

GRAHAM RECREATION AND PARKS COMMISSION
MONTHLY MEETING
June 21, 2023 6:30 PM
Graham Historical Museum

AGENDA

- I. Welcome
- II. Approval of Minutes
- III. Chairperson's Report
- IV. Director's Report
 1. GRPD staffing
- V. Old Business
 1. Graham-Mebane Lake projects
 - i. Ramp project
 - ii. Restroom renovation
- VI. New Business
- VII. Activity Reports
 1. Recreation Center
 2. Athletics
 3. Programs
 4. Parks
 5. Graham-Mebane Lake
 6. Marketing
 7. Hall of Fame
- VIII. Other Business
- IX. Adjournment

GRAHAM RECREATION AND PARKS COMMISSION

May 10, 2023

GRAHAM HISTORICAL MUSEUM

MINUTES

PRESENT: Chair Jay Cook, Laurie Pickard, Nicki Smith, Brian Cutlip, Carmen Latimore, Casey Johnson, Tim Beshel

STAFF: Brian Faucette VISITOR: Ben Beushausen

Chair Cook called the meeting to order at 6:34 with a welcome and member introduction for Mr. Beushausen.

MINUTES

-Mr. Cutlip made a motion to approve the minutes of the March 8, 2023 meeting. The motion was seconded by Mr. Beshel and unanimously approved.

CHAIR'S REPORT

-No report

DIRECTOR'S REPORT

-Mr. Faucette reported Joshua Cutlip has accepted the offer to become the new Athletics Supervisor and will begin on May 17th.

-Mr. Faucette reported GRPD staff recognized Sterling Royster as the GRPD volunteer of the year. Staff hope to annually recognize additional volunteers.

OLD BUSINESS

- Mr. Faucette reported that NCWRC leadership has reviewed the MOA and made minor editing changes which will now go back to the Mayor for her signature. The project is still set to begin in the winter of 2024.

-Mr. Faucette reported the work to repair Shelter #1 is complete and the shelter is now open to the public.

-Mr. Faucette reported the insurance payment for Shelter #2 has been processed and the shelter is currently being engineered. Installation is expected to begin in the fall.

NEW BUSINESS

-Mr. Faucette highlighted the recently submitted Budget Proposal from the City Manager. At first glance, the budget proposal will allow the GRPD to continue to provide and expand programs and facilities.

-Mr. Faucette asked the Commission to consider a time for the rescheduled June Commission meeting to be held at Graham-Mebane Lake. Commission members chose to begin the meeting at 6:00 followed by a tour of the Lake on the newly renovated pontoon boat.

-Mr. Faucette informed the Commission the process to renew the contracts governing the use of Apollo Field and Goley St. Field/Walking Track has begun with the City Attorneys currently reviewing the contracts.

ACTIVITY REPORTS

Marketing: N/A **Athletics:** N/A **Programs:** N/A **Friends Group:** N/A **Parks:** N/A

Centers: Mr. Faucette reported staff have been working with BioClean and Last Call HVAC to find and remediate a mold issue discovered Jan. To date, several steps have been taken including cleaning of the air vents and HVAC coils, and closure of the rooms with a relocation of programs. The next step is a professional "cleaning" of the affected rooms and HVAC ductwork.

Sports Hall of Fame: Met in April to set timeline for nominations and voting (Aug. 7th); the 2024 induction ceremony will be held in April. Chair Cook reviewed the history and operations of the committee and encouraged the Commission members to attend the 2024 Induction Ceremony.

OTHER BUSINESS

-Mr. Cutlip asked for an update on the potential mountain bike trail at Graham Regional Park. Mr. Faucette reported the project is still being considered but is not a current top priority.

-Chair Cook asked for an update on the paver program at Graham Regional Park at the next meeting.

With all business concluded, Mr. Cutlip made a motion to adjourn at 7:40pm, seconded by Mr. Beshel and unanimously approved.

Respectfully submitted,
Brian Faucette

Jay Cook, Chair

Date

Graham Recreation and Parks Commission
Director's Report for April '23

I. Present Projects

- a. **Shelter #2 @ Cooke Park** - All design requests have been submitted to begin the engineering process followed by the construction of the structure. Delivery of the structure will be based on the install contractor's schedule.

II. Future Projects

- a. **200 North pocket park** - Site amenities are still being explored.

III. Policies/Manuals/Plans

- a. **Graham-Mebane Lake Master Plan** - The plan should be completed by June.
- b. **Sponsorship Policy** - Work on the development of a departmental sponsorship policy is progressing.
- c. **GRPD Personnel/Orientation Manuals** - Work on a Personnel Manual and an Orientation Manual continues.

IV. Historical Museum Attendance - 41 - May

V. Outside Committees

- a. **Wellness Collaborative** - No updates
- b. **Friends of GRPD** - No updates

VI. Staffing

- a. **Transition** - Joshua Cutlip, new Athletic Supervisor began on May 17th. Former Athletic Supervisor Marquis Graves began as Center Supervisor on May 17th. Both will work together through the end of the baseball/softball/t-ball seasons, Joshua will operate all athletics moving forward. Marquis will then work with Program Supervisor Emma Griffin to learn operations of the Day Camp program. Moving forward, Marquis will operate Day Camp and add programs to the Centers calendar as well as coordinate maintenance and rental of all indoor facilities and coordinate rental of park shelters. Emma will add additional special events to the GRPD calendar.
- b. **Training** - Online training for PT and fulltime staff continues.
- c. **Retirement** - Center Supervisor Vicky Braniff retired on May 31st after 20+ years of service.

