



City of Graham Online Bill Pay Getting Started

Pay your Water & Tax Bill

Save time in the line, pay online.

1. Go to www.cityofgraham.com and click
2. To pay your bill without logging in, enter your information as shown below.

Utility Account Information

Utility Account Id: - Utility Account PIN:

3. Make sure you are entering the information in the 4th blue box that says **“Utility Account Information”**.

To Create an Account, Please Follow the Instructions Below

1. Click **“New Users: Click Here to Register”**.
2. Enter Username, must be a valid email address.
3. You will be sent a verification code to your email. Enter the 6-digit code and then continue.
4. Complete the next section by entering the requested information. Click **Create account**.
5. The Login screen will appear. Enter credentials.
6. Enter your information as shown: >
7. Once your account shows up. Check the box and click **“Save Selected Account(s)”**.
8. You may add another account if you have one. If not, click **“Go to step 2: Payment methods”**.
9. Click **“Add Payment Method”**. Fill in the information.

Account Type: Utility Tax

Account Id:

PIN:

- a. For billing information click the  and enter the information requested. Click **“Update”** when finished.
 - b. Next Click **“Add”** and then **“close”**.
10. Next Click **“Click here to finish account setup”**. This gives you full access to your account.

To Set up for Auto Pay, Please Follow the Instructions Below

1. Login into your account.
2. Click **“Autopay Enrollment”**
3. Then Click **“Edit”** next to the account you would like to set up for auto pay.
4. Select **“Enrolled”** and select the payment method you would like to use. Click **“Save”**. Make sure it says Enrolled in the box shown:

AutoPay Status

Enrolled