

GRAHAM RECREATION AND PARKS COMMISSION  
MONTHLY MEETING  
October 18, 2023 6:30 PM  
Graham Historical Museum

AGENDA

- I. Welcome
- II. Approval of Minutes
- III. Chairperson's Report
- IV. Director's Report
- V. Old Business
  - 1. ABSS contracts
  - 2. Graham-Mebane Pontoon Boat renovation
  - 3. Recreation Center
    - i. Interior painting
    - ii. HVAC repairs/replacement
  - 4. Land Acquisition – Graham Regional Park
- VI. New Business
  - 1. Sponsorship Policy
  - 2. Impact Alamance grant
- VII. Activity Reports
  - 1. Recreation Center
  - 2. Athletics
  - 3. Programs
  - 4. Parks
  - 5. Graham-Mebane Lake
  - 6. Marketing
  - 7. Hall of Fame
- VIII. Other Business
- IX. Adjournment

# **GRAHAM RECREATION AND PARKS COMMISSION**

**August 9, 2023**

## **GRAHAM HISTORICAL MUSEUM**

### **MINUTES**

**PRESENT: Chair Jay Cook, Laurie Pickard, Casey Johnson, Carmen Latimore, Brian Cutlip**

**STAFF: Brian Faucette VISITOR: Madison Sykes**

Chair Cook called the meeting to order at 6:32 with a welcome.

### **MINUTES**

-Mr. Cutlip made a motion to approve the minutes of the June 21, 2023 meeting. The motion was seconded by Mr. Johnson and unanimously approved.

### **CHAIR'S REPORT**

-Chair Cook polled the Commission on the possibility of delaying the Lake tour on the pontoon boat. After discussion on the timeline for the renovations and the need to complete the renovations soon to provide programming for the community, the Commission agreed to delay the tour until the spring of 2024.

### **DIRECTOR'S REPORT**

-Mr. Faucette asked Commission members to support the GRPD staff by attending events and programs and giving a few words of encouragement and thanks.

### **OLD BUSINESS**

-Mr. Faucette reported the pavers at Graham Regional Park are up-to-date and the Parks Maintenance staff will be addressing wash out that is occurring between the pavers.

-Mr. Faucette reported the mold issue in Room #2 will be addressed in the coming weeks. A vendor will clean the room and it will be repainted in September. The Center will be tested again once the projects are complete.

-Mr. Faucette updated progress on the renewal of the contracts for Joint-Use of the fields at Graham Middle School. The City attorneys have reviewed the contracts and they will now be presented to ABSS for review.

-Mr. Faucette presented updates on Graham-Mebane Lake projects

-Restroom renovations - The restrooms at Graham-Mebane Lake are now ADA accessible.

-Pontoon Boat renovations - The Lake staff is still exploring new vendors to install steering and other cables and electronics. A new trailer is also being explored. Staff has been asked to make all efforts to complete the renovations as soon as possible.

### **NEW BUSINESS**

-Mr. Faucette informed the Commission of future programming possibilities and exploration. Discussion was held concerning a version of Arts 'Round the Square, a Patriots Festival and additions to the 9/11 5K. GRPD staff will work with other stake holders to survey artisans and other potential vendors to determine the ideal type and time of year for an arts focused event. An expansion of the 9/11 5K into a Patriots Festival has been delayed for 2023 but will continue to be explored. A parachute demonstration that will "drop" the American flag into the 5K event space is being also being explored.

-Mr. Faucette reported the Parks Technician position is being advertised until Aug. 13<sup>th</sup> with the hope to have a new staff member by the end of September.

-Mr. Faucette updated the Commission on the effort to acquire land adjacent to current facilities. An interest meeting was held with the owner of 10 acres adjacent to Graham Regional Park. An appraisal has been received and the land owner will now solicit his own appraisal.

-Mr. Faucette informed the Commission the GRPD is submitting a grant request to Impact Alamance for new playground equipment to be added to Graham Regional Park. The new equipment will increase the number of inclusive elements.

-Mr. Faucette updated the Commission on projects at the Graham Recreation Center.

-Interior Painting - Staff has scheduled painting to begin on September 11<sup>th</sup>.

-HVAC repairs and replacement - Replacement of one unit in Gym #1 will be scheduled for winter/spring '24. Chair Cook expressed concern the project would not be complete by the Hall of Fame Induction Ceremony and requested it be completed sooner. Mrs. Pickard also asked that the complete

HVAC system be monitored for mold. The HVAC unit servicing Gym #2 and the unit servicing Room #1 both need repairs. Quotes have been received and the work will be explored.

### **ACTIVITY REPORTS**

**Marketing:** N/A **Athletics:** N/A **Programs:** N/A **Friends Group:** N/A **Parks:** N/A **Centers:** N/A  
**Sports Hall of Fame:** Chair Cook reported the committee met on Aug. 7 and voted on the 2024 Hall of Fame class: Burton Cates, Nikki Wilborn, Shelby Hall and the '98 GHS Golf Team and the 2024 Hall of Honor class: Bill Perry and Buster Goodman.

### **OTHER BUSINESS**

With all business concluded, Mr. Cook made a motion to adjourn at 7:37pm, seconded by Mr. Cutlip and unanimously approved.

