sign in relation to the building, the location of the sign, all details of construction, colors and textures; complete with dimensions showing ground clearance, length, height, width and projection.</li> <li>4. A large scale drawing showing the size of the sign, details of construction, materials, colors, lighting, size-style and spacing of letters, method of support, and proposed materials and finishes, noted and keyed to the physical samples required in Exhibit 5.</li> </ul>	of all sides showing complete architectural details and including all exterior equipment and appurtenances located on the roof, in the walls and on the ground. All existing and proposed materials and finishes shall be identified, noted on the elevations, and keyed to the samples required in Exhibit 4. Colored elevations shall be prepared at the largest practical scale. For new/major, the elevations should show accurately the placement of landscaping elements (showing their size and shape) where they are in close proximity to any structure.	<ul> <li>6. A site plan of the property, identical to the site plan required by the Planning Dept.</li> <li>7. A colored landscaping plan clearly showing the size, location and species of all plant material. A schedule showing the type of plant, number, size at installation (height and spread), size at maturity (height and spread) and time required to reach maturity. In addition, the plan shall show any exterior lighting, provisions for trash storage and removal, location of air conditioning equipment, transformers, signs, fences or walls, and any other equipment or construction. This plan</li> </ul>
<ul> <li>5. Physical samples of all materials proposed for use on the sign, labeled and keyed to the large scale drawing required in Exhibit 4.</li> <li>*Types and kinds of improvements to be considered minor:</li> </ul>	4. Physical samples of all materials, items or devices to be installed, accurately showing color, texture and scale. All samples shall be identified by listing the manufacturer's name, brand name and manufacturer's color number, and keyed to the elevations required in Exhibit 3.	should be similar in size and scale to the site plan in Exhibit 6.  8. Manufacturer's catalog data or other material showing each type of exterior light fixture, its size, shape, lighting characteristics, color, type of mounting, type of pole and height of pole-mounted lights.
1. Repainting resulting in a different color. 2. Addition or deletion of awnings, shutters, canopies and similar appurtenances. 3. Application or use of exterior materials of a different kind, type, color or texture than those already in use, which will substantially cover one or more sides of the structure. This provision applies to roofing as well as siding. 4. All improvements, alterations and renovations which can be accomplished without obtaining a building permit. 5. Outside storage which does not require structure.	5. Manufacturer's catalog data (if applicable) on all mail boxes, trash receptacles or containers, signs, transformers, air conditioning equipment and other visible devices and materials showing size, form, quantity, color, type of material, height, location and method of installation.	9. A colored perspective rendering (when requested) showing the form, style and scale of the project, all rooftop equipment and screening proposed, signs, landscaping and other architectural features. Such rendering shall be accurate as to both scale and color of representation.
changes, such as a car sales lot.	for Minor*	10. A set of floor plans and details showing the location of entrances,
ATypes and kinds of improvements to be considered major:  1. Construction of a new building or auxiliary structure.  2. Any addition or alteration of an existing structure which increases the square footage in that structure or otherwise alters it size, helght, contour or outline.  3. Change or alteration of a structure's architectural style.  4. Addition or removal of one or more stories.  5. Alteration of a roof line.  6. Landscaping.  7. All other items as defined in the ordinance.	6. A colored site plan of the property showing proposed storage area and proposed method of screening. If landscaped, the plan shall define size, location and species of plant material. If other screening is proposed, materials shall be identified, typical samples shall be submitted, and the plan shall show a cross-section of a typical section drawn to scale.	windows, halls, rooftop equipment, etc.





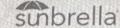






630 0000 / 46" (117cm) 030-0000 / 60" (152cm) 0030-0000 / 80" (203cm)

100% Sunbrella® Acrylic





UV / Fade Resistant



Easy Care



Bleach Cleanable



Sun Protection



The Skin Cancer Foundation recommends certain Sunbre fabrics in shading products part of a complete sun protregimen, including regular usunscreen, to aid in prevent sun-induced skin damage.

#### **Motion Language**

Approve	Deny	<u>Table</u>
I have thoroughly researched	I have thoroughly researched	I move to table COA2209 for 16
the application and all other	the application and all other	NE Court Square in order for (
documents related to COA2209	documents related to COA2209	state your reason for tabling
and I am familiar with the	and I am familiar with the	the requested proposal). The
property in question.	property in question.	application will be acted upon
		within a reasonable time period
Finding of Fact:	Finding of Fact:	not to exceed 180 days
and I find that if produced in	and I find that if produced in	
accordance with the plans	accordance with the plans	
submitted, the proposed	submitted, the proposed	
addition will be Compatible	addition will be incompatible	
with the character of the mid-	with the character of the mid-	
nineteenth century Courthouse	nineteenth century Courthouse	
Square Historic District.	Square Historic District.	
I make the motion to:	I make the motion to:	
<b>Approve</b> the application for	<b>deny</b> the application for	
COA2209 for the property	COA2209 for the property	
located at 16 NE Court Square	located at 16 NE Court Square	
as submitted because it does	as submitted because it does	
meet the design standards	not meet the Historic	
outline in (state the sections	Resources Design Guidelines	
where the guidelines are met)	Standards outline in (state the	
[or] Approve with conditions	sections where the guidelines	
detail your conditions	are met). Therefore, the	
	proposed project to (insert	
If approved with conditions	the project detail) is/are not	
If the following changes are	compatible with the character	
made to the proposal such as:	of the district.	
(list all desired changes to the		
proposal and how they relate to		
the requirements in the Historic		
Resources Design Guidelines		
Standards)		
Startaarasy		
then the project will meet the		
standards set out in the Historic		
Resources Design Guidelines		
Standards and shall be		
permitted.		

## **STAFF REPORT**

Prepared by Cameron West, Planner



#### **Certificate of Appropriateness Application**

ii. COA2210 - Applicant Carson Talley | 22 SW Court Square

**Proposal:** Applicant is requesting to install a Pro ecting sign.

**Staff Report**: An existing business is increasing their visibility by making this request.

Packet materials: photos and sign dimensions

**Application Design Guidelines:** 

A. Landscape Features

• Signs



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Property	Applicant	
Street Address: <u>22 SW COURT Square</u>	Name: Carson Talle	
Property Owner: <u>Court Square Development Group</u>	Property Owner Lesse	ee Other
Project	Mailing Address: P.O. Box	872
General description of each modification or improvement:	City, State, Zip:	2 00
	Phone # <u>336-684-79</u>	
	Email: OVY.OUTFITTERS	segmail.com
Install projecting sign	I, the applicant, hereby make a	
hand carred like	Appropriateness for a Sign New Construction, Addition	
	l, the applicant, understand the processed unless and until it is	
EP. Gates sign W/	required exhibits, and it has be	een submitted at least 10
ice pick metal arm	calendar days before the Comr	mission meeting. $Q_3/19/1$
,	Signature of Applicant	Date
that holds sign (yardarm)	Signature of Applicant	Date
	Signature of Owner, when app	licable Date
	Representation at HRC	Meeting
	Who will represent the applica Should have the authority to comm	
If a site plan is required, has it been submitted? Yes No	that may be suggested or required	
Is there any approval pending by any other regulatory or	Name:	
administrative authority which may have a bearing on the proposed project? Yes No If yes, please specify:	Relationship to Applicant:	<del></del>
proposed projects.	Phone #	
	Email:	·
<b>EXHIBITS:</b> This application <b>must be accompanied</b> by sketches, drawings, photographs, specifications, descriptions, etc. of	FOR OFFICE	E USE ONLY
the proposed project, which must be sufficiently detailed for	Received by:	Remarks:
the Commission to evaluate the proposal. See the back of this application for a checklist of required exhibits. There are	Received date:	
5 for signs, 6 for minor alterations, and 10 for new construction, additions or major alterations.	Tax Map #	

HRC date:

Exhibits Required f	or an Application for a Certificate	of Appropriateness
1. A location or vicinity map clearly sho	owing the location of the project within the in	nmediate neighborhood.
2. Current color photographs of the property showing its present condition, which accurately represents the existing material, colors and textures. In addition, color photographs of all adjacent sites, buildings and other improvements clearly showing the style and character of the area. Such photographs shall accurately represent all colors and textures of the various materials of adjacent improvements. All photographs shall be labeled to indicate the direction of view.		
for Signs	for Minor* and New/Major^	for New/Major^
□ 3. Colored elevations, drawn to scale, showing the size of the sign in relation to the building, the location of the sign, all details of construction, colors and textures; complete with dimensions showing ground clearance, length, height, width and projection.  □ 4. A large scale drawing showing the size of the sign, details of construction, materials, colors, lighting, size-style and spacing of letters, method of support, and proposed materials and finishes, noted and keyed to the physical samples required in Exhibit 5.  □ 5. Physical samples of all materials proposed for use on the sign, labeled and keyed to the large scale drawing required in Exhibit 4.  *Types and kinds of improvements to be considered minor:  1. Repainting resulting in a different color.  2. Addition or deletion of awnings, shutters, canopies and similar appurtenances.  3. Application or use of exterior materials of a different kind, type, color or texture than those already in use, which will substantially cover one or more sides of the structure. This provision applies to roofing as well as siding.  4. All improvements, alterations and renovations which can be accomplished without obtaining a building permit.  5. Outside storage which does not require structure changes, such as a car sales lot.	3. Colored elevations, drawn to scale, of all sides showing complete architectural details and including all exterior equipment and appurtenances located on the roof, in the walls and on the ground. All existing and proposed materials and finishes shall be identified, noted on the elevations, and keyed to the samples required in Exhibit 4. Colored elevations shall be prepared at the largest practical scale. For new/major, the elevations should show accurately the placement of landscaping elements (showing their size and shape) where they are in close proximity to any structure.  4. Physical samples of all materials, items or devices to be installed, accurately showing color, texture and scale. All samples shall be identified by listing the manufacturer's name, brand name and manufacturer's color number, and keyed to the elevations required in Exhibit 3.  5. Manufacturer's catalog data (if applicable) on all mail boxes, trash receptacles or containers, signs, transformers, air conditioning equipment and other visible devices and materials showing size, form, quantity, color, type of material, height, location and method of installation.	<ul> <li>G. A site plan of the property, identical to the site plan required by the Planning Dept.</li> <li>✓ 7. A colored landscaping plan clearly showing the size, location and species of all plant material. A schedule showing the type of plant, number, size at installation (height and spread), size at maturity (height and spread) and time required to reach maturity. In addition, the plan shall show any exterior lighting, provisions for trash storage and removal, location of air conditioning equipment, transformers, signs, fences or walls, and any other equipment or construction. This plan should be similar in size and scale to the site plan in Exhibit 6.</li> <li>✓ 8. Manufacturer's catalog data or other material showing each type of exterior light fixture, its size, shape, lighting characteristics, color, type of mounting, type of pole and height of pole-mounted lights.</li> <li>✓ 9. A colored perspective rendering (when requested) showing the form, style and scale of the project, all rooftop equipment and screening proposed, signs, landscaping and other architectural features. Such rendering shall be accurate as to both scale and color of representation.</li> <li>✓ 10. A set of floor plans and details</li> </ul>
^Types and kinds of improvements to be	for Minor*	showing the location of entrances, windows, halls, rooftop equipment,
considered major:  1. Construction of a new building or auxiliary structure.  2. Any addition or alteration of an existing structure which increases the square footage in that structure or otherwise alters it size, height, contour or outline.  3. Change or alteration of a structure's architectural style.  4. Addition or removal of one or more stories.  5. Alteration of a roof line.  6. Landscaping.  7. All other items as defined in the ordinance.	6. A colored site plan of the property showing proposed storage area and proposed method of screening. If landscaped, the plan shall define size, location and species of plant material. If other screening is proposed, materials shall be identified, typical samples shall be submitted, and the plan shall show a cross-section of a typical section drawn to scale.	etc.







#### **Motion Language**

<u>Approve</u>	<u>Deny</u>	<u>Table</u>
I have thoroughly researched	I have thoroughly researched	I move to table COA2210 for 22
the application and all other	the application and all other	SW Court Square in order for
documents related to COA2210	documents related to COA2210	(state your reason for tabling
and I am familiar with the	and I am familiar with the	the requested proposal). The
property in question.	property in question.	application will be acted upon
		within a reasonable time period
Finding of Fact:	Finding of Fact:	not to exceed 180 days
and I find that if produced in	and I find that if produced in	
accordance with the plans	accordance with the plans	
submitted, the proposed	submitted, the proposed	
addition will be Compatible	addition will be incompatible	
with the character of the mid-	with the character of the mid-	
nineteenth century Courthouse	nineteenth century Courthouse	
Square Historic District.	Square Historic District.	
I make the motion to:	I make the motion to:	
<b>Approve</b> the application for	<b>deny</b> the application for	
COA2210 for the property	COA2210 for the property	
located at 22 SW Court Square	located at 22 SW Court Square	
as submitted because it does	as submitted because it does	
meet the design standards	not meet the Historic	
outline in (state the sections	Resources Design Guidelines	
where the guidelines are met)	Standards outline in (state the	
[or] Approve with conditions	sections where the guidelines	
detail your conditions	are met). Therefore, the	
,	proposed project to (insert	
If approved with conditions	the project detail) is/are not	
If the following changes are	compatible with the character	
made to the proposal such as:	of the district.	
(list all desired changes to the		
(list all desired changes to the		
proposal and how they relate to		
the requirements in the Historic		
Resources Design Guidelines Standards)		
Standards)		
then the project will meet the		
standards set out in the Historic		
Resources Design Guidelines		
Standards and shall be		
permitted.		

## **STAFF REPORT**

Prepared by Cameron West, Planner



#### **Certificate of Appropriateness Application**

iii. COA2212 - Applicant Thomas Boney | 114 W Elm Street

**Proposal:** Applicant is requesting to install a mural on the existing painted brick.

**Staff Report**: An existing business is increasing their visibility by making this

request. Packet materials: photo and location of mural

**Application Design Guidelines:** 

A. Exterior Walls

Painting



5 for signs, 6 for minor alterations, and 10 for new

construction, additions or major alterations.

# Application for a CERTIFICATE OF APPROPRIATENESS

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Property	Applicant	
Street Address: 114 W Elm St. Graham	Name: Thomas Boney	
Property Owner: Thomas Boney	Property Owner Lessee Other	
	Mailing Address: 114 W Elm St	
Project	City, State, Zip: Graham NC 27253	
General description of each modification or improvement:	Phone # 336-260-8051	
Recover existing awning	Email: news@thealamancenews.com	
Install new mural on existing painted brick facade	I, the applicant, hereby make application for a Certificate of Appropriateness for a Sign Minor Alteration  New Construction, Addition or Major Alteration	
	I, the applicant, understand that this application cannot be processed unless and until it is complete, including all required exhibits, and it has been submitted at least 10 calendar days before the Commission meeting.	
	Signature of Applicant Date	
	Signature of Owner, when applicable Date	
	Representation at HRC Meeting	
If a site plan is required, has it been submitted? Yes No Is there any approval pending by any other regulatory or	Who will represent the applicant at the HRC meeting?  Should have the authority to commit the applicant to make changes that may be suggested or required by the Commission.  Name: Tom Boney	
administrative authority which may have a bearing on the	Relationship to Applicant: applicant	
proposed project? Yes No If yes, please specify:	Phone # 336-260-8051	
	Email: news@thealamancenews.com	
<b>EXHIBITS:</b> This application <b>must be accompanied</b> by sketches, drawings, photographs, specifications, descriptions, etc. of	FOR OFFICE USE ONLY	
the proposed project, which must be sufficiently detailed for	Received by: Remarks:	
the Commission to evaluate the proposal. See the back of this application for a checklist of required exhibits. There are	Received date:	

Tax Map #

HRC date:

#### Exhibits Required for an Application for a Certificate of Appropriateness

- 1. A location or vicinity map clearly showing the location of the project within the immediate neighborhood.
- 2. Current color photographs of the property showing its present condition, which accurately represents the existing material, colors and textures. In addition, color photographs of all adjacent sites, buildings and other improvements clearly showing the style and character of the area. Such photographs shall accurately represent all colors and textures of the various materials of adjacent improvements. All photographs shall be labeled to indicate the direction of view.

#### for Signs

- 3. Colored elevations, drawn to scale, showing the size of the sign in relation to the building, the location of the sign, all details of construction, colors and textures; complete with dimensions showing ground clearance, length, height, width and projection.
- 4. A large scale drawing showing the size of the sign, details of construction, materials, colors, lighting, size-style and spacing of letters, method of support, and proposed materials and finishes, noted and keyed to the physical samples required in Exhibit 5.
- 5. Physical samples of all materials proposed for use on the sign, labeled and keyed to the large scale drawing required in Exhibit 4.

### \*Types and kinds of improvements to be considered minor:

- 1. Repainting resulting in a different color.
- 2. Addition or deletion of awnings, shutters, canopies and similar appurtenances.
- 3. Application or use of exterior materials of a different kind, type, color or texture than those already in use, which will substantially cover one or more sides of the structure. This provision applies to roofing as well as siding.
- All improvements, alterations and renovations which can be accomplished without obtaining a building permit.
- Outside storage which does not require structure changes, such as a car sales lot.

## ^Types and kinds of improvements to be considered **major**:

- 1. Construction of a new building or auxiliary structure.
- Any addition or alteration of an existing structure which increases the square footage in that structure or otherwise alters it size, height, contour or outline.
- 3. Change or alteration of a structure's architectural style.
- Addition or removal of one or more stories.
- 5. Alteration of a roof line.
- Landscaping.
- 7. All other items as defined in the ordinance.

#### for Minor\* and New/Major^

- 3. Colored elevations, drawn to scale, of all sides showing complete architectural details and including all exterior equipment and appurtenances located on the roof, in the walls and on the ground. All existing and proposed materials and finishes shall be identified, noted on the elevations, and keyed to the samples required in Exhibit 4. Colored elevations shall be prepared at the largest practical scale. For new/major, the elevations should show accurately the placement of landscaping elements (showing their size and shape) where they are in close proximity to any structure.
- 4. Physical samples of all materials, items or devices to be installed, accurately showing color, texture and scale. All samples shall be identified by listing the manufacturer's name, brand name and manufacturer's color number, and keyed to the elevations required in Exhibit 3.
- 5. Manufacturer's catalog data
  (if applicable) on all mail boxes, trash receptacles or containers, signs, transformers, air conditioning equipment and other visible devices and materials showing size, form, quantity, color, type of material, height, location and method of installation.

#### for Minor\*

6. A colored site plan of the property showing proposed storage area and proposed method of screening. If landscaped, the plan shall define size, location and species of plant material. If other screening is proposed, materials shall be identified, typical samples shall be submitted, and the plan shall show a cross-section of a typical section drawn to scale.