VII. Financial Summary

Recreation Division

Lake Division

Open Gym/Weight Room	\$0.00
Maple St. Center rentals	\$160.00
Civic Center rentals	\$1,025.00
Rec. Center rentals	\$0.00
Park Shelter	\$1,400.00
Passive Area Facility Rental	\$25.00
Table/Chair rentals	\$41.00
Basketball	\$73.75
Basketball-refunds	(\$40.00)
Soccer	\$40.00
Summer Day Camp	\$22,623.00
Thursdays at Seven Concerts Series	\$750.00
Donations	\$18.00
Total	\$26,115.75

Fishing Boat launches	\$1,834.00
Non-Motor Boat launches (Kayak/Canoe)	\$285.00
Ski Boat launches	\$49.00
Jon Boat rentals	\$829.00
Kayak/Canoe rentals	\$744.00
Bank Fishing	\$1,572.00
Bait/Supplies	\$1,849.25
Shelter Rentals	\$175.00
Big Bass Tournament	\$85.00
Catfish Tournament	\$1,167.00
Annual Permit (motorized boats)	\$800.00
Annual Permit (non-motorized boats)	\$180.00
Annual Permit (bank fishing)	\$70.00
Event Rentals	\$175.00
Lake Cruises	N/A
Misc.	\$0.00
Total	\$9,814.25



Graham-Mebane Lake Report, May 2023

Graham Recreation and Parks Department



We had a good month, setting a new May high in total receipts.

The number of boat launches was normal, but an increase in bank fishing, a good turnout in the Catfish Tournament, and growth in the Vessel Rental Program pushed us over the top.

May begins our 'tourist season'. Customers come in unsure of what they want to do or what they can do here, then after being informed, change their minds three times while at the cash register. It makes for a tiring day; but not being as centered on bass fishing (as in the cooler months) is a nice change.

Fishing was fair for bass and crappie, and just beginning to turn on for catfish.

May Lake Highlights

- We had 75-100 kids and adults come out for Youth Fishing Day. It was overcast for the event, but turned out to be a great day of fishing – including the largest bluegill caught in a while.
- We had 72 entrants in May's Catfish Tournament – a real nice turnout for this early in summer. The largest catfish caught was just over 4 pounds. (photos).
- The NC Division of Water Quality started a monthly series of water quality surveys on the 11th. They'll be out monthly until September. We get surveyed about every 5 years.
- An algacide spraying near the Water Plant's intake was performed on the 10th.
- The Alamance Co. Rescue Unit held four trainings at the lake this month. There was a dive training, a sunken vehicle retrieval, and two were for the new Cadaver Dog Unit (although they probably have a better name for it).
- We rented out almost 40% more vessels this year than the last two May's.
- Eddie Hawk, of Haw River, caught an 8.10 lb. bass to win May in the Big Bass Tournament.



By the Numbers (2022 in parentheses)

Boat Launches	565 (525)	Customers	2,494 (2,259)
Motorized Boats:	488 (431)	All Boaters:	929 (912)
Ski Area Launches:	6 (11)	Motorized:	846 (795)
Non-motorized Boats:	71 (83)	Ski Area:	10 (33)
Seniors/Disability:	61 (60)	Non-Motor. Boater	73 (84)
Using Annual Permit:	250 (244)	Bank Anglers:	730 (555)
Vessels Rented:	134 (83)	Vessel Renters	173 (98)
		Passive Visitors:	592 (694)

Steve Hadden, CPRP

Lake Warden, Graham-Mebane Lake; Marina: (919) 563-6544, shadden@cityofgraham.com



Graham-Mebane Lake Monthly Financial Report

Graham Recreation and Parks Department



Month 2023

Days Open: 26

Daily Activity from Staff Reports:

Date	Boats	Visitors	Daily User Fees:				Bait	Fishing Supplies	Vessel Rental	Fishing Tourn.	Lake Cruise	Over		Total \$
			Motor.	Ski Area	Non-Motor.	Bank						Misc.	Under	
1	6	22	22.00			18.00	8.50	10.00						\$58.50
2														
3	5	32	9.00			61.00	17.00	26.00						\$113.00
4	19	67	105.00		3.00	39.00	40.00	13.50	102.00					\$302.50
5	22	86	109.00		12.00	52.00	62.50	39.75	44.00					\$319.25
6	49	205	286.00		12.00	171.00	109.00	11.25	164.00			0.75		\$754.00
7	21	136	72.00		69.00	147.00	123.25	35.50	173.00	25.00		-17.00		\$627.75
8	10	57	97.00		6.00	47.00	29.50	4.00	46.00	25.00				\$254.50
9														
10	19	82	30.00	9.00		49.00	11.00	4.50	12.00	35.00				\$150.50
11	17	59	40.00		12.00	44.00	14.00	5.75	42.00					\$157.75
12	30	102	167.00		15.00	42.00	58.75	8.50	64.00					\$355.25
13	46	258	269.00		72.00	48.00	74.75	20.50	30.00					\$514.25
14	34	181	85.00	13.00	87.00	120.00	133.25	23.00	180.00			-0.50		\$640.75
15	15	38	29.00			19.00	53.25	11.00	16.00					\$128.25
16														
17	21	90	118.00		18.00	37.00	35.25	6.75	56.00					\$271.00
18	21	85	61.00			32.00	34.00	14.00	82.00					\$223.00
19	12	62	35.00			55.00	27.50	16.75	27.00					\$161.25
20	41	216	343.00		54.00	87.00	161.50	12.00	36.00	1,167.00				\$1,860.50
21	32	110	112.00		39.00	92.00	137.50	25.75	226.00					\$632.25
22	26	96	169.00		6.00	91.00	53.50	13.50	58.00					\$391.00
23														
24	24	91	125.00	18.00	6.00	61.00	46.50	25.25	18.00					\$299.75
25	21	67	47.00	9.00	3.00	49.00	44.25	7.00	12.00					\$171.25
26	20	82	57.00		45.00	61.00	35.75	17.00						\$215.75
27	5	43	27.00			42.00	46.50	5.75	50.00					\$171.25
28	4	39	18.00			42.00	4.25							\$64.25
29	27	128	181.00			90.00	76.25	33.75	57.00					\$438.00
30														
31	18	60	21.00		6.00	46.00	36.00	2.00	42.00			175.00		\$328.00
Totals:	565	2494	\$2,634.00	\$49.00	\$465.00	\$1,642.00	\$1,473.50	\$356.75	\$1,573.00	\$1,252.00	\$175.00	-\$16.75		\$9,603.50
Total Daily User Fees: \$4,790.00														

