

**City of Graham**  
**City Council Meeting Agenda**  
**June 9, 2026**



**6:00 p.m. | City Hall | 201 South Main Street | Graham, NC**

---

**CALL TO ORDER:** Mayor Chelsea Dickey

**INVOCATION & PLEDGE OF ALLEGIANCE**

- Invocation – Pastor Wade Cox – Mission Fellowship Church

**ADOPTION OF AGENDA:**

**CONSENT AGENDA:**

- A. To approve the minutes of the May 12, 2026, City Council meeting and Closed Session minutes.
- B. To approve a revised Project Ordinance in the amount of \$2,200,000 for the Home, Banks, Wards, Holt, and Gilbreath Waterline Replacement Project.
- C. To approve a budget amendment in the amount of \$72,753 for year-end salaries and wages.
- D. To approve a Project Budget Ordinance in the amount of \$330,000 for the Haw River Outfall Project.

**PUBLIC HEARINGS:**

**1. REZONING – 0 HANFORD ROAD**

A public hearing has been set to consider a request to rezone 10.05 acres of property from R-19 (Low Density Residential) to C-R (Conditional Residential) for the purpose of constructing 16 Cottage Homes and 10 Custom Built Homes. (Planning Board recommended denial.) (The petitioner has requested the rezoning request be tabled until the August 11, 2026, Council meeting.)

**2. FISCAL YEAR 2026 – 2027 BUDGET ADOPTION:**

A public hearing has been scheduled to consider the adoption of the Fiscal Year 2026-2027 Budget Ordinance, the 2026-2027 Pay Plan, and the 2026-2027 Rates and Fee Schedule.

Presentation - Hazen & Sawyer – System Development Fee Analysis

**NEW BUSINESS:**

**3. ORDINANCE AMENDMENT – PENALTIES – SOLID WASTE**

City Council will consider approval of an Ordinance amendment to Chapter 16-Solid Waste and amend the language for removal of garbage containers from the road from “promptly” to “within 24 hours.”

**4. ORDINANCE AMENDMENT – CANVASSERS’ AND SOLICITORS’ - PENALTY**

City Council will consider approval of an Ordinance amendment to Chapter 8 – Businesses, Article IV – Canvassers’ and Solicitors’ Permit, Section 8-114 to strengthen the current penalty from a civil penalty to include a criminal penalty.

**5. MOA – NC WILDLIFE RESOURCES COMMISSION AND CITY OF GRAHAM**

City Council will consider a Memorandum of Cooperative Agreement between the North Carolina Wildlife Resources Commission and the City of Graham to create and improve public fishing accesses.

**6. CITY OF GRAHAM’S BOARDS AND COMMISSIONS APPOINTMENTS**

City Council will consider appointments for the following boards and commissions:

**ABC Board – 1 Appointment**

Applicants: Robert Sykes, Larry Brooks, Stacy Koon, Glenn Patterson

**Alamance County Library Committee – 2 Recommendations**

Applicants: Bonnie Whitaker, Lindsay McKinney, Kimberly Baker, Jennifer Talley, Sara Durbin

**Appearance Commission/Tree Board – 3 Appointments**

Applicants: Cheryl Ray, Jeannine Weeks, Molly Whitlatch

**Graham Historical Museum Board – 2 Appointments**

Applicants: Chuck Talley, Jim Mullen, Richard Shevlin, William Mebane

**Graham Housing Authority – 1 Appointment**

Applicants: Larry Brooks, Sonya Carter, William Mebane

**Historic Resources Commission – 1 Appointment**

Applicants: Jim Albright, Samuel Cohoon, Corbin Craig, Ricky Hurtado

**Planning Board/Board of Adjustment – 2 Appointments 1 Recommendation (ETJ)**

Applicants: John Wooten, Maynard Jeannis, Chad Huffines, Daniel Alvis, Corbin Craig, Ricky Hurtado, Stacy Koon, Jeffrey Rieman, Jensen Roll, Richard Shevlin, Tina Love, William Mebane

**Recreation Commission – 3 Appointments**

Applicants: Casey Johnson, Madison Johnson, Kimberly Baker, Brian Cutlip

**Economic Development & Marketing – 7 Appointments**

Applicants: Jeffrey Rieman, Jennifer Talley, Maynard Jeannis, Sonya Carter

**PUBLIC COMMENT PERIOD**

**CITY STAFF COMMENTS**

**CITY COUNCIL COMMENTS**

**CLOSED SESSION:**

City Council will consider going into closed session to consult with the attorney in accordance with N.C.G.S. Section 143-318.11(a)(3), City of Mebane versus City of Graham, Case #25CV007126-000, and to discuss a personnel issue in accordance with N.C.G.S. 143-318.11(a)(6).

**ADJOURNMENT**

# City of Graham

## City Council Meeting Minutes

### May 12, 2026



The City Council of the City of Graham held a regularly scheduled meeting on May 12, 2026, at 6:00 p.m. in the Council Chamber, City Hall Municipal Building, 201 South Main Street, Graham, NC.

#### Council Members Present:

Mayor Chelsea Dickey  
Mayor Pro Tem Ricky Hall  
Council Member Bobby Chin  
Council Member Bonnie Whitaker  
Council Member Jim Young

#### Staff Present:

Megan Garner, City Manager  
Aaron Holland, Assistant City Manager  
Bob Ward, City Attorney  
Bryan Coleman, City Attorney  
Renee Ward, City Clerk

CALL TO ORDER: Mayor Chelsea Dickey

#### INVOCATION & PLEDGE OF ALLEGIANCE

- Invocation by Pastor Matthew Edwards, Community Baptist Church

#### PROCLAMATION:

- Preservation Alamance – Council proclaimed the Month of May 2026 as Preservation Month in the City of Graham.



#### PRESENTATION:

Burlington Animal Services Director Jess Arias shared the following presentation highlighting programs, pet intakes, pets saved, and positive outcomes.



## BAS Focus Areas

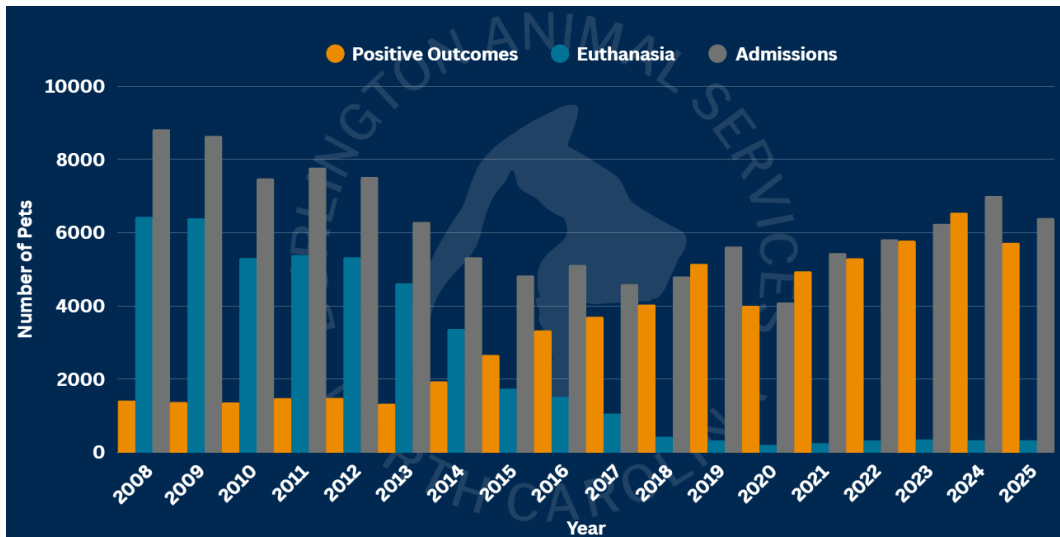
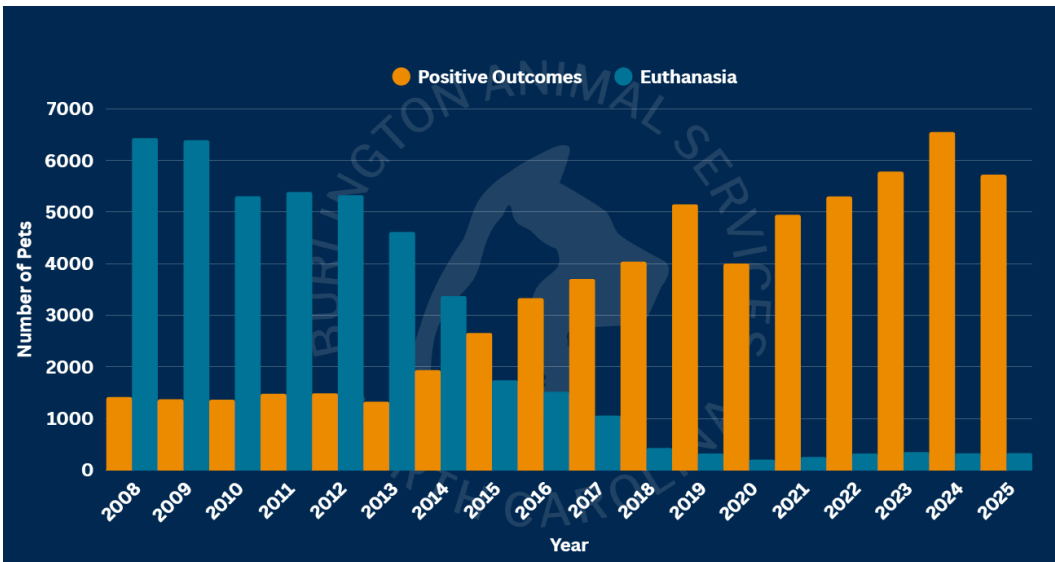
### Intake Prevention

- Pet Help Support Programming
- Accessible, Affordable, Sustainable Spay/ Neuter & basic wellness (BAS Clinic)
- Focused outreach, Education & Ordinance Enforcement
- Partnerships & Collaboration
- Regulatory Compliance

**Positive Outcomes for Pets, Families & Community**

### Pet Placement

- Adoption, Foster, Return to Home
- Marketing & Advertising
- Veterinary and Behavioral Care of Admitted Pets
- Community Outreach & Engagement
- External Funding Support for Programs



# Impact 2025:



**Animal Services**  
CITY OF BURLINGTON

Impact 2025



# 93%

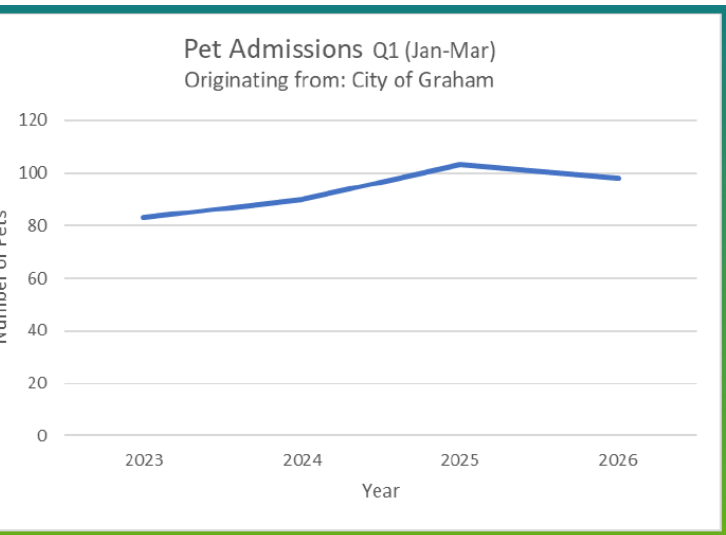
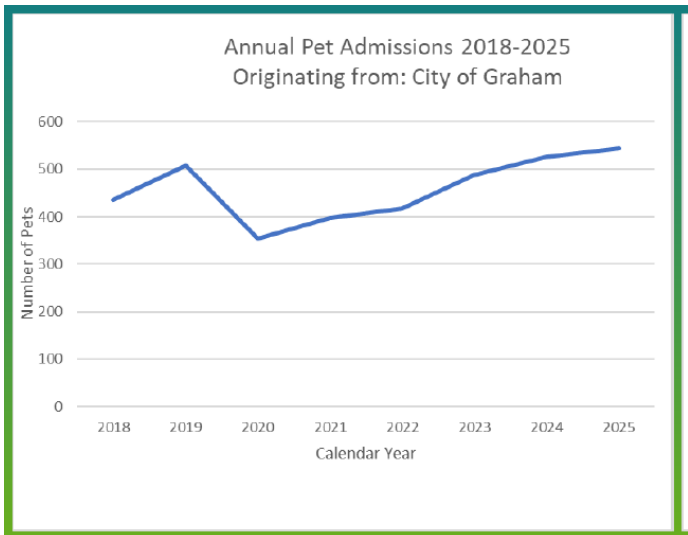
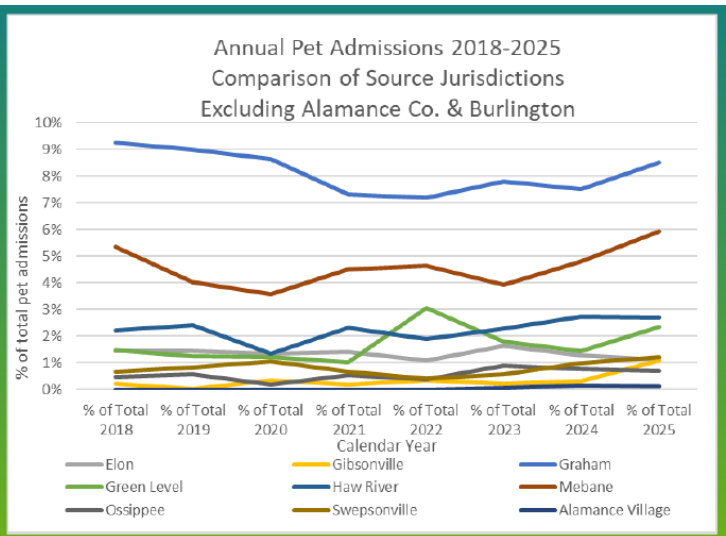
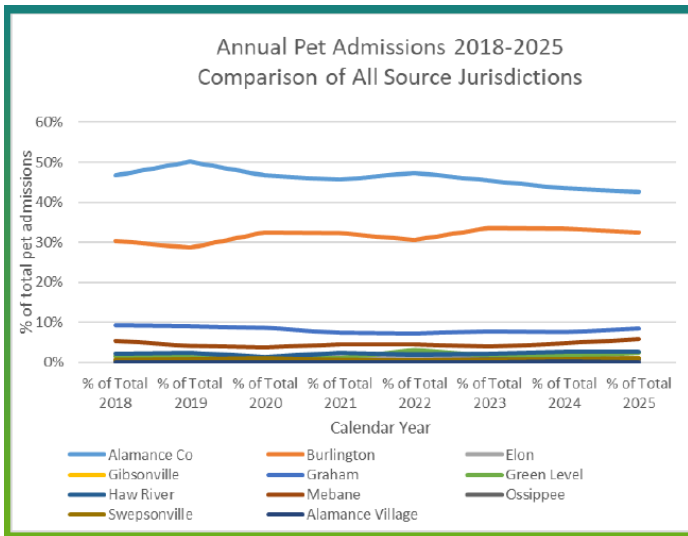
## Save Rate

5,724 Pets Saved

6,400 Admitted

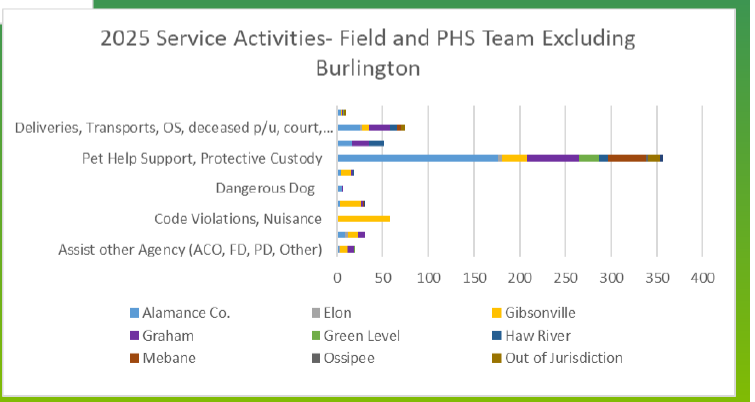
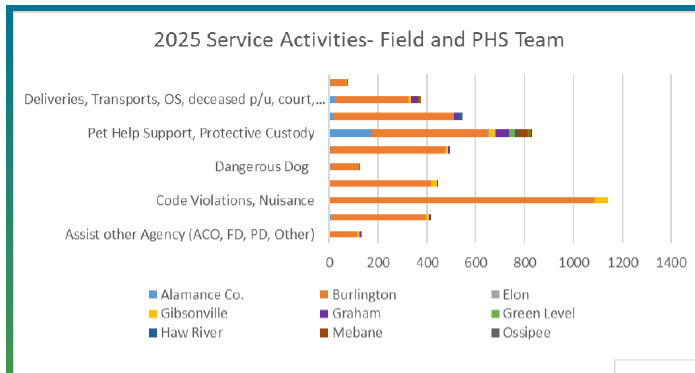


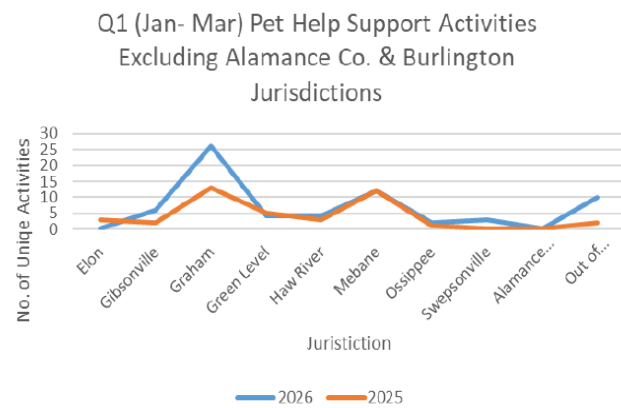
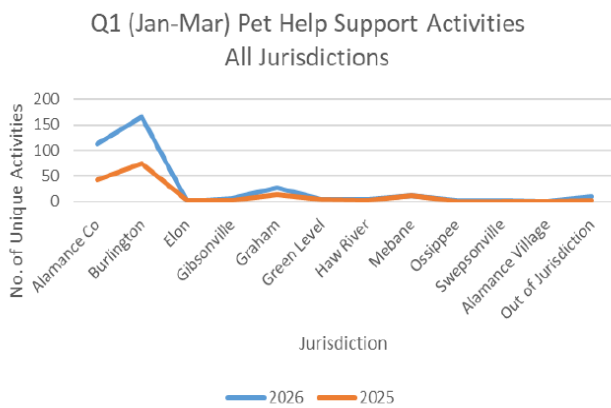
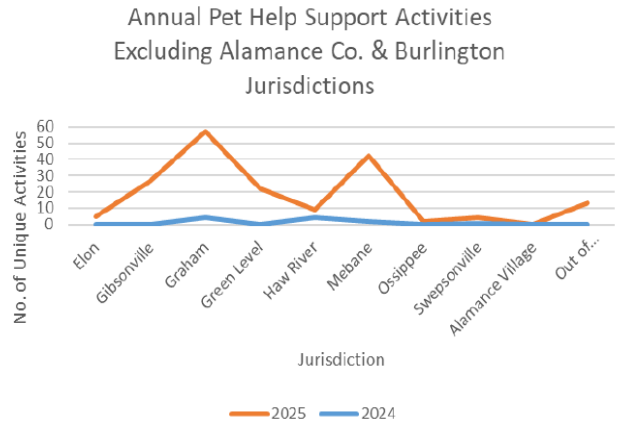
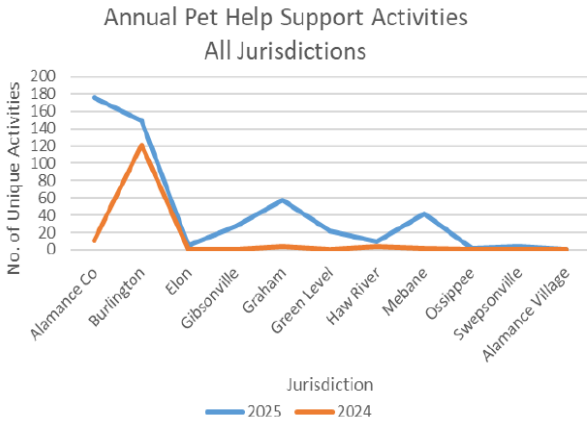
## Pet Admissions:



# Community Programming:

## Community Centric Programming





HEALTHY PETS-HEALTHY COMMUNITY

# 5,757

## Total Pets Sterilized

### 4,395

Pets sterilized at the Pet Adoption & Resource Center (BPARC)

### 1,362

Pets sterilized at the Spay & Neuter Clinic of Alamance County

### 310

BAS FIX subsidized pet sterilizations for Alamance residents

### 1,885

Mighty Mouser program cats sterilized at the BPARC

HEALTHY COMMUNITY

 **1,705** Alamance families assisted with pet food



**810**

Rabies vaccinations provided at Community Pet Resource Events



**228**

Pets microchipped at Community Pet Resource Events



**339**

Core vaccinations provided at Community Pet Resource Events

COLLABORATION

**5,722** Pets Fostered  
**4,121** Outcomes From Foster  
**4,557** Volunteer Hours  
**1,118** Adventures Participants



UNIFIED VISION



9M Views/ 28k Followers



1M+ Advertising Impressions



1M Views/ 4.9k Followers



408K Web Page Views



124 K Views



40 K Views/ 106 hours watch time



26K Visits/ 15K visitors



4.5 Stars/ 728 Reviews

**ADD-ONS:**

- 1) Closed Session - N.C.G.S. Section 143-318.11(a)(3), City of Mebane versus City of Graham, Case #25CV007126-000
- 2) Grant Funds Review

**ADOPTION OF AGENDA:**

Motion by Mayor Pro Tem Hall to adopt the agenda with the add-ons, seconded by Council Member Chin. The motion passed unanimously.

**CONSENT AGENDA:**

- A. To approve the minutes of the April 14, 2026, City Council meeting and Closed Session minutes and the April 27, 2026, Special Meeting minutes.
- B. To approve an audit contract for \$33,150, with Stout Stuart McGowen & King, LLP for fiscal year ending June 30, 2026.
- C. To approve a revision to the previously adopted ARPA-Enabled Project Ordinance to include \$65,000 for a salt shed.

**RESOLUTION ESTABLISHING THE BUDGET FOR  
ARPA ENABLED FUNDS GRANT ORDINANCE**

**WHEREAS**, on March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President;

**WHEREAS**, Section 9901 of ARPA amended Title VI of the Social Security Act (the Act) to add section 602, which establishes the Coronavirus State Fiscal Recovery Fund, and section 603, which established the Coronavirus Local Fiscal Recovery Fund (together, the Fiscal Recovery Funds);

**WHEREAS**, on June 8, 2021, the City Council of the City of Graham hereby created an American Rescue Plan Act (ARPA) Local Fiscal Recovery Fund.

**WHEREAS**, the Grant Project Ordinance was amended numerous times to include various projects throughout the City Departments; and

**WHEREAS**, on April 9, 2024, the City Council of the City of Graham approved to use the revenue replacement option for use of the ARPA funds.

**WHEREAS**, on May 12, 2026, the City Council of the City of Graham approved a revision to the project ordinance for the inclusion of a salt shed;

**WHEREAS**, by such action, the previously designated ARPA projects are now considered ARPA enabled projects;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA**, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Project Ordinance is hereby revised to include additional projects:

Section 1. The Project authorizes the use of ARPA Funds to be designed as revenue replacement, which allows funding previously designated for personnel-related expenses to be transitioned to ARPA-enabled projects.

Section 2. The officials of the City of Graham are hereby directed to proceed with this project within the terms of the project. Staff is authorized to execute change orders within the budget ordinance.

Section 3. The following revenues are available to the City to complete the project:

ARPA-Enabled Revenue Replacement	\$4,986,340
<b>TOTAL</b>	<b>\$4,986,340</b>

Section 4. The following amounts are appropriated for this project at this time:

Project	Department	Total
10" Water Line Replacement	Utilities	\$ 3,500,000
SROs & COPS Position Equipment	PD	\$ 62,101
3 Vehicles	PD	\$ 204,033
Fuel Master System Upgrade	IT	\$ 18,000
Civic Center Repairs - Roof & Floor	REC	\$ 66,343
Cameras at Parks - Entrances	IT	\$ 11,128
GM Lake – Ramp Renovation	Lake	\$ 195,000
Albright Ave Water Line Replacement	Utilities	\$ 550,000
Garage Addition	Public Works	\$ 215,000
Fire Department Equipment	FD	\$ 33,016
Employee Dental	All	\$ 54,000
Salt Shed	Public Works	\$ 65,000
<b>Subtotal</b>		<b>\$ 4,973,621</b>
<b>ARPA Funding Allocation</b>		<b>\$ 4,986,340</b>

Section 5. The Finance Director shall report on the financial status of this project as directed by the City Council and will inform the Council of any unusual occurrences.

Section 6. Copies of this project ordinance shall be made available to the City Manager and the Finance Director for direction in carrying out this project.

Section 7. This ordinance shall take effect upon passage.

**D.** To approve a Project Ordinance in the amount of \$2,200,000 for the Home, Banks, Wards, Holt, and Gilbreath Waterline Replacement Project.

**CAPITAL PROJECT ORDINANCE  
HOME, BANKS, WARD, HOLT, AND GILBREATH STREETS  
WATERLINE REPLACEMENT PROJECT**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA**, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The Project authorized is the Home, Banks, Ward, Holt, and Gilbreath Street Waterline Replacement Project.

Section 2. The officials of the City of Graham are hereby directed to proceed with this project within the terms of the project. Staff is authorized to execute change orders within the budget ordinance.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

Proceeds from Retained Earnings – Water/Sewer	\$ 2,200,000
<b>TOTAL</b>	\$ 2,200,000

Section 4. The following amounts are appropriated for this project:

Professional & Contracted Services	\$ 2,200,000
<b>TOTAL</b>	\$ 2,200,000

Section 5. The Finance Director shall report on the financial status of this project as directed by the City Council and will inform the Council of any unusual occurrences.

Section 6. Copies of this project ordinance shall be made available to the City Manager and the Finance Director for direction in carrying out this project.

Section 7. This ordinance shall take effect upon passage.

- E.** To authorize Staff to effectuate a contract with Terracon Consultants, Inc., for the Graham-Mebane Lake spillway repair project.
- F.** To approve a five-year contract extension with Motorola Solutions to provide body-worn camera, in-car camera service, and digital video evidence storage. The new contract extends the current service for an additional five years for a total of \$332,011, which will be paid over a five-year period and includes a \$19,179 annual reduction over the previous contract.
- G.** To approve a budget amendment in the amount of \$212,660, due to an anticipated cost increase for goods, nearly doubled in certain cases for the following departments: IT (\$122,660), Fire (\$20,000), and Public Works (\$70,460).

