

GRAHAM RECREATION AND PARKS COMMISSION
MONTHLY MEETING
April 10, 2024 6:30 PM
Graham Historical Museum

AGENDA

- I. Welcome
- II. Approval of Minutes – March 13, 2024
- III. Chairperson's Report
- IV. Director's Report
- V. Old Business
 - 1. Recreation Center
 - i. Gym #1 HVAC replacement – work completed
 - ii. Gym #2 HVAC replacement – quotes still being solicited
 - 2. Impact Alamance grant – new equipment is fully operational
 - 3. Land Acquisition
 - i. Graham Regional Park – Stewart Property – no updates on the private appraisal
 - ii. Cooke Park – Teer Property – no updates from the family's agent
 - 4. Cabin @ Cooke Park – contractor assessing the cabin - options with costs for repairs, removal, relocation, etc. to be presented
 - 5. Bank of America building – No update on building; the Historical Museum will be given a clock from the collection of Mayor and Mrs. Rhyne intended to be given to the Museum but instead was placed in the Bank building
 - 6. Master Plan for Graham Regional Park – GRPD staff met with WithersRavenel to begin exploring the development of GRP
- VI. New Business
 - 1. Review of Graham-Mebane Lake Site Master Plan
 - 2. Review ABSS Joint-Use Agreement proposals
 - 3. Accessible Parks Grant Project update
- VII. Activity Reports
 - 1. Recreation Center
 - 2. Athletics
 - 3. Programs
 - 4. Parks
 - 5. Graham-Mebane Lake
 - 6. Marketing
 - 7. Hall of Fame
- VIII. Other Business
- IX. Adjournment

GRAHAM RECREATION AND PARKS COMMISSION

March 13, 2024

GRAHAM HISTORICAL MUSEUM

MINUTES

PRESENT: Vice-Chair Brian Cutlip, Casey Johnson, Nicki Smith, Laurie Pickard, Tim Beshel

STAFF: Brian Faucette

Vice-Chair Cutlip called the meeting to order at 6:32 with a welcome.

MINUTES

-Mrs. Smith made a motion to approve the minutes of the October 18, 2023 meeting. The motion was seconded by Mr. Johnson and unanimously approved.

CHAIR'S REPORT

-Vice-Chair Cutlip reminded the Commission of the Sports Hall of Fame Induction Ceremony on April 13, 2024 and encouraged everyone to attend if able.

DIRECTOR'S REPORT

-Mr. Faucette did not give a Director's Report.

OLD BUSINESS

-Mr. Faucette reported proposals for the joint use of athletic fields at Graham Middle School, Ray St. Gym and Room #2 at the Graham Recreation Center have been sent to ABSS for review.

-Mr. Faucette informed the Commission the HVAC replacement for Gym #1 at the Graham Rec. Center is still on schedule for late March/early April.

-Mr. Faucette reported the Sponsorship Policy was adopted by City Council on Feb. 13th.

-Mr. Faucette reported the new playground equipment was installed in February with the GRPD staff installing the playground safety surfacing the week of Mar. 4th.

-Mr. Faucette updated the Commission on potential land acquisitions:

- i. Graham Regional Park – Stewart property – the property owner is seeking an appraisal from a second company
- ii. Cooke Park – Teer Property – no updates from the family's agent

-Mr. Faucette reported staff has met with representatives from Preservation Burlington who informed staff the cabin has historical value and is in good overall condition and should not be torn down. They will research options to relocate or sale the cabin. The owner of Broadleaf Timber & Masonry Reclaiming, LLC will visit the cabin again and will present options to renovate, relocate, or remove the cabin. Options will be presented to Council at a future meeting.

-Mr. Faucette reported the Graham branch of Bank of America will close on April 9th. City Admin. and Council has reached out to local Bank of America officials to learn of the building's future.

NEW BUSINESS

-Mr. Faucette presented the projects being considered for the Accessible Parks Grant. The installation of ADA mechanisms on the Graham Recreation Center entry doors and the creation of an ADA/Family restroom. Commission members discussed the inclusion of an automatic opening mechanism on the second set of doors. The Commission advised staff to explore the cost of adding a mechanism that would open the door GRPD staff unlock the second set of doors which act as security doors for the Center and must be unlocked by staff to allow entry. It was decided the mechanism is not necessary to make the entry ADA accessible. In addition, Commission members asked staff to explore the building codes since the total number of restroom facilities will be reduced by one. After discussion, Mrs. Pickard made a motion to approve the submission of an Accessible Parks Grant for the Graham Recreation Center ADA Entry Door and ADA/Family Restroom projects pending City Council's approval of the matching funds.

-Mr. Faucette reported GRPD staff are currently completing multiple ADA self-assessments and facility checklists to be including in the grant application. Presentations will also be made to community groups and support from outside organizations who use the Center such as the Board of Elections will be solicited to be included in the grant application.

-Mr. Faucette reported the FY '24-'25 budget request was presented to City Admin. in Feb.

-Mr. Faucette informed the Commission the HVAC unit of Gym #2 is no longer working so quotes are being solicited and a budget amendment will be requested in the next few weeks to immediately replace the unit.
-Mr. Faucette informed the Commission the City Council has identified the development of Graham Regional Park as a priority. GRPD staff has been asked to begin exploring the development of a new Master Plan. WithersRavenel has been contacted to develop a Plan that will require future input from the Commission, staff and the community. Mr. Faucette encouraged the Commission to explore ideas for the development of the park and to submit input to shape the design.

