



Graham Historic Resources Commission Meeting Agenda

July 7th, 2026

6:00pm Graham
City Hall

1. Call Meeting to Order
2. Pledge of Allegiance
3. Invocation
4. Approval of minutes from the June 2nd, 2026 meeting
5. **Items of Discussion**

New Elections:

- 5a. Chair.
- 5b. Vice Chair.

Downtown Plaques:

- 5c. Follow-up.

6. City Council Updates
7. Staff Updates
8. Adjournment

Minutes of the June 2, 2026 Historic Resource Commission

The meeting was called to order by Jonathan Buckley at 6:00 p.m.

The following Commissioners were present: Ben Beushausen, Richard Shevlin and Sandy Hall. Absent Chair Zipporah Clark Baldwin, Casey Bosley

Staff: Jonathan Buckley – Planner and Debbie Jolly Zoning/inspection Technician

Council: Jim Young

Jonathan Buckley led the Pledge of Allegiance, and a moment of silence. With no chair present on this board and no vice chair designated. This commission needs to select a chair pro tem to lead this meeting tonight. If either of you want to make a motion. Richard Shevlin made a motion to recommend Ben to be the honorary chair. Sandy Hall gave a second. All voted aye.

Ben Beushausen asked for a motion to approve the May 5th meeting minutes. Sandy Hall made a motion to approve the minutes as presented, Ben Beushausen gave the second. All voted aye.

Items of Discussion

Certificate of Appropriateness

5a. 140 E Elm Street – Building Demolition

Ben made a motion to open up the evidentiary hearing. Richard Shevlin gave a second. All voted aye. Johnathan Buckley and Jason Cook were sworn in. The applicant is requesting approval of a Certificate of Appropriateness (COA) for the following areas located at 140 E. Elm St., Graham, NC 27253: 1. Building Demolition A potential buyer for 140 E. Elm Street, with permission from the existing property owner, is requesting to demolish the remaining building on this site. The plan involves the simple removal of the structure and clearing the property for potential future development. The applicant also submitted a letter from the City's Chief Code Enforcement Officer, citing the dilapidated nature of the existing building. The demolition of any part of an existing structure requires a major COA review and HRC approval. Jason Cook 1275 Canine Dr. gave his overview about the demolition. He also stated he would be building a new office in a few years. Ben Beushausen made a motion to close the public hearing. Richard Shevlin gave a second. All voted aye. The board had a brief discussion. Richard Shevlin made a motion to approve the application to COA 2605 for the property located at 140 E Elm St as submitted because it does meet the following criteria, dilapidation and probably serious safety concerns. Ben Beushausen gave a second. All voted aye.

Downtown Plaques:

5b. Decided Buildings – May 2026 1. UCC Children's Chapel 2. Graham Historical Museum 3. Esso Station 4. Roasted Coffee Depot 5. Green and McClure Building Need a Contractor to produce the plaques. Need estimates for cost to provide City Council. What materials will the plaques be? The board discussed the

prices they had received and the materials. They are still getting approval for the 5 business above. They do like the simple layout of the plaques. Richard agrees to put all this together for the next meeting.

HRC Ordinance Standards

5c. Ask to be moved out 2 months

6.City Council- None

7.Staff update None

Adjournment- Ben Beushausen made the motion to adjourn the meeting, Sandy Hall made the second. All voted Aye.

Meeting adjourned – 6:25 p.m.

Minutes respectfully submitted by Debbie Jolly

June 5, 2026

Historic Resources Commission
2026 Elections for Chair and Vice Chair

Ben Beushausen

Casey Bosley

Richard Shevlin

Sandra Hall

Ricky Hurtado

DOWNTOWN HISTORIC BUILDINGS PLAQUES:

On foot inventory done by Zipporah Clark-Baldwin and Karen Chin, HISTORICAL RESOURCES COMMISSION done on 31 October, 2022. New installs in May of 2024 included.

Visual inventory done via APPENDIX B: Courthouse Square Historic District-Detailed Description and Inventory. Appendix B is part of the City of Graham's Historic Resources Handbook." (Handbook was adopted January 14, 2015.)

Notations on the listing below are based on the photos in Appendix B-1.

Visual identification of building with and without plaques were done using the photos in this Appendix.

(C) is "Contributory"

(P) is "Pivotal"

Installed

1. Courthouse
2. Vestal Hotel (#17 on Inventory (also Burney's) (4, 10, 12, 14 20, 22. Court Square) as #8 address at time of inventory (P)
3. Mont-White Building (#60 on inventory notes/200 N. Main Street (P).
4. Wrike Drug (Suttons) N. Main St.
5. Williamson House (Bank of America) (S. Main St)
6. Former "Gleaner" Newspaper office (#2 on 105 E. Harden St.) (C)
7. Capt. White House (#29 on inventory) (Alamance Arts) (213 S. Main St.) (P)
8. Press (#7 on inventory) (133 n. Main St) (C)
9. Side of Sandy's on Harden (#73 on inventory) (112 W. Harden St) (C)
10. Cinema, Barbershop (#10 on inventory) (noted as 117 and 119 N. Main St. (C)
11. Paris Building (#48 on inventory. 23 Court Sharen) (C)
12. Graham Sporting Goods Store (now Sandy's) (\$59 on inventory. 142 N. Main St) (C)

Decided Buildings – May 2026

1. UCC Children's Chapel
2. Graham Historical Museum
3. Esso Station
4. Roasted Coffee Depot
5. Green and McClure Building

Need a Contractor to produce the plaques.

