

GRAHAM RECREATION AND PARKS COMMISSION  
MONTHLY MEETING  
Apr. 13, 2022 6:30 PM  
Graham Historical Museum

AGENDA

- I. Welcome
- II. Approval of Minutes
- III. Chairperson's Report
- IV. Director's Report
  - 1. Staff Training
  - 2. Shelter Fire
  - 3. Facility improvements
    - i. Graham Regional Park surveying
    - ii. 200 North - HVAC screen
- V. Old Business
  - 1. Part-time staffing
  - 2. Graham-Mebane Lake plans
- VI. New Business
  - 1. Community listening sessions
    - i. April 29<sup>th</sup> – Arbor Day Celebration - 10:00am - Graham Regional Park
    - ii. May 26<sup>th</sup> – Thursday at Seven concert - 7:00pm - W. Elm St. - downtown Graham
  - 2. Budget
    - i. FY '22-'23 Operational Budget
    - ii. CIP update
  - 3. Applications to Boards and Commissions
- VII. Activity Reports
  - 1. Recreation Center
  - 2. Athletics
  - 3. Programs
  - 4. Parks
  - 5. Graham-Mebane Lake
  - 6. Marketing
  - 7. Hall of Fame
- VIII. Other Business
- IX. Adjournment

# GRAHAM RECREATION AND PARKS COMMISSION

Feb. 9, 2022

## GRAHAM HISTORICAL MUSEUM

### MINUTES

**PRESENT:** Chair Jay Cook, Brian Cutlip, Tim Beshel, Laurie Pickard, Nicki Smith

**STAFF:** Brian Faucette

Chair Cook called the meeting to order at 6:36 with a welcome.

### MINUTES

-Mr. Cutlip made a motion to approve the minutes of the October 13, 2021 meeting. The motion was seconded by Mrs. Smith and unanimously approved.

**CHAIR'S REPORT** - Chair Cook asked for clarification on the Lake fees. Mr. Faucette reported the fees have been simplified for staff and customers and the lake is now taking credit cards.

### DIRECTOR'S REPORT

-Mr. Faucette reported the Pumpkin Bash, Youth basketball and Ice Rink programs will operate as normal.

-Mr. Faucette reported 10 full-time staff member and 3 part-time staff members have completed training with some of those hours fulfilling the Inclusion Policy requirements.

-Mr. Faucette informed the Commission that Cooke Park Shelter #2 was completely destroyed by fire on 1/1/22.

-Mr. Faucette reported all supervisors are beginning to evaluate their part-time staff using the same evaluation process used for fulltime city employees.

### OLD BUSINESS

-Mr. Faucette suggested the Community Listening Sessions begin on April 29<sup>th</sup> at the Arbor Day event. Details will be forwarded as they are finalized.

-Mr. Faucette reported the department is still in need of part-time staff but some positions have been filled.

### NEW BUSINESS

-Mr. Faucette presented the latest plans from the Graham-Mebane Lake Site Master Plan and asked the Commission to review and provide feedback.

-Mr. Faucette highlighted the recent crosswalk and sidewalk project completed at Graham Regional Park and the HVAC screen project to be completed at the 200 North Pocket Park later this spring.

### ACTIVITY REPORTS

**Centers:** N/A **Marketing:** N/A **Friends Group:** N/A **Programs:** N/A **Parks:** N/A **Athletics:** N/A

**Sports Hall of Fame:** Chair Cook reported the committee will meet on Feb. 10 to discuss the status of the April Induction Ceremony. There will be five inductees into the Hall of Fame and 2 inductees into the Hall of Honor.

### OTHER BUSINESS

-After a review of the CIP requests, Commission members asked about the possibility of purchasing adjacent land to existing parks. Mr. Faucette reported there is a line in the Capital Improvement Plan requesting money for a future purchase of adjacent property and the recently adopted GRPD Master Plan highlights the opportunity to purchase land adjacent to Cooke Park and Graham Regional Park. The current Graham-Mebane Lake Site Master Plan will highlight the opportunity to purchase adjacent land to lake. These plans would be used in grant applications for a land purchase or to reimburse the City for a purchase of such property.

-Commission members discussed the various rules followed by the partners in the youth basketball program. Mr. Faucette will inform the Athletic Supervisor that different sites interpreted the substitution rule in various ways and the Commission recommends a uniform process be followed by all departments at all sites.

With all business concluded, Mr. Cutlip made a motion to adjourn at 7:34pm, seconded by Mrs. Pickard and unanimously approved.

Respectfully submitted,  
Brian Faucette

Jay Cook, Chair

Date

# Capital Improvement Projects

## City of Graham

### 6200-Recreation

	Priority	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	Future	Total
<b>Subtotal</b>		302,000	5,595,375	390,000	336,000	2,145,000	16,163,125	24,931,500
<b>Request</b>								
GRP - Multipurpose Field Complex	#3		4,716,250					4,716,250
GRP - Baseball/Softball Complex							4,893,750	4,893,750
GRP - Amphitheater						2,145,000		2,145,000
GRP - Recreation Center							10,759,375	10,759,375
GRP - Land Acquisition adjacent to GRP		150,000						150,000
GRP - Perimeter Mtn. Bike/Hiking Trail			100,000					100,000
GRP - Waterline - 5,000 l.f. @ 12"			703,125					703,125
GRP - Splash Park				350,000				350,000
GRP - Shelter #2					225,000			225,000
GRP - Shelters #3 & #4							500,000	500,000
								-
HVAC systems								-
Rec. Center Roof joint - moisture barrier	#2A	6,000						6,000
Rec. Center Painting	#2B	15,500						15,500
Rec. Center - Gym Flooring	#1	125,500						125,500
Rec. Center - Exterior Sign								-
								-
								-
Mini Bus w/ lift	#4		76,000					76,000
Activity Bus					111,000			111,000
								-
								-
								-
Streaming Video @ Cooke Park Fields	#5			20,000				20,000
								-
Alamance Arts - Garden Renovation		5,000						5,000
Exterior Painting				20,000				20,000
Interior Painting							10,000	10,000
Wall Coverings in Galleries								-
								-
								-
<b>Subtotal</b>		302,000	5,595,375	390,000	336,000	2,145,000	16,163,125	24,931,500