ACTIVITY REPORTS

Marketing: N/A **Athletics:** N/A **Friends Group:** N/A **Parks:** N/A **Centers:** N/A

Sports Hall of Fame: N/A

Programs: Mr. Faucette reported on the recent Council approval of street closures for the Slice of Summer and Pumpkin Bash events in downtown Graham. Three businesses approached the Council at the February Council meeting to express their concern that the street closures required by the events hurt their business. Council asked GRPD staff to explore options to be presented at the March Council meeting. GRPD staff sent emails to downtown businesses informing them of three meetings being held to discuss options. Representatives of three individual businesses met with staff. GRPD staff also met with Graham Fire, Police, Water, and Public Works Departments to determine if the options were safe for the public and if the closures were possible. Four options were developed for the street closures for Slice of Summer and were emailed to downtown businesses for a “vote”. GRPD staff also hand delivered a letter outlining the options and asked for input. Of the 50+ letters/emails distributed, only three responses were received with three separate options chosen. City Council ultimately chose to approve the relocation of the Slice of Summer event to the intersection of Maple St. and Elm. St. on Saturday, June 8th. The Pumpkin Bash street closure was approved as presented by staff. To be transparent and to encourage participation, Commission members asked GRPD staff to report the efforts taken by staff to gather input from downtown businesses and the response rate of the businesses.

OTHER BUSINESS – None

With all business concluded, Mr. Cutlip made a motion to adjourn at 8:02pm, seconded by Ms. Pickard and unanimously approved.

Respectfully submitted,
Brian Faucette

Brian Cutlip, Vice Chair

Date

Graham Recreation and Parks Commission
Director's Report for March '24

I. Present Projects

- a. Shelter #2 @ Cooke Park** - The shelter will be ready for rentals on April 6th.
- b. Elon Engineering Project** - The final project is scheduled to be presented on May 10th @ Elon University.
- c. Playground equipment at Graham Regional Park** - The new equipment was installed and has been well received by the public.
- d. Interior Signage @ Cooke & S. Graham Parks** - New rules signage is being created and should be installed in both parks in April.
- e. Rec. Center HVAC** - Replacement of a HVAC unit for Gym #1 is complete. Quotes are now being solicited to replace a similarly aged unit servicing Gym #2 that is now out of service.

II. Future Projects

- a. Land Acquisition**
 - i. GRP** - Mr. Stewart is still waiting on an appraisal from his new firm.
 - ii. Cooke** - No update on the Teer property.
- b. Accessible Parks Grant - ADA/Family restroom & ADA entry doors @ Rec. Center** - Staff is still soliciting a third quote and working on requirements for a grant to be submitted in May. Presentations to community groups are scheduled in April; Public Meetings were held on March 26th.
- c. Cabin @ Cooke Park** - GRPD staff is still exploring options for repair, donation, and/or removal of the cabin at Cooke Park.
- d. GRP Site Master Plan** - City Council has prioritized exploring the development of Graham Regional Park. GRPD staff has reached out to the firm WithersRavenel to begin the process of conducting a Site Master Plan.

III. Policies/Manuals/Plans

- a. Graham-Mebane Lake Master Plan** - The Site Master Plan will be presented to Council at their May meeting.
- b. GRPD Personnel/Orientation Manuals** - Work on a Personnel Manual and an Orientation Manual continues.
- c. ABSS/GRPD contracts** - ABSS has submitted a new Joint-Use Agreement for the shared facilities. GRPD staff will review the agreements and have them reviewed by City Attorneys.

IV. Historical Museum Attendance - 12-March

V. Outside Committees

- a. Graham Pedestrian Plan** - No updates
- b. Great Alamance Creek Steering Committee** - No updates
- c. Wellness Collaborative** - New City Planner Evan Workman attended the March meeting. The group continues to identify projects and policies to advance public health.
- d. Friends of GRPD** - No updates

VI. Staffing

- a. Fulltime** - The Parks Division is currently reviewing applications for the Athletic Facilities Technician position.
- b. Part-time** - The Center Supervisor is currently hiring Day Camp staff.

VII. Financial Summary - Convenience fees - \$471.48-March

Recreation Division

| | |
|------------------------------------|--------------------|
| Open Gym/Weight Room/Pickleball | \$.00 |
| Maple St. Center rentals | \$175.00 |
| Civic Center rentals | \$380.00 |
| Rec. Center rentals | \$440.00 |
| Staff Fee | \$350.00 |
| Park Shelters | \$1,700.00 |
| Field Rental | \$90.00 |
| Table/Chair rentals | \$.00 |
| | |
| Youth Soccer | \$52.50 |
| Youth Softball | \$473.75 |
| Youth Baseball | \$307.50 |
| Youth T-Ball | \$113.75 |
| Flag Football | \$40.00 |
| | |
| Hall of Fame Induction Ceremony | \$20.00 |
| Summer Day Camp | \$12,101.52 |
| Thursday At Seven Concert Sponsors | \$3,000.00 |
| Donations | \$.00 |
| Total | \$19,244.02 |