#### for New/Major^

6. A site plan of the property,

identical to the site plan required by

the Planning Dept.

7. A colored landscaping plan clearly showing the size, location and species of all plant material. A schedule showing the type of plant, number, size at installation (height and spread), size at maturity (height and spread) and time required to reach maturity. In addition, the plan shall show any exterior lighting, provisions for trash storage and removal, location of air conditioning equipment, transformers, signs,

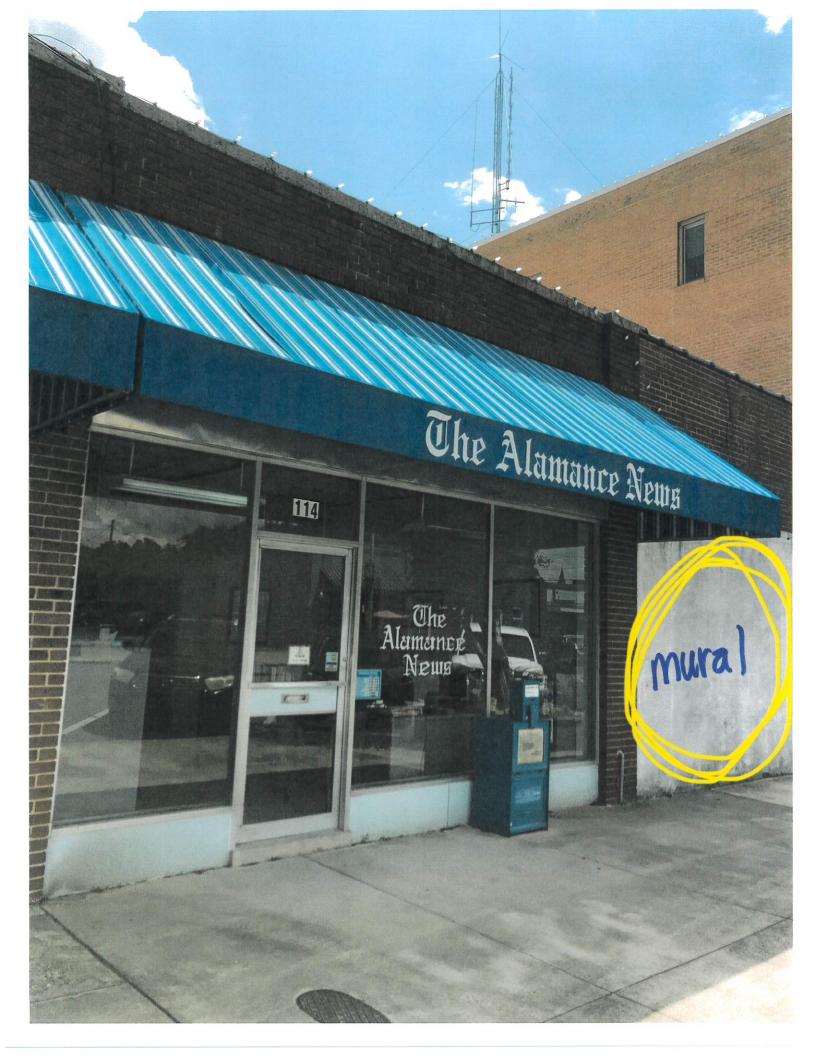
fences or walls, and any other

the site plan in Exhibit 6.

equipment or construction. This plan

should be similar in size and scale to

- 8. Manufacturer's catalog data or other material showing each type of exterior light fixture, its size, shape, lighting characteristics, color, type of mounting, type of pole and height of pole-mounted lights.
- 9. A colored perspective rendering (when requested) showing the form, style and scale of the project, all rooftop equipment and screening proposed, signs, landscaping and other architectural features. Such rendering shall be accurate as to both scale and color of representation.
- 10. A set of floor plans and details showing the location of entrances, windows, halls, rooftop equipment, etc.





#### **Motion Language**

Approve	Deny	<u>Table</u>
I have thoroughly researched	I have thoroughly researched	I move to table COA2212 for
the application and all other	the application and all other	114 W Elm Street in order for
documents related to COA2212	documents related to COA2212	(state your reason for tabling
and I am familiar with the	and I am familiar with the	the requested proposal). The
property in question.	property in question.	application will be acted upon
		within a reasonable time period
Finding of Fact:	Finding of Fact:	not to exceed 180 days
and I find that if produced in	and I find that if produced in	
accordance with the plans	accordance with the plans	
submitted, the proposed	submitted, the proposed	
addition will be Compatible	addition will be incompatible	
with the character of the mid-	with the character of the mid-	
nineteenth century Courthouse	nineteenth century Courthouse	
Square Historic District.	Square Historic District.	
I make the motion to:	I make the motion to:	
<b>Approve</b> the application for	<b>deny</b> the application for	
COA2212 for the property	COA2212 for the property	
located at 114 W Elm Street as	located at 114 W Elm Street as	
submitted because it does meet	submitted because it does not	
the design standards outline in	meet the Historic Resources	
(state the sections where the	Design Guidelines Standards	
guidelines are met) [or]	outline in ( <u>state the</u> sections	
Approve with conditions detail	where the guidelines	
your conditions	are met). Therefore, the proposed project to (insert	
If approved with conditions	the project detail) is/are not	
If the following changes are	compatible with the character	
made to the proposal such as:	of the district.	
(list all desired changes to the		
proposal and how they relate to		
the requirements in the Historic		
Resources Design Guidelines		
Standards)		
,		
then the project will meet the		
standards set out in the Historic		
Resources Design Guidelines		
Standards and shall be		
permitted.		

## **STAFF REPORT**

Prepared by Cameron West, Planner



#### **Certificate of Appropriateness Application**

iv. COA2213 - Applicant Katherine Baird | 113 N Main Street

**Proposal:** Applicant is requesting to install a Pro ecting sign.

**Staff Report**: An existing business is increasing their visibility by making this request.

Packet materials: photos and sign dimensions

**Application Design Guidelines:** 

A. Landscape Features

• Signs



# Application for a CERTIFICATE OF APPROPRIATENESS

P.O. Drawer 357 201 South Main Street Graham, NC 27253 (336) 570-6705 Fax (336) 570-6703 www.cityofgraham.com

The Historic Resources Commission (HRC) processes applications for Certificates of Appropriateness for (1) any changes in the external appearance of existing structures; (2) design of new structures; and (3) demolition of existing structures, within locally designated historic districts or landmarks. Regulations for Certificates of Appropriateness can be found in Article IV, Division 10, Historic Resources, of the *Development Ordinance*.

Property	Applicant		
Street Address: 113 N Main St	Name: Kathenn	e Baird	
Property Owner: Court Square Dellelapment	Property Owner	Lessee Other	
Project	Mailing Address: 113	Nmainst	
General description of each modification or improvement:		nam, NC, 27253	
-,	Phone # 336 - 689	1-8667	
Projecting Sign for	Email: gelancouture @gmail.com		
Projecting Sign for front of building	I, the applicant, hereby make application for a Certificate of Appropriateness for a Sign Minor Alteration  New Construction, Addition or Major Alteration		
	processed unless and un	and that this application cannot be til it is complete, including all has been submitted at least 10 Commission meeting.  Date	
	Signature of Owner, whe	n applicable Date	
	Representation at	HRC Meeting	
If a site plan is required, has it been submitted? Yes	No.	pplicant at the HRC meeting? o commit the applicant to make changes equired by the Commission.	
Is there any approval pending by any other regulatory or	Name:		
administrative authority which may have a bearing on the proposed project? Yes No If yes, please specify:	Relationship to Applicant	t:	
proposed projects in the state of the state	Phone #		
-	Email:		
<b>EXHIBITS:</b> This application must be accompanied by sketches, drawings, photographs, specifications, descriptions, etc. of	FOR	OFFICE HEE ONLY	
the proposed project, which must be sufficiently detailed for	Received by:	OFFICE USE ONLY  Remarks:	
the Commission to evaluate the proposal. See the back of this application for a checklist of required exhibits. There are	Received date:		
5 for signs, 6 for minor alterations, and 10 for new	Tax Map #		

HRC date:

Exhibits Required for	or an Application for a Certificate	of Appropriateness
1. A location or vicinity map clearly sho	wing the location of the project within the in	nmediate neighborhood.
colors and textures. In addition, color pl style and character of the area. Such ph	operty showing its present condition, which a hotographs of all adjacent sites, buildings and otographs shall accurately represent all color as shall be labeled to indicate the direction of	d other improvements clearly showing the rs and textures of the various materials of
for Signs	for Minor* and New/Major^	for New/Major^
3. Colored elevations, drawn to scale, showing the size of the sign in relation to the building, the location of the sign, all details of construction, colors and textures; complete with dimensions showing ground clearance, length, height, width and projection.	3. Colored elevations, drawn to scale, of all sides showing complete architectural details and including all exterior equipment and appurtenances located on the roof, in the walls and on the ground. All existing and proposed materials and finishes shall be identified, noted on the elevations, and keyed to the	<ul> <li>6. A site plan of the property, identical to the site plan required by the Planning Dept.</li> <li>7. A colored landscaping plan clearly showing the size, location and species of all plant material. A schedule showing the type of plant, number, size at installation (height and</li> </ul>
4. A large scale drawing showing the size of the sign, details of construction, materials, colors, lighting, size-style and spacing of letters, method of support, and proposed materials and finishes, noted and keyed to the physical samples required in Exhibit 5.	samples required in Exhibit 4. Colored elevations shall be prepared at the largest practical scale. For new/major, the elevations should show accurately the placement of landscaping elements (showing their size and shape) where they are in close proximity to any structure.	spread), size at maturity (height and spread) and time required to reach maturity. In addition, the plan shall show any exterior lighting, provisions for trash storage and removal, location of air conditioning equipment, transformers, signs, fences or walls, and any other equipment or construction. This plan
5. Physical samples of all materials proposed for use on the sign, labeled and keyed to the large scale drawing required in Exhibit 4.	4. Physical samples of all materials, items or devices to be installed, accurately showing color, texture and scale. All samples shall be identified by listing the manufacturer's name,	should be similar in size and scale to the site plan in Exhibit 6.  8. Manufacturer's catalog data or other material showing each type of exterior light fixture, its size,
*Types and kinds of improvements to be considered minor:	brand name and manufacturer's color number, and keyed to the elevations required in Exhibit 3.	shape, lighting characteristics, color, type of mounting, type of pole and height of pole-mounted lights.
1. Repainting resulting in a different color. 2. Addition or deletion of awnings, shutters, canopies and similar appurtenances. 3. Application or use of exterior materials of a different kind, type, color or texture than those already in use, which will substantially cover one or more sides of the structure. This provision applies to roofing as well as siding. 4. All improvements, alterations and renovations which can be accomplished without obtaining a building permit.	5. Manufacturer's catalog data (if applicable) on all mail boxes, trash receptacles or containers, signs, transformers, air conditioning equipment and other visible devices and materials showing size, form, quantity, color, type of material, height, location and method of installation.	9. A colored perspective rendering (when requested) showing the form, style and scale of the project, all rooftop equipment and screening proposed, signs, landscaping and other architectural features. Such rendering shall be accurate as to both scale and color of representation.
<ol> <li>Outside storage which does not require structure changes, such as a car sales lot.</li> </ol>	for Minor*	10. A set of floor plans and details showing the location of entrances,
**Types and kinds of improvements to be considered major:  1. Construction of a new building or auxiliary structure.  2. Any addition or alteration of an existing structure which increases the square footage in that structure or otherwise alters it size, height, contour or outline.  3. Change or alteration of a structure's architectural style.  4. Addition or removal of one or more stories.  5. Alteration of a roof line.  6. Landscaping.  7. All other items as defined in the ordinance.	6. A colored site plan of the property showing proposed storage area and proposed method of screening. If landscaped, the plan shall define size, location and species of plant material. If other screening is proposed, materials shall be identified, typical samples shall be submitted, and the plan shall show a cross-section of a typical section drawn to scale	windows, halls, rooftop equipment, etc.

# GBIAII

This Black Rectangle: ~10.5 tall

~ 31 in Wide

# COUT T

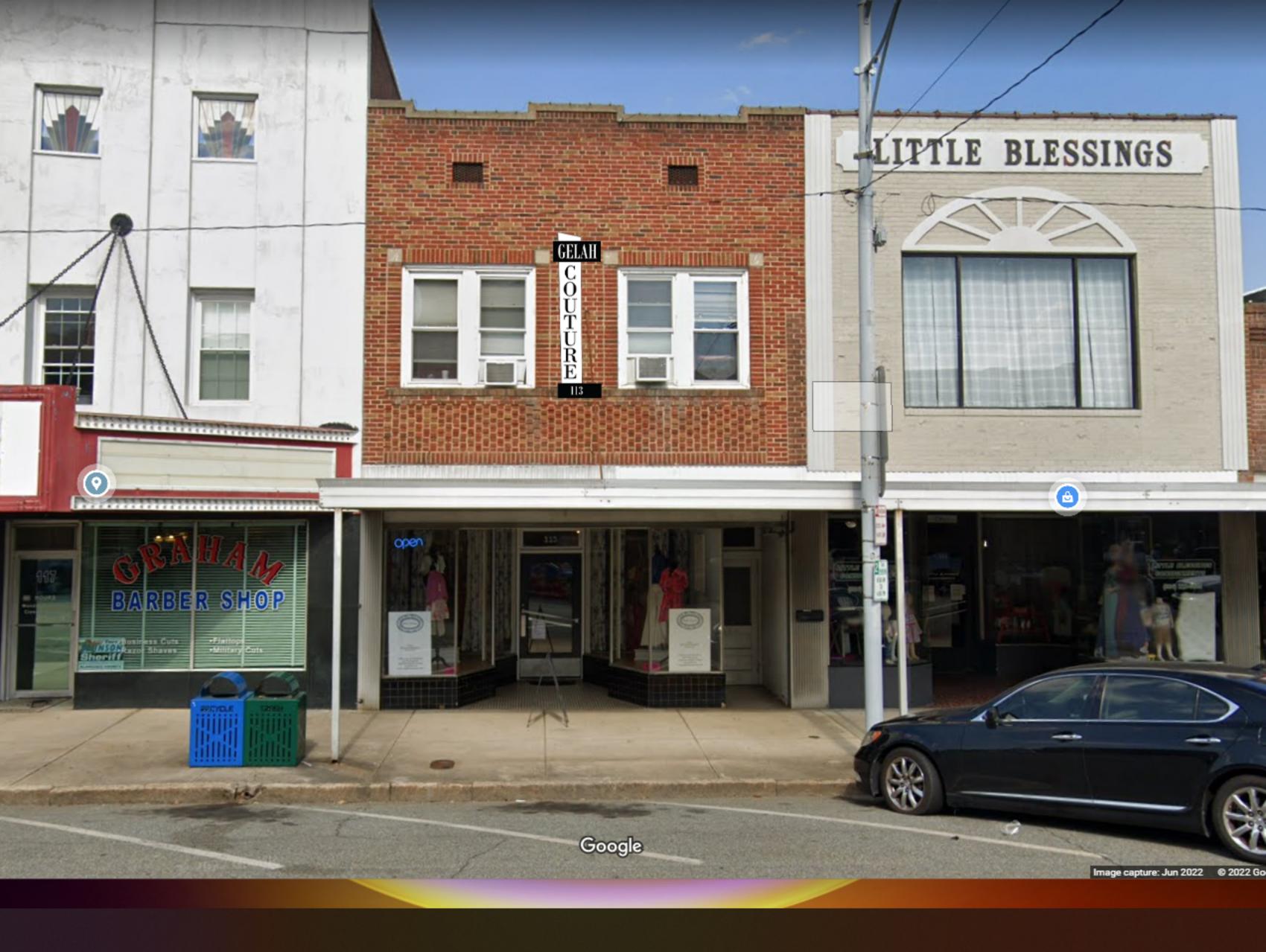
Full Height: ~86 in

Just the white Rectangle Rec: ~11.5in Wide

Sign is Metal and Letters are cut out Sign will comply with sign ordinance sizing requirements

E

-This Black Rectangle: ~8in tall ~26in wide



#### **Motion Language**

Approve	<u>Deny</u>	<u>Table</u>
I have thoroughly researched	I have thoroughly researched	I move to table COA2213 for
the application and all other	the application and all other	113 N Main Street in order for
documents related to COA2213	documents related to COA2213	(state your reason for tabling
and I am familiar with the	and I am familiar with the	the requested proposal). The
property in question.	property in question.	application will be acted upon
		within a reasonable time period
Finding of Fact:	Finding of Fact:	not to exceed 180 days
and I find that if produced in	and I find that if produced in	
accordance with the plans	accordance with the plans	
submitted, the proposed	submitted, the proposed	
addition will be Compatible	addition will be incompatible	
with the character of the mid-	with the character of the mid-	
nineteenth century Courthouse	nineteenth century Courthouse	
Square Historic District.	Square Historic District.	
I make the motion to:	I make the motion to:	
Approve the application for	<b>deny</b> the application for	
COA2213 for the property	COA2213 for the property	
located at 113 N Main Street as	located at 113 N Main Street as	
submitted because it does meet	submitted because it does not	
the design standards outline in	meet the Historic Resources	
(state the sections where the	Design Guidelines Standards	
guidelines are met) [or]	outline in (state the sections	
Approve with conditions detail	where the guidelines	
your conditions	are met). Therefore, the	
If approved with conditions	proposed project to (insert the project detail) is/are not	
If the following changes are	compatible with the character	
made to the proposal such as:	of the district.	
illade to the proposal such as.	of the district.	
(list all desired changes to the		
proposal and how they relate to		
the requirements in the Historic		
Resources Design Guidelines		
Standards)		
then the project will meet the		
standards set out in the Historic		
Resources Design Guidelines		
Standards and shall be		
permitted.		