Need estimates for cost to provide City Council.

What materials will the plaques be?

Criteria	Longview Graphics Plaques	East Point Foundry	Askew-Petersen Stone Works	Metal Designs NY Inc.	Noble Bronze
Price	\$765.00	\$845.00	\$1,370.00	\$1,001.00	\$1,348.00
Mounting Hardware	included		included	Yes	Yes
Delivery Performance	3-4 weeks	4-5 weeks		4 weeks	4-5 weeks
Technical Support	yes	yes	Yes	yes	yes
Tax	Yes Calculated at shipping	Yes Calculated at shipping	Yes Calculated at shipping	Yes Calculated at shipping	Yes Calculated at shipping
Shipping	Included in price	Not included	No	Not included	Not included
Deposit	Yes, 25% on 1st order	Yes, 50% on 1st order	??	??	??



4279 Roswell Road
Ste. 208 #181
Atlanta, GA 30342
T: (404) 762-1737
F: (404) 762-1738

Quote
QT202623

Bill To
Graham Historic Resource Commission

Estimate Date : 06/25/26

#	Item & Description	Qty	Rate	Amount
1	Plaque Bronze Plaque 10" x 14"	1.00	845.00	845.00
			Sub Total	845.00
			Total	\$845.00

Terms & Conditions

Prices do not include tax or shipping.

General lead-time for a plaque to be completed is approx. 4-5 weeks after final proof approval is received at East Point Foundry.

Delays in receiving Deposit or Proof Approval will result in delays in production of plaque.

For new customers, a deposit of 50% must be received prior to casting the plaque.



Fwd: Bronze Plaque Pricing from International Bronze

From Richard Shevlin <richardshevlin66@gmail.com>

Date Tue 6/30/2026 9:34 AM

To Jonathan Buckley <jbuckley@cityofgraham.com>

 1 attachment (33 KB)

Stud Mount (Bosses Studs) Installation Instructions.doc;

[**NOTICE:** This message originated outside of the City of Graham, NC mail system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Quote three for the historic plaque

----- Forwarded message -----

From: **Joe Gabig** <sales@internationalbronze.net>

Date: Thu, Jun 25, 2026 at 3:19 PM

Subject: Bronze Plaque Pricing from International Bronze

To: <richardshevlin66@gmail.com>

Dear Richard Shevlin ~

Thank you for your bronze plaque inquiry to International Bronze!

The 14" X 10" bronze plaques you requested **will cost \$650.00 each including free standard ground shipping within the continental US.**

Hardware to install the plaque is also included in the price - see the attached installation instructions for the concealed stud hardware we discussed.

If you have further interest in these plaques, reply to this email with your complete inscriptions and we'll prepare layouts for your approval prior to purchase.

If you have any questions in the meantime, please feel free to call the toll-free number shown below or simply send me an email.

Thank you for considering International Bronze.

Joe Gabig

International Bronze

Family Owned Since 1936

800/227-8752 X 105

Fax: 516/877-9101

Email: sales@internationalbronze.net



**GRAHAM CINEMA AND BARBERSHOP
BUILDING**

1928

ART DECO STYLE

**NATIONALLY KNOWN FOR
TIM BOB'S JOKELINE**

GRAHAM HISTORIC DISTRICT COMMISSION



GRAHAM CINEMA AND
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Bosses and Studs (BS)



Bosses (extra pads) are cast onto the back of the plaque. These are drilled and tapped to accept a threaded stud.

Flat-backed plates are drilled & tapped for studs *without* bosses on the back.

Recommended Uses

For concealed, permanent mounting to:

- Brick or cement block walls
- Stone, granite or marble walls
- Masonry surfaces
- Wood, composite, or drywall surfaces
- Floors
- Stones, Granite or Boulders
- Interior Hollow Walls

Installation

- Drill holes in the mounting surface slightly larger than the diameter of the supplied threaded studs. For drywall installation, the holes should be the same diameter (or slightly smaller) as the studs – the studs will be force fit into the holes – it's sometimes easier to do this with a small Phillips-head Screwdriver.
- Screw studs into the back of the plaque and test first to be sure plaque fits into the holes – blow out any dust in the holes.
- Fill mounting holes with clear silicone (GE Brand or Equivalent), epoxy (Red Head A7+ concrete adhesive is one brand name), construction adhesive (such as Power Grab by Loctite or Liquid Nails available at any home improvement store) or quickset cement.
- Spread the adhesive over the back of the plaque (being careful not to let it ooze out over the edges) before securing the plaque into place. Clear silicone is the recommended adhesive for drywall and wood surfaces.
- Force the plaque (with the studs attached) into the holes, and allow the adhesive to cure.

If access from behind the mounting surface is available, the studs can be provided with washers and nuts to attach the plaque from behind the mounting surface.