Lake Division

| | |
|---------------------------------------|--------------------|
| Fishing Boat launches | \$1,982.00 |
| Non-Motor Boat launches (Kayak/Canoe) | \$153.00 |
| Ski Boat launches | \$18.00 |
| Jon Boat rentals | \$284.00 |
| Kayak/Canoe rentals | \$55.00 |
| Bank Fishing | \$898.00 |
| Bait/Supplies | \$692.75 |
| | |
| Annual Permit (motorized boats) | \$2,590.00 |
| Annual Permit (non-motorized boats) | \$45.00 |
| Annual Permit (bank fishing) | \$35.00 |
| | |
| Shelter Rentals | \$50.00 |
| | |
| Big Bass Tournament | \$1,725.00 |
| Single Day Tournament | \$2,210.00 |
| Catfish Tournament | N/A |
| Pontoon Boat Cruises | N/A |
| Paddle Tours | N/A |
| Introduction to Kayaking program | N/A |
| Total | \$10,737.75 |

Programs & Events Report

GRAHAM RECREATION & PARKS COMMISSION

March 2024 Report

Emma Griffin
Program Manager
(336) 513-5510
egriffin@CityofGraham.com



Upcoming Programs

- Graham Sports Hall of Fame
 - Induction Ceremony: Saturday, April 13, 2024
 - Inductees
 - Hall of Fame: 1998 Men's Golf Team, Shelby Hall, Nikki Wilborn, Burton Cates
 - Hall of Honor: Jim Perry, Buster Goodman
 - Catering is confirmed
 - The video has been made and the digital creator is fine-tuning it before the induction banquet.
 - Ticket Sales opened on February 5. Tickets can be purchased online via Eventbrite or in person at the Graham Recreation Center, Monday – Friday: 9:00 am – 5:00 pm.
 - Brandy has weekly posts scheduled highlighting all inductees leading up to the ceremony
 - Set up:
 - Tell will cover the skylights the week of the event
 - Brian and Emma will set up the stage, screen, projector, and banners the Thursday before the event
 - Staffing
 - Marquis will schedule 1-2 staff for the Rec Center the night of the event to help
 - Marquis has also scheduled for staff to deep clean the Rec Center before the event
- Science and Safety Expo
 - Saturday, April 20: 1:00 – 4:00 pm
 - The Alamance County Safe Kids Coalition and Alamance County Public Libraries host this event. It will feature various stations related to childhood safety and STEM activities.
 - Graham Recreation and Parks will be represented by Graham Mebane Lake staff by hosting a station to teach kayak and canoe safety.
 - Location: North Park
- Graham Walks – Spring 2024
 - Registration Dates: April 10 – May 8
 - Program Dates: May 1 – May 29 (5 Weeks)
 - Weekly Group Hikes and Weekly Downtown Walks will be offered.
- Slice of Summer
 - Saturday, June 8: 3:00 – 7:00 pm
 - NEW Location!
 - 100 & 200 Blocks of West Elm Street

"Success is not the key to happiness. Happiness is the key to success. If you love what you are doing, you will be successful." - Albert Schweitzer

- 100 Blocks of North and South Main Street
- I am currently working on a map for the new location to incorporate attractions.
- The Graham Fire Department has confirmed that they will be there to provide the Super Soak Zone and spray from the fire truck.
- 9/11 Commemorative 5K Event
 - Saturday, September 7, 2024: 7:00 – 11:00 am
- Esperanza: Hispanic Heritage Festival
 - Sunday, September 22 (pending Council Approval)
 - Graham Recreation and Parks will partner with the Esperanza committee to provide a festival honoring Hispanic Heritage during Hispanic Heritage Month. The festival includes stage performances, info tables, craft vendors, food vendors, and kids activities.
- Pumpkin Bash
 - Friday, October 25: 6:00 – 9:00 pm

Professional Development

- NRPA
 - Supervisors' Management School: "The premiere resource for parks and recreation professionals who want to gain the skills and knowledge necessary to lead their staff effectively. The courses cover various topics, including leadership principles and team management, as well as the most up-to-date techniques and information on leading, staffing, organizing, directing, and managing employees. With the tools and insights gained from this program, professionals will be able to oversee the day-to-day operation of their staff as they deliver programs and services to their community."
 - Registration for Year 2 of SMS begins mid-May and the course will be from October 26 – October 30
- Harwood Institute
 - "The Harwood Institute equips people, organizations, communities, and networks with the tools to bridge divides, build capacity, and tackle shared challenges. By Turning Outward, we enable communities to become a collective force for change." Alamance County is bringing key leaders together to impact and unite the community through conversations.
- Leadership Alamance
 - Currently planning for Recreation, Arts, and Leisure program day for April 18

Committees

- Safe Kids Coalition
 - Meeting: March 19 at 9:00 am
 - Discussed the Science and Safety Expo and asked who could be involved.
 - Agency updates and Spring events.
 - The coalition is still seeking a solution to gaining access to the Safe Kids funds by creating a 501(c)3
- Alamance County Programming Collaborative
 - Programming colleagues across the county meet monthly to discuss special events and programming. Topics include dates of events and selection, policies and procedures, difficulties and solutions, and collaborative events for the group.
 - Meeting: March 5
 - I did not attend because it was a staff workday
 - The date for the Adventure Race was set for Saturday, September 28
 - Next Meeting: April 2
 - Stormwater SMART is invited to the meeting to discuss Alamance Creek Week

