



## MINUTES

### Graham Appearance Commission Meeting

February 12<sup>th</sup>, 2026

City Hall Council Chambers

#### In Attendance:

**Chair Zipporah Clark- Baldwin, Vice Chair Cheryl Ray, Bernadette Konzelmann and Emily O'Dell.**

**Staff: Jonathan Buckley, Cameron West, Brandy McCandless and Kalie Gorham.**

- **Meeting was called to order at 6:00pm by Chair Clark-Baldwin, followed by the Pledge of Allegiance, and a moment of silence.**
- **Approval of the January, 2026 Meeting Minutes**
  - Mrs. Konzelmann moved to approve the minutes as presented, Mrs. O'Dell seconded. All voted aye.
- **Business Beautification Grant**
  - Chair Clark-Baldwin introduced the application for 202 N Main Street. Adam Miller spoke on behalf of the submittal and presented updated quotes.
  - Mrs. Konzelmann moved to approve the submittal at its specific funding amount. Seconded by Chair Clark-Baldwin. All in favor.
- **Arbor Day**
  - Chair Clark-Baldwin moved to change the Arbor Day discussion to first on the New Business items and called Brandy McCandless to the floor. All in favor.
  - The Commission agreed to reach out to local organizations for Arbor Day Art Contest submittals. The Commission also agreed to add Pre-K to the eligible age groups, move the submittal date to late March and manage prize logistics. Brandy McCandless agreed to reach out to local schools.
  - The Commission agreed to manage the prize logistics for the Kindness Rock Hunt.
  - Mrs. McCandless proposed the Commission be involved with a children's activity after the Tree Planting Ceremony and a decision be made on the Ceremony schedule at the March 2<sup>nd</sup> meeting.
  - Chair Clark-Baldwin inquired about moving the date for the Tree Planting Ceremony to increase public engagement. Mrs. McCandless recommended keeping the Planting Ceremony on Arbor Day.
- **Local Business Involvement**
  - Chair Clark-Baldwin called Renee Russell to the floor.
  - Renee Russell proposed implementing wayfinding signs and a new themed decoration contest for local businesses downtown.
  - The Commission agreed to follow-up and schedule time after the April 6<sup>th</sup> Meeting

to establish a plan and present to City Council.

- **Appearance Award Programs**
  - Jonathan Buckley called Kalie Gorham to the floor.
  - Mrs. Gorham proposed changing the Residential Appearance Award submittals to self-nominations only and reducing the submission schedule to twice per year.
  - The Commission agreed with self-submittals, a rolling submission for June and December and outreach strategies to improve engagement.
  - Jonathan Buckley inquired about including the Business Appearance Award on the rolling submission schedule. The Commission agreed to this.
- **2026 Calendar Planning**
  - The Commission briefly discussed developing goals for 2026. Vice Chair Ray called Mayor Chelsea Dickey to the floor.
  - Mayor Dickey proposed the Commission contact and organize projects with the New Leaf Society and present any project proposals to City Council with details on funding.
  - Chair Clark-Baldwin agreed to provide a report and coordinate with staff and City Council on future projects.
- **Council**
  - Mayor Dickey provided no other updates.
- **Staff**
  - Cameron West and Jonathan Buckley provided no other updates.
- **Meeting adjourned**
  - Chair Clark-Baldwin motioned for the meeting to be adjourned. Seconded by Vice Chair Ray. All members voted aye. Meeting adjourned at 7:24pm

**Minutes Submitted by Jonathan Buckley**

**February 13<sup>th</sup>, 2026**