Deposit Receipts:

	Total \$
Lake Deposits: Cash/Checks	\$6,061.50
Community Pass: Credit Cards	\$3,542.00
Community Pass: Shelter Rental	\$175.00
RECEIPT TOTAL:	\$9,778.50

Athletics Report

GRAHAM RECREATION & PARKS COMMISSION

May 2023 Report



Joshua Cutlip

Athletic Supervisor

(336) 570-6718

jcutlip@CityofGraham.com

Spring Athletic Programs

- Baseball
 - Program Dates: 5/1-6/15
 - Age Groups: 6U (5-6), 8U (7-8), 10U (9-10), 13U (11-13)
 - Total Participants: 78

Baseball season in Graham will be coming to an end in the coming weeks. I came onboard in the middle of the season, May 17th, and spent these first weeks introducing myself to coaches while getting feedback on the season. To help gain more feedback I'll be sending a survey to all the coaches and player's families.

- T-Ball
 - Program Dates: 5/19-6/16
 - Ages 5U (4-5)
 - Total Participants: 49

The T-Ball season has gone off without a hitch. Each of the coaches have been great and very helpful with all the kids. This past Saturday (6/3) we had a video crew film games for the athletics promotional

video that we're working to create. The video crew took action shots, got drone footage, and interviewed one of the coaches as the content that could be included in the video.

Upcoming Summer Programs

- Basketball Camp
 - Program Dates: 7/17-7/20
 - Ages: 8-12
 - Current Number of Registrations: 5
- Flag Football Camp
 - Program Dates: 7/24-7/27
 - Ages: 6-12
 - Current Number of Registrations: 9

Registration for both these camps opened on June 1st.

Upcoming Fall Athletic Programs

- Soccer
 - Program Dates: 8/21-10/11
 - Age Groups: 5U (4-5), 6U (5-6), 8U (7-8), 10U (9-10), 14U (11-14)
 - Current Number of Registrations: 15

Registration for fall soccer program opened on June 1st. I reached out to our official assigner and confirmed that he'll be providing our services again this season. I changed a couple of the age groups around; last season we had 12U and 14U soccer. The adjustment was moving 12U to 10U and expand the age range for 14U soccer.

- Flag Football
 - Program Dates: 8/21-10/3
 - Age Groups: 6U (5-6), 8U (7-8), 10U (9-10), 12U (11-12)
 - Current Number of Registrations: 4

Registration for flag football program opened on June 1st.

- Lacrosse
 - Program Dates: 8/21-9/30
 - Ages: 7-14
 - Registration opens July 1st

I'm working to reach out to the Southern Alamance High School lacrosse coach to inquire if them or any players would be interested in assisting with the program.

"If you are not willing to learn, no one can help you. If you are determined to learn, no one can stop you."
- Zig Ziglar

Facilities Report

GRAHAM RECREATION & PARKS COMMISSION
May 2023 Report

Marquis Graves
Facilities Supervisor
p. (336)570-6718
e. mgraves@cityofgraham.com



Facility Updates:

Recreation Center:

Boys and Girls Club afterschool ended on May 26th. As of right now, the Boys and Girls Club afterschool will not return in the fall. Speech Therapy classes (which were moved to the small gym) also ended on the 26th. Summer Camp is set to begin on Tuesday, May 30th. Pickleball is now underway at the center on Tuesdays, Thursdays & Fridays 12:00pm – 3:00pm (*these hours will change to 6:00pm – 8:00pm in June*). Walkers are also able to use the gym from 8am – 12pm daily. Open gym is now available Mondays and Wednesdays 6:00pm – 8:00pm. Anyone over the age of 18 and under the age of 55 must pay \$1.00 in order to use the weight room or open gym. The Congregate Nutrition Program for Seniors meet daily within room 1 of the rec center from 9am – 12pm. McBane's Locksmith installed a new handle on one of the closet doors in the large gym.

Civic Center:

Rentals are underway at the Civic Center. The following rentals are set to occur in the month of May. Calendar for May is attached.