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- Executive Safety Committee
 - Meeting: March 6
 - Discussed recent injuries
 - Discussed upcoming inspections
 - A CPR/First Aid training class will be held on Wednesday, May 1.
- City of Graham Wellness Committee
 - Meeting: Thursday, March 14
 - Discussed monthly events/programs to cover the various aspects of wellness as directed in our committee guidelines
 - April: I am coordinating a partnership with the Alamance County Cooperative Service to offer a Gardening 101 Lunch and Learn. This session will focus on planning and vegetable garden and having better access to fresh produce.
 - May: In addition to the public offering of Graham Walks, we will also offer a lunchtime meet-up to walk for COG employees. Employees will be encouraged to sign up for this free program to help create better activity habits.
 - Next Meeting: April 11
- Alamance County Cooperative Extension Advisory Board
 - The purpose of the advisory board is to focus on advocacy, education, and finding ways to get out to the public more.
 - I am interested in pursuing more partnerships with the Extension office to offer classes and educational opportunities in Graham.
 - Meeting: Tuesday, February 20 at 12:00 pm
 - Discussed staffing changes
 - Discussed potential partnerships with agencies in the community
 - Next Meeting: May 21

Miscellaneous

- March 5 & 7: Assisted the Parks team in spreading mulch around the new playground features at Graham Regional Park.
- March 12: Met with other agency representatives to complete the brackets and schedules for Senior Games.
- March 12: Attended the Graham City Council Meeting to gain street closure approval for Slice of Summer and Pumpkin Bash. City Council approved Slice of Summer for Saturday, June 8 (3:00 – 7:00 pm) in the new location and Pumpkin Bash for Friday, October 25 (6:00 – 9:00 pm).
- March 20: Watched the Civic Rec Demo as an option for registration software
- March 21: Drove the bus for Leadership Alamance Public Safety day
- March 25: Attended the Senior Games Opening Ceremony at the Kernodle Senior Center.
- March 25: Assisted with Table Tennis for Senior Games at the Kernodle Senior Center
- March 26: Assisted with Cornhole Singles for Senior Games at Fairchild Community Center
- March 27: Assisted with Cornhole Doubles for Senior Games at Fairchild Community Center
- March 28: Assisted with Shuffleboard for Senior Games at Fairchild Community Center
- March 28: Assisted with Basketball Toss and Football Throw for Senior Games at Fairchild Community Center

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PO Box 450
Burlington, NC 27216
336-228-1338
officemanager@alamancechamber.com

Invoice

Invoice Date: 1/3/2024
Invoice Number: 260407

Brian Faucette

| | | Terms | Due Date |
|--|----------|---------|----------|
| | | Net 30 | 2/2/2024 |
| Description | Quantity | Rate | Amount |
| Leadership Alamance Alumni Association Annual Dues | 1 | \$50.00 | \$50.00 |
| Subtotal: | | | \$50.00 |
| Tax: | | | \$0.00 |
| Total: | | | \$50.00 |
| Payment/Credit Applied: | | | \$0.00 |
| Balance: | | | \$50.00 |

Thank you for investing in the Alamance Chamber. Your investment supports business growth & development, opportunities to strengthen education partnerships to grow our future workforce, and learning opportunities for businesses across Alamance County.

If you have any questions, please let us know.

We appreciate you and your business.

Sincerely,
Alamance Chamber Staff



Graham-Mebane Lake Report, March 2024

Graham Recreation and Parks Department



The Lake returned to its six-days-a-week schedule on March 1st.

We had a great month, approaching some record highs while becoming the second-highest gross revenue month ever (behind June of last year). Fishing tournaments (ours and clubs), jon boat rentals, Annual Permit and bait sales led the way. We averaged 22 boats and 60 customers per day. Bass fishing was very good most of the month, but turned slower after some heavy rains. Eleven trophy-sized bass (over 7 pounds) were weighed-in.

March Lake Highlights

- There were five club bass tournaments this month. On average, it took 26 lbs. to win one of these tournaments, which is a very good total for a lake our size.
- We had a full roster (thirty-eight anglers in 20 boats) for our Bass Tournament on the 30th. Muddy water and high winds made the fishing difficult, but a five-fish bag of 19 lbs. took first place.
- Keith Patterson won the month in our Big Bass Tournament with an 8.31-pound bass.
- The Alamance Co. Rescue Unit's Dive Team held a "missing kayaker" training on the 23rd. Also taking part were a dive team from Guilford Co. and an officer from NC Wildlife.
- The county Fire Marshal tested pumper fire trucks from Graham and Mebane at the lake on the 26th.
- We've been missing our Barred Owl's calls this spring as the nest tree that hosted it the last three years came down last fall.
- The lake remained at full pool for the month.

