



Graham Historic Resources Commission Meeting Agenda

August 4th, 2026

6:00pm Graham
City Hall

1. Call Meeting to Order
2. Pledge of Allegiance
3. Invocation
4. Approval of minutes from the July 7th, 2026 meeting
5. **Items of Discussion**

Downtown Plaques:

5a. Lettering Follow-up.

6. City Council Updates
7. Staff Updates
8. Adjournment

Minutes of the July 7, 2026 Historic Resource Commission

The meeting was called to order by Jonathan Buckley at 6:00 p.m.

The following Commissioners were present: Ben Beushausen, Richard Shevlin, Casey Bosley and new member Ricky Hurtado. Absent Sandra Hall.

Staff: Jonathan Buckley – Planner and Jenni Bost Zoning Enforcement Officer

Council: Jim Young

Jonathan Buckley led the Pledge of Allegiance. Jonathan Buckley let the commission know they need to nominate a pro-tem. Richard Shevlin made a motion to nominate Ben Beushausen as pro-tem, Ricky Hurtado made the second. All voted aye. Ben Beushausen asked for a motion to approve the minutes from the June meeting. Richard Shevlin made the first motion, Ben Beushausen made the second, all voted aye.

Items of Discussion

New Elections:

5a. Chair-

Ben Beushausen made a motion to hold an election for the Chair for tonight's meeting. Richard Shevlin made the second. All voted aye. Richard Shevlin made a motion to nominate Ben Beushausen as the Chair, Casey Bosley made the second. All voted aye.

5b. Vice Chair-

Ben Beushausen made a motion to nominate Richard Shevlin as Vice Chair. Casey Bosley made the second motion. All voted aye.

Downtown Plaques

5c. Follow-up discussion

Ben Beushausen made a motion to select Longview Graphics Plaques as the plaque contractor. Casey Bosley made the second. All voted aye. Casey Bosley will come up with the wording that will be on the plaques for the following buildings:

1. UCC Children's Chapel
2. Graham Historical Museum
3. Esso Station
4. Roasted Coffee Depot
5. Green and McClure Building

6.City Council- None

7.Staff update- Jonathan Buckley wanted to welcome new member Ricky Hurtado.

Adjournment- Ben Beushausen made the motion to adjourn the meeting, Ricky Hurtado made the second. All voted Aye.

Meeting adjourned – 6:30 p.m.

Minutes respectfully submitted by Jenni Bost

July 14, 2026

DOWNTOWN HISTORIC BUILDINGS PLAQUES:

On foot inventory done by Zipporah Clark-Baldwin and Karen Chin, HISTORICAL RESOURCES COMMISSION done on 31 October, 2022. New installs in May of 2024 included.

Visual inventory done via APPENDIX B: Courthouse Square Historic District-Detailed Description and Inventory. Appendix B is part of the City of Graham's Historic Resources Handbook." (Handbook was adopted January 14, 2015.)

Notations on the listing below are based on the photos in Appendix B-1.

Visual identification of building with and without plaques were done using the photos in this Appendix.

(C) is "Contributory"

(P) is "Pivotal"

Installed

1. Courthouse
2. Vestal Hotel (#17 on Inventory (also Burney's) (4, 10, 12, 14 20, 22. Court Square) as #8 address at time of inventory (P)
3. Mont-White Building (#60 on inventory notes/200 N. Main Street (P).
4. Wrike Drug (Suttons) N. Main St.
5. Williamson House (Bank of America) (S. Main St)
6. Former "Gleaner" Newspaper office (#2 on 105 E. Harden St.) (C)
7. Capt. White House (#29 on inventory) (Alamance Arts) (213 S. Main St.) (P)
8. Press (#7 on inventory) (133 n. Main St) (C)
9. Side of Sandy's on Harden (#73 on inventory) (112 W. Harden St) (C)
10. Cinema, Barbershop (#10 on inventory) (noted as 117 and 119 N. Main St. (C)
11. Paris Building (#48 on inventory. 23 Court Sharen) (C)
12. Graham Sporting Goods Store (now Sandy's) (\$59 on inventory. 142 N. Main St) (C)

Decided Buildings – May 2026

1. UCC Children's Chapel – Consented and Lettering submitted.
2. Graham Historical Museum – Consented and Lettering submitted.
3. Esso Station – Consented, but still waiting for Lettering submittal.
4. Green and McClure Building – Consented and Lettering submitted.

Contractor: Longview Graphics Plaques.

Initial Estimates: \$765 per plaque + tax, shipping included – Estimate subject to change upon lettering and final design submittal.

Details: Bronze material, 14x10 inches.

Lettering Submittals

Children's Chapel UCC

1911

Gothic Revival

The Original Wood Structure was built in 1876

...

Graham Historical Museum

Built 1911

Style Italian Renaissance

Originally known as the "Fireman's Building"

...

Green and McClure Furniture Building

Built 1889

Style: Late 19th century

Originally the L. B. Holt Store Company;

Green and McClure took ownership in 1919



**GRAHAM CINEMA AND BARBERSHOP
BUILDING**

1928

ART DECO STYLE

**NATIONALLY KNOWN FOR
TIM BOB'S JOKELINE**

GRAHAM HISTORIC DISTRICT COMMISSION



GRAHAM CINEMA AND
BARBERSHOP BUILDING

1928

ART DECO STYLE

NATIONALLY KNOWN FOR
TIM BOB'S JOKELINE

GRAHAM HISTORIC DISTRICT COMMISSION

City of Graham

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July 15, 2026

RE: Request to Vacate/Withdraw Certificate of Appropriateness (COA) for 129 W. Elm Street

Dear Members of the Historic Resource Commission and Planning Staff,

Please accept this letter as a formal request to vacate and withdraw the approved Certificate of Appropriateness (COA) for the property located at 129 W. Elm Street.

The COA, originally approved on March 24, 2026, pertained to construction of a new city park in the city parking lot adjacent to Roasted Coffee Depot.

At their regularly scheduled City Council meeting on July 14th, City Council decided to no longer pursue construction of this project and directed staff to take the necessary steps to vacate and withdraw the application that was approved accordingly.

If you have any further questions, please feel free to contact aholland@cityofgraham.com.

Sincerely,



Aaron Holland, Assistant City Manager
City of Graham