



MINUTES

Graham Appearance Commission Meeting

April 7th, 2025

City Hall Council Chambers

In Attendance:

Chair Zipporah Clark- Baldwin, Vice Chair Cheryl Ray, and Clell Britt. Bernadette Konzelmann, and Emily O'Dell were absent.

Staff: Evan Workman and Brandy McCandless

- **Meeting was called to order at 6:00pm by Chair Clark Baldwin, followed by the Pledge of Allegiance, and a moment of silence.**
- **Arbor Day**
 - Brandy McCandless presented information on what was needed for Arbor Day 2025. She reviewed what was decided last meeting and what needed to be decided still.
 - The commission decided the order of prizes to give out for various events and to hold a raffle at the Arbor Day event for some of the left-over prizes.
 - The commission voted on the Arbor Day Art contest winners, with 4 entries and 4 categories for prizes, every entry won a prize.
 - Elementary winner-
 - Adult 1st Place- Seasons, by Rebecca Pennington of Elon, NC
 - Adult 2nd Place- Tree, by Lydia Aplegrin
 - Adult 3rd Place- Tree Lined Street, by Elizabeth Witherow of Burlington, NC
 - The commission then finalized the schedule and discussed the raffle and taking time to thank the generous donations from businesses in Graham.
- **Business Beautification Grants**
 - Jennifer Talley spoke on behalf of a Business Beautification Grant for window replacement at 7 SE Court Square. The project had previously been approved for a COA by the HRC.
 - The commission decided to award the project the remaining Business Beautification Grant funds totaling \$334. Moved by Chair Clark-Baldwin, Vice Chair Ray seconded. All voted aye.

- **Other Items**
 - Evan mentioned that NCDOT was having one of their Biannual litter clean up periods. The commission expressed interest but decided that the dates did not allow them time to organize something. They asked Evan that he keep an eye out for the next litter sweep.
- **Council**
 - Mayor Jennifer Talley spoke about incoming crosswalk changes in downtown, pressure washing the downtown sidewalks before spring events start to happen, and the banner replacement project. Asking the commission to take a look at the design, which she would provide to them for review.
- **Staff:**
 - Evan Workman reminded the commission to adopt the minutes.
- **Approval of the March, 2025 Meeting Minutes**
- Chair Clark Baldwin moved to approve the minutes as presented, Clell Britt seconded. All voted aye
- **Meeting adjourned**
 - Chair Clark-Baldwin motioned for the meeting to be adjourned. Seconded by Vice Chair Ray. All members voted aye. Meeting adjourned at 6:51pm.

Minutes Submitted by Evan Workman

April 8th , 2025