Maple Center:

Staff repaired broken toilet in Men's restroom. The following reoccurring classes and groups utilize the center during the month of May:

- Maple St. Line Dancers: Mon. & Tue. 9:00am – 11:00am Instructors: Carolyn Gantt and Frances Woodlief
- Xtreme Hip Hop : Mon. & Wed. 6:00pm – 7:00pm Instructor: Delicia White
- Mah-Jongg: Tue. 12:00pm – 3:00pm
- TOPS: Tue. 5:15pm – 6:15pm Instructor: Belinda Smith
- Troxler Ballroom Dance: Wed. 9:30am – 10:30am
- Liz and Lou Dance Practice: Wed. & Thur. 7:30pm – 8:30pm
- Beginners Yoga Class: Thur. 6:00pm – 7:00pm Instructor: Tava

Programs/Events:

Stretch-ercise Class: Mon., Wed., & Fri., 5:00pm – 6:00pm

Extras:

Completed the following training modules and certifications:

- Controlling Leadership Versus Servant Leadership
- 6 Big Roles Every Leader Takes on at the Office
- 12 Essential Leadership Skills

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
GFD training (08:00 AM - 06:00 PM)			Callahan-RMA softball (05:30 PM - 07:30 PM)	Graham Rotary Club (11:30 AM - 02:00 PM)		Queens in Pearls (10:30 AM - 02:30 PM)
30	01	02	03	04	05	06
Daniel Teague (12:00 PM - 05:00 PM)						
07	08	09	10	11	12	13
		Ala. Co. Safe Kids (08:30 AM - 10:30 AM)		Graham Rotary Club (11:30 AM - 02:00 PM)		Queens in Pearls (10:30 AM - 12:30 PM)
		JCPC (11:00 AM - 02:00 PM)				Camp Staff Training (EG) (01:00 PM - 05:00 PM)
14	15	16	17	18	19	20
	Fire Dept. Certification Class (08:00 AM - 05:00 PM)	Fire Dept. Certification Class (08:00 AM - 05:00 PM)	Fire Dept. Certification Class (08:00 AM - 05:00 PM)	Fire Dept. Certification Class (08:00 AM - 05:00 PM)	Fire Dept. Certification Class (08:00 AM - 05:00 PM)	Melissa Woodlief (01:00 PM - 05:00 PM)
21	22	23	24	25	26	27
Tajuana Daye-White - Martha (02:00 PM - 08:00 PM)				Graham Rotary Club (11:30 AM - 02:00 PM)		Queens in Pearls (10:30 AM - 12:30 PM)
						Marquie Evans - Staff (Beverly Jenkins) (02:00 PM - 07:30 PM)
28	29	30	31	01	02	03

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>LifePoint Church Activity Room (10:30 AM - 12:00 PM)</p> <p>30</p>	<p>Maple St. Line Dancers Activity Room (09:00 AM - 11:00 AM)</p> <p>X-Treme Hip Hop w/Delicia White Activity Room (06:00 PM - 07:00 PM)</p> <p>01</p>	<p>Maple St. Line Dancers Activity Room (09:00 AM - 11:00 AM)</p> <p>Mah-Jongg Activity Room (12:00 PM - 03:00 PM)</p> <p>TOPS Activity Room (05:15 PM - 06:15 PM)</p> <p>02</p>	<p>Troxler Dance practice Activity Room (09:30 AM - 10:30 AM)</p> <p>X-Treme Hip Hop w/Delicia White Activity Room (06:00 PM - 07:00 PM)</p> <p>Liz & Lou Dance practice Activity Room (07:30 PM - 08:30 PM)</p> <p>03</p>	<p>Beginners Yoga Class w/ Tava Activity Room (06:00 PM - 07:00 PM)</p> <p>04</p>	<p>Liz & Lou Dance practice Activity Room (07:30 PM - 08:30 PM)</p> <p>05</p>	06
<p>LifePoint Church Activity Room (10:30 AM - 12:00 PM)</p> <p>07</p>	<p>Maple St. Line Dancers Activity Room (09:00 AM - 11:00 AM)</p> <p>X-Treme Hip Hop w/Delicia White Activity Room (06:00 PM - 07:00 PM)</p> <p>08</p>	<p>Maple St. Line Dancers Activity Room (09:00 AM - 11:00 AM)</p> <p>Mah-Jongg Activity Room (12:00 PM - 03:00 PM)</p> <p>TOPS Activity Room (05:15 PM - 06:15 PM)</p> <p>09</p>	<p>Troxler Dance practice Activity Room (09:30 AM - 10:30 AM)</p> <p>X-Treme Hip Hop w/Delicia White Activity Room (06:00 PM - 07:00 PM)</p> <p>Liz & Lou Dance practice Activity Room (07:30 PM - 08:30 PM)</p> <p>10</p>	<p>Beginners Yoga Class w/ Tava Activity Room (06:00 PM - 07:00 PM)</p> <p>11</p>	<p>Liz & Lou Dance practice Activity Room (07:30 PM - 08:30 PM)</p> <p>12</p>	13
<p>LifePoint Church Activity Room (10:30 AM - 12:00 PM)</p> <p>14</p>	<p>Maple St. Line Dancers Activity Room (09:00 AM - 11:00 AM)</p> <p>X-Treme Hip Hop w/Delicia White Activity Room (06:00 PM - 07:00 PM)</p> <p>Ala. Co. War Memorial Committee Activity Room (07:30 PM - 08:30 PM)</p> <p>15</p>	<p>Maple St. Line Dancers Activity Room (09:00 AM - 11:00 AM)</p> <p>Mah-Jongg Activity Room (12:00 PM - 03:00 PM)</p> <p>TOPS Activity Room (05:15 PM - 06:15 PM)</p> <p>16</p>	<p>Troxler Dance practice Activity Room (09:30 AM - 10:30 AM)</p> <p>X-Treme Hip Hop w/Delicia White Activity Room (06:00 PM - 07:00 PM)</p> <p>Liz & Lou Dance practice Activity Room (07:30 PM - 08:30 PM)</p> <p>17</p>	<p>Beginners Yoga Class w/ Tava Activity Room (06:00 PM - 07:00 PM)</p> <p>18</p>	<p>Liz & Lou Dance practice Activity Room (07:30 PM - 08:30 PM)</p> <p>19</p>	<p>Nikki Snipes Activity Room (01:00 PM - 05:00 PM)</p> <p>20</p>