Respectfully submitted,  
Brian Faucette

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Jay Cook, Chair

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Date



Graham Recreation and Parks Commission  
Director's Report for September '23

**I. Present Projects**

- a. **Shelter #2 @ Cooke Park** - The concrete sub-contractor is now scheduled to begin work in October. The structure is scheduled to be delivered in late December with installation set to begin in early 2024.
- b. **Elon Engineering Project** - GRPD staff met with Elon engineering students at S. Graham Park to discuss a project to address water runoff from stormwater and water dept. fire hydrant testing. A plan should be submitted at the end of their spring semester.
- c. **Interior Painting @ Graham Rec. Center** - Painting was completed on September 18<sup>th</sup>.

**II. Future Projects**

- a. **Playground equipment at Graham Regional Park** - Impact Alamance awarded a \$75,000 grant for playground equipment at the Inclusive Playground and Natural Playground at Graham Regional Park.
- b. **Interior Signage @ Cooke Park** - GRPD staff will meet with the sign company in October to finalize design and location of interior signs (rules, directions, etc.) to be placed throughout Cooke Park.

**III. Policies/Manuals/Plans**

- a. **Graham-Mebane Lake Master Plan** - Staff continues to work with the firm to receive a finalized plan.
- b. **Sponsorship Policy** - A draft is complete and has been reviewed by GRPD staff.
- c. **GRPD Personnel/Orientation Manuals** - Work on a Personnel Manual and an Orientation Manual continues.

**IV. Historical Museum Attendance** - 71 - September; 13 - Lunch and Learn; Approx. 40 people attended the Jeanne Swanner Robertson birthday celebration

**V. Outside Committees**

- a. **Wellness Collaborative** - No updates
- b. **Friends of GRPD** - The group received the grant check from Impact Alamance and will be working with the City on the purchase of playground equipment.

**VI. Staffing**

- a. **Athletic Fields Technician** - Connor Young has been hired as the new Athletic Fields Technician.

**VII. Financial Summary**

**Recreation Division**

Open Gym/Weight Room	\$44.00
Maple St. Center rentals	\$100.00
Civic Center rentals	\$660.00
Rec. Center rentals	\$140.00
Park Shelter	\$1,100.00
Passive Area Facility Rental	\$200.00
Table/Chair rentals	\$25.00
Basketball	\$4,798.75
Flag Football	\$40.00
Soccer	\$108.75
Baseball	\$12.50
Softball	\$43.75
Summer Day Camp	\$1,182.00
Concessions	\$323.75
Donations	\$41.00
9/11 5K donations	\$2,080.00
Total	\$10,899.50

**Lake Division**

Fishing Boat launches	\$1,333.00
Non-Motor Boat launches (Kayak/Canoe)	\$381.00
Ski Boat launches	\$63.00
Jon Boat rentals	\$500.00
Kayak/Canoe rentals	\$423.00
Bank Fishing	\$656.00
Bait/Supplies	\$1,029.75
Shelter Rentals	\$0.00
Big Bass Tournament	\$35.00
Catfish Tournament	N/A
Annual Permit (motorized boats)	\$240.00
Annual Permit (non-motorized boats)	\$0.00
Annual Permit (bank fishing)	\$0.00
Event Rentals	\$0.00
Lake Cruises	N/A
Paddle Tours	\$152.00
Introduction to Kayaking program	\$0.00
Total	\$4,812.75



*"If you are not willing to learn, no one can help you. If you are determined to learn, no one can stop you."*  
- Zig Ziglar

## Facilities Report

GRAHAM RECREATION & PARKS COMMISSION  
September 2023 Report

Marquis Graves  
Facilities Supervisor  
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### **Facility Updates:**

#### **Recreation Center:**

Painting is currently underway at the Recreation Center. The hallways, bathrooms, front office, Room 1, Kitchen and back rooms will all be painted. The center will be closed to the public for a week while this occurs. Pickleball times will alter to 12:00pm – 3:00pm and 6:00pm – 8:00pm on Tuesdays, Thursdays & Fridays. Open Gym basketball will follow the same times as pickleball except Open Gym will occur on Mondays & Wednesdays. The gap in time slots is to allow for a change in staffing as well as cleaning of the center before evening programs begin. Gym Walkers are also able to use the gym from 8am – 12pm daily. The Congregate Nutrition Program for Seniors meet daily within room 1 of the rec center from 9am – 12pm. The Congregate Nutrition Seniors will take a week off from meeting due to painting in the Rec Center. The City of Graham Health Fair for all Graham employees will take place at the Graham Recreation Center on Wednesday, September 27<sup>th</sup>. Speech Therapy classes will also take place beginning the 3<sup>rd</sup> week of September.

#### **Civic Center:**

Rentals are underway at the Civic Center. Calendar for September is attached.

#### **Maple St. Center:**

The following reoccurring classes and groups utilize the center during the month of September. Staff is looking to make upgrades to the ramp leading into the side entrance of Maple Street Center. A calendar for rentals at Maple St. is attached.

- Maple St. Line Dancers: Mon. & Tue. 9:00am – 11:00am Instructors: Carolyn Gantt and Frances Woodlief
- Xtreme Hip Hop : Mon. & Wed. 6:00pm – 7:00pm Instructor: Delicia White
- Mah-Jongg: Tue. 12:00pm – 3:00pm
- TOPS: Tue. 5:15pm – 6:15pm Instructor: Belinda Smith
- Troxler Ballroom Dance: Wed. 9:30am – 10:30am
- Liz and Lou Dance Practice: Wed. & Thur. 7:30pm – 8:30pm

- Beginners Yoga Class: Thur. 6:00pm – 7:00pm Instructor: Tava
- ALCO Vets: Every 3<sup>rd</sup> Monday of the month. 6:30pm – 7:30pm Contact: Bobby Chin

**Programs/Events:**

- The 30+ pick up basketball program occurs every 3<sup>rd</sup> Sunday of the month.
- Other programs such as Strechercise, at the Vendor Expo at the Rec Center will continue in September.