# Capital Improvement Projects

## City of Graham

### 6210-Graham Mebane Lake

	Priority	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	Future	Total
<b>Subtotal</b>		112,000	361,000	20,000	535,000	62,000	916,000	2,006,000
<b>Request</b>								
Sliding Entry Gate	#3							-
(waiting for completion of Master Plan)								
Boat Launch Ramps			200,000					200,000
Single Boat Dock Addition		25,000						25,000
Complete Boat Dock Replacement							110,000	110,000
								-
Retaining Wall @ Bank Fishing Area					535,000			535,000
Lake Overlook						62,000		62,000
Vault Restroom System in Bank Fishing Area								-
(waiting for completion of Master Plan)								-
	#1A							-
Jon Boats		10,000						10,000
Boathouse Renovations								-
(waiting for completion of Master Plan)								-
								-
Marina Building	#1B						800,000	800,000
Marina Renovations		50,000						50,000
								-
Security Cameras	#2						6,000	6,000
Wi-Fi			6,000					6,000
								-
Passive Recreation Amenities		27,000						27,000
Remove Pine trees				20,000				20,000
	#2							-
Land Acquisition - east of old spillway			155,000					155,000
<b>Subtotal</b>		112,000	361,000	20,000	535,000	62,000	916,000	2,006,000



# Capital Improvement Projects

## City of Graham

### 6220-Athletic Facilities

	Priority	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	Future	Total
<b>Subtotal</b>		129,000	346,500	94,000	35,000	10,000	522,000	1,136,500
<b>Request</b>								
								0
Cameras-S. Graham	#6		6,000					6,000
Entryway Park Sign - S. Graham Park	#2	10,000						10,000
Interior Directional signs - Cooke Park	#5		5,000					5,000
								0
Cooke Park - Parking Lot & Track Repaving			235,000					235,000
S. Graham Park - Track renovation				18,000				18,000
								0
Cooke Park - Tennis Courts Replacements							500,000	500,000
Cooke Park - Basketball Court replace/reno			40,000					40,000
Cooke Park - Scoreboards				6,000				6,000
Cooke Park - Audio Equipemnt @ Athletic Fields			18,000					18,000
Bleachers			6,000					6,000
Picnic tables			5,000					5,000
								0
Kubota - Mini Excavator	#1	49,000						49,000
Kubota - Zero Turn Mower			16,500		20,000		22,000	58,500
								0
Tree removal at Cooke Park	#4	10,000		10,000		10,000		30,000
								0
Playground - Marshall St.	#3	60,000						60,000
Playground - Greenway Park				60,000				60,000
								0
Public Art			15,000		15,000			30,000
								0
<b>Subtotal</b>		129,000	346,500	94,000	35,000	10,000	522,000	1,136,500

# Graham Recreation and Parks Commission

## Director's Report for March '22

- I. COVID-19** - The GRPD will continue to monitor changing conditions and adjust program and facility plans as necessary but no restrictions are currently in place.
- II. Present Projects**
  - a. Shelter #2 @ Cooke Park** - The Public Works Department has removed the debris from the shelter fire. Park Div. staff is planning for a new shelter and surrounding grounds.
  - b. Graham-Mebane Lake Master Plan** - Steve Hadden had a Zoom meeting with the firm on Mar. 30<sup>th</sup>. A full update is expected in the next couple of months.
  - c. 200 North pocket park** - No additional work has been completed.
- III. Future Projects**
  - a. Multi-purpose Complex @ GRP** - AWCK is currently surveying a center line for the entry road which will allow Public Works to begin clearing and grading a road to the back of the property.
  - b. Dog Park additions** - Staff continue to explore options. 1) Adding a new dog park at South Graham Park or 2) Adding amenities to the existing dog park at Cooke Park.
  - c. Cabin at Cooke Park** - Plans to reimagine/renovate the cabin remain paused.
- IV. Policies/Manuals**
  - a. Sponsorship** - Work on the development of a departmental sponsorship policy is progressing.
  - b. G/M Lake Operations Manual** - An operations manual draft was received at the end of March. Staff will review and edit the manual for the Lake Warden.
- V. Historical Museum Attendance** - 33 signed the guest book in March.
- VI. Outside Committees**
  - a. Friends of GRPD** - no meeting in March.
  - b. Wellness Collaborative** - I am still not able to attend the meetings.
- VII. Staffing**
  - a. Open positions** - Multiple positions across the GRPD remain open. Supervisors are currently reviewing the few applications and interviewing qualified candidates. The department is still advertising the following part-time positions:
    - i. Lake Attendant
    - ii. Recreation Facility Maintenance Worker and Recreation Facility Attendant
    - iii. Day Camp Counselor, Day Camp Asst. Director and Day Camp Director
  - b. Filled positions** - We have been able to fill the Parks-Athletic Facilities - General Maintenance Worker position and the Athletic Facility Attendant position. Both positions were filled with two new staff members. We continue to interview additional candidates.