LifePoint Church Activity Room (10:30 AM - 12:00 PM)	Maple St. Line Dancers Activity Room (09:00 AM - 11:00 AM)	Maple St. Line Dancers Activity Room (09:00 AM - 11:00 AM)	Troxler Dance practice Activity Room (09:30 AM - 10:30 AM)	Beginners Yoga Class w/ Tava Activity Room (06:00 PM - 07:00 PM)	Liz & Lou Dance practice Activity Room (07:30 PM - 08:30 PM)	
LifePoint Church Activity Room (04:30 PM - 06:30 PM)	X-Treme Hip Hop w/Delicia White Activity Room (06:00 PM - 07:00 PM)	Mah-Jongg Activity Room (12:00 PM - 03:00 PM)	X-Treme Hip Hop w/Delicia White Activity Room (06:00 PM - 07:00 PM)			
	TOPS Activity Room (05:15 PM - 06:15 PM)		Liz & Lou Dance practice Activity Room (07:30 PM - 08:30 PM)			
21	22	23	24	25	26	27
LifePoint Church Activity Room (10:30 AM - 12:00 PM)	Maple St. Line Dancers Activity Room (09:00 AM - 11:00 AM)	Maple St. Line Dancers Activity Room (09:00 AM - 11:00 AM)	Troxler Dance practice Activity Room (09:30 AM - 10:30 AM)	Beginners Yoga Class w/ Tava Activity Room (06:00 PM - 07:00 PM)	Liz & Lou Dance practice Activity Room (07:30 PM - 08:30 PM)	Alamance Arts - Fluid Art class Activity Room (08:00 AM - 12:00 PM)
	X-Treme Hip Hop w/Delicia White Activity Room (06:00 PM - 07:00 PM)	Mah-Jongg Activity Room (12:00 PM - 03:00 PM)	X-Treme Hip Hop w/Delicia White Activity Room (06:00 PM - 07:00 PM)			
			Liz & Lou Dance practice Activity Room (07:30 PM - 08:30 PM)			
28	29	30	31	01	02	03

Programs & Events Report

GRAHAM RECREATION & PARKS COMMISSION
May 2023 Report

Emma Griffin
Program Supervisor
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egriffin@CityofGraham.com



Completed Programs

- Graham Walks – Spring 2023
 - Program Dates: April 12 – May 17
 - Registration: March 22 – April 19
 - Kick-off Event: April 12
 - Lighthouse Nutrition: 7:00am- 9:00pm
 - Shamrock Nutrition: 11:00am – 1:00pm
 - Graham Recreation Center: 4:00pm – 6:00pm
 - Wrap-up Event: May 17
 - Lighthouse Nutrition: 7:00am – 9:00pm
 - Shamrock Nutrition: 11:00am – 1:00pm
 - Graham Recreation Center: 4:00pm – 6:00pm
 - Sponsors:
 - Shamrock Nutrition
 - Lighthouse Nutrition
 - Calming Hands Massage & Wellness
 - Beshel Chiropractic
 - Truliant
 - Watercourse Apartments
 - Aetna Senior Solutions
 - Weekly Group Hikes to Celebrate “Year of the Trail – 10:00am
 - **April 19: Bill Cooke Park**
 - **April 26: Longmeadow Trail**
 - May 3: South Graham Park
 - May 10: Swepsonville River Trail: Upper Access

Current Programs

- First Responder Friday
 - General Information
 - Collaborative program with the Fire and Police Department
- “Wherever there is a human being, there is an opportunity for a kindness.”

- Goal: to connect and engage with the community to foster good relationships and market programs
 - April 28: South Graham Park (3:00pm-5:00pm)
 - Collaborative Event for Arbor Day
 - Cancelled Due to forecast
 - The May event will move to SGP to have a tree dedication ceremony to Allen Maness
 - Next Event: 3:00 – 5:00pm
 - May 26: South Graham Park
 - June 30: Graham Regional Park
 - July 28: South Graham Park
 - August 25: TBD
 - September 29: TBD
 - October 20: TBD
- Summer Day Camp
 - Program Dates: May 30 – August 25
 - Registration:
 - February 6 (previously registered families)
 - 93 individual campers registered as of 3/3
 - March 6 (general public)
 - 147 individual campers registered as of 5/31
 - Most weeks are on a waitlist
 - Staffing
 - Madison (Assistant Director), and Connor (Assistant Director) have plans to return to camp. We will be meeting in the coming weeks to go over staff handbook and parent handbooks, and planning trips.
 - Staff Training and CPR/First Aid Training was on Saturday, May 10
 - Two more full time counselors are required for operation.
 - Camp Open House:
 - May 23: 4:30 – 7:00pm at the Rec Center
 - This was a great opportunity for camp families to see where they will be attending camp and meet our directors and counselors. We will be able to accept final payments at Open House.

Upcoming Programs

- Slice of Summer
 - Date: Saturday, June 10, 2023 (4:00pm – 8:00pm) – no rain date
 - Inflateables are booked
 - Food trucks: contracts being sent
 - Recreation Station
 - Park n Play
 - Bubbles
 - Music
 - Fire Department Soak Zone
 - West Elm St
 - Alamance Arts
 - 2 craft stations

"Wherever there is a human being, there is an opportunity for a kindness."

- Safe Kids Coalition Hotcar display
- 9/11 Commemorative 5K Event
 - Date: Saturday, September 16 (upon council approval of street closure change)
 - Timing Company is confirmed
 - DJ is confirmed
 - Registration is slated to open in July
- Pumpkin Bash
 - Date: Friday, October 27
 - Time: 6:00pm – 9:00pm
- Hall of Fame
 - Ceremony Date: Saturday, April 13, 2024
 - Nominees will be accepted through July 31. I will work with Brandy to have a social media presence to solicit nominees. I also am exploring having the logo redesigned to order new banners for the banquet.
 - Next meet for selection: August 7 at 6:00pm.