By the Numbers (2023 data in parentheses)

| | | | |
|----------------------|-----------|--------------------|---------------|
| Boat Launches: | 591 (477) | Customers | 1,607 (1,290) |
| Motorized Boats: | 554 (433) | All Boaters: | 871 (687) |
| Ski Area Launches: | 2 (0) | Motorized: | 830 (642) |
| Non-motorized Boats: | 35 (44) | Ski Area Users: | 5 (0) |
| Seniors/Disability: | 43 (42) | Non-Motor. Boater | 36 (45) |
| Using Annual Permit: | 284 (238) | Bank Anglers: | 410 (260) |
| Vessels Rented: | 29 (15) | Vessel Renters | 43 (23) |
| | | Programs & Events: | 16 (-) |
| | | Passive Visitors: | 292 (320) |

Steve Hadden, Lake Warden
Graham-Mebane Lake
Marina: (919) 563-6544
shadden@cityofgraham.com

Indecision may or may not be my problem.
- Jimmy Buffet, 1946-2023



Graham-Mebane Lake Monthly Financial Report

Graham Recreation and Parks Department



March 2024

Days Open: 27

Daily Activity (POS) from Staff Reports:

| Date | Boats | Visitors | Daily User Fees: | | | | Fishing | | Vessel Rental | Fishing Tourn. | Lake Cruise | Over | | Total \$ |
|-----------------------------------|------------|-------------|-------------------|----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------|-------------|-----------------|-------|--------------------|
| | | | Motor. | Ski Area | Non-Motor. | Bank | Bait | Supplies | | | | Other | Under | |
| 1 | 4 | 12 | 88.00 | | | | | | | 85.00 | | | | \$173.00 |
| 2 | 17 | 45 | 115.00 | | 6.00 | 27.00 | | | 20.00 | 130.00 | | | | \$298.00 |
| 3 | 37 | 90 | 404.00 | | 12.00 | 52.00 | 5.50 | 2.00 | 50.00 | 260.00 | | | | \$785.50 |
| 4 | 21 | 46 | 190.00 | | | 12.00 | 5.50 | 4.00 | 20.00 | 130.00 | | | | \$361.50 |
| 5 | | | | | | | | | | | | | | |
| 6 | 4 | 15 | 36.00 | | | 12.00 | 5.50 | | | | | | | \$53.50 |
| 7 | 22 | 51 | 187.00 | 9.00 | 9.00 | 15.00 | 12.75 | | 10.00 | 95.00 | | | | \$337.75 |
| 8 | 31 | 53 | 66.00 | | 57.00 | 3.00 | | | 10.00 | 70.00 | | | | \$206.00 |
| 9 | 19 | 41 | 130.00 | | | 3.00 | | | | 35.00 | | | | \$168.00 |
| 10 | 15 | 28 | 124.00 | | | 9.00 | 22.50 | | 15.00 | 105.00 | | | | \$275.50 |
| 11 | 7 | 29 | 18.00 | | | 6.00 | 4.25 | 3.50 | | | | | | \$31.75 |
| 12 | | | | | | | | | | | | | | |
| 13 | 34 | 73 | 572.00 | | | 39.00 | 31.00 | 6.75 | 10.00 | 165.00 | | | | \$823.75 |
| 14 | 36 | 63 | 290.00 | | 3.00 | 30.00 | 21.25 | 16.25 | 10.00 | 145.00 | | -4.00 | | \$511.50 |
| 15 | 22 | 48 | 146.00 | | | 20.00 | 21.25 | 12.50 | | 70.00 | | | | \$269.75 |
| 16 | 47 | 139 | 441.00 | | 42.00 | 107.00 | 42.50 | 10.00 | 20.00 | 1,165.00 | | | | \$1,827.50 |
| 17 | 36 | 124 | 273.00 | | 6.00 | 140.00 | 65.00 | 9.50 | 36.00 | 70.00 | | | | \$599.50 |
| 18 | 14 | 31 | 119.00 | | | 13.00 | 9.75 | | | 35.00 | | | | \$176.75 |
| 19 | | | | | | | | | | | | | | |
| 20 | 12 | 44 | 100.00 | | 6.00 | 25.00 | 23.75 | 7.00 | | 180.00 | | | | \$341.75 |
| 21 | 19 | 68 | 44.00 | | 6.00 | 43.00 | 26.75 | 1.50 | 10.00 | | | | | \$131.25 |
| 22 | 20 | 42 | 117.00 | | 6.00 | 18.00 | 12.75 | 1.75 | | 220.00 | | | | \$375.50 |
| 23 | 25 | 49 | 257.00 | | | 25.00 | 29.75 | 2.00 | | 25.00 | | | | \$338.75 |
| 24 | 21 | 66 | 187.00 | | | 24.00 | | 4.50 | 10.00 | | | | | \$225.50 |
| 25 | 13 | 45 | 27.00 | | 12.00 | 37.00 | 22.50 | 6.00 | 10.00 | 110.00 | | | | \$224.50 |
| 26 | | | | | | | | | | | | | | |
| 27 | 5 | 14 | 18.00 | | | | | | | 110.00 | | | | \$128.00 |
| 28 | 7 | 22 | 27.00 | | | 25.00 | 12.75 | | | 110.00 | | -9.00 | | \$165.75 |
| 29 | 29 | 105 | 231.00 | | | 57.00 | 53.50 | 6.75 | 10.00 | 500.00 | | | | \$858.25 |
| 30 | 46 | 161 | 183.00 | | 21.00 | 100.00 | 52.25 | 7.00 | 62.00 | 120.00 | | | | \$545.25 |
| 31 | 28 | 103 | 182.00 | 9.00 | 12.00 | 91.00 | 86.25 | 24.75 | 36.00 | | | | | \$441.00 |
| Totals: | 591 | 1607 | \$4,572.00 | \$18.00 | \$198.00 | \$933.00 | \$567.00 | \$125.75 | \$339.00 | \$3,935.00 | | -\$13.00 | | \$10,674.75 |
| Total Daily User Fees: \$5,721.00 | | | | | | | | | | | | | | |