CITY OF GRAHAM					
BUDGET AMENDMENT ORDINANCE					
2025-2026					
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM THAT					
THE 2025 - 2026 BUDGET ORDINANCE SHALL BE AND IS HEREBY AMENDED AS FOLLOWS:					
<b>Section 1.</b>					
<b>EXPENDITURES</b>					
DEPARTMENT/ACCOUNT	APPROVED	AMENDED	INCREASE	(DECREASE)	INCREASE (DECREASE)
IT - Contracted Services	49,700.00	54,200.00	4,500.00		4,500.00
IT - Small Equipment	79,000.00	119,000.00	40,000.00		40,000.00
IT - Capital Outlay Equipment	79,400.00	157,100.00	77,700.00		77,700.00
Fire - Small Equipment	-	20,000.00	20,000.00		20,000.00
Property Maintenance - Capital Outlay Other Improvem	-	70,460.00	70,460.00		70,460.00
	<b>208,100.00</b>	<b>420,760.00</b>	<b>212,660.00</b>	<b>-</b>	<b>212,660.00</b>
<b>Section 2.</b>					
<b>REVENUES</b>					
	APPROVED	AMENDED	INCREASE	(DECREASE)	INCREASE (DECREASE)
Refuse Fees	\$950,000.00	\$1,092,200.00	142,200.00		142,200.00
Local Sales Tax	\$6,900,000.00	\$6,970,460.00	70,460.00		70,460.00
	<b>\$7,850,000.00</b>	<b>\$8,062,660.00</b>	<b>212,660.00</b>	<b>-</b>	<b>212,660.00</b>

Adopted this 12th day of May 2026.

H. To approve a budget amendment recognizing \$7,000 in State Drug Forfeiture revenue.

CITY OF GRAHAM					
BUDGET AMENDMENT ORDINANCE					
2025-2026					
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM THAT					
THE 2025 - 2026 BUDGET ORDINANCE SHALL BE AND IS HEREBY AMENDED AS FOLLOWS:					
<b>Section 1.</b>					
<b>EXPENDITURES</b>					
DEPARTMENT/ACCOUNT	APPROVED	AMENDED	INCREASE	(DECREASE)	INCREASE (DECREASE)
Police - Small Equipment	3,000.00	10,000.00	7,000.00		7,000.00
	<b>3,000.00</b>	<b>10,000.00</b>	<b>7,000.00</b>	<b>-</b>	<b>7,000.00</b>
<b>Section 2.</b>					
<b>REVENUES</b>					
	APPROVED	AMENDED	INCREASE	(DECREASE)	INCREASE (DECREASE)
State Drug Monies	\$3,000.00	\$10,000.00	7,000.00		7,000.00
	<b>\$3,000.00</b>	<b>\$10,000.00</b>	<b>7,000.00</b>	<b>-</b>	<b>7,000.00</b>

Adopted this 12th day of May 2026.

I. To approve a budget amendment in the amount of \$61,976 for contracted audit services with Cobb Ezekiel Loy & Company and Stout Stuart McGowen & King.

CITY OF GRAHAM					
BUDGET AMENDMENT ORDINANCE					
2025-2026					
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM THAT					
THE 2025 - 2026 BUDGET ORDINANCE SHALL BE AND IS HEREBY AMENDED AS FOLLOWS:					
<b>Section 1.</b>					
<b>EXPENDITURES</b>					
DEPARTMENT/ACCOUNT	APPROVED	AMENDED	INCREASE	(DECREASE)	INCREASE (DECREASE)
Finance - Audit	78,000.00	139,976.00	61,976.00		61,976.00
	<b>78,000.00</b>	<b>139,976.00</b>	<b>61,976.00</b>	<b>-</b>	<b>61,976.00</b>
<b>Section 2.</b>					
<b>REVENUES</b>					
	APPROVED	AMENDED	INCREASE	(DECREASE)	INCREASE (DECREASE)
Current Year Tax	\$7,707,921.00	\$7,769,897.00	61,976.00		61,976.00
	<b>\$7,707,921.00</b>	<b>\$7,769,897.00</b>	<b>61,976.00</b>	<b>-</b>	<b>61,976.00</b>

Adopted this 12th day of May 2026.

- J. To approve a budget amendment in the amount of \$27,860 for NeoGov software maintenance and changes to be allocated across applicable expenditure and revenue accounts.

CITY OF GRAHAM					
BUDGET AMENDMENT ORDINANCE					
2025-2026					
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM THAT					
THE 2025 - 2026 BUDGET ORDINANCE SHALL BE AND IS HEREBY AMENDED AS FOLLOWS:					
<b>Section 1.</b>					
<b>EXPENDITURES</b>					
DEPARTMENT/ACCOUNT	APPROVED	AMENDED	INCREASE	(DECREASE)	INCREASE (DECREASE)
Administration - Software Maintenance & Changes	-	13,930.00	13,930.00		13,930.00
Admin Water-Sewer Billing - Software Maintenance & CI	20,000.00	33,930.00	13,930.00		13,930.00
	<u>20,000.00</u>	<u>47,860.00</u>	<u>27,860.00</u>	-	<u>27,860.00</u>
<b>Section 2.</b>					
<b>REVENUES</b>					
	APPROVED	AMENDED	INCREASE	(DECREASE)	INCREASE (DECREASE)
Miscellaneous Income	\$40,000.00	\$53,930.00	13,930.00		13,930.00
Miscellaneous Income	\$15,000.00	\$28,930.00	13,930.00		13,930.00
	<u>\$55,000.00</u>	<u>\$82,860.00</u>	<u>27,860.00</u>	-	<u>27,860.00</u>
Adopted this 12th day of May 2026.					

- K. To approve tax releases in the amount of \$18.37.

CITY OF GRAHAM				
RELEASE ACCOUNTS				
MAY				
ACCT #	YEAR	NAME	REASON FOR RELEASE	AMOUNT RELEASED
18460	2025	WHITFIELD, LOGAN RUSSELL	BOAT NOT IN CITY LIMITS OF GRAHAM	\$15.58
15062	2024	WHITFIELD, LOGAN RUSSELL	BOAT NOT IN CITY LIMITS OF GRAHAM	\$2.79

- L. To approve a resolution in support of the Safe Streets and Roads For All (SS4A) Grant application for planning and demonstration activities.

**CITY OF GRAHAM, NORTH CAROLINA  
RESOLUTION IN SUPPORT OF THE SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT  
APPLICATION FOR PLANNING AND DEMONSTRATION ACTIVITIES**

**WHEREAS**, the City of Graham is committed to protecting the health, safety, and welfare of its residents and visitors; and

**WHEREAS**, roadway safety is a critical priority, and the City seeks to reduce traffic-related fatalities and serious injuries for all users, including motorists, pedestrians, bicyclists, and transit users; and

**WHEREAS**, the U.S. Department of Transportation’s Safe Streets and Roads for All (SS4A) Grant Program provides funding to support comprehensive safety planning and demonstration activities that advance the Safe System Approach; and

**WHEREAS**, the City of Graham desires to undertake planning efforts to develop and enhance a data-driven Safety Action Plan that identifies high-risk locations, prioritizes safety improvements, and establishes measurable performance outcomes; and

**WHEREAS**, the City of Graham proposes to implement demonstration activities to pilot low-cost, temporary, high-impact safety improvements, evaluate their effectiveness to inform future infrastructure investments; and

**WHEREAS**, these planning and demonstration efforts will improve the City’s ability to collect, analyze, and apply transportation safety data to support evidence-based decision-making; and

**WHEREAS**, the City of Graham recognizes the importance of coordination with regional partners, including the Burlington–Graham Metropolitan Planning Organization, the North Carolina Department of Transportation, local schools, and public safety agencies, to advance shared safety goals.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Graham that:

1. The City of Graham hereby supports and approves the submission of an application to the U.S. Department of Transportation’s Safe Streets and Roads for All (SS4A) Grant Program for planning and demonstration activities.
2. The City commits to providing the required 20 percent non-federal match, which may include a combination of in-kind and cash contributions, in accordance with SS4A program requirements.
3. The City commits to carrying out the proposed planning and demonstration activities in accordance with program requirements, if awarded.
4. The City will utilize the results of these efforts to inform future safety improvements, policies, and investments aimed at reducing traffic-related fatalities and serious injuries.
5. The City will coordinate with the Burlington–Graham Metropolitan Planning Organization (BGMPO) to incorporate findings from the demonstration activities and integrate the completed Safety Action Plan into regional transportation planning efforts.
6. The City authorizes the City Manager, or their designee, to execute all necessary documents and take all actions required to submit the application and, if awarded, to implement the project.

ADOPTED Tuesday, May 12, 2026.

Mayor Dickey asked to correct the April 27, 2026, Special meeting minutes, Page 2, to add that Council Member Chin had no comment.

Mayor Dickey requested the minutes from the closed session be made available to the public. She stated the closed session was supposed to be a personnel meeting, but in actuality, it was a performance review of her as mayor, which was an improper use of a closed session. She stated that all the performance reviews of our Council should be done in the open. She voted that the closed session minutes not be sealed.

City Attorney Ward stated that, with respect to Mayor Dickey’s remarks and the closed session minutes, he asked that this matter be discussed in closed session pursuant to GS 143-318.11(a)(3) and, at the same time, to discuss the lawsuit.

City Manager Garner stated for the record that she did not waive any right to her confidentiality regarding her personnel file as she was entitled to under the law.

Tom Boney of Alamance News stated that, based on the Mayor's description, he did not think the meeting qualified as a closed session meeting. He stated if the closed session was about any member of the Council, it was not allowed under the statute.

Council Member Young stated the meeting was a continuation of a previous closed session in which the Council had been discussing a personnel issue.

City Attorney Ward stated for the record that he was perfectly familiar with the law that Mr. Boney recited, and this legal issue was not necessarily what Mr. Boney identified as a legal issue, and that he needed to speak to Council about it in that context.

Motion by Mayor Pro Tem Hall to approve the consent agenda, seconded by Council Member Young. The motion passed 4-1. Mayor Dickey voted no on the approval of the closed session minutes.

City Manager Garner asked if the Council wanted to add the change to the special meeting minutes.

Motion by Mayor Pro Tem Hall to approve the correction to the minutes, seconded by Mayor Dickey. The motion passed unanimously.

## **PUBLIC HEARINGS:**

### **ITEM 1: ACCESSORY DWELLING UNIT TEXT AMENDMENT**

A public hearing was continued from the April 14, 2026, City Council meeting to consider approving an amendment to the Development Ordinance for Accessory Dwelling Units (ADUs).

Assistant City Manager Holland stated City Council directed staff to draft language addressing Accessory Dwelling Units. He shared Planning Board recommended approval of the amendment with the revisions of dropping the maximum square footage for attached and detached ADUs from 1,600 to 1,200 square feet, requiring a minimum lot size of 20,000 square feet, and allowing ADUs to be served off of existing private connections to the primary dwelling if capacity allows it.

The public hearing was held, and the following spoke:

Maria Clapp, 2217 Whitsitt Street, representing the Burlington Alamance County Association of Realtors, spoke in favor of the dwelling units based on the housing crisis in Alamance County. She asked that staff add accessory dwelling units to the Unified Development Ordinance.

Harold Davis, 858 Forth Ct., Gibsonville, also with the Realtors Association, spoke in favor of dwelling units due to the need for affordable housing and veterans needing housing.

Eric Crissman, 208 Albright Avenue, spoke in favor of dwelling units that were similar to a garage or storage unit.

Jeff Benes, 1407 E. Gilbreath Street, Graham, spoke in opposition to accessory dwelling units.

Molly Whitlatch, 531 N Main Street, Graham, spoke in favor of ADUs and asked to consider designated driveways for dwelling units.

Nathan Pittenger, 2743 Cliff View Drive, Graham, representing builders, spoke in favor of dwelling units and that they would allow taking care of family members.

Ian Baltutis, 702 West Davis Street, Burlington, spoke in favor of ADUs to provide affordable housing and to age in place on the property they own.

Eric Boyer, 2755 Darrell Newton Drive, Graham, asked for the square footage of ADUs to be less than 1,000 square feet.

Jennifer Talley, 808 Sideview Street, Graham, spoke in opposition to dwelling units. She also asked the Council to wait until the State Legislators have researched and passed something.

Eithiel Estes, 3368 Southern High/Mt. Herman Road, Graham, spoke in favor of accessory dwellings to offer aging family members a place to live.

Motion by Mayor Pro Tem Hall to close the public hearing, seconded by Council Member Whitaker. The motion passed unanimously.

Council Member Whitaker stated ADUs would not solve housing issues and voiced concerns when those living in an ADU moved out, it could become an Airbnb or rental property, which would change the look of neighborhoods. She relayed that she did not like dense housing, and it would not be a revenue source for the city.

Council Member Chin also spoke in opposition to ADUs and stated when the government tries to define requirements, someone will find a way to circumvent them.

Mayor Dicky read out an email sent to her from Jensen Roll, who was in favor of ADUs. He asked that Council consider making ADUs permissible on all residential lots zoned R-7 and larger.

Mayor Dickey spoke in favor of ADUs due to the increase in the aging population. She shared that people needed to make \$54,000 annually just to afford market rent. She shared the Land Use Plan stated the median household income in Graham was \$45,000. She noted this was not the solution, but it was a step in the right direction.

Mayor Pro Tem Hall stated he disagreed with the Mayor and did not see how ADUs could help many people except for real estate agents. He said you could have people with rental income go in and build ADUs.

Council Member Young stated there was a need for this type of development, but was unsure and more in favor of considering cases as they come forward. He stated he could not approve it right now.

Mayor Dickey stated she had also considered building one for her grandmother.

Council Member Chin suggested considering on a case-by-case basis.

Mayor Dickey shared that the Planning Board suggested the property needed to be at least a 20,000 square foot lot and could not exceed 50% of the heated gross floor area of the primary residence or 1,200 square feet.

Council Member Whitaker suggested waiting until the State had placed its regulations on ADUs and recommended a case-by-case basis.

Motion by Council Member Whitaker to deny the text amendment for accessory dwellings, seconded by Council Member Young. The motion passed 4-1. Mayor Dickey voted no.

## **ITEM 2: FUTURE LAND USE PLAN**

A public hearing was continued to review the draft Future Land Use Plan, draft comments from the Planning Board, and to consider approval.

Mayor Dickey thanked the Planning Board for all its hard work on completing the Land Use Plan.

Assistant City Manager Holland thanked the Planning Board for all its work on the plan. He introduced Sam Stalder to highlight some of the changes.

Sam Stalder, Regional Planner, Piedmont Triad Regional Council, shared how the steering committee's worked to collect community input. They received 201 survey responses, attended public events, Thursdays at Seven Concerts, and asked people what they would like Graham to look like. He stated they gathered and collected the data over a year and incorporated it into the final document.

The public hearing was held, and the following spoke:

Jeff Benes, 1407 E. Gilbreath Street, stated Graham was a special and unique place to live. He referenced a potential development for the corner of Moore Street and Hanford, consisting of 27 homes, and 17 of those would be mini homes on six acres of land.

Maria Clapp, 2217 Whitsett Street, 29 new small homes would be great for Graham, and when looking at the UDO, asked Council to take into consideration affordable housing, allow smaller lot sizes, and small homes.

Tom Boney, Alamance News, 114 E. Street in Graham, cautioned Council about the importance of notifying surrounding neighbors when land around them was being changed, as noted in the Land Use Plan.

Victoria Bemer, 207 N. Marshall Street, spoke about the need for sidewalks and asked Council to consider finishing the sidewalk from East Gilbreath Street down N. Marshall Street to the National Historic District.

Mayor Dickey read an email from Jerome Bias, 205 Albright Avenue, asking Council to protect the historic districts and the historic homes.

Motion by Mayor Pro Tem Hall to close the public hearing, seconded by Council Member Chin. The motion passed unanimously.

Council Member Young agreed with the need for more sidewalks. He thanked the Planning Board and PTRC for a great job.

Mayor Pro Tem Hall thanked the Planning Board for their diligent work.

Council Member Chin thanked the PTRC for their efforts in developing this plan. He stated there were no large areas where you can grow out communities and shopping areas together. He said the Future Land Use plan read beautifully, but when you look at Graham, he challenged to find a way to incorporate some of the recommendations, such as building more sidewalks, which would cost over a million dollars to build a sidewalk down E. Elm Street to Graham High School. If the City could secure state and federal funding to build the sidewalk would be great, but using taxpayer monies would be at a cost.

Council Member Whitaker thanked the Planning Board for all the hard work. She noted on Page 6 that the City needed to go after as many grants as possible. She agreed with the need to protect our history and land.

Council consensus was to delete the last sentence on Page 33 – Developing one of these facilities in Graham should be a high priority.

Council consensus was to remove strip centers and to recommend only commercial centers.

The Graham Comprehensive Land Use Plan seeks to encourage the development of ~~both strip centers~~ and commercial centers where most appropriate, with respect to acreage and the surrounding infrastructure, while incorporating the more positive characteristics of each. ~~Strip~~ Commercial centers should have varying facade heights, which break up the individual units, and should vary in color and material types (brick, stucco, stone, etc). ~~Strip~~ Commercial centers development should include green space (minimum 5-10%), such as landscaping and trees in parking areas. Outside seating is also welcome. Interconnectivity between uses, shared parking, fewer curb cuts, clustering of multiple uses, and pedestrian/bike-friendly accommodations are encouraged.

Motion by Mayor Pro Tem Hall to adopt the Land Use Plan as written with the changes as discussed by Council, seconded by Council Member Chin. The motion passed 4-1. Mayor Dickey voted no.

### **ITEM 3: BENCHES - DOWNTOWN**

A public hearing was scheduled to consider the placement of benches in the downtown area.

Assistant City Manager Holland shared that at the last Council meeting, Mayor Dickey asked to have the benches placed back in the downtown area, and that Council consensus was to hold a public hearing to ask the downtown businesses what they preferred.

The public hearing was held, and the following spoke:

Randy Phillips, 130 Burton Street, spoke in favor of bringing the benches back out, similar to where they were before.

Jeff Benes, 1407 E. Gilbreath Street, stated to just put them back out and shared that during the day, it helped people relax and enjoy the downtown.

Jennifer Talley, 808 Sideview Street, shared that she was not against benches being put back out, but they did not need to be in areas where there were tables and chairs.

Keith Westbrook, 604 Trock Wilder Court, spoke in favor of placing the benches back.

Eric Chrismon, 208 Albright Avenue, spoke in favor of placing the benches back.

Tom Boney, Alamance News, stated that business owners should not be the ones deciding, but that it should be handled administratively.

Motion by Mayor Pro Tem Hall to close the public hearing, seconded by Council Member Young. The motion passed unanimously.

Motion by Council Member Chin to place the benches back and allow staff to decide the placement, seconded by Council Member Whitaker. The motion passed 4-1. Mayor Pro Tem Hall voted no.

**NEW BUSINESS:**

**ITEM 4: AMEND CODE OF ORDINANCE – PENALTIES – SOLID WASTE ORDINANCE**

City Council will consider an amendment to add penalties for violation of the Solid Waste Ordinance.

First Offense	Written Warning
Second Offense	The applicable penalties shall be outlined in the City’s Rates and Fees schedule on file in the office of the City Clerk.
Third Offense	The applicable penalties shall be outlined in the City’s Rates and Fees schedule on file in the office of the City Clerk. (Container removed until fee paid.)
* Subsequent violations after the third offense will incur the same penalty, until a one-year reset from the first offense.	

If approved, the Fee Schedule would include the chart below, effective July 1, 2026, with the adoption of the new budget.

First Offense	Written Warning
Second Offense	\$50
Third Offense	\$150 (container removed until fee paid)
* Subsequent violations after the third offense will incur the same penalty, until a one-year reset from the first offense	

Assistant City Manager Holland stated in the wake of amendments to ordinances due to the passage of HB 300, certain penalty sections of the Code of Ordinances were amended. In particular, the Solid Waste Ordinances were impacted by this change and require a penalty section to be re-established. The following amendment would provide an escalated penalty for violators and provide enforcement tools for staff. The Code of Ordinances will reference the Fee Schedule for penalty fees, which allows any

future changes to be reflected in the Fee Schedule at that time. He stated staff recommends the penalty be put in place on July 1, 2026, and educate the public on the penalties. Council asked that in Sec 16-5, #3 needed to be changed from “remove promptly” to “remove within 24 hours.”

Motion by City Council Member Young to approve the fee change to the fee schedule, seconded by Mayor Pro Tem Hall. The motion passed unanimously.

Council Consensus was to reflect the change with the adoption of the budget and fee schedule at the June 9, 2026, Council meeting.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAHAM, AMENDING CHAPTER 16, TO THE CODE OF ORDINANCES OF THE CITY OF GRAHAM, NORTH CAROLINA**

The City Council of the City of Graham, North Carolina, does ORDAIN:

**Sec. 1.** That the Code of Ordinances, City of Graham, North Carolina, is hereby amended by adding section(s) 16-22, which said sections read as follows:

---

**Chapter 16-22. – Penalty.**

**ADD:**

Any person violating any provision of the Solid Waste Ordinance shall be charged as follows:

First Offense	Written Warning
Second Offense	The applicable penalties shall be set forth in the City’s Rates and Fees schedule on file in the office of the City Clerk.
Third Offense	The applicable penalties shall be set forth in the City’s Rates and Fees schedule on file in the office of the City Clerk. (container removed until fee paid)
* Subsequent violations after the third offense will incur the same penalty, until a one-year reset from the first offense	

---

**Sec. 2.** That this Ordinance shall be in full force and effect on July 1, 2026, and upon publication, as provided by law.

**ITEM 5: AMEND CODE OF ORDINANCE – CHAPTER 4 – ANIMALS AND FOWLS PENALTIES**

City Council considered an amendment to Chapter 4, Sec. 4-39 and 4-41, to add a criminal penalty in addition to, or in lieu of, such civil penalties or other remedies. A violation of this section shall constitute a Class 3 misdemeanor, pursuant to N.C. G.S. 160A-175 and N.C.G.S. 14-4.

Police Chief Brian Neil stated with the passing of HB 300, they lost the ability to enforce a criminal penalty for dangerous dogs. He asked the Council to approve a Class 3 misdemeanor pertaining to dangerous dogs.

Motion by Mayor Pro Tem Hall to approve the ordinance amendment, seconded by Council Member Young. The motion passed unanimously.

City Ordinance Chapter 4  
Sec. 4-39 Running at large.

It shall be unlawful for any owner or keeper of a dog to permit any dog, at any time, to run at large on the streets or sidewalks of the city or off the premises of the owner or keeper. Outdoor enclosures cannot be smaller than ten feet by ten feet. Criminal penalty. In addition to, or in lieu of, such civil penalties or other remedies. A violation of this section shall constitute a Class 3 misdemeanor, pursuant to G.S. 160A-175 and G.S. 14-4, as amended.

Sec. 4-41. - Restraint of dangerous or potentially dangerous dogs.

(a) It is unlawful for an owner or keeper to permit a dangerous or potentially dangerous dog to go beyond the owner's or keeper's property unless the dog is adequately restrained and muzzled or to leave a dangerous or potentially dangerous dog unattended on the owner's or keeper's property unless the dog is confined indoors or in a securely enclosed and locked pen as herein described or in another structure designed to adequately restrain the dog.

(b) Although each police officer shall enforce the provisions of this article, the determination of a dog being dangerous or potentially dangerous shall be made by the chief of police or the authorized officer as described herein.

(c) Notice of a violation of this article or a determination a dog is dangerous or potentially dangerous shall be made within 24 hours of a reported violation or determination if the owner or keeper of the dog is readily known. If the owner or keeper is not readily known after reasonable efforts are made to determine the owner or keeper, notice shall be given to a person who may own or reside on the premises where the dog is known to inhabit, be kept or found.

(d) The chief of police or the authorized officer shall give notice in writing to the owner or keeper, if the owner is not available or known, giving the reasons for the determination or possible determination, the right of hearing and appeal of such a determination, where the appeal shall be filed and the deadline to file an appeal.

(e) The owner may appeal the determination of the chief of police or the authorized officer to the review board by giving written notice of the appeal to the city clerk within five days of receipt of the determination. The dog will be subject to the provisions for restraint of dangerous or potentially dangerous dogs as provided under section 4-42 until a final determination. Appeal from a determination by the review board shall be by writ of certiorari to the court of proper jurisdiction.

(f) Criminal penalty. In addition to, or in lieu of, such civil penalties or other remedies, a

violation of this section shall constitute a Class 3 misdemeanor, pursuant to G.S. 160A-175 and G.S. 14-4, as amended.

#### **ITEM 6: AMEND CODE OF ORDINANCE – TRAFFIC AND VEHICLES - WAGON**

City Council considered an amendment to Chapter 20 – TRAFFIC AND VEHICLES, Article I., Section 20-21 to remove “wagon” from prohibited motive devices.

Mayor Dickey stated she thought the ordinance referred to kid wagons, but instead it referred to a horse-drawn wagon.

Motion by Mayor Pro Tem Hall to approve the ordinance amendment to remove wagon, seconded by Council Member Whitaker. The motion passed unanimously.

#### **ITEM 7: AMEND PERSONNEL POLICY – JUNETEENTH HOLIDAY**

City Council considered an amendment to Section 7-2 of the Personnel Policy to add Juneteenth as an additional holiday for City employees, effective May 13, 2026.

Council Member Young suggested adding Juneteenth as an additional holiday for City employees.

Motion by Council Member Young to approve Juneteenth as an additional holiday, seconded by Mayor Pro Tem Hall. The motion passed 4-1. Council Member Chin voted no.

#### **ITEM 8: DOWNTOWN SOCIAL DISTRICT DISCUSSION:**

City Council discussed the potential of adding a social district in downtown.

Mayor Dickey asked Erin Nettles to speak about starting a social district.

Erin Nettles, Country Club Drive, Burlington, discussed social districts being seven days a week, a few days a week, or for only special events.

Mayor Dickey shared there were conversations had with Burlington, Gibsonville, Elon, and Mebane, and all reported having no issues.

Mayor Dickey stated she knew of five businesses that would like to have a social district.

Council Member Young stated that people had to drive a good distance from the interstate to get to their downtowns, but with Graham’s downtown located right off the interstate, it would make a difference. He voiced approval of having a social district at special events.

Council Member Whitaker stated if people were already bringing alcohol to special events, she did not see the benefit for Graham to have open containers walking from bar to bar. She said she spoke to some businesses that were for it and one that was against it. She did not think it was something Graham needed and was not sure it would help businesses.