Professional Development

- NRPA
 - Cancelled due to COVID-19: NRPA Event Management School January 16-21, 2022
 - Planning to attend Supervisor’s Management School in 2023. Registration has not yet opened but I have emailed to get a timeline.
 - Leadership Alamance
 - Selected as part of the Class of 2023 for Leadership Alamance. Leadership Alamance, a nine-month program, educates current and emerging leaders about Alamance County – its infrastructure, resources and challenges. During monthly field days, students become familiar with local history, government, educational institutions, criminal justice and public safety systems, health & human services, recreation and cultural arts programs, and our economic base.
 - May 18: Legal Systems
 - We visited the Alamance county Courthouse, 911 Center, Fallen Police Officers Memorial Ceremony, Alamance County Jail, and the Burlington Fire and Police Training Center.
 - Most notable takeaways:
 - I really enjoyed seeing the 911 Center and observing how calls are handled and operated.
 - We also were able to have a panel discuss with the Sherriff and other municipal Police Chiefs and I appreciated them taking time to answer questions honestly.
 - May 25: Closing Retreat
 - Camp Chestnut Ridge
 - Service Learning Project:
 - Our group selected to support the CityGate Dream Center by building 6 planter boxes and hosting a county-wide diaper drive. We solicited sponsors to cover the cost of construction and were able to deliver all 6 boxes constructed and bags of soil for them
- “Wherever there is a human being, there is an opportunity for a kindness.”

on Friday, April 22. Our diaper drive collected almost \$7,000 diapers for the Dream Center to add for Diaper distribution for the community. These were wrapped and delivered on April 22.

- Upcoming Date: June 1: GRADUATION
- Harwood Institute:
 - I am in the Schools sub-group whose goal is to support and bring the community together for Graham Middle School.

Committees

- Safe Kids
 - May 12: Hot Car Display at Walmart
 - Meeting on May 16:
 - I was able to connect our PD and FD to this committee and had members from both departments attend.
 - Hot Car displays:
 - First Responder Friday
 - Slice of Summer
 - Next Meeting: No June Meeting
- Executive Safety Committee
 - No new updates
- Alamance County Programming Collaborative
 - We were able to meet with programmers from other Recreation Departments across the county to discuss current and future programming, identify areas that we are struggling in, share ideas of areas we have succeeded in, and brainstorm ideas for future countywide programs.
 - Monthly Meeting: 1st Tuesday of each month at 1:00pm
 - May 1: Gibsonville Community Center
 - Discussed spring events
 - Farmer's Markets
 - Possible co-sponsorship on county-wide event (Adventure Race)
 - Discussed how other places handle events that have alcohol and social districts
 - Next Meeting:
 - June 6th: Ceaderock Park
 - Focus discussions on the Adventure Race
- Alamance County Cooperative Extension Advisory Board
 - Focus on advocacy and education.
 - Partnerships with camp in the future was discussed

Miscellaneous

- Senior Games
 - May 12: Awards Luncheon
 - Graham Fire Department is available and plans to attend.
- Youth Fishing Day
 - May 13
 - Assisted in planning and loading supplies

"Wherever there is a human being, there is an opportunity for a kindness."

- Did not work
- ACC Graphic Design
 - Attended presentations for Summer Day Camp and Summer Sports Camp t-shirt designs on May 8 and 9.
- Participated in an interview on FOX 8 with Brandy to discuss summer events in Graham on May 22.
- Salvation Army Boys and Girls Club After School Program
 - We are partnering with SABGC to host an After School program at the Graham Recreation Center
 - Pick up from North Graham Elementary, South Graham Elementary, and River Mill Academy
 - Provides Snack and Supper as supported by the YMCA
 - Began August 29
 - Ended May 26
 - This program will not continue at the Graham Recreation Center next year as grant funding ended. We are hopefully in its return in the future.

"Wherever there is a human being, there is an opportunity for a kindness."

-Seneca

Marketing Report

GRAHAM RECREATION & PARKS COMMISSION
May 2023 Report



Contact: Brandy McCandless
Title: Marketing Supervisor
Phone: (336) 513-5510
Email: bmccandless@CityofGraham.com

"If you want to be average, do what others do. If you want to be awesome, do what no one does."
– Alexander Den Heijer, inspirational speaker, trainer, and consultant

Project Updates

- Attended the Alamance Creek Week 2023 Partner Planning Zoom Meeting (05/02)
- Attended the Alamance County Programming Collaborative meeting in Gibsonville (05/02)
- Brian and I attended the Elon Engineering Senior Presentations (05/03)
- The 2023 Musical Chairs Outdoor Concert Series presented Kimber & Kompany (R&B/Pop) at Bill Cooke Park (05/05)
- Emma, Marquis, and I sat in on the Alamance Community College Graphic Design 2 class Client Presentations for the Summer Camp T-Shirt Designs (05/08 & 05/09)
- We continued a great partnership with Alamance County Soil and Water Conservation District...year 3 of the Sunflower Project at Graham Regional Park! The large field was planted with a seed mix consisting of soybeans, iron clay peas, buckwheat, sorghum, and black oil sunflowers. Special thanks as well to the Parks Team for prepping the field for the season and to the City of Graham's Public Works Department for helping us plant the field. (05/10)
- Assisted the Lake Team with the Youth Fishing Day event with registration, event t-shirts, and the Park & Play Mobile Recreation Van (05/13)
- The Lunch-and-Learn presentation, "Let's Talk Quilts" was held at the Graham Historical Museum with 19 attendees (05/17)
- The monthly Hikes with Hounds program explored Haw River Trail's SAX Island with three shelter dogs (Rayban, Zeus, & Allegra) and 6 volunteers (8 signed up). (05/19)
- Emma and I were invited and appeared on Fox 8 News with Cindy Farmer to promote the Thursdays at Seven Concert Series and Slice of Summer events (05/22)
- I assisted Emma with a LIVE Facebook feed to announce the Graham Walks Spring 2023 Grand Prize Winners at Graham Regional Park on the Youth Challenge Course (05/22)
- Athletics Promotional Video footage with Titania Productions continued with Spring Youth Baseball highlights and will be ongoing throughout 2023 to capture all sports (05/24)
- The Thursdays at Seven Concert Series kicked off the season with The Holiday Band in the streets of downtown Graham with great attendance! (05/25)