### VIII. Financial Summary

#### Recreation Division

Weight Room/Open Play	\$41.00
Civic Center rentals	\$20.00
Maple St. Center rentals	\$635.00
Chair/Table rental	\$22.50
Summer Day Camp	\$14,993.75
Shelter rental	\$1,937.50
Soccer	\$223.75
Basketball	\$40.00
Baseball (T-ball=\$355)	\$746.25
Softball	\$278.75
Hall of Fame	\$1,435.00
Cottontail Crawl	\$325.00
Graham Walks Sponsorships	\$500.00
Thursday at Seven Sponsorships	\$3,450.00
Donations	\$40.00
Total	\$24,688.50

#### Lake Division

Fishing Boat launches	\$1,115.00
Non-Motor Boat launches (Kayak/Canoe)	\$84.00
Ski Boat launches	\$0.00
Jon Boat rentals	\$139.00
Kayak/Canoe rentals	\$0.00
Bank Fishing	\$485.00
Bait/Supplies	\$336.25
Shelter rental	\$50.00
Big Bass Tournament	\$975.00
Single Day Bass Tournament	\$2,090.00
Annual Permit (motorized)	\$2,780.00
Annual Permit (non-motorized)	\$45.00
Annual Permit (bank fishing)	\$85.00
Other (Misc.)	\$0.00
Total	\$8,184.25

# Programs & Events Report

GRAHAM RECREATION & PARKS COMMISSION

March 2022 Report

Emma Griffin  
Program Supervisor  
(336) 513-5510  
egriffin@CityofGraham.com



## Current Programs

- First Responder Friday
  - General Information
    - Collaborative program with the Fire and Police Department
    - Occurs one Friday each
    - Goal: to connect and engage with the community to foster good relationships and market programs
  - March 25: South Graham Park, 3:00pm – 5:00pm
  - Next Event:
    - April 22: Watercourse Apartments, 3:00pm – 5:00pm.

## Upcoming Programs

- Cottontail Crawl
  - General Information
    - April 2: 6:00pm – 9:00pm
    - Registration Closed March 25
    - Registration Fee: \$5
    - 67 registered
    - Supporting Businesses:
      - Calming Hands Massage and Wellness
      - Forgotten Road Ales
      - Graham Historical Museum
      - Green and McClure Furniture
      - InspirAtional Roots Co
      - Little Brother Brewing Barrel & Bottle
      - Little Oblivion Brewing Company

"The minute you begin to do what you really want to do. It's really a different kind of life."

-Buckminster Fuller



- Powercade Arcade + Bar
  - 64 Harvard
  - The Broom Closet
  - The Main Line
  - The Muse
  - The Verdict on the square
  - Three's Company Salon
  - Watercourse Apartments
  - Waterside Apartments
  - Whit's Frozen Custard of Graham
- Participants will follow a Downtown Scavenger Hunt using clues to take them to each location.
  - All participants who complete the crawl will be entered into the prize drawings
  - Below are the clues for each of the stops along the crawl:
    - Graham Historical Museum
      - Behind the red bay doors are the stories and pictures of Graham's history.
    - Little Brother Brewing
      - You can't miss their wooden barrels on the patio to enjoy a drink from the tap or bottled.
    - Calming Hands Massage & Wellness
      - Feeling tight? Take time to relax and CALM down.
    - Whit's Frozen Custard
      - Get a nice view of Graham at their roof top dining area while enjoying a sweet treat.
    - Forgotten Roads
      - Don't FORGET to check out the beer garden and food truck on Saturdays here!
    - The Muse
      - This shop curates second hand and vintage fashion items from all over specifically for our fashion forward folks.
    - The Broom Closet
      - Don't expect to find cleaning supplies here! They have incense and smudges and more for you to check out.
    - Powercade Arcade + Bar
      - This family-friendly location has drinks for adults and games for folks of all ages.
    - 64 Harvard
      - You don't have to go to Cambridge, MA to check out this custom frame store.
    - The Main Line

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- This shop is your one stop shop for local artisan items and your direct LINE to specialty arts and crafts items
- Green & McClure Furniture
  - Sofas, tables, lamps and mattresses? They have it all if you have the GREEN to spend.
- Little Oblivion Brewing Company
  - Today is their grand opening so check out what's brewing on North Main St.
- The Verdict on the Square
  - You don't need a judge to tell you this restaurant is one of the best in the SQUARE to grab lunch or dinner with friends and family.
- Graham Hall of Fame
  - General Information
    - Saturday, April 9, 2022
    - 6:00pm
    - Graham Recreation Center
  - Inductees:
    - Hall of Honor
      - Terry Creech
      - Keith Parker
    - Hall of Fame
      - Mac Bowman
      - Charles Douglass
      - Steve Isley Jr
      - KJ Stone
      - 1962-1965 Central High School Girls Basketball Team
  - Tickets are available on Community Pass and purchase at the Recreation Center
- Graham Walks – Spring 2022
  - General Information
    - April 20 – May 25
    - Registration: March 23 – April 27
    - 44 currently registered
  - Sponsors
    - Waiting confirmation from:
      - Shamrock Nutrition, Calming Hands Massage & Wellness, Beschel Chiropractic
    - New sponsor that has confirmed (thanks Brandy!)
      - Cine Health: Triad Foot and Ankle

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-Buckminster Fuller

- Summer Camp
  - General Information
    - Dates: May 31 – August 19
    - There are 5 counselors confirmed returning this summer and 3 substitute counselors. I will need to hire at least 2 more counselors, one assistant directors, and one director. The jobs have been posted and I plan to begin interviews Mid-April.
    - Capacity has been reduced until hires are made. I will be able to provide 15 more spots at that point.
    - Registration will open to past participants on February 7 and then advertised to the general public to opened March 7.
    - There are currently 98 individuals registered.
- Slice of Summer
  - General Information
    - June 18
    - Have confirmed dates with Police and Fire. Email sent to Water.
    - Bounce House and water attractions, music, photobooth, food trucks, etc.
    - Food Truck applications will release soon
    - The Pantasia Steel Drum duo has been booked
- 9/11 Commemorative 5K Event
  - General Information
    - Saturday, September 10: 7:00am – 12:00pm
    - 5K, 1 Mile Run/Walk, First Responders Team Cup, Blood Drive, Kid's activities
    - Donations to: Children of Fallen Heroes
    - Registration will open June 27
    - Still searching for food trucks for this event

## Professional Development

- LeadHERship Workshop
  - I attended the LeadHERship Workshop in Durham, NC on March 16 – 18.
  - LeadHERship was designed to be an educational opportunity for women in parks and recreation to discover practical techniques and leadership strategies through engagement, insight and networking with successful female leaders and role models.
- CDL Test
  - I have passed the written portion for my Class B CDL with a Passenger endorsement and obtained my permit. I take the driving test on May 17 to receive my license in hopes to be able to drive the bus for summer camp.
- NRPA
  - Cancelled due to COVID-19: NRPA Event Management School January 16-21, 2022
  - Planning to attend the NRPA Supervisor's Management School in November

"The minute you begin to do what you really want to do. It's really a different kind of life."