Deposit Receipts:

| | |
|--------------------------------|--------------------|
| Lake Deposits: Cash/Checks | \$6,439.50 |
| Community Pass: Credit Cards | \$4,235.25 |
| Community Pass: Shelter Rental | \$50.00 |
| RECEIPT TOTAL: | \$10,724.75 |

"Find a group of people who challenge and inspire you, spend a lot of time with them and it will change your life"
- Amy Poehler

"Coming together is a beginning; keeping together is progress; working together is success."
- Suzanne La Follette

Facilities Report

GRAHAM RECREATION & PARKS COMMISSION March 2024 Report

Marquis Graves
Facilities Supervisor
p. (336)570-6718
e. mgraves@cityofgraham.com



Facility Updates:

Recreation Center:

Summer Camp registration for the public opened in March. Pickleball & Open Gym will now include evening hours until 6pm – 8pm each night. The Recreation Center will be opened on Saturdays 10am – 2pm. The Congregate Nutrition Program for Seniors meet daily within room 1 of the rec center from 9am – 12pm. Alamance Burlington School System speech therapy classes take place at the Rec Center within the back classrooms from 12:00pm – 3:00pm Mondays – Fridays. Rentals are also taking place at the center and calendar March is attached. HVAC Repair has been scheduled for March 26th to replace the Big Gym Unit.

Civic Center:

The City of Graham Blood Drive is scheduled to take place on March 8th. Private rentals are also underway at the Civic Center. Calendar for March is attached.

Maple St. Center:

The following reoccurring classes and groups utilize the center during the month of September. Staff is looking to make upgrades to the ramp leading into the side entrance of Maple Street Center. A calendar for rentals at Maple St. is attached.

- Maple St. Line Dancers: Mon. & Tue. 9:00am – 11:00am Instructors: Carolyn Gantt and Frances Woodlief
- Xtreme Hip Hop : Mon. & Wed. 6:00pm – 7:00pm Instructor: Delicia White
- Mah-Jongg: Tue. 12:00pm – 3:00pm
- TOPS: Tue. 5:15pm – 6:15pm Instructor: Belinda Smith
- Troxler Ballroom Dance: Wed. 9:30am – 10:30am
- Liz and Lou Dance Practice: Wed. & Thur. 7:30pm – 8:30pm
- Beginners Yoga Class: Thur. 6:00pm – 7:00pm Instructor: Tava
- Alamance arts has begun utilizing the Maple St. center for art classes beginning in October. Classes occur every 3rd Sunday.
- *A new reoccurring meeting will take place on the 1st Saturday of each month beginning in January. This meeting will be held by the Concerned Bikers of Alamance County, with their contact being Elizabeth Brocafuerte.

Programs/Events/Additional Info:

- The 30+ pick up basketball program occurs every 3rd Sunday of the month.

Marketing Report

GRAHAM RECREATION & PARKS COMMISSION
March 2024 Report



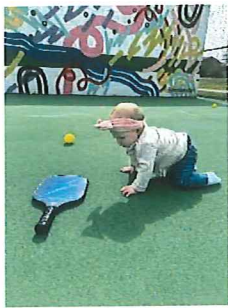
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*"The information you consume each day is the soil from which your future thoughts grow." - James Clear,
author of the #1 New York Times bestseller Atomic Habits*

Project Updates

- Working with Emma, leading up to the 2024 Graham Sports Hall of Fame Induction Banquet, we are highlighting the nominee's athletic achievements and contributions to sports on social media
- CITYgram information submitted to City Hall for April - September 2024 programs and events (03/01)
- Attended the NCEE - Forsyth County Air Quality and Environmental Education Workshop at Winston-Salem State University (03/04)
- Attended the City of Graham Appearance Commission / Tree Board Meeting to continue Arbor Day in Graham planning (03/04)
- Assisted the Parks Team in spreading mulch around the new playground features at Graham Regional Park in the Natural Playground area (03/05, 03/07, 03/19)
- Met with the Stormwater SMART staff to discuss the upcoming Alamance Creek Week and future programming partnership opportunities (03/06)
- The monthly Hikes with Hounds (HwH) program explored Alamance Parks' Cane Creek Mountain Natural Area on the Pine Hill Trailhead's Longleaf Loop with 3 shelter dogs (Zeus, Chicken Noodle, Draco) and 8 volunteers. Reporter Naomi Washington (& new HwH volunteer) with Elon News Network also joined the hike - [news story](#). (03/08)
- Reached out to 2023 Thursdays at Seven Concert Series sponsors about sponsoring the upcoming season's concerts (03/11)
- Attended the online CommunityPass Reservation Manager information/updates session (03/12)
- Attended the online Regional Municipal Special Event Meeting about St. Patrick's Day events and upcoming events (03/14)
- Sat in on the online CivicRec Online Registration Demo (03/20)
- Musical Chairs Countywide Outdoor Concert Series at Bill Cooke Park and the Thursdays at Seven Concert Series in Downtown Graham band lineup was announced on social media and sent out to local/regional media (03/21)
- The "Let Us Know" suggestion box for ongoing feedback was added to the Graham Recreation Center, next to the computer kiosk (03/22)

- Working with WGHP FOX8 to schedule Graham's bands for their "Live Music Thursday" on the morning show. 2 bands are currently scheduled and 1 working on a date with the station. (03/22)
- Joined the meeting with Brian, Tel, and the New Leaf Society at Bill Cooke Park to discuss funding opportunities for adding trees to the park (03/26)