# GRAHAM 2022-2023 Façade Grant - Application

pperty Information	Applicant Information	
eet Address: ) 2 WEImSt.	Name: Viviana Malthy	
x Parcel ID#: 145821	Phone Number:	
oner's Name: Viviana Malthy	Email:	
e of Building: retail / business	Relationship to Property (check one):	
siness Name (if applicable):	Property Owner Tenant/Business Owner	
sed on the <u>Historic Inventory Map</u> the property is consider	red: Pivotal Contributing Fill Intrusive	
Description of Proposed Façade Renovation  Write a succinct description below and attach 1) an existing photo of the building and 2) a drawing, sketch or picture of the proposed renovations, specifically identifying changes and paint color for each detail of the building. Please also attach a completed Certificate of Appropriateness (COA) Application which is sufficiently detailed for the Commission to evaluate the proposal.  YEANNE COLON		
al Estimated Cost (lowest bid quote): \$_3042.38 Att cklist for a Complete Application I have read the City of Graham Façade Grant Program Ove	tach at least two itemized cost estimates for proposed work.  erview and fully understand the agreement.	
I have met with the City Building Inspector. My project [do	pes / does not] require a building permit.	
I have complied with the HRC Design Guidelines which are based on the Secretary of the Interior's Standards for ehabilitation. (Building is not over 30 years old )  I have completed a Certificate of Appropriateness (COA) Application which is sufficiently detailed for the Commission o evaluate the proposal.		
The owner's written and signed permission is attached, if a	applicant is not owner. (Not applicable )	
An existing picture of the building and a drawing, sketch and/or picture of the proposed renovation are attached.		
At least two itemized project cost estimates are attached.		
understand that the City of Graham Façade Grant Program must be used in the manner described in this application, nd the application must be approved by the Graham Historic Resources Commission prior to commencement of any roject. I understand that failure to comply with the approved application may result in a forfeiture of all grant funds. I nderstand it is the applicant's responsibility to meet deadlines and request reimbursement on or before May 1, 2023.		
the application must be approved by the Graham Historic ect. <b>I understand</b> that failure to comply with the approved	Resources Commission prior to commend application may result in a forfeiture of	

Put WI Mathby Viviana Mathon please





# P. Construction E. P. Gates Construction & Realty, LLC

20 NE Court Square Graham, NC 27253

# **Estimate**

Date	Estimate No.
8/17/2022	389

VIVIANA MALTBY 112 W ELM ST GRAHAM, NC 27253

		Pro	pject
Description	Qty	Rate	Total
REMOVE EXISTING AWNING, RECOVER AWNING AND RE-INSTALL NEW AWNING Sales Tax	1	2,850.00 6.75%	
		Total	\$3,042.38



# **Proposal**

Prepared by Don DelFavero don@dacawnings.com

919-309-4444

Friday, August 19, 2022

CLIENT:

ADDRESS: 114 W

114 West Elm St

Graham, NC

PHONE:

336.266.7056

EMAIL:

Installation

robesonbrittany@gmail.com

DAC Awnings, Inc is family-owned and operated since 1942 DAC Awnings, Inc is fully Insured and uses NO Subs

#### ARCHITECTURAL FABRIC AWNINGS

Materials and labor to fabricate a recover for one awning. All work by DAC Awnings.

#### Awning Dimensions- Existing Awnings

- Fabric- Sunbrella- TBD
- Frame- Welded Aluminum, Mill Finish
- Attachment- Standard Clip

PROJECT COST- \$3,042.79 including materials, labor and tax.

- Included & Warranted for 1 Year

#### **TERMS & CONDITIONS**

Buyer is responsible for obtaining any and all permits and/or licenses required for this installation, if necessary. Pricing is based on a standard 40 hour work week with no off hours or overtime included and work being completed in one continuous operation. Pricing is based on clear open unimpeded access to work area without other trades interfering. DAC Awnings is a Real Property Contractor and requires an Affidavit of Capital Improvement per new NC Tax Law.

DAC Awnings Manufacturing Headquarters 6709 Mt Herman Church Rd / Durham, NC 27705 Ph. 919.309.4444

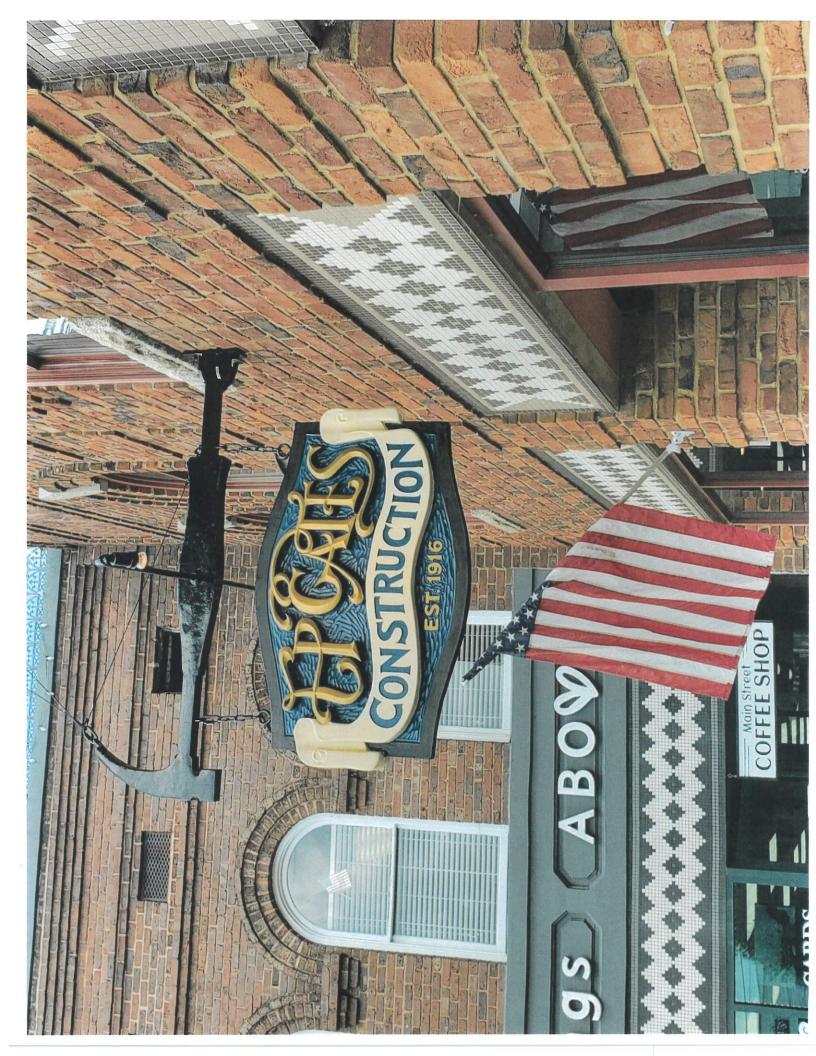


# GRAHAM 2022-2023 Façade Grant - Application

Property Information	Applicant Information			
Street Address: 16 NE COUYT SQUAVE Graham NC	Name: Page Stokes / Junior Snuder			
Tax Parcel ID#:	Phone Number: 336-613-8450			
Owner's Name: Court Square Development Group	Email: Stokestage 1@ gmail. com (Shude Wir 3@ gmail. com			
Use of Building: Commercial Retail	Relationship to Property (check one):			
Business Name (if applicable): Another Slice DBA Business Name (if applicable): Burne Lis SWelts & More	Property Owner Tenant/Business Owner X			
Based on the Historic Inventory Map the property is considered: Pivotal Contributing Fill Intrusive				
Description of Proposed Façade Renovation  Write a succinct description below and attach 1) an existing p the proposed renovations, specifically identifying changes an attach a completed Certificate of Appropriateness (COA) App evaluate the proposal.  Projecting Sign & recover e	d paint color for each detail of the building. Please also lication which is sufficiently detailed for the Commission to			
Sign awning  Total Estimated Cost (lowest bid quote): \$ 5817.88 \$2455 At  Checklist for a Complete Application  I have read the City of Graham Façade Grant Program Ov	erview and fully understand the agreement.			
I have met with the City Building Inspector. My project [d	oes 🗌 / does not 🔀] require a building permit.			
I have complied with the <u>HRC Design Guidelines</u> which are based on the Secretary of the Interior's Standards for rehabilitation. (Building is not over 30 years old)  I have completed a Certificate of Appropriateness (COA) Application which is sufficiently detailed for the Commission to evaluate the proposal.				
The owner's written and signed permission is attached, if	applicant is not owner. (Not applicable 🔲)			
An existing picture of the building and a drawing, sketch and/or picture of the proposed renovation are attached.				
At least two itemized project cost estimates are attached				
I understand that the City of Graham Façade Grant Program and the application must be approved by the Graham Histori project. I understand that failure to comply with the approve understand it is the applicant's responsibility to meet deadling.  Applicant Signature  Date	ic Resources Commission prior to commencement of any ed application may result in a forfeiture of all grant funds. I nes and request reimbursement on or before May 1, 2023.			

made like Ep Gates SrgM Sign to be carved meen

Franchise Logo which will be



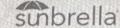






630 0000 / 46" (117cm) 030-0000 / 60" (152cm) 0030-0000 / 80" (203cm)

100% Sunbrella® Acrylic





UV / Fade Resistant



Easy Care



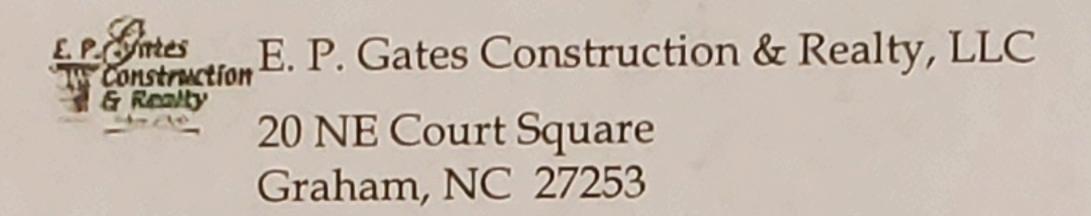
Bleach Cleanable



Sun Protection



The Skin Cancer Foundation recommends certain Sunbre fabrics in shading products part of a complete sun protregimen, including regular usunscreen, to aid in prevent sun-induced skin damage.