Mayor Dickey read an email submitted by Dr. Matthew Haley. He stated in his email that he enjoyed the venues of those selling alcohol. He stated it was important to separate facts from emotions, and having

them at special events would make more sense without changing the atmosphere of every day of the week. He also added that businesses should post on their doors whether they allow alcohol in their places of business. Again, he asked the Council to base its decision on facts and how it would affect Graham.

Council Member Whitaker stated a social district was not the right fit for Graham. She agreed with having a designated place during special events, but not walking around with alcohol.

Council Member Young suggested holding a public hearing and receiving public input.

Little Oblivion stated the problem was with other businesses that sell alcohol. He stated it would not affect his business either way.

Daniel Alvis, of Maple Street Tavern, stated it did not matter to him if there was a social district or not, and if businesses did not want to participate, place a sticker on the door.

Council Member Young stated he would like to hear from other business owners during a public hearing. He shared that times had changed, and it was more of a social gathering.

Motion by Council Member Young to hold a public hearing, seconded by Council Member Whitaker. The motion passed 4-1. Mayor Pro Tem Hall voted no.

Council took a five-minute recess.

#### **ITEM 9: LEGAL NOTICES VENDOR**

City Council discussed authorizing staff to utilize The Times News as the primary vendor for legal notices.

Mayor Dickey shared the readership of Alamance News was 3,337, and The Times News was 1429. She added that the cost of ads was 40% higher than Alamance News.

Tom Boney, Alamance News, highlighted key points from a letter he submitted to the Council.

Mayor Dickey stated we should be good stewards of City tax dollars.

Council Member Whitaker stated she did not believe the Council should be regulating how to advertise, that it should be under the City Manager and City staff. She stated the City had always had the right to advertise with whomever and there was no contract.

Council Member Young stated the City's goals of publications were to inform as many citizens as possible, and right now, Alamance News was the best newspaper according to the facts, and we should stick with them.

Motion by Council Member Whitaker to leave the decision to the City Manager to determine with whom we advertise, seconded by Council Member Young. The motion passed unanimously.

#### **ITEM 10: ALCOVETS – ANTIQUE CAR SHOW – FOLLOWING ARTS AROUND THE SQUARE**

City Council considered a request from ALCOVETS to open E. Elm Street at 3:45 p.m. for an antique car show to begin following Arts Around the Square.

Council Member Chin stated he was an officer for the ALCOVETS organization and had no financial gain in this request. He asked the Council if he should be recused.

Council consensus was that Council Member Chin did not need to be recused.

Richard Shevlin, representing the ALCOVETS, asked the City to continue the Arts Around the Square event to coincide with their antique car show. He shared last year they worked it out with Recreation and Parks staff, but that the band needed to get inside the parking lot behind Colonial Hardware to set up. He asked for the Elm Street side with the food trucks and kids' activities to break down earlier.

City Manager Garner stated City Staff does not override a Council's decision, and this year, the road closure extends until 6:00 p.m., but could possibly be re-opened before that time. She reiterated the need to get everyone out safely.

Jennifer Talley stated that the food trucks were normally on South Main Street and that Shamrock would be closed and would not conflict with any restaurant.

Assistant Police Chief Sisk said that an established road closure was until 6:00 p.m. and they would not let vehicles access during the road closure until it was cleared and safe. He shared it does not mean it would be closed until 6:00 p.m., but would only re-open when it is safe.

After a brief discussion, a motion was made by Council Member Young for the ALCOVETS to communicate and work it out with the Police Department when it would be safe to bring in the antique cars, seconded by Council Member Whitaker. The motion passed unanimously.

**ITEM 11: FISCAL YEAR 2026 – 2027 BUDGET PRESENTATION:**

City Manager Garner presented the Fiscal Year 2026-2027 Budget Proposal to Council.

City Manager Garner presented the following budget presentation to Council, highlighting major priorities.



## General Fund (10)

- Balanced at \$27,693,815 with a \$0.03 increase to the tax rate
- One penny on the tax rate is estimated to generate \$280,215 based on a 97% collection rate
- No interfund transfers
- Street resurfacing proposed to increase for 13<sup>th</sup> consecutive year

## General Fund Revenues

### WHERE THE MONEY COMES FROM



## General Fund (10)

- Deferred maintenance/capital items/debt service equate to nearly \$2,000,000
- Mandatory employer retirement contribution increase
- Health insurance increase of 6%
- Expenditures for public safety (\$10,667,146) are expected to exceed all of the ad valorem tax levy \$9,406,502) by over \$1,260,644

## General Fund (10)

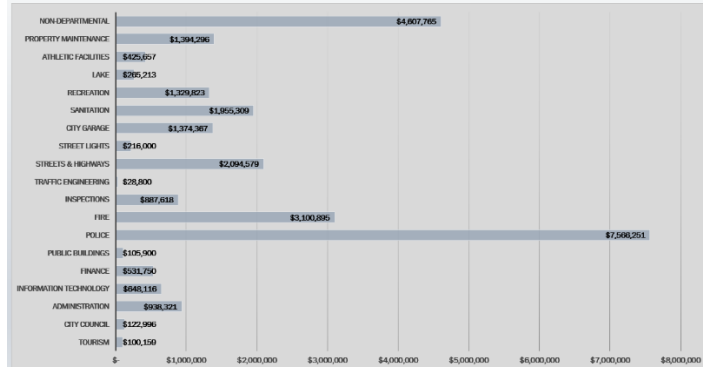
- Cost of living increase 3%
- New full-time positions funded:
  - General Maintenance Worker (Property Maintenance)
  - PC Technician (Information Technology)
  - Division Chief (Fire Department)
  - One entry-level firefighter position per shift (not intended to be career ladders)

## General Fund Expenditures

### WHERE THE MONEY GOES



# General Fund Departments

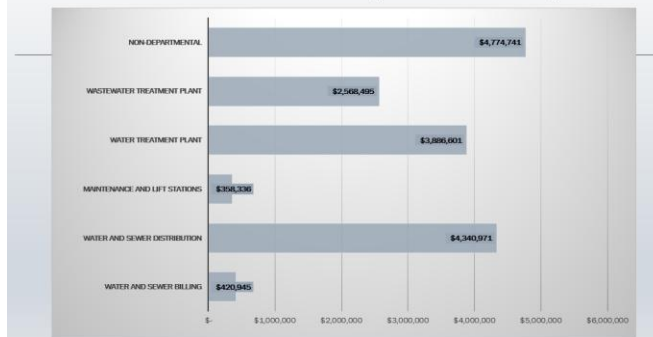


## Water and Sewer (Fund 31)

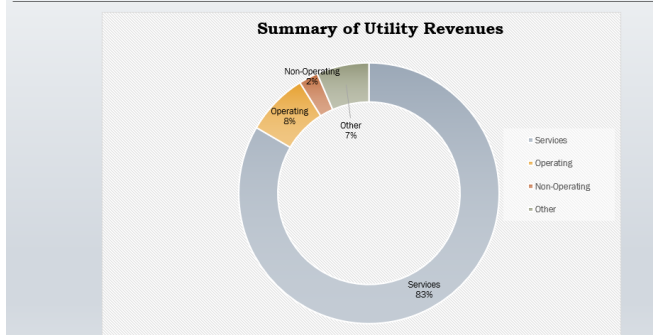
- Balanced at \$16,350,089
- Proposed rate increase of 6%
  - Increase for 1,000 gallons ~\$1.43/month
  - Increase for 5,000 gallons ~ \$5.35/month
- New full-time positions funded
  - Water Treatment Superintendent
  - Wastewater Operator I
  - Water Quality Technician

	1,000 gallons	5,000 gallons
Current water	\$10.35	Current water \$28.42
Proposed water	\$10.97	Proposed water \$30.18
Current sewer	\$13.43	Current sewer \$59.72
Proposed sewer	\$14.24	Proposed sewer \$63.30

## Water and Sewer (Fund 31)



## Water and Sewer (Fund 31)



## Upcoming Dates

May 20, 2026 – Council work session

June 9, 2026 – Public Hearing

## Budget Availability

Available in the office of the City Clerk

Available on our website ([www.cityofgraham.com](http://www.cityofgraham.com)) Wednesday, May 13<sup>th</sup>

City Manager Garner thanked the Council for the input and the goal-setting session. She shared that the staff did a fantastic job of including goals set by the Council. She reminded Council of the May 20, 2026 Budget Work Session set for Council to ask questions about and discuss the proposed budget.

Council Member Chin asked to change the time of the May 20, 2026 Budget Work Session to 1:00 p.m. due to several members having conflicts.

Mayor Dickey asked to hold the meeting after 5:00 p.m. so more people could be present.

Motion by Council Member Chin to change the May 20, 2026, Budget Work Session time to 1:00 p.m., seconded by Mayor Pro Tem Hall. The motion passed 4-1. Mayor Dickey voted no.

### **SESQUICENTENNIAL PARK:**

Mayor Dickey asked City staff to put out a bid for the Sesquicentennial Park to get a real cost. She stated the community was asking for it, and if the bids came back really high, then they would be okay with saying no to repairing the park.

After a brief discussion, a motion by Mayor Dickey to direct City staff to put out bids to repair the Sesquicentennial Park was seconded by Council Member Young. The motion failed 2-3. Mayor Pro Tem Hall, Council Members Chin and Whitaker voted no.

### **PUBLIC COMMENT PERIOD**

Daniel Alvis stated the public comment section should be moved to the beginning of the agenda. He spoke in favor of a social district and said that it would not promote public drunkenness.

Randy Phillips, 130 Burton Street, spoke in reference to the lack of parking in downtown, and it needed to be addressed.

Todd Pierce, 109 Albright Avenue, invited Council and others to the premiere of Welcome Home and Oxford House Story at The Historic Carolina Theater, 310 South Greene Street, Greensboro, on Wednesday, June 3, 2026. Doors open at 2:00 p.m., 5:45 p.m. opening remarks, 6:00 p.m. – 7:00 p.m. Film Viewing.

Keith Westbrook, 604 Trock Wilder Court, spoke in reference to a historic building located at 104 E. Elm Street, and that it was an eyesore, and something needed to be done.

Ian Baltutis, 702 E. Davis Street, spoke in reference to the climate of adopting a civility policy to govern boards and lead with dignity.

Jeff Benes, 1407 E Gilbreath Street, stated he disagreed with Council Member Chin on the time of a public meeting, that it was more important for the citizens to be a part of the budget session. He also spoke to the parking needs for downtown and did not want to lose 26 parking spaces. He shared a lot of people were upset the park was shutting down.

Jane Albright, 231 South Marshall Street, Graham, spoke in reference to repairing the park, and that it could be a large expense. She asked to keep the park in its current location.

Beth Belsher, 2152 Lake Point Drive, Graham, stated she supported Jane Albright and asked to get the park back in order. She also spoke about the parking times downtown.

Shante Williams, 308 Plaid Street, spoke about a registered sex offender living next to her and her kids, and that she and the neighbors no longer felt safe.

Kurt McVey, 415 West Pine Street, spoke in reference to an incident with a violent dog that killed a small dog. He stated he had been in touch with the police department, and the dog was given back to its owner, but no one knows why. He shared that the tenants were living in fear of this dog.

### **CITY STAFF COMMENTS**

Assistant City Manager Holland asked to place a street closure on the May 20, 2026, Budget Work Session for the Alamance County War Memorial Committee event to be held on May 25, 2026.

Council Consensus was to place the street closing request on the May 20, 2026, Budget Work Session agenda.

### **CITY COUNCIL COMMENTS**

Council Member Whitaker asked Staff to review Ordinance Chapter 8 – No solicitation. Council consensus was to amend the ordinance, reinstate penalties, and place on the June 9, 2026 City Council meeting agenda.

Council Member Whitaker stated it was time Council took action and start removing the Sesquicentennial Park. She stated to store the bricks at Public Works until the future was decided, remove the clock, send it off for repair, relocate it to City Hall, and possibly place the bricks around the clock. She stated Council had been giving Staff mixed messages, and it was time to move forward. She reiterated that the floor was structurally unsound and was not safe.

The consensus of the Council was to begin taking the park down.

Mayor Dickey asked to get bids for repair and use grant funds.

Jane Albright also asked to get bids.

Council Member Whitaker stated to move forward and make the park area safe.

Council Member Young shared that he had a conversation with a red-light camera company while attending CityVision and asked if the Police Chief would interview companies and come back with information for the Council to consider cameras in school zones.

Council Member Young read the following statement: *“Mr. Boney speaks at length about 'fairness' and 'objectivity,' while simultaneously accusing council members of improper motives simply for discussing a city vendor relationship. The First Amendment protects his right to criticize elected officials. It also protects elected officials from being intimidated into avoiding legitimate public discussion. No newspaper is automatically entitled to receive city advertising dollars forever. The council has a responsibility to periodically review vendors, costs, accessibility, compliance, and what best serves the taxpayers of Graham.*

*It is also difficult to take lectures on “fairness” seriously from a publication whose editorials and coverage are often anything but objective when discussing those he disagrees with politically.*

*This decision should be based on what best serves the citizens of Graham — not on threats, assumptions, or political theater.”*

#### **Mayor Dickey:**

- 1) Asked if the Board could put something together for a Graham Civility statement. Council consensus was to get the NCLM statement put out for all municipalities for consideration.
- 2) Tree planters need attention. Council Member Young shared they were already being addressed and repaired.
- 3) Asked if the staff had any word back from NCDOT about rerouting log trucks. Assistant City Manager Holland shared he had not received any word.

#### **CLOSED SESSION:**

City Council will consider going into closed session to consult with the attorney in accordance with N.C.G.S. Section 143-318.11(a)(3), City of Mebane versus City of Graham, Case #25CV007126-000.

Motion by Council Member Young to go into closed session to consult with the attorney in accordance with N.C.G.S. Section 143-318.11(a)(3), City of Mebane versus City of Graham, Case #25CV007126-000, seconded by Council Member Whitaker.

The closed session was held.

Motion by Mayor Pro Tem Hall to go out of closed session, seconded by Council Member Young. The motion passed unanimously.

Motion by Council Member Whitaker to return to open session, seconded by Council Member Young. The motion passed unanimously.

There was no comment regarding the closed session.

**ADJOURNMENT**

Motion by Mayor Pro Tem Hall to adjourn, seconded by Council Member Young. The motion passed unanimously. (10:14 p.m.)

*Renee M. Ward, CMC*  
City Clerk



## STAFF REPORT

SUBJECT:	BUDGET AMENDMENT – SALARIES AND WAGES – POLICE
PREPARED BY:	AARON HOLLAND, ASSISTANT CITY MANAGER, THERESA TURNER, FINANCE MANAGER

### REQUESTED ACTION:

Approve a budget amendment in the amount of \$72,753 for the Police Department.

### BACKGROUND/SUMMARY:

Due to retirements and salary adjustments throughout the current fiscal year, an amendment for the Police Department will be needed to balance the salaries and wages line for the department's budget.

### FISCAL IMPACT:

\$72,753.

### STAFF RECOMMENDATION:

Approval

### SUGGESTED MOTION(S):

MAKE A MOTION TO APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$72,753 FOR THE POLICE DEPARTMENT.

**CITY OF GRAHAM  
BUDGET AMENDMENT ORDINANCE  
2025-2026**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM THAT  
THE 2025 - 2026 BUDGET ORDINANCE SHALL BE AND IS HEREBY AMENDED AS FOLLOWS:**

**Section 1.**

**EXPENDITURES**

DEPARTMENT/ACCOUNT	APPROVED	AMENDED	INCREASE	(DECREASE)	INCREASE (DECREASE)
Police - Salaries & Wages	4,109,000.00	4,181,753.00	72,753.00		72,753.00
	<b>4,109,000.00</b>	<b>4,181,753.00</b>	<b>72,753.00</b>	-	<b>72,753.00</b>

**Section 2.**

**REVENUES**

	APPROVED	AMENDED	INCREASE	(DECREASE)	INCREASE (DECREASE)
Vehicle Taxes	\$600,000.00	\$611,000.00	11,000.00		11,000.00
Prior Year Vehicle Taxes	\$9,000.00	\$18,300.00	9,300.00		9,300.00
Occupancy Tax	\$79,000.00	\$86,663.00	7,663.00		7,663.00
Tax Cost & Interest	\$25,000.00	\$38,000.00	13,000.00		13,000.00
Miscellaneous Income	\$40,000.00	\$52,000.00	12,000.00		12,000.00
Cemetery Revenue	\$70,000.00	\$79,790.00	9,790.00		9,790.00
Courts & Fines	\$15,000.00	\$25,000.00	10,000.00		10,000.00
	<b>\$600,000.00</b>	<b>\$611,000.00</b>	<b>72,753.00</b>	-	<b>72,753.00</b>

Adopted this 9th day of June 2026.

Attest:

\_\_\_\_\_  
Mayor Chelsea Dickey

\_\_\_\_\_  
Renee M. Ward, City Clerk



# STAFF REPORT

SUBJECT:	APPROVE PROJECT BUDGET ORDINANCE FOR HOME, BANKS, WARD, HOLT, AND GILBREATH WATER MAIN REPLACEMENT
PREPARED BY:	AARON HOLLAND, ASSISTANT CITY MANAGER

**REQUESTED ACTION:**

Approve revised project budget ordinance in the amount of \$2,200,000 for the Home, Banks, Ward, Holt, and Gilbreath Waterline Replacement Project.

**BACKGROUND/SUMMARY:**

This project was originally funded in the Water and Sewer Distribution Department as a Capital Outlay Other Improvement. At last month’s Council meeting, the project ordinance was approved with revenues anticipated to be available from Retained Earnings, but should have been from a transfer from Water and Sewer Distribution and Non-Departmental. The project has been initiated, but it will not be completed within the current fiscal year. The remaining project funds will need to be converted into a capital project to preserve the necessary funding for completion.

**FISCAL IMPACT:**

Project funds are currently funded and available. This action is to revise the source that the revenues will be made available.

**STAFF RECOMMENDATION:**

Approval.

**SUGGESTED MOTION(S):**

I move we approve the revised project budget ordinance in the amount of \$2,200,000 for the Home, Banks, Ward, Holt, and Gilbreath Waterline Replacement Project.





# STAFF REPORT

SUBJECT:	APPROVE PROJECT BUDGET ORDINANCE FOR HAW RIVER OUTFALL PROJECT
PREPARED BY:	AARON HOLLAND, ASSISTANT CITY MANAGER

## REQUESTED ACTION:

Approve project budget ordinance in the amount of \$330,000 for the Haw River Outfall Project.

## BACKGROUND/SUMMARY:

Hanover Road sewer outfall consists of terra-cotta pipe discharging to the Town of Haw River’s Lang St. pump station. Because the outfall is located in a low-lying area, it is a source of infiltration and inflow. Installing a CIPP liner in this outfall will reduce the I&I, particularly during heavy rainfall events.

## FISCAL IMPACT:

Funding for this project is available.

## STAFF RECOMMENDATION:

Approval.

## SUGGESTED MOTION(S):

I move we approve the project budget ordinance in the amount of \$330,000 to install a CIPP liner for the Haw River Outfall Project.

**CAPITAL PROJECT ORDINANCE**

**HAW RIVER OUTFALL PROJECT**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA**, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

- Section 1. The Project authorized is the Haw River Outfall Project.
- Section 2. The officials of the City of Graham are hereby directed to proceed with this project within the terms of the project. Staff is authorized to execute change orders within the budget ordinance.
- Section 3. The following revenues are anticipated to be available to the City to complete the project:

Transfer from 31-4600-4500 (\$130,000)  
 31-6600-8500 (\$200,000)

Water/Sewer		
<b>TOTAL</b>		<b>\$130,000</b>

- Section 4. The following amounts are appropriated for this project:

Professional & Contracted Services	\$ 130,000
<b>TOTAL</b>	<b>\$ 130,000</b>

- Section 5. The Finance Director shall report on the financial status of this project as directed by the City Council and will inform the Council of any unusual occurrences.
- Section 6. Copies of this project ordinance shall be made available to the City Manager and the Finance Director for direction in carrying out this project.
- Section 7. This ordinance shall take effect upon passage.

**Adopted this the 9<sup>th</sup> day of June 2026.**

\_\_\_\_\_  
Chelsea Dickey - Mayor

ATTEST:

\_\_\_\_\_  
Renee M. Ward – City Clerk



# STAFF REPORT

Prepared by Cameron West, Senior Planner

## White Rock Estates W Moore Street C-R (CR2602)

**Type of Request:** Conditional Rezoning

### Meeting Dates

Planning Board on April 21, 2026 & May 19, 2026

City Council on June 9, 2026

### Contact Information

WACA Properties, LLC

988 Dickerson Drive

Troy, OH 45373

937-269-6676; [mwwaca@wacaglobal.com](mailto:mwwaca@wacaglobal.com)

## Summary

This is a request to rezone 10.05 acres of property from R-18 (Low-Density Residential) to C-R (Conditional Residential) for the purpose of constructing 16 Cottage Homes and 10 Custom Built Homes separated by a pond on site and connecting the two sides via a walking path. Both sections intend to have private roadways and connect to public water and sewer. The development will have a 10 foot wide Type D landscaping buffer surrounding the development proposed of existing vegetation if possible as stated on the plans. The applicant provided an opaque evergreen buffer next to the western property owner based on comments from Planning Board. The applicant has requested a condition regarding minimum lot size and setbacks for both the cottage homes and custom built homes. Both of those measurements can be found on the site plan. The applicant has also provided affidavits in your packet showing the intent to purchase land to provide access into the development if the project is approved. The entirety of the lot falls within the Suburban Residential Future Land Use Zone. The future land use plan mentions the principle uses in this zone are predominantly detached single family homes and that new neighborhoods may include a range of duplexes, town homes, and small scale multi-family dwellings of twelve units or less. The Future Land Use Plan also states that the appropriate density inside of the zone is 3-6 dwelling units per acre. The current lot layout of 26 home would fall just shy of the 3-6 dwelling units per acre. With there being a riparian buffer and pond on the lot, some of the area is un-developable. The total lot coverage and total area of roads and sidewalks come out to 4.59 acres. This acreage would allow for 27.54 lots to be developed based on the 6 dwelling units per acre with some additional room to increase that number based upon open space not inside of the riparian buffer zone. At the May Planning Board meeting, the board recommended denial of the project at a vote of 4-0 due to concerns with density, parking, sewer pump station, and overall inconsistency with the surrounding area.

### Location

0 Hanford Road

### GPIN:

8873964303

### Current Zoning

R-18 (Single Family Residential)

### Proposed Zoning

C-R (Conditional Residential)

### Overlay District

N/A

### Surrounding Zoning

R-12, R-18

### Surrounding Land Uses

Single Family, Vacant

### Size

10.05 acres

### Public Water & Sewer

Yes

### Floodplain

No

# Zoning Map

## Zoning



City of Graham

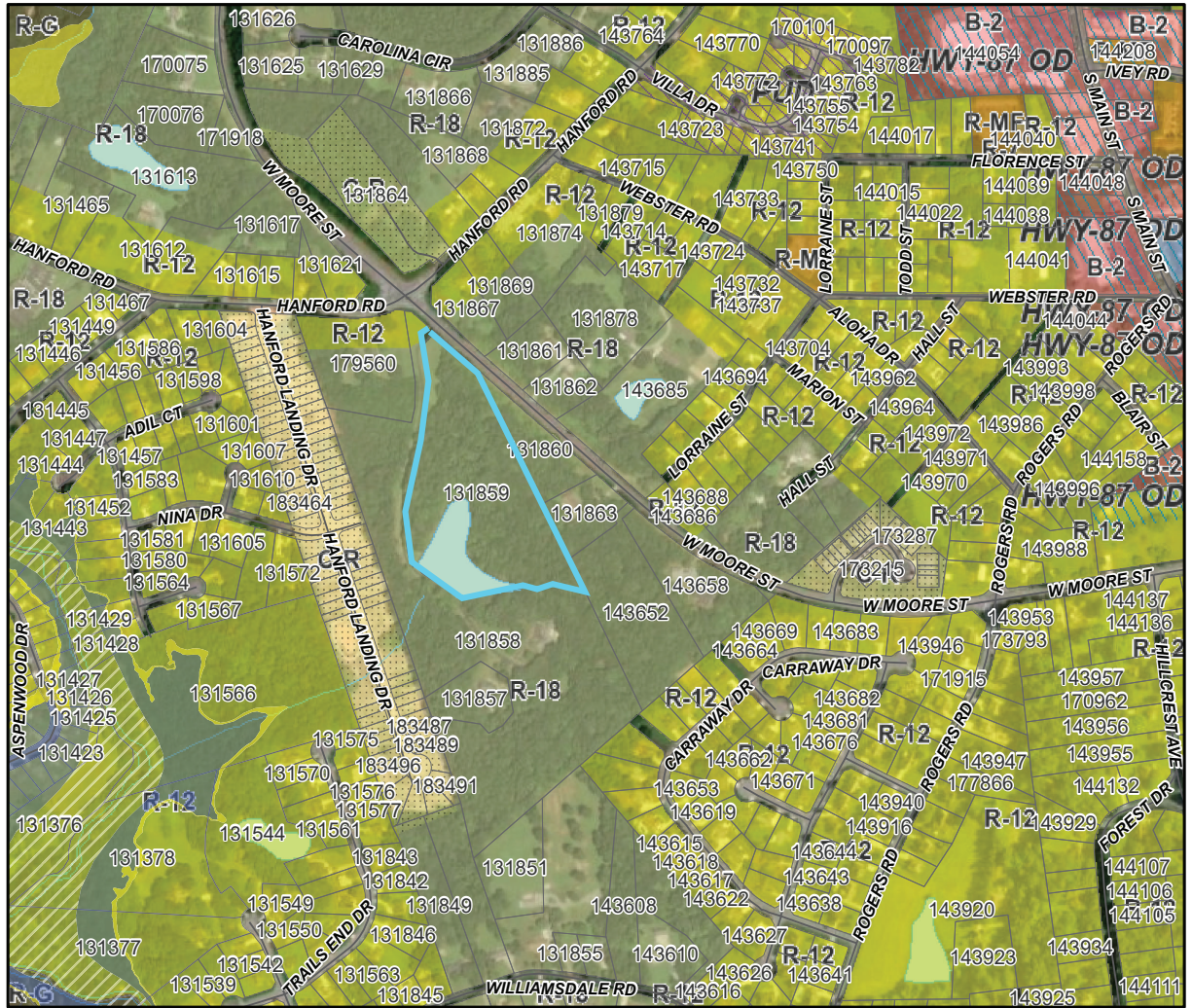
### Legend

- Downtown Historic District
- Zoning Districts**
- R-18
- R-15
- R-12
- R-9
- R-7
- C-R
- R-MF
- R-G
- O-1
- C-O-1
- B-3
- B-2
- B-1
- C-B
- I-1
- I-2
- C-1
- C-MXR
- C-MXC
- Zoning Overlay Districts**
- HD
- PUD
- HWY-87 OD
- HWY-54 OD



1:7,147

Print Date: 4/6/2026



Disclaimer: This map was compiled from the GIS resources of the Burlington Regional GIS Partnership for public planning and agency support purposes. These resources include public information sources of different scale, time, origin, definition and accuracy, which aspects produce inconsistencies among features represented together on this map. Neither the City of Graham nor the Partnership shall be held liable for any errors in this map or supporting data. Primary public information sources from which this map was compiled, in conjunction with field surveys where required, must be consulted for the verification of the information contained within this map.