# Marketing Report

GRAHAM RECREATION & PARKS COMMISSION  
September 2023 Report



Contact: Brandy McCandless  
Title: Marketing Supervisor  
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Email: [bmccandless@CityofGraham.com](mailto:bmccandless@CityofGraham.com)

*"Do not be too timid and squeamish about your actions. All life is an experiment. The more experiments you make the better. What if they are a little coarse, and you may get your coat soiled or torn? What if you do fail, and get fairly rolled in the dirt once or twice. Up again, you shall never be so afraid of a tumble." - Ralph Waldo Emerson on the importance of trial and error as a way of living*

## Project Updates

- Movies in the Park kicked off with beautiful weather and a nice turnout (approx. 75 in attendance) for the movie Soul (09/02)
- Graham Recreation & Parks is participating in the Parks for Pollinators BioBlitz through the month of September. The BioBlitz is an online event where community members work with park staff to create a snapshot of the variety of wildlife that can be found in local parks. We use an app called iNaturalist to take pictures of plants, insects, and animals to see what wildlife is present in parks and our community and provide us with more information about pollinators, which are essential to our ecosystem. The BioBlitz is organized by the National Recreation and Park Association. (09/05)
- Ice skates have been taken to the Greensboro Ice House to be sharpened for the upcoming Ice Skating Rink season (09/07)
- CITYgraham information for Fall/Winter was submitted to City Hall (09/08)
- Movies in the Park moved indoors to the Graham Recreation Center due to inclement weather for the movie Minions: The Rise of Gru (approx. 40 in attendance) (09/09)
- Joined Steve, Brian, and the North Carolina Wildlife Resources Commission to survey the Graham-Mebane Lake Aquatic Habitat Enhancement Project and take pictures for upcoming lake advertising (09/12)
- Due to the sudden illness of a band member, we rescheduled the Thursdays at Seven Concert Series presenting The Magnificents Band in Downtown Graham. \*\*\*Rescheduled to Thursday, October 12, 2023\*\*\* (09/14)
- Attended the 9/11 Commemorative 5K Event to take photos and video of the event for highlighting and advertising future 5K events (09/16)
- Movies in the Park at Bill Cooke Park presented DC League of Super-Pets (approx. 75 in attendance) (09/16)
- The Lunch-and-Learn presentation, "Celebrating 100 years of Burlington Industries" with John Guss, Alamance Parks Historic Properties Superintendent was held at the Graham Historical Museum (09/20)



- Movies in the Park moved indoors to the Graham Recreation Center due to inclement weather (rain & wind) for the movie Lightyear (sadly, only 3 in attendance) (09/23)
- The Jeanne Swanner Robertson Birthday Celebration at the Graham Historical Museum was a big success, great attendance and lots of great memories were shared (09/24)
- Special thank you to Public Works for cutting down the sunflowers and preparing the field for planting, and to the Parks & Athletics Facilities team for planting the Crimson Clover at Graham Regional Park (09/27)
- Athletics Promotional Video footage with Titania Productions wrapped up filming with Fall Flag Football highlights...promotional video coming soon for the 2024 Athletics Registration (09/28)
- The Thursdays at Seven Concert Series presented The Mason Lovette Band in the streets of downtown Graham with one of the best crowds of the concert season. (09/28)
- The monthly Hikes with Hounds program explored Cedarock Park with two shelter dogs (Paradise & Henley) and 5 volunteers. (09/29)
- The Alamance Adventure Race was held in collaboration with Recreation & Parks Departments across the county. The Alamance Adventure Race Kick-Off Party was held at Bill Cooke Park the morning of the event with a great turnout. Coffee was available to purchase at the Salvation Coffee Company mobile coffee truck. (09/30)
- Movies in the Park at Bill Cooke Park presented Coco (approx. 65 in attendance) (09/30)



## Ongoing Projects

- Athletics Promotional Video footage is now underway with Titania Productions and will be ongoing throughout 2023 to capture all sports (promotional video coming soon!)
- Coordinating new Park Signage with Syntech for Bill Cooke Park & South Graham Park: rules/hours, wayfinding signage, trail distance, tennis/pickleball court rules
- 200 North Main Street Pocket Park Project - exploring lighting options to purchase with possible community partners/sponsors (seating was added 08/07/23, thanks to the Graham Rotary Club)
- Updating event Sponsorship Opportunities & Information
- Pursuing the NC Environmental Education (NCEE) Certification. The goals of the NCEE Certification Program are to increase environmental literacy, provide practice in environmental education teaching methods, and foster community leadership.
- Attending the NRPA & IFEA Event Management School at Oglebay for the Certified Festival & Event Associate (CFEA) Certification on January 14-19, 2024 for Year 2