Ongoing Projects

- Creating a quarterly nature display at the Graham Recreation Center, featuring various topics to spark curiosity about the many reasons to visit Graham's parks: (April-June: Trees)
- Coordinating new Park Signage with Syntech for Bill Cooke Park and South Graham Park
 - Final proofs of the Bill Cooke Park & South Graham Park Signage were confirmed with Syntech by Brian and myself in early 2024. We are moving forward with the designs and are planning for a Spring 2024 installation: rules/hours, wayfinding signage, tennis/pickleball court rules.
- 200 North Main Street Pocket Park Project - exploring lighting options to purchase with possible community partners/sponsors
- Pursuing the NC Environmental Education (NCEE) Certification. The goals of the NCEE Certification Program are to increase environmental literacy, provide practice in environmental education teaching methods, and foster community leadership.

Current & Upcoming Programming

- **Graham Historical Museum**
 - 2024 Exhibits & Programs
 - February – April: "Homelife in Graham (200 years)" – displaying cookware, dinnerware, cleaning practices, garden tools, etc.
 - March: "Notable Women of Graham" (Women's History Month)
- **Hikes with Hounds**
 - Year-round, one Friday each month
 - Partnership with the City of Burlington Animal Services and Recreation & Parks
 - 2024 Locations

| | |
|------------|--|
| ▪ January | Burlington - Burlington City Park (2 miles) |
| ▪ February | Graham - Bill Cooke Park (2 miles) |
| ▪ March | Alamance Parks - Cane Creek Mountains Natural Area (2 miles) |
| ▪ April | Haw River Trail - Shallow Ford Natural Area (2-3 miles) |
| ▪ May | Haw River Trail - Burlington Animal Services Trail (2 miles) |

- June Haw River Trail - Longmeadow Trailhead (3 miles)
- July Haw River Trail - Glencoe Paddle Access (2 miles)
- August Haw River Trail - SAX Island (2 miles)
- September Alamance Parks - Cedarrock Park (2-3 miles)
- October Burlington - Guilford Mackintosh Park & Marina (2 miles)
- November Burlington - Willowbrook Park (2 miles)
- December Graham - Graham Regional Park (1-2 miles)

- **Sunflower/Crimson Clover Project at Graham Regional Park**

- Crimson Clover was planned to flower in late March/early April, but no success in 2024
- Sunflower Field to be planted in May 2024
- A GRPD Parks & Athletic Facilities Team, City of Graham Public Works, and the Alamance County Soil and Water Conservation District Project

- **Arbor Day in Graham Activities**

- During the month of April (programs and social media tree education)
 - Going Bonkers for Botany (spring break educational program for kids)
 - Arbor Day Poem Contest
 - Arbor Day Kindness Rock Hunt in Downtown Graham
 - Arbor Day in Graham's Tree Planting Ceremony
 - "Donate A Tree to A Graham Park" opportunity
 - Nature Display about "Trees" at the Graham Recreation Center
 - Ongoing social media posts about trees throughout the month of April
- Collaboration with the City of Graham Appearance Commission and Tree Board

- **Musical Chairs Countywide Outdoor Concert Series at Bill Cooke Park**

- 2024 Band Lineup
 - May 3 – Mel Melton & The Wicked Mojos (zydeco/blues)
 - June 7 – Sahara Reggae Band (reggae)
 - July 5 – The Phobes Band (rock/blues/pop/country)
 - August 2 – Dani Kerr & the Skeleton Krew (southern rock/country/Americana)
- Time: 7:00pm – 9:00pm
- Location: Bill Cooke Park • 1010 Townbranch Road, Graham, NC 27253
- Currently scheduling food trucks for the concerts

- **Alamance Creek Week**

- 2024 Dates: May 11 – 18
 - Youth Fishing Day (05/11)
 - Bank Fishing Catfish Tournament (05/18)
- Collaborating with Graham-Mebane Lake and StormwaterSMART for activities

- **Thursdays at Seven Concert Series in Downtown Graham**
 - 2024 Band Lineup
 - May 23 – The Holiday Band
 - June 27 – Cat5
 - July 25 – Blackwater
 - August 22 – Part Time Party Time Band
 - September 12 – The Mighty Saints of Soul
 - September 26 – The Mason Lovette Band
 - Time: 7:00pm – 9:00pm
 - Location: Downtown Graham • West Elm Street, Graham, NC 27253

Volunteering

- NC State Extension Master Gardener Volunteer

Social Media

Facebook Followers: 9,669 (increased 157)

Instagram Followers: 2,412 (increased 8)

Twitter Followers: 256 (increased 8)

Website

Top 10 Most Viewed City of Graham Website Pages for March 2 - 31, 2024:

Top Posts/Pages



| | |
|---|-------|
| 1. HOME - City of Graham, NC | 5,510 |
| 2. Water & Sewer Billing - City of Graham, NC | 3,273 |
| 3. (not set) | 2,490 |
| 4. Recreation & Parks - City of Graham, NC | 1,513 |
| 5. Trash and Recycling - City of Graham, NC | 1,351 |
| 6. GRPD Parks & Facilities - City of Graham, NC | 1,001 |
| 7. GRPD Lake - City of Graham, NC | 941 |
| 8. Water & Sewer - City of Graham, NC | 841 |
| 9. GRPD Lake Hours & Fees - City of Graham, NC | 753 |
| 10. Police - City of Graham, NC | 686 |

PARKS & ATHLETIC FACILITIES

March 2024



Bill Cooke Park

Athletic Fields – Hung the batting cage net.