- We presented a special Tree Dedication at South Graham Park as part of the monthly First Responder Friday program. A native White Oak tree was planted in honor and memory of our City of Graham and Graham Fire Department friend and colleague, Mr. Allen Maness. (05/26)



Ongoing Projects

- Athletics Promotional Video footage is now underway with Titania Productions and will be ongoing throughout 2023 to capture all sports (completed: basketball, soccer, baseball)
- Coordinating new Park Signage with Syntech for Bill Cooke Park & South Graham Park: rules/hours, wayfinding signage, trail distance, tennis/pickleball court rules
- 200 North Main Street Pocket Park Project - exploring seating & lighting options to purchase with possible community partners/sponsors
- Updating Sponsorship Opportunities & Information
- Pursuing the NC Environmental Education (NCEE) Certification. The goals of the NCEE Certification Program are to increase environmental literacy, provide practice in environmental education teaching methods, and foster community leadership.
- Attending the NRPA & IFEA Event Management School at Oglebay for the Certified Festival & Event Associate (CFEA) Certification on January 14-19, 2024 for Year 2



Current & Upcoming Programming

- **Sunflower/Crimson Clover Project at Graham Regional Park**
 - A seed mix consisting of soybeans, iron clay peas, buckwheat, sorghum, and black oil sunflowers was planted in May (05/10)
 - A GRPD Parks & Athletic Facilities Team, City of Graham Public Works, and the Alamance County Soil and Water Conservation District Project

- **Graham Historical Museum**

- 2023 Exhibits
 - January – March: Graham Architectural Artifacts: One Hundred Years of Homes in Graham – The exhibit features homes from Graham from each decade 1850-1950, with owners listed, structural descriptions, and architectural pieces connected to each home.
 - April – June: Vintage Quilts Exhibit - Quilts Handcrafted Over 50 Years Ago
 - July – September: Jeannie Swanner Robertson in honor of her 80th birthday which would have been in September 2023
 - October – December: 100 years of the Graham Courthouse (cornerstone laid in November 1923)
- Lunch-and-Learn at the Museum (Time: 12:00pm – 1:00pm)
 - Wednesday, May 17 - Speaker: Jeanette Beaudry, Graham Historical Museum Board Member, Michelle Owens, owner of the Alamance Rose quilt, and Neva Hart, a retired certified textiles appraiser • Topic: Let's Talk Quilts
 - Wednesday, June 21 - Speaker: Brian Baker, Assistant Alamance County Manager • Topic: Haw River Trail (2023 is the Year of the Trail)
 - Wednesday, September 20 - Speaker: John Guss, Alamance Parks Historic Properties Superintendent • Topic: Celebrating 100 years of Burlington Industries
 - Wednesday, October 18 - Speaker: Russell Compton, Graham Historical Museum Board Member & Local Historian • Topic: Alamance County Historical Courthouse
- Downtown Graham Architectural Tours - Saturday, August 5 • 8:00am
- Jeannie Swanner Robertson Birthday Party - Saturday, September 23 • 10am - 2pm
- Cemetery Tour - October Date: TBD

- **Hikes with Hounds**

- Year-Round, one Friday each month
- Partnership with the City of Burlington Animal Services and Recreation & Parks
 - January Burlington - Burlington City Park (2 miles)
 - February Graham - Bill Cooke Park (2 miles)
 - March Burlington – Springwood Park (2 miles)
 - April Haw River Trail - Shallow Ford Natural Area (2-3 miles)
 - May Haw River Trail - SAX Island (2-3 miles)
 - June Haw River Trail - Longmeadow Trailhead (3 miles)
 - July Haw River Trail – Glencoe Paddle Access (2 miles)
 - August Haw River Trail – Swepsonville River Park (2 miles)
 - September Alamance Parks - Cedarock Park (2-3 miles)
 - October Burlington - Guilford Mack Park & Marina (2 miles)
 - November Burlington – Willowbrook Park (2 miles)
 - December Graham – Graham Regional Park (1-2 miles)

- **Arbor Day in Graham Activities**
 - During the month of April (programs & social media tree education)
 - Collaboration with the City of Graham Appearance Commission & Tree Board

- **Musical Chairs Countywide Outdoor Concert Series at Bill Cooke Park**
 - 2023 Band Lineup
 - May 5 – Kimber & Kompany – R&B/Pop
 - June 2 – Oscar’s Latin Band – Latin
 - July 7 – Jukebox Rehab – Country/Pop
 - August 4 – Grizzly Goat – Americana Folk Rock
 - Time: 7:00pm – 9:00pm
 - Location: Bill Cooke Park • 1010 Townbranch Road, Graham, NC 27253

- **Alamance Creek Week**
 - 2023 Dates: May 13 – 21
 - Collaborating with Graham-Mebane Lake and StormwaterSMART for activities