## Current & Upcoming Programming

- **Sunflower/Crimson Clover Project at Graham Regional Park**
  - Sunflowers Project: A seed mix consisting of soybeans, iron clay peas, buckwheat, sorghum, and black oil sunflowers was planted in May (planted 05/10/2023)
  - Crimson Clover Project: The benefits...cover crops improve soil quality and weed suppression alongside other uses. Crimson Clover (a nitrogen fixer) gives your garden a green boost...and is great for our pollinators! (planted 09/27/2023)
  - A GRPD Parks & Athletic Facilities Team, City of Graham Public Works, and the Alamance County Soil and Water Conservation District project
  
- **Graham Historical Museum**
  - 2023 Exhibits
    - April – June: Vintage Quilts Exhibit - Quilts Handcrafted Over 50 Years Ago
    - July – September: Jeanne Swanner Robertson in honor of her 80th birthday which would have been in September 2023
    - October – December: 100 years of the Graham Courthouse (cornerstone laid in November 1923)
  - Lunch-and-Learn at the Museum (Time: 12:00pm – 1:00pm)
    - Wednesday, September 20 - Speaker: John Guss, Alamance Parks Historic Properties Superintendent • Topic: Celebrating 100 years of Burlington Industries
    - ~~Wednesday, October 18~~ postponed to 11/29/2023 - Speaker: Russell Compton, Graham Historical Museum Board Member & Local Historian • Topic: Alamance County Historical Courthouse
  - Jeannie Swanner Robertson Birthday Party – Sunday, September 24 • Time: 2:00pm – 4:00pm
  - Cemetery Tour – Saturday, October 14 • Time: 4:00pm – 6:00pm
  
- **Hikes with Hounds**
  - Year-Round, one Friday each month
  - Partnership with the City of Burlington Animal Services and Recreation & Parks
    - January            Burlington - Burlington City Park (2 miles)
    - February        Graham - Bill Cooke Park (2 miles)
    - March            Burlington – Springwood Park (2 miles)
    - April             Haw River Trail - Shallow Ford Natural Area (2-3 miles)
    - May              Haw River Trail - SAX Island (2-3 miles)
    - June              Haw River Trail - Longmeadow Trailhead (3 miles)
    - July               Haw River Trail – Glencoe Paddle Access (2 miles)
    - August           Haw River Trail – Swepsonville River Park (2 miles)
    - September      Alamance Parks - Cedarrock Park (2-3 miles)
    - October          Burlington - Guilford Mack Park & Marina (2 miles)
    - November       Burlington – Willowbrook Park (2 miles)
    - December       Graham – Graham Regional Park (1-2 miles)

- **Arbor Day in Graham Activities**
  - During the month of April (programs & social media tree education)
  - Collaboration with the City of Graham Appearance Commission & Tree Board
- **Musical Chairs Countywide Outdoor Concert Series at Bill Cooke Park**
  - 2023 Band Lineup
    - May 5 – Kimber & Kompany – R&B/Pop
    - June 2 – Oscar’s Latin Band – Latin
    - July 7 – Jukebox Rehab – Country/Pop
    - August 4 – Grizzly Goat – Americana Folk Rock
  - Time: 7:00pm – 9:00pm
  - Location: Bill Cooke Park • 1010 Townbranch Road, Graham, NC 27253
- **Alamance Creek Week**
  - 2023 Dates: May 13 – 21
  - Collaborating with Graham-Mebane Lake and StormwaterSMART for activities
- **Thursdays at Seven Concert Series in Downtown Graham**
  - 2023 Band Lineup
    - May 25 – The Holiday Band
    - June 22 – The Main Event Band (*rescheduled to June 29 due to inclement weather*)
    - July 27 – Special Occasion Band
    - August 24 – The Sand Band
    - September 14 – The Magnificents Band (*rescheduled to October 12 due to the illness of a band member*)
    - September 28 – The Mason Lovette Band
  - Time: 7:00pm – 9:00pm
  - Location: Downtown Graham • West Elm Street, Graham, NC 27253
- **National Night Out**
  - Date: Tuesday, August 1, 2023
  - Coordination of the event is underway with Graham Police for National Night Out (NNO) and GRPD being a part of the event. GRPD currently plans to bring out the minibus with activities/games, as well as help promote the event.
- **Movies in the Park**
  - Every Saturday in September
    - September 2 – Soul
    - September 9 – Minions: The Rise of Gru
    - September 16 – DC League of Super-Pets
    - September 23 – Lightyear
    - September 30 – Coco (*the evening of Esperanza event*)



- Time: the movie begins around 7:30pm (pending sunset time)
- Location: Bill Cooke Park • 1010 Townbranch Road, Graham, NC 27253
- Mike's Icys will be a new addition to this year's movies: September 2, 9, 23, 30
- **Parks for Pollinators BioBlitz**
  - September 2023
  - The Parks for Pollinators BioBlitz is an online event where community members work with park staff to create a snapshot of the variety of wildlife that can be found in Alamance County.
- **Alamance Adventure Race**
  - Date: Saturday, September 30, 2023
  - Time: 8:00am – 8:00pm
  - The Alamance Adventure Race is back this year...a county-wide event that takes place over a 12-hour period. Using an app, teams will go to hundreds of checkpoints around the county to complete different and unique challenges. Challenges will have varying point values based on location, challenge level, and incentive. The team that finishes the event with the most points wins. Prizes will be given to the top 3 teams. In the past, 26 teams totaled around 100 people participating. This year Recreation & Parks departments across the county have teamed up and we are hoping for an even larger turnout!
- **Downtown Graham's Ice Skating Rink on Synthetic Ice**
  - 2023 Dates: November 24 - December 17 (3 weeks) (*tentative dates*)
  - Times: (see website for details) – *pending staffing for 2023*
  - Location: Downtown at Alamance Arts
  - Job posting (Program Leader I – Ice Rink Attendant) sent to Human Resources to post October 1 – 31 (09/22)
- **City of Graham's Christmas Tree Lighting Celebration**
  - 2023 Date: Sunday, December 3 (rain date: December 10)
  - Time: 5:00pm – 7:30pm
    - Tree Lighting Ceremony: 6:30pm, fireworks will follow the lighting of the tree
  - Location: Front Lawn of the City of Graham Municipal Building (City Hall)
  - Santa and fireworks are scheduled for the event!