# Estimate

\$5,817.88

Total

Date	Estimate No.		
8/17/2022	385		

BURNEYS SWEETS AND MORE 16 NE COURT SQ GRAHAM, NC 27253

		Project	
Description	Qty	Rate	Total
INSTALL SIGNAGE - METAL IN FORM OF SPATULA CUSTOM CARVED DOUBLE SIDED 30X48X2" THICK SIGN CARVED WITH RECESSED BACKGROUND AND RAISED LETTERS AND BORDERS - JEFF WALTERS	1	500.00 4,950.00	500.00T 4,950.00T
Sales Tax		6.75%	367.88



### Maricle Metals

https://www.mariclemetals.com/ mariclemetals@gmail.com 336-269-2933 101 E. Harden St Graham, NC 27253 United States

### QUOTE

**Quote Number** 

0109

Burney's Sweets & More

Quote Date Total Aug 19, 2022 \$6,031.38 grahamcinema@triadbiz.rr.com

iotai

Item	Description	Unit Cost	Quantity	Line Total
	Custom Metal Business Sign: 30"x48"x2" projecting sign with a metal post	\$5,100.00	1	\$5,100.00
	Install	\$550.00	1	\$550.00
Terms Payment accepted debit/credit card or online payments to	via cash, Venmo, CashApp, or online via ACH (check) debit. Fees may apply for cover our costs.	Subto Alamance County Sa Tax 6.7	les	\$5,650.00 \$381.38
Cost of metal is inc current metal prices	reasing almost daily. Quotes are based on s. Good for 5 days.	То	tal	\$6,031.38



# Construction E. P. Gates Construction & Realty, LLC

20 NE Court Square Graham, NC 27253

### **Estimate**

Date	Estimate No.
8/5/2022	384

BURNEYS SWEETS AND MORE 16 NE COURT SQ GRAHAM, NC 27253

<b>Rate</b> 2,300.00 6.75%	<b>Total</b> 2,300.007
	2,300.00
	155.25
	otal



# **Proposal**

Prepared by Don DelFavero don@dacawnings.com

919-309-4444

Friday, August 19, 2022

**CLIENT:** 

ADDRESS: 16 NE Court Square

Graham, NC

PHONE:

Installation

336.266.7056

EMAIL:

robesonbrittany@gmail.com

DAC Awnings, Inc is family-owned and operated since 1942 DAC Awnings, Inc is fully Insured and uses NO Subs

### ARCHITECTURAL FABRIC AWNINGS

Materials and labor to fabricate a recover for two awnings. All work by DAC Awnings.

### Awning Dimensions- Existing Awnings

- Fabric- Sunbrella- TBD
- Frame- Welded Aluminum, Mill Finish
- Attachment- Standard Clip

PROJECT COST- \$2,457.99 including materials, labor and tax.

- Included & Warranted for 1 Year

### **TERMS & CONDITIONS**

Buyer is responsible for obtaining any and all permits and/or licenses required for this installation, if necessary. Pricing is based on a standard 40 hour work week with no off hours or overtime included and work being completed in one continuous operation. Pricing is based on clear open unimpeded access to work area without other trades interfering. DAC Awnings is a Real Property Contractor and requires an Affidavit of Capital Improvement per new NC Tax Law.

DAC Awnings Manufacturing Headquarters 6709 Mt Herman Church Rd / Durham, NC 27705 Ph. 919.309.4444

### Jeff Walters 310 Heartland Ln. Burnsville, NC 28714

### 048706

843.834-1014

CUSTOMER'S C	RDER NO.	3	DEPARTMENT			DATE	8-	16	-2-	2
NAME BU	rne	y's S	weets	& Mor	e					
ADDRESS	6 N	inch	East (	Fourt Se	7 ·					
CITY, STATE, ZIF	G	rahan	a , NC							
SOLD E	Y	CASH	C.O.D.	CHARGE	ON. A	CCT.	MDSE. R	ETD.	PAID	OUT
QUANTITY		D	ESCRIPTION			PR	ICE		AMOU	NT
	Da	uhle 5	ided =	30"×48	X					
2				Fogm H	_					
3		The state of the s		h recess	4					
4	Bac	Kground	and r	aised le	les					
5		d bord								
6	Art	-files	opplied.	by custo	mer		\$	40	150.	00
7			VI.	1				·		
8		terms								
9	De	posit :	\$2,0	+75.00						
10	Bal	ance d	ve on Co	impletion	7					
11			\$2,0	+75.00						
12			1							
13	Che	eck flay	able to							
14		Kay U	19 Hev.	5						
15		1								
16		NAME OF THE OWNER, WHITE OF THE OWNER, WHITE OF THE OWNER, WHITE OWNER, WHITE OWNER, WHITE OWNER, WHITE OWNER,								
17										
18										
RECEIVED BY										



## 2022-2023 Façade Grant - Application

Property Information	Applicant Information
Street Address: 22 SW COUY + Square	Name: Carson Talles
Tax Parcel ID#:	Phone Number: 336-684-7877
Owner's Name: Court Square Development Group	Email: Ouy. outfitters@gmail.com
Use of Building: Communial	Relationship to Property (check one):
Business Name (if applicable): O.V. Yonder Outfitters	Property Owner Tenant/Business Owner
Based on the <u>Historic Inventory Map</u> the property is conside	red: Pivotal 🔲 Contributing 🏹 Fill 🔲 Intrusive 🗌
Description of Proposed Façade Renovation Write a succinct description below and attach 1) an existing the proposed renovations, specifically identifying changes and attach a completed Certificate of Appropriateness (COA) Apprevaluate the proposal.  INSTALL NAME CANVECT	nd paint color for each detail of the building. Please also plication which is sufficiently detailed for the Commission to
Total Estimated Cost (lowest bid quote): \$ 58/7.88 A  Checklist for a Complete Application  I have read the City of Graham Façade Grant Program Ov  I have met with the City Building Inspector. My project [6]	
I have complied with the HRC Design Guidelines which a	
rehabilitation. (Building is not over 30 years old)	Application which is sufficiently detailed for the Commission
The owner's written and signed permission is attached, i	f applicant is not owner. (Not applicable   )
An existing picture of the building and a drawing, sketch	and/or picture of the proposed renovation are attached.
At least two itemized project cost estimates are attached	d.
I understand that the City of Graham Façade Grant Program and the application must be approved by the Graham Histor project. I understand that failure to comply with the approvenderstand it is the applicant's responsibility to meet deadling.	ric Resources Commission prior to commencement of any red application may result in a forfeiture of all grant funds. I
Applicant Signature 0/19/	2000
Applicant Signature	e









# Trites Instruction & Realty, LLC

20 NE Court Square Graham, NC 27253

### **Estimate**

Date	Estimate No.
8/17/2022	390

OV YONDER 22 SW COURT SQUARE GRAHAM, NC 27253

		Pro	ject
Description	Qty	Rate	Total
INSTALL SIGNAGE - METAL IN FORM OF ICE PICK CUSTOM CARVED DOUBLE SIDED 30X48X2" THICK SIGN CARVED WITH RECESSED BACKGROUND AND RAISED LETTERS AND BORDERS - JEFF WALTERS Sales Tax	1	500.00 4,950.00 6.75%	500.00T 4,950.00T 367.88
		Total	\$5,817.88

# 048707

843-834-1014

CUSTOMER'S	ORDER NO. DEPARTMENT		DATE 8-1	9-202	22
AME	O.V. Yonder		9		
DDRESS	22 S.W. Court S.	ELLAND			
ITY, STATE, Z	22 S.W. Count Se Craham, NC CASH C.O.D. CHARGE	,			
SOLD	DBY CASH C.O.D. CHARGE	ON. ACC	CT. MDSE. F	RETD. PA	ID OUT
QUANTITY	DESCRIPTION		PRICE	AMO	UNT
	Double-Sided 30'X4	48"			
2	2" thick sign foam	HDU			
3	Carved Sign w/rec	essed			
1	2"thick sign foam Carved Sign w/rec Background + raise				
5	letters and Borden		#	4,950	2,00
5					
7	Terms are				
8	Deposit: \$2,475.00  Balance due upon comp \$2,475.00	0			
9	Balance due upon comp	letion			
10	\$ 2,475.0	0			
11	,				
12					
13	Check Payable to:				
14	check Payable to: Kay Walters				
15	/				
16					
17					
18					
RECEIVED B	Y				



### Maricle Metals

https://www.mariclemetals.com/ mariclemetals@gmail.com 336-269-2933 101 E. Harden St Graham, NC 27253 United States put where on the as expense

### QUOTE

Quote Number Quote Date 0109

Aug 19, 2022

Total

\$6,031.38

Burney's Sweets & More

grahamcinema@triadbiz.rr.com

Similar estimate for O.V. Yonder

Item	Description	Unit Cost	Quantity	Line Total	
	Custom Metal Business Sign: 30"x48"x2" projecting sign with a metal post	\$5,100.00	1	\$5,100.00	
	Install	\$550.00	1	\$550.00	
Terms		Sub	total	\$5,650.00	
Payment accepted via cash, Venmo, CashApp, or online via debit/credit card or ACH (check) debit. Fees may apply for online payments to cover our costs.		Alamance County S Tax 6.		\$381.38	
	creasing almost daily. Quotes are based on	Т	otal	\$6,031.38	

Cost of metal is increasing almost daily. Quotes are based on current metal prices. Good for 5 days.