# Future Land Use Map



# CONDITIONAL ZONING PLAN FOR WHITE ROCK ESTATES

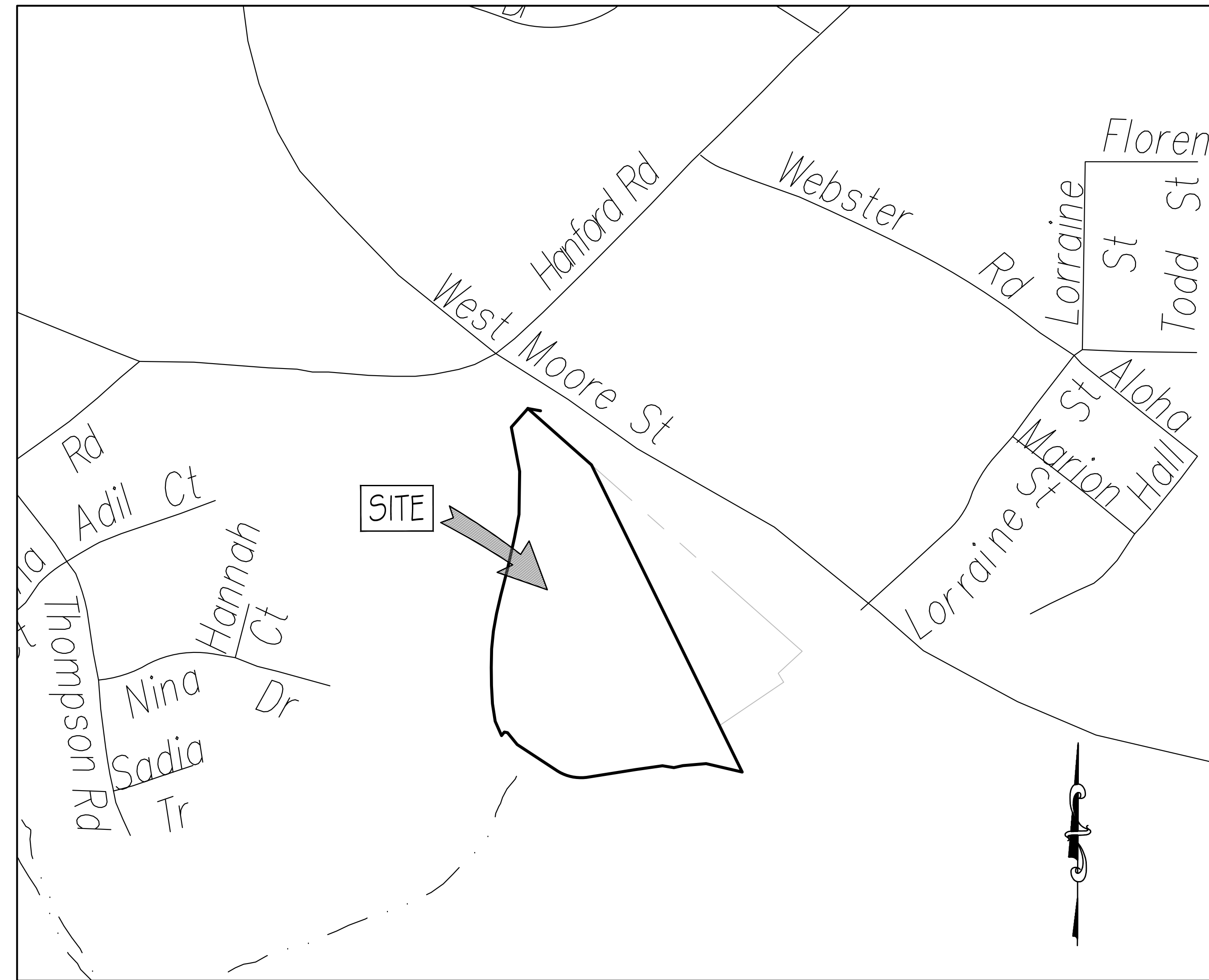
0 HANFORD ROAD  
GRAHAM, NC 27253

### GENERAL NOTES:

1. THIS MAP IS NOT FOR CONVEYANCE, RECORDATION OR SALES.
2. BOUNDARY AND TOPOGRAPHIC SURVEYS WERE PERFORMED BY YOUR LAND SURVEYOR, PLLC, 5704 CARRIAGEHOUSE CT. APEX, NC 27539.
3. STORMWATER DRAINS TO LITTLE ALAMANCE CREEK; RIVER BASIN: CAPE FEAR.
4. THERE ARE JURISDICTIONAL STREAM AND WETLANDS ON SITE.
5. ENVIRONMENTAL CONSULTING PROVIDED BY SOIL & ENVIRONMENTAL SERVICES, DATED 8/6/2025.
6. THERE ARE NO DESIGNATED SPECIAL FLOOD HAZARD ZONE (100-YEAR FLOODPLAIN) ON THE PROPERTY. (OFFIRM PANEL # 8873 & 8883)
7. SOILS CONSIST OF LOW TO HIGH PLASTICITY CLAYS AND SILTS, OR SILT SAND.
8. GEOTECHNICAL ENGINEERING CONSULTING PROVIDED BY GEOTECHNOLOGIES INC. 3200 WELINGTON CT #108, RALEIGH, NC 27615.
9. ALL CONSTRUCTION IS TO BE CITY OF GRAHAM DETAILS SPECIFICATIONS.
10. STORMWATER DETENTION OR DOWNSTREAM EVALUATION IS REQUIRED.
11. GRADING PLAN IS NOT PROVIDED AT THIS STAGE.

### PROJECT DATA:

1. DEVELOPMENT: SINGLE-FAMILY - CONDITIONAL ZONING
2. OWNER/DEVELOPER: WACA PROPERTIES  
988 DICKERSON DRIVE  
TROY, OHIO 45373  
937-269-6676
3. PROJECT ADDRESS: 0 HANFORD ROAD  
GRAHAM, NC 27253
4. CONSULTANT: CSD ENGINEERING  
JOHN F. OGLESBY, PE  
375 E. THIRD STREET  
WENDELL, NC 27591  
919-624-0897 JM  
910-791-1551 JO  
john@csd-engineering.com
5. CURRENT ZONING: R-18
6. PROPOSED ZONING: CR
7. EXISTING USE: VACANT - WOODED WITH POND
8. PROPOSED USE: RESIDENTIAL SINGLE-FAMILY
9. ADJOINING LAND USE: RESIDENTIAL SINGLE-FAMILY
10. PARCEL ID: 8873964303 (STATE ID); 131859 (PIN)
11. PARCEL AREA = 10.05 AC
12. PROPOSED LOT AREA = 3.09 AC
13. NUMBER OF LOTS = 26 EA
14. DENSITY = 0.39 ACRES PER LOT / 2.59 LOTS PER ACRE
15. MINIMUM LOT SIZE: COTTAGE HOME LOTS  
= 2,800 SQ. FEET  
CUSTOM HOME LOTS  
= 7,000 SQ. FEET
16. MINIMUM LOT WIDTH: COTTAGE HOME LOTS  
= 48 FEET (AT FRONT SETBACK)  
CUSTOM HOME LOTS  
= 60 FEET (AT FRONT SETBACK)
16. MINIMUM LOT DEPTHS: COTTAGE HOME LOTS  
= 57 FEET (AT FRONT SETBACK)  
CUSTOM HOME LOTS  
= 72 FEET (AT FRONT SETBACK)
17. PROPOSED SETBACKS: COTTAGE HOME LOT  
20' FRONT  
10' SIDE & REAR  
CUSTOM HOME LOT  
15' FRONT  
10' SIDE & REAR
15. PARKING: MIN. 2 SPACES PER LOT  
ADDITIONAL PARKING ADDED = 8 SPACES
18. OPEN SPACE = 228,177 SQ FT / 5.23 ACRES  
ACTIVE OPEN SPACE: = 81,964 SQ FT / 1.88 ACRES  
ACTIVE % OF OPEN SPACE = 36.0%
18. TOTAL PROP. IMPERVIOUS = 128,741 SQ FT  
R/W IMPERVIOUS = 62,623 SQ FT (STREETS & SIDEWALKS)  
COTTAGE HOME LOTS IMP. = 34,000 SQ FT (ROOFTOP, D/W, SIDEWALK)  
= 2,000 SQ FT PER LOT  
CUSTOM HOME LOTS IMP. = 43,407 SQ FT  
TOTAL % IMPERVIOUS = 29.4%



VICINITY MAP

### INDEX TO DRAWINGS

SHEET No.	DESCRIPTION	DRAWING No.
1 OF 17	COVER SHEET WITH VICINITY MAP	C1.0
2 OF 17	EXISTING CONDITIONS & DEMOLITION PLAN	C2.0
3 OF 17	PRELIMINARY PLAT - CONDITIONAL ZONING PLAN	C3.0
4 OF 17	PRELIMINARY PLAT - LIMITS OF DISTURBANCE & TREE PROTECTION	C3.1
5 OF 17	PRELIMINARY PLAT - LOT & ROAD DIMENSIONS	C3.2
6 OF 17	PRELIMINARY PLAT - DETAILS SH.1	C3.3
7 OF 17	PRELIMINARY PLAT - DETAILS SH.2	C3.4
8 OF 17	ROADWAY PLAN & PROFILE - INDEX, CONNECTOR, & STREET B	C4.0
9 OF 17	ROADWAY PLAN & PROFILE - STREET A	C4.1
10 OF 17	ROADWAY PLAN & PROFILE - STREET C	C4.2
11 OF 17	ROADWAY PLAN & PROFILE - DETAILS SH.1	C4.3
12 OF 17	ROADWAY PLAN & PROFILE - DETAILS SH.2	C4.4
13 OF 17	ROADWAY PLAN & PROFILE - DETAILS SH.3	C4.5
14 OF 17	RESERVED FOR OVERALL GRADING PLAN	C5.0
15 OF 17	RESERVED FOR DETAILED GRADING PLAN	C5.1
16 OF 17	RESERVED FOR GRADING & DRAINAGE DETAILS	C5.2
17 OF 17	OVERALL UTILITY PLAN	C6.0

### Professional Design Engineer Certification

I, \_\_\_\_\_, PE, certify that, pursuant to generally accepted engineering standards in the community, it is my professional opinion that runoff from this project is controlled and treated for water quality and water quantity in accordance with the City of Graham's Stormwater Manual and that this project complies with the City of Graham's Stormwater, Floodplain, and Water Supply Watershed Ordinances.

Seal By: \_\_\_\_\_, PE  
Date: \_\_\_\_\_



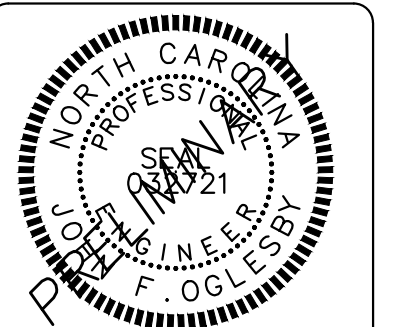
LICENSE # C-2710  
ENGINEERING  
LAND PLANNING  
COMMERCIAL / RESIDENTIAL

P.O. BOX 1250  
WENDELL, NC 27591  
(910) 791-4441

COVER SHEET  
WITH VICINITY MAP

CONDITIONAL ZONING DRAWINGS FOR  
WHITE ROCK ESTATES

LOCATED IN GRAHAM  
ALAMANCE COUNTY, NORTH CAROLINA  
OWNER: WACA PROPERTIES  
CONTACT: MICHAEL WATKINS  
TROY, OHIO 45373  
(937) 269-6676



REV.	NO.	DATE	REMARKS

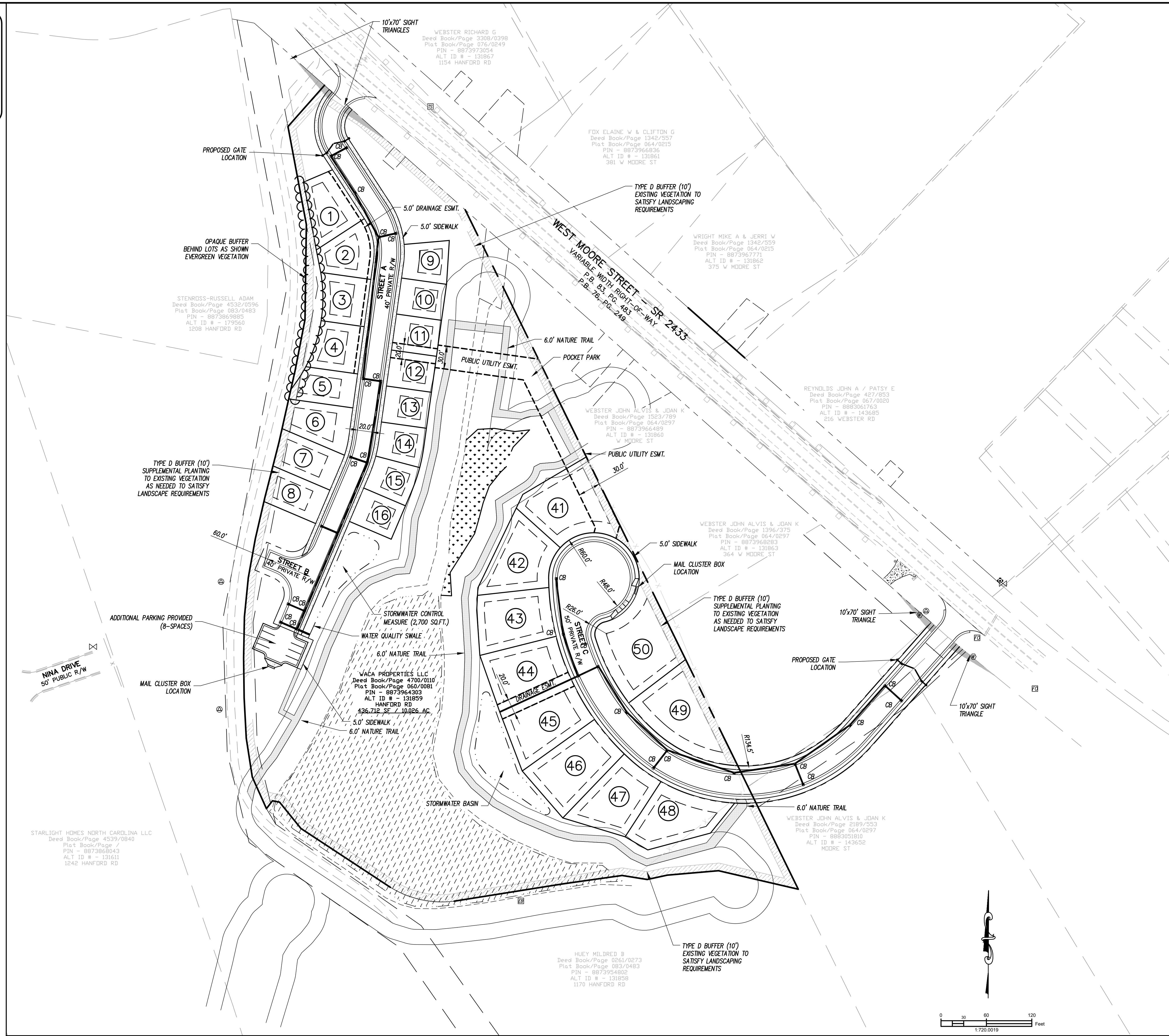
DATE: 5/19/2026  
HORIZONTAL SCALE: N/A  
VERTICAL SCALE: N/A  
DRAWN BY: LMB  
CHECKED BY: JFO  
PROJECT NO.: 25-0741

**C1.0**  
Sheet No. 1 of 17



**PRELIMINARY PLAT NOTES:**

1. THIS MAP IS NOT FOR CONVEYANCE OR SALES.
2. SEE SHEET C3.2 FOR LOT DIMENSIONS WITH METES & BOUNDS.
3. SEE ROADWAY DETAIL SHEETS FOR STREET CENTERLINE GEOMETRY AND ADDITIONAL LABELING OF ROADWAY IMPROVEMENT FEATURES.
4. NON-FEMA FLOOD STUDY IS PROVIDED WITH THIS PLAN SET.

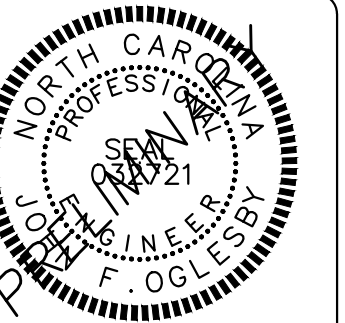


LICENSE # C-2710  
ENGINEERING  
LAND PLANNING  
COMMERCIAL / RESIDENTIAL

P.O. BOX 1250  
WENDELL, NC 27591  
(910) 791-4441

**PRELIMINARY PLAT  
AND CONDITIONAL ZONING PLAN**

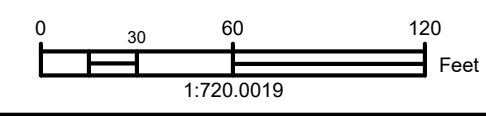
CONDITIONAL ZONING DRAWINGS FOR  
**WHITE ROCK ESTATES**  
LOCATED IN GRAHAM  
ADAMS COUNTY, NORTH CAROLINA  
OWNER: VACA PROPERTIES  
CONTACT: MICHAEL WATKINS  
7601 DUNDAS DRIVE  
DURHAM, NC 27707  
(919) 259-6676



REV. NO.	REMARKS	BY	DATE

DATE: 5/19/2026  
HORIZONTAL SCALE: 1" = 60'  
VERTICAL SCALE: N/A  
DRAWN BY: LMB  
CHECKED BY: JFO  
PROJECT NO.: 25-0741

**C3.0**  
Sheet No. 3 of 17



**CLEARING NOTES**

1. GREAT CARE WILL BE TAKEN TO PRESERVE EXISTING VEGETATION.
2. CLEARING WITHIN RIPARIAN BUFFER SHALL ONLY BE BY HAND WITH MINIMAL GROUND DISTURBANCE; NO MECHANIZED CLEARING ALLOWED WITHIN RIPARIAN BUFFER.
3. CLEARING OF EXISTING VEGETATION IN REQUIRED LANDSCAPED BUFFERS WILL BE REDUCED TO THE EXTENT PRACTICAL DURING CONSTRUCTION AS TO PRESERVE EXISTING VEGETATION TO SATISFY THE LANDSCAPING REQUIREMENTS.
4. SAFETY FENCE SHALL BE PLACED ALONG OUTSIDE OF ZONE 2 OF RIPARIAN BUFFER; AND ALONG OUTSIDE OF ZONE 1 OF RIPARIAN BUFFER IN AREA OF PROPOSED NATURE TRAIL.



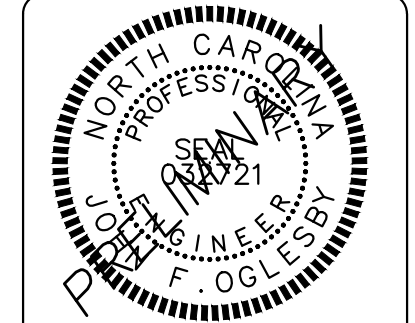
LICENSE # C-2710  
ENGINEERING  
LAND PLANNING  
COMMERCIAL / RESIDENTIAL

P.O. BOX 1250  
WENDELL, NC 27591  
(910) 791-4441

**PRELIMINARY PLAT  
LIMITS OF DISTURBANCE & TREE  
PROTECTION PLAN**

CONDITIONAL ZONING DRAWINGS FOR  
**WHITE ROCK ESTATES**  
LOCATED IN GRAHAM  
ADJACENCE COUNTY, NORTH CAROLINA

DIVNER: VACA PROPERTIES  
CONTACT: MICHAEL WATKINS  
7801 DUND 4537 G  
(937) 259-6576



REV. NO.	REMARKS	BY	DATE

DATE: 5/19/2026  
HORIZONTAL SCALE: 1"=60'  
VERTICAL SCALE: N/A  
DRAWN BY: LMB  
CHECKED BY: JFO  
PROJECT NO.: 25-0741

**C3.1**  
Sheet No. 4 of 17







**UTILITY NOTES:**

1. WATER AND SEWER UTILITY WILL BE PUBLIC.
2. WATER MAIN MATERIAL SHALL BE DUCTILE IRON PIPE.
3. SEE LABELS FOR SEWER MAIN MATERIAL (PVC OR DIP PIPE PER CITY SPECIFICATIONS AND REQUIREMENTS).

40' PRIVATE ROAD R/W  
P.B. 83, PG. 483  
(CALLED TO AS 40' WIDE  
- PLATS TO 50' WIDE)

STENROSS-RUSSELL ADAM  
Deed Book/Page 4532/0596  
Plat Book/Page 063/0485  
PIN - 8873869885  
ALT ID # - 179560  
1208 HANFORD RD

MIN. 8" WATER MAIN

WET WELL FOR  
PROPOSED PUMP  
STATION  
SS FORCE MAIN

MIN. 8" WATER MAIN  
FH  
40' PRIVATE ROAD R/W  
P.B. 38, PG. 90  
P.B. 60, PG. 81

EX. WATER MAIN  
EX. SANITARY SEWER

15" RCP  
IN(N)=548.90  
OUT(S)=547.73

STARLIGHT HOMES NORTH CAROLINA LLC  
Deed Book/Page 4539/0840  
Plat Book/Page 7  
PIN - 8873868043  
ALT ID # - 131611  
1242 HANFORD RD

18" RCP  
IN(NE)=543.96  
OUT(SW)=542.70

18" RCP  
IN(NE)=544.22  
OUT(SW)=543.76

18" RCP  
IN(NE)=544.22  
OUT(SW)=542.57

40' PRIVATE ROAD R/W  
P.B. 38, PG. 90  
P.B. 60, PG. 81

WEBSTER RICHARD G  
Deed Book/Page 3308/0398  
Plat Book/Page 076/0249  
PIN - 8873973054  
ALT ID # - 131867  
1154 HANFORD RD

FOX ELAINE W & CLIFTON G  
Deed Book/Page 1342/0557  
Plat Book/Page 064/0215  
PIN - 8873966836  
ALT ID # - 131861  
381 W MOORE ST

WEST MOORE STREET - SR 2433  
VARIABLE WIDTH RIGHT-OF-WAY  
P.B. 81, PG. 48  
P.B. 76, PG. 249

WRIGHT MIKE A & JERRI W  
Deed Book/Page 1342/0559  
Plat Book/Page 064/0215  
PIN - 8873967771  
ALT ID # - 131862  
375 W MOORE ST

REYNOLDS JOHN A / PATSY E  
Deed Book/Page 427/853  
Plat Book/Page 067/0020  
PIN - 8883061763  
ALT ID # - 143685  
216 WEBSTER RD

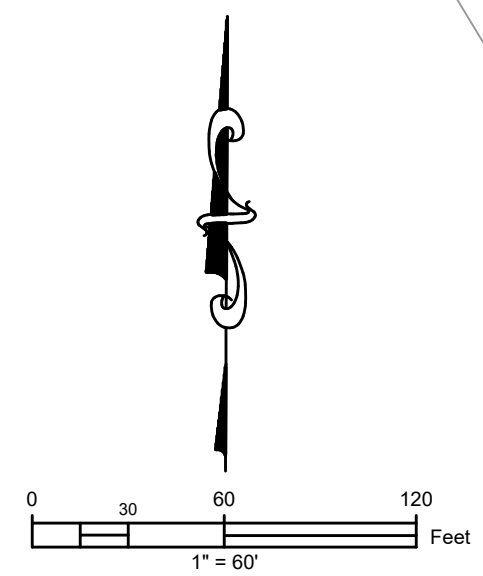
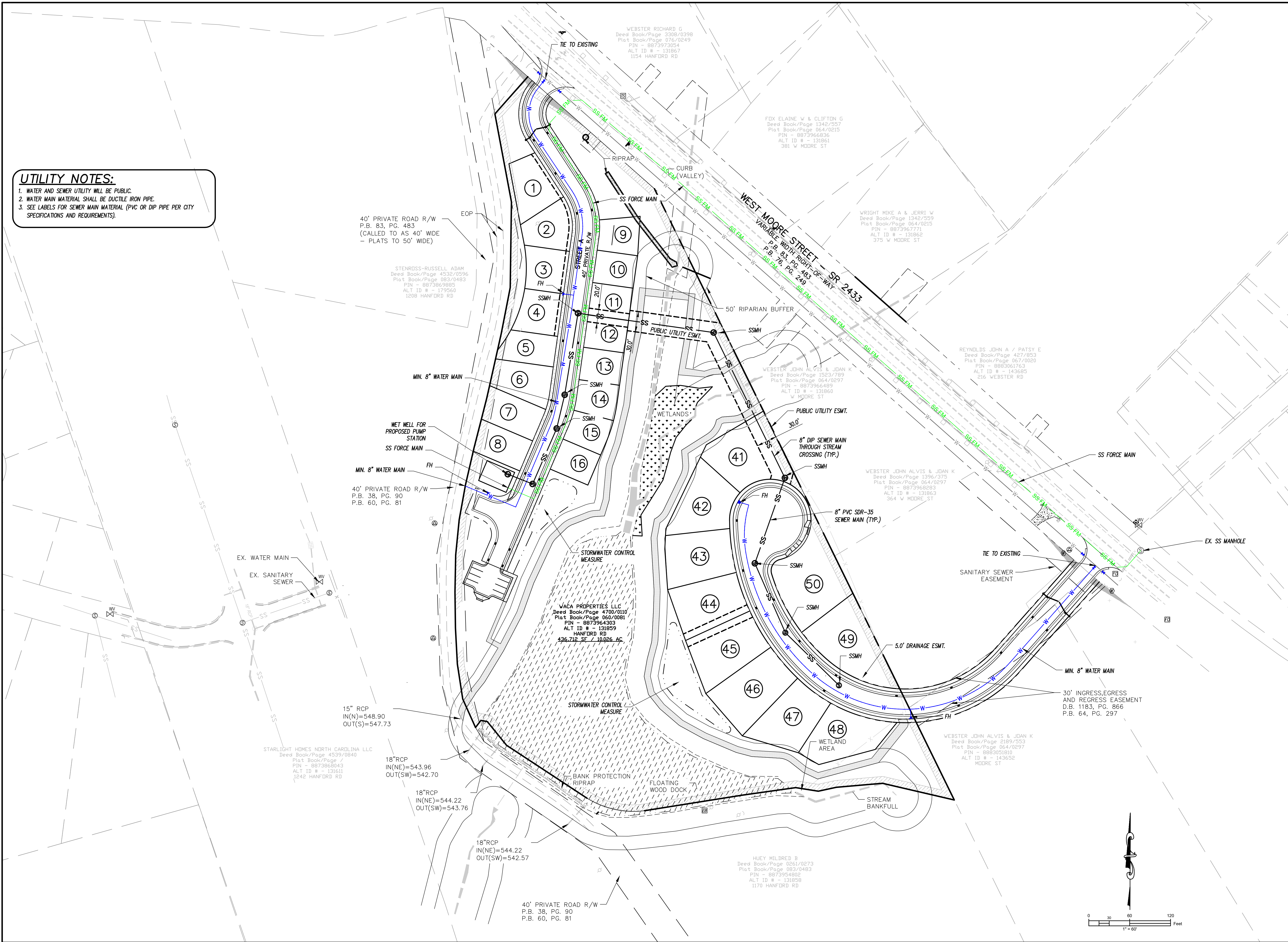
WEBSTER JOHN ALVIS & JOAN K  
Deed Book/Page 1523/789  
Plat Book/Page 064/0297  
PIN - 8873966489  
ALT ID # - 131860  
W MOORE ST