-Buckminster Fuller



- NCRPA
  - Planning to attend the Annual NCRPA State Conference in Greenville, NC on October 17 – 19.

## Committees

- Safe Kids
  - Next Meeting: Monday, April 18 at 10:00 am to discuss spring initiatives
  - Still meeting via Zoom
- NCRPA
  - Serving on the planning committee for the Annual State Conference in Greenville, NC (October 17 – 19). I specifically serving on the education subcommittee and will assist with session selection. First meeting: May 3 via Zoom

## Miscellaneous

- Salvation Army Boys and Girls Club After School Program
  - We are partnering with SABGC to host an After School program at the Graham Recreation Center
  - Began September 7
  - Pick up from North Graham Elementary, South Graham Elementary, and River Mill Academy
- Potential Programming
  - “School Day Off” Trips (on ABSS Teacher Workdays – “Student Playday”?)
  - Street Events on West Elm, concerts, etc.
  - New Year’s Eve Event for 2022
  - Downtown Music/Arts Festival

“The minute you begin to do what you really want to do. It’s really a different kind of life.”

-Buckminster Fuller

*"The greatness of a community is most accurately measured by the compassionate actions of its members."*

- Coretta Scott King

*"Don't be afraid of the space between your dreams and reality. If you can dream it, you can make it so."*

- Belva Davis

# Athletics Report

GRAHAM RECREATION & PARKS COMMISSION  
March 2022 Report

Marquis Graves  
Athletics Supervisor  
p. (336)570-6718  
e. [mgraves@cityofgraham.com](mailto:mgraves@cityofgraham.com)



## Programming:

- Spring 2022 Athletic Programs:
  - Youth Soccer – The youth soccer program begins practice in March on Mondays – Thursdays. A list of the following age groups with the number of teams/players for this year's program.
    - 5U – 4 teams; 43 players
    - 6U – 2 teams; 18 players
    - 8U – 4 teams; 43 players
    - 10U – 4 teams; 55 players
    - 14U – 1 team; 18 players
  - Youth Instructional Lacrosse – The youth instructional lacrosse program will begin practices in early March. The instructors for this program are 3 Elon University students who have volunteered.
  - The following Youth Spring sports registration is currently underway
    - Youth Baseball
    - Youth Softball
    - Youth T-Ball
- Other Information:
  - Soccer games will begin on April 11<sup>th</sup>.
  - Youth Baseball practices will begin on April 11<sup>th</sup>.
  - Youth Softball practices will begin on April 11<sup>th</sup>.
  - Softball will utilize Goley St. field. Some baseball teams will also utilize Goley St. field.

- Senior Softball will alternate between Field 1 and Goley St. on Mondays for their softball league.

**Safety Measures:**

- For COVID safety measures, guidelines from NCDHHS will be given to parents of participants.
- Parents must also read and sign off on the Assumption of Risk and Waiver of Liability Relating to Coronavirus/COVID-19 upon registering their child for any athletic program. The waiver can be found here [https://register.capturepoint.com/reg\\_adm/view\\_policy.cfm?s=le9MCvvRzcw%3D&t=21227281&policy\\_version\\_id=4227](https://register.capturepoint.com/reg_adm/view_policy.cfm?s=le9MCvvRzcw%3D&t=21227281&policy_version_id=4227)
- All coaches have been asked to complete a background check before being able to coach in any sport with the City of Graham.
- There will not be a masks requirement for outdoor sports for players, coaches or spectators.



# Graham Recreation and Parks Commission

## Centers Report – March 2022

Vicky Braniff, CPRP



### Facility Updates:

#### Recreation Center:

All lettering and numbers have been installed on the basketball goal backboards and remote tested with the corresponding number for the goals and height adjusters. The Alamance County Community Services has again postponed the return of the Congregate Meal Nutrition Program to a date to be determined. The Recreation Center will be an early voting site for the Federal and State Primary Elections April 28-May 14. A pre-safety inspection and some measurements were done by the Board of Elections on their site visits. Sawyer Exterminating conducted the quarterly treatment for pests. Jefferies Safety and Supply conducted the annual inspection of the fire extinguishers in the building. Tel fixed the "spinning chair" on the playground. The IT Department adjusted the desktop computer in the hallway to allow staff from the SABGC to record their hours worked daily. After an extensive effort by staff to troubleshoot a problem with the Viper Floor Machine, a certified technician was contacted from Preferred Service from Hight Point, NC. The culprit was finally found.....a piece of chewing gum.

#### Civic Center:

Jefferies Safety and Supply conducted the annual fire extinguisher inspection. Upon a routine maintenance visit, staff discovered no heat and only cold water in the building. Last Call HVAC was called in an attempt to determine the probable cause in the HVAC units. To our surprise they observed a pin lock installed on the outside gas controls. Unknown to us, Piedmont Gas had shut off the gas to do "repairs" and this information was found on a door insert that had blown into a bush. Several phone calls were made to Piedmont Gas who initially said that the gas had not been turned off and it was not locked. The problem was finally resolved after more phone calls and two work orders 5 days later.