# GRAHAM 2022-2023 Façade Grant - Application

Property Information	Applicant Information
Street Address: 130 N Main St. Graham, NC 77353	Name: Chewil Perry
Tax Parcel ID#:	Phone Number 33(0-5)(0-3565
Owner's Name: Keyny Sports LLC	Email:
Use of Building: Hay Salon	Relationship to Property (check one):
Business Name (if applicable): Chorm Solon	Property Owner Tenant/Business Owner
Based on the <u>Historic Inventory Map</u> the property is consider	red: Pivotal Contributing 🔀 Fill Intrusive 🗌
<b>Description of Proposed Façade Renovation</b> Write a succinct description below and attach 1) an existing parties the proposed renovations, specifically identifying changes an attach a completed Certificate of Appropriateness (COA) Apprevaluate the proposal.	d paint color for each detail of the building. Please also
Total Estimated Cost (lowest bid quote): \$ 2026.05 At Checklist for a Complete Application	ttach at least two itemized cost estimates for proposed work.
I have read the City of Graham Façade Grant Program Ov	erview and fully understand the agreement.
I have met with the City Building Inspector. My project [d	
I have complied with the HRC Design Guidelines which ar rehabilitation. (Building is not over 30 years old ) I have completed a Certificate of Appropriateness (COA) to evaluate the proposal.	e based on the Secretary of the Interior's Standards for
The owner's written and signed permission is attached, if	fapplicant is not owner. (Not applicable 🔲)
An existing picture of the building and a drawing, sketch	and/or picture of the proposed renovation are attached.
At least two itemized project cost estimates are attached	l.
I understand that the City of Graham Façade Grant Program and the application must be approved by the Graham Histor project. I understand that failure to comply with the approve understand it is the applicant's responsibility to meet deadling.	ic Resources Commission prior to commencement of any ed application may result in a forfeiture of all grant funds. I
Applicant Signature Date	



# Proposal

Prepared by Don DelFavero don@dacawnings.com

919-309-4444

Friday, August 19, 2022

CLIENT:

ADDRESS: 130 North Main St

Graham, NC

PHONE:

Installation

336.266.7056

EMAIL:

robesonbrittany@gmail.com

DAC Awnings, Inc is family-owned and operated since 1942 DAC Awnings, Inc is fully Insured and uses NO Subs

### ARCHITECTURAL FABRIC AWNINGS

Materials and labor to fabricate a recover for one awning. All work by DAC Awnings.

### Awning Dimensions- Existing Awnings

- Fabric- Sunbrella- TBD
- Frame- Welded Aluminum, Mill Finish
- Attachment- Standard Clip

PROJECT COST- \$2,638.91 including materials, labor and tax.

- Included & Warranted for 1 Year

Signature	

### TERMS & CONDITIONS

Buyer is responsible for obtaining any and all permits and/or licenses required for this installation, if necessary. Pricing is based on a standard 40 hour work week with no off hours or overtime included and work being completed in one continuous operation. Pricing is based on clear open unimpeded access to work area without other trades interfering. DAC Awnings is a Real Property Contractor and requires an Affidavit of Capital Improvement per new NC Tax Law.

DAC Awnings Manufacturing Headquarters 6709 Mt Herman Church Rd / Durham, NC 27705 Ph. 919.309.4444





# Construction E. P. Gates Construction & Realty, LLC 20 NE Court Square Graham, NC 27253

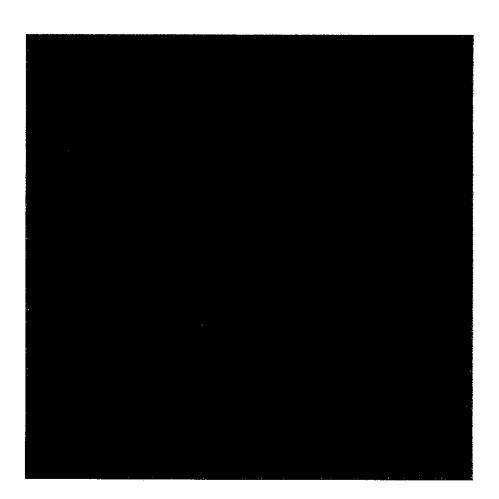
### **Estimate**

Date	Estimate No.
8/17/2022	388

Cheryl Perry Charm Hair Salon 130 N Main St Graham, NC 27253

		Pro	pject
Description	Qty	Rate	Total
INSTALL NEW AWNING 235L X 42W X47H Sales Tax	1	2,460.00 6.75%	
	Į.		
		Total	\$2,626.05