WEBSTER JOHN ALVIS & JOAN K  
Deed Book/Page 1396/375  
Plat Book/Page 064/0297  
PIN - 8873968283  
ALT ID # - 131863  
364 W MOORE ST

WEBSTER JOHN ALVIS & JOAN K  
Deed Book/Page 2189/553  
Plat Book/Page 064/0297  
PIN - 8883051810  
ALT ID # - 143652  
MOORE ST

HUEY MILDRED B  
Deed Book/Page 0261/0873  
Plat Book/Page 082/0483  
PIN - 8873954802  
ALT ID # - 131858  
1170 HANFORD RD

VACA PROPERTIES LLC  
Deed Book/Page 4700/0110  
Plat Book/Page 060/0081  
PIN - 8873964303  
ALT ID # - 131859  
HANFORD RD  
436.712 SF / 10.026 AC



**CSD ENGINEERING**

LICENSE # C-2710  
ENGINEERING  
LAND PLANNING  
COMMERCIAL / RESIDENTIAL

P.O. BOX 1250  
WENDELL, NC 27591  
(910) 791-4441

**MUNICIPAL UTILITY PLAN**

CONDITIONAL ZONING DRAWINGS FOR  
**WHITE ROCK ESTATES**  
LOCATED IN GRAHAM  
ADJACENT TO COUNTY, NORTH CAROLINA

DIVISION: VACA PROPERTIES  
OWNER: MICHAEL WATKINS DRIVE  
TRACT: TRACT 4537  
(937) 859-6676



REV. NO.	BY	DATE	REMARKS

DATE: 5/19/2026  
HORIZONTAL SCALE: 1" = 60'  
VERTICAL SCALE: N/A  
DRAWN BY: LMB  
CHECKED BY: JFO  
PROJECT NO.: 25-0741

**C6.0**  
Sheet No. 17 of 17

**Proposed Zoning Conditions - 0 Hanford Road - Graham - North Carolina**

- 1) The project proposes a zoning change from R-18 residential to Conditional Residential zoning C-R with an average density of 2.58 units per acre.
- 2) The proposed Maximum Number of Single Family Residential Units shall be 30 units.
- 3) Private streets are proposed within this conditional zoning.
- 4) Private streets shall have a minimum right-of-way width of 40' and a street section of 25' back to back and the (HOA) homeowners will have maintenance responsibilities after the appropriate warranty period.
- 5) Each home will have 2 parking spaces and 8 additional parking spaces at the end of street "A". On-street parking shall only be allowed on one side of any street having width not less than 31' back-to-back. Streets narrower than this minimum will be signed no parking.
- 6) The project proposes sidewalks on both sides of private streets and the use of roll curb throughout both street sections. NCDOT frame grate and hood curb inlet structures are proposed for the private streets.
- 7) The project proposes to connect to municipal water and sewer services from the City of Graham.
- 8) A self-managed home owner's association is proposed.
- 9) The home owner's association shall provide provisions to maintain all private and common areas and for both the legislation and enforcement of neighborhood regulations. Provisions will include prohibiting on-street parking within Private Streets, any long term parking, outside storage of unused vehicles, trailers or other nuisance items and activities.
- 10) The common and open spaces, private easements, private rights of way, other common features and common area maintenance not publicly dedicated shall be controlled in unified ownership through the home owner's association.
- 11) The project offers two distinctive home type options that will be gated. The western side "custom cottage homes" option with setbacks as shown on the conditional zoning plan and the eastern side "custom ranch homes" option with setbacks as shown on the conditional zoning plan.
- 12) The project proposes both active and passive open space with inviting community amenities including a fishing pond with a fountain feature, walking trails, an outdoor pergola and seating areas throughout the neighborhood for residents. Trails within stream buffer areas shall be constructed in accordance with applicable standards.
- 13) Street trees shall be the responsibility of the home owner's association including long term care, pruning as needed and any associated infrastructure repairs as needed due to their maturity.
- 14) The project proposes to make an extensive effort to preserve existing vegetation and retain the scenic wooded views with modest and attractive landscaped entrance markers and supplemental buffers surrounding the perimeter of the development.

15) The project proposes architecturally integrated construction where homes are situated into the environment to blend with the natural features and topography as best as practical.

## Conformity to the *Graham 2035 Comprehensive Plan (GCP)* and Other Adopted Plans

Future Land Use Suburban Residential Principal Uses: Suburban residential neighborhoods are primarily settings for existing and future single family detached housing, but may also contain additional housing typologies and low-impact supporting uses in neighborhood activity centers. Affordable detached homes within attractive walkable neighborhoods will continue to make Graham an attractive place to live for people who work in Graham and surrounding communities.

### Applicable Policies:

- **Policy 4.3.1: Land Use Patterns.** Promote development of efficient land use patterns to allow continued quality and efficiency of water systems. Discourage the extension of water service into areas that are not most suitable for development. *This amendment would allow for efficient land use and connection to existing services.*
- **Policy 5.1.2: Variety of ownership opportunities.** Encourage a variety of homeownership opportunities and choices by supporting the development of condominiums, cooperatives, and land trusts. *This amendment will offer flexibility in home ownership by presenting options for rental and/or owned residential units.*
- **Policy 5.2.1: Diverse Neighborhood.** Encourage a mix of housing types within Graham, including detached, duplex, multifamily, townhomes, and live-work units. *This amendment will diversify the City's residential housing stock and support the downtown landscape.*

#### **Planning Type**

Neighborhoods

#### **Development Type**

Suburban Residential

The term neighborhood refers to the idea of a compact, walkable, diverse, and connected community. As the building blocks of City urban fabric, neighborhoods should be organized around small-scale activity centers that provide civic and commercial functions within a five to ten-minute walk for residents to meet their daily needs.

Neighborhoods should be well connected internally and externally for bicyclists, pedestrians, and commuters. Small blocks and high connectivity ratios should be established and maintained both within and between neighborhoods.

#### **Appropriate Density**

3-6 dwelling units per acre

---

### Staff Recommendation

Based on the *Graham 2035 Comprehensive Plan* and the *City of Graham Development Ordinance*, staff provides the following statement

- Rezoning the property would be consistent with the Suburban Residential land use areas and consistent with policies 4.3.1, 5.1.2, and 5.2.1, as put forth by the *Graham 2035 Comprehensive Plan*

### Planning Board Recommendation:

Planning Board recommended denial of the development due to concerns with the density, parking, sewer pump station, and overall inconsistency with the surrounding area. 4-0



May 27<sup>th</sup>, 2026

**To the Honorable Mayor and Members of the Graham City Council:**

On behalf of **WACA Properties, LLC**, we respectfully request that the City Council **continue the public hearing for our zoning case to the August 2026 City Council meeting**. Additional time is needed to fully and conclusively address the remaining concerns identified following the Planning Board hearing.

This request is made pursuant to the City Council's authority under **N.C. General Statutes Chapter 160D**, including:

- **G.S. 160D-601**, which governs notice and public hearing procedures for zoning map amendments and permits the governing board to continue or recess a hearing to a later date; and
- **G.S. 160D-605**, which outlines the City Council's role in legislative zoning decisions and provides discretion in scheduling, deliberation, and continuation of such matters.

We appreciate the Council's consideration and look forward to presenting a fully refined and responsive submission at the August meeting.

Sincerely,

*Michael R Watkins*

Michael R. Watkins Sr.  
CEO  
WACA Properties, LLC



## STAFF REPORT

SUBJECT:	BUDGET PUBLIC HEARING AND POSSIBLE ADOPTION
PREPARED BY:	MEGAN GARNER, CITY MANAGER

### REQUESTED ACTION:

Hold a public hearing to receive public input on the proposed 2026-2027 budget.

Approve the budget ordinance, pay plan, and fee schedule for fiscal year 2026-2027.

### BACKGROUND/SUMMARY:

The annual budget ordinance is the official document adopted by City Council to levy taxes and appropriate revenues for the 2026-2027 fiscal year. The attached budget ordinance is balanced and meets all the applicable requirements of the North Carolina Local Government Budget and Fiscal Control Act. The budget ordinance accounts for all anticipated revenues and expenditures for all operating funds for the upcoming fiscal year, including capital expenditures and other special funds.

### FISCAL IMPACT:

The general fund is balanced at \$27,657,315; water/sewer at \$16,350,089; and special project funds at \$120,756,377.

### STAFF RECOMMENDATION:

Approval.

### SUGGESTED MOTION(S):

Make a motion to approve the budget ordinance, pay plan, and fee schedule for fiscal year 2026-2027.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAHAM, NORTH CAROLINA:

**Section I.** The following amounts are hereby appropriated in the General Fund for the operation of City Government; its activities and capital improvements for the Fiscal Year beginning July 1, 2026, and ending June 30, 2027, in accordance with the Chart of Accounts heretofore established for the City:

Department	Budget
Tourism	\$ 100,159
City Council	\$ 119,496
Administration	\$ 938,321
Information Technology	\$ 675,116
Finance	\$ 531,750
Public Buildings	\$ 105,900
Police	\$ 7,566,251
Fire	\$ 3,100,895
Inspections	\$ 887,618
Traffic Engineering	\$ 28,800
Streets & Highways	\$ 2,094,579
Street Lights	\$ 216,000
City Garage	\$ 1,374,367
Sanitation	\$ 1,955,309
Recreation	\$ 1,269,823
Lake	\$ 265,213
Athletic Facilities	\$ 425,657
Property Maintenance	\$ 1,394,296
Non-Departmental	\$ 4,607,765
	<b>\$ 27,657,315</b>

**Section 2.** It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2026, and ending June 30, 2027.

Ad Valorem Taxes	\$ 9,406,502
Investment Earnings	\$ 200,000
Miscellaneous	\$ 627,700
Other Taxes/License	\$ 100
Occupancy Tax	\$ 79,000
Permits/Fees	\$ 471,500
Restricted Governmental	\$ 1,057,000
Sales/Services	\$ 2,122,000
Unrestricted Governmental	\$ 9,371,000
Fund Balance	\$ 4,322,513
<b>Grand Total</b>	<b>\$ 27,657,315</b>

**Section 3.** The following amounts are hereby appropriated in the Water and Sewer Fund for its operations, activities, and capital improvements for the Fiscal Year beginning July 1, 2026, and ending June 30, 2027, in accordance with the Chart of Accounts heretofore established for the City:

Department	Budget
Water and Sewer Billing	\$ 420,945
Water and Sewer Distribution	\$ 4,340,971
Maintenance and Lift Stations	\$ 358,336
Water Treatment Plant	\$ 3,886,601
Wastewater Treatment Plant	\$ 2,568,495
Non-Departmental	\$ 4,774,741
	<b>\$ 16,350,089</b>

**Section 4.** It is estimated that the following revenues will be available in the Water and Sewer Fund for the Fiscal Year beginning July 1, 2026 and ending June 30, 2027.

Services	\$ 13,635,301
Operating	\$ 1,262,300
Non-Operating	\$ 388,500
Other	\$ 1,063,988
Fund Total	<b>\$ 16,350,089</b>

**Section 5.** The following amounts are hereby anticipated and appropriated for the City’s Special Funds:

	Revenues	Expenditures
Federal Drug Monies	100	100
State Drug Monies	100	100
ARPA Enabled Projects	4,986,340	4,986,340
10” Water Main Replacement	17,250,000	17,250,000
Boyd Creek Pump Station	3,962,000	3,962,000
Old Field Outfall	2,955,000	2,955,000
WWTP Upgrade	84,649,290	84,649,290
Water Line Inventory & Assessment	400,000	400,000
Boyd Creek Watershed Point Repair	500,000	500,000
Long and Albright Improvements Project	904,860	904,860
Banks and McBride Improvements	925,000	925,000
Downtown Enhancements	600,000	600,000
Accessible Parks Grant	145,687	145,687
Emerging Contaminants	500,000	500,000
Home, Banks & McBride Improvements	288,000	288,000
Harden Street Waterline	490,000	490,000
Home, Banks, Ward, Holt, and Gilbreath Waterline	2,200,000	2,200,000
<b>TOTALS:</b>	<b>120,756,377</b>	<b>120,756,377</b>

**Section 6.** There is hereby levied a tax at the rate of \$.3399 per one hundred dollars (\$100.00) of valuation of property as listed for taxes as of January 1, 2027, for the purpose of raising the Revenue listed as “Ad Valorem Taxes” in Section 2. Such rates are based on an estimated total valuation of property for the purposes of taxation of \$2,609,437,756 (100% valuation) with an anticipated collection rate of 95%.

**Section 7.** The City of Graham Capital Improvement Plan 2027-2036 for Water and Sewer Fund and 2027-2031 for all other funds is hereby approved and amended per the appropriations for improvements contained herein. For the purpose of tracking capital items, there shall be a threshold of \$5,000.

**Section 8.** Governing Body monthly compensation is hereby adopted as follows: Mayor - \$849.98, Board Members - \$521.80.

Copies of this Ordinance shall be furnished to the City Manager and the Finance Officer to be kept on file by them for their direction in the disbursement of City Funds.

Adopted this 9<sup>th</sup> day of June 2026.

Attest:

\_\_\_\_\_  
 Mayor Chelsea Dickey

\_\_\_\_\_  
 Renee M. Ward, City Clerk

Hazen

## System Development Fee Analysis

June 9, 2026



1

### System Development Fees (SDF) Legal Basis

- Legal basis established in Chapter 162A of NC G.S.
- American Water Works Association (AWWA) Manual M1 contains further technical guidance for calculation of System Development Fees (SDFs)
- SDFs are one-time charges to new consumers for system capacity
  - Motivating principle is equity between new and existing customers
- SDFs are calculated on a \$/Equivalent Residential Unit (ERU) basis
  - 1 ERU = 2-bedroom residential dwelling unit
  - Cost of capacity to serve an average residential connection

Hazen

2

2

## Public Comment

- Per Article 8 of Chapter 162A, the analysis must be made available for public comment for a minimum of 45-days
- Analysis was posted on the City website on April 23

3

## System Development Fee Calculation

One-time charge for new customer demand

$$\frac{\text{System Value}}{\text{System Capacity}} \times \text{New Customer Capacity Demand} = \text{System Development Fee}$$

**Buy-In Approach:** utilities with available capacity for growth

**Incremental Approach:** utilities with no available capacity for growth

**Hybrid Approach:** utilities with available capacity and planned future capacity

4

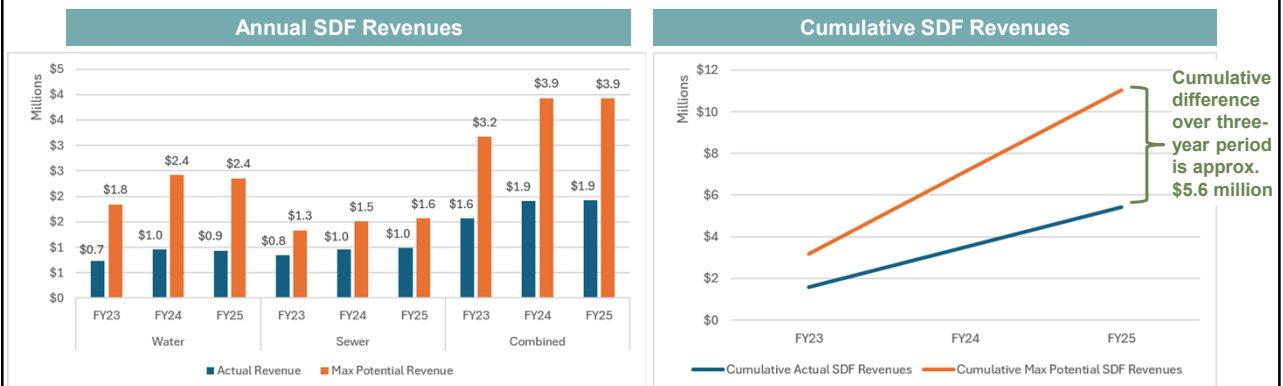
## Updated SDF Analysis Results

Service Type	2026 SDF Analysis Calculated Maximum Justifiable Charge (\$/ERU)	Current SDF (\$/ERU)	2022 SDF Analysis Calculated Maximum Justifiable Charge (\$/ERU)
Water	\$2,737	\$1,100	\$2,771
Sewer	\$1,717	\$1,100	\$1,748
<b>Total</b>	<b>\$4,454</b>	<b>\$2,200</b>	<b>\$4,519</b>

5

## Previous SDF Revenue Analysis

- Analysis determines maximum justifiable charge for SDFs. Can justifiably set SDF rates up to that amount.
- Current charges represent 40% of calculated max for water and 63% of calculated max for sewer.



6

## SDF Benchmarking

Utility	Water	Wastewater	Total Fee – Water and Wastewater
Pittsboro	\$8,000	\$7,500	\$15,500
Siler City	\$8,000	\$7,500	\$15,500
Liberty	\$3,948	\$3,240	\$7,188
Hillsborough	\$2,181	\$2,333	\$4,514
Graham (2026 Study)	\$2,737	\$1,717	\$4,454
Mebane	\$1,029	\$3,077	\$4,106
OWASA	\$1,360	\$2,616	\$3,976
Greensboro	\$1,524	\$1,297	\$2,821
Yanceyville	\$1,375	\$1,125	\$2,500
Graham (2022)	\$1,100	\$1,100	\$2,200
Burlington	\$684	\$1,406	\$2,090

Source: Rate Schedules Accessed Through Utility or Municipal websites

Hazen

7

7

## SDF Rates Using 2026 Analysis Maximum Justifiable Charge

Customer Type	Equivalent Residential Unit	Water Fee	Sewer Fee	Total Fee
Residential Dwelling Unit (3/4" Meter - 2 BR)	1.00	\$2,737	\$1,717	\$4,454
Residential Dwelling Unit (3/4" Meter - 3 BR)	1.50	\$4,105	\$2,576	\$6,680
Residential Dwelling Unit (3/4" Meter - 4 BR)	2.00	\$5,473	\$3,434	\$8,907
Residential Dwelling Unit (3/4" Meter - 5 BR)	2.50	\$6,841	\$4,293	\$11,134
All Other Zoning Categories/Uses - 3/4" Meter	1.00	\$2,737	\$1,717	\$4,454
All Other Zoning Categories/Uses - 1" Meter	1.67	\$4,570	\$2,867	\$7,437
All Zoning Categories/Uses - 1.5" Meter	3.33	\$9,113	\$5,718	\$14,830
All Zoning Categories/Uses - 2" Meter	5.33	\$14,586	\$9,152	\$23,737

New Connections  
greater than 2"

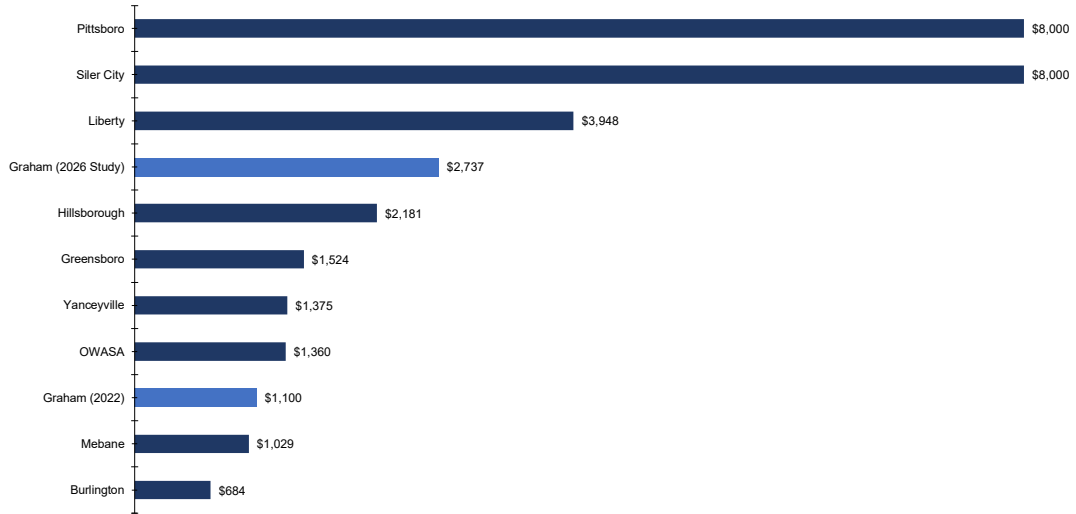
	Water	Wastewater	Total SDF
Charge per gpd of capacity (\$/GPD)	\$11.40	\$7.15	\$18.55

Hazen

8

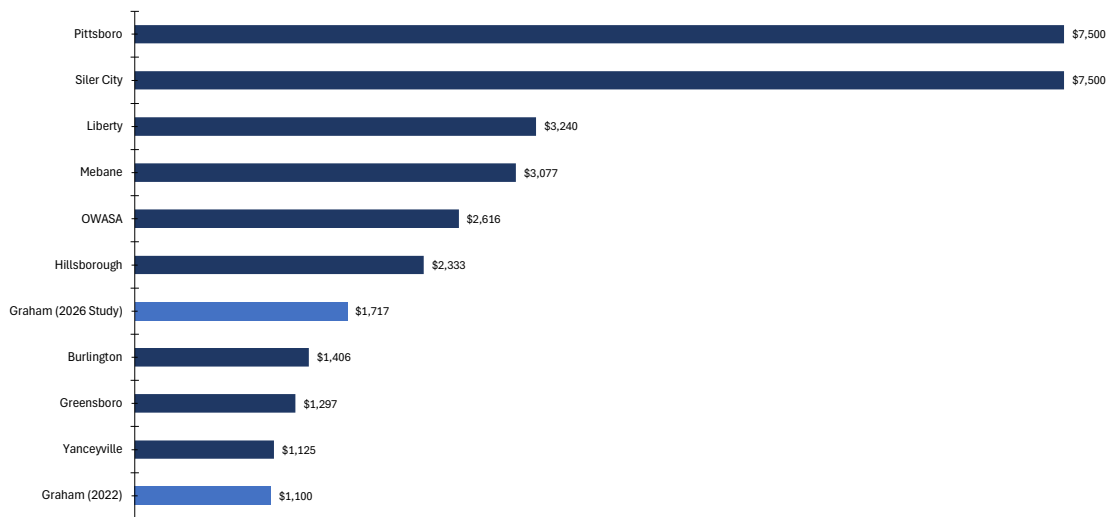
8

## Water SDF Benchmarking



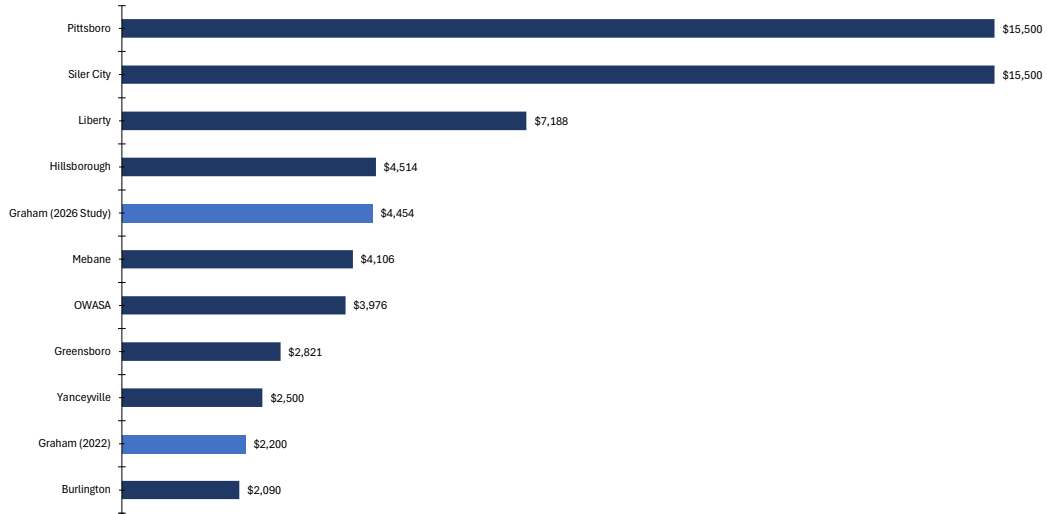
9

## Wastewater SDF Benchmarking



10

## Combined Water and Wastewater SDF Benchmarking





## STAFF REPORT

SUBJECT:	ORDINANCE TO ADD PENALTIES TO SOLID WASTE ORDINANCE
PREPARED BY:	AARON HOLLAND, ASSISTANT CITY MANAGER

### REQUESTED ACTION:

Amend Code of Ordinances language for removal of garbage containers from the road from “promptly” to “within 24 hours”.

### BACKGROUND/SUMMARY:

At the conclusion of the discussion and vote for the ordinance amendment for Solid Waste penalties, City Council by consensus directed staff to amend the language for the removal of garbage containers from the curb from promptly to within 24 hours.

### FISCAL IMPACT:

N/A.

### STAFF RECOMMENDATION:

Approval.