Current Groups using the Civic Center:

- ✚ Alamance County Veterans (ALCO) - 1<sup>st</sup> Wed per month 6:00pm-7:00pm
- ✚ Alamance/Burlington Newcomers Club-2<sup>nd</sup> Tues per month 9:00am-12:00pm
- ✚ Graham Rotary Club-1<sup>st</sup> & 3<sup>rd</sup> Thurs per month 11:30am-1:30pm
- ✚ Juvenile Crime Prevention Council (JCPC)-3<sup>rd</sup> Tues per month 12:00pm-2:00pm
- ✚ Alamance County Blood Drive-3<sup>rd</sup> Fri every other month 8:30am-3:30pm
- ✚ New Faith Covenant Ministries-Sundays 11:00am-12:00pm
- ✚ Graham Police Department-various meetings and trainings
- ✚ Graham Fire Department-various meetings and trainings
- ✚ Graham Area Business Association-quarterly meeting-last Monday of the month 6:00pm-7:00pm

#### Maple Street Center:

Jefferies Safety and Supply conducted the annual fire extinguisher inspection. The group TOPS has temporarily suspended their meetings due to low attendance.

Current groups using Maple Street Center include:

- Maple Street Line Dancers: Mon and Tue 9am-11am Instructors: Carolyn Gantt and Frances Woodlief

- **The Troxlers-Ballroom Dance Practice:** Wed 9:30am-10:30am
- **The Popowskys-Ballroom Dance Practice:** Wed & Fri 7:30pm-8:30pm
- **Alamance Arts-Barn Quilt Painting Class:** 2<sup>nd</sup> Saturday per month 8:30am-12:30pm
- **Alamance Arts-Liquid Art Class:** 4<sup>th</sup> Saturday per month 8:30am-12:30pm
- **Benesch Practice Group:** Tuesday 5:00pm-6:00pm and Thursday 6:00pm-7:00pm)
- **Lifepoint Church:** Sundays 10:30am-12:00pm
- **Alamance County War Memorial Committee:** 2<sup>nd</sup> Monday per month 7:30pm-8:30pm

### Park Shelters:

Shelters are for use on a first-come, first serve basis. Online registration for shelter reservations went live on February 1 in Community Pass. Shelters are available for rent April 1-October 1.

February Revenues (adjusted totals)		Attendance	
Recreation Center	\$33.00	Recreation Center	274
Civic Center	\$340.00	Civic Center	203
Maple Street Center	\$195.00	Maple Street	262
Athletics	\$150.00	Basketball Program	1829
Shelters (credit card)	\$300.00	ABSS Pre-School Therapy	101
Tables and Chairs	\$11.00	SABGC After School Program	572
TOTAL	\$1029.00	TOTAL	3241

March Revenues		Attendance	
Recreation Center	\$29.00	Recreation Center	289
Civic Center	\$20.00	Civic Center	277
Maple Street Center	\$635.00	Maple Street	222
Athletics	\$90.00		
Shelters (credit card)	\$2000.00	ABSS Pre-School Therapy	122
Tables and Chairs	\$22.50	SABGC After School Program	632
TOTAL	\$2796.50	TOTAL	1542

### Committees/Boards:

**Alamance/Burlington Senior Games:** All events are scheduled for in-person with adjustments for COVID-19.  
**Athletic Competitions:** March 28-May 13. **SilverArts: Literary, Heritage, Visual Competition:** March 29-30.  
**SilverArts: Performance Competition:** May 12.

**North Carolina Senior Games:** 53 Local Games are happening across the state and State Finals venues and dates have been confirmed.

**Alamance County Emergency Management Shelter Workgroup:** n/a

**Safety and Wellness Executive Committee:** n/a

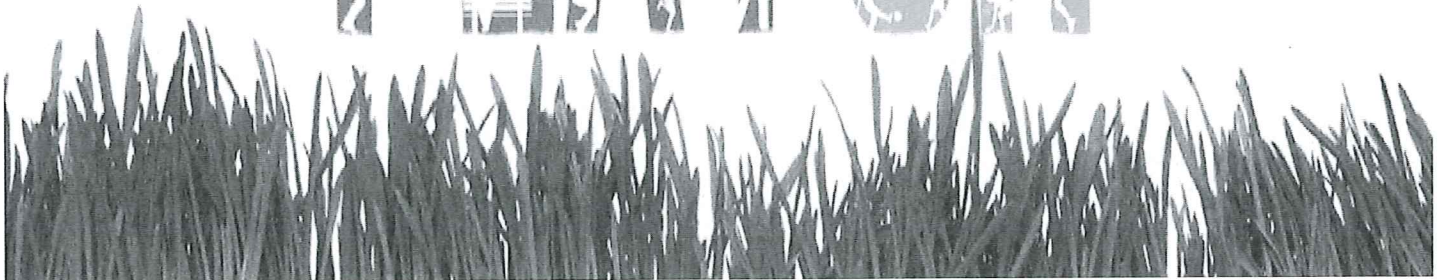
**TR Community Training:** n/a



Misc:

- Watched City Council Meeting via YouTube
- Attended sessions for the Virtual TR Conference and NCRPA Supervisors Workshop
- Submitted 2022-2023 Budget requests to the Director
- Met with part time staff on performance evaluations
- Developed a spreadsheet for recording monthly inspections of fire extinguishers, exit lights and emergency exit lights for Rec Center, Civic Center and Maple St.
- Staff Training on DEI Quick Tips

GET YOUR  
PLAY ON







# Graham-Mebane Lake Report, March 2022

## Graham Recreation and Parks Department



The Lake returned to its six-days-a-week schedule on March 1<sup>st</sup>. Public use of the lake dropped back to pre-pandemic levels; poor weekend weather and muddy water conditions may have played a role in that. The April and May numbers should tell us how much of the pandemic bump will stay with us.

Bass fishing was fair with five trophy-sized bass weighed-in. It appears the crappie were as close-mouthed as the crappie anglers, few catches were reported. Business was average, down 150 boats and 300 visitors from last year.