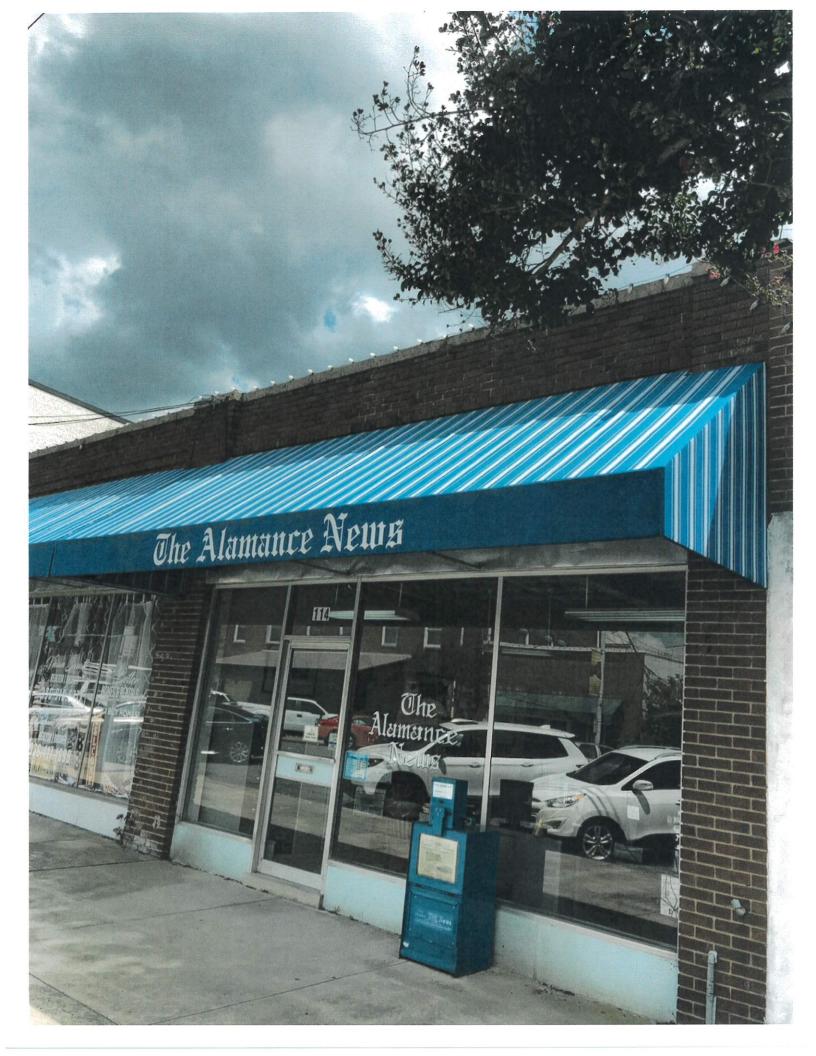


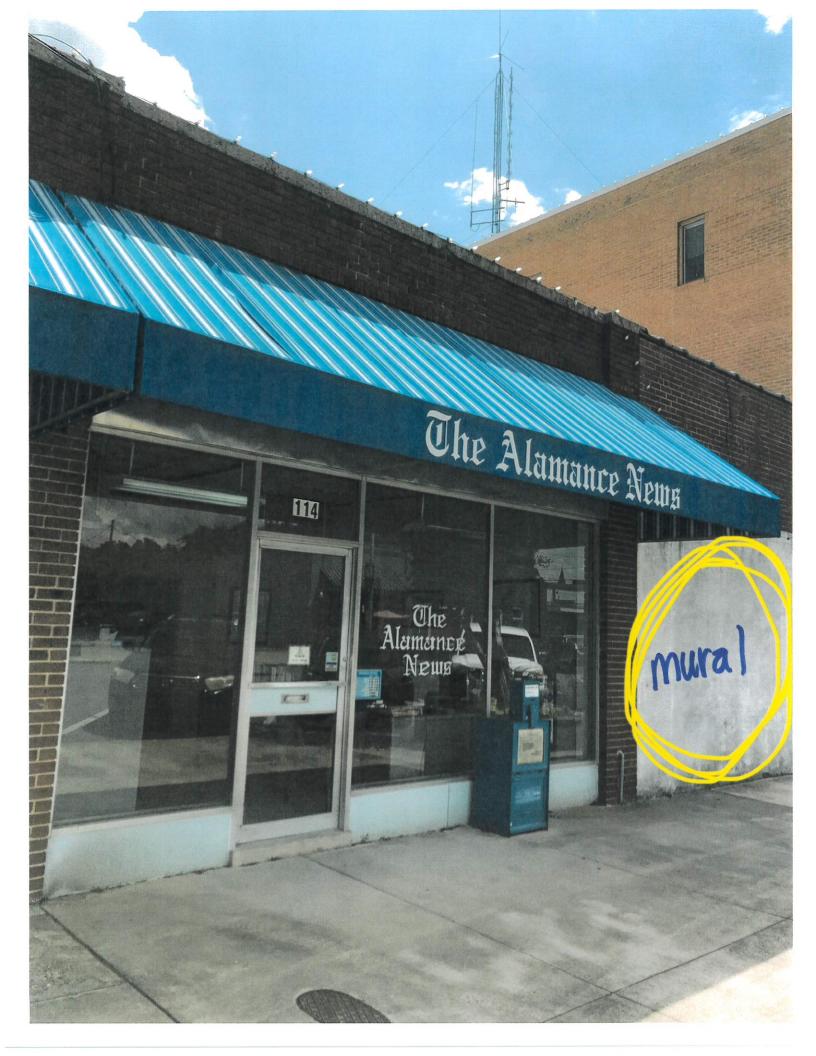




# GRAHAM 2022-2023 Façade Grant - Application

Property Information	Applicant Information
Street Address: 14 W ElmSt. Graham	Name: Tom Boney
Tax Parcel ID#: 145820	Phone Number: 334-260-8051
Owner's Name: Thomas Boney	Email: news a the alamancenews.com
Use of Building: retail / office	Relationship to Property (check one):
Business Name (if applicable): A Jamance News	Property Owner Tenant/Business Owner X
Based on the <u>Historic Inventory Map</u> the property is conside	red: Pivotal Contributing 🔀 Fill Intrusive 🗌
Description of Proposed Façade Renovation  Write a succinct description below and attach 1) an existing the proposed renovations, specifically identifying changes an attach a completed Certificate of Appropriateness (COA) Apprevaluate the proposal.  Recover existing awning  Install new mural on exist.	nd paint color for each detail of the building. Please also plication which is sufficiently detailed for the Commission to
Checklist for a Complete Application  ☐ I have read the City of Graham Façade Grant Program Ov ☐ I have met with the City Building Inspector. My project [a ☐ I have complied with the HRC Design Guidelines which a	does / does not ] require a building permit.
rehabilitation. (Building is not over 30 years old)  i have completed a Certificate of Appropriateness (COA) to evaluate the proposal.	Application which is sufficiently detailed for the Commission
The owner's written and signed permission is attached,	f applicant is not owner. (Not applicable 🔲)
An existing picture of the building and a drawing, sketch	and/or picture of the proposed renovation are attached.
At least two itemized project cost estimates are attached	d.
I understand that the City of Graham Façade Grant Program and the application must be approved by the Graham Historoproject. I understand that failure to comply with the approvunderstand it is the applicant's responsibility to meet deadled.  Applicant pignature	ric Resources Commission prior to commencement of any yed application may result in a forfeiture of all grant funds. I









# **Proposal**

Prepared by Don DelFavero don@dacawnings.com 919-309-4444

Friday, August 19, 2022

CLIENT:

ADDRESS: 114 West Elm St

Graham, NC

PHONE:

336.266.7056

EMAIL:

Installation

robesonbrittany@gmail.com

DAC Awnings, Inc is family-owned and operated since 1942 DAC Awnings, Inc is fully Insured and uses NO Subs

### ARCHITECTURAL FABRIC AWNINGS

Materials and labor to fabricate a recover for one awning. All work by DAC Awnings.

### Awning Dimensions- Existing Awnings

- Fabric- Sunbrella- TBD
- Frame- Welded Aluminum, Mill Finish
- Attachment- Standard Clip

PROJECT COST- \$3,042.79 including materials, labor and tax.

- Included & Warranted for 1 Year

|--|--|--|--|--|--|

### **TERMS & CONDITIONS**

Buyer is responsible for obtaining any and all permits and/or licenses required for this installation, if necessary. Pricing is based on a standard 40 hour work week with no off hours or overtime included and work being completed in one continuous operation. Pricing is based on clear open unimpeded access to work area without other trades interfering. DAC Awnings is a Real Property Contractor and requires an Affidavit of Capital Improvement per new NC Tax Law.

DAC Awnings Manufacturing Headquarters 6709 Mt Herman Church Rd / Durham, NC 27705 Ph. 919.309.4444



### **Estimate**

Date	Estimate No.
8/17/2022	387

THE ALAMANCE NEWS 114 W Elm St Graham, NC 27253

		Pro	ject
Description	Qty	Rate	Total
INSTALL MURAL ON PAINTED BRICK FACADE 10'6" Sales Tax	1	3,000.00 6.75%	3,000.00T 202.50
		Total	\$3,202.50

From: Lindsey Mitchell < lindseymaeart@gmail.com> Sent: Tuesday, August 30, 2022 7:00 AM To: Jennifer Talley < jtalley@cityofgraham.com> Subject: Re: Mural [NOTICE: This message originated outside of the City of Graham, NC mail system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.] \$9,200 plus possible cost of renting a lift On Mon, Aug 29, 2022 at 9:24 PM Jennifer Talley <italley@cityofgraham.com> wrote: 10'6" x 23' painted brick wall. Get Outlook for iOS From: Lindsey Mitchell < lindseymaeart@gmail.com> Sent: Monday, August 29, 2022 9:21:24 PM To: Jennifer Talley < jtalley@cityofgraham.com> Subject: Re: Mural [NOTICE: This message originated outside of the City of Graham, NC mail system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.] Yes, I need more information so I can give you an accurate quote. Size of wall, scale of the text, any specific requests. On Mon, Aug 29, 2022 at 9:18 PM Jennifer Talley <italley@cityofgraham.com> wrote: Can u put a price per sq ft on letterhead and send to me so I have your mailing address. It would say Greetings from Graham.

Get Outlook for iOS



### 2021-2022 Façade Grant Program Application

Property Information	Applicant Information			
Street Address: 113 N Main St	Name: Katherine Baird			
Tax Parcel ID#:	Phone Number: 336-684-8667			
Owner's Name: Court Square Development Group	Email: Gerancouture @ gmail.com			
Use of Building: Commercial Retail	Relationship to Property (check one):			
Business Name (if applicable): Gelah Couture	Property Owner Tenant/Business Owner 🔯			
Based on the <u>Historic Inventory Map</u> the property is conside	red: Pivotal Contributing Fill Intrusive			
Description of Proposed Façade Renovation  Write a succinct description below and attach 1) an existing photo of the building and 2) a drawing, sketch or picture of the proposed renovations, specifically identifying changes and paint color for each detail of the building. Please also attach a completed Certificate of Appropriateness (COA) Application which is sufficiently detailed for the Commission to evaluate the proposal.  Projecting Signfor front of building.				
Total Estimated Cost (lowest bid quote): \$ Attach at least two itemized cost estimates for proposed work Checklist for a Complete Application  I have read the City of Graham Façade Grant Program Overview and fully understand the agreement.  I have met with the City Building Inspector. My project [does / does not] require a building permit.  I have complied with the HRC Design Guidelines which are based on the Secretary of the Interior's Standards for rehabilitation. (Building is not over 30 years old)  I have completed a Certificate of Appropriateness (COA) Application which is sufficiently detailed for the Commission to evaluate the proposal.				
An existing picture of the building and a drawing, sketch	S286** 26:5-26			
At least two itemized project cost estimates are attached				
I understand in order to receive reimbursement, my enti- approved by the City's Inspections and Planning Department	re project as submitted must be completed, inspected, and ss.			
I understand that the City of Graham Façade Grant Program and the application must be approved by the Graham Histor project. I understand that failure to comply with the approve understand it is the applicant's responsibility to meet deadling the Applicant Signature  Applicant Signature  Date	ic Resources Commission prior to commencement of any ed application may result in a forfeiture of all grant funds. I			

# GBIAII

This Black Rectangle: ~10.5 tall

~ 31 in Wide

# COUT T

Full Height: ~86 in

Just the white Rectangle Rec: ~11.5in Wide

Sign is Metal and Letters are cut out Sign will comply with sign ordinance sizing requirements

E

-This Black Rectangle: ~8in tall ~26in wide





# virtes Instruction E. P. Gates Construction & Realty, LLC

20 NE Court Square Graham, NC 27253

### **Estimate**

Date	Estimate No.
8/20/2022	391

GELAH COUTURE 113 N MAIN ST GRAHAM NC 27253

		Proj	ject
Description	Qty	Rate	Total
INSTALL SIGNAGE AS DRAWN ON SKETCH CUSTOM DESIGN METAL ART DECO SIGN PERMIT Sales Tax	1	650.00 4,950.00 50.00 6.75%	650.00 4,950.00 50.00 378.00
		Total	\$6,028.00



### Maricle Metals

https://www.mariclemetals.com/ mariclemetals@gmail.com 336-269-2933 101 E. Harden St Graham, NC 27253 United States

### QUOTE

**Quote Number** 

0110

Gelah Couture

Quote Date

Aug 19, 2022

Total

\$6,244.88

ltem	Description	Unit Cost	Quantity	Line Total
	Custom Metal Business Sign: 7'x2" projecting sign with a metal post	\$5,100.00	1	\$5,100.00
	Install	\$750.00	1	\$750.00
debit/credit car	ited via cash, Venmo, CashApp, or online via d or ACH (check) debit. Fees may apply for s to cover our costs.	Subt Alamance County S Tax 6.	ales	\$5,850.00 \$394.88
Cost of metal is current metal p	increasing almost daily. Quotes are based on rices. Good for 5 days.	To	otal	\$6,244.88