

**GRAHAM RECREATION AND PARKS COMMISSION**

**Feb. 9, 2022**

**GRAHAM HISTORICAL MUSEUM**

**MINUTES**

**PRESENT: Chair Jay Cook, Brian Cutlip, Tim Beshel, Laurie Pickard, Nicki Smith**

**STAFF: Brian Faucette**

Chair Cook called the meeting to order at 6:36 with a welcome.

**MINUTES**

-Mr. Cutlip made a motion to approve the minutes of the October 13, 2021 meeting. The motion was seconded by Mrs. Smith and unanimously approved.

**CHAIR'S REPORT** - Chair Cook asked for clarification on the Lake fees. Mr. Faucette reported the fees have been simplified for staff and customers and the lake is now taking credit cards.

**DIRECTOR'S REPORT**

- Mr. Faucette reported the Pumpkin Bash, Youth basketball and Ice Rink programs will operate as normal.
- Mr. Faucette reported 10 full-time staff member and 3 part-time staff members have completed training with some of those hours fulfilling the Inclusion Policy requirements.
- Mr. Faucette informed the Commission that Cooke Park Shelter #2 was completely destroyed by fire on 1/1/22.
- Mr. Faucette reported all supervisors are beginning to evaluate their part-time staff using the same evaluation process used for fulltime city employees.

**OLD BUSINESS**

- Mr. Faucette suggested the Community Listening Sessions begin on April 29<sup>th</sup> at the Arbor Day event. Details will be forwarded as they are finalized.
- Mr. Faucette reported the department is still in need of part-time staff but some positions have been filled.

**NEW BUSINESS**

- Mr. Faucette presented the latest plans from the Graham-Mebane Lake Site Master Plan and asked the Commission to review and provide feedback.
- Mr. Faucette highlighted the recent crosswalk and sidewalk project completed at Graham Regional Park and the HVAC screen project to be completed at the 200 North Pocket Park later this spring.

**ACTIVITY REPORTS**

**Centers: N/A Marketing: N/A Friends Group: N/A Programs: N/A Parks: N/A Athletics: N/A Sports Hall of Fame:** Chair Cook reported the committee will meet on Feb. 10 to discuss the status of the April Induction Ceremony. There will be five inductees into the Hall of Fame and 2 inductees into the Hall of Honor.

**OTHER BUSINESS**

- After a review of the CIP requests, Commission members asked about the possibility of purchasing adjacent land to existing parks. Mr. Faucette reported there is a line in the Capital Improvement Plan requesting money for a future purchase of adjacent property and the recently adopted GRPD Master Plan highlights the opportunity to purchase land adjacent to Cooke Park and Graham Regional Park. The current Graham-Mebane Lake Site Master Plan will highlight the opportunity to purchase adjacent land to lake. These plans would be used in grant applications for a land purchase or to reimburse the City for a purchase of such property.
- Commission members discussed the various rules followed by the partners in the youth basketball program. Mr. Faucette will inform the Athletic Supervisor that different sites interpreted the substitution rule in various ways and the Commission recommends a uniform process be followed by all departments at all sites.

With all business concluded, Mr. Cutlip made a motion to adjourn at 7:34pm, seconded by Mrs. Pickard and unanimously approved.

Respectfully submitted,  
Brian Faucette

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Jay Cook, Chair

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Date