### March Lake Highlights

- Steve attended the NCRPA's virtual Supervisor's Workshop on the 3<sup>rd</sup>.
- We held our Bass Tournament on the 26<sup>th</sup>. Thirty-six anglers in 19 boats came out to battle muddy water conditions and high winds, but they, and the Lake, did themselves proud. The three winning teams caught over 20 pounds of bass each, with the Big Fish of the day just over 7½ pounds. The Lake Staff did a great job running the event, the morning launch and afternoon weigh-in were smooth and efficient.
- Matt Davis, of Graham, won the month in our Big Bass Tournament with an 8.04-pound bass. We added 29 anglers to the Tournament, raising the total to 49. Twenty-five of those 29 entrants also chose to enter our Second Chance Tournament.
- We sold 46 Annual Permits, bringing this year's total to 83.
- The lake remained at full pool for the month.

### By the Numbers (2021 numbers in parentheses)

Boat Launches:	389 (550)	Customers	1,191 (1,484)
Motorized Boats:	360 (488)	All Boaters:	628 (880)
Ski Area Launches:	0 (1)	Motorized:	595 (818)
Non-motorized Boats:	29 (61)	Non-Motor. Boater	33 (62)
Seniors/Disability:	26 (55)	Bank Anglers:	230 (238)
Using Annual Permit:	213 (230)	Vessel Renters	19 (23)
Vessels Rented:	13 (15)	Passive Visitors:	288 (343)

Steve Hadden, Lake Warden  
Graham-Mebane Lake  
Marina: (919) 563-6544  
[shadden@cityofgraham.com](mailto:shadden@cityofgraham.com)



# Graham-Mebane Lake Monthly Financial Report

Graham Recreation and Parks Department



March 2022

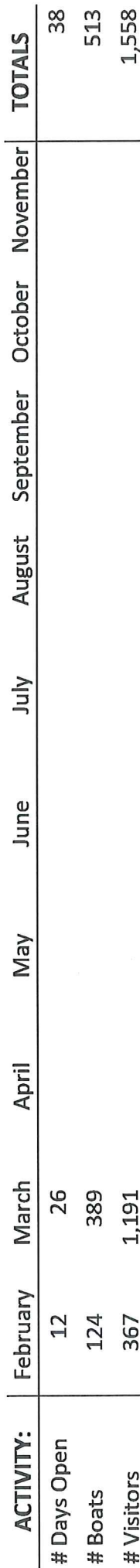
# Days Open: 26

Daily Activity from Staff Reports:

Date	Boats	Visitors	Daily User Fees:				Fishing		Vessel Rental	Tourn.	Over Under	Total \$
			Motor.	Ski Area	Non-Motor.	Bank	Bait	Supplies				
1	Closed.											
2	18	38	516.00		45.00	4.00				165.00		\$730.00
3	21	57	267.00		3.00	28.00	7.00			35.00		\$340.00
4	13	42	113.00			12.00	3.50			35.00		\$163.50
5	30	118	715.00		18.00	120.00	38.50	6.75	16.00	140.00		\$1,054.25
6	41	160	783.00		24.00	103.00	52.50	25.50	32.00	140.00		\$1,160.00
7	12	34	133.00			3.00				60.00		\$196.00
8	Closed.											
9	2	8	79.00							60.00		\$139.00
10	6	12			6.00	1.00						\$7.00
11	19	39	103.00			14.00	7.00			35.00		\$159.00
12	1	7								805.00		\$805.00
13	5	24	88.00			12.00	3.50			230.00		\$333.50
14	7	29	9.00			12.00		2.00		25.00		\$48.00
15	Closed.											
16	9	22			3.00	6.00	7.00			220.00		\$236.00
17	5	21				21.00	7.00	4.50				\$32.50
18	20	42	119.00		3.00	21.00	14.00			110.00		\$267.00
19	24	87	192.00		6.00	53.00	24.50	2.25	20.00	35.00		\$332.75
20	19	69	128.00			34.00	17.50		15.00	180.00		\$374.50
21	24	63	149.00		9.00	29.00	21.00	13.25	20.00	110.00		\$351.25
22	Closed.											
23	3	18	9.00			6.00		2.00		330.00		\$347.00
24	15	33	22.00			24.00	21.00	2.50				\$69.50
25	22	45	184.00			12.00	21.00		16.00	290.00		\$523.00
26	24	104	37.00			25.00	10.50			110.00		\$182.50
27	27	59	196.00		6.00	8.00				60.00		\$270.00
28	5	24	13.00			16.00		15.00	20.00			\$64.00
29	Closed.											
30	16	33	31.00		6.00	3.00	7.00					\$47.00
31	1	3	9.00			3.00						\$12.00
<b>Totals:</b>	<b>389</b>	<b>1191</b>	<b>\$3,895.00</b>		<b>\$129.00</b>	<b>\$570.00</b>	<b>\$262.50</b>	<b>\$73.75</b>	<b>\$139.00</b>	<b>\$3,175.00</b>		<b>\$8,244.25</b>
Total Daily User Fees: \$4,594.00												

## Deposit Receipts:

Lake Deposits: cash/checks	\$5,491.00
Community Pass Deposits: credit cards	\$2,753.25
Refund GML Tourn. and Big Fish Contest entry fees	-\$110.00
Shelter Rental	\$50.00
<b>RECEIPT TOTAL:</b>	<b>\$8,184.25</b>



DAILY AVERAGES:									
Boats	10	14	0	0	0	0	0	0	13
Visitors	30	45	0	0	0	0	0	0	41
Revenue	\$309	\$314	\$0	\$0	\$0	\$0	\$0	\$0	\$313



# Marketing Report

GRAHAM RECREATION & PARKS COMMISSION  
March 2022 Report



Contact: Brandy McCandless  
Title: Marketing Supervisor  
Phone: (336) 513-5510  
Email: bmccandless@CityofGraham.com

*"Volunteer some hours. Focus on something outside yourself. Devote a slice of your energies toward making the world suck less every week." — Shonda Rhimes, Year of Yes: How to Dance It Out, Stand In the Sun and Be Your Own Person*