### SUGGESTED MOTION(S):

I move to approve the Ordinance amendment to CHAPTER 16- SOLID WASTE and amend the language for removal of garbage containers from the road from “promptly” to “within 24 hours”.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAHAM, AMENDING CHAPTER 16,  
TO THE CODE OF ORDINANCES OF THE CITY OF GRAHAM, NORTH CAROLINA**

The City Council of the City of Graham, North Carolina, does ORDAIN:

**Sec. 1.** That the Code of Ordinances, City of Graham, North Carolina, is hereby amended by amending section(s) 16-5, which said sections read as follows:

---

**Chapter 16-5. – Receptacles generally.**

All residences and some small business establishments will be provided with a large roll-out container for all garbage, waste and refuse for removal by the sanitation department. These containers will be of sufficient size to allow for collection once a week. The following rules and regulations shall be observed:

- (1) City-provided containers must be used so that automated trucks can be utilized. Bulk items or items too large to fit in the provided container will be serviced on call-in basis only.
  - (2) Nothing except garbage as herein defined shall be placed in provided containers and such garbage shall be drained before being introduced into the garbage container. Ashes shall be cold and contained in plastic bags.
  - (3) Garbage containers must be placed at the curb by 7:00 a.m. on days of collection and shall be removed promptly within 24 hours after being emptied. No garbage receptacles of any kind shall remain upon any public street or any public lane or alley.
  - (4) Garbage containers should be placed according to directions provided on the container. It is the resident's responsibility to ensure that vehicles do not block the container.
  - (5) The following materials shall not be placed in garbage receptacles for residential collection by the city sanitation department: paints, liquids, hazardous waste, gasoline, oil, flammable liquids, caustic substances, solvents, explosives, hot coals or ashes, building materials, demolition materials, dead animals, yard waste, tires or any items banned by the county landfill.
  - (6) It will be the responsibility of the city to maintain the provided containers in a reasonable working condition.
  - (7) The resident or small business owner will be responsible for keeping his container in a clean and sanitary condition.
-

**Sec. 2.** That this Ordinance shall be in full force and effect on July 1, 2026, and upon publication, as provided by law.

This the \_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
Chelsea Dickey, Mayor

ATTEST:

\_\_\_\_\_  
Renee M. Ward, City Clerk



## STAFF REPORT

SUBJECT:	ORDINANCE TO AMEND CANVASSERS' AND SOLICITORS' PERMIT PENALTY SECTION
PREPARED BY:	AARON HOLLAND, ASSISTANT CITY MANAGER

### REQUESTED ACTION:

Amend Penalty section in Code of Ordinances for Canvassers' and Solicitors' Permit.

### BACKGROUND/SUMMARY:

At the conclusion of the May 12<sup>th</sup> City Council meeting, staff was directed by Council to review our current ordinances pertaining to Chapter 8, Article IV, Canvassers' and Solicitors' Permit. It was suggested that staff amend the existing Penalty section to strengthen the current penalty from a civil penalty to include a criminal penalty.

### FISCAL IMPACT:

N/A

### STAFF RECOMMENDATION:

Approval. The following language addresses regulatory changes in accordance with legal review.

### SUGGESTED MOTION(S):

I move to approve the Ordinance amendment to CHAPTER 8- BUSINESSES, ARTICLE IV- CANVASSERS' AND SOLICITORS' PERMIT, SECTION 8-114 of the Code of Ordinances.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAHAM, AMENDING CHAPTER 8, ARTICLE IV, SEC. 8-104 AND 113 TO THE CODE OF ORDINANCES OF THE CITY OF GRAHAM, NORTH CAROLINA**

The City Council of the City of Graham, North Carolina, does ORDAIN:

**Sec. 1.** That the Code of Ordinances, City of Graham, North Carolina, is hereby amended by amending sections 8-114, which said sections read as follows:

---

**Chapter 8 – BUSINESSES**

**ARTICLE IV. – CANVASSERS’ AND SOLICITORS’ PERMIT**

**Sec. 8-114. - Penalty.**

Any violation of this article shall subject violators to a civil penalty in the amount of \$50.00. Violators shall pay the penalty to the city tax collector's office within ten days of receipt. The failure of such violators to pay the civil penalty within the specified time shall subject such violators to a civil action to collect all penalties and costs for said violation, and any civil penalty that has not been paid which delinquent notice was sent shall carry an additional late payment penalty of \$25.00. Continued violations or continuing violations shall subject violators to separate, distinct, and successive civil penalties.

**ADD: Criminal penalty. In addition to, or in lieu of, such civil penalties or other remedies, a violation of this chapter shall constitute a Class 3 misdemeanor, pursuant to G.S. 160A-175 and G.S. 14-4, as amended.**

---

**Sec. 2.** That this Ordinance shall be in full force and effect from and after its passage, approval and publication, as provided by law and all ordinances in conflict herewith are hereby repealed.

This the \_\_\_\_ day of \_\_\_\_\_ 2026.

---

Chelsea Dickey, Mayor

ATTEST:

---

Renee M. Ward, City Clerk

**MEMORANDUM OF COOPERATIVE AGREEMENT**

**BETWEEN**

**NORTH CAROLINA WILDLIFE RESOURCES COMMISSION**

**AND**

**CITY OF GRAHAM**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the **North Carolina Wildlife Resources Commission**, hereinafter called the **Commission**, and the **City of Graham**, hereinafter called the **City**;

**WITNESSETH:**

**Whereas**, the **Commission** is authorized to create and improve public fishing access for the benefit of the anglers of North Carolina; and

**Whereas**, it is desirable for the **Commission** to improve fishing access at Graham-Mebane Lake, which is owned and controlled by the **City**; and

**Whereas**, it is desirable for the **City** to maintain, improve, and increase recreational opportunities for the public by cooperating with the **Commission** to improve public fishing access at Graham-Mebane Lake;

**Now, therefore**, in consideration of the mutual advantages likely to result from this Agreement and the respective obligations assumed herein,

**A. The COMMISSION agrees to:**

1. Replace a public fishing access area that includes an accessible concrete sidewalk and floating fishing pier at a mutually agreed upon site at Graham-Mebane Lake, all of which is referred to herein as "Fishing Access Area";
2. Serve as the manager of construction/installation for the Fishing Access Area;
3. Provide construction materials (*e.g.*, stone, hardware, gravel, concrete, lumber, etc.) as needed for the construction/installation of the floating fishing pier;
4. Provide necessary personnel for the installation of the Fishing Access Area;

5. Pay for 75% of the cost of the installation of the replacement pier for the Fishing Access Area. The **Commission** shall provide an invoice after installation is complete of actual expenditures and bill the **City** 25% of that cost.
6. Comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business and its performance in accordance with this Agreement including those of federal, federal uniform guidance, state, and local agencies having jurisdiction and/or authority.

**B. The CITY agrees to:**

1. Permit **Commission** personnel engaged in planning, construction, or post-construction of the Fishing Access Area access to the site location;
2. Provide the parcel of land necessary to complete the project. The **City** shall retain title in fee to parcel;
3. Be solely responsible for any work-related items outside of the scope of work to be provided by the Commission, including, but not limited to, utility relocations, asphalt addition and landscaping;
4. Contribute 25% in funding to the construction of the Fishing Access Area. The **Commission** shall provide an invoice once the project is complete. The **City** shall be responsible for payment within 30 days after an invoice has been issued;
5. After construction is completed, be responsible for the Fishing Access Area, including but not limited to repairs, sediment removal, restriping, board replacement(s) or shoreline stabilization repairs;
6. Maintain the grounds surrounding the Fishing Access Area, including but not limited to keeping the grass mowed at regular intervals year-round and removing litter regularly;
7. Ensure that the **Commission** is recognized in all press releases, brochures and advertisements developed by the **City** with regard to visitation and use of the Fishing Access Area;
8. Provide any potential signs regarding the Fishing Access Area for posting on the kiosk at Graham-Mebane Lake to the **Commission** for review, revision, and approval prior to installation;
9. Take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of people with disabilities, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin or disability; and

10. Comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business and its performance in accordance with this Agreement including those of federal, state, and local agencies having jurisdiction and/or authority.

**C. It is mutually agreed that:**

1. The “Graham-Mebane Lake Public Fishing Access Area” is the formal name of the public fishing access area;
2. The purpose of the Fishing Access Area is to provide public access for fishing. It is unlawful to use any public access area for purpose other than fishing as stated in 15A NCAC 10E .0104(b).
3. All constructed elements at the Fishing Access Area shall become the property of the **City** after construction is completed;
4. Future replacements or major repair costs are the responsibility of the **City** unless otherwise agreed upon in a separate agreement negotiated between the **City** and the Commission.
5. The Fishing Access Area shall be open to the public with no closure of the site except for hours of operation, repair purposes, emergency situations, limited special uses which have received a Special Use Permit from the **Commission**, or best management practices as determined by the **Commission**;
6. The Fishing Access Area shall be included on patrols of Commission Wildlife Enforcement Officers and City law enforcement.
7. Nothing in this Agreement shall obligate either party to any conditions not specifically stated herein;
8. This Agreement shall become effective as soon as it is signed and dated by both parties and shall continue in effect for 25 years from the date of signing;
9. Either party may terminate its involvement in this Agreement by written notice to the other at least 90 days in advance of the date on which termination is to become effective.
10. During, and after the term hereof during the relevant period required for retention of records by State law (G.S. 121-5, 132-1 et seq., typically five years), the State Auditor and the Commission’s internal auditors shall have access to persons and records related to this Agreement to verify accounts and data affecting fees or performance under this Agreement, as provided in G.S. 143-49(9). However, if any audit, litigation or other action arising out of or related in any way to this Agreement is commenced before the end of such retention of records period, the records shall be retained for one (1) year after all issues arising out of the action are finally resolved or until the end of the record retentions period, whichever is later.
  - a) The following entities may audit the records of this Agreement during and after the term of this Agreement to verify accounts and data affecting fees or

performance:

- i. The State Auditor
  - ii. The Commission's auditors
  - iii. The Joint Legislative Commission on Governmental Operations and legislative employees whose primary responsibility is to provide professional or administrative services to the Commission.
- b) The Joint Legislative Commission on Governmental Operations and legislative employees whose primary responsibility is to provide professional or administrative services to the Commission.
- i. Study the efficiency, economy and effectiveness of any non-State entity receiving public funds.
  - ii. Evaluate the implementation of public policies, as articulated by enacted law, administrative rule, executive order, policy, or local ordinance, by any non-State entity receiving public funds.
  - iii. Investigate possible instances of misfeasance, malfeasance, nonfeasance, mismanagement, waste, abuse, or illegal conduct by officers and employees of a non-State entity receiving, directly or indirectly, public funds, as it relates to the officer's or employee's responsibilities regarding the receipt of public funds.
  - iv. Receive reports as required by law or as requested by the Commission.
  - v. Access and review:
    1. Any documents or records related to any contract awarded by a State agency, including the documents and records of the contractor, that the Joint Legislative Commission on Governmental Operations determines will assist in verifying accounts or will contain data affecting fees or performance; and
    2. Any records related to any subcontract of a contract awarded by a State agency that is utilized to fulfill the contract, including, but not limited to (i) records related to the drafting and approval of the subcontract, and (ii) documents and records of the contractor or subcontractor that the Joint Legislative Commission on Governmental Operations determines will assist in verifying accounts or will contain data affecting fees or performance.
  - vi. Compel access to any document or system of records held by a non-State entity receiving, directly or indirectly, public funds, to the

extent the documents relate to the receipt, purpose or implementation of a program or service paid for with public funds.

- vii. Compel attendance of any officer or employee of any non-State entity receiving public funds, provided the officer or employee is responsible for implementing a program or providing a service paid for with public funds.

11. This Agreement and any documents incorporated specifically by reference represent the entire Agreement between the parties and supersede all prior oral or written statements or agreements;
12. This Agreement may be amended only by a written amendment duly executed by the **Commission** and the **City**;
13. The failure to enforce or the waiver by either party of any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach, or default on any subsequent occasion or instance;
14. Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations as a result of events beyond its reasonable control, including without limitation, fire, power failures, any act of war, hostile foreign action, nuclear explosion, riot, strikes or failures or refusals to perform under subcontracts (unless such failure or refusal results from the failure of a party to discharge or fulfill a contractual obligation), civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God;
14. That notwithstanding any other term or provision of this Agreement, nothing herein is intended nor shall be interpreted as waiving any claim or defense based on the principle of sovereign immunity that otherwise would be available to either party under applicable law.
15. The place of this Agreement, its situs and forum, shall be North Carolina, where all matters, whether sounding in Contract or tort, relating to its validity, construction, interpretation and enforcement shall be determined.
16. This Agreement is made under and shall be governed, construed and enforced in accordance with the laws of the State of North Carolina, without regard to its conflict of laws rules.
17. SOVEREIGN IMMUNITY: Notwithstanding any other term or provision in the Contract, nothing herein is intended nor shall be interpreted as waiving any claim or defense based on the principle of sovereign immunity or other State or federal constitutional provision or principle that otherwise would be available to the State under applicable law.
18. Any and all payments to Forest Stewards are dependent upon and subject to the availability of funds to the Commission for the purpose set forth in this Agreement.
19. The City certifies to each of the following:
  - a) None of its officers, directors or controlling owners has been convicted of any violations of state or federal securities act violations in the last ten years;

- b) It has not refused to collect use tax on sales delivered to North Carolina, and it is not incorporated in a tax haven country;
- c) No employee or agent of the City has offered, and no Commission employee has accepted, any gift or gratuity in connection this Agreement;
- d) The City, if it has more than 25 employees in North Carolina, verifies the work authorization of such employees through the federal E-Verify system; and
- e) The City is not identified on the Final Divestment List of entities that the North Carolina State Treasurer has determined engages in investment activities in Iran. This list is available at: <https://www.nctreasurer.com/final-divestment-and-do-not-contract-list-iran/open>

**In witness whereof**, the parties hereto have executed this Agreement the day and year of the last signatory.

Approved and agreed to:

**N.C. Wildlife Resources Commission**

*Daron K. Barnes*      5/14/2026  
Daron K. Barnes, Chief      Date  
Land and Water Access Division

**City of Graham**

\_\_\_\_\_ Date  
City of Graham

ATTEST

\_\_\_\_\_ Date  
City of Graham



## 2026-2027 Boards and Commissions Appointments

**June 9, 2026 | City Council Agenda  
Appointments – Effective July 1, 2026**

### **ABC Board (1 Appointment)**

Robert Sykes

Request Reappointment

**Applicants:** *Robert Sykes, Larry Brooks, Stacy Koon, Glenn Patterson*

### **Alamance County Library Committee (2 Recommendations)**

Bonnie Whitaker

Request Recommendation

Lindsay McKinney

Request Recommendation

**Applicant:** *Bonnie Whitaker, Lindsay McKinney, Kimberly Baker, Jennifer Talley, Sarah Durbin*

### **Appearance Commission/Tree Board (3 Appointments)**

Cheryl Ray

Request Reappointment

**Applicant:** *Cheryl Ray, Jeannine Weekes, Molly Whitlatch*

### **Graham Historical Museum Board (2 Appointments)**

Chuck Talley

Request Reappointment

Jim Mullen

Request Reappointment

**Applicant** – *Chuck Talley, Jim Mullen, Richard Shevlin, William Mebane*

### **Graham Housing Authority (1 Appointment)**

Larry Brooks

Request Reappointment

**Applicants** – *Larry Brooks, Sonya Carter, William Mebane*

### **Historic Resources Commission (1 Appointment)**

**Applicants:** *Jim Albright, Samuel Cohoon, Corbin Craig, Ricky Hurtado*

**Planning Board/Board of Adjustment (3 Appointments)**

John Wooten  
Chad Huffines (ETJ)

Request Reappointment  
Request Recommendation  
(Appointed by Alamance County)

**Applicants:** *John Wooten, Maynard Jeannis, Chad Huffines, Daniel Alvis, Corbin Craig, Ricky Hurtado, Stacy Koon, Jeffrey Rieman, Jensen Roll, Richard Shevlin, Tina Love, William Mebane*

**Recreation Commission (3 Appointments)**

Casey Johnson  
Brian Cutlip

Request Reappointment  
Request Reappointment

**Applicants:** *Casey Johnson, Madison Johnson, Kimberly Baker, Brian Cutlip*

**Economic Development & Marketing (7 Appointments)**

**Applicants:** *Jeffrey Rieman, Jennifer Talley, Maynard Jeannis, Sonya Carter*

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Jim Albright Email Address: [REDACTED]  
 Home Address: 232 S Marshall St Mailing Address: Same at Home  
 City, State, Zip: Graham, NC 27253 City, State, Zip: \_\_\_\_\_  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

None

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input type="checkbox"/> Alcohol Beverage Control Board      | <input type="checkbox"/> Historical Museum Advisory Board           |
| <input type="checkbox"/> Appearance/Tree Commission          | <input checked="" type="checkbox"/> Historic Resources Commission   |
| <input type="checkbox"/> Canine Review Board                 | <input type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Graham Housing Authority            | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Library Committee (Alamance County) | <input type="checkbox"/> Economic Development & Marketing Committee |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

## RELEVANT EXPERIENCE

Current employer/retired: Independent Contractor  
 Employer address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:

Grant Coordinator for Alamance Citizens for a Drug Free Community. Write and coordinate local, state and federal grants related to enhancing protective factors and reducing risk factors for youth to prevent substance use/abuse.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> History        | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking                   |
| <input type="checkbox"/> Architecture              | <input type="checkbox"/> Graphic Design                  | <input type="checkbox"/> Data Analysis                                  |
| <input type="checkbox"/> Research                  | <input checked="" type="checkbox"/> Creativity           | <input checked="" type="checkbox"/> Active-Listening                    |
| <input type="checkbox"/> Program Development       | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication             |
| <input type="checkbox"/> Historical Preservation   | <input type="checkbox"/> Economic Development            | <input checked="" type="checkbox"/> Education & Outreach                |
| <input checked="" type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing | <input type="checkbox"/> Conflict Resolution                            |
| <input type="checkbox"/> Landscape Design          | <input checked="" type="checkbox"/> Athletics/Sports     | <input checked="" type="checkbox"/> Time Management                     |
| <input type="checkbox"/> Gardener/Arborist         | <input checked="" type="checkbox"/> Problem Solving      | <input checked="" type="checkbox"/> Other: <u>Community connections</u> |
| <input type="checkbox"/> Adaptability              | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I was born and raised in Graham and have lived here most of my 65 years. My mother and her family were from Graham and her father was a Justice of the Peace in the 1950's. My father was on the Graham City Council 1981-1989 and I served on this same council from 2003-2015. I have three older siblings and have strong connections with their contemporaries and two sons, who grew up in Graham (one is 38 and the other is 25). I loved Graham before it was a slogan! :)

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes  No

Additional relevant information:

I have spoken with Council Members Whitaker and Hall and both encouraged me to apply.

**For City Clerk Use Only**  
Date Received:

2/19/26

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC 27253



# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: DANIEL ALVIS Email Address: [REDACTED]  
 Home Address: 1022 NOAH RD Mailing Address: \_\_\_\_\_  
 City, State, Zip: GRAHAM NC 27253 City, State, Zip: \_\_\_\_\_  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board   | <input type="checkbox"/> Historic Resources Commission                   |
| <input type="checkbox"/> Appearance Commission            | <input checked="" type="checkbox"/> 1 Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board              | <input type="checkbox"/> Recreation Commission                           |
| <input type="checkbox"/> Graham Housing Authority         | <input type="checkbox"/> Tree Board                                      |
| <input type="checkbox"/> Historical Museum Advisory Board |  |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: CITY OF BURLINGTON  
 Employer address: 1330 Overbrook dr City, State, Zip: Burlington nc 27216

Job title and description of responsibilities:

GOLF COURSE MAINTENANCE



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> History                      | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture                 | <input type="checkbox"/> Graphic Design                  | <input type="checkbox"/> Data Analysis                      |
| <input checked="" type="checkbox"/> Research          | <input checked="" type="checkbox"/> Creativity           | <input type="checkbox"/> Active-Listening                   |
| <input type="checkbox"/> Program Development          | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation      | <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach               |
| <input checked="" type="checkbox"/> Event Planning    | <input checked="" type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input checked="" type="checkbox"/> Landscape Design  | <input checked="" type="checkbox"/> Athletics/Sports     | <input checked="" type="checkbox"/> Time Management         |
| <input checked="" type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability      | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

YES I HAVE 30 PLUS YEARS OF CONSTRUCTION EXPERIENCE.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

[Empty box for additional information]

For Office Use Only  
Date Received:

RECEIVED  
DEC 02 2025  
CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Kimberly Baker Email Address: [REDACTED]  
 Home Address: 667 Winesap Dr Mailing Address: 667 Winesap Drive  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
 Home Phone: [REDACTED] Alternate Phone: The number provided is cell #

Please list the board(s) and/or commissions on which you are currently serving:

none at this time April 2026

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- Alcohol Beverage Control Board
- Appearance/Tree Commission
- Canine Review Board
- Graham Housing Authority
- Library Committee (Alamance County)
- Cemetery Advisory Board
- Historical Museum Advisory Board
- Historic Resources Commission
- Planning Board/Board of Adjustment
- Recreation Commission
- Economic Development & Marketing Committee

## RELEVANT EXPERIENCE

Current employer/retired: UNC Management Company  
 Employer address: 1400 Environ Way City, State, Zip: Chapel Hill, NC 27517

Job title and description of responsibilities:

Portfolio Administration Lead: Project manager and system administrator for internal CRM sw.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> History                        | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture                   | <input type="checkbox"/> Graphic Design                    | <input checked="" type="checkbox"/> Data Analysis           |
| <input type="checkbox"/> Research                       | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation        | <input type="checkbox"/> Economic Development              | <input type="checkbox"/> Education & Outreach               |
| <input type="checkbox"/> Event Planning                 | <input checked="" type="checkbox"/> Community Organizing   | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design               | <input type="checkbox"/> Athletics/Sports                  | <input type="checkbox"/> Time Management                    |
| <input type="checkbox"/> Gardener/Arborist              | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability        | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I enjoy the outdoors. I am a community minded person. I participate currently in cardio drumming at the rec center and Graham Presbyterian Church Life Center. I attended the community input sessions for Graham Regional and that sparked my interest in being involved. Also my neighbor and new friend Laurie Pickard took me to the sunflower field at one of the other parks and that was just so incredible.

I still work full time, but will be within reach of retirement over the next 4-5 years and would like to become more involved in the community.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

I am a friend of Laurie Pickard. I went to the community input ses

**For City Clerk Use Only**  
**Date Received:**  
5/3/24

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Larry E. Brooks Email Address: [REDACTED]  
Home Address: 1509 Stonegate Drive Mailing Address: \_\_\_\_\_  
City, State, Zip: Graham, NC 27253 City, State, Zip: Same  
Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Graham Housing Authority - Chair

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- Alcohol Beverage Control Board
- Appearance/Tree Commission
- Canine Review Board
- Graham Housing Authority
- Library Committee (Alamance County)
- Cemetery Advisory Board
- Historical Museum Advisory Board
- Historic Resources Commission
- Planning Board/Board of Adjustment
- Recreation Commission
- Economic Development & Marketing Committee

## RELEVANT EXPERIENCE

Current employer/retired: Retired Alamance Municipal ABC Board  
Employer address: 603 W. Harden Street City, State, Zip: Graham

Job title and description of responsibilities:

I recently retired as the Executive Director over ABC sales and operations for the cities of Burlington, Graham and Mebane.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> History      | <input checked="" type="checkbox"/> Legal                | <input type="checkbox"/> Critical Thinking                  |
| <input type="checkbox"/> Architecture            | <input type="checkbox"/> Graphic Design                  | <input type="checkbox"/> Data Analysis                      |
| <input type="checkbox"/> Research                | <input type="checkbox"/> Creativity                      | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development     | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Education & Outreach    |
| <input type="checkbox"/> Event Planning          | <input type="checkbox"/> Community Organizing            | <input type="checkbox"/> Conflict Resolution                |
| <input type="checkbox"/> Landscape Design        | <input type="checkbox"/> Athletics/Sports                | <input type="checkbox"/> Time Management                    |
| <input type="checkbox"/> Gardener/Arborist       | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability | <input type="checkbox"/> Interpersonal Skills            |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I served on many Boards. Banks Civic Chamber of Commerce Historical District (36 years). I believe I could be an asset because of my knowledge employed with ABC, boards I've served on, County knowledge and service with the fire department, Graham Historical District, Graham Housing Authority, several bank boards, ALCOVETS.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

I have an accounting degree, was a partner with Cobb Ezekiel Loy for 40 years.

**For City Clerk Use Only**  
**Date Received:**

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC, 27253

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Sonya Carter Email Address: [REDACTED]  
Home Address: 508 Wildwood Lane Mailing Address: \_\_\_\_\_  
City, State, Zip: Graham, NC 27253 City, State, Zip: \_\_\_\_\_  
Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

None currently

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- Alcohol Beverage Control Board
- Appearance/Tree Commission
- Canine Review Board
- Graham Housing Authority (1)
- Library Committee (Alamance County)
- Historical Museum Advisory Board
- Historic Resources Commission
- Planning Board/Board of Adjustment
- Recreation Commission
- Economic Development & Marketing Committee (2)

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

## RELEVANT EXPERIENCE

Current employer/retired: Community Care of North Carolina  
Employer address: 110 Donmoor Ct City, State, Zip: Garner, NC 27529

Job title and description of responsibilities:

I currently work from home as an Integrated Care Coordinator. Some of my responsibilities include utilizing data to inform planning and implementation of Integrated Care programming  
Identify educational needs of care management staff; develop and present specialized behavioral health training or workshops to staff  
Participate in community collaborative meetings; provide education on behavioral health system and resources to members  
I am also a psychotherapist who maintains a local private practice.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> History                   | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture              | <input type="checkbox"/> Graphic Design                  | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research       | <input checked="" type="checkbox"/> Creativity           | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development       | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation   | <input type="checkbox"/> Economic Development            | <input type="checkbox"/> Education & Outreach               |
| <input checked="" type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing | <input type="checkbox"/> Conflict Resolution                |
| <input type="checkbox"/> Landscape Design          | <input type="checkbox"/> Athletics/Sports                | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist         | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability   | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have lived in Alamance county pretty much all my life. I have resided, with my family, in Graham since 1995. I have also worked in the mental health field in Alamance county for over twenty years. Being a local resident has afforded me the opportunity to meet and work with a lot of awesome community leaders and heads of agencies. Being a social worker and therapist, I have assisted many Alamance county residents with accessing services from the local housing authorities, recreational centers, DSS, school system, court system, and other helping agencies. I have worked with several residents who live in public housing as a social worker/therapist. I want to do my part to make Graham a great place to live, with opportunities and the best services and supports, for all its residents. I have also volunteered and served on the board of the Women's Resource Center. I current volunteer with the American Red Cross, Alzheimer's Association, and Crossroads Advocacy Center.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

**For City Clerk Use Only**  
**Date Received:**  
 5-18-26

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC 27253

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Samuel Cohoon Email Address: [REDACTED]  
 Home Address: 219 S. Melville St. Mailing Address: \_\_\_\_\_  
 City, State, Zip: Graham, NC 27253 City, State, Zip: \_\_\_\_\_  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

NA

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input type="checkbox"/> Alcohol Beverage Control Board      | <input type="checkbox"/> Historical Museum Advisory Board           |
| <input type="checkbox"/> Appearance/Tree Commission          | <input checked="" type="checkbox"/> Historic Resources Commission   |
| <input type="checkbox"/> Canine Review Board                 | <input type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Graham Housing Authority            | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Library Committee (Alamance County) | <input type="checkbox"/> Economic Development & Marketing Committee |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

## RELEVANT EXPERIENCE

Current employer/retired: \_\_\_\_\_  
 Employer address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> History      | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking |
| <input type="checkbox"/> Architecture            | <input type="checkbox"/> Graphic Design                    | <input type="checkbox"/> Data Analysis                |
| <input checked="" type="checkbox"/> Research     | <input checked="" type="checkbox"/> Creativity             | <input type="checkbox"/> Active-Listening             |
| <input type="checkbox"/> Program Development     | <input checked="" type="checkbox"/> Marketing/Social Media | <input type="checkbox"/> Effective Communication      |
| <input type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development              | <input type="checkbox"/> Education & Outreach         |
| <input type="checkbox"/> Event Planning          | <input type="checkbox"/> Community Organizing              | <input type="checkbox"/> Conflict Resolution          |
| <input type="checkbox"/> Landscape Design        | <input type="checkbox"/> Athletics/Sports                  | <input type="checkbox"/> Time Management              |
| <input type="checkbox"/> Gardener/Arborist       | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                 |
| <input type="checkbox"/> Adaptability            | <input type="checkbox"/> Interpersonal Skills              |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I believe I would be an asset to the Historical Commission because I approach preservation as both a responsibility and an opportunity. I care deeply about the integrity of Graham's historical assets, but I also understand the importance of presenting them in ways that engage the public and strengthen the community.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

**For City Clerk Use Only**  
Date Received:  
2/13/26

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Corbin C. Craig Email Address: [REDACTED]  
 Home Address: 404 Eden Court Mailing Address: 404 Eden Court  
 City, State, Zip: Graham, NC, 27253 City, State, Zip: Graham, NC, 27253  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |  |
|--|--|
| <input type="checkbox"/> Alcohol Beverage Control Board      | <input type="checkbox"/> Historical Museum Advisory Board                |
| <input type="checkbox"/> Appearance/Tree Commission          | <input checked="" type="checkbox"/> 2 Historic Resources Commission      |
| <input type="checkbox"/> Canine Review Board                 | <input checked="" type="checkbox"/> 1 Planning Board/Board of Adjustment |
| <input type="checkbox"/> Graham Housing Authority            | <input type="checkbox"/> Recreation Commission                           |
| <input type="checkbox"/> Library Committee (Alamance County) | <input type="checkbox"/> Economic Development & Marketing Committee      |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

## RELEVANT EXPERIENCE

Current employer/retired: Jimmy John's  
 Employer address: 701 9th Street City, State, Zip: Durham, NC, 27705

Job title and description of responsibilities:

General Manager: managing all day to day operations of the store including managing staff, training, hiring, community outreach, inventory, scheduling, and more!