General Maintenance – Monthly playground inspections were completed with no issues found.

Installed the grill at shelter 2.

Removed graffiti from inside the lower bathroom.

Cleaned field washout in the bleacher area on field 2.

Pressure washed the lower bathroom exterior.

Fixed loose trim on lower bathroom facility.

Started mulching tree rings within the park.

South Graham Park

General Maintenance – Monthly playground inspections were completed with no issues found.

Finished painting required ADA parking spaces.

Graham Regional Park

General Maintenance – Monthly playground inspections were completed with no issues found.

Installed playground mulch and borders around new play equipment.

Spread mulch in non-play areas of the natural playground.

Pre-emergent application was made to all turf areas of the park.

Weeds were sprayed in the Bermudagrass turf areas

Apollo/Goley

Apollo – Field was sprayed for broadleaf weeds.

Pine needles and leaves were removed from the spectator areas.

Goley – Crabgrass pre-emergent applied to field.

Johnson Ave

General Maintenance – No report.

Lake

General Maintenance – Fixed multiple washout areas in the gravel driveway.

Bush hogged the spillway.

Neighborhood Parks & Playgrounds

Greenway – Playground inspection was completed. After monitoring the smaller slide for some time, it's been recommended for removal due to safety concerns.

Sprayed tree rings for weeds.

Harmon Park – Playground inspection was completed with no issues found.

Sprayed tree rings for weeds.

Civic Center – Playground inspection completed with no issues found.

Marshall St – Playground inspection completed with no issues found.

Sprayed tree rings for weeds.

Recreation Center – Playground inspection completed with no issues found.

Sprayed tree rings for weeds.

Oakley St. – Playground inspection completed with no issues found.

Maple St. – Landscape beds and tree rings were sprayed for weeds.

Fixed an issue with a broken flush handle in the bathroom.

Hwy 54 Access – Bathroom facility was opened for the season.

Facility hours and a no smoking sign were added to the entry sign.

200 N. Main – Crabgrass pre-emergent application was applied.

Sprayed turf for broadleaf weeds.

Museum – No Report.

Miscellaneous

Met with Katie from New Leaf.

Continued Education & Community Involvement

No report.

Athletics Report

GRAHAM RECREATION & PARKS COMMISSION

March 2024 Report



Joshua Cutlip

Athletic Supervisor

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Spring Programs

- Soccer
 - Program Dates: 2/19-4/26

Soccer has gotten off to a good start with minimal issues; just the weather causing a headache with scheduling. We pushed back the beginning of games by one week because some teams only got two or three practices due to weather cancellations. This put us a week behind schedule before we really got the season going; last week's weather put us even more days behind schedule. This created a scheduling conundrum with baseball/softball/t-ball planning to begin practice on April 15th but we've moved enough around to make everything work.

Across the age divisions play has been competitive and more even than it was in the fall. For the 8U age division each of the teams have played well with no one team standing out above the others. In 10U we have one team that is head and shoulders better than the others

but the 3 below them are all even. In the 14U age division it's split with two teams appearing better and two being not as good.

5U: 40 (4 teams)
6U: 49 (5 teams)
8U: 50 (4 teams)
10U: 58 (4 teams)
14U: 60 (4 teams)
Total: 257



- **Baseball/Softball/T-Ball**

- Program Dates: 4/15-6/15

T-Ball and 6U are co-ed. Each age group above that will be split into boys and girls.

Registration closed on March 1st with numbers rising in comparison to last season. We extended registration for softball past March 1st and that helped to raise our numbers and allowed us to have 3 softball teams this season. For baseball we're planning on partnering with Gibsonville this season. For softball we'll be partnering with both Gibsonville and Mebane.

Practices are officially beginning April 15th. I have offered coaches extra time on any open fields we have on a first come first serve basis; we've had about four teams that have taken us up on the offer. As I'm typing this we have filled our last open coaching spot so we won't be asking for any commission members to coach any teams this season.

T-Ball: 49 (5 teams)
6U Baseball: 24 (2 teams)
8U Baseball: 22 (2 teams)
8U Softball: 11 (1 team)
10U Baseball: 23 (2 teams)
10U Softball: 2
13U Baseball: 23 (2 teams)
13U Softball: 19 (2 teams)
Total: 173

Elon University Partnership

We'll be partnering with Elon University this baseball season to offer discounted tickets for select games.

- April 23rd against Wake Forest @ 6pm
 - \$10 tickets
- May 17th against College of Charleston @ 6pm
 - \$5 tickets

Upcoming Summer Programs

- Summer Lacrosse Camp: July 8th-11th
 - We're working to partner with the Alamance Rams, new lacrosse travel program, to provide instruction.
- Summer Basketball Camp: July 15th-18th
- Summer Flag Football Camp: July 22nd-25th

Future Program Ideas

Below are ideas I've had for potential programs that the department could offer. I'd like to get one or two implemented and offered for the next year.

- Cross-Country/Running program
 - Something that is health based and introduces running as a fun activity.
 - Would have a kid portion and adult portion.
- Adult Pickleball
 - Way to get into adult athletics
 - Looking for way to strike while the iron is hot with the sport's popularity and growth.