## Projects Completed

- Worked with the Museum Board to create Collector Cards (now available in the museum), as well as the Women's History Month exhibit for the month of March (April: Churches of Graham)
  - April - June: Providence Church, Thomas Zachary, Wyatt Outlaw, Pull Box Alarm
  - July - September: Color Russell, Cristo Cola, Nicks, Alamance Gleaner
  - October - December: Fire Truck, Elmhurst, Jeanne Swanner, Lacy Holt Jugs
- GRPD flyers were sent out to surrounding Alamance-Burlington Schools, River Mill Academy, and to some Graham apartment complexes
- Visited businesses in downtown Graham with Emma to distribute a list of proposed 2022 downtown events (03/03)
- Met with Stormwater SMART, Steve, and Emma to explore partnership opportunities/events for Alamance Creek Week & Summer Day Camp (03/09)
- Met up with Burlington's "Get Hiking! Series" group to give a tour of the features at Graham's Bill Cooke Park (03/15)
- Applied for Graham-Mebane Lake to be our 2nd ecoEXPLORE HotSpot (approved)
- Stopped by the Cottontail Crawl event to take pictures for current and future event marketing
- Graham Recreation & Parks' Special Events Survey was created for on-site surveys at 2022 Special Events (with QR code signage & tablets available), also available on the GRPD Special Events webpage
- GRPD branded sand buckets were added to the Graham Regional Park playUNITED Inclusive Playground (Brian's idea!)
- Arbor Day activities were finalized and promoted
  - Presented Arbor Day in Graham activities at the Appearance Commission Meeting (03/21)



- Received 100 free Eastern Red Cedar saplings to be distributed at the Arbor Day in Graham Tree Planting event on 04/29. Special thanks to the Alamance County Soil and Water Conservation District for the donation.
- Attended the International Festivals & Events Association's "Social Media and Beyond" Webinar (03/10) and "Navigating the New Normal: Ways We Kept Volunteers Safe, Smiling, and Engaged" Webinar (03/31)
- Attended the NC Environmental Education (NCEE) - Don't Waste It! Workshop at the Chatham County Agriculture & Conference Center (03/30)
- Volunteered for the Leadership Alamance Project helping at the Morrowtown Community Group's Community Garden Workday (03/26)

## Marketing Projects Currently Underway

- Programs & events being planned/promoted during March: Youth Athletics, Graham Historical Museum, First Responder Fridays, Hiring, Cottontail Crawl, Lake Information, Center Updates, Hikes with Hounds, Afterschool Program, Shelter Reservations, ecoEXPLORE HotSpot, Graham Walks, Park, Playgrounds, Mobile Parklet, Flagstone Pavers, Thursdays at Seven Concert Series
- Coordinating new Park Signage with Syntech
  - Bill Cooke Park rules/hours, wayfinding signage, trail distance, tennis court rules
- 200 North Main Street Pocket Park Project with the City of Graham's Downtown Development Coordinator
  - Exploring seating & lighting options to purchase/lease
- Updating Sponsorship Policy Packet
  - Currently consolidating information and exploring tiers/costs
- Currently participating each month in Leadership Alamance through the Alamance Chamber through June 2022
- Pursuing the NC Environmental Education (NCEE) Certification. The goals of the NCEE Certification Program are to increase environmental literacy, provide practice in environmental education teaching methods, and foster community leadership.
- Attending the NRPA Event Management School for the Certified Festival & Event Associate (CFEA) Certification in January 15-20, 2023 (rescheduled due to Covid-19)



## Current & Upcoming Programming

- **Hikes with Hounds**
  - Year-Round, one Friday each month
  - Partnership with the City of Burlington Animal Services and Recreation & Parks
    - March 11, 2022 • ~~Mebane~~ — ~~Cate's Farm Park~~ Burlington - Joe C. Davidson Park
    - Upcoming Hike: May 13, 2022 • Haw River Trail - SAX Island
- **Arbor Day in Graham**
  - April 2022 (Arbor Day: April 29)
  - Partnering with the City of Graham Tree Board, Public Works, and Downtown Development to offer Arbor Day in Graham activities
  - Activities Include: Arbor Day Poster Contest, Arbor Day ROCK HUNT in Downtown Graham, Tree Discovery Seek & Find at Bill Cooke Park, Arbor Day Make & Take with Alamance County Public Libraries, Arbor Day in Graham's Tree Planting Ceremony
- **Musical Chairs with Alamance Arts**
  - 2022 Band Lineup
    - May 6 – Mel Melton & The Wicked Mojos (Swamp Pop & Blues)
    - June 3 – TBA
    - July 1 – TBA
    - July 29 – TBA
    - August 5 – Back Porch Orchestra (Variety of Modern Music with Acoustics)
  - Time: 7:00pm – 9:00pm
  - Location: Bill Cooke Park • 1010 Townbranch Road, Graham, NC 27253
  - Graham will be picking up 1<sup>st</sup> Fridays (Elon dropped from the series)
    - Exploring options of making the event arts focused, adding interactive booths, and including food trucks
    - Waiting on completed 2022 Engagement & Hold Harmless Agreement from bands
  - Graham concerts will be presented by Graham Recreation & Parks and Alamance Arts
- **Thursdays at Seven Concert Series**
  - 2022 Band Lineup
    - May 26 – The Holiday Band
    - June 23 – The Pink Slips Band
    - July 28 – Gary Lowder & Smokin' Hot
    - August 25 – The Konnection
    - September 8 – East Coast Rhythm & Blues
    - September 22 – Mason Lovette Band
  - Time: 7:00pm – 9:00pm
  - Location: Downtown Graham • West Elm Street, Graham, NC 27253
  - Currently working on sponsorships

## Committees

- NCRPA Marketing Committee – no meeting
- NCRPA Ambassadors – no meeting
- ABSS Career & Technical Education Partnership – no meeting

## Volunteering

- NC State Extension Master Gardener Volunteer
- Content Curator Volunteer for Environmental Educators of North Carolina

## Social Media

Instagram Followers: 1,972 (increased 14)

Twitter Followers: 211 (increased 3)

Facebook Likes: 6,757 (increased 28)

Facebook Followers: 7,301 (increased 50)

Top Facebook Posts for March based on Reach & Engagement:

**Post details**

**Graham Recreation and Parks Department**  
March 22

Here is what you have been waiting for. The Thursdays at Seven Concert Series 2022 Band Lineup... and we are back downtown!