## Volunteering

- NC State Extension Master Gardener Volunteer

## Social Media

Facebook Followers: 9,197 (increased 127)

Instagram Followers: 2,363 (increased 12)

Twitter Followers: 246 (increased 2)

## Website

Top 10 Most Viewed City of Graham Website Pages for September 2 – October 1:

### Top Posts/Pages



1. HOME - City of Graham, NC	3,886
2. Water & Sewer Billing - City of Graham, NC	1,520
3. Recreation & Parks - City of Graham, NC	1,490
4. GRPD Parks & Facilities - City of Graham, NC	778
5. Trash and Recycling - City of Graham, NC	732
6. Events - City of Graham, NC	635
7. Police - City of Graham, NC	632
8. GRPD Lake - City of Graham, NC	610
9. GRPD Athletics - City of Graham, NC	573
10. Water & Sewer - City of Graham, NC	481

# **PARKS & ATHLETIC FACILITIES**

**September 2023**



## **Bill Cooke Park**

**Athletic Fields** – Fall pre-emergent application was applied to C1 & C2 outfields.

Weeds were spot sprayed in outfields.

Weeds were removed from all infields.

**General Maintenance** – Monthly playground inspections were completed with no issues found.

Fire ants were treated along the walking trail.

Dead Ash trees were marked in the park.

Limbed up trees around C3 and shelter A.

Removed plant material on corner going to shelter A & C3.

Parking lot was sprayed for weeds.

Walking track was sprayed for weeds.

## **South Graham Park**

**General Maintenance** – Monthly playground inspections were completed with no issues found.

Replaced door handles on restrooms with push/pull plates.

Removed a large rock that had fallen on to nature trail path.

Limbed crape myrtle suckers on trees.

Trimmed crape myrtle at entrance per IT request.

Fixed washouts on walking track.

Removed a tree that had fallen onto the parking lot.

Treated fire ants along the walking track.



## **Graham Regional Park**

**General Maintenance** – Monthly playground inspections were completed with no issues found.

*Replaced the steel drum in the inclusive playground.*

*Replaced the start button on the challenge course.*

*Pressure washed shelters and bathrooms.*

*Trimmed low hanging branches on trees within park.*

*Seeded crimson clover in the sunflower field.*

## **Apollo/Goley**

**Apollo** – Fixed washout in spectator area.

**Goley** – Spot sprayed weeds in outfield.

*Treated fire ant mounds in the outfield.*

*Changed the book in the storywalk.*

## **Johnson Ave**

**General Maintenance** – Spot sprayed weeds in field.

## **Lake**

**General Maintenance** – cut up tree that had fallen.

## **Neighborhood Parks & Playgrounds**

**Greenway** – Playground inspection completed with no issues found.

Playground sprayed for weeds.

Filled a hole in the general turf area.

**Harmon Park** – Playground inspection completed with no issues found.

**Civic Center** – Playground inspection completed with no issues found.

**Marshall St** – Playground inspection completed with no issues found.

**Recreation Center** – Playground inspection completed with no issues found.

**Oakley St.** – Playground inspection completed with no issues found.

Fixed an issue where someone cut the protective coating off the playground stairs.

Replaced the seated bicycle mechanism.

Walking track was sprayed for weeds.

**Maple St.** – Landscape beds sprayed for weeds.

**Hwy 54 Access** – Trees were limbed up.

**200 N. Main** – Weeds were pulled in landscape beds.

## **Miscellaneous**

Hung and removed concert banner per Brandy's request.

Connor Young was hired as our new Athletics Facilities Technician.

Tel was part of a meeting with Elon to discuss a project at South Graham Park.

Tel. Connor, & James attended the health fair.

## **Continued Education & Community Involvement**

The team has watched the video for the fire extinguisher training.

# Athletics Report

GRAHAM RECREATION & PARKS COMMISSION

September 2023 Report



Joshua Cutlip

Athletic Supervisor

(336) 570-4023

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## Fall Athletic Programs

- Soccer
  - Program Dates: 8/21-10/11
  - Age Groups: 5U (4-5), 6U (5-6), 8U (7-8), 10U (9-10), 14U (11-14)
  - Current Number of Registrations: 203

The season has been great so far. We had a few blowouts early in the season but those teams have all improved to playing close competitive games later in the season. With the competitive balance being decent I expect it to be an exciting end to the season.

The only issue with rain we've had has been on Saturdays which have forced us to postpone picture day twice. With the first league ending next week we had to move picture days to the middle of the week. The leagues playing on Tuesday/Thursdays will do pictures on October 3<sup>rd</sup> with the Monday/Wednesday leagues having theirs on October 4<sup>th</sup>.