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> History                   | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture              | <input type="checkbox"/> Graphic Design                  | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research       | <input type="checkbox"/> Creativity                      | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development       | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation   | <input type="checkbox"/> Economic Development            | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning | <input type="checkbox"/> Community Organizing            | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design          | <input type="checkbox"/> Athletics/Sports                | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist         | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input type="checkbox"/> Adaptability              | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have a passion for public policy and engaging in my local community. With my background in managing and overseeing projects both in my job and previously as a scout leader, I have good interpersonal experience working with others to accomplish joint goals!

I would love the opportunity to be more engaged in Graham and help be a good steward for the municipality!

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

I was just recommended this application recently which is why I have not done the above. If I had been aware of the opportunity sooner, I would have attended a meeting prior!

For City Clerk Use Only  
**RECEIVED**  
 Date Received:  
 DEC 11 2025  
**CITY OF GRAHAM**

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Brian Cutlip Email Address: [REDACTED]  
 Home Address: 1904 Broadway Drive Mailing Address: 1904 Broadway Drive  
 City, State, Zip: Graham City, State, Zip: Graham  
 Home Phone: [REDACTED] Alternate Phone: 336 260 1261

Please list the board(s) and/or commissions on which you are currently serving:

Recreation Commission

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input type="checkbox"/> Alcohol Beverage Control Board      | <input type="checkbox"/> Historical Museum Advisory Board           |
| <input type="checkbox"/> Appearance/Tree Commission          | <input type="checkbox"/> Historic Resources Commission              |
| <input type="checkbox"/> Canine Review Board                 | <input type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Graham Housing Authority            | <input checked="" type="checkbox"/> Recreation Commission           |
| <input type="checkbox"/> Library Committee (Alamance County) | <input type="checkbox"/> Economic Development & Marketing Committee |
| <input type="checkbox"/> Cemetery Advisory Board             |   |

## RELEVANT EXPERIENCE

Current employer/retired: Diesel Equipment Company  
 Employer address: 212 Atwell Avenue City, State, Zip: Greensboro NC 27406

Job title and description of responsibilities:

Purchasing Manager



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> History                        | <input type="checkbox"/> Legal                             | <input type="checkbox"/> Critical Thinking                  |
| <input type="checkbox"/> Architecture                   | <input type="checkbox"/> Graphic Design                    | <input type="checkbox"/> Data Analysis                      |
| <input checked="" type="checkbox"/> Research            | <input type="checkbox"/> Creativity                        | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation        | <input checked="" type="checkbox"/> Economic Development   | <input type="checkbox"/> Education & Outreach               |
| <input checked="" type="checkbox"/> Event Planning      | <input checked="" type="checkbox"/> Community Organizing   | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design               | <input checked="" type="checkbox"/> Athletics/Sports       | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist              | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input type="checkbox"/> Adaptability                   | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have coached Baseball, basketball, and soccer for most all ages for Graham for over 26 years. I am active at my church and have done many youth mission trips and involved in community projects.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

For City Clerk Use Only  
Date Received:  
*5-19-26*

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC, 27253

**Name:** Durbin, Sarah

**Address:** 2854 Saxapahaw Bethlehem Church Rd, Graham, 27253

**Email:** [REDACTED]

**Board Name:** Library Committee

**Date of Application:**

5/19/2026

**Are you 18 years of age or older?:**

Yes

**Home Phone Number:**

[REDACTED]

**What position are you applying for?:**

Alamance County Library Board- Graham Representative

**Employer:**

UNC Health- I am a nurse manager at the main UNC Hospital

**Employer Address:**

101 Manning Drive

Chapel Hill NC, 27514

**Work Phone Number:**

[REDACTED]

**Have you ever been convicted of a felony?:**

No

**Are you a registered voter of Alamance County?:**

Yes



**Educational Background:**

BSN (Nursing) from Russell Sage College in Troy, NY

MBA/MHA from The University of Scranton in Scranton, PA

**Are you currently serving on any other boards or committees in Alamance County?:**

No

**Please list any qualifications that you possess that would assist your service on this board or committee. :**

I am a lifelong reader and strongly believe in the power of literacy and libraries. As a nurse, I understand the deep impact that a local library can have on the well being of the county citizens. I possess an MBA/MHA and currently work in a leadership role accustomed to public speaking, overseeing budgets, strategic planning and negotiating/navigating wide ranging opinions of stakeholders.

**Please list any volunteer or civic activities that you are involved in. :**

I am a foster home for various large breed dog rescues, and I have volunteered on humanitarian/medical aid trips to Ukraine.

**What impact do you hope to have by serving on this board or committee? :**

I hope to have a positive impact on the literacy rates in our county. I would also love to help impact available resources and programming, especially to newere residents to our county. Alamance is growing rapidly, mostly with youngre adults/young families, and I see this as an opportunity to do more outreach to these new residents.

**Gender (Required by State):**

Female

**Number of Year as an Alamance County resident:**

11

**Resident located in which area of county (Township/City/Area):**

I am technically living in Graham, but in the Saxapahaw area.

**I certify that the information provided in this application is true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all county policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.**

**Please check this box after reading the above disclosure statement:**

I agree

**Time of Submission: 05/19/26 6:27:20 AM**

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Charles D. HUFFINE Email Address: [REDACTED]  
 Home Address: 2198 Cherry Lane Mailing Address: PO Box 948  
 City, State, Zip: HAY RIVER NC 27258 City, State, Zip: Same MEbane NC 27302  
 Home Phone: [REDACTED] Alternate Phone: [REDACTED]

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |  |
|--|--|
| <input type="checkbox"/> Alcohol Beverage Control Board      | <input type="checkbox"/> Historical Museum Advisory Board              |
| <input type="checkbox"/> Appearance/Tree Commission          | <input type="checkbox"/> Historic Resources Commission                 |
| <input type="checkbox"/> Canine Review Board                 | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Graham Housing Authority            | <input type="checkbox"/> Recreation Commission                         |
| <input type="checkbox"/> Library Committee (Alamance County) | <input type="checkbox"/> Economic Development & Marketing Committee    |
| <input type="checkbox"/> Cemetery Advisory Board             |  |

## RELEVANT EXPERIENCE

Current employer/retired: The Lejos Group  
 Employer address: 505 E. DAVIS ST City, State, Zip: BURLINGTON NC 27215

Job title and description of responsibilities:

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> History             | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking    |
| <input type="checkbox"/> Architecture                   | <input type="checkbox"/> Graphic Design                  | <input checked="" type="checkbox"/> Data Analysis        |
| <input checked="" type="checkbox"/> Research            | <input checked="" type="checkbox"/> Creativity           | <input type="checkbox"/> Active-Listening                |
| <input checked="" type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media          | <input type="checkbox"/> Effective Communication         |
| <input type="checkbox"/> Historical Preservation        | <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Education & Outreach |
| <input type="checkbox"/> Event Planning                 | <input type="checkbox"/> Community Organizing            | <input type="checkbox"/> Conflict Resolution             |
| <input checked="" type="checkbox"/> Landscape Design    | <input checked="" type="checkbox"/> Athletics/Sports     | <input type="checkbox"/> Time Management                 |
| <input type="checkbox"/> Gardener/Arborist              | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                    |
| <input checked="" type="checkbox"/> Adaptability        | <input type="checkbox"/> Interpersonal Skills            |  |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I believe that technical knowledge is valuable to the Planning Board

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

NONE

For City Clerk Use Only  
Date Received:  
4/1/26

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Ricky Hurtado Email Address: [REDACTED]  
 Home Address: 507 N. Main Street Mailing Address: \_\_\_\_\_  
 City, State, Zip: Graham City, State, Zip: \_\_\_\_\_  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

N/A

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |  |
|--|--|
| <input type="checkbox"/> Alcohol Beverage Control Board      | <input type="checkbox"/> Historical Museum Advisory Board                |
| <input type="checkbox"/> Appearance/Tree Commission          | <input checked="" type="checkbox"/> 2 Historic Resources Commission      |
| <input type="checkbox"/> Canine Review Board                 | <input checked="" type="checkbox"/> 1 Planning Board/Board of Adjustment |
| <input type="checkbox"/> Graham Housing Authority            | <input type="checkbox"/> Recreation Commission                           |
| <input type="checkbox"/> Library Committee (Alamance County) | <input type="checkbox"/> Economic Development & Marketing Committee      |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

## RELEVANT EXPERIENCE

Current employer/retired: Z. Smith Reynolds Foundation  
 Employer address: 102 W. 3rd St City, State, Zip: Winston Salem, NC 27101

Job title and description of responsibilities:

I am a Program Officer that helps oversee our grantmaking to help improve the quality of life for all North Carolinians. In this capacity, I work on how we build community infrastructure to support affordable housing, public schools, and economic mobility. This role also allows me to use my deep experience in community engagement to engage local residents.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> History                        | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture                   | <input type="checkbox"/> Graphic Design                  | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research            | <input type="checkbox"/> Creativity                      | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation        | <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning      | <input checked="" type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design               | <input type="checkbox"/> Athletics/Sports                | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist              | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability        | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I am a former NC House Representative that represented Alamance County in the NCGA. I had to engage on the many challenges and opportunities the City of Graham and Alamance County faces when it comes to the growth and economic mobility of the community. I also served on the land use committee, which oversees how NC regulates land, growth, zoning, and development. I also live in a historic home in Graham; after participating in the local historic homes tour, I have come to appreciate the beauty and history of this community even more. I'd like to be part of preserving that here. I bring the experience needed to help aid the planning board and Historic Resources Commission advance its work.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Additional relevant information:

**For City Clerk Use Only**  
Date Received:  
**RECEIVED**  
**DEC 02 2025**



# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Maynard Jeannis Email Address: [REDACTED]  
 Home Address: 544 Woodland Dr Mailing Address: Same  
 City, State, Zip: Graham NC 27253 City, State, Zip: Same  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Graham Housing Authority

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- Alcohol Beverage Control Board
- Appearance/Tree Commission
- Canine Review Board
- Graham Housing Authority
- Library Committee (Alamance County)
- Cemetery Advisory Board
- Historical Museum Advisory Board
- Historic Resources Commission
- Planning Board/Board of Adjustment
- Recreation Commission
- Economic Development & Marketing Committee

## RELEVANT EXPERIENCE

Current employer/retired: First Citizens Bank  
 Employer address: 53 Chatham Downs Drive City, State, Zip: Chapel Hill NC 27517

Job title and description of responsibilities:

Responsible for building and growing relationships with business clients by identifying their banking, lending, treasury management, and financial service needs. The role focuses on developing new business opportunities, supporting existing clients, and connecting businesses with the appropriate banking solutions to help them grow and operate more efficiently. Business



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> History                        | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture                   | <input type="checkbox"/> Graphic Design                    | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research            | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation        | <input checked="" type="checkbox"/> Economic Development   | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning      | <input checked="" type="checkbox"/> Community Organizing   | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design               | <input type="checkbox"/> Athletics/Sports                  | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist              | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability        | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I can assist a city's Economic Development & Marketing Committee by helping connect local businesses, entrepreneurs, and community organizations with financial resources, strategic solutions, and networking opportunities that support economic growth. My role also allows me to collaborate with community leaders to promote financial literacy, business development, and initiatives that strengthen the local economy and overall community engagement.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

**For City Clerk Use Only**  
Date Received:  
5-19-26

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Casey Johnson Email Address: [REDACTED]  
 Home Address: 545 Rockwood Dr Mailing Address: Same  
 City, State, Zip: Graham, NC, 27253 City, State, Zip: Same  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Recreation Commission

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input type="checkbox"/> Alcohol Beverage Control Board      | <input type="checkbox"/> Historical Museum Advisory Board           |
| <input type="checkbox"/> Appearance/Tree Commission          | <input type="checkbox"/> Historic Resources Commission              |
| <input type="checkbox"/> Canine Review Board                 | <input type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Graham Housing Authority            | <input checked="" type="checkbox"/> Recreation Commission           |
| <input type="checkbox"/> Library Committee (Alamance County) | <input type="checkbox"/> Economic Development & Marketing Committee |
| <input type="checkbox"/> Cemetery Advisory Board             |   |

## RELEVANT EXPERIENCE

Current employer/retired: Parrish and Mills, PA  
 Employer address: 1234 S Mebane St City, State, Zip: Burlington, NC, 27253

Job title and description of responsibilities:

Staff Accountant: Prepare Personal and Corporate tax returns



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> History                 | <input type="checkbox"/> Legal                      | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture            | <input type="checkbox"/> Graphic Design             | <input checked="" type="checkbox"/> Data Analysis           |
| <input type="checkbox"/> Research                | <input type="checkbox"/> Creativity                 | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development     | <input type="checkbox"/> Marketing/Social Media     | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development       | <input type="checkbox"/> Education & Outreach               |
| <input type="checkbox"/> Event Planning          | <input type="checkbox"/> Community Organizing       | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design        | <input type="checkbox"/> Athletics/Sports           | <input type="checkbox"/> Time Management                    |
| <input type="checkbox"/> Gardener/Arborist       | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability | <input type="checkbox"/> Interpersonal Skills       |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I am already a member of the recreation commission and believe I have given good insight and ideas to the commission already. I would love to stay on the commission.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

**For City Clerk Use Only**  
**Date Received:**  
2026  
MAR 12 2025  
CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC, 27253

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Madison Johnson Email Address: [REDACTED]

Home Address: 545 Rockwood Dr. Mailing Address: Same

City, State, Zip: Graham, NC 27253 City, State, Zip: Same

Home Phone: n/a Alternate Phone: [REDACTED]

Please list the board(s) and/or commissions on which you are currently serving:

none

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- Alcohol Beverage Control Board
- Appearance/Tree Commission
- Canine Review Board
- Graham Housing Authority
- Library Committee (Alamance County)
- Cemetery Advisory Board
- Historical Museum Advisory Board
- Historic Resources Commission
- Planning Board/Board of Adjustment
- Recreation Commission
- Economic Development & Marketing Committee

## RELEVANT EXPERIENCE

Current employer/retired: self employed

Employer address: 2541 Scraper St. City, State, Zip: Burlington NC 27215

Job title and description of responsibilities:

I am a cosmetologist at salon post suites in Burlington. I spend most of my days making people feel better about themselves.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> History                 | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture                       | <input type="checkbox"/> Graphic Design                    | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research                | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development     | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development              | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning          | <input checked="" type="checkbox"/> Community Organizing   | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design                   | <input type="checkbox"/> Athletics/Sports                  | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist                  | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability            | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have spent my whole life in Graham and have ~~not~~ lived less than a mile from South Graham Park. I have many fond memories going to that park and others in Graham with my dad, and I believe as a young voice I can bring new and fresh ideas to the board. My husband has been a member of the board for a few years and I attend every meeting with him and it has become a passion of mine to be more involved in the community.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes     No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

I also grew up attending Graham Recs. Summer camp. So Graham Rec is near and dear to my heart.

For City Clerk Use Only  
 Date Received:  
**RECEIVED**  
**MAR 12 2016**

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC 27253

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Stacy N Koon Email Address: [REDACTED]  
 Home Address: 337 Foerst Drive Mailing Address: 337 Forest Drive  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

NA

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Alcohol Beverage Control Board | <input type="checkbox"/> Historical Museum Advisory Board              |
| <input type="checkbox"/> Appearance/Tree Commission                | <input type="checkbox"/> Historic Resources Commission                 |
| <input type="checkbox"/> Canine Review Board                       | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Graham Housing Authority                  | <input type="checkbox"/> Recreation Commission                         |
| <input type="checkbox"/> Library Committee (Alamance County)       | <input type="checkbox"/> Economic Development & Marketing Committee    |
| <input type="checkbox"/> Cemetery Advisory Board                   |  |

## RELEVANT EXPERIENCE

Current employer/retired: Guilford County Schools  
 Employer address: Willowby Drive City, State, Zip: Greensboro, NC

Job title and description of responsibilities:

I am a 7th grade Language Arts Teacher. I teach general education, AP, and EC classes.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> History                   | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture              | <input type="checkbox"/> Graphic Design                    | <input type="checkbox"/> Data Analysis                      |
| <input type="checkbox"/> Research                  | <input checked="" type="checkbox"/> Creativity             | <input type="checkbox"/> Active-Listening                   |
| <input type="checkbox"/> Program Development       | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation   | <input type="checkbox"/> Economic Development              | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning | <input checked="" type="checkbox"/> Community Organizing   | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design          | <input type="checkbox"/> Athletics/Sports                  | <input type="checkbox"/> Time Management                    |
| <input type="checkbox"/> Gardener/Arborist         | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability   | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have been a resident of Graham, NC for 20 years. I graduated from Elon University. I have experience in the areas I have applied.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

I can supply a resume of volunteer activities.

**For City Clerk Use Only**  
**Date Received:**  
4-20-26

**Name:** McKinney, Lindsay

**Address:** 632 Wendy Dr, Graham, NC, 27253

**Email:** [REDACTED]

**Board Name:** Library Committee

**Date of Application:**

4/28/2026

**Are you 18 years of age or older?:**

Yes

**Home Phone Number:**

[REDACTED]

**What position are you applying for?:**

Library committee

**Employer:**

Thrivent

**Employer Address:**

Work from home

**Work Phone Number:**

[REDACTED]

**Have you ever been convicted of a felony?:**

No

**Are you a registered voter of Alamance County?:**

Yes

**Educational Background:**

BA in early childhood education

**Are you currently serving on any other boards or committees in Alamance County?:**

Yes

**If yes, please list.:**

I am seeking to be reelected for the library committee. I'm on the library committee right now, and would like another term.

**Please list any qualifications that you possess that would assist your service on this board or committee. :**

We use the library services a lot in my family, and I would love to keep the library high-quality like it is now.

**Please list any volunteer or civic activities that you are involved in. :**

We are very involved in our church, and the youth at our church.

**What impact do you hope to have by serving on this board or committee? :**

I would like to keep the library as high-quality as possible.

**Gender (Required by State):**

Female

**Number of Year as an Alamance County resident:**

18

**Resident located in which area of county (Township/City/Area):**

Graham

I certify that the information provided in this application is true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all county policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

I agree

Time of Submission: 04/28/26 3:07:52 PM

Received  
4-28-26

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Tina Love Email Address: [REDACTED]  
 Home Address: 1038A Sycamore Rd Mailing Address: \_\_\_\_\_  
 City, State, Zip: Graham NC 27253 City, State, Zip: Same  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

none

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- Alcohol Beverage Control Board
- Appearance/Tree Commission
- Canine Review Board
- Graham Housing Authority
- Library Committee (Alamance County)
- Cemetery Advisory Board
- Historical Museum Advisory Board
- Historic Resources Commission
- Planning Board/Board of Adjustment
- Recreation Commission
- Economic Development & Marketing Committee

## RELEVANT EXPERIENCE

Current employer/retired: Retired-Orange County Government  
 Employer address: 131 W Margaret Ln City, State, Zip: Hillsborough NC 27278

Job title and description of responsibilities:

Worked for 12 years for the Planning and Inspections Dept. - served as staff support for Planning Board and OUTBoard (transportation) and occasionally the Board of Adjustment. Worked extensively with the UDO.  
 Worked for 3 years for the Economic Development Dept. -served as staff support for the



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> History                   | <input type="checkbox"/> Legal                           | <input type="checkbox"/> Critical Thinking                  |
| <input type="checkbox"/> Architecture              | <input type="checkbox"/> Graphic Design                  | <input type="checkbox"/> Data Analysis                      |
| <input checked="" type="checkbox"/> Research       | <input type="checkbox"/> Creativity                      | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development       | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation   | <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach               |
| <input checked="" type="checkbox"/> Event Planning | <input type="checkbox"/> Community Organizing            | <input type="checkbox"/> Conflict Resolution                |
| <input type="checkbox"/> Landscape Design          | <input type="checkbox"/> Athletics/Sports                | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist         | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input type="checkbox"/> Adaptability              | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I think I would bring a unique perspective to this board as a resident of Graham for the last 14 years and my experience in the work for Orange County Planning and Economic Development Departments

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

**For City Clerk Use Only**  
**Date Received:**  
*5/20/20*

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: William Alan Mebane Email Address: [REDACTED]  
 Home Address: 1213 Trollinger Rd Mailing Address: \_\_\_\_\_  
 City, State, Zip: Graham City, State, Zip: 27253  
 Home Phone: [REDACTED] Alternate Phone: 3365784722

Please list the board(s) and/or commissions on which you are currently serving:

None

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input type="checkbox"/> Alcohol Beverage Control Board          | <input checked="" type="checkbox"/> Historic Resources Commission |
| <input type="checkbox"/> Appearance Commission                   | <input type="checkbox"/> 1 Planning Board/Board of Adjustment     |
| <input type="checkbox"/> Canine Review Board                     | <input type="checkbox"/> Recreation Commission                    |
| <input type="checkbox"/> 2 <sup>3</sup> Graham Housing Authority | <input type="checkbox"/> Tree Board                               |
| <input type="checkbox"/> 3 Historical Museum Advisory Board      |   |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Conehealth  
 Employer address: 1213 Huffman Mill Rd City, State, Zip: 27253

Job title and description of responsibilities:

Workers Comp Liaison. Resonsible for coordinating all worker comp claims that come thru the Emergency Rooms and Urgent cares. I communicate with the Employer to make sure they obtain on necessary info for them to file their employees WC Claim. I also do offsite after hours drug testing for companys in Ala County. I retired from GE in mebane where I was a Switchboard production coordinator.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> History                 | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input checked="" type="checkbox"/> Architecture            | <input type="checkbox"/> Graphic Design                    | <input type="checkbox"/> Data Analysis                      |
| <input type="checkbox"/> Research                           | <input type="checkbox"/> Creativity                        | <input type="checkbox"/> Active-Listening                   |
| <input type="checkbox"/> Program Development                | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development              | <input type="checkbox"/> Education & Outreach               |
| <input type="checkbox"/> Event Planning                     | <input type="checkbox"/> Community Organizing              | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design                   | <input type="checkbox"/> Athletics/Sports                  | <input type="checkbox"/> Time Management                    |
| <input checked="" type="checkbox"/> Gardener/Arborist       | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input type="checkbox"/> Adaptability                       | <input type="checkbox"/> Interpersonal Skills              |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have a vast amount of experience in people relations along with carpenter skills and furniture restoring. I have lived in the Graham area most of my life and I no the community well.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes     No

Additional relevant information:

I worked with the HRC to obtain Historical Landmark status for Childrens Chapel UCC.

For Office Use Only  
Date Received:

**RECEIVED**

**MAR 12 2025**

**CITY OF GRAHAM**

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Glenn E. Patterson Email Address: [REDACTED]  
 Home Address: 885 Checks Lane Mailing Address: 885 Checks Lane  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
 Home Phone: N/A Alternate Phone: [REDACTED]

Please list the board(s) and/or commissions on which you are currently serving:

N/A

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Alcohol Beverage Control Board | <input type="checkbox"/> Historical Museum Advisory Board           |
| <input type="checkbox"/> Appearance/Tree Commission                | <input type="checkbox"/> Historic Resources Commission              |
| <input type="checkbox"/> Canine Review Board                       | <input type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Graham Housing Authority                  | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Library Committee (Alamance County)       | <input type="checkbox"/> Economic Development & Marketing Committee |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

## RELEVANT EXPERIENCE

Current employer/retired: Patterson Appraisal Co., LLC  
 Employer address: P.O. Box 597 City, State, Zip: Berlin, NC 27216

Job title and description of responsibilities:

Commercial and residential Real Estate Appraiser; Commercial Real Estate Broker. Handle all physical and financial aspects of a single member, small business.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> History                   | <input checked="" type="checkbox"/> Legal                | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture              | <input type="checkbox"/> Graphic Design                  | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research       | <input checked="" type="checkbox"/> Creativity           | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development       | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation   | <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning | <input type="checkbox"/> Community Organizing            | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design          | <input type="checkbox"/> Athletics/Sports                | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist         | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input type="checkbox"/> Adaptability              | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I believe I can bring business minded support to handling the daily operations of the business as well as the implication of policies pertaining the business and funding provided to the County through sales.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

I know all the current board members and would enjoy working on this board with them.