Join Graham Recreation & Parks in Downtown Graham (West Elm Street) for the Thursdays at Seven Concert Series on the 4th Thursday of each month from May to September with an additional concert added to the September schedule. Grab your lawn chair and dancing shoes for music and fun for the whole family.

May 26 – The Holiday Band... See more

**Get more likes, comments and shares**  
When you boost this post, you'll show it to more people.

7,398 People reached 603 Engagements

Share Dylan, Robin Murphy Heister and 30 others 9 Comments 68 Shares

Like Comment Share

**Performance for your post**

7,398 People Reached

300 Reactions, Comments & Shares

Reaction	On Post	On Shares
Like	27	129
Love	35	22
Wow	1	1
Comments	41	31
Shares	68	0
Post Clicks	303	202
Profile views	50	21

**NEGATIVE FEEDBACK**

1 Hide post 0 Hide all posts  
0 Report as spam 0 Unlike Page

Reported stats may be delayed from what appears on posts

**Post details**

**Graham Recreation and Parks Department**  
5d

Making plans for the year? Here are 10 Graham Recreation & Parks events to check out in 2022! Make sure they are on your calendar!

Which event are you looking forward to the most?

Registration may be required for certain events. Learn more about each of these Special Events (8 MORE!) at <https://www.cityofgraham.com/grpd-special-events/>.

**Performance for your post**

4,478 People Reached

71 Reactions, Comments & Shares

Reaction	On Post	On Shares
Like	48	11
Love	4	1
Comments	2	1
Shares	19	19
Post Clicks	108	32
Profile views	44	32

**NEGATIVE FEEDBACK**

0 Hide post 0 Hide all posts  
0 Report as spam 0 Unlike Page

Reported stats may be delayed from what appears on posts

**Get more likes, comments and shares**  
When you boost this post, you'll show it to more people.

4,478 People reached 179 Engagements

Run Hight, Chen Danna and 9 others 1 Comment 19 Shares

Like Comment Share



## Website

Top 10 Most Viewed City of Graham Website Pages for March 5 – April 3, 2022:

### Top Posts/Pages



1.	City of Graham, NC	3,483
2.	Recreation & Parks – City of Graham, NC	1,513
3.	Water & Sewer Billing – City of Graham, NC	988
4.	GRPD Parks & Facilities – City of Graham, NC	924
5.	GRPD Lake – City of Graham, NC	731
6.	Trash and Recycling – City of Graham, NC	714
7.	Police – City of Graham, NC	692
8.	(not set)	627
9.	GRPD Athletics – City of Graham, NC	452
10.	GRPD Lake Hours & Fees – City of Graham, NC	415

# **PARKS & ATHLETIC FACILITIES**

**March 2022**



## **Bill Cooke Park**

***Athletic Fields – No Report.***

***General Maintenance – Monthly playground inspection was completed with no issues found.***

*5 Bradford Pear trees were removed after discussions were had following a statewide article sent out by NC State called "Bounty Offered on Bradford Pear Trees."*

*Mulched existing trees in the park.*

*Installed a rec logo and No Dunking stickers on new backboards.*

*The burnt remains of Shelter 2 were removed.*

*Fixed several issues with the dog park. Gate latch was repaired, fence was repaired (mulch had washed into fence causing it to come unattached at the bottom) and mulch was added back to the center of the large dog park that had washed out.*

*Fixed flush valve in urinal at concession stand bathroom.*

*Damaged tree on our property line was removed that was hanging over neighboring property.*

*Pressure washed restrooms.*

*Replaced broken swing arm for bathroom door.*

## **South Graham Park**

**General Maintenance** – Monthly playground inspection was completed with no issues found.

*Installed rec logo and No Dunking stickers on new backboards.*

*Pressure washed restrooms.*

## **Graham Regional Park**

**General Maintenance** – Monthly playground inspections were completed with no issues found.

*Replaced missing pads on one of the work out components.*

*Sprayed facility for broadleaf weeds.*

*Repaired holes in climbing rocks.*

*Mulched tree rings and the bench in the natural playground area.*

*Trimmed bushes under signs at the entrance of the park.*

*Pressure washed restrooms.*

## **Apollo/Goley**

**Apollo** – Added screenings to track.

*Removed leaves from field and in spectator area.*

**Goley** – Cleared leaves that had collected between backstop and wall.

## **Johnson Ave**

**General Maintenance** - Curb was edged

## **Lake**

**General Maintenance** – Built new counter for Steve's office.

## **Neighborhood Parks & Playgrounds**

**Greenway** – Playground inspection completed with no issues found.

**Harmon Park** – Playground inspection completed with no issues found.

**Civic Center** – Playground inspection completed with no issues found.

*Removed damaged area in the roof soffit.*



**Marshall St** – Playground inspection completed with no issues found.

**Recreation Center** – Playground inspection completed with no issues found.

Pressure washed the front of the building and sidewalk.

**Oakley St.** – Playground inspection completed with no issues found.

**Maple St.** – Playground inspection completed with no issues found.

**Hwy 54 Access** – Playground inspection completed with no issues found.

**200 N. Main** – No Report.

### **Miscellaneous**

Had quarterly meeting with Brian.

Edged sidewalk and curb along Pine St.

### **Continued Education & Community Involvement**

Tel, Travis and Evan watched the following training videos: ADA in a Nutshell & Anti-Bullying Supervisors Training.