- **Thursdays at Seven Concert Series in Downtown Graham**
 - 2023 Band Lineup
 - May 25 – The Holiday Band
 - June 22 – The Main Event Band
 - July 27 – Special Occasion Band
 - August 24 – The Sand Band
 - September 14 – The Magnificents Band
 - September 28 – The Mason Lovette Band
 - Time: 7:00pm – 9:00pm
 - Location: Downtown Graham • West Elm Street, Graham, NC 27253

- **Movies in the Park**
 - Every Saturday in September
 - September 2 – Soul
 - September 9 – TBD
 - September 16 – TBD
 - September 23 – TBD
 - September 30 – TBD
 - Time: the movie begins around 7:30pm (pending sunset time)
 - Location: Bill Cooke Park • 1010 Townbranch Road, Graham, NC 27253

- **Parks for Pollinators BioBlitz**
 - September 2023
 - The Parks for Pollinators BioBlitz is an online event where community members work with park staff to create a snapshot of the variety of wildlife that can be found in Alamance County.

- **Downtown Graham’s Ice Skating Rink on Synthetic Ice**
 - 2023 Dates: November 24 - December 17 (3 weeks) *(tentative dates)*
 - Times: (see website for details)
 - Location: Downtown at Alamance Arts

- **City of Graham’s Christmas Tree Lighting Celebration**
 - 2023 Date: Sunday, December 3 (rain date: December 10)
 - Time: 5:00pm – 7:30pm
 - Tree Lighting Ceremony: 6:30pm, fireworks will follow the lighting of the tree
 - Location: Front Lawn of the City of Graham Municipal Building (City Hall)

Volunteering

- NC State Extension Master Gardener Volunteer

Social Media

Facebook Followers: 8,729 (increased 175)

Instagram Followers: 2,264 (increased 28)

Twitter Followers: 241 (increased 3)

Website

Top 10 Most Viewed City of Graham Website Pages for May 2 - 31, 2023

Top Posts/Pages		
1. City of Graham, NC		3,815
2. Recreation & Parks – City of Graham, NC		1,782
3. Water & Sewer Billing – City of Graham, NC		1,233
4. GRPD Lake – City of Graham, NC		1,094
5. GRPD Parks & Facilities – City of Graham, NC		922
6. Trash and Recycling – City of Graham, NC		794
7. GRPD Lake Hours & Fees – City of Graham, NC		656
8. GRPD Special Thursdays at Seven – City of Graham, NC		589
9. Police – City of Graham, NC		576
10. GRPD Summer Day Camps – City of Graham, NC		508

PARKS & ATHLETIC FACILITIES

May 2023



Bill Cooke Park

Athletic Fields – Low spots from soccer wear have been filled and leveled with sand.

Routine maintenance continues with infields and outfields.

General Maintenance – Monthly playground inspections were completed with no issues found.

Gravel walk track was sprayed for weeds.

Tree rings have been sprayed for weeds.

Fixed broken urinal.

Replaced flush valves on two toilets.

Opened water fountains in the dog park for the season.

Sprayed parking lots for weeds.

Prepared the concert area for the Musical Chairs concert.

Limbed up trees in quadrant 1 of the park.

Boom mowed edge of walking track.

Sprayed crack and surround of tennis court for weeds.

South Graham Park

General Maintenance – Monthly playground inspections were completed with no issues found.

Reattached loose parts of the tennis court wind screen.

Installed new playground mulch in playground.

Removed a tree that fell across the road at entrance of park.

Fixed a broken paper towel dispenser.

Fixed the slide hood on the 5-12 playground.

Trimmed trees along the parking lot.

Walking track sprayed for weeds.

Tree rings sprayed for weeds.

Sand volleyball courts sprayed for weeds.

Sprayed tennis court and surround for weeds.

Graham Regional Park

General Maintenance – Monthly playground inspections were completed.

Playground mulch added to the 2-5 crawl tunnel and balance beam, hill slides, swing set, and tree house slide exits.

Replaced the switch inside the challenge course timer start button.

Sprayed crimson clover field to get it ready for sunflower planting.

Spot sprayed weeds in the natural playground area.

Opened the water fountains in the park for the season.

Addressed an issue with the drain on one of the water fountains.

Sprayed bermudagrass for weeds.

Fertilized all of the Bermudagrass in the park.

Replaced the drum insert on the play panel in the inclusive playground.

Replaced the zipline rope/seat and platform that were damaged.

Apollo/Goley

Apollo – Weeds on field spot sprayed.

Goley – Storywalk book was changed.

Johnson Ave

General Maintenance – No Report

Lake

General Maintenance – No Report.

Neighborhood Parks & Playgrounds

Greenway – Replaced the solar lights.

Playground inspection completed with no issues found.

Harmon Park – Limbed trees and sprayed the wooded area for weeds.

Playground inspection completed with no issues found.

Civic Center – Playground inspection completed with no issues found.

New playground mulch added to playground.

Marshall St – Playground inspection completed with no issues found.

Playground mulch added to the swing set area of the playground.

Recreation Center – Removed landscape along side of building.

Sprayed weeds in sidewalk, landscape beds, and playground.

Oakley St. – Walking track sprayed for weeds.

Boom mowed hillside along walking track.

Maple St. – Landscape beds sprayed for weeds.

Hwy 54 Access – Bank leading to river was boom mowed.

200 N. Main – No Report.

Miscellaneous

Replaced the drain that was knocked loose in the water fountain at the Civic Center.

Repaired the wall cleat for the Rec Center water fountain.

Replaced mower blades on park mowers.

Hung and removed Thursday at 7 concert banners.

Checked on an issue with the cameras at Graham Regional Park for the IT department.

Continued Education & Community Involvement

No Report.