Before games began we replaced the 8 nets that were in the worst shape. Once the season ends I'll look to replace the others and we'll have new nets on each of the goals for Spring. I'm also looking to replace the corner flags as most of them are in rough shape.



The season is scheduled to end on October 11<sup>th</sup> with the 8U and 14U championship games.

- Flag Football
  - Program Dates: 8/21-10/12
  - Age Groups: 8U (6-8), 12U (9-12)
  - Current Number of Registrations: 69

Flag football has gone great, thus far with minimal issues. The teams have all played good with most of the games being competitive; very few blowouts. In flag football we use our part-time staff for officials, which I was nervous about at the beginning of the season. Each one of our officials have improved greatly and done a fantastic job in handling the games.

The last night for flag football is scheduled to be October 12<sup>th</sup> with the 12U championship game.

### **Upcoming Winter Programs**

- Basketball
  - Program Dates: 11/27-2/29
  - Age Groups: 5U (4-5), 6U (5-6), 8U (7-8), 10U (9-10), 12U (11-12) 14U (13-14)

5U and 6U are co-ed. Each age group above that will be split into boys and girls.

Registration numbers as of 9/28/2023

5U: 14

6U: 25

8U Boys: 19

8U Girls: 5

10U Boys: 40

10U Girls: 6

12U Boys: 10

13U Girls: 4

14U Boys: 8

Total: 131

# Programs & Events Report

GRAHAM RECREATION & PARKS COMMISSION  
September 2023 Report

Emma Griffin  
Program Supervisor  
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## Completed Programs

- Summer Day Camp
  - Program Dates: May 30 – September 9!
    - Additional weeks being added as ABSS delays start of school
  - Registration:
    - February 6 (previously registered families)
      - 93 individual campers registered as of 3/3
    - March 6 (general public)
      - 179 individual campers registered as of 9/1
  - Staffing
    - Camp Director: Madison Workman
    - Assistant Directors: Amanda Aguayo and Connor Young
    - It took most of the summer to have a full and consistent working staff. I am hopeful that a handful of counselors will return next year with Marquis.
    - Congratulations to Madison Workman as she begins her first year of teaching Kindergarten at Haw River Elementary and Connor Young as he began working with our Parks Division full time!
- 9/11 Commemorative 5K Event
  - Date: Saturday, September 16
  - Registration: 147 total (not including 1 mile run/walk)
  - Sponsors:
    - Flagship (\$5,000)
      - Wilson Tire Pros & Automotive
    - Platinum (\$1,500)
      - GXO
      - Triad Homes for Heroes
    - Gold (\$1,000)
      - Calming Hands Massage and Wellness
      - Triad Homes for Heroes
      - INDULOR America, LP
    - Silver (\$500)
      - Truliant Federal Credit Union

"Getting what you want is not nearly as important as giving what you have."

-Tom Krause

- Things Above
  - Bronze (\$250)
    - Green & McClure Furniture
    - Beshel Chiropractic Center
    - AgSouth Farm Credit
    - Watercourse Apartments (swag bags only)
  - Total Revenue raised (including participant donations, t-shirt sales, and sponsorship): \$14,390
  - Total expenses (as of 9/29/2023): \$7,720
  - Total amount to be donated: \$6,670 (will be finalized once all expenses have cleared)
- Event Features:
  - \*\*\*NEW\*\*\* Children of Fallen Heroes: Honoring Heroes Tour Parachute Team
  - Touch a Truck: Graham Fire Department, Graham Police Department, Alamance Rescue, Alamance County Sheriff's Office, North Carolina State Highway Patrol, and Forestry Service
- Esperanza: Hispanic Heritage Celebration
  - Date: Saturday, September 30
  - Time:
    - 1:00pm-3:00pm: Alamance Arts
    - 3:00pm – 8:00pm: West Elm St.
  - Serving on planning committee to provide insight on logistics and procedures for the event
  - Graham Rec will utilize the Park & Play at Alamance Arts
- Alamance Adventure Race
  - Date: Saturday, September 30
  - Time: 8:00am – 8:00pm
  - Kick off Event at Bill Cooke Park: 7:00am – 8:00am
    - Brandy arranged for Salvation Coffee to be a coffee vendor for participants
    - Donut holes and biscuits provided
  - This app-based scavenger hunt took place all over Alamance County to allow participants a chance to spend time outside and discovering everything the county has to offer (and be silly at moments too).
  - The Alamance Programming Collaborative worked together to plan this event with a heavy pull by Jason Witherspoon at Alamance Parks.
  - 29 teams overall

## Current Programs

- First Responder Friday
  - General Information
    - Collaborative program with the Fire and Police Department
    - Goal: to connect and engage with the community to foster good relationships and market programs
  - September 29: Graham Regional Park
  - Next Event: 3:00 – 5:00pm
    - October 20: TBD