**For City Clerk Use Only**  
**Date Received:**  
 5-16-26

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC, 27253

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Cheryl Ray Email Address: [REDACTED]  
 Home Address: 1183 Jersey Street Mailing Address: 1183 Jersey Street  
 City, State, Zip: Haw River, NC 27258 City, State, Zip: Haw River, NC 27258  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Appearance/Tree Commission

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input type="checkbox"/> Alcohol Beverage Control Board        | <input type="checkbox"/> Historical Museum Advisory Board           |
| <input checked="" type="checkbox"/> Appearance/Tree Commission | <input type="checkbox"/> Historic Resources Commission              |
| <input type="checkbox"/> Canine Review Board                   | <input type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Graham Housing Authority              | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Library Committee (Alamance County)   | <input type="checkbox"/> Economic Development & Marketing Committee |
| <input type="checkbox"/> Cemetery Advisory Board               |   |

## RELEVANT EXPERIENCE

Current employer/retired: Private Sector Corporation  
 Employer address: \_\_\_\_\_ City, State, Zip: Claysburg, PA

Job title and description of responsibilities:

I work	I work within the human resources field, specializing in compliance, compensation and employee relations for a multi-state corporation. My focus is on corporate HR helping to promote company values and culture, supporting change management and growth of our organization with our most valuable asset, people. I volunteer in a variety of other settings throughout the community including, Alamance County Service League, Mebane Woman's Club, and Alamance Arts. I'm currently enrolled at NC State for my masters in business administration.	and employee r
--------	---	----------------



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> History                        | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture                   | <input type="checkbox"/> Graphic Design                    | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research            | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation        | <input type="checkbox"/> Economic Development              | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning      | <input checked="" type="checkbox"/> Community Organizing   | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design               | <input type="checkbox"/> Athletics/Sports                  | <input checked="" type="checkbox"/> Time Management         |
| <input checked="" type="checkbox"/> Gardener/Arborist   | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability        | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I'm ap about

I'm applying to continue to serve the Tree Board/Appearance Commission because I care about how the appearance, sustainability and economic development that can be tied to the work this commission does and has the potential to do. Serving on the commission would allow me to continue to give back to the city, in which I live, and work collaboratively on projects that I am passionate about and know will positively impact residents and future generations to come. I have served for several years hoping to help provide contributions and content that support enhancements for the City. I am an Alamance County Master Gardener Volunteer and have a passion for plants, trees and landscaping.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

I've served on my neighborhood's HOA for almost 10 years and have won the City of Graham resident appearance award for my home prior to serving this commission.

**For City Clerk Use Only**  
**Date Received:**  
5-18-26

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC, 27253

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Jeffrey T. Riemann Jr. Email Address: [REDACTED]  
 Home Address: 2802 Lacy Holt Mailing Address: \_\_\_\_\_  
 City, State, Zip: Graham, NC 28253 City, State, Zip: \_\_\_\_\_  
 Home Phone: [REDACTED] Alternate Phone: [REDACTED]

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |  |
|--|--|
| <input type="checkbox"/> Alcohol Beverage Control Board      | <input type="checkbox"/> Historical Museum Advisory Board                      |
| <input type="checkbox"/> Appearance/Tree Commission          | <input type="checkbox"/> Historic Resources Commission                         |
| <input type="checkbox"/> Canine Review Board                 | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Graham Housing Authority            | <input type="checkbox"/> Recreation Commission                                 |
| <input type="checkbox"/> Library Committee (Alamance County) | <input checked="" type="checkbox"/> Economic Development & Marketing Committee |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

## RELEVANT EXPERIENCE

Current employer/retired: Northwood Ravin  
 Employer address: 555 S Mangum City, State, Zip: Durham, NC 27701

Job title and description of responsibilities:

Director of Construction Operations: I am responsible for recruiting, hiring, onboarding, offboarding, termination, process + procedures, work-flow, reporting, Team + Division production, Responsible for driving Culture, problem solving.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> History                        | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture                   | <input type="checkbox"/> Graphic Design                  | <input type="checkbox"/> Data Analysis                      |
| <input type="checkbox"/> Research                       | <input checked="" type="checkbox"/> Creativity           | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation        | <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Education & Outreach               |
| <input checked="" type="checkbox"/> Event Planning      | <input checked="" type="checkbox"/> Community Organizing | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design               | <input checked="" type="checkbox"/> Athletics/Sports     | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist              | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input type="checkbox"/> Adaptability                   | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I believe between my military experience, non profit work, + running a construction division, I've accumulated enough life experience to assist my community w/ providing leadership, guidance, + selfless service. I love this community + I don't want to just take from it. I want to be a part of it's success.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

I'm an Army Veteran, Silver Star + Purple Heart Recipient, former Executive Director + Director of Philanthropy for several large non profits, I would love the opportunity to serve my community.

For City Clerk Use Only  
Date Received:

4-15-26

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [ward@cityofgraham.com](mailto:ward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC, 27253

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Jensen Roll Email Address: [REDACTED]  
 Home Address: 406 N Marshall St Mailing Address: 406 N Marshall St  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

NA

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- Alcohol Beverage Control Board
- Appearance/Tree Commission
- Canine Review Board
- Graham Housing Authority
- Library Committee (Alamance County)
- Cemetery Advisory Board
- Historical Museum Advisory Board
- Historic Resources Commission
- Planning Board/Board of Adjustment
- Recreation Commission
- Economic Development & Marketing Committee

## RELEVANT EXPERIENCE

Current employer/retired: Roll Construction  
 Employer address: 4108 S NC 62 City, State, Zip: Burlington, NC, 27215

Job title and description of responsibilities:

CEO of Roll Construction, a local residential and light commercial building company. Please see w



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> History                 | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Architecture | <input type="checkbox"/> Graphic Design                    | <input type="checkbox"/> Data Analysis                |
| <input type="checkbox"/> Research                | <input checked="" type="checkbox"/> Creativity             | <input type="checkbox"/> Active-Listening             |
| <input type="checkbox"/> Program Development     | <input checked="" type="checkbox"/> Marketing/Social Media | <input type="checkbox"/> Effective Communication      |
| <input type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development   | <input type="checkbox"/> Education & Outreach         |
| <input type="checkbox"/> Event Planning          | <input checked="" type="checkbox"/> Community Organizing   | <input type="checkbox"/> Conflict Resolution          |
| <input type="checkbox"/> Landscape Design        | <input type="checkbox"/> Athletics/Sports                  | <input type="checkbox"/> Time Management              |
| <input type="checkbox"/> Gardener/Arborist       | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                 |
| <input checked="" type="checkbox"/> Adaptability | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

Please accept this letter as my formal expression of interest in joining the City of Graham Planni

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

**For City Clerk Use Only**  
**Date Received:**  
**RECEIVED**  
**DEC 02 2025**

**CITY OF GRAHAM**

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC 27253

CEO of Roll Construction, a local residential and light commercial building company. Please see [www.rollconstruction.co](http://www.rollconstruction.co) to learn more about our company and our values. We started this company in 2018 as residents in Graham and have done the majority for homeowners and business owners in Graham.

Please accept this letter as my formal expression of interest in joining the City of Graham Planning Board. As a resident and the owner of a local building company, I have a deep personal and professional investment in the future of our community. For the last six years, my business has focused on revitalizing our city through remodeling residential homes and restoring commercial storefronts. This "boots on the ground" experience has given me a unique perspective on Graham's development. I do not just view plans on paper; I understand the practical realities of executing them. I have worked hand-in-hand with Graham's inspections and planning departments, developing a respectful and collaborative relationship with city staff. Furthermore, I possess first-hand experience navigating the complexities of rezoning petitions and land-use ordinances, both within Graham and in surrounding municipalities. I understand the challenges applicants face, but I also respect the regulatory frameworks necessary to protect the public interest. I believe this dual perspective—understanding the needs of property owners while strictly adhering to municipal codes—will allow me to be a fair and pragmatic voice on the Board. My motivation for joining is simple: I love Graham. We are at a pivotal moment of expansion, and I want to help steward that growth responsibly. I am committed to ensuring that future development is feasible, aesthetically positive, and, most importantly, aligns with the vision outlined in the City of Graham's Comprehensive Plan. I am eager to contribute my technical knowledge and local pride to serve my neighbors and the City Council. Thank you for your time and consideration.

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Richard Shevlin Email Address: [REDACTED]  
 Home Address: 510 Wildwood Lane Mailing Address: \_\_\_\_\_  
 City, State, Zip: Graham NC, 27253 City, State, Zip: \_\_\_\_\_  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |  |
|--|--|
| <input type="checkbox"/> Alcohol Beverage Control Board              | <input type="checkbox"/> Historic Resources Commission                 |
| <input type="checkbox"/> Appearance Commission                       | <input checked="" type="checkbox"/> Planning Board/Board of Adjustment |
| <input type="checkbox"/> Canine Review Board                         | <input type="checkbox"/> Recreation Commission                         |
| <input type="checkbox"/> Graham Housing Authority                    | <input type="checkbox"/> Tree Board                                    |
| <input checked="" type="checkbox"/> Historical Museum Advisory Board |  |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council. If not selected, applicants must reapply after the July City Council meeting to be considered for future appointments.

## RELEVANT EXPERIENCE

Current employer/retired: Phillips Corp. a Haas Factory Outlet  
 Employer address: 8500 Triad Dr City, State, Zip: Colfax NC 27235

Job title and description of responsibilities:

Application Engineer - Train customers in processes in the latest CNC Machine in the world. Also create processes and procedures for a variety of industries to include Oil/Gas, Aerospace and Transportation.

Tooling Engineer - CNC Machines take specialized tooling cutting all types of material, my job is work with salesmen and customer to make sure they are getting the right tool for the type of machining they are doing.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> History                 | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture            | <input type="checkbox"/> Graphic Design                  | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research     | <input checked="" type="checkbox"/> Creativity           | <input type="checkbox"/> Active-Listening                   |
| <input type="checkbox"/> Program Development     | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development            | <input type="checkbox"/> Education & Outreach               |
| <input type="checkbox"/> Event Planning          | <input type="checkbox"/> Community Organizing            | <input type="checkbox"/> Conflict Resolution                |
| <input type="checkbox"/> Landscape Design        | <input type="checkbox"/> Athletics/Sports                | <input type="checkbox"/> Time Management                    |
| <input type="checkbox"/> Gardener/Arborist       | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

Planning Board/Board of Adjustment

I am fascinated with how our city has grown over the last 36 years I have lived here and want to part of how it continues to expand and looks for the Future.  
 Also, I am concerned with High Density Housing and how it could affect our communities.  
 I feel I have the time and the ability to learn and apply my skill set to be part of a better Graham.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

Yes  No

Additional relevant information:

RECEIVED  
 For Office Use Only  
 Date Received:  
 NOV 05 2015

CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: [dsperry@cityofgraham.com](mailto:dsperry@cityofgraham.com), in person to: City Clerk's Office at 201 South Main Street, or by mail to: City Clerk P.O. Drawer 357, Graham, NC 27253

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Robert Sykes Email Address: \_\_\_\_\_  
 Home Address: 1516 Stonegate Drive Mailing Address: Same  
 City, State, Zip: Graham 27232 City, State, Zip: Same  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Alcohol Beverage Control Board | <input type="checkbox"/> Historical Museum Advisory Board           |
| <input type="checkbox"/> Appearance/Tree Commission                | <input type="checkbox"/> Historic Resources Commission              |
| <input type="checkbox"/> Canine Review Board                       | <input type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Graham Housing Authority                  | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Library Committee (Alamance County)       | <input type="checkbox"/> Economic Development & Marketing Committee |
| <input type="checkbox"/> Cemetery Advisory Board                   |   |

## RELEVANT EXPERIENCE

Current employer/retired: retired  
 Employer address: NA City, State, Zip: NA

Job title and description of responsibilities:

NA

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> History of the board | <input type="checkbox"/> Legal                      | <input type="checkbox"/> Critical Thinking                  |
| <input type="checkbox"/> Architecture                    | <input type="checkbox"/> Graphic Design             | <input type="checkbox"/> Data Analysis                      |
| <input type="checkbox"/> Research                        | <input type="checkbox"/> Creativity                 | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development             | <input type="checkbox"/> Marketing/Social Media     | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation         | <input type="checkbox"/> Economic Development       | <input type="checkbox"/> Education & Outreach               |
| <input type="checkbox"/> Event Planning                  | <input type="checkbox"/> Community Organizing       | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design                | <input type="checkbox"/> Athletics/Sports           | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist               | <input checked="" type="checkbox"/> Problem Solving | <input type="checkbox"/> Other: _____                       |
| <input type="checkbox"/> Adaptability                    | <input type="checkbox"/> Interpersonal Skills       |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

Prior experience of being an ABC Board member.  
 Enjoy working with the other board members.  
 Had 30+ years of dealing with the public prior to my retirement.  
 Enjoy making decisions for the good of our county.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

**For City Clerk Use Only**  
**Date Received:**  
4-1-26

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Jennifer Talley Email Address: [REDACTED]  
 Home Address: PO Box 872 Mailing Address: PO Box 872  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

none

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |   |  |
|---|--|
| <input type="checkbox"/> Alcohol Beverage Control Board                   | <input type="checkbox"/> Historical Museum Advisory Board                        |
| <input type="checkbox"/> Appearance/Tree Commission                       | <input type="checkbox"/> Historic Resources Commission                           |
| <input type="checkbox"/> Canine Review Board                              | <input type="checkbox"/> Planning Board/Board of Adjustment                      |
| <input type="checkbox"/> Graham Housing Authority                         | <input type="checkbox"/> Recreation Commission                                   |
| <input checked="" type="checkbox"/> 2 Library Committee (Alamance County) | <input checked="" type="checkbox"/> 1 Economic Development & Marketing Committee |
| <input type="checkbox"/> Cemetery Advisory Board                          |  |

## RELEVANT EXPERIENCE

Current employer/retired: self employed  
 Employer address: PO Box 872 City, State, Zip: Graham, NC 27253

Job title and description of responsibilities:

Managing Member. Own and operate small business in historic downtown.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> History                 | <input checked="" type="checkbox"/> Legal                  | <input checked="" type="checkbox"/> Critical Thinking       |
| <input checked="" type="checkbox"/> Architecture            | <input checked="" type="checkbox"/> Graphic Design         | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research                | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development     | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development   | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning          | <input checked="" type="checkbox"/> Community Organizing   | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input checked="" type="checkbox"/> Landscape Design        | <input checked="" type="checkbox"/> Athletics/Sports       | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist                  | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability            | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have a lot of experience recruiting new business to Graham. I have a masters degree in business and previously worked for a Fortune 100 company in the legal department and led merger and acquisition projects and was actively engaged in relocation projects. I already do a lot of marketing for Graham and work very hard to bring people to Graham and want to make Graham a destination. I want everyone to feel welcome when they arrive in Graham and I have worked very hard as a business owner to create an aesthetic that is welcoming. I volunteer a lot of my time organizing events and assisting others that organize events. I love Graham and I work everyday to contribute to my community.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

I appreciate the opportunity to serve

For City Clerk Use Only  
Date Received:  
**RECEIVED**  
**MAR 12 2026**

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC, 27253

**VOLUNTEER BOARD  
& COMMISSION APPLICATION**



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Jeannine Weekes Email Address: [REDACTED]  
 Home Address: 118 Albany Street Mailing Address: 118 Albany Street  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Graham, NC 27253  
 Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input type="checkbox"/> Alcohol Beverage Control Board          | <input type="checkbox"/> Historical Museum Advisory Board           |
| <input checked="" type="checkbox"/> 1 Appearance/Tree Commission | <input type="checkbox"/> Historic Resources Commission              |
| <input checked="" type="checkbox"/> 2 Canine Review Board        | <input type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Graham Housing Authority                | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Library Committee (Alamance County)     | <input type="checkbox"/> Economic Development & Marketing Committee |
| <input type="checkbox"/> Cemetery Advisory Board                 |   |

**RELEVANT EXPERIENCE**

Current employer/retired: All Good Things Durham  
 Employer address: P.O. Box 52057 City, State, Zip: Durham, NC 27717

Job title and description of responsibilities:

AS Executive Director of All Good Things Durham, I manage the daily money management of over 80 low-income and disabled social security recipients. AS a representative payee organization we pay the rent, pertinent bills and send personal spending money to our clients.

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> History                      | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking   |
| <input type="checkbox"/> Architecture                 | <input type="checkbox"/> Graphic Design                  | <input type="checkbox"/> Data Analysis                  |
| <input checked="" type="checkbox"/> Research          | <input checked="" type="checkbox"/> Creativity           | <input checked="" type="checkbox"/> Active-Listening    |
| <input type="checkbox"/> Program Development          | <input type="checkbox"/> Marketing/Social Media          | <input type="checkbox"/> Effective Communication        |
| <input type="checkbox"/> Historical Preservation      | <input type="checkbox"/> Economic Development            | <input type="checkbox"/> Education & Outreach           |
| <input type="checkbox"/> Event Planning               | <input type="checkbox"/> Community Organizing            | <input checked="" type="checkbox"/> Conflict Resolution |
| <input type="checkbox"/> Landscape Design             | <input type="checkbox"/> Athletics/Sports                | <input checked="" type="checkbox"/> Time Management     |
| <input checked="" type="checkbox"/> Gardener/Arborist | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                   |
| <input type="checkbox"/> Adaptability                 | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

In 2024 I received my Certification in Therapeutic Horticulture. I believe that the beauty of nature is beneficial to all residents physically and psychologically. Trees provide shade, oxygen and aesthetic beauty for everybody.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.

Additional relevant information:

For City Clerk Use Only  
Date Received:

4-26-26

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC, 27253

# VOLUNTEER BOARD & COMMISSION APPLICATION




The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Bonnie L Whitaker Email Address: [REDACTED]  
 Home Address: 2456 Greenview Dr Mailing Address: Same  
 City, State, Zip: Graham, NC 27253 City, State, Zip: Same  
 Home Phone: [REDACTED] Alternate Phone: Same

Please list the board(s) and/or commissions on which you are currently serving:

Library Committee (Alamance County)

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- Alcohol Beverage Control Board
- Appearance/Tree Commission
- Canine Review Board
- Graham Housing Authority
- Library Committee (Alamance County)
- Cemetery Advisory Board
- Historical Museum Advisory Board
- Historic Resources Commission
- Planning Board/Board of Adjustment
-  Recreation Commission
- Economic Development & Marketing Committee

## RELEVANT EXPERIENCE

Current employer/retired: Retired USAF  
 Employer address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:

Currently serve on Graham City Council



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> History      | <input type="checkbox"/> Legal                             | <input checked="" type="checkbox"/> Critical Thinking       |
| <input type="checkbox"/> Architecture            | <input type="checkbox"/> Graphic Design                    | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research     | <input checked="" type="checkbox"/> Creativity             | <input checked="" type="checkbox"/> Active-Listening        |
| <input type="checkbox"/> Program Development     | <input checked="" type="checkbox"/> Marketing/Social Media | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation | <input checked="" type="checkbox"/> Economic Development   | <input checked="" type="checkbox"/> Education & Outreach    |
| <input type="checkbox"/> Event Planning          | <input checked="" type="checkbox"/> Community Organizing   | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design        | <input type="checkbox"/> Athletics/Sports                  | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist       | <input checked="" type="checkbox"/> Problem Solving        | <input type="checkbox"/> Other: _____                       |
| <input checked="" type="checkbox"/> Adaptability | <input checked="" type="checkbox"/> Interpersonal Skills   |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

**For City Clerk Use Only**

Date Received:

RECEIVED

4-6-2026

APR 06 2026

CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [rward@cityofgraham.com](mailto:rward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357, Graham, NC 27253

I have management skills, organization skills and am familiar with library materials and processes. I have strong interpersonal skills and am experienced in working with the public. I understand what it takes to run successful library programs and what the financial needs are.

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: Molly Whitlatch Email Address: [REDACTED]  
Home Address: 531 N. Main Street Mailing Address: same  
City, State, Zip: Graham, NC 27253 City, State, Zip: \_\_\_\_\_  
Home Phone: [REDACTED] Alternate Phone: \_\_\_\_\_

Please list the board(s) and/or commissions on which you are currently serving:

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |   |
|--|---|
| <input type="checkbox"/> Alcohol Beverage Control Board        | <input type="checkbox"/> Historical Museum Advisory Board           |
| <input checked="" type="checkbox"/> Appearance/Tree Commission | <input type="checkbox"/> Historic Resources Commission              |
| <input type="checkbox"/> Canine Review Board                   | <input type="checkbox"/> Planning Board/Board of Adjustment         |
| <input type="checkbox"/> Graham Housing Authority              | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Library Committee (Alamance County)   | <input type="checkbox"/> Economic Development & Marketing Committee |

Note: If you wish to change your selections for desired board(s) and/or commission(s) you will need to file a new application with the City Clerk. Only the most recent application on file will be presented to City Council.

## RELEVANT EXPERIENCE

Current employer/retired: The Recycling Partnership  
Employer address: (remote) City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:

I am an attorney and in house counsel for a nonprofit organization.



Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> History                 | <input checked="" type="checkbox"/> Legal                | <input checked="" type="checkbox"/> Critical Thinking       |
| <input checked="" type="checkbox"/> Architecture            | <input type="checkbox"/> Graphic Design                  | <input type="checkbox"/> Data Analysis                      |
| <input checked="" type="checkbox"/> Research                | <input checked="" type="checkbox"/> Creativity           | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development     | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input checked="" type="checkbox"/> Historical Preservation | <input type="checkbox"/> Economic Development            | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning          | <input type="checkbox"/> Community Organizing            | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design                   | <input type="checkbox"/> Athletics/Sports                | <input type="checkbox"/> Time Management                    |
| <input type="checkbox"/> Gardener/Arborist                  | <input checked="" type="checkbox"/> Problem Solving      | <input checked="" type="checkbox"/> Other: <u>grants</u>    |
| <input type="checkbox"/> Adaptability                       | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I enjoy volunteer service and I am looking for a way to engage in the community. I worked in Graham for many years, and my husband and I recently moved to Graham and we are so excited to be here! I work from home and would love a way to meet my neighbors and serve the community. I have a background of volunteer service, including Family Abuse Services, Alamance County Bar Association, and Preservation Alamance. I have served on the committee for Preservation Alamance's grant program, which provides matching funds to property owners for exterior repairs, similar to the work of the Appearance Commission. I am also particularly drawn to the Appearance Commission because I believe that improving the appearance of buildings can strengthen the neighborhood, fostering pride and a deeper sense of community connection.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes  No

Additional relevant information:

Thank you for considering my application and please let me know if I can provide any additional information.

For City Clerk Use Only  
Date Received:

# VOLUNTEER BOARD & COMMISSION APPLICATION



The following application is used by the Graham City Council to identify individuals interested in serving on a City board or commission. To ensure that your application will receive full consideration, please answer all questions completely. For more information and details about each board, please visit [cityofgraham.com/boards-commissions](http://cityofgraham.com/boards-commissions)

Name: John Wooten Email Address: [REDACTED]  
 Home Address: 387 Carolina Circle Mailing Address: same  
 City, State, Zip: Graham NC 27253 City, State, Zip: Same  
 Home Phone: [REDACTED] Alternate Phone: N/A

Please list the board(s) and/or commissions on which you are currently serving:

Planning Board/Board of Adjustment, Vice-Chair

Please select up to, two (2) boards and/or commissions from the list below for which you would like to be considered and indicate your preference for each selection (1 = first choice and 2 = second choice):

- |  |  |
|--|--|
| <input type="checkbox"/> Alcohol Beverage Control Board      | <input type="checkbox"/> Historical Museum Advisory Board                |
| <input type="checkbox"/> Appearance/Tree Commission          | <input type="checkbox"/> Historic Resources Commission                   |
| <input type="checkbox"/> Canine Review Board                 | <input checked="" type="checkbox"/> 1 Planning Board/Board of Adjustment |
| <input type="checkbox"/> Graham Housing Authority            | <input type="checkbox"/> Recreation Commission                           |
| <input type="checkbox"/> Library Committee (Alamance County) | <input type="checkbox"/> Economic Development & Marketing Committee      |
| <input type="checkbox"/> Cemetery Advisory Board             |  |

## RELEVANT EXPERIENCE

Current employer/retired: Retired network/computer engineer

Employer address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Job title and description of responsibilities:

Which of the following relevant knowledge, skills, abilities, interest, and/or experiences would you bring to the board(s) or commission(s) to which you are applying (select all that apply):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> History             | <input type="checkbox"/> Legal                           | <input checked="" type="checkbox"/> Critical Thinking       |
| <input checked="" type="checkbox"/> Architecture        | <input checked="" type="checkbox"/> Graphic Design       | <input checked="" type="checkbox"/> Data Analysis           |
| <input checked="" type="checkbox"/> Research            | <input checked="" type="checkbox"/> Creativity           | <input checked="" type="checkbox"/> Active-Listening        |
| <input checked="" type="checkbox"/> Program Development | <input type="checkbox"/> Marketing/Social Media          | <input checked="" type="checkbox"/> Effective Communication |
| <input type="checkbox"/> Historical Preservation        | <input type="checkbox"/> Economic Development            | <input checked="" type="checkbox"/> Education & Outreach    |
| <input checked="" type="checkbox"/> Event Planning      | <input type="checkbox"/> Community Organizing            | <input checked="" type="checkbox"/> Conflict Resolution     |
| <input type="checkbox"/> Landscape Design               | <input type="checkbox"/> Athletics/Sports                | <input checked="" type="checkbox"/> Time Management         |
| <input type="checkbox"/> Gardener/Arborist              | <input checked="" type="checkbox"/> Problem Solving      | <input type="checkbox"/> Other: _____                       |
| <input type="checkbox"/> Adaptability                   | <input checked="" type="checkbox"/> Interpersonal Skills |   |

Why do you believe you would be an asset to the board(s) and/or commission(s) to which you are applying?

I have served on this board for several years and would like to continue serving another term. I feel my contributions have been positive and helpful during my service. Thanks.

Have you attended a meeting of the board(s) and/or commission(s) for which you are applying?

- Yes     No

Have you met with the chairperson or Staff Liaison of the board(s) and/or commission(s) for which you are applying?

- Yes     No

**PLEASE NOTE: The City of Graham will conduct a background check on each candidate before consideration.**

Additional relevant information:

**For City Clerk Use Only**  
**Date Received:**  
 RECEIVED  
 3-12-26  
 MAR 12 2016  
 CITY OF GRAHAM

Thank you for your interest in the City of Graham's boards and commissions. Submit this application by email to: Renee Ward at [ward@cityofgraham.com](mailto:ward@cityofgraham.com) or in person to: City Clerk's Office | 201 South Main Street | or mail to: City Clerk P.O. Drawer 357. Graham. NC. 27253