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## Upcoming Programs

- Graham Walks
  - Registration Dates: September 13 – October 18
  - Program Dates: October 11 – November 15
  - Kickoff: Wednesday, October 11:
    - Lighthouse Nutrition: 7:00am – 9:00am
    - Shamrock Nutrition: 11:00am – 1:00pm
    - Graham Recreation Center: 4:00pm – 6:00pm
  - Wrap-up: Wednesday, November 15
    - Lighthouse Nutrition: 7:00am – 9:00am
    - Shamrock Nutrition: 11:00am – 1:00pm
    - Graham Recreation Center: 4:00pm – 6:00pm
  - Weekly Group Hikes:
    - October 18: Bill Cooke Park
    - October 25: Haw River Trail – Longmeadow Trailhead
    - November 1: Haw River Trail – Saxapahaw Island Park
    - November 8: Haw River Trail – Swepsonville River Park Upper Access
- Pumpkin Bash
  - Date: Friday, October 27
  - Time: 6:00pm – 9:00pm
  - Trunk or Treat Vendor Form and Food Vendor Forms are both active
  - Attractions:
    - Inflatables, games, and activities
    - Face painters
    - Video Game Truck
    - Trunk or Treat Vendors
    - Jeepers Creepers hosted by OV Yonder (link on website to sign up)
    - Trolley and Hayrides hosted by Farm Services (walk up registration only)
    - Ghost Tours hosted by Whit's (walk up registration only)
- Hall of Fame
  - Ceremony Date: Saturday, April 13, 2024
  - Selection Meeting was held on August 7
    - Hall of Fame Inductees: 1998 Men's Golf Team, Shelby Hall, Nikki Wilburn, Burton Cates
    - Hall of Honor Inductees: Jim Perry, Buster Goodman

## Professional Development

- NRPA
  - Registered for Supervisor's Management School
  - November 5 – 10
- NCRPA
  - Annual Conference: December 10-13
- Harwood Institute:
  - Youth Wellness and Schools Group
  - Next lab is in October.
- Leadership Alamance
  - Currently planning the field trip for Recreation, Arts and Leisure on April 18.

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## Committees

- Safe Kids
  - September 19
    - Discussed fall car seats checks and events
  - Next Meeting: October 17
- Executive Safety Committee
  - September 6
    - Reviewed reported accidents
    - Discussed safety training when employees onboard
    - Fire Extinguisher training for all city employees in October
- Alamance County Programming Collaborative
  - Monthly Meeting: 1<sup>st</sup> Tuesday of each month at 1:00pm
  - September 5: Burlington Recreation and Parks Department
    - Agency updates and fall/winter events
      - Parades:
        - Burlington and Mebane requiring proof of insurance, driver's license, current registration and inspection, for all vehicles.
    - Adventure Race
      - Discussed needed challenges
      - Met on September 18 to enter challenges and get ready for the event
  - Next Meeting:
    - No October meeting
- Alamance County Cooperative Extension Advisory Board
  - Focus on advocacy and education.
  - Partnerships with camp in the future was discussed

## Miscellaneous

- Drove Leadership Alamance to Camp Caraway for their Opening Retreat on September 14
- Participated in Community Partners Week at Alamance Christian School in their preschool classes on September 18.
- Attended the City of Graham Health Fair on September 27

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# Graham-Mebane Lake Report

## September 2023

### Graham Recreation and Parks Department



Lake use is continuing its slow decline from its peak in June. Even though we had a good September, lake staff say it felt “slow”. Fishing was fair, which is normal for September.

#### September Lake Highlights

- We had a good Labor Day weekend turnout – over 100 boats and 350 visitors for the three-day holiday.
- Brian, Brandy, and Steve joined our state fisheries biologists for a survey of the habitat restoration plant locations installed this summer. They’re about 50/50 on doing well; lessons learned this year will be put into use next planting year.
- We closed our short boat ramps on the 22<sup>nd</sup> due to low water.
- The Cub Scouts (Packs from Alamance County) held a Fishing Day event on the 23<sup>rd</sup> as part of a membership drive. Over 50 Scouts, parents, and leaders enjoyed some fishing despite the rainy weather.
- Dustin Cobb, of Burlington, won September in the Big Bass Tournament with a 7.06 lb. largemouth bass. The Second Chance Tournament is Saturday Oct. 7<sup>th</sup>, the BBT Fish-Off Tournament is Saturday Oct. 14<sup>th</sup>.
- The lake level stayed at 1.5 feet below full pool for the month. Evaporation and too little rain were the culprits.
- Just for fun I compared our use numbers with those from Sept. 2013 (375 boats, 1,014 visitors, and \$2,770 in revenue). In ten years, our boat launches are up 26%, visitors up 58%, and revenue up 74%.



*Top and Bottom: Habitat Restoration enclosures.  
Photo Credit B. McCandless.*

#### **By the Numbers** (2022 in parentheses)

Boat Launches	474 (420)
Motorized Boats:	381 (322)
Ski Area Launches:	7 (11)
Non-motorized Boats:	86 (87)
Seniors/Disability:	62 (52)
Using Annual Permit:	203 (196)
Vessels Rented:	82 (58)

Customers	1,600 (1,630)
All Boaters:	743 (674)
Motorized:	616 (549)
Ski Area Users:	32 (33)
Non-Motor. Boaters:	95 (92)
Bank Anglers:	334 (326)
Vessel Renters	127 (73)
Passive Visitors:	396 (429)

Steve Hadden, CPRP  
Lake Warden, Graham-Mebane Lake  
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# Graham-Mebane Lake Monthly Financial Report

Graham Recreation and Parks Department



September 2023

# Days Open: 26

Daily Activity (POS) from Staff Reports:

Date	Boats	Visitors	Daily User Fees:				Fishing		Vessel Rental	Fishing Tourn.	Lake Cruise	Over		Total \$
			Motor.	Ski Area	Non-Motor.	Bank	Bait	Supplies				Misc.	Under	
1	24	78	52.00		24.00	13.00	79.00	1.50	26.00					\$195.50
2	40	142	182.00	45.00	42.00	66.00	46.50	2.00	12.00					\$395.50
3	19	84	63.00	9.00	12.00	21.00	46.75	4.00	78.00					\$233.75
4	42	142	132.00		126.00	48.00	95.50	8.00	150.00					\$559.50
5														
6	8	27	4.00			6.00	12.75		34.00					\$56.75
7	10	38	17.00			22.00	21.25		44.00					\$104.25
8	7	39	13.00			10.00	12.75	5.50	25.00					\$66.25
9	16	42	40.00		18.00	28.00	40.25		10.00					\$136.25
10	19	66	58.00		18.00	62.00	27.50	5.25	20.00					\$190.75
11	17	44	24.00		12.00	24.00	36.50	6.50	26.00					\$129.00
12														
13	15	36	18.00		12.00	10.00	25.50	15.50	28.00					\$109.00
14	24	63	60.00		18.00	18.00	21.25	6.50						\$123.75
15	13	61	21.00		6.00	33.00	58.75	15.75	36.00					\$170.50
16	39	122	160.00	9.00	42.00	53.00	50.50	3.25	98.00					\$415.75
17	14	50	62.00			36.00	48.00	7.00	20.00	35.00				\$208.00
18	12	54	26.00			13.00	25.25	13.25	44.00					\$121.50
19														
20	25	65	110.00		6.00	30.00	38.25	6.50	52.00					\$242.75
21	16	45	25.00		6.00	21.00	28.75		56.00					\$136.75
22	13	44	35.00		6.00	13.00	16.75	2.50	10.00					\$83.25
23	1	62	9.00			6.00	12.50	4.75						\$32.25
24	30	59	178.00		6.00	19.00	21.00	4.00	10.00					\$238.00
25	7	15	21.00			7.00	27.25	8.75	12.00					\$76.00
26														
27	13	48	4.00		15.00	37.00	17.00	7.50	10.00					\$90.50
28	9	26	30.00			3.00	14.75	2.00	10.00					\$59.75
29	7	36	36.00			24.00	20.00	4.00	20.00					\$104.00
30	34	112	193.00		12.00	33.00	51.50		92.00					\$381.50
Totals:	474	1600	\$1,573.00	\$63.00	\$381.00	\$656.00	\$895.75	\$134.00	\$923.00	\$35.00				\$4,660.75
Total Daily User Fees: \$2,673.00														

## Deposit Receipts:

Lake Deposits: Cash/Checks	\$3,006.75
Community Pass: Credit Cards	\$1,654.00
Community Pass: Paddle Programs	\$152.00
Community Pass: Donations	\$1.00
<b>RECEIPT TOTAL:</b>	<b>\$4,813.75</b>





# 2023 Year-To-Date Report for Graham-Mebane Lake

## Graham Recreation and Parks Department



ACTIVITY:	February	March	April	May	June	July	August	September	October	November	TOTALS
# Days Open	12	27	26	26	26	27	26	26			196
# Boats	151	477	539	565	751	678	512	474			4,147
# Visitors	381	1,290	1,980	2,494	2,919	2,316	1,789	1,600			14,769

### ALL REVENUE:

User Fees Total:	2,304.00	4,648.00	5,573.00	4,790.00	6,036.00	5,057.00	3,035.00	2,673.00			\$34,116.00
Motorized Boat	1,939.00	3,715.00	3,418.00	2,634.00	2,823.00	2,614.00	1,231.00	1,573.00			\$19,947.00
Ski Area Users	9.00	0.00	27.00	49.00	193.00	223.00	207.00	63.00			\$771.00
Non-Motorized Boat	216.00	330.00	552.00	465.00	1,110.00	750.00	501.00	381.00			\$4,305.00
Bank Fishing	140.00	603.00	1,576.00	1,642.00	1,910.00	1,470.00	1,096.00	656.00			\$9,093.00
Bait	54.50	403.75	989.75	1,473.50	1,682.75	1,751.00	1,338.50	895.75			\$8,589.50
Fishing Supplies	11.50	58.75	309.25	356.75	328.50	349.75	294.25	134.00			\$1,842.75
Vessel Rentals	86.00	156.00	677.00	1,573.00	1,424.00	1,502.00	839.00	923.00			\$7,180.00
Fishing Tourns.	445.00	2,785.00	320.00	1,252.00	1,629.00	1,184.00	828.50	35.00			\$8,478.50
Shelter Rentals		100.00	50.00	175.00	0.00	75.00	25.00	0.00			\$425.00
Paddle Programs						294.00	187.00	152.00			\$633.00
Pontoon Programs											\$0.00
Other	-10.00	-5.00	2.00	158.25	-6.25	2.00	-28.50	1.00			\$113.50
Total Revenue	\$2,891.00	\$8,146.50	\$7,921.00	\$9,778.50	\$11,094.00	\$10,214.75	\$6,518.75	\$4,813.75	\$0.00	\$0.00	\$61,378.25

### DAILY AVERAGES:

Boats	12	17	20	21	28	25	19	18	0	0	21
Visitors	31	47	76	95	112	85	68	61	0	0	75
Revenue	\$240	\$301	\$304	\$376	\$426	\$378	\$250	\$185	\$0	\$0	\$313